



Agenda Sheet for City Council:

Committee: Urban Experience **Date:** 04/08/2024

Committee Agenda type: Discussion

Date Rec'd

3/28/2024

Clerk's File #

RES 2024-0037

Renews #

Cross Ref #

Council Meeting Date: 04/22/2024

Submitting Dept

PLANNING & ECONOMIC

Project #

Contact Name/Phone

SPENCER X6097

Bid #

Contact E-Mail

SGARDNER@SPOKANECITY.ORG

Requisition #

Agenda Item Type

Resolutions

Council Sponsor(s)

KKLITZKE JBINGLE ZZAPPONE

Agenda Item Name

0650 - 2024-2025 PLAN COMMISSION WORK PROGRAM

Agenda Wording

Regular update to the Plan Commission Work Plan

Summary (Background)

City Council regularly approves updates to the Work Plan to provide direction to the Plan Commission on work items that should be addressed by the work of Plan Commission. Items on the Work Plan include the annual Comprehensive Plan Work Program, as well as additional studies and code amendments.

Lease? NO

Grant related? NO

Public Works? NO

Fiscal Impact

Approved in Current Year Budget? N/A

Total Cost \$ 0

Current Year Cost \$ 0

Subsequent Year(s) Cost \$ 0

Narrative

Amount

Neutral \$

Select \$

Select \$

Select \$

\$

\$

Budget Account


#

Adopted by Spokane City Council
on: 4/29/2024

#

#

#


city clerk



Continuation of Wording, Summary, Approvals, and Distribution

Agenda Wording

Summary (Background)

Approvals

<u>Dept Head</u>	GARDNER, SPENCER
<u>Division Director</u>	GARDNER, SPENCER
<u>Accounting Manager</u>	ORLOB, KIMBERLY
<u>Legal</u>	RICHMAN, JAMES
<u>For the Mayor</u>	JONES, GARRETT

Additional Approvals

Distribution List

	smacdonald@spokanecity.org
sgardner@spokanecity.org	tblack@spokanecity.org
amccall@spokanecity.org	rbenzie@spokanecity.org

Committee Agenda Sheet

Urban Experience Committee

Committee Date	4/8/24
Submitting Department	Planning and Economic Development
Contact Name	Spencer Gardner
Contact Email & Phone	sgardner@spokanecity.org
Council Sponsor(s)	<u>Kitty Klitzke, Jonathan Bingle, and Zack Zappone</u>
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5 mins
Agenda Item Name	2024-2025 Plan Commission Work Program
Proposed Council Action	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
Summary (Background) *use the Fiscal Impact box below for relevant financial information	City Council regularly approves updates to the Work Plan to provide direction to the Plan Commission on work items that should be addressed by the work of Plan Commission. Items on the Work Plan include the annual Comprehensive Plan Work Program, as well as additional studies and code amendments.
<p>Fiscal Impact</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Total Cost: Click or tap here to enter text.</p> <p> Current year cost:</p> <p> Subsequent year(s) cost:</p> <p>Narrative: Please provide financial due diligence review, as applicable, such as number and type of positions, grant match requirements, summary type details (personnel, maintenance and supplies, capital, revenue), impact on rates, fees, or future shared revenue</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Specify funding source: Select Funding Source*</p> <p>Is this funding source sustainable for future years, months, etc? Click or tap here to enter text.</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
Operations Impacts (If N/A, please give a brief description as to why)	
What impacts would the proposal have on historically excluded communities? <u>N/A</u>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? <u>N/A</u>	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? <u>N/A</u>	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The municipal code requires that Council adopt a work program for Plan Commission on a regular basis.

RESOLUTION NO. 2024-0037

A RESOLUTION establishing the Plan Commission Work Program for 2024/2025

WHEREAS, pursuant to SMC 4.12.080, the City Council adopts by resolution an annual work program, which assigns certain policy and planning issues for consideration by the Plan Commission; and


WHEREAS, SMC 4.12.080 requires that the Plan Commission shall, when requested by City Council resolution, solicit information and comment from the public about planning goals and policies or plans for the City, and report to the City Council its recommendations and a summary and analysis of the comments received from the public; and

WHEREAS, the City Council and the Plan Commission met on 22 February, 2024 to review and discuss the proposed Plan Commission 2024/2025 Work Program;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the Plan Commission 2024/2025 Work Program as set forth in Attachment A and approves of the work program for assigned policy and planning issues for consideration by the Plan Commission for 2024/2025.

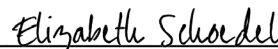
BE IT ALSO RESOLVED that the City Council recognizes that work assignments can change throughout the year and, therefore, calls upon the President of the Plan Commission, the Planning Director, and the City Council liaison to the Plan Commission to coordinate the implementation of the work program.

Adopted by the City Council this 29th day of April, 2024.



City Clerk

Approved as to form:



Assistant City Attorney



Attachment A 2024-25 Plan Commission Work Program Priorities		
Project Name	Start/Status	Plan Commission Review
State-mandated development code and comp plan updates		
HB 1110 follow-up work	Q2-2024	Q3-2024
HB 1337 ADU updates	Q3-2024	Q4-2024
HB 1220 (see housing availability item in Comp Plan below)	N/A	N/A
HB 1293 Design standards updates	Q2-2024	2025
HB 1181 (see Climate Planning item in Comp Plan below)	N/A	N/A
SB 5290 Permit Review updates	Q1-2024	Q4-2024
Middle Housing code follow-up/cleanup	Q1-2024	Q3-2024
Residential design standards updates	Q2-2024	Q3-2024
Shoreline Master Program - Vegetation (Donna)	Q2-2024	Q3-2024
2026 Comprehensive Plan update		
Levels of service / Capital Facilities Planning	Q2-2024	2025
Study of housing availability at various income levels	Q2-2024	2025
Climate planning	In Progress	2025
Centers and Corridors (C&C work plan item below)	N/A	2025
Development of growth alternatives/EIS process	Q2-2024	2025
Paper Cuts	Ongoing	Ongoing
Review of PC Rules and Procedures, and composition of subcommittees	Q1-2024	Q2-2024
Bicycle route map updates and prioritization	In Progress	TBD
Pacific Avenue Greenway	In Progress	Q3-2024
Minimum Parking Requirements in Commercial Areas	In Progress	Q2-2024
Transportation Impact Fee updates	Q2-2024	Q3-2024
Subarea planning		
East Central	In Progress	2025
West Central	Q3-2024	2025
Hillyard	In Progress	Q3-2024
South Logan Implementation work	Q1-2024	Q3-2024
Manufactured Housing updates	TBD	TBD
Division Corridor T.O.D. Study (incl. North Town)	In Progress	TBD
Center and Corridors Policy and Code Evaluation		
C&C short term policy/code updates	In Progress	Q3-2023
C&C long term policy/code updates	In Progress	2025
Home-based occupation update	TBD	TBD
Expand legacy business rules to allow for expansion	TBD	TBD
Neighborhood mixed use	TBD	TBD
20 Year - Water Capital Facilities Element Update	In Progress	TBD
20 Year - Sewer Capital Facilities Element Update	TBD	TBD
Neighborhood Plans		
Minnehaha, Shiloh Hills, Balboa / S. Indian Trail, Latah/Hangman	TBD	TBD
2024-25 Mandated / Annual Projects		
6-Year Transportation Program Update - Consistency Review	In Progress	Q3-2024
6-Year City-Wide Capital Program Update - Consistency Review	In Progress	Q3-2024
2024 Annual Comp Plan Amendments	In Progress	Q3-2024
2025 Annual Comp Plan Amendments	Expect suspension	Expect suspension
Notes:		
Spokane County Urban Growth Area Mandatory Review - 2025		
WA State Periodic Comprehensive Plan Update - June, 2026		
Next WA State Shoreline Program Update - June, 2030		

Certificate Of Completion

Envelope Id: 5A1423A5F334473EB4E4EFF9449C1457
 Subject: RES 2024-0037 RESOLUTION PLAN COMMISSION WORK PROGRAM
 Source Envelope:
 Document Pages: 6
 Certificate Pages: 5
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

 Envelope Originator:
 Daniel Rose
 808 W. Spokane Falls Blvd.
 Spokane, WA 99201
 drose@spokanecity.org
 IP Address: 198.1.39.252

Record Tracking

Status: Original
 4/30/2024 2:03:35 PM


Holder: Daniel Rose
 drose@spokanecity.org

Location: DocuSign

Signer Events

Terri L. Pfister
 tpfister@spokanecity.org
 City Clerk
 City of Spokane
 Security Level: Email, Account Authentication (None)

Signature




Signature Adoption: Uploaded Signature Image
 Using IP Address: 198.1.39.252

Timestamp

Sent: 4/30/2024 2:08:42 PM
 Resent: 4/30/2024 2:15:50 PM
 Resent: 5/2/2024 11:34:13 AM
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 Signed: 5/2/2024 11:39:54 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Elizabeth Schoedel
 eschoedel@spokanecity.org
 Assistant City Attorney - approved as to form only
 Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
 Using IP Address: 73.97.247.31

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 Signed: 5/2/2024 11:51:31 AM

Electronic Record and Signature Disclosure:
 Accepted: 5/2/2024 11:51:24 AM
 ID: 7a36b65e-b7ee-429f-a274-853fcd87261

Terri L. Pfister
 tpfister@spokanecity.org
 City Clerk
 City of Spokane
 Security Level: Email, Account Authentication (None)




Signature Adoption: Uploaded Signature Image
 Using IP Address: 198.1.39.252

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 Signed: 5/2/2024 11:57:38 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	4/30/2024 2:15:50 PM
Envelope Updated	Security Checked	4/30/2024 2:15:50 PM
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Envelope Updated	Security Checked	5/2/2024 11:34:12 AM
Certified Delivered	Security Checked	5/2/2024 11:57:25 AM
Signing Complete	Security Checked	5/2/2024 11:57:38 AM
Completed	Security Checked	5/2/2024 11:57:38 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
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Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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