



# Spokane Plan Commission Agenda

Wednesday, August 26, 2020

2:00 PM

Virtual Teleconference

808 W Spokane Falls Blvd, Spokane, WA 99201

## Virtual Meeting - See Below For Information

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

### Public Comment Period:

3 minutes each

Citizens are invited to address the Plan Commission on any topic not on the agenda.

### Commission Briefing Session:

2:00 – 2:15

1. Approve [August 12 meeting minutes](#)

All

### Board Business:

2:15 – 3:15

1. [Plan Commission Work Program 2020-2022](#)

Plan Commission

3:15– 4:00

2. Plan Commission Transportation Subcommittee Review

Louis Meuler

### Adjournment:

The next PC meeting will be held on Wednesday, September 09, 2020

**In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, the Plan Commission meeting will be held on-line.**

**Members of the general public are encouraged to join the on-line meeting using the following information:**

**Click button to join meeting:**

**Meeting number (access code):** 146 097 4290

**Meeting password:** PlanCommission

**TAP TO JOIN FROM A MOBILE DEVICE (ATTENDEES ONLY)**

+1-408-418-9388,,1460974290##

+tel:%2B1-408-418-9388,,\*01\*1460974290%23%23\*01\* United States Toll

**JOIN BY PHONE**

+1-408-418-9388 United States Toll

**Global call-in numbers**

[https://spokanecity.webex.com/spokanecity/globalcallin.php?](https://spokanecity.webex.com/spokanecity/globalcallin.php?MTID=m6fe1ecd7f0e21e4a98735601c8ce55)

MTID=m6fe1ecd7f0e21e4a98735601c8ce55

**JOIN FROM A VIDEO SYSTEM OR APPLICATION**

Dial sip:1460974290@spokanecity.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

**Join using Microsoft Lync or Microsoft Skype for Business Dial**

sip:1460974290.spokanecity@lync.webex.com

**Please note that public comments will be taken during the meeting, but the public is encouraged to continue to submit their comments or questions in writing to:**

**Louis Meuler at**  
**plancommission@spokanecity.org**

The audio proceedings of the Plan Commission meeting will be recorded, with digital copies made available upon request.

*AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.*

# Spokane Plan Commission - Draft Minutes

**August 12, 2020**

Webex Teleconference

Meeting Minutes: Meeting called to order at 2:00 PM by Todd Beyreuther

## Attendance:

- Board Members Present: Michael Baker, Todd Beyreuther (President), John Dietzman, Greg Francis (Vice President), Thomas Sanderson, Carole Shook, Sylvia St. Clair, Clifford Winger, Mary Winkes (Community Assembly Liaison), Jo Anne Wright
- Board Members Not Present: Candace Mumm (City Council Liaison), Diana Painter
- *Quorum Present: yes*
- Staff Members Present: Louis Meuler, Jackie Churchill, Tirrell Black, Inga Note, Kevin Freibott, Megan Duvall, Logan Camporeale

## Public Comment:

Glen Landry called-in to confirm that public comment letters that he, and other members of the public, emailed to the City had been received. City Staff Kevin Freibott confirmed that he has received the letters.

## Briefing Session:

Minutes from the July 22, 2020 meeting approved unanimously with edits to add final vote for South University District Plan.

1. **City Council Liaison Report - Candace Mumm**
  - None
2. **Community Assembly Liaison Report - Mary Winkes**
  - Ms. Winkes reported that Community Assembly had met since the last Plan Commission meeting and that she had given them her report regarding the Comprehensive Plan Amendments.
3. **Commission President Report - Todd Beyreuther**
  - President Beyreuther reported that there is a need to update the Plan Commission Transportation Subcommittee Plan Commission Liaison members. Plan Commissioner John Dietzman's term, who is also the Chair of the PCTS, is up at the end of year. Plan Commissioners Tom Sanderson and Clifford Winger, and Plan Commission Liaison Mary Winkes are interested in joining PCTS as members. Mr. Beyreuther suggested that there should be a workshop on this issue at a future Plan Commission meeting.
4. **Transportation Subcommittee Report - John Dietzman**
  - Mr. Dietzman reported that the Plan Commission Transportation Subcommittee met yesterday and recommended that Plan Commission move ahead with the Street Standards Update workshop.
5. **Secretary Report - Louis Meuler**
  - Mr. Meuler reported that the date for joint Plan Commission/City Council meeting is still being finalized. He also requested that the Plan Commission meet on August 26th for a short meeting to discuss the work program.

**Workshop(s):**

**1. Comprehensive Plan Amendments Wrap Up Workshop**

- Presentation provided by Kevin Freibott
- Questions asked and answered
- Discussion ensued

**2. Streets Standards Update**

- Presentation provided by Inga Note
- Questions asked and answered
- Discussion ensued

**3. Cannon Historic District – Design Standards and Guidelines**

- Presentation provided by Logan Camporeale and Megan Duvall
- Questions asked and answered
- Discussion ensued

**Hearing on North Foothills CC3 Overlay Zone Expansion:**

- Presentation provided by Tirrell Black
- Questions asked and answered
- Discussion ensued
- Public Comment: Johnathan Mallahan, Catholic Charities of Eastern Washington - Spoke in favor of the North Foothills CC3 Overlay.

***\*\*Greg Francis made a motion to recommend approval by the City Council for the extension of the North Foothills Center CC3 Zoning Overlay.***

***Seconded by Jo Anne Wright. Motion Passed Unanimously (9,0). \*\****

Meeting Adjourned at 4:25 PM

Next Plan Commission Meeting scheduled for Wednesday, August 26, 2020

### Draft 2021-2022 Work Plan

#### Remainder of 2020 Projects Completion

| Project Name  | Start/Status  | Plan Commission | Project Completion |
|---|---------------|-----------------|--------------------|
| 2020 Development Code Cleanup                         | Just Finished | Q3-2020         | Q3-2020            |
| 29 <sup>th</sup> & Grand Center Study                 | Just Finished | Q3-2020         | Q3-2020            |
| Foothills CC3 - Overlay                               | Just Finished | Q3-2020         | Q3-2020            |
| U-District Sub-Area Plan and Development Standards    | Just Finished | Q3-2020         | Q3-2020            |
| Street Standards Update (including Bicycle Standards) | In Progress   | Q3-2020         | Q4-2020            |
|   |               |                 |                    |
| 2020 Mandated / Annual Projects                       |               |                 |                    |
| 6-Year City-Wide Capital Program Update*              | Q2-2020       | Q3-2020         | Q4-2020            |
| 2019/2020 Comp Plan Amendments*                       | Q4-2020       | Q2/3 - 2020     | Q4-2020            |

#### 2021 Project Completion

| Project Name   | Start/Status | Plan Commission | Project Completion |
|--|--------------|-----------------|--------------------|
| Downtown Plan Update   | In Progress  | Q4-2020         | Q2-2021            |
| Shoreline Master Plan Update   | Q1-2020      | Q3-2020         | Q2-2021            |
| Housing Action Plan  | Q4-2019      | Q4-2020         | Q2-2021            |
| Design Guidelines – Shoreline, Public Structures, PUD, Skywalk, etc. | In Progress  | Q1-2021         | Q3-2021            |
| Capital Facilities Chapter Update - Water                            | In Progress  | Q1-2021         | Q3-2021            |
| Capital Facilities Chapter Update - Sewer                            | TBD          | TBD             | TBD                |
| Downtown Design Guidelines & Development Standards                   | Q1-2021      | Q3-2021         | Q4-2021            |
| Highway 2 - West Plains Transportation Study - WSDOT Lead            | In Progress  | Q1-2021         | Q3-2021            |
| U.S. 195 / I-90 Transportation Study - SRTC Lead                     | In Progress  | Q3-2021         | Q4-2021            |
| Division Street Study - SRTC Lead                                    | In Progress  | Q2-2021         | Q4-2021            |
| 2020 Code Clean-up   | In Progress  | Q4-2020         | Q1-2021            |
| New Priority Project - Housing Code Changes                          | Q3-2020      | TBD 2021        | TBD 2021           |
| 2021 Mandated / Annual Projects                                      |              |                 |                    |
| 6-Year City-Wide Capital Program Update*                             | Q2-2020      | Q3-2021         | Q4-2021            |
| 2020 / 2021 Comp Plan Amendments*                                    | Q4-2020      | Q3-2021         | Q4-2021            |
| Shoreline Master Plan Update   | Q1-2020      | Q4-2020         | Q1-2021            |

| 2022 Project Completion                       |              |                 |                    |
|---|--------------|-----------------|--------------------|
| Project Name                                  | Start/Status | Plan Commission | Project Completion |
| 2nd Phase - Division Street Study - SRTC Lead | Q4-2021      | Q3-2022         | Q4-2022            |
| 2021 Code Clean-up                            | Q4-2020      | Q4-2020         | Q1-2021            |
| New Priority Projects                         | TBD          | TBD             | TBD                |

**New Prioritized projects as resources are available - See Priority Projects page for possibilities**

| 2022 Mandated / Annual Projects                   |         |         |         |
|---|---------|---------|---------|
| 2022 - 6-Year Transportation Program Update       | Q4-2021 | Q2-2022 | Q2-2022 |
| 2022 - 6-Year City-Wide Capital Program Update    | Q2-2021 | Q3-2022 | Q4-2022 |
| 2021/2022 - Private Comprehensive Plan Amendments | Q4-2021 | Q3-2022 | Q4-2022 |

Notes:

WA State Periodic Comprehensive Plan Update - June, 2026\*

Next WA State Shoreline Program Update - June, 2030\*

Spokane County Urban Growth Area Mandatory Review - 2025

| Staff recommended priority projects |   | Priority Level: 1-High, 2-Med, 3-Low |
|-------------------------------------|---|--------------------------------------|
| Housing Related Code Amendments     |   |                                      |
|                                     | ADUs  |                                      |
|                                     | Transition Lot Size Requirement Elimination |                                      |
|                                     | Short Plat Process                          |                                      |
|                                     | Unit Lot Subdivision                        |                                      |

| More Extensive Housing Code Amendments |  |  |
|--|--|--|
|  | Comprehensive Plan Housing Amendment as needed   |  |
|  | Additional Housing Types allowed in current R 4-10 & R 10-20                             |  |
|  | Planned Unit Developments, Example - Allow for Non-residential and apartments in R 4-10? |  |
|  | Residential Design Standards   |  |
|  | Corner Lot Subdivisions / Duplex on Corner lots  |  |

| Annual Development Code Amendment Process |  |  |
|---|--|--|
|   | Bicycle Parking Code Update              |  |
|   | Center and Corridor Parking Requirements |  |
|   | Sign Code Updates                        |  |
|   | Short Term Rental Update                 |  |

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|---|--|
| <b>Completion of North Bank Sub-Area Plan</b> |  |
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| <b>Transit Oriented Development / Center Planning Areas</b> |  |
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| Central City Line Overlay Plan Implementation - Land Use and Parking   |  |
| High Performance Transit Lines / Land Use  |  |
| Centers and Corridors that have not had focus since 2001   |  |
| Five-Mile, North Town, North Nevada, Nevada and Lincoln, Maple and Maxwell, 14th and Grand, 29th and Regal, 57th and Regal |  |
| Perry Center   |  |
| Monroe Corridor  |  |
| Mini-Center Comprehensive Plan Designation   |  |

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| <b>City-wide Industrial Land Policy Review</b> |  |
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| CC3 north of Sprague in Sprague Center          |  |
| North East Public Development Authority - NEPDA |  |

|   |  |
|---|--|
| <b>Street Renaming - Fort George Wright Drive</b> |  |
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| <b>Remaining Neighborhood Plans: when it is safe to meet in person</b> |  |
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|-----------|--|
| Minnehaha |  |
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|--------------------------|--|
| Shiloh Hills             |  |
| Balboa / S. Indian Trail |  |
| Latah / Hangman          |  |

**Continued 5th Avenue / East Central area initiative**

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**20 Year Comprehensive Plan Update**

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| Topic includes a comprehensive examination of many items above. Heavy lift. |  |
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