

Spokane Plan Commission Agenda

Wednesday, February 26, 2020

2:00 PM

City Council Briefing Center (Sessions & Workshops)

City Council Chambers (Hearings)

808 W Spokane Falls Blvd, Spokane, WA 99201

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

Public Comment Period:

3 minutes each

Citizens are invited to address the Plan Commission on any topic not on the agenda.

Commission Briefing Session:

2:00 – 2:30

1. Approve [2/12/2020](#) meeting minutes
2. City Council Report
3. Community Assembly Liaison Report
4. President Report
5. Transportation Sub-Committee Report
6. Secretary Report

All
CM Candace Mumm
Mary Winkes
Todd Beyreuther
John Dietzman
Louis Meuler

Workshops:

2:30 – 3:00

1. [Design Guidelines Creation for Public Projects](#)

Dean Gunderson /
Consultant

3:00 – 3:30

2. [Grand Blvd. Transportation and Land Use Study](#)

Melissa Wittstruck

3:30-3:55

3. Review Plan Commission Applicants

Plan Commission

3:55-4:00

-Prepare for Hearing-

Hearings:

4:00 – 4:30

1. [Street Name Change Package](#)

Tami Palmquist

Adjournment:

The next PC meeting will be held on Wednesday, March 11, 2020

The password for City of Spokane Guest Wireless access has been changed:

Username: COS Guest

Password: vh7e4Mvp

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Spokane Plan Commission - Draft Minutes

February 12, 2020

City Council Chambers

Meeting Minutes: Meeting called to order at 2:01 PM by Todd Beyreuther

Attendance:

- Board Members Present: Todd Beyreuther (President), Greg Francis (Vice President), Michael Baker, Carole Shook, Sylvia St. Clair, Diana Painter, Mary Winkes (Community Assembly Liaison), CM Candace Mumm (City Council Liaison)
- Board Members Not Present: John Dietzman,
- *Quorum Present: Yes*
- Staff Members Present: Louis Meuler, Jackie Churchill

Public Comment:

Paul Kropp - Submitted a letter from County Commissioner Al French regarding housing and invited the Plan Commission to read it.

Briefing Session:

Minutes from the January 22, 2020 meeting approved unanimously.

1. City Council Liaison Report - Candace Mumm

- *Present at 2:06, CM Mumm stated that at the last City Council meeting they decided to use the amalgamated name for the formerly known as East Central Community Center to Martin Luther King Jr. Center at East Central.
- City Council also approved expense to expand Cannon shelter and according to CHHS Spokane currently has enough beds to accommodate all of the homeless.

2. Community Assembly Liaison Report - Mary Winkes

- Mary Winkes stated that she has reported to Community Assembly once as the CA Liaison to Plan Commission.

3. Commission President Report - Todd Beyreuther

- Mr. Beyreuther stated that there are various state level bills that should be discussed and taken into account by Plan Commission.

4. Transportation Subcommittee Report - John Dietzman - not present

- Louis Meuler gave the PCTS report stating that the 6 Year program update was presented at the last meeting. He also gave a reminder that census 2020 is coming up.

5. Secretary Report - Louis Meuler

- Louis Meuler brought up the vacant Plan Commission positions and then CM Mumm reported that there are over 20 applicants currently available. They are looking at the various applicants to see if they fit and if they represent the diverse citizens of Spokane.

Workshops:

1. Receivership Code Amendment

- Presentation provided by Jason Ruffing
- Questions asked and answered
- Discussion ensued

2. 6 Year Street Program Update

- Presentation provided by Kevin Picanco
- Questions asked and answered
- Discussion ensued

3. SRTC led Division St. Study

- Presentation provided by Jason Lien (Principal Planner SRTC) and Kara Mowery
- Questions asked and answered
- Discussion ensued
 - CM Mumm left at 3:19 PM.

4. SRTC led US195 / I-90 Study

- Presentation provided by Ryan Stewart (Principal Transportation Planner SRTC) and Kara Mowery
- Questions asked and answered
- Discussion ensued

Hearing Continuance:

1. Continuance of Hearing for Street Name Change Package

- Meeting called to order at 4:00 PM
- Presentation provided by Tami Palmquist
- Questions asked and answered
- Discussion ensued

Greg Francis motioned to continue Street Name Change Package to February 26, 2020. Motion Seconded. Motion passed unanimously.*

Meeting Adjourned at 4:02 PM

Next Plan Commission Meeting scheduled for Wednesday, February 26, 2020



Project Title	New Design Guidelines
Project Sponsor	Karen Stratton
Project Manager	Dean Gunderson, Neighborhood and Planning Services/Sr. Urban Designer
Date Prepared	December 17, 2019

Project Description:

This project entails crafting new design guidelines for *Public Projects and Structures*, *Skywalks over Public Rights-of-Way*, and *City-Wide (or Base) Guidelines*. Additionally, the City also needs to evaluate the worth of continuing with design review of *Planned Unit Developments* (PUDs). If it is determined that there is significant value in continuing design review for PUDs then the City will need Design Guidelines (and possible project review process improvements) for this project type.

Project Purpose:

The purpose of Design Review is contained in [SMC 04.13.015 Design Review Purpose](#).

The key instrument used to provide this level of communication, flexibility, and aesthetic achievement is the set of adopted Design Guidelines. This purpose of this project is to work with the key stakeholders and the public to craft and adopt new Design Guidelines for the following project types subject to design review: *Public Projects and Structures*, *Skywalks over Public Rights-of-Way*, and *City-Wide (or Base) Guidelines*, and possibly *Planned Unit Developments*.

Benefit:

These new Design guidelines will limit the degree of frustration experienced by the community, applicants, and the Design Review Board when reviewing the aforementioned project types, as these project types do not yet have any adopted design guidelines.

Project Priorities:

- Provide clarity on design objectives for all project types subject to design review.
- Provide similar review criteria and threshold structures for all project types subject to design review.
- Identify improvements to the design review process for the aforementioned project types.

Project Deliverables / High-Level Outcomes:

- New Design Guidelines for:
 - Public Projects and Structures (with design review thresholds),
 - Skywalks over Public Rights-of-Way,
 - Planned Unit Developments, and process improvements (if required), and
 - City-wide/Base Design Guidelines



Project Budget: \$35,000

- **Consultant Team** will be responsible for:

Phase I – Research and Engagement

- Task 1: Research + Preparation
Duration: One month
Disbursement: **\$4,000** (research synopsis)
- Task 2: Preparation for Workshop #1
Duration: One month
Disbursement: **\$4,000** (draft of prep. material for workshop #1 & draft Memo #1)
- Task 3: Workshop #1
Duration: One month
Disbursement: **\$10,000** (completion of workshop #1 & final Memo #1)

Phase II – Recommendations

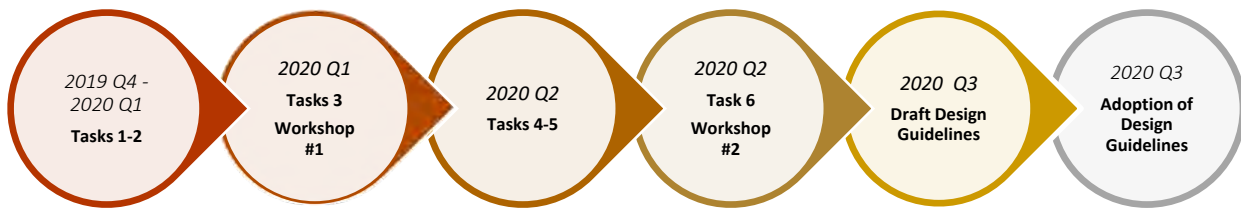
- Task 4: Summary of Workshop Results
Duration: One month
Disbursement: **\$4,000** (summary)
- Task 5: Preparation for Workshop #2
Duration: One month
Disbursement: **\$9,000** (draft of prep. Material for workshop #2 & draft Memo #2)
- Task 6: Workshop #2
Duration: One month
Disbursement: **\$4,000** (summary of workshops & final design guideline outline)

Total Disbursement: \$35,000

Written Content

- Memo #1: Will cover the existing conditions and work to-date on design review, and an assessment of best practices for design review conducted by board- or committee-level groups from at least three cities with a similar regulatory framework as the City of Spokane.
 - Memo #2: Will cover outlines for proposed guidelines (including recommendations for PUDs), and any necessary amendments to streamline the review process.
- **City Project Team** will be responsible for:
 - Providing background material for consultant team, and review of deliverables.
 - Providing public engagement venues (social media, etc.).
 - Providing stakeholder contacts.
 - Coordinating meetings with Stakeholders and members of the Public.
 - Writing the new Design Guidelines using the outline provided by the consultant.
 - Taking the Design Guidelines through the formal adoption process.

Project Timeline:



Project Team:

Project Team Members	Title/(Agency or Department)
Dean Gunderson (Project Manager)	Sr. Urban Designer, Neighborhood and Planning Services
Taylor Berberich	Urban Designer, Neighborhood and Planning Services
Louis Meuler	Interim Planning Director, Neighborhood and Planning Services

Technical Working Group:

The technical working group's composition may shift depending on the project type being discussed, but the intent of the working group is to support the development and review of materials and provide guidance on regulatory, technical, and policy discussions. Proposed representatives include:

- City of Spokane, Business and Development Services
- City of Spokane, Integrated Capital Management
- City of Spokane, Parks & Recreation Department
- City of Spokane, Public Works
- City of Spokane, Legal Department
- Allied Professionals (AIA, ASLA, APA)
- Joint DRB/PC Subcommittee

Stakeholders:

The following is a list of external stakeholders for the project (broken down by project type), not an exhaustive list:

- Public Projects and Structures
 - Public Schools District #81
 - Spokane Transit Authority
 - Washington Public Universities (EWU, WSU)
 - Spokane Community College System (SCC, SFCC)
 - Spokane Transit Authority
 - Spokane Public Libraries
 - Spokane Public Facilities District
- Skywalks over Public Rights-of-Way
 - Downtown Spokane Partnership
 - Business and Property Owners in the Downtown
- City-wide/Base
 - AIA Spokane
 - WASLA
 - WAPA (Inland Empire Section)
 - Spokane Public Works/Environmental Programs
- Planned Unit Developments
 - Neighborhood Councils
 - Greenstone
 - Home Builders Association

BRIEFING PAPER
City of Spokane Plan Commission Workshop
Grand Boulevard Transportation and Land Use Study Update
February 26, 2020

Subject

This update is for the Grand Boulevard Transportation and Land Use Study
<https://my.spokanecity.org/projects/grand-boulevard-transportation-and-land-use-study/>.

The second Community Open House for the project is scheduled for February 27, 2:00 – 8:00 p.m. at St. Mark's Lutheran Church Fellowship Hall 316 E 24th Avenue. It is a “drop in” style hands-on workshop on Grand Boulevard design concepts developed from the October Community Workshop, consultant team studies, and survey results.

Background

Launched in early fall 2019, Grand Boulevard Transportation and Land Use Study is a collaborative project between Planning Services and Integrated Capital Management. The transportation analysis is funded primarily through Traffic Calming dollars identified by Comstock Neighborhood Council in 2016, with land use analysis funding sponsored by City Council in 2017. Comstock, Manito-Cannon Hill, and Rockwood Neighborhood Council boundaries intersect at 29th Avenue and Grand Blvd. and the neighborhood councils are actively engaged in the project. The elements of the study are:

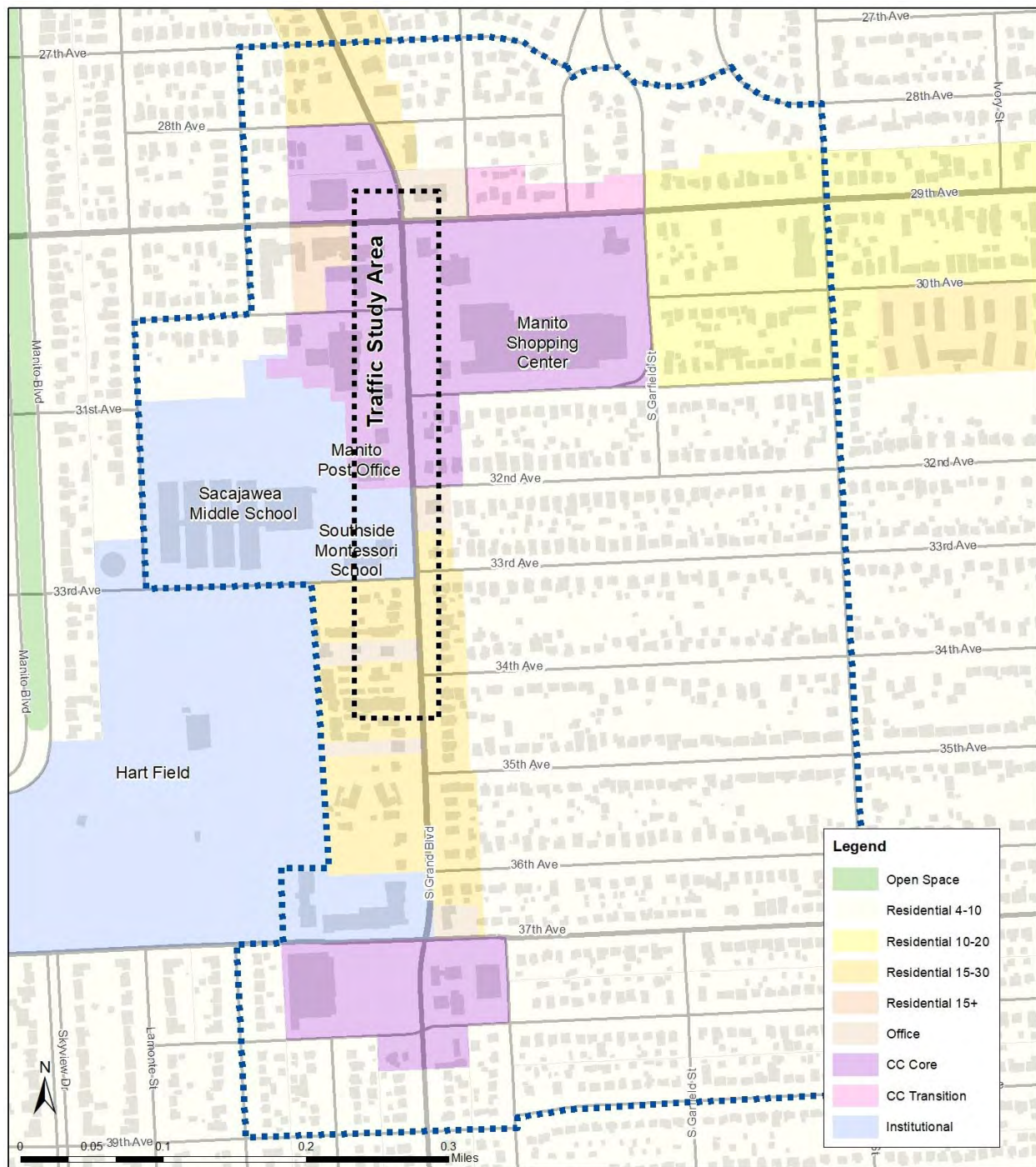
- Review: Traffic patterns and safety on Grand Blvd.
- Develop: Understanding of bicycle and pedestrian needs.
- Evaluate: Concepts of lane reduction, bike lanes, wider sidewalks, and green infrastructure. Analyze current land use and market data.
- Study: Land use designations with Comprehensive Plan goals in mind.

Generally, the study area is Grand Boulevard south of 29th Avenue (see attached map).

- Transportation analysis focused on core of the business district on Grand between 29th and 34th Avenues.
- Land use analysis study-area is bounded by 27th Avenue, 39th Avenue, Latawah Street and Arthur Street.

The first Community Workshop and Open House were held October 21-22, 2019. These included a walking tour of Grand Blvd from 27th Ave. to 37th Ave. for participants to observe traffic and pedestrian conditions. A series of three focus interviews were held with participants from neighborhood councils, business interests, and Spokane Public Schools.

Feedback and results have now been combined with consultant studies and SurveyMonkey responses and comments as building blocks for the second community meeting February 27. Participants will work hands on with the consultant team on a large table map station to review initial design concepts and refine alternatives to complete the transportation study. SurveyMonkey results and Market Analysis stations will also be available for those in attendance. February 27 Open House material will also be available online at the project page, with further outreach through the Grand email distribution list and City social media.



Briefing Paper

Plan Commission Workshop 10-23-2019

Division & Department:	Business and Development Services, Development Services Center
Subject:	Emergency Dispatch has identified address points that are in conflict after the Countywide Addressing Standards were updated.
Date:	October 23, 2019
Contact (email & phone):	Tami Palmquist, 625-6157
City Council Sponsor:	
Executive Sponsor:	Development Services Center
Strategic Initiative:	Safe & Healthy
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of eight street name changes in order to provide consistency with our standards and improve dispatch systems and emergency response operations.

Background/History:

In 2016 the City adopted the Countywide Addressing Standards in order to develop a common countywide standard used by all addressing authorities within Spokane County to reduce addressing conflicts and enhance public safety agencies' abilities to provide emergency response. Public Safety Dispatch Centers are highly reliant on computerized mapping (GIS) and in order for these centers to function effectively and efficiently, standardized addressing is critical for the responders to actually find the address.

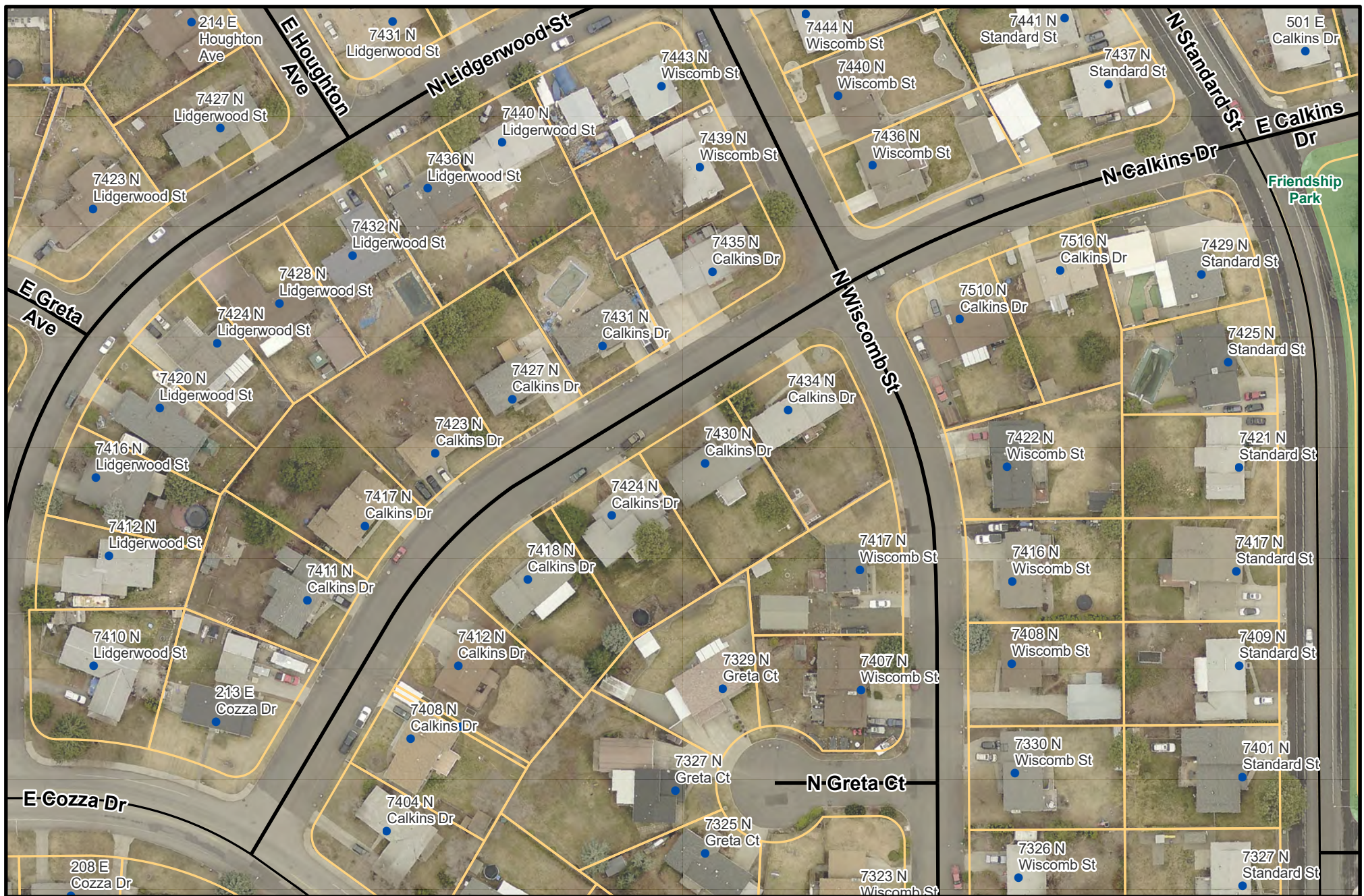
The proposed street name changes will permanently fix temporary work arounds that GIS has put in place to provide to closest match when emergency services are dispatched.

Proposals:

1. Rename N. Calkins Drive to E. Calkins Drive between E. Cozza Dr. and N. Standard St. Per Current SMC standards, streets names along a curvilinear path should use one consistent prefix direction according to the primary orientation of the roadway.
2. Rename W. Cliff Avenue to W. Cliff Drive between S. Monroe St. and S. Grand Ave. This roadway is commonly referred to as Dr., and has been for some time. All of the existing addresses are assigned as Cliff Dr. Updating this roadway to be consistent with the addresses accessed along it and common reference nomenclature will bring this into alignment with current the SMC.
3. Rename N. Navaho Drive to an entirely new name altogether, from N. Skyline Drive to N. Wieber Dr. There is an existing Navaho named street (in the same area of Indian Trail) and this roadway name is a duplicate. This will bring the street names into compliance with the current SMC for improvement to dispatch systems and emergency response operations.
4. Rename E. Parkwood Dr. to E. Parkwood Cir. These roadways are designated with a street type of Circle (Cir) and reassigning the one segment will bring it into alignment with existing addresses and still meet the SMC definition of a Circle street type.
5. Rename S. Rockwood Blvd., between 10th Ave and 11th Ave. to E. Rockwood Blvd. Currently there is one half block assigned with a S. prefix direction between two segments of Rockwood with an E. prefix direction. This is a continuous roadway that currently, in the span of 1 block, changes from E. Rockwood Blvd., to S. Rockwood Blvd., back to E. Rockwood Blvd. This is confusing and unintuitive for emergency responders and the proposed changes would bring

the roadways into alignment with the current SMC that curvilinear roadways should not change name or prefix direction.

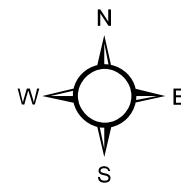
6. Rename E. 18th Ave. between E. Southeast Blvd. and S. Southeast Blvd. to E. and S. Southeast Blvd. (Perry is the logical cutoff here between the S. and E. designations of Southeast Blvd., so one 18th segment should get S. and two 18th segments should get E.). This is a continuous roadway that currently in the span of 4 blocks changes from E. Southeast Blvd., to E. 18th Ave. to S Southeast Blvd. This is confusing and unintuitive for emergency responders and the proposed changes would bring the roadways into alignment with the current SMC that curvilinear roadways should not change name or prefix direction.
7. Rename E. St Thomas Moore Way to E. St Thomas More Way. It will bring the streets into confirmation with the SMC by having the same street name and spelling used consistently throughout the City.
8. Rename a short segment of Shelby Ridge Street northwest of Summerwood Street in Talon Ridge. The continuation of this street name would cause a duplication of address points. There are no parcels currently addressed off of this segment.



North Calkins Dr Revision

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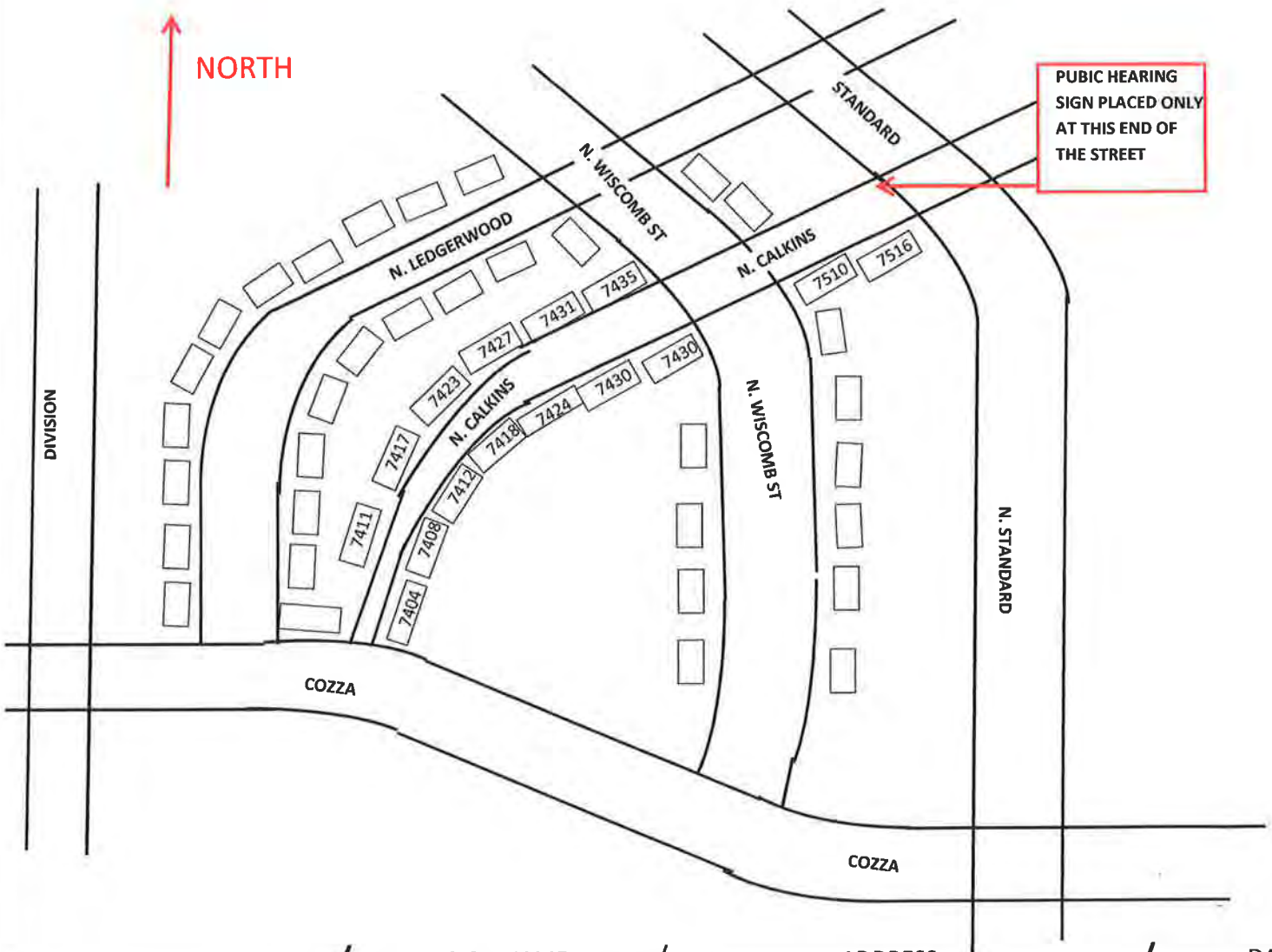
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Legend

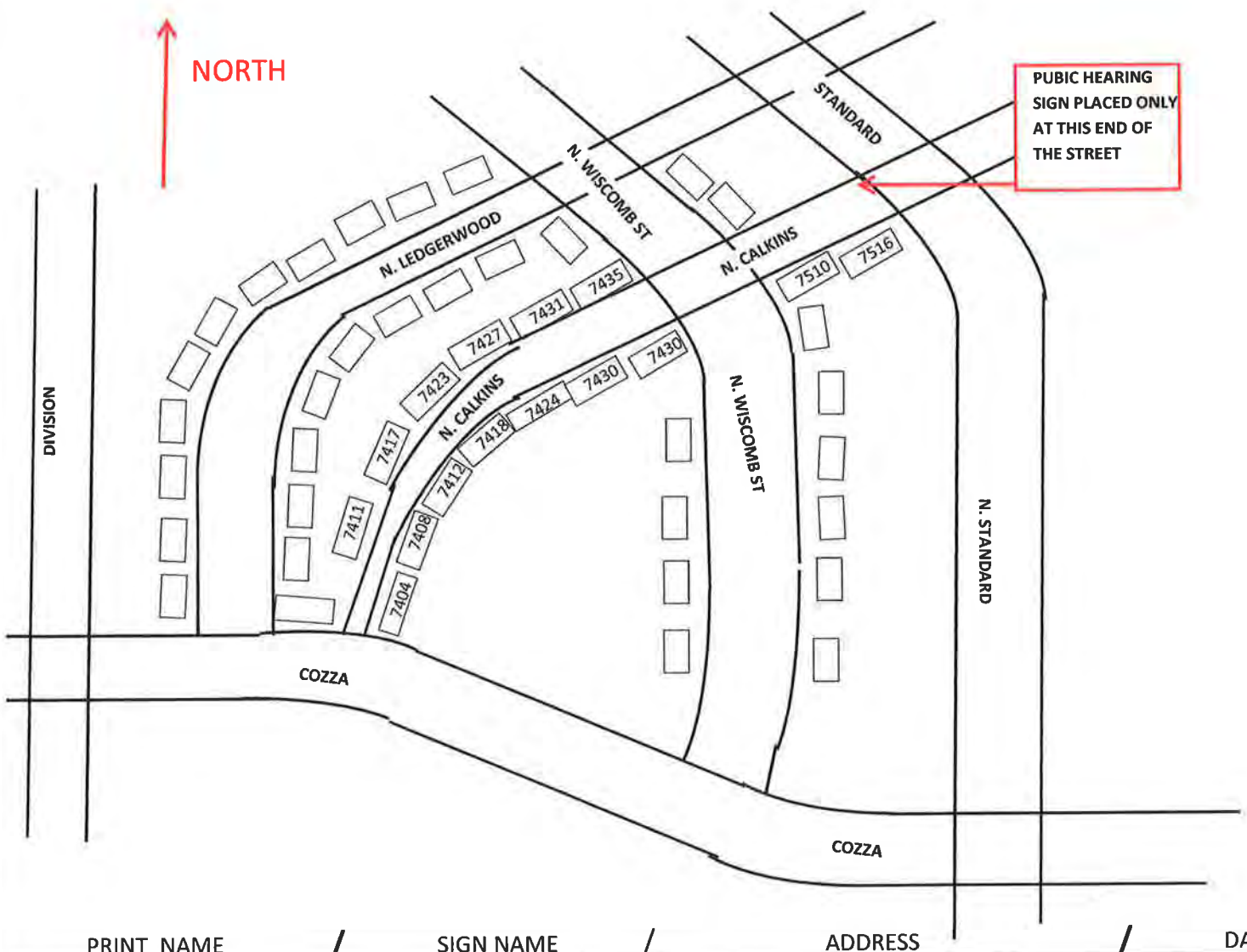
- Address Point
- Parcel
- City Park

**PETITION TO THE CITY OF SPOKANE AGAINST CHANGING THE STREET NUMBERS
AND FROM NORTH TO EAST DIRECTION.**

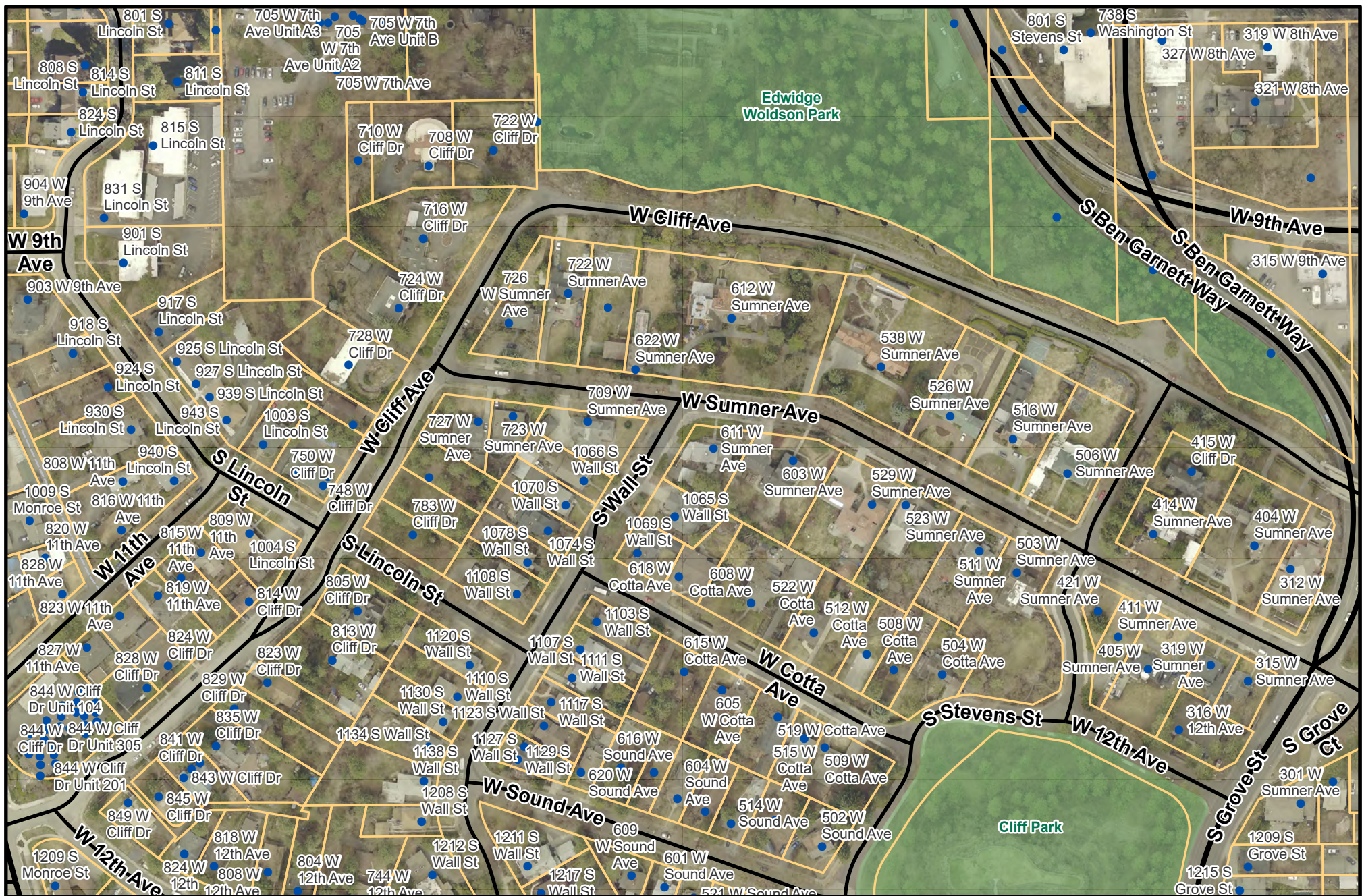


PRINT NAME	SIGN NAME	ADDRESS	DATE
Chad Clark	[Signature]	7424 N Calkins	1/21/20
Geoffrey Lucas	[Signature]	7417 N Calkins	1/21/2020
Bill Pangelinan	[Signature]	7427 N Calkins	1-21-2020
Shamuel Bennett-Wyatt	[Signature]	7418 N Calkins	1-21-2020
Jeff Foubert	[Signature]	7431 N Calkins Dr	1-21-2020
MIKE R BATES	[Signature]	7435 N Calkins Dr	1-21/2020

PETITION TO THE CITY OF SPOKANE AGAINST CHANGING THE STREET NUMBERS AND FROM NORTH TO EAST DIRECTION.



PRINT NAME	SIGN NAME	ADDRESS	DATE
Lore Schmidt	Lore Schmidt	7510 N. Calkins Dr.	1/21/20
Tyler Russell	Tyler Russell	7516 N. Calkins Dr.	1/21/20
Kathleen	Kathleen Brunner	7430 N. Calkins Dr.	11/21/20
Garrick Stron	MSA	7423 N. Calkins Dr.	1/21/2020
ROSALINA CRUZ	Rosy	7434 N. Calkins Dr.	1-21-2020

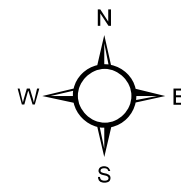


West Cliff Ave Revision

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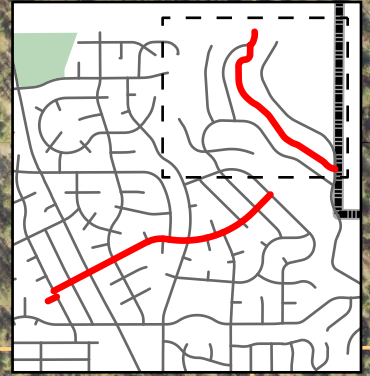
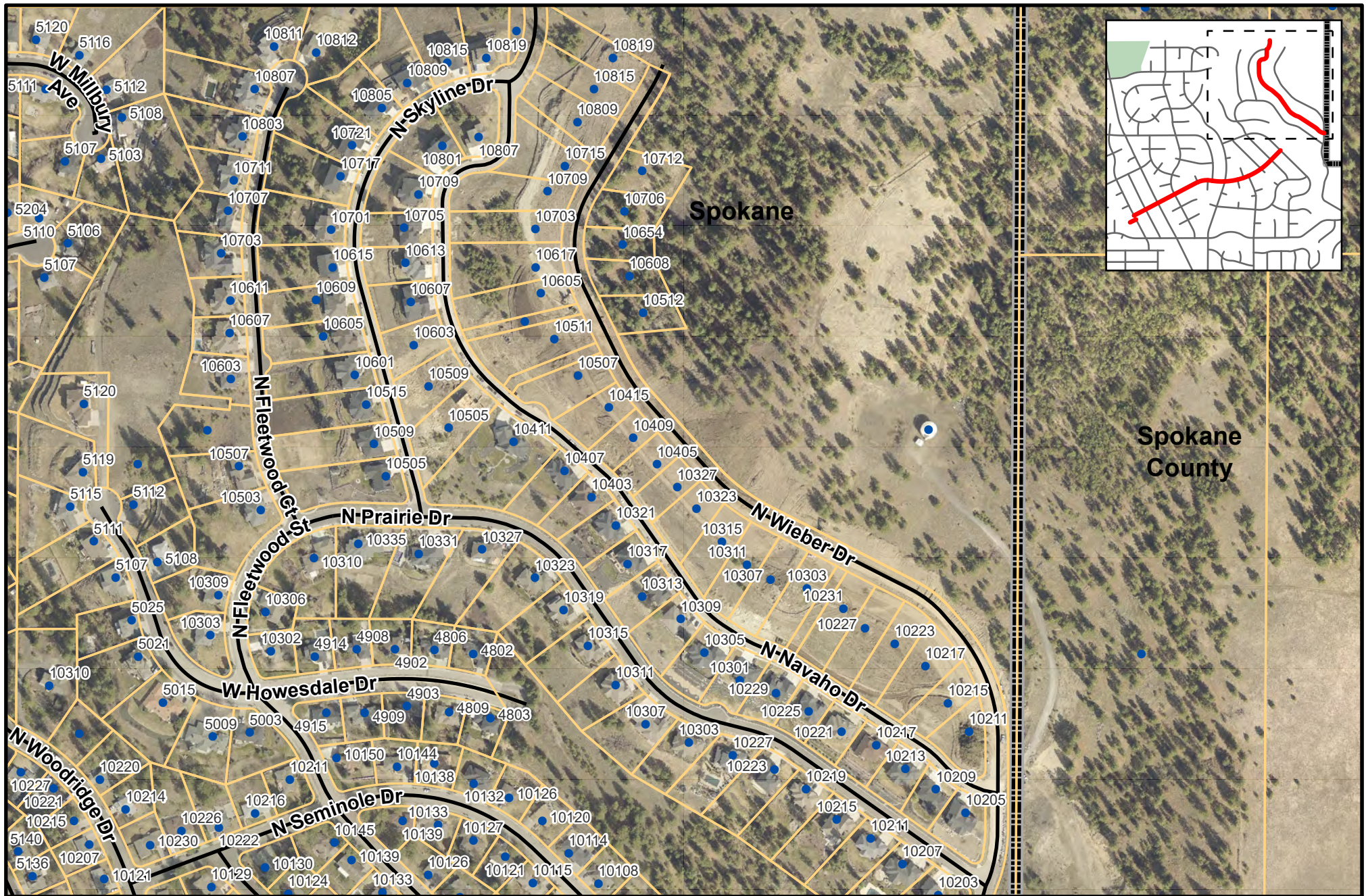
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Plan Commission Agenda Packet



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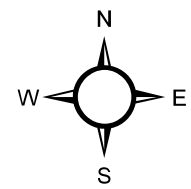
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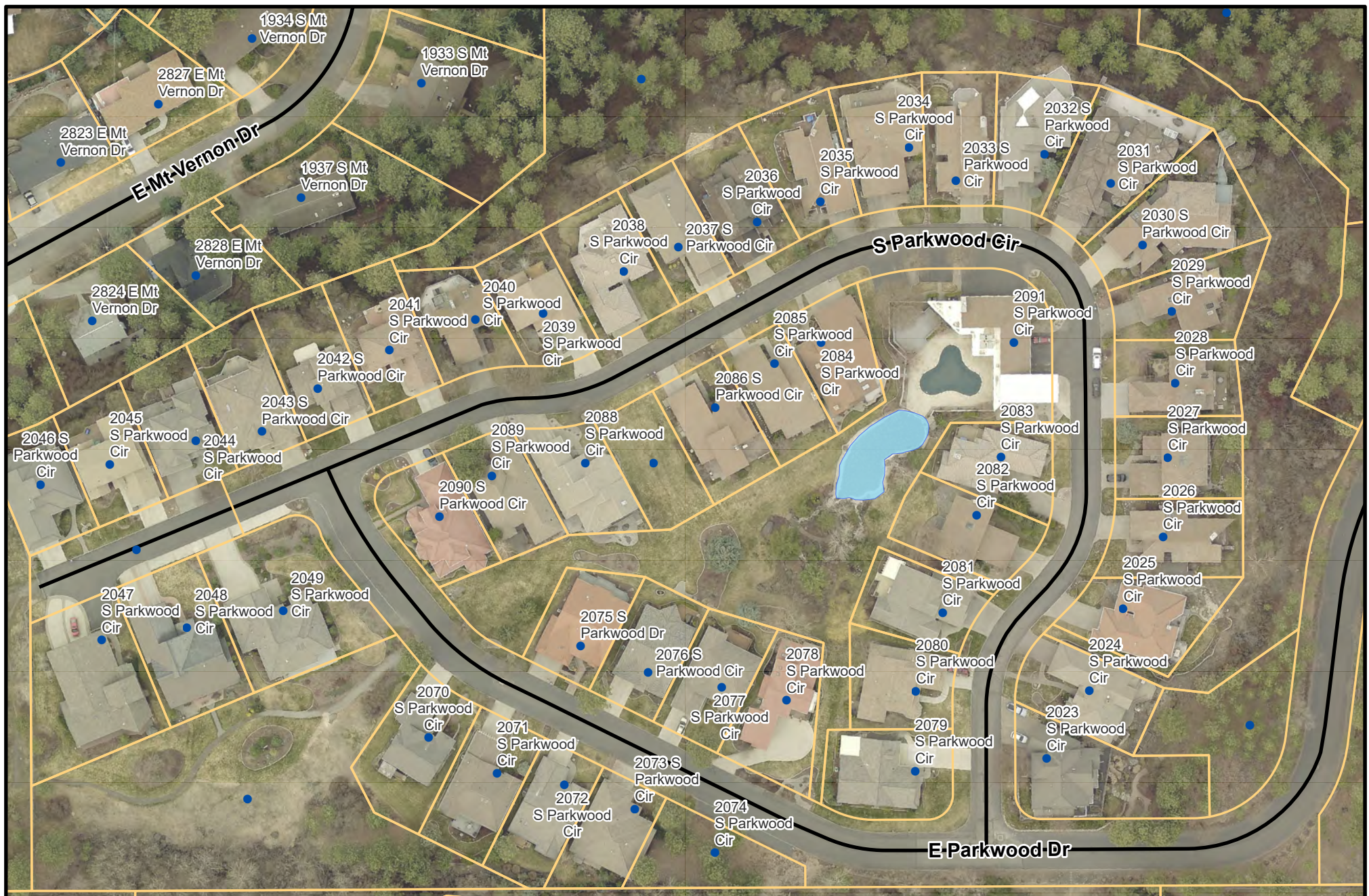
North Navaho Dr Revision

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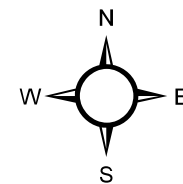
- Legend**
- Address Point
 - Parcel
 - City Park
 - Municipal Boundaries



Parkwood Circle Revision

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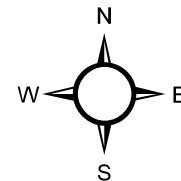
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- City Park



Rockwood Blvd Revision

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Legend

- Address Point
- Parcel
- City Park

We, the undersigned, residents of Canterbury Court Apartments at 1010 S. Rockwood Blvd oppose the renaming of S. Rockwood Blvd to E. Rockwood Blvd.

Please consider the hardship it will put us through changing our addresses at our banks, Social Security and to friends and family.

Fred Sorensen	Apt. 416	Shaheda 404
June Rogers	Apt 426	shaheda
Oran Hart	- 106	DIAMERIO #408
Monte M. Min	#110	DIAMERIO 410
GREGORY BRAY	A 208	Jerilyn S. Pitts, apt. 401
Andy Isadore	# 214	Catherine Launger 414
Virginia Krivett	# 215	Moses F. Thomas 416
Cleda Arnold-Weathers	#222	R. 415
Lorain Oliver	Apt. 304	Dave McKinney
Ann Marie	418	Mary Olson
Ruby Mc Clever	apt 312	310 April Niding #420
Janice Packwood	#314	422 Sandy Klenke
Latisha Upchurch	#322	Shilina Seef #503
Sandra F. Crawford	324	Joan Loman #505
Donna		Apthia Nantgomery 509
		Kathleen Kellogg #515
		Joan S. Mober 522
		Carrie Allen-Allemayne #526

~~Robert~~ ~~Harold~~ #45

Nona Candice #101

We, the undersigned, residents of Canterbury Court Apartments at 1010 S. Rockwood Blvd oppose the renaming of S. Rockwood Blvd to E. Rockwood Blvd.

Please consider the hardship it will put us through changing our addresses at our banks, Social Security and to friends and family.

Ron Hutchenroff
Joseph P. Greely

Elisa Papp
Carmen Jackson
Lloyd L. Brown Jr

Ronald Kurtz

Doug Kany
1/2 of 2/15

Shonna Cassaro

Bridget R. Morse
Kathleen B. Madson

Lee Riggs

Marian Meek

Rodney Richardson #115

Laura Jones

Nona Caudill #101

Carl Beery

Sam Becker

Judy Willard

Shirley Emerson

Conne Zill

Debbie Brandt

Frank Condroy

Kinda Ball-DiStefano

Paul M. Miller +

1/2 of 2/15

Eleanor A. DeRogee

Wm. M. Ogden #317

We, the undersigned, residents of Canterbury Court Apartments at 1010 S. Rockwood Blvd oppose the renaming of S. Rockwood Blvd to E. Rockwood Blvd.

Please consider the hardship it will put us through changing our addresses at our banks, Social Security and to friends and family.

Anne Harts #310

Jessie Rely #523

Diane Thoro #203

Marlena Abram #007

Maggie Garcia #007

Roy M. Wang #220

Leah Kay Eoff 220

Ann Chy #104

Lillian Pierson 241

Helen Hart #217

Wynona Perry #223

Theresa Charlotte
Joy McMahon

Pat #315

Mara Spitzer

Karen Grant

K. Edwards

Dale Smith 301

Beta Proctor #321

Marie Van Dine

Greg Akoromo

Marilyn Oestreich

Bob Van

Jodie Clark

Long Van Stappen

Stacy Johnson

Willetton

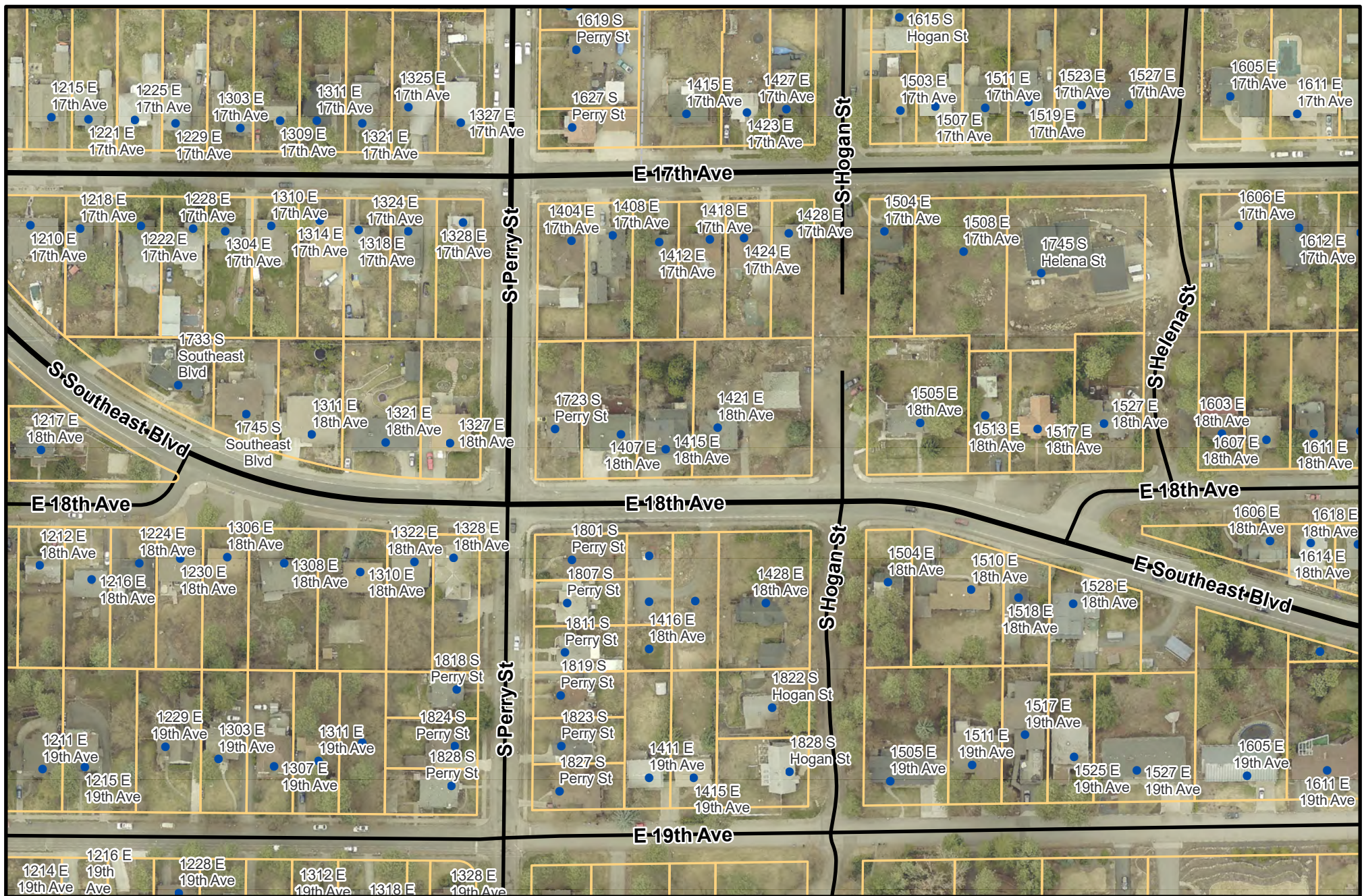
Genevieve Zwickler

Patricia Ryals

Lynne Webster
Marie Steele

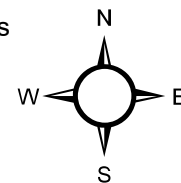
Lucy Nocerini

Edward Meech



Southeast Blvd Revision

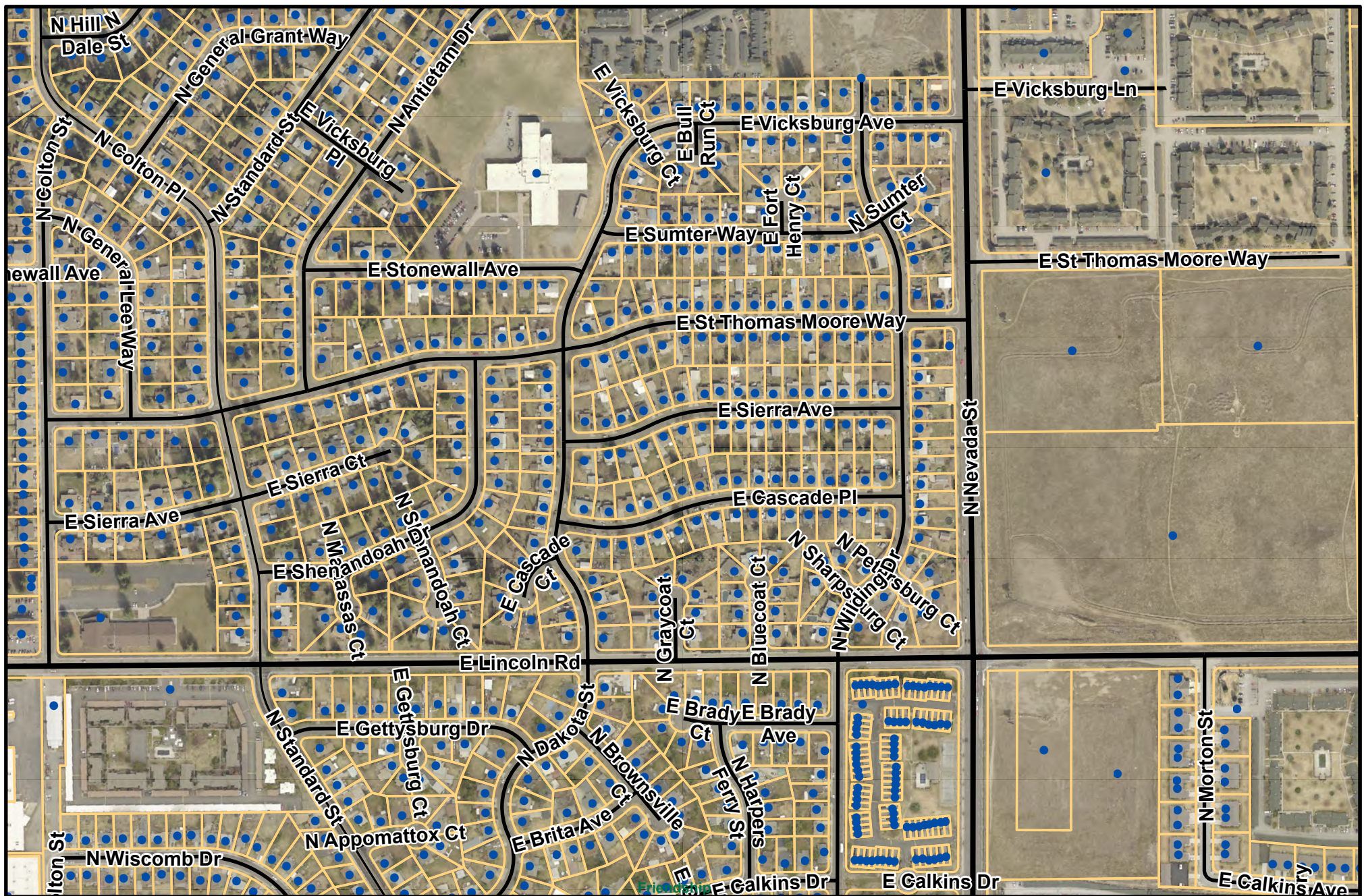
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Legend

- Address Point
- Parcel
- City Park

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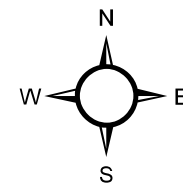


East St Thomas Moore Way Revision

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Plan Commission Agenda Packet



- Legend**
- Address Point
 - Parcel
 - City Park

PLEASE NOTE

Going south on Rockwood Blvd, there
is a one level house on the left with the
address 1003 S. Rockwood Blvd. There may
be a 1010 E. Rockwood Blvd. on the right, or an
address close to our number.

This would add to the confusion of first
responders, and the post office!

Jan. 20, 2020

Dear Project Planners, Commissioners, Planners and Safety Analysts.

My name is Fred Sorenson and I reside at Canterbury Court Apartments. The current address is 1010 S. Rockwood Blvd. This proposal would change it to E. Rockwood Blvd. I totally oppose this for the following reasons.

All of our residents, who are elderly, with not much income would have to change their addresses at their banks, the social security administration and inform all their friends and relatives. Most people don't have computer skills and would have to rely on snail mail to let friends know about the change, they would have to go in person to Social Security to make the change. This often entails most of the day, and entails waiting for hours without access to a bathroom. Old age means you have to go to the bathroom frequently and I don't know if you would like to sit in a wet incontinence brief. I don't personally so I have to go without water for hours to see an agent. This is very bad for your health and against my Doctor's advice.

I am luckier than most because I can still ride the regular bus. If you take Paratransit, you can be gone for most of the day for just a ½ hour appointment. They have changed the bus stops to Social Security, but I am lucky that it I can walk bout ½ mile to catch the next bus. Sharon Grant, our service coordinator, does a wonderful job for these people who have disability's, but there are limitations of what she can do. As an example, she is not allowed to

transport residents to meetings, or other places. That is why I have entrusted this letter to her.

When I moved here, I was told that everything that was South of Sprague was S. Rockwood Blvd is all South of Sprague so it should all be S. Rockwood Blvd.

Sumner is right across from E. 10th, so it should be renamed E. 10th or E. Sumner. The traffic flows directly across from each other, and these crazy drivers have almost ran me over a number of time. If we had enough Police, they could set up radar traps and arrest and fine these people who quite often using Sumner as a speedway. They are quite often going over 45 m.p.h. and they don't even attempt to stop. We have people in walkers and using canes. No police means they can speed with impunity and what have you done about it? Nothing! I think it would be wise if you spent your time helping the police take care of the city's problems instead of renaming streets.

If you have the courage to contact me.

Fred Sorenson

1010 S. Rockwood Blvd. Apt. 416

Spokane, WA 99202-1160

Phone: 509-315-8907

Thank You *Fred Sorenson*

To whom It may concern:

Both my husband, Mitch Ingham and Myself Annette Ingham, who live on 10411 N. Navaho Drive adamantly oppose this proposed name change for N. Navaho Drive. We feel it is an unnecessary, and complete waste of time for both ourselves and the City of Spokane.

It would be necessary to change the following items to address the proposed change:

Deed of Trust,

Mailing address,

Washington State Drivers license,

All credit card information.,

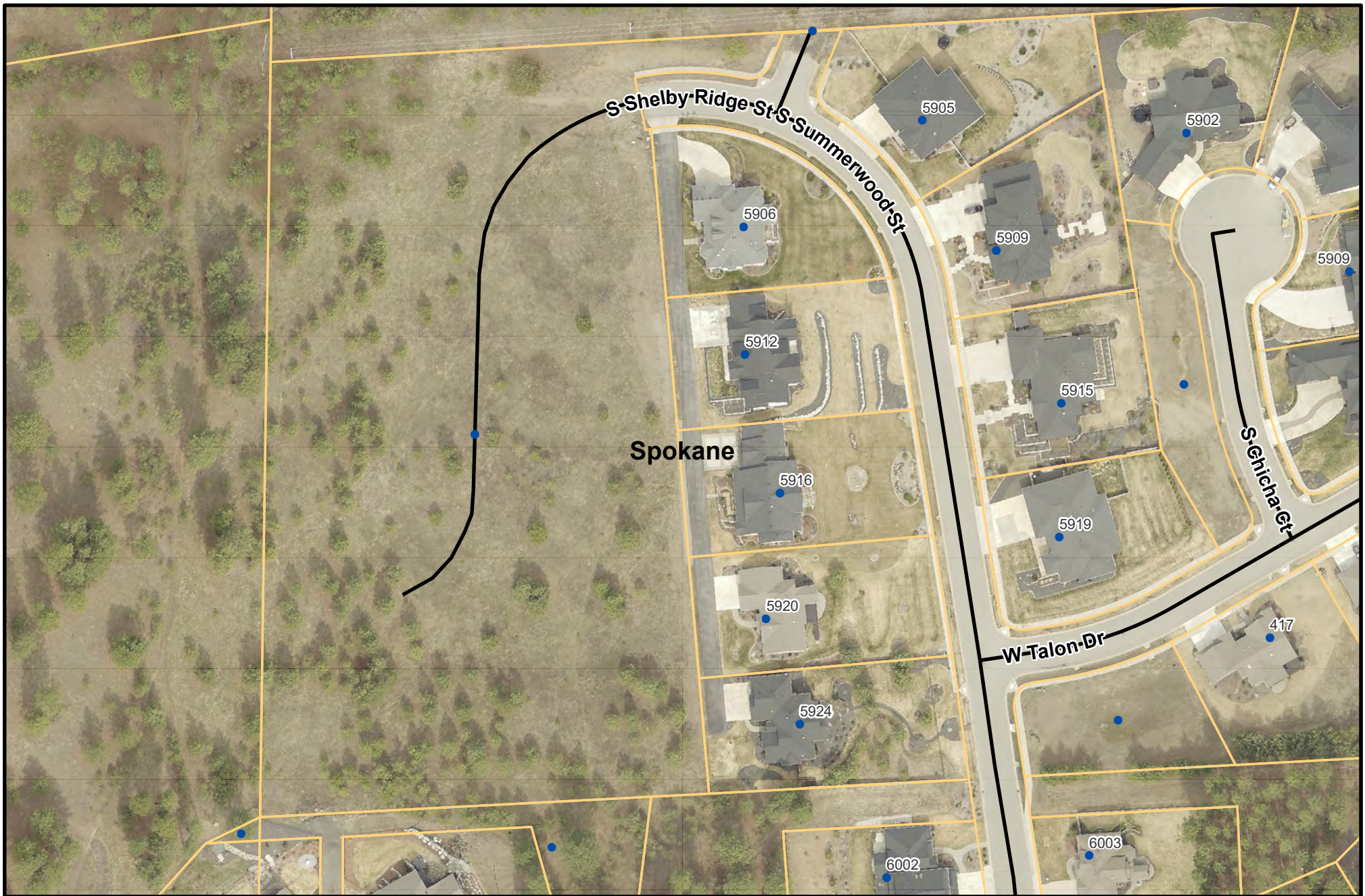
We have several children in college so they would have to change all their personal information with colleges as well.

What is the need or necessity for this change? To be in compliance with what law? None.

Enhance the ability for EMS to correctly get the right address? How many times has EMS gotten the wrong address in the last 5 years?

Google can get you to my house without mixing up the address, I would think EMS could get there as well.

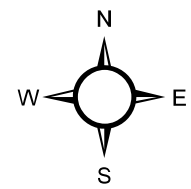
The cost associated with the change, mostly from the citizens, but also the city.



Summerwood St Revision

0 0.01 0.03 Miles

THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities or boundaries, section lines, streets, etc.



- Legend**
- Address Point
 - Parcel
 - City Park