



Spokane Plan Commission Agenda

February 27, 2019

2:00 PM to 5:00 PM

City Council Chambers

808 W. Spokane Falls Blvd., Spokane WA 99201

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

Public Comment Period:

3 minutes each Citizens are invited to address the Plan Commission on any topic not on the agenda.

Commission Briefing Session:

2:00 – 2:30	1) Approve February 13, 2019 meeting minutes	All
	2) City Council Report	Kate Burke
	3) Community Assembly Liaison Report	Patricia Hansen
	4) President Report	Todd Beyreuther
	5) Transportation Sub-Committee Report	John Dietzman
	6) Secretary Report	Heather Trautman

Workshops:

2:30 – 2:40	1) Interview Eric Cultum	
2:45 – 2:55	2) Interview Jason Link	
3:00 - 3:45	3) Downtown Parking Study Final Plan	Nelson/Nygaard

Adjournment:

Next Plan Commission meeting will be on March 13, 2019 at 2:00 pm

The password for City of Spokane Guest Wireless access has been changed: Username: COS Guest Password: 97WzrE9t

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber and the City Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Plan Commission - Draft Minutes

February 13, 2019

Meeting Minutes: Meeting called to order at 2:00 PM

Attendance:

- Board Members Present: Todd Beyreuther, John Dietzman, Sylvia St. Clair, Greg Francis, Diana Painter, Christopher Batten, Michael Baker
- Board Members Not Present: Patricia Hansen (Community Assembly Liaison), Kate Burke (City Council Liaison), Carole Shook
- Staff Members Present: Melissa Owen, Dermott Murphy, April Gunderson, Heather Trautman, Stephanie Bishop, James Richman, Kevin Freibott, Tirrell Black, Nate Gwinn

Public Comment:

None

Briefing Session:

Minutes from the January 23, 2019 meeting approved unanimously.

1. City Council Liaison Report - Kate Burke
 - None
2. Community Assembly Liaison Report - Patricia Hansen
 - None
3. Commission President Report - Todd Beyreuther
 - The joint subcommittee Plan Commission and Design Review Board (DRB) held their second meeting on January 30, 2019. Moving forward the Plan Commission would like to have a workshop to discuss the benefits of utilizing the input DRB provides on future projects.
4. Transportation Subcommittee Report - John Dietzman
 - February meeting was cancelled. The Transportation Subcommittee is seeking another Plan Commissioner to participate in the board. Ideally this member may have interest in filling the role as Chair Person in the future.
5. Secretary Report- Heather Trautman
 - The Plan Commission has received three applications for the two commission vacancies. Commission agreed to arrange all three applicants to come to the next meeting for an interview and to set aside time between each interview.
 - The work plan goes up for approval at the February 25th City Council meeting.
 - Kate Burke would like to bring up affordable housing for discussion with Plan Commission.
 - Todd requested opening up discussion on affordable housing plans that are being modeled or utilized in other cities of similar size.
 - We are making a few adjustments to the agenda management tool. We are adding the proposed code update for street trees. We have included placed a tentative workshop regarding the comp plan amendment for Crestline Traffic Study on the 27th. The shoreline vision plan will be moved out.
 - City has been investigating a way to have an overall management plan for right-of-ways.

Workshops:

1. Manufactured and Mobile Home, Current Code Review - Melissa Owen/Dermott Murphy
 - Presentation and overview given
 - Questions asked and answered
2. Neighborhood Retail Zones - April Gunderson
 - Presentation and overview given
 - Questions asked and answered

Meeting Adjourned at 3:49 PM

Next Plan Commission Meeting is scheduled for February 27, 2019

Plan Commission Briefing Paper

Plan Commission Meeting: February 27, 2019

Project: 2019 Downtown Parking Study Plan

Type of Agenda Item: Informational

Background: Parking downtown Spokane impacts those that live and work downtown, as well as visitors and locals. The City of Spokane completed two previous parking studies, one in 2005 and one in 2011. Since the first study, the City of Spokane has grown a good deal and is expected to grow even more over the next 20 years. We wanted to find out how many spaces were in the downtown area. How those spaces are regulated and priced? How many people are parking downtown and when? Do we have enough parking? Then use this to develop a parking plan for all users.

Project Description: The 2019 Downtown Parking Study was done by Nelson/Nygaard over a year span. The study looked at the total number of on and off-street parking in the downtown area as well as where the City is at currently with Parking. The study included:

- Public Participation
- Data Collection
- Parking System Assessment
- Parking and Land Use Analysis
- Review of Best Practices
- Strategy Development
- Implementation Plan
- Financial Analysis

Project Purpose: Provide the City of Spokane with a comprehensive six-year plan and package of recommendations designed to facilitate growth and activity downtown, while making parking more convenient and user-friendly for residents, businesses, employees, and visitors.






Project Plan Priorities:


- **Adopt Downtown Parking Goals.** This strategy proposes six goals (see below) which guide the evaluation of strategies in this plan, and should also guide future planning efforts.
- **Maximize Use of Existing Supply.** Management of existing parking can be improved with the implementation of a Performance Based Parking Management Program, as well as adjustments to on-street regulation, and prioritization of shared parking programs.
- **Optimize Management and Policy Programs.** There are many competing users for both on and off street parking spaces – this group of strategies proposes the modernization of existing permit programs and event management policy.
- **Enhance Administration and Operations.** Ensuring curb access requires consistent enforcement of curb regulations – Spokane's enforcement program needs investment and modernization.
- **Make Parking Simple to Find and Use.** Many have trouble finding the available downtown parking spaces. A formal Downtown parking “brand” and a wayfinding program are proposed, in

addition to a more general marketing and communications plan. Downtown payment systems are also recommended for improvement.

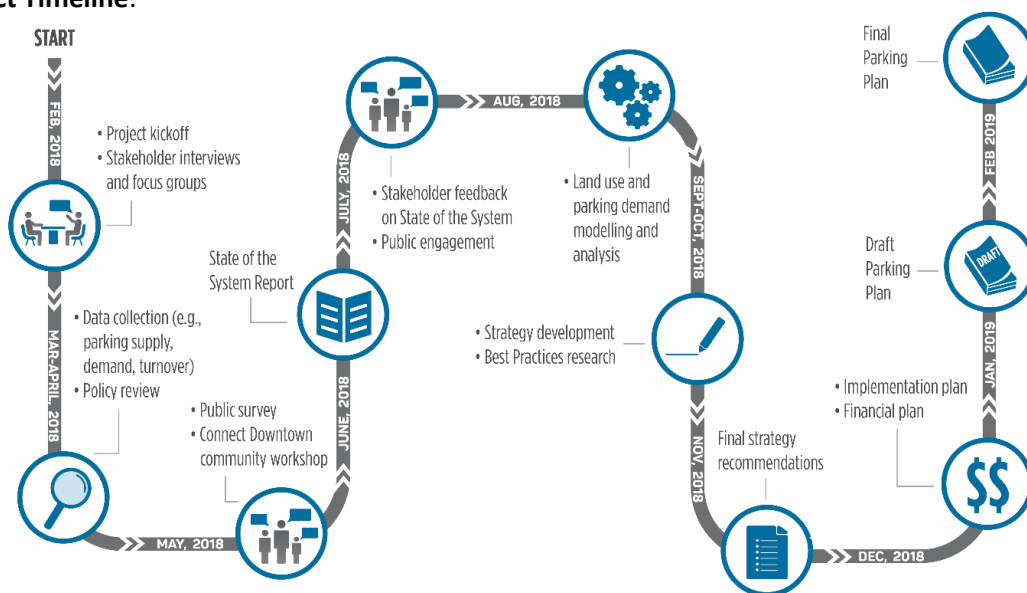
- **Update City Policy and the Zoning Code.** Policy updates are needed to ensure sustainable long-term growth and support multimodal travel to and from downtown.
- **Reduce Parking Demand.** Strengthening the availability and encouraging the use of travel options in Downtown Spokane can further extend the efficiency of the existing parking system, while also achieving broader goals regarding sustainability, livability, and equity.

Downtown Goals and Objectives:

Goal		Objectives
Convenient		Put the customer first by creating a user-friendly and intuitive parking experience.
		Manage parking to achieve consistent availability. Set target occupancy rates for on-street parking.
		Utilize coordinated technology to make it easy to find and pay for parking.
Coordinated		Manage on- and off-street parking as distinct, yet mutually supportive, parts of the overall system.
		Share parking spaces between uses and users to the greatest degree possible.
		Maximize use of existing parking spaces before adding new parking.
Equitable		Provide a diverse range of parking choices and prices for all users of the system.
		Continue to invest parking revenue to support both the parking system and downtown mobility and vitality.
		Prioritize cost-effective solutions to ensure efficient use of limited resources.
		Enforce parking rules strategically, fairly, and firmly.
Flexible		Adjust prices and regulations on a periodic basis to manage short- and long-term changes in parking demand.
		Manage on-street spaces to accommodate an increasingly diverse set of curbside parking and loading needs.
		Establish policies and design guidelines that prepare Spokane for emerging technologies and mobility services, and their long-term impact on parking demand.
Multimodal		Ensure parking policies and management practices support and leverage local and regional investments in transit, biking, walking, and shared mobility.
		Prioritize investments that make downtown streets and parking facilities safe and comfortable.

Goal		Objectives
		Support programs and incentives that offer diverse travel choices and encourage people not to drive.
Catalytic		Right-size the downtown parking supply in key areas to support downtown's growth and development potential.
		Prioritize a new parking supply that is shared by multiple uses and accessible to the general public.
		Facilitate and prioritize development opportunities that revitalize underutilized parking lots.

Project Timeline:



2019 Downtown Parking Study Plan documents:

- [2019 Downtown Parking Study Plan](#)
- [2019 Downtown Parking Study Appendices](#)

Outreach for 2019 Downtown Parking Study Plan

Nelson/Nygaard is doing three presentations in Spokane, WA to present the final 2019 Downtown Parking Study Plan. The City is doing a variety of outreach around the Plan from emailing contacts to media interviews and updating the [website](#), doing blog posts, tweets, etc.

Website: <https://my.spokanecity.org/parking/about/downtown-parking-study/>