



# Spokane Plan Commission Agenda

February 22, 2017

2:00 PM to 5:00 PM

City Council Briefing Center

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

## Public Comment Period:

3 minutes each Citizens are invited to address the Plan Commission on any topic not on the agenda

## Commission Briefing Session:

2:00 - 2:15	1) Approve <a href="#">February 8, 2017</a> meeting minutes	
	2) City Council Report	Lori Kinnear
	3) Community Assembly Liaison Reports	Greg Francis
	3) President Report	Dennis Dellwo
	4) Transportation Subcommittee Report	John Dietzman
	5) Secretary Report	Lisa Key

## Workshops:

2:15 - 2:45	1) Downtown Plan Update/CCL	Andrew Worlock
2:45 - 3:15	2) Monroe Street Update	Boris Borisov
3:15 - 3:30	3) <a href="#">Procedural Changes to Building and Fire Code Amendments</a>	Brian McClatchy
3:30 - 4:00	4) Comp Plan Update, Final Outreach & Schedule	Jo Anne Wright

## Adjournment:

Next Plan Commission meeting will be on March 8, 2017 at 2:00 pm

The password for City of Spokane Guest Wireless access has been changed:

**Username: COS Guest**

**Password:**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Spokane Plan Commission

**February 8, 2017**

Meeting Minutes: Meeting called to order at 2:00 pm

## Attendance:

- Board Members Present: John Dietzman, Christy Jeffers, Todd Beyreuther, Christopher Batten, Patricia Kienholz, Dennis Dellwo, Jacob Brooks, Greg Francis; FJ Dullanty, Community Assembly Liaison, Lori Kinnear; Council Liaison
- Board Not Members Present: Michael Baker  
Staff Members Present: Lisa Key, Amanda Winchell, Shauna Harshman, Jacqui Halvorson, James Richman, Jo Anne Wright, Amy Mullerleile, Kevin Freibott, Inga Note, Brandon Blankenagel, Louis Meuler, Patty Kells, Tirrell Black, Katherine Miller, Eric Lester

## Public Comment:

- Katherine Alexander with the Bemis neighborhood spoke regarding the Comprehensive Plan Amendments.

## Briefing Session:

**January 25, 2017 meeting minutes approved unanimously.**

1. City Council Liaison Report-Lori Kinnear
  - The City is in the process of selecting a new Fire Chief. Hoping to have someone hired by May.
  - Gary Kaesemeyer has accepted the Streets Director position.
  - Traffic Calming projects were approved by Council on Monday, February 6, 2017.
  - The Transportation Chapter will be presented to council during the February 9, 2017 study session.
2. Community Assembly Liaison Report- Greg Francis
  - Community Assembly discussed the Comprehensive Plan. They have decided not to make any further actions regarding the Comprehensive Plan Updates.
3. Transportation Subcommittee Report - John Dietzman
  - None
4. Secretary Report-Lisa Key
  - James Wilburn has resigned from the Plan Commission.
  - February 10, 2017 GSI is hosting the annual State of the City.
  - February 23, 2017 the Real-estate forum will be held at the Convention Center.
  - Takes a poll of Commissioners who want paper copies of the draft Comprehensive Plan for the hearing in March 8, 2017.
  - Plan Commission hearing on the Comprehensive Plan Update will be held on March 8, 2017.
5. Commissioner Updates-Commission Members
  - None
6. Commission President Report-Dennis Dellwo
  - None

## Workshops:

1. **6 Year Transportation Program Schedule, Updates, and New Elements- Brandon Blankenagel**
  - Presentation and overview given
  - Questions asked and answered
  - Discussion ensued
2. **Transportation Impact Fee System Update-Inga Note**
  - Presentation and overview given

- Questions asked and answered
- Discussion ensued

**3. New Center Designation by City Council- Lisa Key**

- Presentation and overview given
- Questions asked and answered
- Discussion ensued

**4. Comprehensive Plan Update Workshop; Council Revisions-Jo Anne Wright**

- Presentation and overview given
- Questions asked and answered
- Discussion ensued

**Meeting Adjourned at 4:35 P.M.**

Next Plan Commission meeting is scheduled for **February 22, 2017**

DRAFT

**BRIEFING PAPER**  
**Spokane City Council**  
**Planning and Economic Development Committee**

Proposed Amendment to Development Regulations to Remove Uniform Building Codes

January 16, 2017

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Subject

This proposed ordinance would take the uniform building codes out of the specialized process for amending the development regulations in the Spokane Municipal Code.

Washington's Growth Management Act ("GMA") requires that the amendment of development regulations must be accomplished within the framework of a public participation plan ("PPP"). The City of Spokane's PPP is stated in SMC 17G.025.010 which provides, among other things, that "Amendments to this code require a public hearing before the plan commission." SMC 17G.025.010(D).

Some portions of the unified development code are simply the local adoption of uniform codes, such as International Building Code, the International Mechanical Code, the International Fire Code, and the Uniform Plumbing Code (referred to in the proposed ordinance as the "building codes"). Although these types of codes reside within Title 17, and therefore are subject to the City's PPP under the GMA, those types of codes are not "development regulations" within the meaning of the GMA. Therefore, these building codes are not subject to the GMA's PPP requirement.

Removing these building codes from Title 17 would allow faster enactment, because the Plan Commission workshop(s) and hearing, as well as the 60-day notice to the Department of Commerce, would not be required. Instead, they would be subject to the normal ordinance amendment process (two public readings after committee consideration under the Council rules).

Action

Request that the PED committee pass this ordinance along to the full Council for consideration.

**ORDINANCE NO. C-\_\_\_\_\_**

An ordinance relating to the process for amending the unified development code; amending section 17G.025.010 of the Spokane Municipal Code.

**NOW THEREFORE**, the City of Spokane does ordain:

Section 1. That section 17G.025.010 of the Spokane Municipal Code is amended to read as follows:

**Section 17G.025.010 Text Amendments to the Unified Development Code**

A. Initiation.

Text amendments to this code may be initiated by any of the following:

- A. Property owner(s) or their representatives;
- B. Any citizen, agency, neighborhood council, or other party; or
- C. A City department, the plan commission, or the city council.

B. Applications. Applications shall be made on forms provided by the City.

C. Application Submittal.

- A. After submittal of an applicant-initiated application, the application shall be subject to a pre-application conference, counter-complete determination, and fully complete determination pursuant to chapter 17G.060 SMC.
- B. After submittal, the application shall be placed on the next available plan commission agenda.

D. Notice of Public Hearing.

Amendments to this code require a public hearing before the plan commission.

A. Contents of Notice.

A notice of public hearing shall include the following:

- A. The citation, if any, of the provision that would be changed by the proposal along with a brief description of that provision;
- B. A statement of how the proposal would change the affected provision;
- C. The date, time, and place of the public hearing;
- D. A statement of the availability of the official file; and
- E. A statement of the right of any person to submit written comments to the planning commission and to appear at the public hearing of the planning commission to give oral comments on the proposal.

B. Distribution of Notice.

The department shall distribute the notice to the applicant, newspaper, City Hall and the main branch of the library. The applicant is then

responsible for following the public notice requirements outlined in SMC 17G.060.120, Public Notice – Types of Notice.

E. Plan Commission Recommendation – Procedure.

Following the public hearing, the plan commission shall consider the proposal and shall prepare and forward a recommendation to the city council. The plan commission shall take one of the following actions:

- A. If the plan commission determines that the proposal should be adopted, it may, by a majority vote, recommend that the city council adopt the proposal. The plan commission may make modifications to any proposal prior to recommending the proposal to city council for adoption;
- B. If the plan commission determines that the proposal should not be adopted, it may, by a majority vote, recommend that the city council not adopt the proposal; or
- C. If the plan commission is unable to take either of the actions specified in subsection (E)(1) or (2) of this section, the proposal will be sent to city council with the notation that the plan commission makes no recommendation.

F. Approval Criteria.

The City may approve amendments to this code if it finds that:

- A. The proposed amendment is consistent with the applicable provisions of the comprehensive plan; and
- B. The proposed amendment bears a substantial relation to public health, safety, welfare, and protection of the environment.

G. City Council Action.

Within sixty days of receipt of the plan commission's findings and recommendations, the city council shall consider the findings and recommendations of the commission concerning the application and shall hold a public hearing pursuant to council rules. Notice of city council hearings must be published in the *Official Gazette*. The applicant shall also publish a legal notice in the newspaper at least two weeks prior to the hearing by the city council. By a majority vote, the city council shall:

- A. Approve the application;
- B. Disapprove the application;
- C. Modify the application. If modification is substantial, the council must either conduct a public hearing on the modified proposal; or
- D. Refer the proposal back to the plan commission for further consideration.

H. Transmittal to the State of Washington.

At least sixty days prior to final action being taken by the city council, the

Washington ((State)) department of ((community, trade and economic development (CTED)))commerce (“commerce”) shall be provided with a copy of the amendments in order to initiate the sixty-day comment period. No later than ten days after adoption of the proposal, a copy of the final decision shall be forwarded to ((CTED))commerce.

I. Inapplicability to certain chapters.

This section does not apply to the following chapters of the Spokane Municipal Code: 17F.030 (Boiler and Pressure Vessel Code), 17F.040 (Building Code), 17F.050 (Electrical Code), 17F.060 (Elevator Code), 17F.080 (Fire Code), 17F.090 (Mechanical Code), and 17F.100 (Plumbing Code) (collectively referred to as the “building codes”). The building codes specified in this subsection may be amended in same manner as are all other non-development regulation ordinances pursuant to this code, the City Charter, and the City Council Rules of Procedure.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date