

CITY OF SPOKANE ETHICS COMMISSION
MEETING MINUTES – January 31, 2024, 2:00 pm

I. Call to Order/Roll Call.

Commissioner Co-Chair Sarah O'Hare called the January 31, 2024, meeting of the Ethics Commission to order at 2:16 p.m.

Present for the meeting were Commission Members: Co-Chair Sarah O'Hare, Kenneth Hall and Gail Heck-Sweeney. Also present were Lori Kinnear and Giacobbe Byrd, Assistant City Attorney and Staff Director Elizabeth Schoedel and support staff Ashley Haile.

II. Approval of Agenda. The Agenda was approved unanimously by all Commissioners.

III.a. Approval of December 14, 2023 Minutes.

The Minutes from the meeting of December 14, 2023, have been reviewed. Motion to approve was made by Commissioner Heck-Sweeney and seconded by Commissioner Hall. The minutes were approved unanimously.

III.b. Review Application of Lori Kinnear for the Salary Review Commission.

Questions were asked and answered. Commission members recommended forward Ms. Kinnear's application to the Spokane City Council for appointment to the Salary Review Commission.

IV. Calendar.

The next regularly scheduled meeting is March 20, 2024 at 4:00 pm.

V. Other Business.

Commissioner O'Hare shared suggestions for the Commission to consider moving forward including:

- An online portal or document to assist individuals with submitting requests for advisory opinions;
- A way to standardize the recusal process;
- Adding offboarding instructions to the manual and commissioner training.

V. Adjournment.

The meeting was adjourned at approximately 2:41 p.m.

Approved on March____, 2024.

Clayton McFarland, Co-Chair