



Minutes

Regular Meeting of the Civil Service Commission

September 16, 2025

1. CALL TO ORDER/ROLL CALL

Meeting called to order at 9:30am. All commissioners were present except Commissioner Stratton who had an excused absence.

2. APPROVAL OF MINUTES

- a. July 15, 2025, Minutes

MOTION: Move to approve.

Hult/Palmerton: Motion passed unanimously.

3. CHIEF EXAMINER UPDATE

Chief Examiner Pearson gave updates on Civil Service.

- a. The 2025 Police Sergeant Assessment Center is complete. We have ten qualified candidates that can promote to Sergeant.
- b. Civil Service is back on the Merit Tour visiting other departments. We've already had a record number of employees engaging with us.
- c. Civil Service's workload is heavy with comprehensive testing and classification work that will continue into 2026.

4. NEW BUSINESS

- a. Resolution 2025-09: Classification Actions

MOTION: Move to approve

Lindsey/Hult: Motion passed unanimously.

- b. Continuation of Performance Evaluation Process for Chief Examiner

MOTION: I move to go into executive session to discuss the performance evaluation of an employee.

Palmerton/Hult: Motion passed unanimously.

- i. The Commission adjourned into executive session at 9:38am and resumed open session at 9:52am.

MOTION: At this time, we move to adopt the performance evaluation of the Chief Examiner and adopt the process for the Chief Examiner to complete the self-evaluation every September for Commissioner review and evaluation.

Palmerton/Lindsey: Motion passed unanimously.

5. OTHER BUSINESS

6. ADJOURN

MOTION: I move adjournment.

Hult/Palmerton: Motion passed unanimously.

Meeting adjourned at 9:53am.

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.