



Minutes

Regular Meeting of the Civil Service Commission

March 19, 2024

1. CALL TO ORDER/ROLL CALL

Meeting called to order at 9:30am. All commissioners were present except Vice Chair Gilmore and Commissioner Palmerton who had excused absences.

2. APPROVAL OF MINUTES

- a. January 16, 2024, Minutes

MOTION: I make a motion that we approve.

Stephens/Hult: Motion passed unanimously

- b. February 20, 2024, Minutes

MOTION: I motion approval of the February 20 minutes as well.

Hult/Stephens: Motion passed unanimously

3. CHIEF EXAMINER UPDATE

Chief Examiner Pearson gave updates on Civil Service.

- a. Trainings are scheduled for employees in the coming weeks on the Merit System Rules changes.
- b. Working on 2023 annual report and presenting at May Commission Meeting.
- c. Marketing Coordinator is attending college and community job fairs through this season. She is also working on a police department recruiting website which will go live in the coming weeks.

4. NEW BUSINESS

- a. Resolution 2024-02: Classification Actions

MOTION: I'll make a motion that we adopt the changes as presented.

Stephens/Hult: Motion passed unanimously

- b. Resolution 2024-03: Chair and Vice Chair Appointments

MOTION: I would put forth for discussion with the Commission in the form of a motion Mr. Stephens be appointed Chair and Ms. Palmerton Vice Chair for the next cycle.

Hult/Lindsey: Motion passed unanimously

- c. Resolution 2024-04: Merit System Rules Adoption

MOTION: I will make a motion that we adopt the new rules as presented.

Stephens/Hult: Motion passed unanimously

5. **OTHER BUSINESS**

6. **ADJOURN**

MOTION: I would move adjournment.

Hult/Stephens: Motion passed unanimously

Meeting adjourned at 9:39am.

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.