



**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
MINUTES – JUNE 21, 2022**

1. CALL TO ORDER/ROLL CALL

Meeting called to order at 1:30 p.m.

Commissioners Hult, Lindsey, Palmerton, and Stephens were present.

Commissioner Gilmore arrived late at 1:34 p.m.

2. APPROVAL OF MINUTES

- a. April 19, 2022, Minutes

MOTION: Move approval

Hult/Palmerton: Motion passed unanimously.

3. CHIEF EXAMINER UPDATE

Chief examiner Pearson provided updates regarding Civil Service department operations.

- a. Welcome back, it's been a long two year journey.
- b. Stephanie Puckett, Clerk III will be taking over Commission admin duties and replacing our outgoing Office Manager Tisha Heath.
- c. A replacement has been hired for Tisha, starting in the next couple weeks
- d. We are working on Annual Report for 2020-21, will be ready in August
- e. Our schedule for Commission meetings for July and August will remain at 1:30 p.m. in the afternoon, regular 9:30 a.m. meetings in September.
- f. The HR Department has lost its HR Director and it's Labor Relations Manager, Meghann Steinolfson as well. We are supporting the best we can. Mr. Piccolo, Chief Assistant City Attorney is graciously assisting HR as their interim director
 - Attorney Mike Piccolo says" Can I speak to that for a minute? So I have been asked to serve as interim HR Director and I stress the term interim, I am not applying for the job I'm not a HR specialist, but I am going to help our where I can. Hopefully for 3 4 5 month period. There could be a potential for a conflict, If the City and one of the unions has an appeal and HR is involved, If I am representing HR I obviously could not represent the City commission as its attorney. So, we will just need to work through those conflicts when they arise. We do have another attorney in our office that has served in my capacity Margaret Harrington so we might reach out to her when we have those conflicts, We have to be very much aware that those conflicts could arise, and we need to resolve those conflicts
- g. We are going to be doing some free public safety testing for police and fire the weekend of September 10, and 11 through public safety testing. We plan on doing some more recruitment blitzing for that
- h. Recruiting currently continues to be a great challenge for us as it is everywhere. And Civil Service continues to work diligently to fill vacant positions and get recruitments open and up

and running as fast as possible in this moment.

- i. Commissioner Stephens asks to confirm that Kristine Smith, the HR Director we met in April, is no longer with us?
 - Chief Examiner Pearson: “That is correct”
 - Commissioner Stephens “I assumed that, but wanted to confirm that”
 - Yes, so both Kris Smith, the HR Director and Meghann Steinolfson the Labor Relations Manager have recently left the organization.
 - Commissioner Stephens “Thank you and that certainly leaves a couple of large holes in that department.
 - Chief Examiner Person: Yes it does
 - Commissioner Gilmore: Well, it was nice to meet her at our last meeting and talk to her about what she was gonna do.
- j. Commissioner Gilmore: Are we officially, thank you for all the emails we got from you regarding our sites of our or the times of our meetings. But it would appear that we are back here in the stadium for all our future meetings, except for the fact that we be 1:30 p.m. for both July and August, is that correct?
 - Chief Examiner Pearson: “That is correct”.

4. NEW BUSINESS

- a. July and August 2022 Commission Meetings – Approval of Change to Regular Commission Meetings
MOTION: That we change officially the meeting times to 1:30 p.m. for the July and August Civil Service Commission Meetings
Hult/Stephens: Motion passed unanimously.
Commissioner Gilmore: I will vote in favor of that if the understanding of the persons who are booking the areas understand that its not just a simple thing to change this meeting, so do they understand that if we do this in July and August we need to be back here.
Chair Lindsey: Convey to the powers that a sitting is always possible.
Chief Examiner: “Duly noted”

5. ~~OTHER BUSINESS~~ PUBLIC COMMENT

- Joe Cavanaugh, Local 270 president “I hated the virtual meetings that we had. I want to thank staff trying to make them palatable, swing and a miss, not your fault. It’s very difficult from the outer areas of the City to understand what’s going on in these meetings to be honest with you. I am going to suggest, I don’t mean to be mean. I suggest you all really speak into the microphones; we couldn’t hear you most of the time. I want to thank you for your commitment to the system, I appreciate that we are back live. I look forward to working with all of you and staff in the future. Thank you very much.
- Chief Examiner states that the virtual was problematic at best, we made it work always some issue.
 - Meetings streamed live on Cable 5 and recorded on the City website

6. ADJOURN

The Commission adjourned at 1:41 p.m.