



**REGULAR MEETING OF THE CIVIL SERVICE COMMISSION
MINUTES – SEPTEMBER 21, 2021**

1. CALL TO ORDER/ROLL CALL

Meeting called to order at 9:30 a.m.

Commissioner Lindsey was present via Webex and in-person.

Commissioners Gilmore, Palmerton, and Stephens were present via Webex.

Commissioner Hult was absent (excused).

2. APPROVAL OF MINUTES

a. August 17, 2021 Minutes

MOTION: Move to accept those minutes.

Gilmore/Palmerton: Motion passed unanimously.

3. CHIEF EXAMINER UPDATE

Bryan Sullivan, Exam and Classification Analyst III, stated that Chief Examiner Pearson provided a brief update via email on the activities going on and things to be looking forward to.

a. Commissioner Gilmore spoke stating that they may have some questions about the budget, but then stated the questions were more about what we were doing in the department and not the budget itself.

4. NEW BUSINESS

a. Resolution 2021-04: Classification Actions

Adoption of SPN 021 – Utilities Account Services Specialist and SPN 022 – Utilities Account Services Supervisor

MOTION: Move to accept both these job classifications as written and approved by labor and management.

Gilmore/Stephens: Motion passed unanimously.

b. Cancellation of the December 21, 2021 Commission Meeting

MOTION: Cancel the regularly scheduled December meeting.

Stephens/Palmerton: Motion passed unanimously.

5. OTHER BUSINESS

a. Commissioner Gilmore revisited Item 4b stating that there is an assumption if something were to take place the Chief Examiner would hold a meeting if that were necessary and that they were ok with canceling the December meeting otherwise.

- b. Commissioner Stephens called to light, the material sent by Chief Examiner Pearson, that their term as the At-Large Commissioner expires at the end of the year. Wanted to mention if the Commission so desires, that they would certainly enjoy remaining on the Commission. So if there was a question if they were interested or not interested, the answer is that they are interested. Wanted to throw that out for consideration.
 - i. Commissioners Gilmore and Lindsey both responded with, Great News.
 - ii. Commissioner Gilmore stated that it is also on the October Agenda.
- c. Commissioner Gilmore notes that they are supposed to be looking at elections or at least nominations for Chair and Vice Chair. Commissioner Gilmore is totally happy with the current Chair and would like to keep them right where they are personally. If someone else would like to run for Vice Chair that is quite alright, but is willing to stay in that position if you want them there. Would like to keep the Chair in place if possible and hoping that they will be thinking about that before next month's meeting.
 - i. Commissioner Lindsey said that are honored to be here and to be asked.

6. ADJOURN

The Commission adjourned at 9:38 a.m.