



Regular Meeting Notice/Agenda

The Civil Service Commission

9:30 AM – July 21, 2026

NOTICE IS HEREBY GIVEN by the City of Spokane Civil Service Commission, that a regularly scheduled meeting of the Civil Service Commission will be held on July 21, 2026, commencing at 9:30 A.M. in the City Council Chambers – Lower Level of City Hall (808 W. Spokane Falls Blvd., Spokane WA, 99201). The purpose of the meeting is to conduct the monthly commission meeting and to discuss other matters as reflected on the attached agenda.

The meeting will be conducted in-person and open to the public with commission members, staff and presenters attending in-person.

Oral public comment will be accepted at the meeting for agenda items to be decided by the Commission, excluding hearing items. Individuals who want to provide oral comment at this time but are unable to physically attend the meeting shall contact the Commission at civilservice@spokanecity.org to request by 5:00 P.M. the day before the meeting, (Monday, July 20, 2026) so the Commission can make arrangements for you to participate telephonically at the meeting.

Dated this 14th day of July 2026.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Debbie DeCorde at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



Agenda

Regular Meeting of the Civil Service Commission

9:30 AM – July 21, 2026

City Hall – City Council Chambers – Lower Level
808. W Spokane Falls Blvd., Spokane, WA 99201

1. CALL TO ORDER/ROLL CALL
2. APPROVAL OF MINUTES
 - a. June 16, 2026, Minutes (pg. 3)
3. CHIEF EXAMINER UPDATE
4. NEW BUSINESS
 - a. Resolution 2026-10: Classification Actions (pg. 5)
5. OTHER BUSINESS
6. ADJOURN

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.



Minutes

Regular Meeting of the Civil Service Commission

June 16, 2026

1. CALL TO ORDER/ROLL CALL

Meeting called to order at 9:30am. All commissioners were present.

2. APPROVAL OF MINUTES

- a. May 19, 2026, Minutes

MOTION: Motion to approve.

Palmerton/Stratton 2: Motion passed unanimously

3. CHIEF EXAMINER UPDATE

Chief Examiner Myers did not have an update.

4. NEW BUSINESS

- a. None

5. OTHER BUSINESS

- a. S. Richmond Appeal Hearing

- i. Amended Scheduling order

The Commission, City's legal representative Britaney Garrett and the appellant's legal representative Rocco Treppiedi discussed alternative dates for the appeal. July 28th, 2026, was selected as the new appeal date, with September 15th, 2026 proposed as the alternative should the July 28th meeting not work for the witnesses.

MOTION: Move to schedule the meeting for July 28th, 2026.

Stratton/Palmerton: Motion passed unanimously.

- b. Public Comment

Joe Cavanaugh, president of Local 270 approached the dais and requested that the Civil Service staff work on the creation of a new classification, Training Specialist. Civil Service staff and the hiring departments developed the Training Coordinator classification that was approved by Labor and Management two years ago. The Water department hired an employee off the list developed from the Training Coordinator classification. Sewer, Refuse and Streets are unhappy with the Training Coordinator classification: It pays too much. Furthermore, Mr. Cavanaugh had a meeting with Clint Harris, Director of Streets, two months ago, who stated, "They didn't give us the job we wanted; they gave us the job they wanted." The commissioners clarified who Mr. Harris meant by "they" and if the



classification went through the standard approval process. Mr. Cavanaugh did clarify “they” was regarding Civil Service. The commissioners asked why Labor and Management agreed to the classification if it was not what they wanted. Mr. Cavanaugh shared he cannot speak as to why the directors did not object during the classification creation and approval process. The commissioners asked the Chief if they had an ETA on when the classification would be done. The Chief stated the new classification request is in the queue and they are unable to provide an ETA at this time due to the number of requests currently in queue. Commissioner Stratton asked if this interferes with any safety regulations. Mr. Cavanaugh stated there is not a risk but a need. Commissioner Stephens echoed the sentiment of Commissioner Stratton’s question and stated that concerns such as those should be provided to the Chief Examiner for proper classification work prioritization.

6. ADJOURN

MOTION: I move to adjournment of discussion.

Hult/Palmerton: Motion passed unanimously

Meeting adjourned at 10:03 am.

Note: The meeting is open to the public, with the possibility of the Commission adjourning into executive session.

ITEM 4A – CLASSIFICATION RESOLUTIONS

BACKGROUND

Civil Service is bringing forward two new classification titles and SPN's for adoption as placeholders for specifications that are in process with labor and management. Once job specifications are completed and we have concurrence from both labor and management, a complete classification will be brought to Commission for adoption.

SPN 277 Emergency Communications Call Taker I

SPN 288 Emergency Communications Call Taker II

There is concurrence from labor and management on these titles and staff recommend adoption.

Commission action is required.



Civil Service Commission