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**NOTICE OF MEETING
SPOKANE PUBLIC LIBRARY
BOARD OF TRUSTEES**

NOTICE IS HEREBY GIVEN that the Spokane Public Library Board of Trustees will hold its regularly scheduled monthly meeting on Tuesday, August 16, 2016 at 4:30pm at the Downtown Library, 3rd floor boardroom., Spokane, Washington.

THE PURPOSE OF THE MEETING shall be to conduct business in accordance with the attached agenda.

DATED this 11th day of August 2016.

A handwritten signature in black ink, appearing to read "Andrew Chanse", written over a horizontal line.

Andrew Chanse
Secretary to the Board



**BOARD OF TRUSTEES
SPOKANE PUBLIC LIBRARY
AGENDA**

Tuesday, August 16, 2016 at 4:30 p.m.
Downtown Library
3rd floor boardroom
906 W Main Ave., Spokane, WA 99201

BOARD ACTION

1. Call to Order
2. Visitors
3. Proposed Agenda: Adoption or Changes
4. Approval of June 21, 2016 Board Minutes Action
5. Approval of July 28, 2016 Board Minutes Action
6. Approval of June 2016 Bills and Contributions Action
7. Approval of July 2016 Bills and Contributions Action
8. Monthly Financial Report Information
9. Performance Report (Quarterly statistics) Information
10. Chairman's Report Information
11. Library Executive Director's Report Information
12. Council Liaison Report Information
13. Foundation Report Information
14. Communications Report Information
15. New Business Information
 - 15a. Outreach presentation Information
 - 15b. Policy approval Code of Conduct Action
 - 15c. Safe Child Policy Action
 - 15d. Special Collection Seating Policy Action
 - 15e. Policy on Resident and Non-Resident Library Cards Action
 - 15f. Policy on Travel Expenditures Information
 - 15g. Administrative Guidelines for Travel and Travel Expenses Action
 - 15h. Policy on Issuance of Advance Travel Funds & Commercial Credit Action
 - 15i. Budget Update Information
 - 15j. Service area approval Action
16. Additional Agenda Items/Changes to the Agenda
17. Public Comment*
18. Next Regular Meeting: Tuesday, September 20, 4:30 p.m., East Side Library
19. Executive Session: None
20. Adjournment