



**City of Spokane Park Board
Urban Forestry Tree Committee Meeting**

Tuesday, October 1, 2019, 4:15 p.m. – 4:45 p.m.
Willow Room, Woodland Center
John A. Finch Arboretum
Katie Kosanke - Urban Forester

Committee Members:

X Chase, Rick – Chair
AE Ogden, Jennifer
A Ugaldea, Matt
A Cash, Kevin
X Anderson, Bob - Alternate

Parks Staff:

Katie Kosanke

Guest(s):

Tim Kohlhauff

SUMMARY

- Katie Kosanke presented a summary of the proposed PLANT (Protecting Leaves and Adding New Trees) ordinance.
- Due to Matt Ugaldea's scheduling conflicts, Tim Kohlhauff shared topics discussed in the Citizen Advisory Committee (CAC) meeting, most of which revolved around the proposed PLANT ordinance.
- Katie Kosanke provided Urban Forestry's monthly report, comprised of current tree work in the parks performed by Staff, clearance pruning along pathways, and providing support for upcoming projects.
- The September financial report that was reviewed by Katie Kosanke reflected significant reduction in expenditures.

MINUTES

The meeting was called to order at 4:15 p.m. by Chairperson, Rick Chase.

Action Items:

None

Discussion Items:

1. PLANT Ordinance Update

Katie presented a summary of the proposed ordinance changes such as; new construction Street Tree planting and irrigation requirements currently applicable only to commercial development would also apply to single-family residential and duplex development; verbiage regarding tree standards, protection requirements during construction, adjacent property owner responsibilities, etc. contained in the ordinance would now also be included in the standards section for development; introduction of new construction tree incentives for retaining trees rather than having them removed from the development site. Several outreach events and two Plan Commission workshops have already been held regarding this proposed PLANT ordinance, and the next step will be a hearing before the Plan Commission on October 23rd. Information for the proposed ordinance can be found at:

<https://my.spokanecity.org/projects/protecting-leaves-and-adding-new-trees-plant-ordinance/>

Standing Report Items:

1. Citizen Advisory Report

Tim reported that a very beneficial and informational discussion took place during the Citizen Advisory Committee (CAC) meeting regarding the proposed PLANT ordinance. Also mentioned was the Reforest Spokane event on October 12th sponsored by Lands Council and Avista that will include planting seedlings along the river and work in the downtown core.

2. Urban Forestry Monthly Update

Katie presented the monthly update, which included plans to work with the four City golf courses to create a tree maintenance plan comprised of input from the course superintendents and Urban Forestry personnel; providing a scope of work in conjunction with the Esmeralda irrigation replacement project; clearance pruning along pathways and in several parks; along with tree work in Riverfront Park in preparation for the Pavilion's Grand Opening.

3. Urban Forestry Financial Report

Katie reviewed the September financial report that reflected reduced expenditures with intention to purchase a needed trailer.

Meeting adjourned at 4:45 p.m.

The next regularly scheduled meeting is November 5, 2019, 4:15 p.m., at Finch Arboretum in the Woodland Center's Willow Room.

City of Spokane - Parks & Recreation
Natural Resources
Financial Report
September 2019

	Monthly Comparison					Year-to-Date Comparison					
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 September Actual	2019 September Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
Revenue:											
Program Revenue	91,000	18,577	804	2,857	\$ 2,053	17,535	13,172	72,423	12.7%	79.6%	66.92%
Operating Transfers	66,000	-	-	-	\$ -	116,000	66,000	66,000	100.0%	100.0%	
TOTAL REVENUE:	\$ 157,000	\$ 18,577	\$ 804	\$ 2,857	\$ 2,053	133,535	79,172	\$ 138,423	46.6%	88.2%	41.60%
Expenditures:											
Salaries and Wages	459,274	140,240	29,238	35,038	\$ (5,800)	304,474	298,205	319,034	68.8%	69.5%	0.71%
Personnel Benefits	156,136	47,930	8,265	11,285	\$ (3,020)	82,778	92,306	108,206	59.3%	69.3%	10.00%
Supplies	31,867	20,927	2,198	1,739	\$ 459	15,429	22,806	10,940	56.4%	34.3%	-22.05%
Services and Charges	211,445	73,904	9,266	18,005	\$ (8,739)	66,210	145,269	137,541	65.3%	65.0%	-0.26%
Interdepartment Svcs	23,800	23,800	218	-	\$ 218	-	801	-	3.4%		-3.37%
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-			
Subtotal Op. Exp.	\$ 882,522	\$ 306,801	\$ 49,184	\$ 66,068	\$ (16,883)	468,891	559,387	\$ 575,721	63.9%	65.2%	1.38%
Transfers Out	-	-	-	-	\$ -	-	2,641	-	100.0%		-100.00%
TOTAL EXPENDITURES:	\$ 882,522	\$ 306,801	\$ 49,184	\$ 66,068		468,891	562,028	\$ 575,721	64.0%	65.2%	1.28%
Total Funding: (Rev. less Exp.)	\$ (725,522)		\$ (48,381)	\$ (63,211)		\$ (335,356)	\$ (482,857)	\$ (437,298)			