

## City of Spokane Park Board Urban Forestry Tree Committee Meeting

Tuesday, September 4, 2018, 4:15 p.m. – 5:45 p.m. Willow Room, Woodland Center John A. Finch Arboretum

Jeff Perry – Interim Urban Forester

#### **Committee Members:**

X Chase, Rick – Chairperson

X Ogden, Jennifer

X Kohlhauff, Tim

A Davis, Garth

X Cash, Kevin

A Wright, Chris - Alternate

Parks Staff:

Spell, Angel Perry, Jeff Guest(s):

MacKerrow, Nancy Gifford, Guy

### **SUMMARY**

- Matthew Axe presented a slide show highlighting topics involved with the Palisades Park Forest Stewardship Plan. He expressed appreciation for the opportunity to learn from and be a part of such a project.
- Jeff Perry presented a brief update on the Finch Arboretum Master Plan. A Draft Plan is expected the end of September, and the third public open house is proposed for early October.
- Tim Kohlhauff reported on the content of the Citizen Advisory Committee (CAC) meeting, including an invitation to the Urban Forest Tree Committee (UFTC) for a tour of Riverfront Park. The tour will be in lieu of the October 2nd CAC/UFTC meetings, and will be begin at three o'clock.
- Angel Spell presented and reviewed the August Urban Forestry Financial Report. A short discussion followed.
- Not listed on the agenda as a result of questions raised pertaining to tree care at the City's golf courses, Jennifer Ogden moved to present as a future Action Item a 50/50 shared arborist position between Golf and Urban Forestry. Rick Chase seconded the motion.

#### **MINUTES**

The meeting was called to order at 4:20 p.m. by Chairperson, Rick Chase.

#### **Action Items:**

None

#### **Discussion Items:**

## 1. Palisades Park Forest Stewardship Plan

Matthew presented a slideshow on Palisades Park and provided information concerning the Forest Stewardship Plan. Palisades Park was established back in 1938 and has more than three times the conservation land area as does Indian Canyon Park. Topics covered included types of habitat and their association with vegetation, tree inventory, wildlife, riparian zones, and fire hazards.

### 2. Finch Arboretum Master Plan Brief Update

Jeff shared the latest information on the Finch Arboretum Master Plan; the City will receive a Draft Plan the end of September and the third open house is targeted for early October.

## **Standing Report Items:**

## Citizen Advisory Committee Report

Tim reported on subjects covered in the Citizen Advisory Committee meeting, which included an invitation to the UFTC for a tour of Riverfront Park in lieu of the next CAC meeting. The tour will be scheduled for three o'clock on October 2nd, and participants are to meet at the Christmas tree along Spokane Falls Boulevard. The meeting also consisted of a robust discussion about advocating tree care and public education on tree care, focusing on the downtown area. Joe Zubaly will contact City of Spokane and Downtown Spokane Partnership representatives and report back with his findings to the Committee.

## 2. <u>Urban Forestry Financial Report</u>

Angel presented and reviewed the preliminary August Financial Report for Urban Forestry, explaining the percentage of annual budget spent to date; outstanding contracts have not as yet been paid.

Rick Chase posed questions regarding tree care for the golf courses. The following discussion revolved around shared investment in an arborist position between Golf and Urban Forestry. In conclusion, Jennifer Ogden made a motion to move the shared position proposal to become an action item for a future meeting, Rick Chase seconded the motion. Angel will confirm protocol for moving the motion forward.

Meeting adjourned at 5:05 p.m.

The next committee meeting will be a tour of Riverfront Park on October 2, 2018, at 3:00 p.m.

Figure 3: Unit 1 Habitat Type

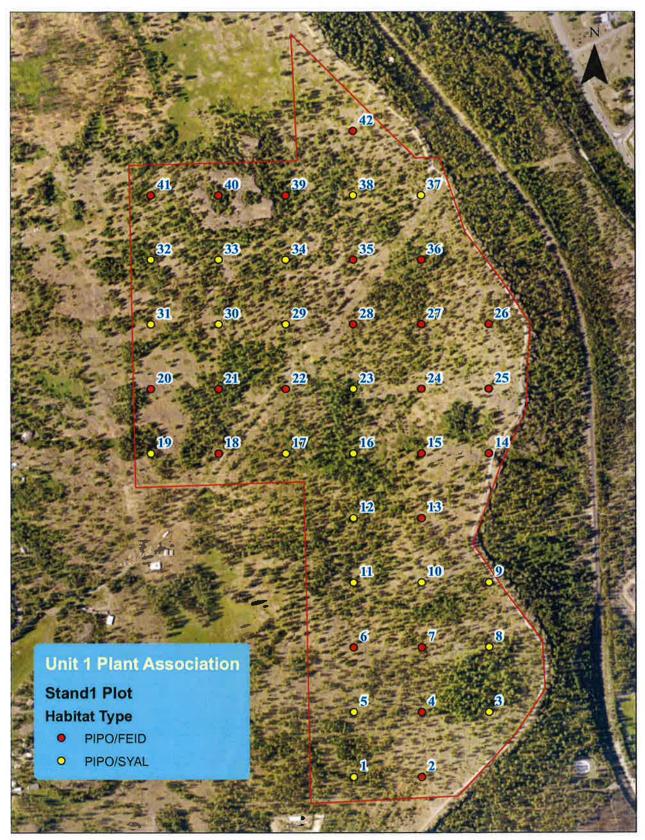


Figure 4: Unit 2 Habitat Type

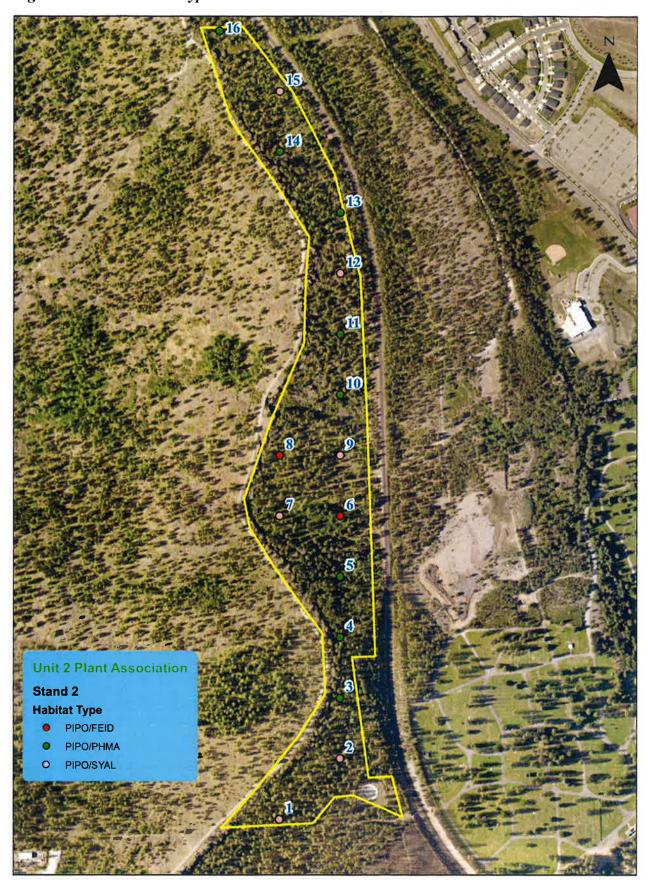
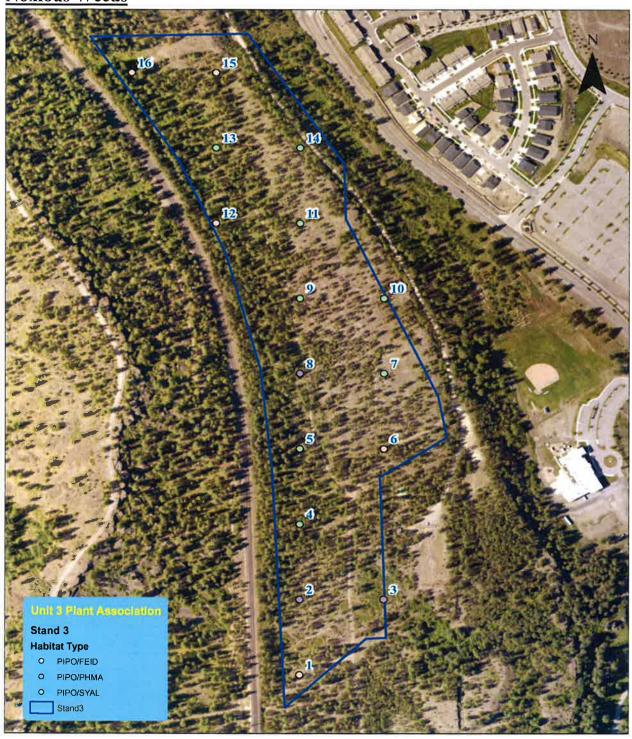


Figure 5: Unit 3 Habitat Type

# Noxious Weeds



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City of Spokane - Parks & Recreation Urban Forestry Financial Report August 2018

August 2010					Mon	Monthly Comparison	nparis	5				Year-to	-Date (	Year-to-Date Comparison	<b>-</b>		
	2018 Current	世													le	2018 YTD	
	Adopted							2017 - 2018							% of	% of	
	Annual	. •	2018 Budget	20.	2017 August	2018 August	gust	Monthly	2016		2017	2018	7	2017 - 2018	Annual	Annual	
	Budget		Balance		Actual	Actual	_	Difference	YTD Actual		YTD Actual	YTD Actual		YTD Difference	Budget	Budget	Change in %
Revenue:																	
Program Revenue	104,000	8	91,632		1,891	1	1,929	\$ 38		51,529	68,145	12,	12,368 \$	(55,777)	126.2%	11.9%	-114.30%
General Fund Transfer	900'99	8	h		ř.			\$	99	000′99	000′99	99)	\$ 000'99	9	100.0%	100.0%	
Grants Receivable	10,000	8	(089)		Ĩ	10	10,630	\$ 10,630		30,492	×	10,	10,630 \$	10,630		106.3%	106.30%
TOTAL REVENUE:	\$ 180,000		\$ 91,002	₩.	1,891	\$ 12	2,559	\$ 10,668		148,020	134,145 \$	88	\$ 866′88	(45,147)	103.2%	49.4%	-53.75%
Expenditures:																	
Salaries and Wages	443,337	37	174,370		31,614	48	48,571	\$ (16,958)		228,003	259,277	268,967	\$ 296	(069'6)	64.1%	60.7%	-3.46%
Personnel Benefits	155,639	39	71,598		8,884	11	11,842	\$ (2,958)		59,938	72,215	84,	84,041 \$	(11,826)	57.4%	54.0%	-3.36%
Supplies	33,050	20	12,442		541	Ю	3,083	\$ (2,542)		12,023	14,126	20,	20,608 \$	(6,482)	45.7%	62.4%	16.64%
Services and Charges	224,753	53	78,120		7,942	6	9,371	\$ (1,429)		63,689	52,785	146,633	633 \$	(93,848)	20.6%	65.2%	44.62%
Interdepartment Svcs	23,800	00	23,216		9.			n \$		1	7		584 \$	(584)		2.5%	2.45%
Intergovernment Svcs	7:		i		1		5	\$		t:	ì		\$				
Subtotal Op. Exp.	\$ 880,579		\$ 359,746	ψ.	48,980	\$ 72	72,867	\$ (23,887)		363,652	398,403 \$	520,833	833 \$	(122,430)	48.7%	59.1%	10.44%
Capital Outlay	92,341	41	92,341		ı		×	** \$	99	66,515	94,570		\$ -	94,570	47.2%		-47.17%
Transfers Out	2,641	41	Ī				N	· \$	-w	8,000	ř	2,	2,641 \$	(2,641)		100.0%	100.00%
TOTAL EXPENDITURES:	\$ 975,561 \$	61	\$ 452,087	φ.	48,980	\$ 72	72,867		438	438,167	492,973 \$	\$ 523,474	474		48.3%	53.7%	5.38%
Total Funding:  (Rev. less Exp.)	\$ (795,561)	(1)		φ	\$ (680,74)		(806,09)		\$ (290	(290,147) \$	(358,828) \$	\$ (434,476)	476)				