



**City of Spokane Park Board Urban Forestry
Tree Committee - Special Meeting**

Thursday, December 29, 2016, 10:30 a.m. – 11:30 a.m.

City Hall Conference Room 5A, Fifth Floor

808 W Spokane Falls Blvd, Spokane, Washington

Angel Spell – Urban Forester

Committee Members:

X Pendergraft, Lauren – Chairperson

X Gifford, Guy

A Davis, Garth

X Cash, Kevin (in @ 10:33)

A Chase, Richard

Park Board:

Wright, Chris

Parks Staff:

Spell, Angel

Guest(s):

SUMMARY

- Angel presented the difference between "Street Tree" and "Public Tree" as defined in Spokane Municipal Code 12.02.945 and 12.02.952, followed by discussion and consideration of code revisions to add greater detail and clarity.
- Angel also asked for input from the Committee for suggested guidelines in the permit appeal process in order to provide clarity on the procedural agenda of the hearing as well as criteria for decision-making.

MINUTES

The meeting was called to order at 10:30 a.m. by Chairperson, Lauren Pendergraft. Introductions were made.

Action Items:

None

Discussion Items:

1. Angel presented the difference in definition between a "Public Tree" and a "Street Tree" as stated in Spokane Municipal Code 12.02.945 and 12.02.952, Codes that relate to Urban Forestry. Street Trees pertain to trees planted within the right-of-way, many are planted between street and sidewalk. Public Trees include Street Trees, but also pertain to trees in public places (i.e., parks, libraries, etc.). Considerable time has passed since these initial codes were written, so consideration of cleaning them up was discussed and will be topic for a Citizen Advisory Committee meeting in the near future.
2. Angel also asked for suggestions in providing more clearly defined guidelines for the Permit Appeal process. Appeals occur very seldom, and it would be beneficial for both Committee members and citizens involved in the process to understand the appeal hearing procedure and criteria for determining an appeal decision. Angel will draft the initial guidelines with input from Legal for consideration by the Committee.

Meeting adjourned at 11:55 a.m.

The next regularly scheduled meeting is **January 3, 2017**, 4:15 p.m., at the **Manito Park Meeting Room**, 1702 South Grand Boulevard.