



**City of Spokane Park Board
Urban Forestry Tree Committee**
Tuesday, January 31, 2017, 4:15 p.m. – 5:45 p.m.
Willow Room, Woodland Center
3404 W Woodland Blvd., Spokane, Washington
Angel Spell – Urban Forester

Committee Members:

Lauren Pendergraft – Chairperson
Guy Gifford
Garth Davis
Kevin Cash
Richard Chase

A regular meeting of the City of Spokane Park Board Tree Committee will be held at 4:15 p.m. on Tuesday, January 31, 2017, in the Woodland Center's Willow Room at John A. Finch Arboretum; 3404 W. Woodland Blvd., Spokane, Washington.

The meeting will be conducted in a standing committee format for the Tree Committee of the City of Spokane Park Board. Because a quorum of the Park Board may be present, the standing committee meeting will be conducted as a committee of the whole Board.

The meeting will be open to the public, with the possibility of moving into executive session only with the members of the Park Board and appropriate staff. Discussion will be limited to appropriate officials and staff. Public testimony may be taken at the discretion of the Committee Chair.

AGENDA

Action Items:

1. Appeal of Urban Forestry Decision by Mary Moore, 2718 S Hatch St – *Angel Spell*

Information and Discussion Items:

1. 2017 Annual Work Plan for Urban Forestry – *Angel Spell*
2. Discussion of December 29, 2016, Special Meeting Items – *Angel Spell*
 - a. Definition of "Public Tree" and "Street Tree" per Spokane Municipal Code (12.02.945 and 12.02.952)
 - b. Guidelines for the Permit Appeal Process (SMC 12.02.920)

Standing Report Items:

1. Citizen Advisory Committee Report – *Guy Gifford*
2. Urban Forestry Financial Report (Dec 2016) – *Angel Spell*

Please Note: Agenda is subject to change. **AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Jennifer Jackson at (509) 625-6367, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Jackson at (509) 625-6367 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

City of Spokane - Parks & Recreation
Urban Forestry
Monthly Financial Report
December Preliminary, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	2016 YTD			2016	
					Budget Based on 2. Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
Revenue:									
Operating	44,500	64,853	98,638	79,279	44,500	↑	34,779	9,185	178%
Grants Receivable	131,000	28,251	4,880	117,060	n/a		n/a	-	89%
Total Revenue	175,500	93,104	103,517	196,339	44,500	↑	34,779	9,185	112%
Expenditures:									
Salaries and Wages	365,861	341,524	343,645	361,143	365,861	↑	(4,718)	31,500	99%
Personnel Benefits	91,000	84,072	89,914	93,014	91,000	↓	2,014	8,068	102%
Supplies	32,250	34,187	28,743	26,918	32,250	↑	(5,332)	763	83%
Services and Charges	170,660	58,091	85,976	115,253	170,660	↑	(55,407)	14,792	68%
Intergovernment Services	-	-	-	-	-	↑	-	-	0%
Total Expenditures	659,771	517,874	548,277	596,327	659,771	↑	(63,444)	55,123	90%
Net Revenue (Expenditure)	(484,271)	(424,771)	(444,760)	(399,988)	(615,271)	↑	98,223	(45,939)	
Net Transfers In (Out)	58,000	(40,015)	39,000	58,000	58,000		-	-	100%
Capital Outlay	396,660	22,237	138,971	102,443	396,660		(294,217)	-	26%
Total Funding	(822,931)	(487,024)	(544,731)	(444,431)	(953,931)	↑	392,440	(45,939)	

Month/Year Ratio: 100.00%