SPOKANE PARK BOARD

Park Board Study Session – November 13, 2014, 3:30 P.M. City Hall Conference Room 3B

NOTES

1. **Roll Call:** Leroy Eadie

Randy Cameron, President; Chris Wright, Vice President; Leroy Eadie, Secretary; Jim Santorsola (absent excused), Ross Kelley, Susan Traver, Ken Van Voorhis, Andy Dunau (absent excused), Sam Selinger, Preston Potratz (absent excused), Mike Allen (absent excused), Jason Conley, Al Vorderbrueggen, Tony Madunich, Garrett Jones, Steve Conner and Sam Song

2. **Discussion Items:**

A. Park Bond, Next Steps – *Leroy Eadie and Juliet Sinisterra* lead the discussion on the next steps for Riverfront Park. The discussion overviewed the following priority items: Master Plan Completion; Citizen Oversight; Pre-Design Study; Project Management; Issue RFP/Ps for Design and Construction; and Project Delivery Methods. *See attached documents*.

3. **Adjournment**

- A. The meeting adjourned at 5:00 p.m.
- B. Next Joint City Council and Park Board Study Session: December 11, 2014, 3:30 p.m. City Hall Briefing Center

Riverfront Park Bond Implementation

Priorities and Next Steps Summary

November 12, 2014

<u>Overview:</u> While the Park Board along with Staff will be moving forward at a brisk pace, no construction will be begin within the Park until after Labor Day weekend of 2015.

Overall construction for complete implementation is expected to run between the Fall 2015 and the Spring 2019.

Once the design process begins there will be a number of opportunities for public input including design presentations and project specific public forums. Please check the website periodically for these events, starting Summer 2015.

Following are priority items in moving toward a Fall 2015 construction start:

1. Master Plan Completion

• Complete Business Plan

2. Citizen Oversight

 Establish three citizen oversight committees to guide development of Riverfront Park, specifically a general project Steering Committee, a Public Art Committee and a Family Use & Accessibility Committee, and Spokane Tribal Heritage Committee.

3. Pre-Design Study (6-month study)

Begin technically oriented Pre-Design Study including Power Study, Stormwater
Management Plan, Habitat Management Plan, Soils Testing and Traffic, Parking &
Pedestrian Study, Lighting Concept Study, Ice Rink Operational Use Study and Market
Analysis for Business Plan.

4. Project Management

- Hire Park Development Manager to work directly with City staff, Park Board and citizen oversight committees and consultants to implement the Bond
- Hire Project Management Consultants to coordinate construction oversight and design build or GCCM development

5. Issue RFQ/Ps for Design and Construction (Late Spring 2015)

Riverfront Park Bond Implementation																				
Construction Planning and Procurement Development		2014							2015	5										
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	May	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	Septembe	October	November	Decembe
Master Plan 2014 Completion	· CALLED	EX HEXX				G TANAH					UNSTER									
- Peer Review Edits																				
- Business Plan																				
- Urban Forestry Management Plan																				
- Grants Research																				
- Market Analysis																				
- Market Testing - Brand Development																				
Interagency Permit Meeting								10000												
Issue RFQ for Management of Pre-Design Study																				
Pre-Design Study									2007 FB -	H-17-11-	C. J. O'CO		ALTE S							
- Utility Infrastructure & Power Study																				
- Pavilion/Park Lighting Concept Study																				
- Stormwater Management Plan																				
- Habitat Management Plan											1									
- Soils Report																				
- Traffic & Pedestrian Study																				
- Design Guidelines Development			-	_	-	-						1	-							-
- Capital Budget, Schedule and Project Cost Review			-		-	-														
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RFQ Project Management Team & Hire		-					1000000		OKINE D				-			-				
State Review Board Interview Preparation		-		-		-		-	Decree in		The second second		-				-			
Present to State Project Review Committee			-			_					707 1-32									
RFQ Capital Campaign Manager & Hire									10000											
RFQ Media Outreach & Public Engagement Consultant & Hire									1859					ll						-
RFQ Grants Development Team & Hire				_				2000												l
Public Art Committee Convenes									15 32 6		A. S				3311 30					
Spokane Tribal Heritage Committee Convenes	1									1000				TO STORY	21	(I C. 1 C C C			Chie, Eliza	
Hire Permit/Government Agency Negotiator/Consultant									1176											
Conditional Use Permit (Shoreline Master Program) Preparation										500			Sur it is	2100	B = 3 = U/	1000	7.58	A THE SELECTION	MA YES	
- SEPA: Demolition, Site Plans, Grading Plans																				
- Department of Ecology																				
- Tribes																				
- Army Corps of Engineers																				
- City of Spokane Design Review Board																				
- Plan Commission																				
- FERC/Avista																				
- Fish/Wildlife				1																
Conditional Use Permit (Shoreline Master Program) Application																				
Issue Public Art RFQs				1						September 1										
Steering Committee Convenes		-						_			Company of the last									
Family Use & Accessibility Committee Convenes					1								1							
Bond Funds		-	1								15									
Issue RFPs - Architects, Landscape Architects, Contractor, Engineers, Consultants		 			1					 			HEST IN THE		ļ	+	 			
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- Bridges			_	-		-				-										
- Infrastructure		-	-		-									-	-	-				-
- Pavilion & Pavilion Administration Building		-								_	-		-							
- Park Grounds, Plazas and Promenades		-				-											-			-
- Playgrounds																				
- Carrousel Building																-				
- Ice Rink																				
- Band Shell																				
- Signage																				
- Parking Lots																				
-Sculpture Garden (not funded)																				
- Clock Tower (not funded)																				
Select Finalists for Presentations/RFPs														77.8						
Finalists Present Concepts/Public Exhibit & Final Selection															A.J E. S.					

RFP BOND IMPLEMENTATION

SPOKANE PARK BOARD

RIVERFRONT PARK BOND CITIZEN OVERSIGHT COMMITTEES

- RFP Bond Steering Committee
- Public Art Selection Committee
- Family Use & Accessibility Committee
- Spokane Tribal Heritage Committee

SPOKANE PARKS AND RECREATION STAFF

- Parks Director, Steering Committee & Spokane Tribal Heritage Committee
- Executive Officer, Steering Committee
- Parks Landscape Architect, Family Use
 & Accessibility Committee
- Riverfront Park Director, Public Art Selection Committee



PARK DEVELOPMENT MANAGER

- Represents City as Point Person between Project Management Team,
 A+E and Design Consultants & City
- Manage and coordinate all Riverfront Park Bond Oversight Committees
- Assists PM Team in RFQ/RFP document development
- Assists PM Team in Agency Permit Coordination
- Assists PM Team in State Project Review Committee Presentation
- Coordinates all predesign and design services
- Manage all design competitions and related outreach
- Manage all public outreach & presentations
- Coordinates all potential private/partnership development opportunities

SUPPORT STAFF

Assist PD
Manager and
Parks Staff in
Coordination of
Oversight
Committees.

PROJECT MANAGEMENT TEAM

- All Contract & Bid Negotiation
- Agency Permit Coordination
- Prepare Project Master Schedule/Budget
- State Project Review Committee for Design-Build or GCCM Presentation Coordination
- Coordinates RFQ/RFP Document Development
- Coordinates and manages all construction teams
- Administers all construction contracts, quality control and project closeout.

ARCHITECTS
LANDSCAPE
ARCHITECTS
DESIGNERS
CONSTRUCTION
CONTRACTORS
ENGINEERS

DESIGN – BUILD Integrative Approach Requires State Approval Design Competition Based Selection OR Qualifications Based Selection (no Design Competition) **OWNER GENERAL CONTRACTOR (OVERSEES & CONTRACTS** WITH ALL CONSULTANTS) A + E**CONSULTANTS** (CONTRACTS WITH **GENERAL CONTRACTOR)**



