



**CITY OF SPOKANE PARK BOARD  
RIVERFRONT PARK COMMITTEE**

8:05 a.m. December 9, 2019  
Pavilion Conference Room  
574 N. Howard St., Spokane WA 99201  
Riverfront Park Director Jonathan Moog

**Committee Members:**

X Ted McGregor – Chair  
Rick Chase (Absent/Excused)  
X Jennifer Ogden  
X Gerry Sperling  
X Jamie SiJohn

**Park Board:**

Bob Anderson  
Garrett Jones (arrived at 9:07 a.m.)

**City of Spokane:**

Danielle Arnold

**Guests:**

Tobby Hatley – WA Hospitality  
Association

**Parks Staff:**

Jon Bockstruck  
Jo-Lynn Brown  
Berry Ellison  
Amy Lindsey  
Rhett McCall  
Jonathan Moog

**Summary**

- The committee approved to recommend the Park Board approve the following:
  - Local Motors Olli pilot
  - PlayCreation equipment purchase/West Havermale playground (\$338,657.66, tax inclusive)
  - Strata Engineering amendment #5/West Havermale Island material testing (\$22,581, no tax)
  - Berger Partnership amendment #16/West Havermale and north bank wayfinding and signage graphics (\$11,000, no tax)
  - Spokane Public Facilities District stormwater facilities general maintenance agreement/North bank
  - Garco Construction change order #22/Pavilion and Promenade (\$7,988, plus tax)
- Riverfront Park redevelopment budget amendment #9 was presented as a discussion item. Bids for the north bank playground and West Havermale construction projects will be coming in over the next seven days and will provide the basis for the budget amendment. Due to this timing, the proposed budget amendment is scheduled to come before the Park Board as a special action item at the Dec. 19 board meeting.
- Program Spotlight: Pavilion Events Manager was presented as an informational item.
- The November operations report was presented.
- The Riverfront Park redevelopment budget-to-actual update was presented.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. Feb. 10, 2020, in the Pavilion Conference Room.

## Minutes

The meeting was called to order at 8:10 a.m. by Ted McGregor. Introductions were made.

### Action Items:

1. [Local Motors Olli pilot](#) – *Jonathan Moog* presented the proposed Local Motors Olli pilot program. The City of Spokane won a grant from the Local Motors Olli Challenge in July. A letter of endorsement is being sought from the Spokane Park Board to be sent City Council. The pilot program would provide two Olli autonomous electric vehicles to run a north-south loop on the Promenade 8-hours a day for three months in the winter (projected January to April). Local Motors is interested in the pilot to test the vehicle in inclement weather, such as icy conditions. Modifications to power at the Pavilion to be compatible with the Olli charging station and covered storage would need to be provided. The initial quote for power modification was \$8,400 (additional quotes are being sought) and \$3,000 is estimated for the covered storage. The pilot does require an \$88,000 investment from the City Council as a special budget ordinance, and would not come out of the Park's fund. The committee wanted to pass on the following recommendations/concerns if the letter of endorsement was approved: 1) the ridership of three-month pilot program should not be used to gauge public interest as it will take place in the off season for Riverfront, 2) Riverfront endorsing the pilot program does not indicate a desire of Parks and Recreation to be the operator of a long-term shuttle solution (STA would be the most logical to take ownership of a long-term program), and 3) a request that Charlie Wolff be present at the Park Board meeting to address any further questions and discuss a potential partnership with Gonzaga University's Applied Sciences department to provide stewards for the Olli.

**Motion #1:** Ted McGregor moved to recommend the Park Board approve the Local Motors Olli pilot letter of endorsement.

Gerry Sperling seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a regular action item for the Park Board agenda.

2. [PlayCreation equipment purchase/West Havermale playground \(\\$338,657.66, tax inclusive\)](#) – *Berry Ellison* presented the PlayCreation equipment purchase/West Havermale playground in the amount of \$338,657.66, tax inclusive. This purchase would be for the majority of the play equipment for the West Havermale playground. Mr. Ellison explained the donor requested edits to the playground which included removing the marmot sculpture and the benches. The final purchase amount is expected to be less than the presented amount. The revised dollar amount will be presented to the Park Board at the Dec. 19 board meeting.

**Motion #2:** Ted McGregor moved to recommend the Park Board approve the PlayCreation equipment purchase/West Havermale playground (\$338,657.66, tax inclusive)

Jennifer Ogden seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a consent item for the Park Board agenda.

3. [Strata Engineering amendment #5/West Havermale Island material testing \(\\$22,581, no tax\)](#) – *Berry Ellison* presented the Strata Engineering amendment #5/West Havermale Island material testing in the amount of \$22,581, no tax. Strata certifies that the work by contractors meet specifications. This is a time-and-materials proposal for material testing for the West Havermale playground.

**Motion #3:** Ted McGregor made a motion to recommend the Park Board approve the Strata Engineering amendment #5/West Havermale Island material testing in the amount of \$22,581, no tax.

Jennifer Ogden seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a consent item for the Park Board agenda.

4. [Berger Partnership amendment #16/West Havermale and north bank wayfinding and signage graphics \(\\$11,000, no tax\)](#) – *Berry Ellison* presented the Berger Partnership amendment #16/West Havermale and north bank wayfinding and signage graphics in the amount of \$11,000, no tax. This amendment pertains to the wayfinding graphic packages for the north bank and West Havermale projects. The committee recommends that Berger be required to provide all of the graphics files as the contract is concluding.

**Motion #4:** Ted McGregor moved to recommend the Park Board approve the Berger Partnership amendment #16/West Havermale and north bank wayfinding and signage graphics, adding the requirement that Berger provide the graphic files to Parks, in the amount of \$11,000, no tax.

Gerry Sperling seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a consent item for the Park Board agenda.

5. [Spokane Public Facilities District stormwater facilities general maintenance agreement/North bank](#) – *Berry Ellison* presented the Spokane Public Facilities District stormwater facilities general maintenance agreement/North bank. The agreement stipulates that any routine maintenance, as well as work needed north of the designated manhole, is the responsibility of the Public Facilities District. Any maintenance and necessary work south of the manhole is the shared responsibility of the Park and PFD. The agreement also provides the allowance for access to each other's sites for any necessary work. The agreement stays in effect until terminated by both parties and can be amended.

**Motion #5:** Ted McGregor moved to recommend the Park Board approve the Spokane Public Facilities District stormwater facilities general maintenance agreement/North bank.

Jennifer Ogden seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a regular action item for the Park Board agenda.

6. [Garco Construction change order #22/Pavilion and Promenade \(\\$7,988, plus tax\)](#) – *Berry Ellison* presented Garco Construction change order #22/Pavilion and Promenade in the amount of \$7,988, plus tax. The change order includes billing for some electrical installation and data that had yet to be paid for, rough in on the reader board near the ticket booth and 2 sugar maples.

**Motion #6:** Ted McGregor moved to recommend the Park Board approve Garco Construction change order #22/Pavilion and Promenade in the amount of \$7,988, plus tax.

Jamie SiJohn seconded.

The motion passed with unanimous consent (4-0 vote).

It was recommended to make this a consent item for the Park Board agenda.

**Discussion Items:**

1. [Riverfront Park redevelopment budget amendment #9](#) – *Berry Ellison* presented the Riverfront Park redevelopment budget amendment #9. This was presented as a discussion item as bids will be coming in for the north bank and West Havermale over the next seven days. This will allow for the budget to be finalized and the budget amendment to be presented as a special action item at the Dec. 19 Park Board meeting, as well as for the bond funds to be encumbered within the necessary timeframe.

**Informational Items:**

1. Program Spotlight: Pavilion Events Manager *Jon Bockstruck* presented the Program Spotlight: Pavilion Events Manager. Each month, the different programs within Riverfront Park will be provided an opportunity to educate the committee of each role within the Riverfront Park staff. Mr. Bockstruck informed the committee of the roles and responsibilities of the Pavilion Events Manager, and the processes and procedures that are followed for the job responsibilities.

**Standing Report Items:**

1. Operations report – *Jonathan Moog* provided the November operations report. Highlights from November included: 1) the first annual Light up the Night Holiday Tree Walk, with community organizations and business decorating 29 trees along the Numerica Ice Ribbon, 2) the upcoming Gonzaga Legends event and watch party at the Pavilion on Dec. 18, 3) the catering and café sales growth over the same period in 2018, 4) the recognition of Amy Lindsey as the City of Spokane Employee of the Quarter, 5) the provision of 1,113 free carousel rides for veterans and their families on Veterans Day, and 6) the opening of the Numerica Ice Ribbon for the season and the Tree Lighting Ceremony.
2. [Riverfront Park Redevelopment update](#) – *Danielle Arnold* presented the Riverfront Park redevelopment monthly update. Just less than \$500,000 was spent in November.
3. EPA grants update – There was no EPA grants update for November.

**Adjournment:** The meeting was adjourned at 9:57 a.m.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. Feb. 10, 2020, in the Pavilion Conference Room.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	December 9, 2019		
<b>Requester</b>	Jonathan Moog	<b>Phone number:</b> 625-6243	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/extension	<input type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)			
<b>Item title:</b> (Use exact language noted on the agenda)	Local Motors Olli Pilot		
<b>Begin/end dates</b>	Begins:	Ends:	<input checked="" type="checkbox"/> Open ended
<b>Background/history:</b>			
<p>City of Spokane was awarded a grant from Local Motors as part of their sponsored Olli Fleet Challenge. The grant enables the City to test an all-electric, autonomous 8-passenger vehicle for three months. The Howard Street Promenade in Riverfront Park was selected as the proposed test site. The goal is to pilot Olli as a transportation option to increase accessibility through the park. The Riverfront Park Master Plan identified the need for an identical solution to improve park use and access. This grant requires the City to contribute \$88,000 towards this program. Division of Park &amp; Recreation is requesting Park Board to endorse a letter of support for the Olli Pilot Program to Spokane City Council to encourage an appropriation from the General Fund for this program.</p>			
<b>Motion wording:</b>			
Endorse a letter to Spokane City Council in support of the Olli Pilot Program with Local Motors			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No			
If so, who/what department, agency or company:			
Name:		Email address:	Phone:
<b>Distribution:</b>			
Parks – Accounting			
Parks – Pamela Clarke			
Requester: Jonathan Moog			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
Not Applicable		Not Applicable	
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)		
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)		
<input type="checkbox"/> UBI:	Business license expiration date:	<input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



December 19, 2019

Spokane City Council  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201-3335

Dear Members of Spokane City Council:

The Spokane Park Board supports City of Spokane's participation in the Olli Pilot Program with Local Motors. Innovation, service and accessibility are integral to the park and recreation experience. The three month pilot program at Riverfront Park is expected touch on these three areas by connecting Riverfront visitors with local transportation and parking options, aiding groups to gain greater park access, and improving the mobility options within Riverfront Park.

In 2014, The Riverfront Park Master Plan proposed the need for a people mover (RiverfrontParkNow.com, Master Plan, section 6.3.6) given the mobility challenges of a large park. It was noted a people mover would greatly improve park use and access for all people.

"The Master Plan recommends that the Park pursue ... either electric or non-electric people movers within the Park ... [or] a driverless podcar system."

Approximately three million visitors to the park each year - locals and tourists, children and elderly, people with mobility challenges – would benefit tremendously from the use of Olli, an autonomous electric 8-passenger van. Partnering with Local Motors provides Riverfront Park the unique opportunity to test innovative technologies in a controlled setting while seeking solutions to improve accessibility to the park and its urban connection with downtown.

The data from this pilot is also of value city-wide as we assess ways to improve mobility for all community members.

Improving the accessible options for the public better enables Riverfront Park to deliver on affordable and compelling urban park experiences...connecting people to programs in the areas of arts & culture, healthy living, children & families, and entertainment.

The Division of Parks and Recreation stands ready to tackle the challenges the Olli Pilot may bring including educating our citizens on autonomous technology, improving accessibility for the impaired, spanning the gap between parking to park destination, and evaluating impacts with hosting events.

The Spokane Park Board encourages Spokane City Council to appropriate funding to support the Olli Pilot Program. Future advancement of this program would be the responsibility of Parks and Recreation to determine partnerships, a business plan, and funding opportunities.

Sincerely,

\_\_\_\_\_  
Nick Sumner, President

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Jennifer Ogden, Vice President

\_\_\_\_\_  
Ted McGregor

\_\_\_\_\_  
Rick Chase

\_\_\_\_\_  
Greta Gilman

\_\_\_\_\_  
Sally Lodato

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Gerry Sperling

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Jamie SiJohn

\_\_\_\_\_  
Bob Anderson

\_\_\_\_\_  
Barb Richey

\_\_\_\_\_  
Mike Fagan

# CITY OF SPOKANE

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	Dec. 9, 2019		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/extension	<input type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)			
<b>Item title:</b> (Use exact language noted on the agenda)	PlayCreation equipment purchase/West Havermale playground (\$338,657.66, tax inclusive)		
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 10/30/2020	<input type="checkbox"/> Open ended
<b>Background/history:</b> Purchase play equipment from PlayCreation using the state NASPO contract for West Havermale playground, a donor funded project.			
<b>Motion wording:</b> Move to approve PlayCreation equipment purchase for West Havermale playground in the amount of \$338,657.66, tax inclusive.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: PlayCreation Name: John Larson Email address: johnl@playcreation.com Phone: 206-932-6366			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: B Ellison Grant Management Department/Name:			
JLbrown@spokanecity.org dlarnold@spokanecity.org AnnaValdez@hillintl.com			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: 338,657.66 Budget code: 3346 49574 94000 56501 48117			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input checked="" type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input checked="" type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 602 429 413 Business license expiration date: 9.30.20		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



West Havermale - Shane's Inspiration  
Quote #1911-7864



Spokane Parks & Recreation  
808 W. Spokane Falls Blvd # 5  
Spokane, WA 99201  
Jo-Lynn Brown | 509.625.6264  
jlbrown@spokanecity.org

APPROVAL SIGNATURE

signature \_\_\_\_\_

print name \_\_\_\_\_

date \_\_\_\_\_

PO# \_\_\_\_\_

PROJECT LOCATION:

Please advise

Date	Lead Time	Terms	Quoted by
November 21, 2019	6 - 12 weeks	see attached	John Larson 206.940.1108

Quantity	Drawing / Model #		per unit	Total
1	1138563-01-05	Custom PlayBooster Playground per attached itemized sheet, manufactured by Landscape Structures		\$ 324,370.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
		<b>NASPO; Washington Master Contract No. 04216</b>		\$ (25,949.60)
				\$ -



Issue Purchase Order to:  
Landscape Structures, Inc.  
attention: Misty Link  
601 - 7th Street South  
Delano, MN 55328-0198  
MistyLink@playsi.com  
763.972.5591



Send Purchase Order for Processing to:  
PlayCreation, Inc.  
attention: John Larson  
2104 SW 152nd Street, ste 1  
Burien, WA 98166  
JohnL@PlayCreation.com  
206.932.5778 fax

Sub Total	\$ 298,420.40
Freight	\$ 12,560.00
Tax 8.9%	\$ 27,677.26
<b>TOTAL</b>	<b>\$ 338,657.66</b>



## PlayCAD Quote

Date:11/21/2019  
By:akoeckeritz

Rep Organization: PlayCreation, Inc.  
Contact Person: John Larson

Quote No: 1138563-01-05

Project Title: Riverfront Park - Shane's Inspiration

Location: Spokane WA 99223

<b>PlayBooster® (2-12 years)</b>						
PHASE-1 Direct Bury Mixed Material			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US \$)	WEIGHT (lb)	PRICE (2019)
<b>PlayBooster®</b>						
<b>Custom</b>						
1	CP012898	12" CURVED WOOD-GRAIN RPL BOAT SWAY FUN, Woodgrain dinghy themed Sway Fun. Cedar and Mink RPL planks curved to fit shape. RPL table w activities and post w post-mounted ships wheel by opposite bench. Includes 171539 ramp deck extension, 120325 concrete ramp berm exit plate, (4) 92" posts, CP002836 double extension deck and (2) permalene curbs	1740.0		35,345.00	
1	CP010028	TSTF HEADLINE PANEL - NATURE THEME, Double-sided mounted 4i above grade. Includes (2) custom 80i deck post.	193.0		1,815.00	
1	CP010029	TSTF WHY PANEL - NATURE THEME, Double-sided mounted 4i above grade. Includes (2) custom 80i deck post.	193.0		1,815.00	
<b>Motion &amp; More Fun</b>						
1	166809A	E-Pod Seat	11.0		280.00	
<b>Posts</b>						
1	154883D	221"Steel Post (60" Bury) For CoolTopper Single Post Pyramid Roof	188.0		710.00	
<b>Roofs</b>						
1	154884A	CoolToppers Single Post Pyramid Roof DB Only <sup>1</sup>	145.0		3,000.00	
<b>Freestanding Play</b>						
<b>Custom</b>						
1	CP012822	GFRC CUSTOM BALANCE BEAM AND HANDRAIL BARRIER, Includes RPL beam, 2 basalt rock steppers at 8i and 16i, powdercoated handrail mesh barrier, No Configurable Colors	1200.0		9,550.00	
1	CP012885	GFRC MARMOT SCULPTURE, Approx 30i x 16i x 16i height - fur textures - 12" bury on fork pocket skid, No Configurable Colors	1200.0		7,500.00	
1	CP012717	GFRC SAND TABLE, 3 Tier with wheelchair	1200.0		29,990.00	

## PlayCAD Quote

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By:akoeckeritz

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Contact Person: John Larson

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Project Title: Riverfront Park - Shane's Inspiration

Location: Spokane WA 99223

<b>PlayBooster® (2-12 years)</b>						
PHASE-1 Direct Bury Mixed Material			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US \$)	WEIGHT (lb)	PRICE (2019)
		accesible section - River theme, No Configurable Colors				
1	CP012716	GFRC SENSORY WALL - SPOKANE RIVER, Approx 12ft L x 3ft W x 7ft H - includes K-scope, rainwheel, 3 gazing balls, No Configurable Colors			2500.0	84,900.00
3	CP014314	ROPE PULL CLIMBER FOR 3' ELEVATION CHANGE HILL, Approximately 9'6" in plan. Includes clamps, 4 roto knots and one post	192.0	1,840.00	576.0	5,520.00
1	CP001912	SHANES AGE SIGN 5-12, Double sided DigiFuse® Shanes sign with 5-12 age info on one side and logo and verbiage on the other. All in branded colors.			80.0	1,405.00
1	CP014568	SKYWAYS® HYPAR SAIL, 4 Columns +1 HDPE Top - w/ 8'-16' Entry - Approx. 840 Sq Ft - Est. Foundation 36" x 8' Deep Pier, No Configurable Colors			0.0	20,100.00
1	CP014569	SKYWAYS® JOINED SHADE SAILS, 7 Columns +3 HDPE Tops - w/ 8'-20' Entry - Approx. 1,990 Sq Ft - Est. Foundation 36" Diam. x 8' Deep Pier, No Configurable Colors			0.0	40,315.00
4	CP001490	SKYWAYS® RAPID RELEASE®, Shade Sail Rapid Release®, No Configurable Colors		1,270.00	0.0	5,080.00
1	CP006976	STRAIGHT 72" X 6" X 12" WOOD-GRAIN RPL BALANCE BEAM, 12" tall for 2-5 use.			19.0	630.00
<b>Motion &amp; More Fun</b>						
1	247189A	Chill Spinner DB			92.0	1,850.00
1	249558A	We-Go-Round w/Nature DigiFuse Panels 2 Seats DB Only¹			2107.0	27,500.00
1	158105A	Wobble Pod DB Only			122.0	1,390.00
<b>Sensory Play</b>						
1	168107A	Bongo Panel			33.0	900.00
1	168099A	Cozy Dome DB			247.0	4,025.00
1	168108A	Kaleidospin Panel			53.0	2,750.00
1	168104A	Optigear Panel			41.0	2,750.00
1	250341A	Rhapsody Tongue Drum Junior w/Mallet			36.0	2,450.00

## PlayCAD Quote

Date:11/21/2019  
By:akoeckeritz

Rep Organization: PlayCreation, Inc.  
Contact Person: John Larson

Quote No: 1138563-01-05

Project Title: Riverfront Park - Shane's Inspiration

Location: Spokane WA 99223

<b>PlayBooster® (2-12 years)</b>						
PHASE-1 Direct Bury Mixed Material			UNIT		TOTAL	
QTY	NO.	DESCRIPTION	WEIGHT (lb)	PRICE (US \$)	WEIGHT (lb)	PRICE (2019)
		DB				
1	176457A	Roller Table DB <sup>1</sup>			542.0	10,690.00
4	168100A	Sensory Play Center Wall DB	88.0	1,215.00	352.0	4,860.00
2	168101A	Sensory Play Center Wall End DB	38.0	810.00	76.0	1,620.00
5	168661A	Sensory Play Station Plate			0.0	0.00
1	168106A	Xylofun Panel			29.0	2,010.00
<b>Site Furnishings</b>						
4	111640K	5' Contour Poly Bench w/Back Two Armrests DB	177.0	1,120.00	708.0	4,480.00
<b>Swings</b>						
1	221292A	5" Arch Swing Frame 8' Beam Height Only			204.0	2,600.00
2	177351A	Molded Bucket Seat (5-12 yrs) w/Harness ProGuard Chains for 8' Beam Height	48.0	780.00	96.0	1,560.00
1	173592A	Oodle Swing DB Only <sup>1</sup>			395.0	4,980.00
<b>SUMMARY</b>						
			<b>CONCRETE (cu-ft)</b>	<b>FOOTINGS (count)</b>	<b>LABOR (man-hours)</b>	<b>WEIGHT (lb)</b>
						<b>PRICE (2019)</b>
		PlayBooster® (2-12 years) PHASE-1	176.8	59	88.0	14,378.0
		<b>Total Safety Zone Area = 4206 sq. ft.</b>				324,370.00
<b>ALL PHASES</b>						
		PlayBooster®	20.5	5	11.3	2,470.0
		Freestanding Play	156.3	54	76.8	11,908.0
		<b>Total</b>	<b>176.8</b>	<b>59</b>	<b>88.0</b>	<b>14,378.0</b>
						<b>324,370.00</b>

- Square Footage calculation is approximate and for estimation purposes only. Landscape Structures shall not be held liable for any costs associated with surfacing by others.
- Estimated man-hours do not include hours for custom product installation or site preparation.
- SkyWays – This Quotation does not specify concrete requirements or labor hours for the installation of SkyWays products. Please contact your local Landscape Structures Sales Consultant or refer to the Installation Instructions for details.
- This quote is valid for 60 days. Purchase orders submitted with an expired quote are subject to price changes. Custom freight quotes are valid for 30. Expired custom freight quotes are subject to changes.
- Manufacturing time for this project will be 12 weeks from the time of LSI's order acceptance.



Landscape Structures Inc. ("Manufacturer") warrants that all playstructures and/or equipment sold will conform in kind and in quality to the specifications manual for the products identified in the Acknowledgment of Order and will be free of defects in manufacturing and material. Manufacturer further warrants:

**100-Year Limited Warranty** On all PlayBooster® and PlayShaper® aluminum posts, stainless steel fasteners, clamps, beams and caps against structural failure due to corrosion/natural deterioration or manufacturing defects, and on PlayBooster steel posts against structural failure due to material or manufacturing defects.

**15-Year Limited Warranty** On all Evos® and Weevos® steel arches, all plastic components (including TuffTimbers™ edging), all aluminum and steel components not covered above, Mobius® climbers, Rhapsody® Outdoor Musical Instruments, decks and TenderTuff™ coatings (except Wiggle Ladders, Chain Ladders and Swing Chain) against structural failure due to material or manufacturing defects.

**10-Year Limited Warranty** On concrete products against structural failure due to natural deterioration or manufacturing defects. Does not cover minor chips, hairline cracks or efflorescence.

**8-Year Limited Warranty** On Aeronet® climbers and climbing cables against defects in materials or manufacturing defects.

**5-Year Limited Warranty** On Rhapsody® cables and mallets against defects in materials or manufacturing defects.

**3-Year Limited Warranty** On all other parts, i.e.: Pulse® products, all swing seats and hangers, Mobius climber handholds, Wiggle Ladders, Chain Ladders and ProGuard™ Swing Chain, Track Ride trolleys and bumpers, all rocking equipment including Sway Fun® gliders, belting material, HealthBeat® resistance mechanism, Seesaws, etc., against failure due to corrosion/natural deterioration or manufacturing defects.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards (457 meters) of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

This warranty does not include any cosmetic issues or wear and tear from normal use of the product, or misuse or abuse of the product. It is valid only if the playstructures and/or equipment are erected to conform with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.



## 2019 Play Equipment Warranty

You have our word.

All the warranties commence on date of Manufacturer's invoice. Should any failure to conform to the above express warranties appear within the applicable warranty period, Manufacturer shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 60 days of written notification. Manufacturer shall deliver the repaired or replacement part or parts to the site free of charge, but will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts, the installation of any replacement part or parts or for disposal costs of any part or parts. Replacement parts will be warranted for the balance of the original warranty.

THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR A PARTICULAR PURPOSE.

The remedies hereby provided shall be the exclusive and sole remedies of the purchaser. Manufacturer shall not be liable for any direct, indirect, special, incidental or consequential damages.

Manufacturer neither assumes nor authorizes any employee, representative or any other person to assume for Manufacturer any other liability in connection with the sale or use of the structures sold, and there are no oral agreements or warranties collateral to or affecting this agreement. The warranties stated above are valid only if the structures and/or equipment are erected in conformance with Landscape Structures' installation instructions and maintained according to the maintenance procedures furnished by Landscape Structures Inc.; have been subjected to normal use for the purpose for which the goods were designed; have not been exposed to saltwater or salt spray; have not been subject to misuse, negligence, vandalism, or accident; have not been subjected to addition or substitution of parts; and have not been modified, altered, or repaired by persons other than Manufacturer or Manufacturer's designees in any respect which, in the judgement of Manufacturer, affects the condition or operation of the structures.

To make a claim, send your written statement of claim, along with the original job number or invoice number to: Landscape Structures Inc. 601 7th Street South, Delano, Minnesota, 55328-8605.

Signed:  President Date: 01/01/2019



## Terms of Sale

**PRICING:** Landscape Structures' list prices do not include delivery and handling charges. Prices are subject to change without notice.

**TERMS:** To tax-supported institutions and those with established credit: net 30 days from the date of the invoice. 1.5% per month thereafter; freight charges are prepaid and applied to the invoice.

**TAXES:** Landscape Structures' list prices do not include applicable taxes, if any.

**WEIGHTS:** Weights are approximate and may vary.

**DELIVERY:** If delivery of the equipment is by common carrier, and there is damage or a shortage, notify the carrier at once and sign delivery documents provided by the carrier noting the damage or shortage. Most products are delivered on large pallets and will require a forklift or similar equipment to unload as a unit on the site.

**INSTALLATION:** All playstructures and/or equipment are delivered unassembled and packaged with recyclable materials. For a list of factory-certified installers in your area, please contact your Landscape Structures playground consultant.

**SERVICE:** We have knowledgeable, qualified playground consultants throughout the world who are available to help you before, during and after the sale. Landscape Structures has exclusive design software that features all of our parts and pieces in pull-down menus. With this software, your playground consultant can design a playground layout that meets not only your needs, but ASTM and CPSC standards as well. In addition, we have a full staff of NPSI-certified designers, along with 2D and 3D drawing capabilities and custom capabilities to assist you with your playground plans.

**RETURN POLICY:** As an indication of our commitment to our customers, Landscape Structures will accept returns of new structures and/or new equipment purchased within 60 days of the original invoice date. Advance notification is necessary to ensure proper credit. Parts not included in this return policy are custom parts (including PlayShaper® posts), as well as used or damaged parts. A 20% restock fee plus all return freight charges will apply to all product returns. NOTE: All parts are subject to inspection upon return. Parts returned damaged may not receive a full credit. For this reason, it is important that all returned parts are properly packaged to prevent damage while in transit.

**PRODUCT CHANGES:** Because of our commitment to safety, innovation, and value, we reserve the right to change specifications at any time.

### PLEASE CONTACT US AT:

Landscape Structures Inc.  
601 7th St. South  
Delano, MN 55328-8605  
888.438.6574 (inside the U.S.A.)  
763.972.5200 (outside the U.S.A.)  
playlsi.com



# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	Dec. 9, 2019		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input type="radio"/> New	<input type="radio"/> Renewal/extension	<input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file (OPR or policy #)</b>	OPR 2016-0695		
<b>Item title:</b> (Use exact language noted on the agenda)	Strata Engineering amendment #5/West Havermale Island material testing (\$22,581, no tax)		
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 12/31/2020	<input type="checkbox"/> Open ended
<b>Background/history:</b> Strata Engineering has performed special construction material testing per a master services agreement. This amendment will provide the budget necessary to perform this work for the West Havermale project.			
<b>Motion wording:</b> Move to approve Strata Engineering amendment #5 for West Havermale material testing in the amount of \$22,581, no tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Strata Name: Paxton Anderson Email address: PAnderson@stratageotech.com Phone: 509-981-1904			
<b>Distribution:</b> Parks – Accounting JLbrown@spokanecity.org Parks – Pamela Clarke Dlarnold@spokanecity.org Requester: Berry Ellison AnnaValdez@hillintl.com Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: 22,581.00 Budget code: 3346 49574 94000 56522 48117			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 601 187 858 Business license expiration date: 6.30.20 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			



November 12, 2019

File: SPP16512J

Ms. Jo-Lynn Brown  
Project Coordinator  
City of Spokane Parks and Recreation  
City Hall Fifth Floor  
808 West Spokane Falls Boulevard  
Spokane, Washington 99201

RE: **PROPOSAL AND FEE ESTIMATE**  
Special Inspection & Construction Materials  
Testing Services  
Riverfront Park Redevelopment  
West Havermale Island  
Spokane, Washington

Greetings Ms. Brown:

STRATA appreciates the opportunity to provide you the following proposal and fee estimate (Estimate) for special inspection (SI) and construction materials testing (CMT) services. We are confident that our firm can provide you with the required inspection and testing services in a cost-effective, timely, and professional manner.

This proposal contains information regarding our project understanding, anticipated scope of services, details of our unit fees, and an estimate of the special inspection and materials testing investment. We have prepared our proposal based on:

- The project plans and specifications issued by City of Spokane Parks and Recreation, dated November 4, 2019;
- Electronic mail dated November 8, 2019; and
- The special inspection and testing requirements established in the 2015 *International Building Code* (IBC 2015).

### **PROPOSED CONSTRUCTION**

We understand the project consists of reconstruction of a new bridge across the Upper Falls intake channel on Havermale Island. Bridge construction includes structural fill below bridge abutment foundations, cast in place concrete footings, abutment walls, wing walls, and diaphragms, pre-stressed triple T bridge girders, guard rail curb, and steel guardrails. Site construction includes reconstructed hot mixed asphalt (HMA) parking area and pedestrian paths and construction of a new sculpture feature.



On this project, we anticipate our primary scope of services will consist of the following activities:

- Observation and field-testing during earthwork, preparing subgrades for slab-on-grade areas, and placing base course material associated with the maintenance building;
- Special inspection of reinforced concrete for bridge foundations, walls and diaphragms; building;
- Observations and field-testing during placement of HMA;
- Special inspection of high strength bolts; and
- If required, special inspection of sculpture fasteners and epoxy.

We elaborate on our anticipated scope of services and our approach to providing The City of Spokane Parks and Recreation with professional special inspection and construction materials testing services in the following sections.

## **SCOPE OF SERVICES**

### **Project Team**

Ms. Heidi Brouwer will be the Project Manager and your main point of contact for the coordination of our special inspections, field observation, and laboratory services. In general, requests for scheduling our inspection and testing services, meeting attendance and routine communications will be handled through our Spokane office (phone 509.891.1904). We request that scheduling calls be made a minimum of 24 hours in advance to allow the appropriate response time for requested inspections and testing.

### **Meetings**

Our Project Manager will attend a pre-construction conference with your representative, the general contractor, appropriate subcontractors, and the local jurisdictional agency to review the special inspection and materials testing requirements for the project, and to establish report distribution protocol.

### **Earthwork Observation and Testing Services**

We will provide a field professional to perform soil moisture and in-place density testing services during subgrade preparation, and crushed gravel base below HMA. We will perform in-place density testing in reference to the requirements established in the previously referenced project documents using a nuclear densometer. Our personnel will sample and transport to our laboratory for appropriate testing, any on-site and imported materials used for structural fill, sub-base course, and base course.

### **Special Inspection of Reinforcing Steel and Embedded Items**

We will provide an International Code Council (ICC) certified special inspector to verify the placement of reinforcing steel and embedded items prior to placing concrete at foundation structures, retaining walls, and slabs-on-grade for the maintenance building and retaining walls. Our reinforcing steel and embedded item inspection will include verifying type, grade, size, cleanliness, lap splice, clearance, coverage, and general placement of reinforcing steel/embedded items, with reference to project plans and specifications. Observed discrepancies will be reported to the contractor for correction prior to the placement of concrete. If discrepancies are uncorrected, we will notify you and other designated persons of non-compliant conditions. We anticipate the contractor will supply the required



reinforcing steel documentation (mill certification reports) directly to the design team for approval, eliminating the need for us to perform compliance testing. However, we request copies of the mill certificates be made available for our verification of materials delivered as required by project specifications and IBC 2015.

### **Concrete Observation and Testing Services**

Our special inspector will observe the placement of concrete for the cast-in-place footings, and foundation walls. Our field services will include testing for slump, temperature, air content, unit weight, and casting of compression test specimens. Concrete compressive strength specimens will initially cure on site for up to 24 hours and subsequently be transported to our laboratory for appropriate storage, curing and testing.

We have estimated the test requirement based on frequency of one test per 150 cubic yards, or fraction thereafter, or day's placement for each type of concrete placed. Additionally, we will cast one set of five, 4-inch by 8-inch concrete compressive strength cylinders for each sample obtained. We will test 1 concrete compressive strength specimen at 7-days, 3 at 28-days and we will hold the 5<sup>th</sup> cylinder and break it at 56-days if the average 28-day test results fail to meet the specified strength. We will notify you via telephone or email should the test results of the 7-day test achieve less than 70-percent of the design strength ( $f'_c$ ) or if 28-day specimens fail to meet  $f'_c$ . Results of concrete compressive strength testing will be distributed via electronic mail to the distribution list established during the preconstruction meeting, unless directed otherwise.

Our proposal is based on the assumption that a PCCA certified pre stressed concrete plant will be utilized in the construction of the triple T girders and that special inspection of pre stressed concrete will not be required. We can perform these services at an additional fee if they are required.

### **Structural Steel Bolting Observation**

We will provide an ICC certified special inspector to perform periodic observation during installation and tightening of high-strength bolts as dictated on the approved project plans. Our field services will include the observation of faying surfaces, fit-up, visual observation, and bolt tensioning as required by the project documents.

We anticipate the manufacturer will supply the required documentation for the structural steel and ASTM A325 bolts (mill certifications reports) to the design team for approval. However, we request copies of the mill certificates be made available for our verification of materials delivered as required by project specifications and IBC 2015.

### **Sculpture Fasteners**

The documents used as a basis for this proposal do not indicate if special inspection of the fasteners used for construction of the sculpture will be required. We anticipate, based on the nature of the sculpture for public use, special inspection may be required. We have included as a separate category, special inspection of the fasteners and epoxy for the sculpture. This category can be subtracted from the estimated project total if not required.



## Technical Management and Reports

Our project manager will review the daily field activities (DFA's) generated by our field staff during construction. These daily field activities will be delivered to you electronically.

We will bring to the immediate attention of the project superintendent and other designated individuals, items found in non-compliance with the project requirements. These items will be documented and the information forwarded to you periodically for appropriate follow-up action. Items that do not conform to the project documents will be delineated if unresolved during construction. As reinspection or retesting items can have a serious impact on our budget, we will review the DFA's to monitor items requiring reinspection.

## SAFETY

We are committed to providing a safe work environment and take actions to prevent injury to our employees. We recognize that the most important element in the success of our business is our individual employees. We encourage our employees to increase their awareness of the hazards that lead to occupational injury and illness, to think about their safety and well-being, and the safety of their fellow employees and co-workers.

## LIMITATIONS

The above scope of services is for construction materials testing, special inspection, and laboratory services. Our services do not include a geotechnical evaluation of any kind. We are not assuming the geotechnical engineer-of-record for the project. Our construction materials testing, special inspection, and laboratory services are limited to verifications of the plans and specifications. We do not represent or warrant that we have reviewed the construction documents (plans, specifications, etc.) for accuracy, appropriateness and whether the documents meet the standard of care at the time of our services in the north Idaho and eastern Washington area.

## FEE ESTIMATE

We propose to perform the above Scope of Services on a time-and-expense basis, as detailed on the enclosed *Preliminary Fee Estimate*. Based on our current project understanding, as conveyed throughout this proposal, we estimate our fees for this project will be **\$22,581.00**. Provided it is required, overtime will be invoiced at 1½ times the hourly rate for all time before 7:00 AM, after 5:00 PM, over 8 hours per day, weekends or holidays. A two-hour minimum charge, including travel, will be invoiced for field testing. Time and vehicle charges will be invoiced portal to portal from our office.



## SUMMARY

We sincerely appreciate the opportunity to continue working with the City of Spokane Parks and Recreation, and the design team, and look forward to successful project construction and completion. We will perform the testing and special inspection services in accordance to the Consultant Agreement in place with the City of Spokane Parks and Recreation Department. If you have any questions or if we can be of further assistance, please do not hesitate to call.

Sincerely,  
STRATA



Heidi Brouwer  
Construction Services Manager



Rick Woodworth  
Senior Project Manager

HLB/RJW/kh

Attachment: *Preliminary Fee Estimate*





# PRELIMINARY FEE ESTIMATE

West Havermale Island

SP16512J

Project Manager: Heidi Brouwer

	Quantity	Unit	@	Rate	Totals
<b>Earthwork Testing</b>					
<b>Field Professional</b>	60.00	hours	@	\$48.00	\$2,880.00
<i>--Estimate 15 site visits at 4 hours each for density testing.</i>					
<b>Field Professional</b>	4.00	hours	@	\$48.00	\$192.00
<i>--Estimate 2 site visits at 2 hours each for soil/aggregate sample retrieval.</i>					
<b>Moisture Density Relationship Curve</b>	2.00	each	@	\$175.00	\$350.00
<b>Density Gauge - Day</b>	15.00	each	@	\$40.00	\$600.00
<b>Vehicle Charge</b>	17.00	each	@	\$35.00	\$595.00
<b>ESTIMATED FEE:</b>					<b>\$4,617.00</b>
<b>Concrete Testing</b>					
<b>Special Inspector</b>	50.00	hours	@	\$60.00	\$3,000.00
<i>--Estimate 10 visits at 5 hours each for reinforcing steel inspection and concrete placement.</i>					
<b>Field Professional</b>	20.00	hours	@	\$48.00	\$960.00
<i>--Estimate 10 site visits at 2 hours each for cylinder sample retrieval.</i>					
<b>Compressive Strength - Cylinder - 4x8</b>	55.00	each	@	\$22.00	\$1,210.00
<b>Vehicle Charge</b>	20.00	each	@	\$35.00	\$700.00
<b>ESTIMATED FEE:</b>					<b>\$5,870.00</b>
<b>Structural Steel</b>					
<b>Special Inspector - Bolting</b>	8.00	hours	@	\$65.00	\$520.00
<i>Estimate 2 site visits at 4 hours each for bolting inspections and embedded elements.</i>					
<b>Vehicle Charge</b>	2.00	each	@	\$35.00	\$70.00
<b>ESTIMATED FEE:</b>					<b>\$590.00</b>
<b>Sculpture Fasteners</b>					
<b>Special Inspector</b>	60.00	hours	@	\$65.00	\$3,900.00
<i>--Estimate 15 site visits at 4 hours each for fastener inspections.</i>					
<b>Special Inspector</b>	30.00	hours	@	\$60.00	\$1,800.00
<i>--Estimate 10 site visits at 3 hours each for epoxy inspection.</i>					
<b>Compressive Strength - 2" Cube</b>	60.00	each	@	\$20.00	\$1,200.00

Preliminary Fee Estimate for SP16512J West Havermale Island

<b>Vehicle Charge</b>	25.00	each	@	\$35.00	\$875.00
				<b>ESTIMATED FEE:</b>	<b>\$7,775.00</b>

**Asphalt Testing**

<b>Field Professional</b>	16.00	hours	@	\$48.00	\$768.00
<i>--Estimate 2 site visits at 8 hours each for Asphaltic Concrete density testing.</i>					
<b>Field Professional</b>	2.00	hours	@	\$48.00	\$96.00
<i>--Estimate 1 batch plant visits at 2 hours each for asphaltic concrete sample retrieval.</i>					
<b>Extraction Gradation w/Moisture - Ignition Oven</b>	1.00	each	@	\$200.00	\$200.00
<b>Rice Max Theoretical Test</b>	1.00	each	@	\$110.00	\$110.00
<b>Density Gauge - Day</b>	2.00	each	@	\$40.00	\$80.00
<b>Vehicle Charge</b>	3.00	each	@	\$35.00	\$105.00
				<b>ESTIMATED FEE:</b>	<b>\$1,359.00</b>

**Project Administration**

<b>Project Manager</b>	15.00	hours	@	\$85.00	\$1,275.00
<b>Project Administrator</b>	18.00	hours	@	\$45.00	\$810.00
<b>Final Summary Letter</b>	1.00	each	@	\$250.00	\$250.00
<b>Vehicle Charge</b>	1.00	each	@	\$35.00	\$35.00
				<b>ESTIMATED FEE:</b>	<b>\$2,370.00</b>

**Total Preliminary Fee Estimate: \$22,581.00**



# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	Dec. 9, 2019		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input type="radio"/> New	<input type="radio"/> Renewal/extension	<input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)	OPR 2015-0823		
<b>Item title:</b> (Use exact language noted on the agenda)	Berger Partnership amendment #16/West Havermale and north bank wayfinding and signage graphics (\$11,000, no tax)		
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 12/31/2020	<input type="checkbox"/> Open ended
<b>Background/history:</b> Berger Partnership prepared our Wayfinding master plan. This amendment is for specific sign graphics for the West Havermale and north bank projects.			
<b>Motion wording:</b> Move to approve Berger Partnership amendment #16 for wayfinding and signage graphics for the West Havermale and north bank projects, in the amount of \$11,000, no tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Berger Partnership Name: Guy Michaelsen Email address: guym@bergerpartnership.com Phone: 206-325-6877			
<b>Distribution:</b> Parks – Accounting JLBrown@spokanecity.org Parks – Pamela Clarke Dlarnold@spokanecity.org Requester: Berry Ellison AnnaValdez@hillintl.com Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: 5,500.00 W Hav 3346 49574 94000 56522 48103 5,500.00 N Bank 3346 49577 94000 56522 48103			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 600 390 443 Business license expiration date: 11.30.20 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

## **SCOPE OF WORK OVERVIEW**

The scope of this contract includes a set of design services required for successful execution of the defined project below. Services include development of a wayfinding system within the park.

Consultant shall coordinate all Scope of Work outlined in this document through City PMT.

All Consultant costs and expenses shall not exceed the total lump sum hourly allowance amount of ELEVEN THOUSAND AND 0/100 DOLLARS (\$11,000.00).

## **DEFINITIONS AND GENERAL ASSUMPTIONS:**

**Berger PMT** - Berger Partnership's internal project management team that oversees the Scope of Work defined in this contract.

**Brand** - Not included in this scope.

**Brand Guide** - Not included in this scope.

**City PMT** - City's project management team consisting of members and organizations as designated by the City.

**Consultant** - Berger Partnership

**Drawings** - The annotated illustrative component of construction details.

**Documents** - Documents consist of Drawings and Graphic Package.

**Graphics** - Not included with this scope. The specific typology, font, size, color, alignment, and style of wayfinding information. Graphics have already been provided by others.

**Graphic Package** - A graphic package is a set of wayfinding drawings which can be used by a fabricator to print/prepare the actual wayfinding graphics. The graphic package will be prepared using Graphics already developed for the park.

**Kit-of-Parts** - A suite of physical wayfinding elements which together comprise the physical presence of the wayfinding system.



**Program Manager** - Internal City staff hired to manage City PMT and all communication between Park Board, City Staff, City PMT and citizen oversight process.

**Project Areas** - West Havermale, North Bank

**Scope of Work** - An accurate, detailed concise description of the work defined in DETAILED SCOPE OF WORK of this contract to be performed by the Berger PMT.

**Specifications** - Written requirements pertaining to building materials, equipment, and construction systems that outline the standards to be met in the construction of a project.

**DEFINITIONS OF PHASES AND DESIGN DOCUMENTATION:**

1. **30% Design:** 30% Documents are developed for the purpose of coordinating and confirming the quantity and type of wayfinding elements as well as the graphic package hosted on those elements.
  - a. **Wayfinding**
    - i. Wayfinding Details: Provide typical details for each type of wayfinding element.
    - ii. Graphic Package: Provide graphic layouts for each of the wayfinding elements.
  - b. **30% Cost Estimation:** Not included in this scope.
  - c. **Structural Design:** Structural design is not included as it has already been completed as part of a previous scope of work.
  - d. **Electrical:** Electrical design is not included.
  
2. **60% Design:** The 60% Documents phase will be initiated once the City PMT has provided all comments and approvals of the 30% Documents.

The 60% Documents will include all wayfinding details and graphic package prepared as part of this scope of work, and plans which identify the locations wayfinding elements. Plans identifying the location of elements are prepared by others.

- a. **Wayfinding**
  - i. Wayfinding Details: Provide typical details for each type of wayfinding element.
  - ii. Provide location assistance to Others in their preparation of plans locating each wayfinding element.

- iii. **Graphic Package:** Provide graphic layouts for each of the wayfinding elements.
  - b. **60% Cost Estimation:** Not included in this scope.
  - c. **Structural Design:** Structural design is not included as it has already been completed as part of a previous scope of work.
  - d. **Electrical:** Electrical design is not included.
- 3. **90% Design:** The 90% Documents are developed based on final approval from City of Spokane on 60% Documents. Documents will be developed to meet City of Spokane standard 90% Documents, permitting needs, and approval requirements with the noted exclusions and assumptions. Written specifications will be included in the drawing set on drawing sheets. Review comments at the 90% milestone are to be limited to QA/QC issues of life safety, local code compliances, and constructability. Changes to the plans/designs at 90% as a result of additional design review process will be considered an additional service.
  - a. **Wayfinding:**
    - i. **Wayfinding Details:** Provide typical details for each type of wayfinding element.
    - ii. Provide location assistance to Others in their preparation of plans locating each wayfinding element.
    - iii. **Graphic Package:** Provide graphic layouts for each of the wayfindings elements.
  - b. **90% Cost Estimation:** Not included in this scope.
  - c. **Structural Design:** Structural design is not included as it has already been completed as part of a previous scope of work.
  - d. **Electrical:** Electrical design is not included.
- 4. **Bid Documents:** Any updates based on comments from the City review of the 90% submittal will be incorporated into an electronic deliverable of the signed-and-sealed, bid-ready documents. The documents will be prepared to a level at which a sign/wayfinding element manufacturer can bid on the elements and develop their own shop drawings.
- 5. **Bid Assistance and Construction Administration:**
  - Bid Assistance:** Not included with this scope
  - Shop Drawing Review:** An hourly allowance totaling \$1,200.00 is included for shop drawing review.
  - Construction Observation:** An hourly allowance totaling \$800.00 is included for construction observation.

6. **Permitting:** Permitting will be led by the City PMT, utilizing 90% Documents prepared as part of this scope of work.

## **DETAILED SCOPE OF WORK**

### **Task XXX: Wayfinding Documentation**

This Wayfinding task involves utilizing a complete wayfinding system which has already been developed for Riverfront Park and adapting that system to the project areas. The system includes a functional system of waypoint and destination signage, and physical design of wayfinding elements. Wayfinding elements will be located within project areas. The wayfinding system, a “kit of parts,” will be designed to be adaptive and to carry primarily navigational content but may be designed to carry elements of interpretation and history taking the wider context into account.

#### Subtask:

- 30% Design Submittal
- 60% Design Submittal
- 90% Design Submittal
- Bid Documents
- Construction Administration

#### Meetings for Task:

- (2) Progress Review meetings in parallel with 30% and 60% submittals. Assumed to be conducted remotely via GoToMeeting.
- (2) Visits to the project site to review construction progress.

Cost/Fee: \$10,000.00

### **Reimbursable Allowances**

1. **Typical reimbursable:** May include, but not limited to, printing, reprographic expenses, CAD plots, supplies, and materials.
2. **Travel reimbursable:** Travel is typically same-day travel and occasional multi-day visits. Reimbursable may include airfare, vehicle mileage, rental car, meals, and lodging in conformance with city travel reimbursable policy.

Berger Allowance: \$1,000.00

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	Dec. 9, 2019		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/extension	<input type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)	New OPR; Cross ref: OPR2018-0855 & OPR 2019-0021		
<b>Item title:</b> (Use exact language noted on the agenda)	Spokane Public Facilities District stormwater facilities general maintenance agreement/North bank		
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 12/19/2049	<input type="checkbox"/> Open ended
<b>Background/history:</b>	Spokane Parks Department and the Public Facilities District will share a storm wastewater system at Riverfront Park's North Bank playground site. Maintenance responsibilities including cost sharing are defined within the attached agreement.		
<b>Motion wording:</b>	Motion to approve the Stormwater Maintenance Agreement with Spokane Public Facility District for \$0.		
<b>Approvals/signatures outside Parks:</b>	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
If so, who/what department, agency or company: Spokane Public Facilities District			
Name: Monte Koch		Email address: mkoch@spokanepfd.org	Phone: 509-279-7169
<b>Distribution:</b>	Parks – Accounting Parks – Pamela Clarke Requester: Berry Ellison Grant Management Department/Name:		
		JLbrown@spokanecity.org Gjones@spokanecity.org mkoch@spokanepfd.org	
<b>Fiscal impact:</b>	<input checked="" type="radio"/> Expenditure	<input type="radio"/> Revenue	
Amount:	Budget code:		
\$0			
<b>Vendor:</b>	<input checked="" type="radio"/> Existing vendor	<input type="radio"/> New vendor	
<b>Supporting documents:</b>			
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input type="checkbox"/>	UBI: Business license expiration date:	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)

**GENERAL MAINTENANCE AGREEMENT  
SPORTSPLEX  
STORMWATER FACILITIES**

This Agreement is made and entered into between the Spokane Public Facilities District, hereinafter the “**PFD**,” and the City of Spokane, a Washington municipal corporation, hereinafter the “**CITY**,” together jointly referred to as the “**PARTIES**.”

WHEREAS, the PFD is designing and constructing improvements to the Sportsplex on Cataldo Ave between Washington and Howard, hereinafter the “**PROJECT**,” and

WHEREAS, the PROJECT will require stormwater improvements within the CITY’s new and existing stormwater facilities and infrastructure, and

WHEREAS, the CITY agrees to fully design and construct stormwater facilities and infrastructure, to include drainage ponds, ditches, dispersion areas, catch basins and pipes hereinafter “**Drainage Facilities**,” as shown on Exhibit “A,” for the management of all flows to CITY stormwater facilities from the PROJECT. The design shall be in accordance with the most recent Spokane Regional Stormwater Manual, the Eastern Washington Stormwater Guidance Manual, CITY standards, rules, regulations, and in conjunction with CITY personnel. Construction will be included in the PROJECT, and

WHEREAS, the management of all PFD stormwater runoff shall be in accordance with all applicable CITY policies and procedures including those outlined within the Highway Runoff Manual, and

WHEREAS, the Drainage Facilities are constructed on CITY owned property, and

WHEREAS, the CITY agrees to allow the PFD’s stormwater runoff to flow into and be managed within the CITY’s Drainage Facilities, and

WHEREAS, the CITY agrees to grant the PFD permission and access to maintain the Drainage Facilities, and

WHEREAS, the PARTIES agree to allocate responsibility for maintenance of the Drainage Facilities, located on CITY property, and

WHEREAS, the PARTIES desire to define their responsibilities and obligations for the Drainage Facilities, as shown on Exhibit A,

NOW, THEREFORE, the above recitals that are incorporated herein as if fully set forth below, and in consideration of the terms, conditions, and performances contained herein, and the attached Exhibit A which is incorporated and made a part hereof,

## **IT IS MUTUALLY AGREED AS FOLLOWS:**

### **1. USE OF CITY DRAINAGE FACILITIES**

The City does hereby permit, license and otherwise authorize the PFD to use the Drainage Facilities as shown on Exhibit A attached hereto for the purpose of disposing, conveying and releasing stormwater from the PROJECT.

### **2. DESIGN AND CONSTRUCTION RESPONSIBILITY**

2.1 The CITY agrees to design and construct the Drainage Facilities for the PROJECT consistent with the most recent Spokane Regional Stormwater Manual, the Eastern Washington Stormwater Guidance Manual, and CITY standards for the replacement of those stormwater facilities to serve the PROJECT.

2.2 The design and construction of Drainage Facilities and infrastructure shall be performed in consultation with the PFD personnel and maintenance staff.

2.3 The PFD will provide timely written comments including approval or disapproval (with reasons) to the CITY within ten working (10) days of any CITY written request.

### **3. MAINTENANCE OBLIGATIONS**

3.1 The CITY agrees to provide reasonable access to the Drainage Facilities and adjacent property upon request from the PFD at all times.

3.2 For the Drainage Facilities shown on Exhibit A marked as "PFD Responsibility Upstream of this MH" ("**PFD Drainage Segment**"), the PFD shall be responsible for the actual direct and related indirect costs, including but not limited to, labor, equipment, and materials associated with the maintenance of the PFD Drainage Segment which are used by the PFD and are located on CITY owned property. The remainder of the Drainage Facilities (excluding the PFD Drainage Segment) shall be maintained jointly (to include sharing costs and expenses of personnel, equipment and supplies) by the City of Spokane and the PFD from the PFD Drainage Segment downstream to the point of discharge into the intersecting conveyance facility, which is identified on Exhibit A.

3.3 The PFD shall maintain the PFD Drainage Segment in accordance with the current edition of the Spokane Regional Stormwater Manual, the Eastern Washington Stormwater Guidance manual and the CITY's policies and procedures.

3.4 For regular and routine maintenance, the PFD shall provide to the CITY's Representative, as identified in Section 6, the schedule for regular and routine maintenance at least three (3) days in advance of said work.

3.5 For emergency or unscheduled work the PFD will endeavor to provide CITY with as much notice as possible prior or within one (1) day following entry into City property to perform the emergency work.

3.6 For non-routine maintenance, the PFD shall submit written notification to the CITY's Representative, as identified in Section 6, fifteen (15) working days in advance of intended non-routine maintenance required in any of the Drainage Facilities. The notification should include a Scope of Work, associated plans and work schedule.

3.7 If the PFD fails to maintain the PFD Drainage Segment as provided in Section 3, the CITY shall provide to the PFD written notification of the maintenance deficiencies. Such written notice shall specify the time period by which corrective measures must be taken. If the PFD fails to comply with the notice, the CITY reserves the right to take reasonable corrective action, with its own or contracted forces, after providing written notice to the PFD of its intent to perform the work. The PFD agrees to reimburse the CITY for actual direct and related indirect costs for performance of the specified maintenance. The CITY shall provide a detailed invoice of the CITY-performed work to the PFD, and the PFD agrees to make payment within thirty (30) calendar days. In the event of a disagreement, the Parties shall follow the process per Section 11.

3.8 The PFD shall be responsible for any Drainage Facilities damages to include the cost and expenses to repair the same resulting from the PFD's negligence in the performance of this Agreement. Should the Drainage Facilities suffer damages due to the PFD's negligent maintenance, the PFD agrees to repair such damage at its sole cost and expense.

3.9 Prior to either the CITY or PFD commencing any repairs under this Agreement, the Parties shall meet and confer regarding the nature and scope of repairs that are needed and shall allocate responsibility for the work, as applicable.

#### **4. EMERGENCY MAINTENANCE**

4.1 In the event a physical hazardous condition arises associated with the repair or maintenance responsibilities described in Section 3 that the CITY deems, in its reasonable discretion, may endanger pedestrians or the traveling public, the CITY will immediately notify the PFD of the hazard and the PFD agrees to immediately correct said hazard at the sole expense of the PFD.

4.2 The CITY reserves the right to perform reasonable emergency maintenance of an identified hazard under Section 4.1, where the PFD notifies the CITY that it does not have the ability to immediately correct the identified hazard and requests the CITY perform the correction or, the PFD fails to notify the CITY within seventy two (72) hours of notification by the CITY of when the PFD will correct the hazard.

4.3 If the PFD notifies the CITY that it does not have the ability to immediately correct the identified physical hazard and requests the CITY to perform the correction or, the PFD fails to notify the CITY within seventy two (72) hours of notification by the CITY of when the PFD will correct the hazard, the PFD agrees to pay the actual direct and related indirect costs of the CITY's emergency maintenance or repair work in accordance with Section 11.

## **5. PAYMENT**

5.1 In the event the CITY reasonably determines that it is necessary to perform any work under Sections 2 and 3 of this Agreement, the PFD agrees to reimburse the CITY for 100% of its actual direct and related indirect costs incurred in completing such reasonably necessary work in the Drainage Facilities. The CITY shall provide a detailed invoice to the PFD for CITY work performed.

5.2 The PFD agrees to make payment to the CITY within thirty (30) calendar days after the PFD has received a detailed invoice from the CITY.

## **6. AGREEMENT REPRESENTATIVES**

6.1 The Parties have designated the following Representatives for all communications under this Agreement.

Public Facilities District  
Director of Facilities & Operations  
Attn: Monte Koch  
720 West Mallon Avenue  
Spokane, WA 99201  
509 279-7169

City Contact for Emergency Repair and Maintenance:  
Primary – for Stormwater – 509-625-7900  
Secondary for afterhours – 509-625-7800  
Wastewater Management  
909 East Sprague Avenue  
Spokane, WA 99202  
509-625-7900

The PARTIES, from time to time, may designate new or alternative contact information in writing.

## **7. RIGHT OF ENTRY**

7.1 The CITY hereby grants to the PFD and its authorized agents, contractors, subcontractors, and employees a right of entry upon CITY-owned property for the purpose of performing the Drainage Facilities maintenance under this Agreement.

## **8. TERM OF AGREEMENT**

8.1 This Agreement shall become effective upon execution by the PARTIES and shall remain in effect unless otherwise terminated pursuant to Section 9. The PARTIES can agree to extend this Agreement by mutual written consent.



## **9. TERMINATION**

9.1 This Agreement may be terminated by mutual written consent of the PARTIES, which shall not be unreasonably withheld.

9.2 In the event this Agreement is terminated by either PARTY, the PFD shall be solely responsible for management of the PFD runoff within the PROJECT area. The PFD shall be responsible for all such PFD runoff management costs.

9.3 Any termination of this Agreement shall not prejudice any rights or obligations accrued to the CITY and the PFD prior to termination.

## **10. AMENDMENTS**

10.1 This Agreement may be amended or modified by the mutual agreement of the PARTIES. Such amendments or modifications shall not be binding unless they are in writing and signed by persons authorized to bind each of the PARTIES.

## **11. INDEMNIFICATION**

11.1 Each of the PARTIES will protect, save, and hold harmless the other PARTY and its authorized agents and employees, from all claims, actions, costs, damages (both to persons and /or property), or expenses of any nature whatsoever by reason of the acts or omissions of the indemnifying PARTY, its successors, assigns, agents, contractors, licensees, invitees, employees, or any person whomsoever, arising out of or in connections with any acts or activities related to this Agreement and/or maintenance of the Drainage Facilities, whether those claims, actions, costs, damages (both to persons and/or property), or expenses result from acts or activities occurring on or off the CITY-owned property. This defense and indemnity obligation shall not include such claims, actions, costs, damages, or expenses which may be caused by the sole negligence of the other PARTY or its agents or employees; provided that, if the claims or damages are caused by or result from the concurrent negligence of (a) CITY and its agents or employees and (b) the PFD and its successors, assigns, agents, contractors, licensees, invitees, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the indemnifying PARTY or its successors, assigns, agents, contractors, licensees, invitees, or employees.

11.2 The PARTIES agree that their obligations under this section extend to any claim, demand and/or cause of action brought by, or on behalf of, any of the PARTY's employees or agents while occupying the CITY-owned property and/or performing work of any type as required under this Agreement. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provisions chapter 51.12 RCW.

11.3 The indemnity and waiver terms of section 10 shall survive the termination of this Agreement.

## **12. DISPUTES**

12.1 The PARTIES shall work collaboratively to resolve disputes and issues arising out of, or related to this Agreement. Disagreements shall be resolved promptly and at the lowest level of hierarchy. To this end, following the dispute resolution process in Sections 12.1A through 12.1D shall be a prerequisite to the filing of litigation concerning any dispute between the PARTIES:

A. the Representatives designated in this Agreement shall use their best efforts to resolve disputes and issues arising out of, or related to this Agreement. The Representatives shall communicate regularly to discuss the status of the tasks to be performed hereunder and to resolve any disputes or issues related to the successful performance of this Agreement. The Representatives shall cooperate in providing the staff to support facilitating the performance of this Agreement and the resolution of any disputes or issues arising during the term of this Agreement.

B. a PARTIES's Representative shall notify the other PARTY in writing of any dispute or issue that the Representative believes may require formal resolution according to Section 12.1D. The Representatives shall meet within five (5) working days of receiving the written notice and attempt to resolve the dispute.

C. in the event the Representatives cannot resolve the dispute or issue, the CITY Parks Director, and the PFD's Director of Facilities & Operations, or their respective designees, shall meet and engage in good faith negotiations to resolve the dispute.

D. in the event the PARTIES cannot resolve the dispute or issue, the CITY and the PFD shall each appoint a member to a disputes board. These two members shall then select a third member not affiliated with either PARTY. The three member board shall conduct a dispute resolution hearing that shall be informal and unrecorded. All expenses for the third member of the dispute board shall be shared equally by both Parties; however, each Party shall be responsible for its own costs and fees.

## **13. VENUE AND ATTORNEYS FEES**

13.1 In the event that either of the PARTIES deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the PARTIES agree that any such action or proceedings shall be brought in the superior court situated in Spokane County, Washington. Further, the PARTIES agree that each will be solely responsible for payment of its own attorneys' fees, witness fees, and costs.

## **14. WAIVER**

14.1 Any forbearance by the PFD or the CITY in exercising any right or remedy hereunder or otherwise afforded by applicable law, shall not be a waiver of, or preclude the exercise of, any such right or remedy in the future.

## **15. WORKING DAYS**

15.1 Working days for this Agreement are defined as Monday through Friday, excluding holidays.

## **16. RCW 39.34 REQUIRED CLAUSES**

16.1 Purpose: The purpose of this Agreement is to define the PARTIES responsibilities for design, construction and maintenance of specified drainage areas in the PROJECT area which are interfered with by construction of the PROJECT.

16.2 Duration: See Section 8 of the Agreement.

16.3 Separate Legal Entity: It is the intent of the PARTIES that this Agreement does not create, nor seek to create, a separate legal entity.

16.4 Responsibilities of the PARTIES: See above provisions of the Agreement.

16.5 Agreement to be Filed: The CITY shall file this Agreement with its City Clerk. The PFD shall file this Agreement or place it on its web site or other electronically retrievable public source.

16.6 Financing: Each PARTY shall be responsible for the financing of its contractual obligations under its normal budgetary process.

16.7 Termination: See Section 9 of the Agreement.

16.8 Disposal of Property Upon Termination: Any property acquired during the term of this Agreement will either remain the property of the entity that was responsible for payment or as provided for in this Agreement.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement as of the PARTY's date last signed below.

CITY OF SPOKANE

PUBLIC FACILITIES DISTRICT

\_\_\_\_\_  
Garrett Jones  
Interim Park Director

\_\_\_\_\_  
Stephanie Curran  
Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Stanley Schwartz,  
General Counsel

Date: \_\_\_\_\_

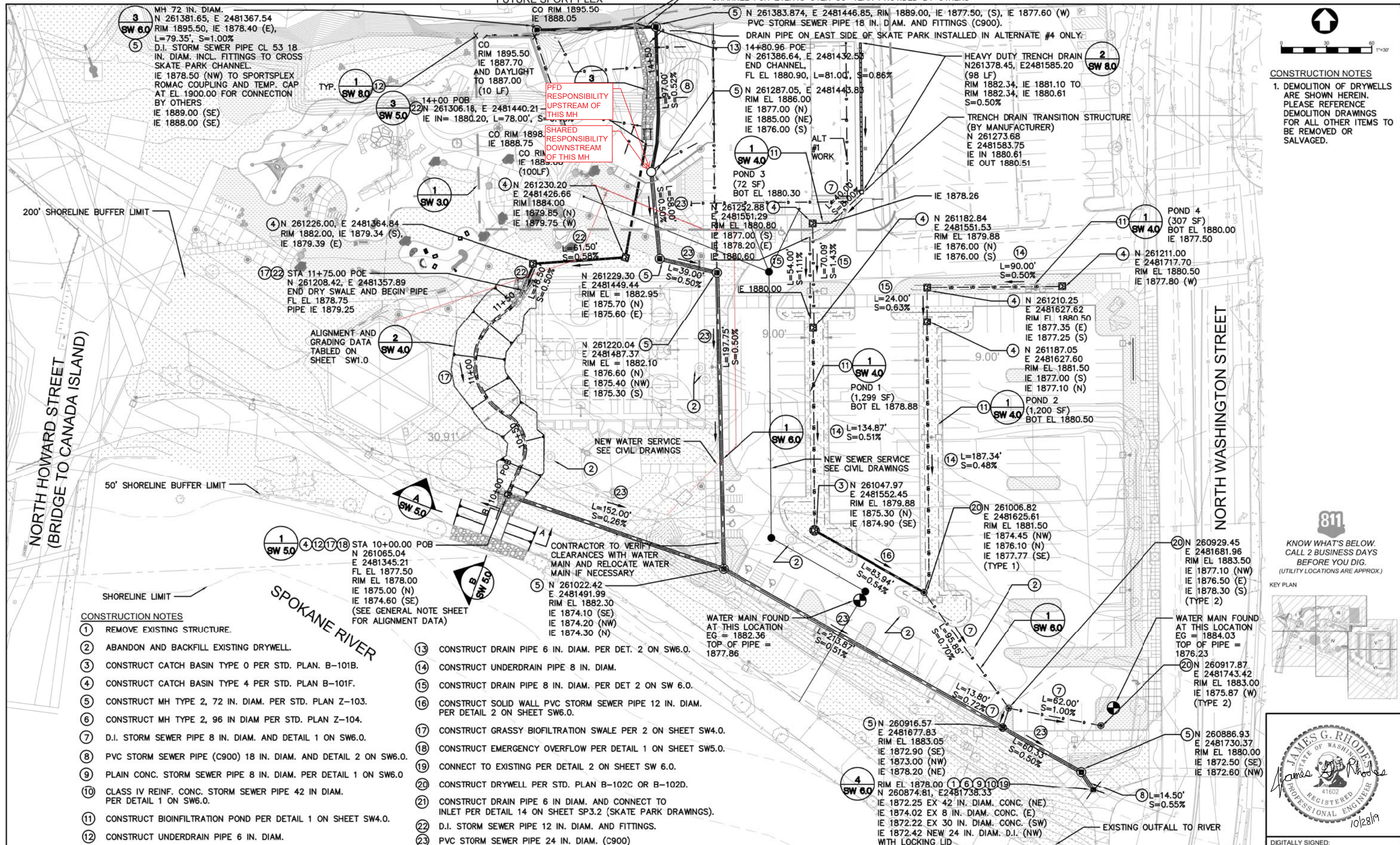
Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

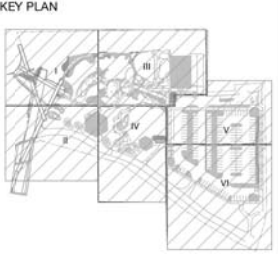
Date: \_\_\_\_\_

EXHIBIT A



**CONSTRUCTION NOTES**  
 1. DEMOLITION OF DRYWELLS ARE SHOWN HEREIN. PLEASE REFERENCE DEMOLITION DRAWINGS FOR ALL OTHER ITEMS TO BE REMOVED OR SALVAGED.

**811**  
 KNOW WHAT'S BELOW. CALL 2 BUSINESS DAYS BEFORE YOU DIG. (UTILITY LOCATIONS ARE APPROX.)



**JAMES G. RHODES**  
 REGISTERED PROFESSIONAL ENGINEER  
 41602  
 10/28/19

- CONSTRUCTION NOTES**
- 1 REMOVE EXISTING STRUCTURE.
  - 2 ABANDON AND BACKFILL EXISTING DRYWELL.
  - 3 CONSTRUCT CATCH BASIN TYPE 0 PER STD. PLAN B-101B.
  - 4 CONSTRUCT CATCH BASIN TYPE 4 PER STD. PLAN B-101F.
  - 5 CONSTRUCT MH TYPE 2, 72 IN. DIAM. PER STD. PLAN Z-103.
  - 6 CONSTRUCT MH TYPE 2, 96 IN DIAM PER STD. PLAN Z-104.
  - 7 D.I. STORM SEWER PIPE 8 IN. DIAM. AND DETAIL 1 ON SW6.0.
  - 8 PVC STORM SEWER PIPE (C900) 18 IN. DIAM. AND DETAIL 2 ON SW6.0.
  - 9 PLAIN CONC. STORM SEWER PIPE 8 IN. DIAM. PER DETAIL 1 ON SW6.0.
  - 10 CLASS IV REINF. CONC. STORM SEWER PIPE 42 IN DIAM. PER DETAIL 1 ON SW6.0.
  - 11 CONSTRUCT BIOINFILTRATION POND PER DETAIL 1 ON SHEET SW4.0.
  - 12 CONSTRUCT UNDERDRAIN PIPE 6 IN. DIAM.

- 13 CONSTRUCT DRAIN PIPE 6 IN. DIAM. PER DET. 2 ON SW6.0.
- 14 CONSTRUCT UNDERDRAIN PIPE 8 IN. DIAM.
- 15 CONSTRUCT DRAIN PIPE 8 IN. DIAM. PER DET 2 ON SW 6.0.
- 16 CONSTRUCT SOLID WALL PVC STORM SEWER PIPE 12 IN. DIAM. PER DETAIL 2 ON SHEET SW6.0.
- 17 CONSTRUCT GRASSY BIOFILTRATION SWALE PER 2 ON SHEET SW4.0.
- 18 CONSTRUCT EMERGENCY OVERFLOW PER DETAIL 1 ON SHEET SW5.0.
- 19 CONNECT TO EXISTING PER DETAIL 2 ON SHEET SW 6.0.
- 20 CONSTRUCT DRYWELL PER STD. PLAN B-102C OR B-102D.
- 21 CONSTRUCT DRAIN PIPE 6 IN DIAM. AND CONNECT TO INLET PER DETAIL 14 ON SHEET SP3.2 (SKATE PARK DRAWINGS).
- 22 D.I. STORM SEWER PIPE 12 IN. DIAM. AND FITTINGS.
- 23 PVC STORM SEWER PIPE 24 IN. DIAM. (C900)

<p>BY: _____ DATE: _____</p>		<p>REVISIONS</p>		<p>DATE</p>		<p>LOCATION BRASS CAP #CP9 N50002.85 E20081.44 (WGS 84)                  NOTE: FOR CONVERSION TO HISTORICAL CITY DATUM ADD 13.13'</p>		<p>CURRENT DESIGN STANDARDS                  CCS - ADOPTED 2/95</p>		<p>CITY OF SPOKANE, WASHINGTON                  DEPARTMENT OF PARKS AND RECREATION                  808 WEST SPOKANE FALLS BLVD.                  SPOKANE, WASHINGTON 99201-3343                  (509) 625-6200</p>		<p>PROJECT TITLE: RIVERFRONT PARK NORTH BANK PLAYGROUND BID SET                  SHEET TITLE: STORMWATER DRAINAGE PLAN 10.28.2019</p>		<p>TYPE OF IMPROVEMENT: PARK                  CITY PURCHASING NUMBER: _____ DRAWING NUMBER: SW 2.0</p>	
<p>OSBORN CONSULTING INCORPORATED</p>		<p>CITY DATUM</p>		<p>SCALE</p>		<p>IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY</p>		<p>DATE: Oct 22, 2019 - 10:43am by: JRHODES</p>		<p>FILE NAME:</p>					

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee		
<b>Committee meeting date</b>	Dec. 9, 2019		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input type="radio"/> New	<input type="radio"/> Renewal/extension	<input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file (OPR or policy #)</b>	OPR 2017-0373		
<b>Item title:</b> (Use exact language noted on the agenda)	Garco Construction change order #22/Pavilion and Promenade (\$7,988, plus tax)		
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 12/31/2020	<input type="checkbox"/> Open ended
<b>Background/history:</b> Included in this CO is Pavilion owner requested changes for the ice machine, data, and electrical for TV monitors and electrical rough in for reader board. Promenade includes the replacement of two sugar maples adjacent to the Ram Building.			
<b>Motion wording:</b> Move to approve Garco Construction change order #22 for work on the Pavilion and Promenade project in the amount of \$7,988, plus tax			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Garco Construction Name: Clancy Walsh Email address: clancy@garco.com Phone: 509-535-4688			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Berry Ellison Grant Management Department/Name:			
		JLbrown@spokanecity.org Dlarnold@spokanecity.org AnnaValdez@hillintl.com LorraineMead@hillintl.com	
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
7089. (Pav)		3346 49575 94000 56203 48114	
899 (Prom)		3346 49574 94000 56301 48120	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input checked="" type="checkbox"/>	UBI: Business license expiration date: 3.31.20	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)



# Design-Build Change

# Order Form

For Use with DBIA Document No. 525, *Standard Form of Agreement Between Owner and Design-Builder – Lump Sum* (2010 Edition) and DBIA Document No. 530, *Standard Form of Agreement Between Owner and Design-Builder – Cost Plus Fee with an Option for A Guaranteed Maximum Price* (2010 Edition)

Change Order Number: <b>22</b>	Change Order Effective Date: <b>12/20/19</b> (date when executed by both parties)
Project: <b>PAVILION DESIGN-BUILD PROJECT</b>	Design-Builder's Project No: 172100
	Date of Agreement: <b>APRIL 13, 2017</b>
Owner: <b>CITY OF SPOKANE - PARKS &amp; RECREATION DIVISION</b>	Design-Builder: <b>GARCO CONSTRUCTION, INC.</b>

	<u>AREA</u>	<u>DESCRIPTION OF CHANGE</u>	<u>AMOUNT</u>
Item 1	PAV	<b>Add Rough In &amp; Connection of Owner Ice Machine</b>	\$ 4,622
Item 2	PAV	<b>ASI#35 – Change/Add Data &amp; Electrical for TVs</b>	\$ 1,879
Item 3	PAV	<b>Extend Rough In for Reader Board</b>	\$ 588
Item 4	PROM	<b>Replace 2 Sugar Maples at Ram Building</b>	\$ 899
		<b>TOTAL AMOUNT</b>	<b>\$ 7,988</b>

Original Contract Price:	\$ <u>14,500,000</u>
Net Change by Previous Change Orders:	\$ <u>6,125,068</u>
Net Change by GMP Amendment:	\$ <u>4,150,000</u>
Net Change by Change Order No <u>22</u> :	\$ <u>7,988</u>
New Contract Price:	\$ <u>24,783,056</u>

Original Contract Substantial Completion Date: May 30, 2019

Adjustments by Previous Change Orders: **64** (calendar days)

Adjustments by Change Order No 22 : **0** (calendar days)

By executing this Change Order, Owner and Design-Builder agree to modify the Agreement's Scope of Work, Contract Price and Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document issued in accordance with DBIA Document No. 535, *Standard Form of General Conditions of Contract Between Owner and Design-Builder*, (2010 Edition).

**OWNER:**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**DESIGN-BUILDER:**

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



Added Ice Machine CO

12/5/2019

**ITEM #1**



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	PCE to Install Ice Machine as Noted In the Conformed Set	1.0	LS				4,348.00	-	-	-	4,348	4,348
			LS					-	-	-	-	
<b>SUB-TOTALS</b>								-	-	-	4,348	4,348
<b>ADD-ONS:</b>				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			-	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			174	
								<b>SUB-TOTAL</b>			4,522	
				Insurance				1.00% (of Subtotal)			45	
				Bond Premium				0.75% (of Subtotal)			34	
								<b>SUB-TOTAL</b>			4,601	
				B & O Tax				0.47% (of Subtotal)			21	
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 4,622</b>	

SPECIFIC EXCLUSIONS:

1. WSST



E. 3327 OLIVE  
SPOKANE, WA 99202  
PHONE: (509) 535-8500  
FAX: (509) 535-4665

### Proposal

PROPOSAL SUBMITTED TO <b>Garco Construction</b>	DATE <b>3/4/19</b>
STREET <b>4114 E Broadway</b>	JOB NAME <b>MOD-57 Added Ice Machine</b>
CITY, STATE, AND ZIP CODE <b>Spokane WA 99202</b>	JOB LOCATION <b>507 N Howard St Spokane, WA 99201</b>
ATTN: <b>Rob Decker</b>	PHONE: <b>509-535-4688</b>

Rob,  
Thank you for the opportunity to provide pricing for the above mentioned project. Our proposal is detailed as follows.

#### General Inclusions

- Includes electrical connection of owner supplied Ice machine that is not shown on the conformed set of drawings.
- Includes up to 150' of raceway and conductors.
- Includes a new 40/2 breaker for ice machine.
- Includes local disconnects as required.

#### General Exclusions

- Tax.
- Excavation.
- Removal or patching of Concrete or Asphalt.
- Overtime.
- Bond.
- Engineering Fee's
- Scope added or modified after engineers design.
- Roof penetration.
- Start up of machine, mechanical connections and placement of unit

**Price \$4,348.00**

Thank you for the opportunity,

Steve Gilbertz  
509-481-0465  
PM/Estimator



3327 E. Olive, Spokane WA 99202  
 (509) 535-8500, Ext 1016

fax (509) 535-8598

DATE 4-Mar-19

JOB MOD57-Added Ice Machine

PROJECT Riverfront Park Pavilion

DESCRIPTION	AMT.	MTRL.	LABOR	MTRL. EXT.	LBR. EXT.	EXTENSION
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Estimation	1	\$ 1,192.97	\$2,304.00	\$1,192.97	\$2,304.00	\$3,496.97
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL</b>			\$0.00	\$1,192.97	\$2,304.00	\$3,496.97
						36.0

DIRECT JOB EXPENSES		
Truck/Trailer	All Terrain cart	Lift
\$115.20	\$19.01	
Scissor Lift	Sm tools/Consum	PERMIT
	\$103.68	
HOUSE KEEPING	Safety	Large Tools
\$23.04	\$23.04	

<b>MATERIAL TOTAL</b>	\$1,192.97
<b>LABOR TOTAL</b>	\$2,304.00
<b>JOB EXPENSE</b>	\$283.97
<b>SUBTOTAL</b>	\$3,780.94
<b>OH &amp; P</b>	\$567.14
<b>TOTAL</b>	\$4,348.09

DESCRIPTION OF WORK;  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

JOB #2014: ID RFP Pavillion1

JOB NAME RIVERFRONT PARK-PAVILION

EST. #27: ID RFP PAV

ESTIMATE ADDED ICE MACHINE

PRINTED 3/4/2019 1:08:34 PM

DATA SET #1: Comm Indust UPC\_EST\_NECA ...

Combined All - Job File Pricing

Power City Electric, Inc

3327 E. Olive Ave.

Spokane, WA 99202

509.535.8500

FAX: 509.535.8598

sgilbertz@powercityelectric.com

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
1"	EMT	150.00	FEET	172.50	8.2500
8	THHN STR CU	495.00	FEET	143.55	5.4450
	Constructibility review to date by Todd	1.00		0.00	4.0000
	core drill	2.00		50.00	3.0000
60A	HD 3PNF 600V NEMA 1	1.00	EACH	317.20	3.0000
(LABOR ITEM)	SMALL EQUIP TO CONN	2.00	EACH	7.00	2.5000
30A	HD 3PNF 600V NEMA 3R	1.00	EACH	317.20	2.2000
10	THHN STR CU	165.00	FEET	27.26	1.4850
1"	EMT STEEL SS COUP	19.00	EACH	8.17	1.1400
40/2	CIRCUIT BREAKER	1.00	EACH	100.00	0.6400
1"	UNISTRUT STRAP	19.00	EACH	13.91	0.5700
1"	EMT 90 ELBOW	2.00	EACH	9.22	0.5000
1"	PLASTIC BUSHINGS	2.00	EACH	0.69	0.5000
1"	EMT STEEL SS CONN	4.00	EACH	1.69	0.4800
SMALL	WIRE TERM-LABOR ONLY	4.00	EACH	0.00	0.4800
1/2"	LIQUIDTITE CONDUIT	4.00	FEET	4.66	0.2400
	SCOTCHLOCKS-RED	6.00	EACH	0.71	0.2400
1/2"	LIQUIDTITE ANGLE CON	2.00	EACH	7.64	0.2400
1/2"	LIQUIDTITE STR CONN	2.00	EACH	4.69	0.2400
12	THHN STR CU	24.00	FEET	2.59	0.1680
12	THHN CU GREEN	8.00	FEET	1.03	0.0480
1/2"	GRC COUPLING	2.00	EACH	3.28	0.0000
Grand Totals				1,192.97	35.3660



# Hill International

12/04/19

## Pavilion – RI/Connect Owner Ice Machine

Based on the subcontractor pricing, this was negotiated and accept by Parks.

Lorraine Mead

Power City Electric  
 Added Receptacle and Data CO

12/5/2019

**ITEM #2**



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	PCE To Add Receptacle and Data	1.0	LS				1,767.55	-	-	-	1,768	1,768
			LS					-	-	-	-	
<b>SUB-TOTALS</b>								-	-	-	1,768	1,768
<b>ADD-ONS:</b>				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			-	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			71	
								<b>SUB-TOTAL</b>			1,838	
				Insurance				1.00% (of Subtotal)			18	
				Bond Premium				0.75% (of Subtotal)			14	
								<b>SUB-TOTAL</b>			1,870	
				B & O Tax				0.47% (of Subtotal)			9	
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 1,879</b>	

SPECIFIC EXCLUSIONS:

1. WSST

*OK*  
*BE*



## Supplemental Instruction

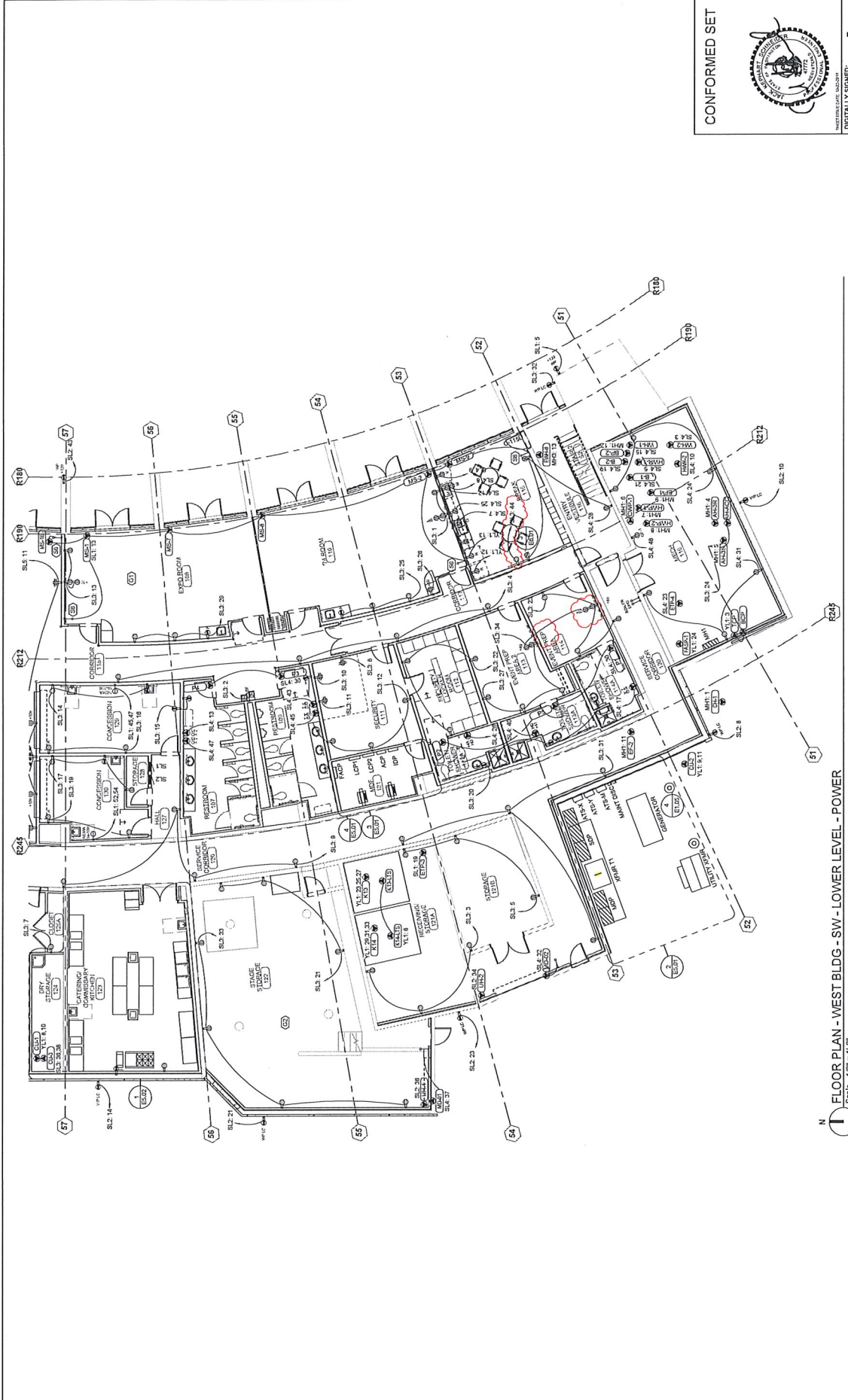
PROJECT NAME: Riverfront Park Pavilion  
PROJECT NUMBER: 111-17036  
SUBJECT: Owner Requested Outlet Location Revisions and Data Outlet Add  
DUE DATE:  
ID: ASI-035  
SENDER ID:  
INITIATED BY: Berry Ellison  
REASONS: Owner's Request/Action  
DISCIPLINE: Electrical  
STATUS: Draft  
CONTRACT:  
DESCRIPTION: Team,

Please see attached revised drawings and note the following revisions:

- *SHEET E3.02 & E4.02, FLOOR PLAN – WEST BLDG – SW – LOWER LEVEL*
  - *REVISE: The location of the TV provisions (rec & data) in EVENT PREP AREA room 114 from the north wall to the south wall as shown in the marked up drawings. Maintain the same mounting heights.*
  - *ADD: A new unswitched receptacle and data connection for a TV in BREAK room 115 on the west wall where the marker board is shown. Mount the new TV provisions at 60" above finished grade. Energize the new unswitched receptacle from panel SL3.*
- Revise marker board location to be on south wall, adjacent to lockers.

Thank you,

Rob Kuffel



CONFORMED SET

DIGITALLY SIGNED	ARCHITECTURAL
CITY PROJECT NUMBER	DRAWING NUMBER
OPF0311-0373	E3.02
17	17

PROJECT TITLE: RIVERFRONT PARK US PAVILION  
 SHEET TITLE: CONFORMED SET  
 FLOOR PLAN - WEST BLDG - SW - LOWER LEVEL - POWER

CITY OF SPOKANE, WASHINGTON  
 DEPARTMENT OF PARKS AND RECREATION  
 RIVERFRONT PARK US PAVILION  
 800 WEST PARKWAY  
 SPOKANE, WASHINGTON 99201



CURRENT FIELD STANDARDS  
 CCS - ADOPTED 2006

SCALE: AS SHOWN  
 IF NOT ONE INDICATED  
 CITY DATUM

DATE: 02/15/18  
 BY: AS/CS  
 REVISIONS:

**NAC**  
 ARCHITECTURE  
 nacarchitecture.com

UPPERS BRASS CAP ON CONCRETE WALL AT SW CORNER  
 OF HONORS STREET BRIDGE.





**FLOOR PLAN - WEST BLDG - SW - LOWER LEVEL - SYSTEMS**  
 Scale: 1/8" = 1'-0"

**CONFORMED SET**

DIGITALLY SIGNED	ARCHITECTURAL
CITY PROJECT NUMBER	DRWNO NUMBER
OFFICIN-0373	E4.02
DATE	BY

PROJECT TITLE	RIVERFRONT PARK US PAVILION
CONFORMED SET	
FLOOR PLAN - WEST BLDG - SW - LOWER LEVEL - SYSTEMS	

CITY OF SPOKANE, WASHINGTON  
 DEPARTMENT OF PARKS AND RECREATION  
 800 WEST SPokane Falls Blvd.  
 SPOKANE, WA 99201



APPROVALS	DATE
DESIGNED BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE
CITY DATUM	SCALE

FOR THE BRASS CAN CONCRETE WALL AT SW CORNER  
 OF HOWARD STREET BRIDGE.  
 SEE ENGINE NOTATION  
 ORIGINAL DRAWING.  
 IF NOT ONE NOTATION  
 POLICE ACCORDINGLY.

**NAC**  
 ARCHITECTURE  
 nacarchitecture.com

BY	DATE
REVISIONS	DATE



E. 3327 OLIVE  
 SPOKANE, WA 99202  
 PHONE: (509) 535-8500  
 FAX: (509) 535-4665

**Proposal**

PROPOSAL SUBMITTED TO <b>Garco Construction</b>	DATE <b>1/8/19</b>
STREET <b>4114 E Broadway</b>	JOB NAME <b>MOD-45 ASI-35 added recep and data</b>
CITY, STATE, AND ZIP CODE <b>Spokane WA 99202</b>	JOB LOCATION <b>507 N Howard St Spokane, WA 99201</b>
ATTN: <b>Rob Decker</b>	PHONE: <b>509-535-4688</b>

Rob,  
 Thank you for the opportunity to provide pricing for the above mentioned project. Our proposal is detailed as follows.

**Inclusions**

- Qty(1) added uncontrolled Recep fed from panel SL3.
- Qty(1) added Data jack
- Relocated devices as shown

**General Exclusions**

- Tax.
- Excavation.
- Removal or patching of Concrete or Asphalt.
- Overtime.
- Engineering Fee's and design

*ASI #35  
 12/19/18*

**Total Price \$1,768.00**

Thank you for the opportunity.

Steve Gilbertz  
 509-481-0465  
 PM/Estimator

<b>Proposal Acceptance:</b>		
Authorized Customer Signature	Printed Name	Date





**CHANGE ORDER #02**

Date: 1/7/19 \_\_\_\_\_

To: Power City Electric  
Spokane, WA  
\_\_\_\_\_

Job Name: Pavilion  
P.O. Number: \_\_\_\_\_  
PC Job Number: 420820

**SCOPE OF CHANGE: ASI-35**

Add 2 each Cat 6 cables in Room 115. All pathway except j-hooks to be furnished by Power City Electric.

**TOTAL ADDITION** \$524.00

**ACCEPTED BY:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Department

**CHANGE ORDER PROPOSAL (COP)**

---

JOB NAME Pavilion

COP # \_\_\_\_\_ DATE 1/7/2019  
RFI # \_\_\_\_\_ PowerCom JOB # 420820  
ASI-35 PowerCom COP # \_\_\_\_\_

**PROPOSAL DESCRIPTION:** Added Cabling

LABOR COST		\$	266
MATERIAL COST		\$	178
EQUIPMENT COST		\$	-
SUBTOTAL		\$	<u>444</u>
PERMIT		\$	-
SUB TOTAL		\$	<u>444</u>
OVERHEAD	12%	\$	53.29
PROFIT	6%	\$	26.65
SUB TOTAL		\$	<u>524</u>
SUB CONTRACTORS QUOTE		\$	-
OVERHEAD/PROFIT	4%	\$	-
SUB TOTAL		\$	<u>-</u>
B & O TAX	0.0000%	\$	-
		<b>\$</b>	<b><u>524</u></b>

- NOTE** 1) Proposal valid for acceptance within 30 days.  
2) Costs associated with the impact of multiple changes have not been included in this proposal. Those costs will be submitted separately once their magnitude has been determined.

**POWERCOM CHANGE ORDER COST PROPOSAL**

Description: Added Cabling

FA #	ASI-35	DATE	01/07/19
RFI #	0	PowerCom JOB #	420820
		PowerCom COP #	2

**DIRECT LABOR COSTS**

Technician labor (per attached)		4	Hours @	\$	45.18	172
Safety	2.0% labor hours	0	Hours @	\$	45.18	3
Direct Supervision	15.0% labor hours	1	Hours @	\$	45.71	26
Field Engr		0	Hours @	\$	36.83	0
Cad Operator		0	Hours @	\$	22.50	0
Estimator		1	Hours @	\$	65.00	65
Clerical		0	Hours @	\$	22.25	0
Shift & Overtime premium						0
			<b>Total Direct Labor Cost</b>			<b>\$ 266</b>

**Material Costs (per attached)**

Material (per attached)				\$	159	
Storage	0.0% of material				0	
Consumables	2.0% of craft labor				5	
Small Tools	5.0% of craft labor				13	
			<b>Total Material Cost</b>			<b>\$ 178</b>

**Equipment Cost (per attached)**

	\$	-
	\$	-
<b>Total Equipment Cost</b>		<b>\$ -</b>
<b>Total Sub Quotes</b>		<b>0</b>



JOB #2014: ID RFP Pavillion1

ASI-35 1/8/19

JOB NAME RIVERFRONT PARK-PAVILION

Power City Electric, Inc

EST. #21: ID RFP PAVilion

3327 E. Olive Ave.

ESTIMATE ASI-35 added recep and data

Spokane, WA 99202

PRINTED 1/8/2019 11:08:36 AM

509.535.8500

DATA SET #1: Comm Indust UPC\_EST\_NECA ...

FAX: 509.535.8598

sgilbertz@powercityelectric.com

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
	core drill	1.00		20.00	2.0000
1"	EMT 90 ELBOW	2.00	EACH	8.78	0.5000
3/4"	EMT 90 ELBOW	2.00	EACH	5.55	0.4400
4-11/16 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	1.71	0.4500
20A	DX REC HUBBELL CR20I	1.00	EACH	1.50	0.3000
	CADDY MSF SNAP ON	2.00	EACH	1.82	0.1000
4 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	0.87	0.3000
1"	EMT	20.00	FEET	15.51	1.1000
1"	UNISTRUT STRAP	3.00	EACH	2.20	0.0900
3/4"	UNISTRUT STRAP	7.00	EACH	4.80	0.2100
	#12 GRD PIGTAIL	1.00	EACH	0.57	0.0200
3/4"	EMT	50.00	FEET	23.27	2.5000
	CADDY FAR SIDE SUPT	2.00	EACH	0.89	0.4000
4 SQ	5/8D 1G PLASTER RING	2.00	EACH	0.88	0.3000
1"	EMT STEEL SS COUP	6.00	EACH	2.58	0.3600
1"	EMT STEEL SS CONN	2.00	EACH	0.84	0.2400
1"	PLASTIC BUSHINGS	2.00	EACH	0.68	0.5000
1G	IVORY PLATE 1 DUPLEX	1.00	EACH	0.29	0.1000
3/4"	EMT STEEL SS COUP	9.00	EACH	2.47	0.4500
3/4"	EMT STEEL SS CONN	2.00	EACH	0.45	0.2000
3/4"	PLASTIC BUSHINGS	2.00	EACH	0.45	0.4000
12	THHN STR CU	180.00	FEET	20.19	1.2600
	SCOTCHLOCKS-YELLOW	4.00	EACH	0.39	0.1200
	TRUE TAPE	25.00	FEET	0.54	0.0250
SMALL	WIRE TERM-LABOR ONLY	3.00	EACH	0.00	0.3600
Grand Totals				117.21	12.7250





# Hill International

12/04/19

## Pavilion – ASI#35 Change/Add Date & Electrical for TVs

Based on the subcontractor pricing, this was negotiated and accept by Parks.

Lorraine Mead

Power City Electric Installation  
Of Reader Board @ Ticket Booth



**ITEM #3**

12/5/2019

Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	PCE to Install Reader Board	1.0	LS				553.53	-	-	-	554	554
			LS					-	-	-		
<b>SUB-TOTALS</b>								-	-	-	554	554
<b>ADD-ONS:</b>				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			-	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			22	
								<b>SUB-TOTAL</b>			576	
				Insurance				1.00% (of Subtotal)			6	
				Bond Premium				0.75% (of Subtotal)			4	
								<b>SUB-TOTAL</b>			586	
				B & O Tax				0.47% (of Subtotal)			3	
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 588</b>	

SPECIFIC EXCLUSIONS:

1. WSST

*OK*  
*[Signature]*  
*[Signature]*



3327 E. Olive, Spokane WA 99202  
 (509) 535-8500, Ext 1016

fax (509) 535-8598

**DATE** 16-Sep-19  
**JOB** MOD79-Install reader board at ticket booth  
**PROJECT** Riverfront Park Pavilion

DESCRIPTION	AMT.	MTRL.	LABOR	MTRL. EXT.	LBR. EXT.	EXTENSION
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
Estimation	1	\$ 50.00	\$384.00	\$50.00	\$384.00	\$434.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
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		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
		\$ -	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUBTOTAL</b>			\$0.00	\$50.00	\$384.00	\$434.00
						6.0

DIRECT JOB EXPENSES		
Truck/Trailer	All Terrain cart	Lift
\$19.20	\$3.17	
Scissor Lift	Sm tools/Consum	PERMIT
	\$17.28	
HOUSE KEEPING	Safety	Large Tools
\$3.84	\$3.84	

<b>MATERIAL TOTAL</b>	\$50.00
<b>LABOR TOTAL</b>	\$384.00
<b>JOB EXPENSE</b>	\$47.33
<b>SUBTOTAL</b>	\$481.33
<b>OH &amp; P</b>	\$72.20
<b>TOTAL</b>	\$553.53

**DESCRIPTION OF WORK;**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# Hill International

12/04/19

## Pavilion – Extend Rough In for Reader Board

Based on the subcontractor pricing, this was negotiated and accept by Parks.

Lorraine Mead

Papillon Building Tree  
Replacement

11/21/2019



**ITEM #4**

Phase	Description	UNIT PRICES				TOTALS						
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Clearwater Summit to Replace Sugar Maples Curbside of Howar and Mallon. Damaged During Demolition.	1.0	LS				845.25	-	-	-	845	845
			LS					-	-	-	-	
<b>SUB-TOTALS</b>								-	-	-	845	845
<b>ADD-ONS:</b>								OH&P: on Garco (as subcontractor) self-performed work.		15.00% (of Labor, Material & Equip.)		-
								OH&P: on Garco (as subcontractor) subcontracted work		4.00% (of Subcontract)		34
								<b>SUB-TOTAL</b>			879	
Insurance								1.00% (of Subtotal)		9		
Bond Premium								0.75% (of Subtotal)		7		
								<b>SUB-TOTAL</b>			894	
B & O Tax								0.47% (of Subtotal)		4		
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 899</b>	

SPECIFIC EXCLUSIONS:

1. WSST

*dk*  
*BE*



5/28/2019

**RE: Install 2 Maples Outside of Scope**

Remove 2 dead maples outside scope of work and replace with new. Excavate two maples from existing tree wells and dispose. prepare holes fro new trees, backfill with suitable soil for new trees. No machine work allowed so existing concrete would not be damaged.

<b>Materials</b>	<b>QTY</b>	<b>Unit Measur</b>	<b>Unit Cost</b>	<b>Total Cost</b>
Sugar Maple (2")	2	EA	\$ 160.00	\$ 320.00
			\$ -	\$ -
<b>Total Material Cost</b>				<b>\$320.00</b>

**Labor**

Working Foreman	1	Hrs	\$ 55.00	\$ 55.00
Landscape Labor	8	Hrs	\$ 45.00	\$ 360.00
<b>Total Labor Cost</b>				<b>\$ 415.00</b>

**Equipment**

Skid Steer		Hrs	\$ 46.63	\$ -
Mini Excavator		Hrs	\$ 46.76	\$ -
Crew Truck		Days	\$ 120.00	\$ -
<b>Total Equipment Cost</b>				<b>\$ -</b>

**Total Material, Labor & Equipment** \$735.00

**Subtotal** \$735.00

Overhead & Profit - 15% \$ 110.25

**Total** \$845.25

Project Manager

Carlos Lima

Email: [Clima@clearwatersummitgroup.com](mailto:Clima@clearwatersummitgroup.com)

Cell: 208-818-4073



# Hill International

12/04/19

## PROM – Replace 2 Sugar Maples at Ram Building

Based on the subcontractor pricing, this was negotiated and accept by Parks.

Lorraine Mead

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront Park Committee			
<b>Committee meeting date</b>	Dec. 9, 2019			
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276		
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input checked="" type="radio"/> Discussion	<input type="radio"/> Information	<input type="radio"/> Action
<b>Type of contract/agreement</b>	<input type="radio"/> New	<input type="radio"/> Renewal/extension	<input checked="" type="radio"/> Amendment/change order	<input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)	OPR 2016-1022			
<b>Item title:</b> (Use exact language noted on the agenda)	Riverfront Park redevelopment budget amendment #9			
<b>Begin/end dates</b>	Begins: 12/20/2019	Ends: 12/31/2020	<input type="checkbox"/> Open ended	
<b>Background/history:</b>	<p>The budget amendment is necessary to properly allocate funds to various project budgets. The proposed budget reallocations are based on actual costs-to-date, forecasts, commitments of the Master Plan, agreements with other departments and Park Board authorized additional expenditures.</p>			
<b>Motion wording:</b>	Move to approve Riverfront redevelopment budget amendment #9.			
<b>Approvals/signatures outside Parks:</b>	<input type="radio"/> Yes	<input checked="" type="radio"/> No		
If so, who/what department, agency or company:				
Name:	Email address:	Phone:		
<b>Distribution:</b>	JLbrown@spokanecity.org dlarnold@spokanecity.org AnnaValdez@hillintl.com			
Parks – Accounting				
Parks – Pamela Clarke				
Requester: Berry Ellison				
Grant Management Department/Name:				
<b>Fiscal impact:</b>	<input type="radio"/> Expenditure	<input type="radio"/> Revenue		
Amount:	Budget code:			
<b>Vendor:</b>	<input checked="" type="radio"/> Existing vendor	<input type="radio"/> New vendor		
<b>Supporting documents:</b>				
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)	
<input type="checkbox"/>	UBI: Business license expiration date:	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)	



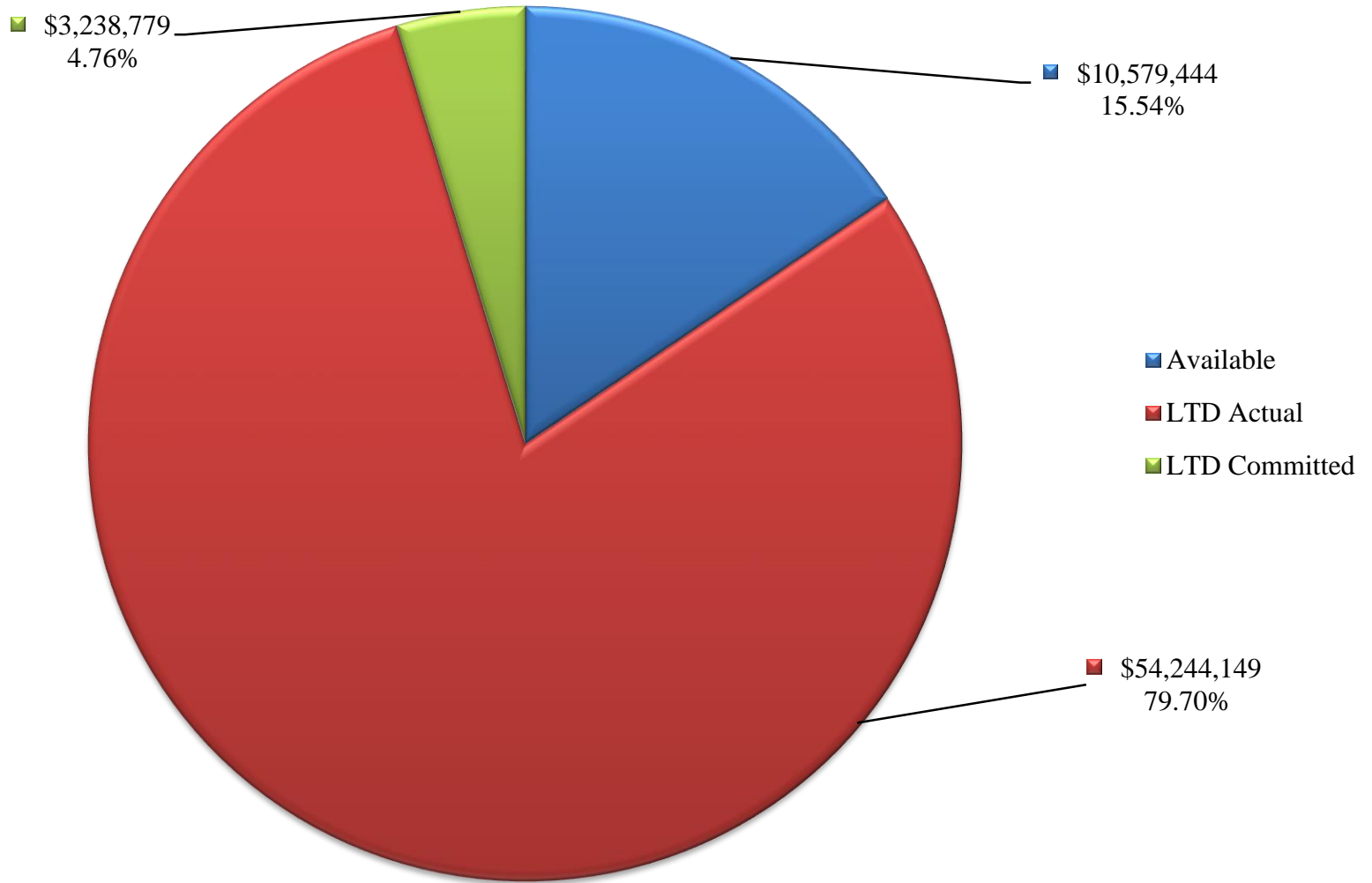


# **RIVERFRONT PARK REDEVELOPMENT PROJECT UPDATE**

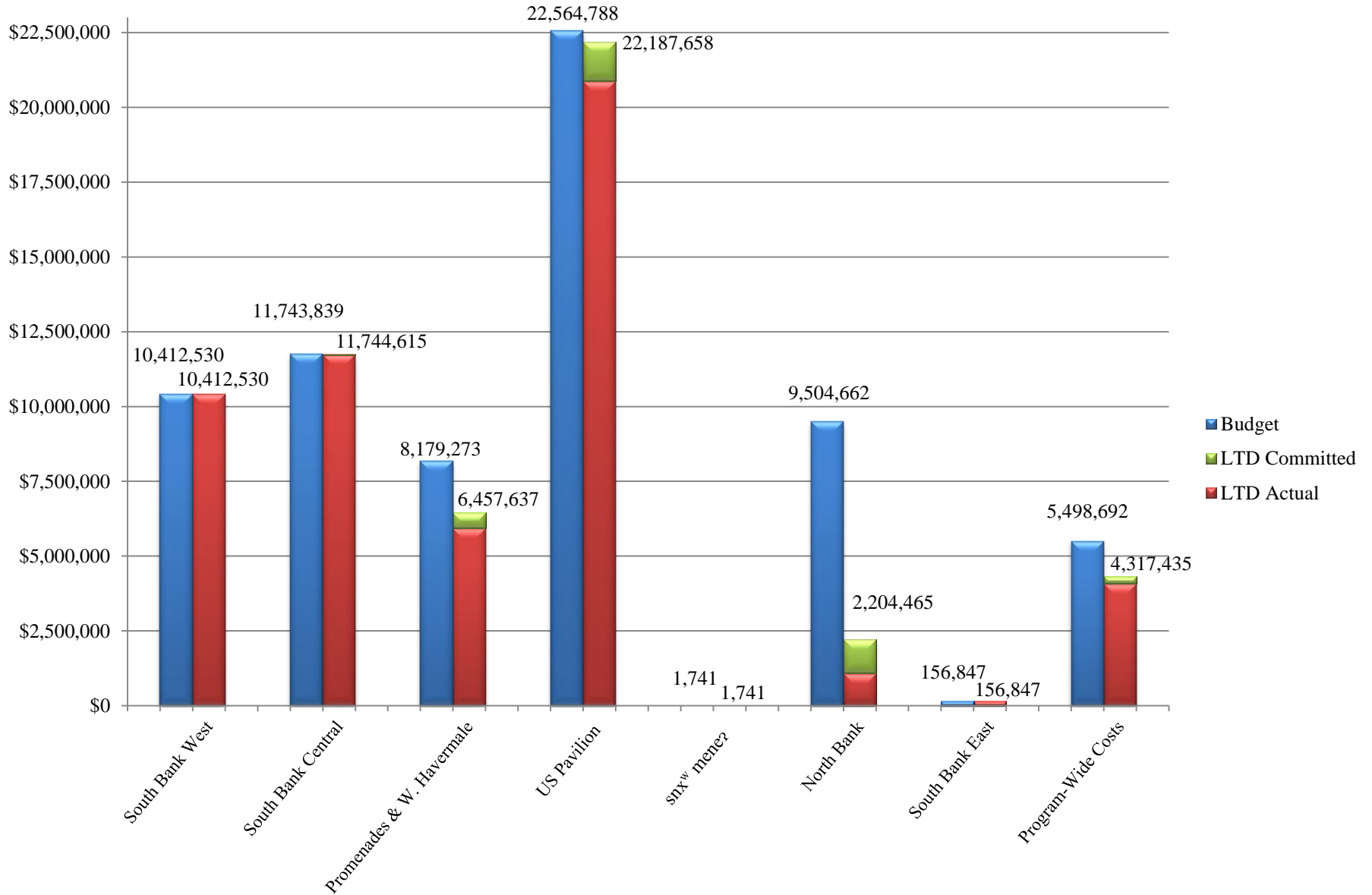
**November 2019**

# Bond Budget Utilization Through November 2019

(October 10, 2019 Approved Budget)



## Comparison of Approved Bond Budget to Actual & Committed Expenditures November 2019



# Bond Budget by Project (October 10, 2019 Approved Budget)

