



CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE

8:05 a.m. Sept. 9, 2019

US Pavilion Conference Room

574 N. Howard St., Spokane WA 99201

Riverfront Park Director Jonathan Moog

Committee Members:

X Ted McGregor – Chair
Rick Chase
X Jennifer Ogden
X Gerry Sperling
Jamie SiJohn (Absent)

Park Board:

Bob Anderson
Garrett Jones

City of Spokane:

Danielle Arnold

Parks Staff:

Jo-Lynn Brown
Fianna Dickson
Berry Ellison
Rhett McCall
Jonathan Moog

Summary

- A recap of the Grand Opening Event for the US Pavilion was given along with a slideshow of images from the event.
- The committee approved to recommend the Park Board accept the following:
 - Cameron Reilly change order #3/Sister Cities Garden (\$3,109.81, tax inclusive)
 - Garco change order #19/Pavilion and Promenade (\$28,086, plus tax)
 - GeoEngineers amendment #5/West Havermale and final HMP report (\$23,010, no tax)
 - SPVV amendment #1/West Havermale design (\$45,750, no tax)
- An updated on the proposed 2020 Riverfront Park budget was presented.
- The August operations report was presented.
- The Riverfront Park redevelopment budget-to-actual update was presented.
- There was not an EPA grants briefing presented for August.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. Oct. 7, 2019, in the US Pavilion Conference Room.

Minutes

The meeting was called to order at 8:14 a.m. by Committee Chair Ted McGregor. Introductions were made.

Informational Items:

1. US Pavilion Grand Opening Event recap – *Jonathan Moog* opened the meeting with a recap of the grand opening festivities for the US Pavilion and showed several images from the two-day event. Highlights include: a smoothly run event without any significant glitches; an affirmation by Mr. Moog that Riverfront has the right staff together at the right time to have made it a tremendously successful event; a comment from The Dip that this was the most professional staff that they had worked with; and a true sense of the community coming together.

Action Items:

1. Cameron Reilly change order #3/Sister Cities Garden (\$3,109.81, tax inclusive) – *Berry Ellison* presented the Cameron Reilly change order #3/Sister Cities Garden. This is a non-bond change order for partial deletion of concrete slab, addition of concrete pavers, and an increase in tax for several contract change orders. This is a West Havermale item.

Motion #1: Ted McGregor moved to recommend the Park Board approve the Cameron Reilly change order #3/Sister Cities Garden (\$3,109.81, tax inclusive).

Jennifer Ogden seconded.

The motion passed with unanimous consent (3-0 vote).

2. Garco change order #19/Pavilion and Promenade (\$28,086, plus tax)– *Berry Ellison* presented the Garco change order #19/Pavilion and Promenade. This change order affects two budget items. One for the Pavilion (final payment for stage power, power service for the cubicles, data for monitors, and raising the height of the basalt wall) and the other for the Promenade construction site fencing.

Motion #2: Ted McGregor moved to recommend the Park Board approve the Garco change order #19/Pavilion and Promenade (\$28,086, plus tax)

Gerry Sperling seconded.

The motion passed with unanimous consent (3-0 vote).

3. GeoEngineers amendment #5/West Havermale and final HMP report (\$23,010, no tax)– *Berry Ellison* presented GeoEngineers amendment #5/West Havermale and final HMP report. The Habitat Management Plan is required by the State. Mr. Ellison advised that there will be more landscape and less hardscape when the project is completed than when it began. This is the end of a master contract.

Motion #3: Ted McGregor moved to recommend the Park Board approve the GeoEngineers amendment #5/West Havermale and final HMP report (\$23,010, no tax).

Jennifer Ogden seconded.

The motion passed with unanimous consent (3-0 vote).

4. SPVV amendment #1/West Havermale design (\$45,750, no tax) – *Berry Ellison* presented the SPVV amendment #1/West Havermale design. Additional design services are for restroom design, adding the stepwell structure into the West Havermale bid documents, and for miscellaneous improvements requested by Parks. The needs of the restroom go beyond standard ADA compliance and the design fee includes electrical, civil, and geotechnical engineering. The stepwell design fee includes grading & drainage, landscaping, and lighting, and construction administration.

Motion #4: Ted McGregor moved to recommend the Park Board approve the SPVV amendment #1/West Havermale design (\$45,750, no tax) pending Executive Team approval.

Jennifer Ogden seconded.

The motion passed with unanimous consent (3-0 vote).

Discussion Items:

1. 2020 Riverfront Budget Update – *Jonathan Moog* presented the second revision of the proposed 2020 budget for Riverfront Spokane. The changes include: 1) Increased revenue forecast based on current sales trends, 2) Pricing increases, 3) Changes in operating hours, 4) Food Service break-even, and 5) Maintenance service level reductions.

Standing Report Items:

1. Operations report – *Jonathan Moog* provided the August operations report. Highlights from included: 1) Major events including Unity in the Community, GATF Powwow, and Pig Out in the Park; 2) Urban Forestry work cleaning up several areas in the Park; 3) the extensive efforts of the Events and Maintenance team to manage and facilitate the major events back-to-back in August.

2. Riverfront Park Redevelopment update – *Danielle Arnold* presented the Riverfront Park redevelopment monthly update. Over \$4.3 million was spent in August.

3. EPA grants update – There was no EPA grants update for August.

Adjournment: The meeting was adjourned at 9:47 a.m.

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