



CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE

8:05 a.m. April 8, 2019

City Council Briefing Center, lower level City Hall
808 W. Spokane Falls Blvd., Spokane WA 99201
Riverfront Park Director Jonathan Moog

Committee Members:

Ted McGregor – Chair
Rick Chase
Jennifer Ogden
Gerry Sperling

Park Board:

Garrett Jones
Mike Fagan

Parks Staff:

Jonathan Moog
Berry Ellison
Jo-Lynn Brown
Fianna Dickson
Amy Lindsey

Guests:

Danielle Arnold
Jennifer - (with Save
the Butterflies)

Summary

- The committee approved to recommend the Park Board accept the following:
 - Concert Production and Booking Service Agreement
 - US Pavilion Folding Chairs and Carts (\$93,087.72, includes tax)
 - Garco Construction Change Order #14 for Promenade/Pavilion (\$118,284.00 + tax)
 - Cameron Reilly Construction Change Order #1 for Avista Access (\$31,250.66 + tax)
 - Big Belly Solar Refuse & Recycle Bins for Promenade (\$2,710.00 and Annual Lease \$18,204 + tax) (Non Bond)
 - North Bank Playground Schedule Change
- The March operations report was presented.
- The Riverfront Park redevelopment budget-to-actual update was presented.
- There were no status changes on the EPA grants this month.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. May 6, 2019, City Council Briefing Center, lower level City Hall.

Minutes

The meeting was called to order at 8:08 a.m. by Committee Chair Ted McGregor. Introductions were made.

Action Items:

1. Concert Production and Booking Service Agreement – *Jonathan Moog & Amy Lindsey* presented the proposed contract with AEG Presents Northwest. Mr. Moog emphasized that this contract is one piece of the larger puzzle for activating the Pavilion and is aimed at bringing in the larger events and concerts to fulfill the mission of the master plan. This contract would allow the Pavilion to bring in larger acts without having Riverfront and City staff do all the work, saving staffing hours and promotional dollars as well as the efforts to book and secure artists and shows. Ms. Lindsey pointed out the fact the AEG has an agreement with Marymoor Park in King County, another outdoor venue in the Northwest. This would allow for acts to route through Spokane for events at the Pavilion en route to Marymoor or vice versa. Marymoor has used the funds from the larger events to help fund and facilitate smaller events, which is the intention for Riverfront as the Pavilion is activated. Mr. Moog also pointed out that AEG does not have a venue agreement in Spokane, making the Pavilion the local venue for AEG acts. The agreement is a service agreement, and not a lease agreement and a three-year contract with a two-year, non-guaranteed option. This agreement covers larger national and regional music and comedy acts, allowing the Pavilion to be booked for private and local community events and acts directly through Riverfront Spokane. There are 13 blackout dates for the Pavilion in the contract to protect Pavilion use for key annual, local events (Pig Out, Hoopfest, Powwow, and Pride). Based on the anticipated opening date of the Pavilion, the shows through AEG would begin in 2020. The contract includes a minimum number of shows provided per year, with anticipation that more shows would be booked. Included in the contract is a compensation agreement for ticket and concession sales. Ms. Lindsey shared that of the respondents to the RFP, AEG was the only one that provided guaranteed revenue and events. Based on their agreements with other municipalities and the success that they have with Marymoor Park AEG is confident that this agreement with the Pavilion will be successful.

Motion #1: Ted McGregor moved to recommend the Park Board approve the Concert Production and Booking Agreement with AEG Presents Northwest as presented.

Rick Chase seconded.

The motion passed with unanimous consent (4-0 vote).

2. US Pavilion Folding Chairs and Carts (\$93,087.72, includes tax) – *Jonathan Moog* presented the purchase of 800 folding chairs and storage carts for the Pavilion. The chair purchase is a planned purchase out of bond money. An RFP was posted and the purchase was able to be negotiated at a discounted price. The chairs will be considered part of the amenities of the Pavilion and available for anyone renting the space. The vendor confirmed that there is space in the planned storage space to contain the 800 chairs on carts in the proposed purchase.

Motion #2: Ted McGregor moved to recommend the Park Board approve the purchase of US Pavilion Folding Chairs and Carts for \$93,087.72, including tax, as presented.

Jennifer Ogden seconded.

The motion passed with unanimous consent (4-0 vote).

3. Garco Construction Change Order #14 for Promenade/Pavilion (\$118,284.00 + tax) – *Berry Ellison* presented the change order to add landscaping and a berm adjacent to the credit union, remove contaminated soils, repair the North Bridge, add an overlook to Mid-Promenade, and add Design and casework at meeting rooms. The adds are budgeted with the Pavilion and Promenade contingencies. Many of the adds included in this order were presented and approved by the Executive Team in September of 2018 and are now being finalized.

Motion #3: Ted McGregor moved to recommend the Park Board approve the Garco Construction Change Order #14 for the Promenade/Pavilion for \$118,284.00 plus tax, as presented.

Gerry Sperling seconded.

The motion passed with unanimous consent (5-0 vote).

4. Cameron Reilly Construction Change Order #1 for Avista Access (\$31,250.66 + tax) – *Berry Ellison* presented the change order to add concrete for Avista crane access and adjust landscape and irrigation in the Sister Cities project area. The change from the original design replaces asphalt with concrete and modifies the landscaping, grading, and irrigation work around it. These improvements will be funded by Avista.

Motion #4: Ted McGregor moved to recommend the Park Board approve the Cameron Reilly Change Order #1 for Avista access \$31,250.66 plus tax as presented.

Mike Fagan seconded.

The motion passed with unanimous consent (5-0 vote).

5. Big Belly Solar Refuse & Recycle Bins for Promenade (\$2,710.00 and Annual Lease \$18,204 + tax) (Non Bond) – *Berry Ellison* presented the purchase of 9 pairs of Big Belly Solar refuse and recycle bins to be installed on the Promenade and along the Centennial trail. The bins are consistent with the park standard. Mr. Moog advised that the purchase and lease is a planned continuation/extension of the existing contract. Riverfront has received great benefit using the Big Belly bins as an advertising platform and reducing the number of a-frames in the park, while not over-commercializing the park. Mr. Jones advised that the next phase or extension of this contract will cover the North Bank.

Motion #5: Ted McGregor moved to recommend the Park Board approve the Big Belly Solar refuse/recycle bins for the Promenade \$2,710.00 and annual lease \$18,204.00 plus tax (Non Bond) as presented.

Rick Chase seconded.

The motion passed with unanimous consent (5-0 vote).

6. North Bank Playground Schedule Change – *Berry Ellison* presented the North Bank Playground Schedule change to allow Design team to address Permit Plan Check comments prior to Bid solicitation and coordinate with SportsPlex design team for shared infrastructure. Mr. Ellison conferred with BWA and the consensus is the current schedule puts the City at risk from being able to get a well thought-out set of documents within the current schedule.

Motion #6: Ted McGregor moved to recommend the Park Board approve the North Bank Playground Design and Construction Schedule Change as presented.

Jennifer Ogden seconded.

The motion passed with unanimous consent (5-0 vote).

Standing Report Items:

1. Operations report – *Jonathan Moog* provided a March operations report. He advised the March Recap draft presented at the committee meeting will be finalized and distributed to the Park Board. Highlights from March included: 1) Justin Worthington along with Dave Randolph and Homeless and Rehousing team were selected as Employee of the year. Justin's efforts mitigating impact with Camp Hope was significant; 2) Harold "Wally" Walter was recognized for his 10 years of service with the City; 3) March overall was a slow month operationally, however the reopening of the Skate Ribbon with the Spider Jump and Pedal Karts provided significant revenue at the start of spring break; 4) Programming kicked off Friday Night Flights, Sunday FunDay, and Magical Mondays; 5) April will see an Easter egg hunt and an Easter Brunch held at Riverfront, as well as the relocation of the maintenance building equipment and personnel in preparation for the demolition of the current CPM building; 6) The Visitor Information Center installed temporary signage and saw a record number of visitors for a day in March and international visitors over the month from several different countries; 7) Riverfront was recognized by the Inlander as the "Best place for a cheap date" and the second "Best place to pop the question".

2. Riverfront Park Redevelopment update – *Danielle Arnold* presented the Riverfront Park redevelopment monthly update. Highlights include: 1) \$2.1 million spent in March; 2) \$1.3 million remains unspent that has committed but not fully processed at this time; 3) everything is looking good from a compliance standpoint.

3. EPA grants update – *No status changes for this month.*

The meeting was adjourned at 9:58 a.m.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. May 6, 2019, City Council Briefing Center, lower level City Hall.