



## **CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE**

8:05 a.m. Monday, April 9, 2018

Conference Room 5A, 5<sup>th</sup> floor City Hall  
808 W. Spokane Falls Blvd., Spokane WA 99201  
Riverfront Park Director Jonathan Moog

### **Committee Members:**

Ted McGregor (absent/excused)  
Rick Chase  
Steve Salvatori (absent/excused)  
Jennifer Ogden  
Gerry Sperling  
Jamie SiJohn (absent/excused)

### **Also Present:**

#### **Park Board:**

Chris Wright (presiding Chair)

#### **Parks Staff:**

Leroy Eadie  
Garrett Jones  
Jonathan Moog  
Berry Ellison  
Jo-Lynn Brown  
Fianna Dickson  
Justin Worthington  
Kevin Sharrai

### **Guests:**

Meejin Yoon  
Neil Legband  
Melissa Huggins  
Clancy Welsh  
Keith Comes  
Rob Harris  
Jennifer Leinberger  
Karen Mobley  
Melissa Huggins  
Danielle Arnold  
Nathan Brand  
Matthew Walker  
Rob Kuffel  
Craig Lee  
TJ Hake  
Cheryl Kilday

## **Summary**

- The committee selected Chris Wright as Chair pro-tem to preside over the April 9 Riverfront Park Committee meeting in light of Chair Ted McGregor's absence.
- The committee approved to recommend the Park Board accept the following:
  - Riverfront Park art plan and signature artwork design recommendations
  - Pavilion and Promenade Guaranteed Maximum Price and design development
  - Visit Spokane Memorandum of Understanding/regional information center
  - Historic Carousels, Inc., contract amendment and sole source resolution/Looff Carrousel (\$25,000)
  - Budget reallocation/North Butterfly design and construction (\$117,500)
  - T. LaRiviere final balancing change order #10R/Howard Street Bridge South (\$139,649.06 credit)
  - North Star Enterprises contract amendment #4/traffic control and detour plans (\$4,000)
  - Contractors Northwest Inc. change order #17/Recreational Rink (\$5,026.26)
  - Bill Fearn naming proposal/Former YMCA conservation area site
- A report was presented regarding proposed municipal ordinance amendments regarding park rules. The Park Board is expected to take action on the amended ordinances at its April 12 meeting.

- An operations report was given.
- The Riverfront Park redevelopment budget-to-actual update was provided.
- An EPA grants update was provided.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. May 7, 2018, City Council Briefing Center, lower level City Hall.

## Minutes

The meeting was called to order at 8:05 a.m. by Park Board member Chris Wright.

### **Action Items:**

1. Riverfront Park Committee chair pro-tem selection – *Chris Wright* explained a chair pro-tem will need to be selected in light of Chair Ted McGregor's absence from today's meeting. Mr. McGregor has requested Mr. Wright preside over the meeting. The committee unanimously agreed to select Mr. Wright as chair pro-tem.
2. Riverfront Park art plan, signature artwork design and siting recommendation – *Meejin Yoon* presented an overview of the proposed signature art piece design, the art plan and suggestions regarding the installation site for the artwork. The Joint Arts Committee recommended the Riverfront Park Committee accept the Stepwell art design, art installation site at the Clocktower meadow and the art plan as presented at their March 22 meeting. The 30-foot by 20-foot design is reminiscent of the Stepwells in India, and involves a stacked and laminated wood material with embedded steel structure which will seat approximately 65-75 people. Ms. Yoon suggested further review of the proposed site location and entertained the idea of the Conservation Area as an alternate site. For this reason, the site location action will be deferred until additional information is gathered. There was discussion regarding safety codes and permitting for the artwork. Ms. Yoon said she believes the Stepwell is compliant as it includes sides of at least 42-inch in height in all areas where there is public access. Ms. Yoon also provided images of the art signage design which is a measuring-stick style marker featuring a stainless steel plate with information regarding the artwork and a QR code. The art marker also notes the specific height above sea level. The art plan involves 18 existing art pieces, three sites for potential artwork, and two possible sites for a butterfly garden.

**Motion #1:** Rick Chase moved to recommend the Park Board approve the Riverfront Park art plan and signature artwork conceptual design, and defer the siting until further research may be completed by Ms. Yoon.

Jennifer Ogden seconded.

The motion passed with unanimous consent.

3. Pavilion and Promenade GMP and design development – *Matthew Walker* and *Keith Comes* presented the proposed Pavilion and Promenade Guaranteed Maximum Price (GMP) in the amount of \$16,521,915, plus tax. The Promenade GMP is \$4,150,000, plus tax, which involves some scope reductions. Mr. Walker explained in some cases some scope of work was increased. The Promenade scope reductions were necessary to maintain project budget. Chris Wright explained the Executive Team has requested additional information regarding the warranty for the Pavilion lighting package and the option of a maintenance plan for the illumination fixtures and blades.

**Motion #2:** Rick Chase moved to recommend the Park Board approve the Pavilion and Promenade GMP, and design development as presented.

Jennifer Ogden seconded.

The motion passed with unanimous consent.

4. Visit Spokane Memorandum of Understanding/regional information center – Jonathan Moog presented the proposed Visit Spokane Memorandum of Understanding which endorses Visit Spokane to establish a regional information center in the former Fountain Café building. The first term of the agreement ends December 2022. The agreement may then be renewed with three, two-year options. Visit Spokane will provide a customer service desk for phone and in-person inquiries for the park's programs and services, and general information. Guest services will include park memberships and ticket sales, booking private facility rentals, assisting with will-call functions, and a lost and found center. The construction project is scheduled to come before the Finance Committee as an action item this week. Cost estimates to remodel the building to a "vanilla shell" are expected to be approximately \$157,000. The Park Board originally approved \$130,000 for the remodel. This delta is anticipated to come from non-bond capital funds. Visit Spokane will provide funding for interior design of space and staffing to support both Visit Spokane services, and Riverfront Park guest services. Anticipated labor savings to the City over a five-year period is estimated at \$219,000.

**Motion #3:** Gerry Sperling moved to recommend the Park Board approve the Visit Spokane Memorandum of Understanding establishing a regional information center in the former Fountain Café building.

Rick Chase seconded.

The motion passed with unanimous consent.

5. Historic Carousels Inc. contract amendment and sole source resolution/Looft Carrousel (\$25,000) – Jonathan Moog presented an overview of a contract amendment with Historic Carousels Inc. and a sole source resolution in the amount of \$25,000. Parks originally contracted with Historic Carousels for \$49,000 to install the Looft Carrousel. Due to unforeseen needs, the department anticipates it will exceed the initial contracted amount before work is completed. Mr. Moog explained the additional work will not delay the anticipated opening of the Carrousel by early May.

**Motion #4:** Gerry Sperling moved to recommend the Park Board approve the Historic Carousels Inc. contract amendment and sole source resolution, as presented, for work on the Looft Carrousel in the amount of \$25,000.

Rick Chase seconded.

The motion passed with unanimous consent.

6. Budget reallocation/North Butterfly design and construction (\$117,500) – Berry Ellison presented an overview of a reallocation of \$117,500 from the North Bank budget to be used for the design and restoration of the North Butterfly. This amount includes a 15% construction contingency and 8.8% tax. Mr. Ellison reviewed the design and specification report developed by GuildWorks. The design involves restoring the Butterfly as a moving feature with fabric wings which may be replaced. Craig Lee of Coffman Engineers is volunteering his time for the design work on the project. Mr. Lee and *Jennifer Leinberger*, of Save the Butterflies, presented a video showing a simulation of the restored moving Butterfly. The committee agreed a public outreach effort should be included to get the community's input regarding the wing fabric color.

**Motion #5:** Jennifer Ogden moved to recommend the Park Board approve the \$117,500 reallocation of funds from the North Bank budget to be used on the design and construction of the

North Butterfly.

Gerry Sperling seconded.

The motion passed with unanimous consent.

7. T. LaRiviere final balancing change order #10R/Howard Street Bridge South (\$139,649.06 credit) – *Berry Ellison* presented the final balancing change order #10R with T. LaRiviere in the credit amount of \$139,649.06. The change order includes the bid items listed in contract, less additional work including power extensions to new Looft switch panel, upgraded light fixture fasteners, specialized amenity zone wire mesh fasteners, and additional galvanizing.

8. **Motion #6:** Jennifer Ogden moved to recommend the Park Board approve the final balancing change order #10R with T. LaRiviere in the credit amount of \$139,649.06.

Rick Chase seconded.

The motion passed with unanimous consent.

9. North Star Enterprises contract amendment #4/traffic control and detour plans (\$4,000) – *Berry Ellison* presented the proposed contract amendment #4 with North Star Enterprises for traffic control and detour plans in the amount of \$4,000.

**Motion #7:** Rick Chase moved to recommend the Park Board approve contract amendment #4 with North Star Enterprises for traffic control and detour plans in the amount of \$4,000.

Jennifer Ogden seconded.

The motion passed with unanimous consent.

10. Contractors Northwest Inc. change order #17/Recreational Rink (\$5,026.26) – *Berry Ellison* presented change order #17 with Contractors Northwest Inc. in the amount of \$5,026.26. The change order includes credit for work not performed, adding receptacles at street light poles, and replacing one site light pole damaged by staff.

**Motion #8:** Rick Chase moved to recommend the Park Board approve change order #17 with Contractors Northwest Inc. in the amount of \$5,026.26.

Jennifer Ogden seconded.

The motion passed with unanimous consent.

11. Bill Fearn naming proposal/former YMCA site conservation area – *Hal Glathery* provided background on a proposal to name the former YMCA site/conservation area in Riverfront Park in honor of Bill Fearn, former director of Parks and Recreation during Expo '74 from 1965 - 1980. Interpretive signage will be included to provide information on Mr. Fearn's accomplishments and his contributions to Parks and the community.

**Motion #9:** Rick Chase moved to recommend the Park Board approve the Bill Fearn naming proposal to name the former YMCA site/conservation area in honor of Mr. Fearn.

Jennifer Ogden seconded.

The motion passed with unanimous consent.

**Information Items:**

1. Fountain Café building tenant improvements project – No report was given in the interest of time. The Finance Committee is expected to take action on the Fountain Café construction project at its April 10 meeting.
2. Spokane Municipal Code Ordinance amendments/SMC 12.06.040 & SMC 12.06.060 – *Justin Worthington* presented the proposed amendments to Spokane Municipal Code 12.06.040 & SMC 12.06.060 as they relate to park rules in the entire Park system. The Park Board is expected to take action on the SMC ordinance amendment at its April 12 meeting. Ultimately, the ordinance amendments will require City Council approval. The committee directed staff to create a resolution stating the acceptance of the proposed revisions.
3. Bonus Heights Code amendment – *Chris Wright* reported there was a presentation at Land Committee this month regarding changing the building height restrictions on buildings along Spokane Falls Boulevard (DTC-100 zone) designed to prevent shading from buildings in Riverfront Park. Mr. Wright pointed out in some cases, shading has a benefit to the park and the current restrictions can be a detriment. A letter is being drafted and from Land Committee Chair Greta Gilman to the Plan Commission.

**Discussion Items:**

1. None

**Standing Report Items:**

1. Operation reports and March Financials – *Jonathan Moog* reported the following operation highlights: 1) free roller skating, scootering and skateboarding is now offered at the Skate Ribbon; 2) roller skate and scooter rentals are available; and 3) the SkyRide is expected to open the week of April 16.
2. Riverfront Park Redevelopment Update – No report was given, but the March update was provided.
3. EPA grants update – No report was given, but the March update was provided.

**Adjournment:** The meeting was adjourned at 10:32 a.m.

Next meeting will be at 8:05 a.m. May 7, 2018, City Hall Council Briefing Center, lower level, 808 W. Spokane Falls Blvd., Spokane, Washington.