



## CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE

MEETING OF MONDAY, SEPT. 11, 2017, 8:05 A.M.  
City Council Briefing Center, lower level City Hall  
808 W. Spokane Falls Blvd., Spokane WA 99201  
Riverfront Park Director Jonathan Moog

### **Committee Members:**

X Ted McGregor – Chair  
X Ross Kelley  
X Greta Gilman (Call-in)  
X Rick Chase  
Steve Salvatori (Absent/Excused)  
X Jennifer Ogden

### **Parks Staff:**

Leroy Eadie  
Garrett Jones  
Jonathan Moog  
Berry Ellison  
Jo-Lynn Brown  
Fianna Dickson

### **Guests:**

Hal McGlathery  
Danielle Arnold

### **Summary**

- The committee approved to recommend the Park Board accept the following items:
  1. Amend the [Amendment/change order guideline](#);
  2. The [Blue Bridge modification resolution](#) to authorize the city of Spokane Engineering Department to complete emergency repairs to the bridge;
  3. The [Stantec Architecture amendment #9](#) to provide additional services on the Recreational Rink and SkyRide facility in the amount of \$1,775;
  4. The [Walker Construction change order #5](#) which calls for upgrading electrical panels, adding control receivers and adding embedment studs to the Looff Carrousel rotunda in the amount of \$23,416;
  5. The [Walker Construction change order #6](#) which includes renovations to the Rotary Fountain in the amount of \$247,831;
  6. The [North Star Enterprises contract amendment](#) to cover the cost of traffic control as required by the city of Spokane in the amount of \$20,000;
  7. The [GeoEngineers contract amendment #3](#) to cover the cost for Habitat Management Plans as required by the Conditional Use Permit in the amount \$23,010; and
  8. The [Riverfront Park 2018 attraction and venue fees](#).
- A [Pavilion project update](#) was presented to the committee.
- The [Riverfront Park redevelopment budget-to-actual update](#) was provided.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. Oct. 9, 2017, City Council Briefing Center, lower level City Hall.

## **Minutes**

The meeting was called to order at 8:07 a.m. by Committee Chair Ted McGregor.

### **Action Items:**

1. [Amendment/change order guidelines](#) – *Garrett Jones* presented the proposed amended Amendment/change order guidelines. Changes include: 1) eliminating the “collectively accumulating” language for changes \$20,000 or less; 2) updating Park Board approval requirement to expenditures exceeding \$49,000; and 3) adding “accumulating to” to 10% of the original contract. The purpose of the changes is to assist the Project Management Office and the Executive Team in expediting contract amendments and change orders.

**Motion #1:** Ted McGregor moved to recommend the Park Board adopt the amended amendment/change order guidelines as presented.

Ross Kelley seconded.

The motion passed with unanimous consent (5-0 vote).

2. [Blue Bridge modification resolution](#) – *Garrett Jones* reviewed the amended Blue Bridge modification resolution. Approval will authorize the city of Spokane Engineering Department to complete emergency repairs to the Blue Bridge. The resolution clarifies the Park Board’s decision to repair, not replace, the bridge. Upon Park Board approval, Engineering will be able to start the work as soon as possible which will avoid Park redevelopment schedule delays. Greta Gilman suggested an additional “WHEREAS” or Memorandum of Understanding to note the Park Board desires the remaining funds be allocated to the Howard Street South Channel Bridge.

**Motion #2:** Ted McGregor moved to recommend the Park Board adopt the amended Blue Bridge resolution with the noted addition.

Jennifer Ogden seconded.

The motion passed with unanimous consent (5-0 vote).

3. [Stantec Architecture amendment #9](#) for additional services/Recreational Rink and SkyRide facility (\$1,775) – *Berry Ellison* presented the amendment with Stantec Architecture for additional services on the Recreational Rink and SkyRide facility in the amount of \$1,775. Services include: 1) reconfigure topography inside the ice ribbon to prevent water ponding; 2) add rock mulch within the ice ribbon; and 3) landscape and irrigation changes due to unforeseen conditions.

**Motion #3:** Rick Chase moved to recommend the Park Board approve the Stantec Architecture amendment #9 in the amount of \$1,775.

Jennifer Ogden seconded.

The motion passed with unanimous consent (5-0 vote).

4. [Walker Construction change order #5/Loeff Carrousel \(\\$23,416\)](#) – *Berry Ellison* presented the proposed change order with Walker Construction which includes: 1) upgrade two electrical panels; 2) add control receivers to light poles; and 3) add embedment studs to horseshoes placed in the rotunda concrete.

**Motion #4:** Ted McGregor moved to recommend the Park Board approve Walker Construction change order #5 as presented, in the amount of \$23,416.

Ross Kelley seconded.

The motion passed with unanimous consent (5-0 vote).

5. [Walker Construction change order #6/Rotary Fountain \(\\$247,831\)](#) – *Berry Ellison* presented change order #6 with Walker Construction for renovations to the Rotary Fountain. The Park Board previously approved a budget of \$600,000 with the intent of authorizing additional budget of \$188,740 at a future date. Mr. Ellison explained this will allocate contingency dollars and does not involve spending additional dollars. The change order exceeds the Park Board's approved budget of \$788,740 by \$86,091 and would be absorbed in the Rotary Fountain construction contingency budget. The \$350,000 in funds, above and beyond the \$600,000, is coming out of the 2017 Parks capital.

**Motion #5:** Ted McGregor moved to recommend the Park Board approve the Walker Construction change order #6 as present in the amount of \$247,831.

Ross Kelley seconded.

The motion passed with unanimous consent (5-0 vote).

6. [North Star Enterprises contract amendment for traffic control/ Loeff Carrousel \(\\$20,000\)](#) – *Berry Ellison* provided an overview of the contract amendment and extension with North Star Enterprises for traffic control as required by the city of Spokane for lane closures, traffic control plans and flagging for pedestrian safety. This amendment will extend the contract through the end of 2017.

**Motion #6:** Ted McGregor moved to recommend the Park Board approve the North Star Enterprises contract amendment for traffic control at the Loeff Carrousel project in the amount of \$20,000.

Jennifer Ogden seconded.

The motion passed with unanimous consent (5-0 vote).

7. [GeoEngineers contract amendment #3 for Habitat Management Plan/West Havermale, Promenades and Pavilion \(\\$23,010\)](#) – *Berry Ellison* reviewed the contract amendment #3 with GeoEngineers for Habitat Management Plan (HMP) for the West Havermale, Promenades and the Pavilion in the amount of \$23,010. The HMP is required by the Conditional Use Permit. Services include analyzing designs, and verifying the flora and fauna are not negatively impacted by planned developments.

**Motion #7:** Ted McGregor moved to recommend the Park Board accept the GeoEngineers contract amendment #3 for Habitat Management Plan in the amount of \$23,010.

Rick Chase seconded.

The motion passed with unanimous consent (5-0 vote).

8. [Riverfront Park 2018 attraction/venue fees](#) – *Jonathan Moog* presented the proposed 2018 Riverfront Park attraction and venue fees. Most of the ticket and admission prices will remain the

same. Mr. Moog explained the Ice Palace will be called The Ice and fees will be structured on an hourly basis as opposed to unlimited open skating which had been offered at the Ice Palace. The Ice will have a capacity of approximately 350 people. The Ice season passes will be \$30 for adults and \$25 for children. This is a reduction from the \$50 season pass in 2016. There are no changes proposed for Looft Carrousel rides and parking. All attraction value passes, which include one-hour ice time, SkyRide and a carrousel ride, are available at \$14.25 for adults and \$10.25 for children. Military, Seniors, college students, AAA and groups of 10 or more receive \$1 off regular ice admission and SkyRide tickets. Mr. Moog also reviewed the proposed [2018 venue license fees](#). There was lengthy discussion regarding large event venue fees. Mr. Moog proposed a fee structure which would have all events pay their equal rate, as opposed to Parks subsidizing or discounting some events.

**Motion #8:** Ted McGregor moved to recommend the Park Board accept the Riverfront Park 2018 attraction and venue fees, as presented.

Rick Chase seconded.

The motion passed with unanimous consent (5-0 vote).

**Information Items:**

1. [Pavilion project update](#) – *Berry Ellison* presented a Pavilion update created by Matt Walker. The update included the following: 1) a recap of the progress on the project; 2) the Executive Team will have one more design review meeting with 90% Guaranteed Maximum Price (GMP) due Sept. 28; 3) final GMP amendment documents are due Oct. 5; and 4) the Project Management Office recommends extending partial validation phase for the Promenade work to November or December to allow the contractor time to verify scope of work and the construction budget.

**Discussion Items:**

1. None

**Standing Reports:**

1. [Operation reports and August Financials](#) – No report given.

2. [Riverfront Park redevelopment update](#) – *Danielle Arnold* provided the monthly update. In the interest of time, a brief review was presented. Approximately \$17 million has been spent, to date, on the redevelopment project.

**Adjournment:**

The meeting adjourned at 10:03 a.m.

Next meeting will be at 8:05 a.m. Oct. 9, 2017, City Hall Council Briefing Center, lower level, 808 W. Spokane Falls Blvd., Spokane, Washington.



# Riverfront Park Committee

## Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Approve amendment to Amendment/Change Order Approval Guide

**Action Item Description:**

Amend guideline to eliminate the "collectively accumulating" language for 20K and under changes and adding accumulating language to 10% of original contract.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

N/A

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

Approval will assist the PMO and ET to expedite contract amendments and change orders.

**Options for Not Approving:**

Guideline stays the same



## AMENDMENT/CHANGE ORDER APPROVAL GUIDE

August 28<sup>th</sup>, 2017

Amendment/Change Order up to \$20,000.00

Reviewed by PMO/Owners Representative and signed by Parks Director. Notify Executive Team.

Amendment/Change Order greater than \$20,000 ~~and/or collectively accumulating up to \$48,700.00.~~

Reviewed by PMO/Owners Rep and approved by Executive Team & signed by Parks Director.

Over \$49,000.00 requires Board approval

Amendment/Change Order greater than or ~~accumulating to~~ 10% of original contract ~~amount or \$100,000.~~

Approved by Executive Team and approved by Park Board.

*All amendments will be tracked and regular updates provided to Executive Team, RFP Committee, and Park Board. Both Executive Team and Park Board will be notified in advance if contract change orders approach 10% of the contract total. PMO will add contract amendment history to agenda sheets, verify and state if budgeted or non-budgeted.*



# Riverfront Park Committee

## Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Garrett Jones

**Action Item (Language shall match the language on the agenda.):**

Approve amendment to Blue Bridge Resolution (approved Jan 2016)

**Action Item Description:**

Approval will authorize City of Spokane Engineering Dept. to complete emergency repairs to the Blue Bridge. Clarify the Park Board's decision to repair, not replace the Blue Bridge.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

N/A

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

Engineering would like to start on this work as soon as possible to avoid Park Redevelopment schedule delays.

**Options for Not Approving:**

Delay in design & construction schedule and possibly delay park improvement schedule.



**CITY OF SPOKANE PARK BOARD  
RESOLUTION**

A Resolution to pursue repairs rather than replacement of the mid-channel Howard Street Bridge (the “Blue Bridge”) within Riverfront Park as part of Utilities Division project.

WHEREAS, Riverfront Park was created for the grounds for Expo ’74 and opened to the public as a city park in 1978, and

WHEREAS, the Citizens of Spokane overwhelmingly approved the 2014 Park Bond for Riverfront Park in the amount of \$64.3 million, and

WHEREAS, studies were completed to identify the need for bridge replacement and repair within Riverfront Park, including the Blue Bridge, and

WHEREAS, the Blue Bridge and Howard Street remain a public right of way, and,

WHEREAS, said studies have determined that the Blue Bridge, erected in 1916, is a fracture-critical structure currently not in conformance with AASHTO (American Association of State Highway and Transportation Official) supported designs, and is in need of replacement or repair to sustain existing loads and projected future pedestrian and vehicle loads, and

WHEREAS, costs of repairs of the Blue Bridge was not in the original \$64.3 million bond budget, and

WHEREAS, City of Spokane Utilities Department (“Utilities”) desires to replace a water line in the Howard Street right-of-way and under the Blue Bridge, and previously offered to replace the Blue Bridge in connection with the installation of that water line, and

WHEREAS, the Park Board recognized that the Blue Bridge is a well-recognized feature of Riverfront Park and is associated with Expo ’74, and that a decision to replace the bridge should occur only after consideration of other funding options, long-term benefits of replacement versus repair, and phasing of redevelopment projects within Riverfront Park, and

WHEREAS, by resolution dated January 14, 2016, the Park Board agreed to accept the offer from Utilities to finance the replacement of the Blue Bridge, and

WHEREAS, recent engineering studies have indicated the Blue Bridge could be repaired and made suitable for light vehicle and pedestrian traffic without replacement, at a cost lower than to replace the bridge entirely, and



WHEREAS, the Park Board has considered such factors and has concluded that it is in the public interest to preserve as much of the \$64.3 million bond for improvements to the grounds, recreational rink, carousel building, pavilion, and regional playground, and that the best alternative with respect to the Blue Bridge is pursue its repair as part of a separate Utilities project, and

WHEREAS, the Park Board and the Utilities division are in agreement to repair the bridge, rather than replace it, and commit to coordinate the Blue Bridge repairs with the Park Board and the Riverfront Park Program Office team so it is consistent and harmonious with other improvements and design elements in Riverfront Park, including the Howard Street promenade, and

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE PARK BOARD OF THE CITY OF SPOKANE that the Park Board will pursue a Utilities repair of the Blue Bridge and will advance an interdepartmental agreement between Parks and Utilities about the project, and

Dated this \_\_\_\_ day of September, 2017.

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Park Board President



# Riverfront Park Committee

## Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Stantec Architecture Amendment (\$1,775.00) for Recreation Rink and Skyride Facility design.

**Action Item Description:**

Reconfigure topography inside the ice ribbon to prevent water ponding; add rock mulch within the ice ribbon; and significant landscape and irrigation changes due to unforeseen conditions.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

Budgeted within Program Contingency Budget

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

Delay implementing work and delay progress payment to contractor for work previously authorized by PMO.

**Options for Not Approving:**

Renegotiate with Contractor and delay decision until next Park Board meeting.



## AUTHORIZATION FOR ADDITIONAL SERVICES

"STANTEC"	STANTEC ARCHITECTURE INC.	Date	18 July 2017
	621 W. Mallon Ave. Suite 309 Spokane, WA 99201 Ph: (509) 340-1713 Fx: (509) 328-0423 email: leif.hanson@stantec.com	STANTEC Project # STANTEC Pipeline #	2046055600 497767
CLIENT	CITY OF SPOKANE PARKS AND RECREATION DEPT.  808 W. Spokane Falls Blvd., Fl #5 Spokane, WA 99201 Ph: (509) 625-6242 Fx: email: HMorrisonCM@gmail.com	Client Project #	DPR 2016-0127
Project Name and Location:	Riverfront Recreational Ice Rink & Skyride Facility, Spokane, WA	Change Order #	9

This is authorization for STANTEC to perform additional services on the project as noted above.

A. STANTEC agrees to perform the following additional service(s):

- SPVV will prepare additional updated landscape details for the proposed concrete wall caps per the city's request to be used for all site walls within our project boundary, and eventually as a standard for all park walls.
- In response to the proposed design changes presented by the project civil engineer, Alan Gay, and the City of Spokane, to address concern about potential ponding behind the landscape berm on the north side of the east end of the Ice Ribbon interior, that berm has been reconfigured.
- SPVV will prepare on updated landscape site plan defining various rock mulch areas for the interior of the Ice Ribbon. The new site plan will show a channel through the berm in the northeast "bulb" of the ribbon, 5/8" minus basalt chips lining the interior of the ribbon, 1-1/2" to 2-1/2" basalt chip mulch in the body of the landscape area, and 4" cobble in the drainage channel of the interior ribbon. This change will require significant landscape changes to the planting plan because the cobbles will displace plant material from the center of the Ribbon. Irrigation changes will be made to correspond to the landscape updates. Also, part of this proposal includes the landscape changes associated with the revised PR-03.
  - Alterations include seeding the northwest swale area, removing the small concrete path in the southeast lawn, converting the concrete path linking the Ribbon site to the Rotary Fountain from concrete to asphalt, providing radiuses at the corners of hardscape area, and removing annuals from the plant palette and plan. Work for these

changes will include drafting time to update area hatches, modifying the landscape and irrigation to conform to the beds impacted by the hardscape radiuses, and updating details/general planting notes in response to the changes.

- Stantec's civil engineers will work with SPVV, the city, and the contractor to provide direction on regrading and updating the layout for the interior of the Ice Ribbon.
  - Stantec will issue ASI's for the above upon approval from the owner.
- B. CLIENT agrees to compensate STANTEC for such additional services in accordance with the terms of the initial agreement for additional amount(s) stated below:
- Lump sum fee of \$1,775.00
- C. All other terms and conditions of the original agreement shall remain in full force and effect.

Effect on Schedule: No known effect on schedule.

By signing below, the parties agree and affirm that each has reviewed and understands the provisions set out above and that each party shall be bound by each and all of said provisions. A copy of this agreement shall serve and may be relied upon as an original.

**STANTEC ARCHITECTURE INC.****CITY OF SPOKANE PARKS AND RECREATION DEPT.**

Signature \_\_\_\_\_  
Leif Hanson, AIA NCARB  
Print Name and Title  
Date Signed: 07/18/2017

Signature \_\_\_\_\_  
Print Name and Title  
Date Signed: \_\_\_\_\_



## Riverfront Park Committee Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Approve Walker Construction Change Order #5 (\$23,416.00) for upgrade of two electrical panels; add control receivers to light poles; and add embedment studs to horseshoes (placed in rotunda concrete).

**Action Item Description:**

The electrical panel work is driven by updated Avista standards and code compliance; control receivers are consistent with park-wide lighting control; and horseshoe embedment studs ensure greater anchoring of decorative horseshoes.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

Non budgeted. Project contingency will be impacted.

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

Work has been previously authorized by PMO. Contractor claim will be received if not approved.

**Options for Not Approving:**

Looff lighting system will not be controlled by parkwide system.

**CITY OF SPOKANE**  
**PARKS AND RECREATION DEPARTMENT**  
**CHANGE ORDER NO. 5**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Looff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

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DESCRIPTION OF CHANGE:	AMOUNT: <u>\$23,416</u>
CP008- Modify Main Electrical Service Point - Add \$19,505; CP011 Wifi Lighting Control - ADD \$3,202; CP018 Horseshoe Embedment Studs - ADD \$709.	

Addition of 0 Calendar Days.

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**TOTAL AMOUNT: \$23,416.00**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 966,006.00
CURRENT CONTRACT AMOUNT	\$8,030,606.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 23,416.00
<b>REVISED CONTRACT SUM</b>	<b>\$ 8,054,022.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/19/17
<b>REVISED COMPLETION DATE</b>	<b>12/26/17</b>

Contractor's Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Pre-Approved as to form: Hunt M. Whaley, Assistant City Attorney



## Change Proposal

CP No. 008  
Project LOOFF CARROUSEL FACILITY  
Date May 10, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

**Request for Proposal to** WALKER CONSTRUCTION  
in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Modify main electrical service point  
**Description** ☒ Continued on page 2 (Use Alt + Enter to create new lines.)

1. Delete unistrut frame and HSS posts as indicated on architectural detail 10/A5.14. Reuse service utility CT Enclosure, Service rated fused disconnect, and Utility meter.  
(continued on page 2)

**Attachments**  
**Proposal to**

We propose to perform all changes described in the above request for a total of 19,405 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**  **Date**

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**  **Date**

**Owner's Acceptance**  **Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_008.xlsm





## Change Proposal

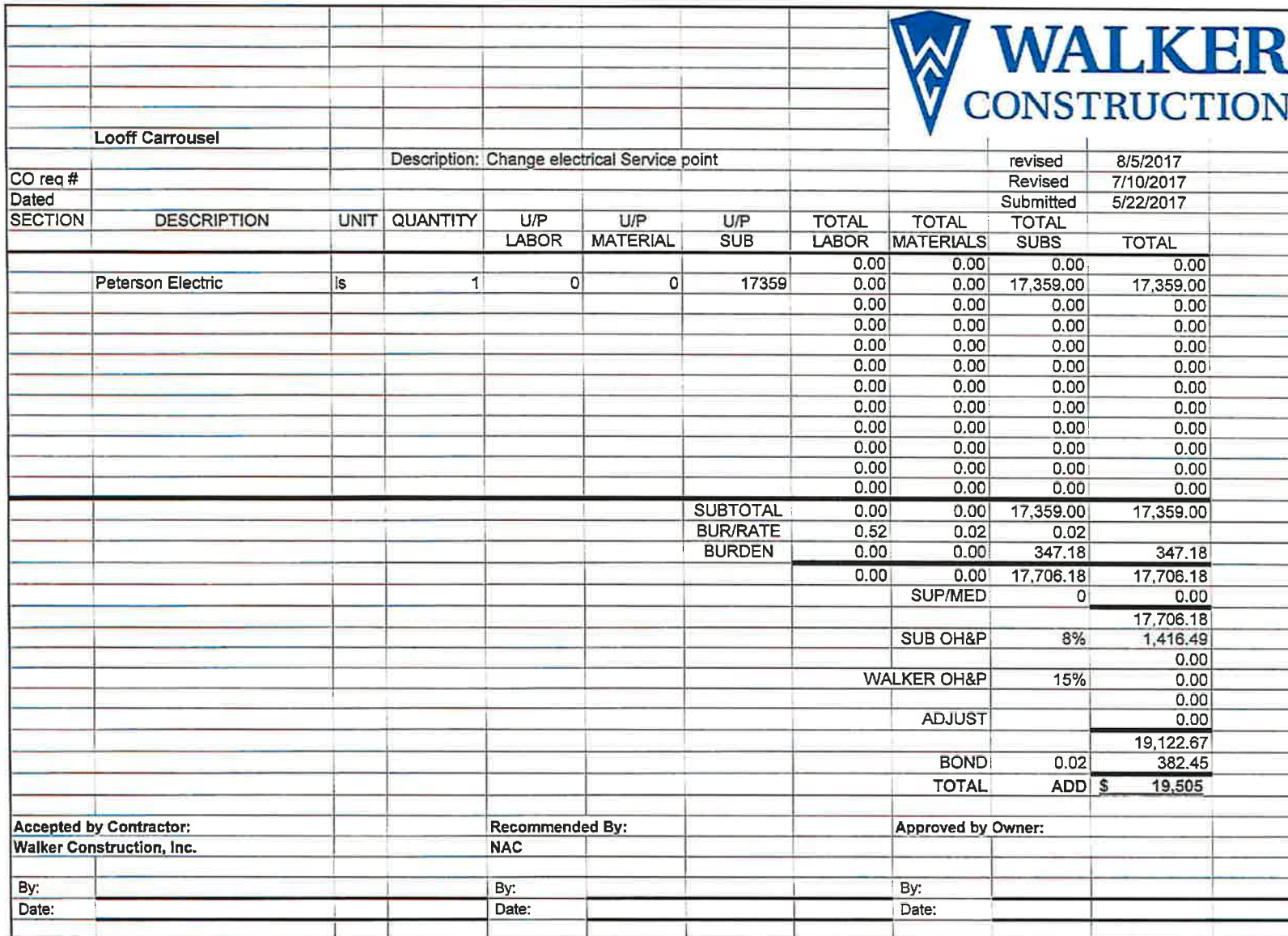
CP No. 008

### Additional Description

(Use Alt + Enter to create new lines.)

2. Provide Avista approved NEMA 4X pedestal mount with two back to back cabinets for the service disconnect and metering. The enclosures must be lockable with Avista Utilities provided keyed access.
  - a. Include a Splice box in the main enclosure (40"x40"x18")
  - b. Relocate CT enclosure (36"x48"x11") from previous drawing
  - c. Relocate meter cabinet from previous drawing
  - d. Space for an A-base adaptor and test blocks (24"x24")
  - e. Relocate fused customer disconnect from previous drawing
3. Coordinate final location and equipment with Reuben Arts from Avista:
  - a. [Reuben.arts@avistacorp.com](mailto:Reuben.arts@avistacorp.com)
  - b. 509-990-9364







## Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looff Carrousel Facility

COP No. 008 Rev02

Project No.

Source Documents: COP-008

Date: 6/15/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-008

Description: Modify main electrical service point

### 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

#### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)	\$-
b. foreman	\$498.21
c. lead foreman	\$-
<b>DIRECT LABOR SUBTOTAL</b>	<b>\$498.21</b>

#### Supervision:

d. direct supervision (NTE 15% of 1a)	\$-
e. safety (NTE 2% of lines 1a, b, & c)	\$9.96

1. CRAFT LABOR COSTS \$508.00

### 2. MATERIAL COSTS

a. material costs	\$14,332.06
b. freight costs (itemize)	\$-

2. MATERIAL COSTS \$14,332.00

### 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)	\$-
b. rental equipment (per invoices attached)	\$-

3. EQUIPMENT COSTS \$-

### 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)	\$24.91
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4. SMALL TOOLS \$25.00

SUBTOTAL 1 thru 4 \$14,865.00

### 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000	\$2,229.75
b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000	\$-

5. OVERHEAD & PROFIT \$2,230.00

### 6. SUB-SUBCONTRACTORS

a.	\$-
b.	\$-
c.	\$-
d.	\$-

6. SUB-SUBCONTRACTORS \$-

### 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub	\$-
b. NTE 6% of Line 6 in excess of \$50,000 for each sub	\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

### 8. INSURANCE

a. payroll driven liability insurance	1.50 % of 1	\$7.62
b. volume driven liability insurance	1.50 % of 1-7	\$256.43

8. INSURANCE \$264.00

### 9. BOND

a. bond	0.00 % of 1-8	\$-
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9. BOND \$-

TOTAL COST \$17,359.00

\_\_\_\_\_

COP No. COP-008 Rev02

Date: 6/15/2017

Contractor Ref. No. COP-008

Breakdown.xls

# COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	<b>Rate</b>										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

NOTES: \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))

2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))

3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))

4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))

5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))

6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

---

Project No: \_\_\_\_\_

The Regional Adjustment used in this form = 0.986

Issued 07/20/2017





## Change Proposal

CP No. 011  
Project LOOFF CARROUSEL FACILITY  
Date June 12, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

### Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP WIFI Lighting Control System

Description ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

The City of Spokane has elected to implement a Riverfront Park wide WIFI lighting control system using Hubbell Control Solutions WiScape.

The Contractor shall include in his price all material and labor required to connect all site lighting for this project to the WiScape network as indicated on attached drawings CE-38, CE-39 and CE-40.

Attachments CE-38, CE-39 and CE-40

### Proposal to

We propose to perform all changes described in the above request for a total of 3202 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) 0 of 0 calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by

Date

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

### Authorization to

Owner

NAC Architecture recommends acceptance of the foregoing proposal.

### Architect's Recommendation

Date

### Owner's Acceptance

Date

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_011.xlsm



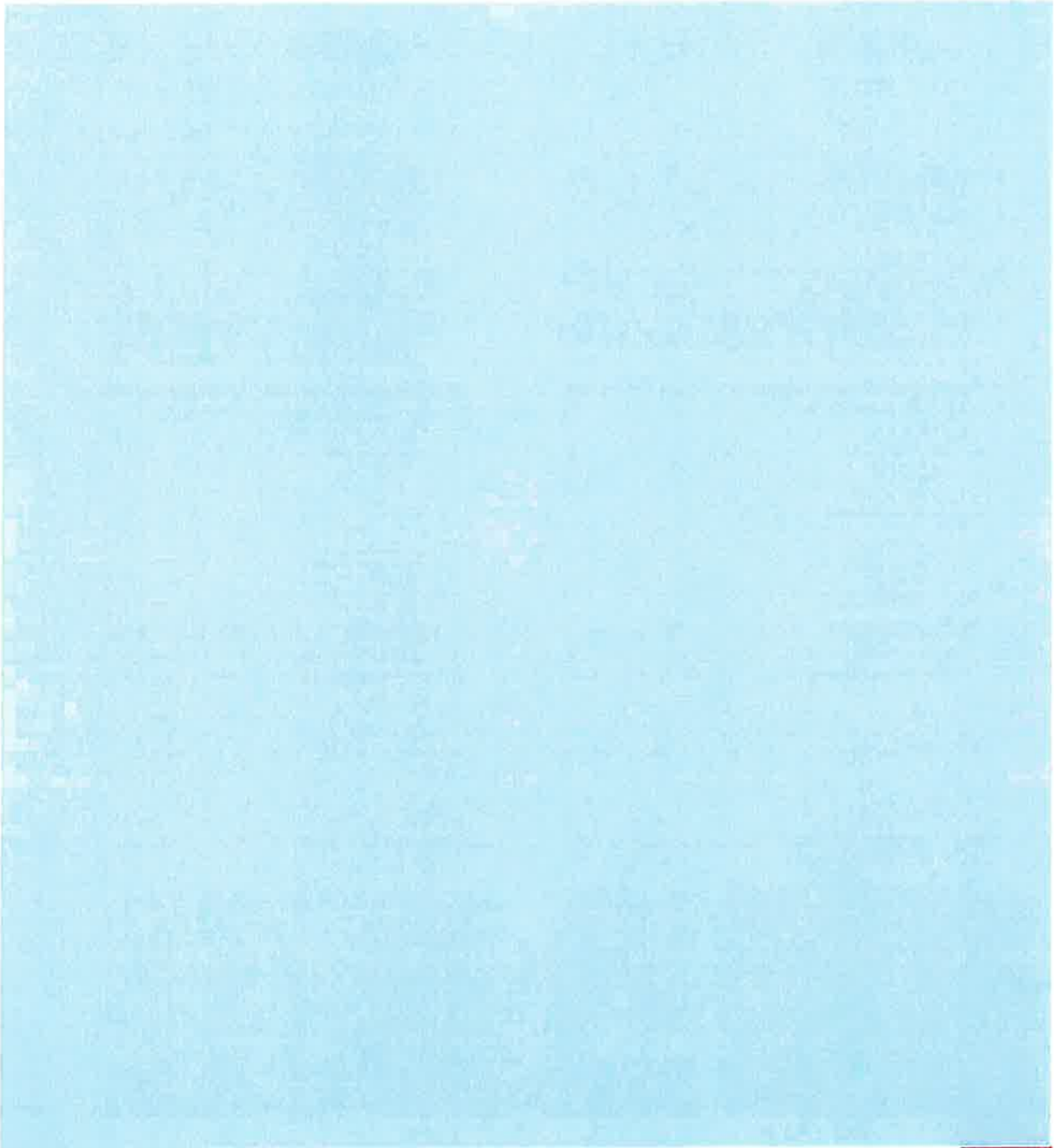


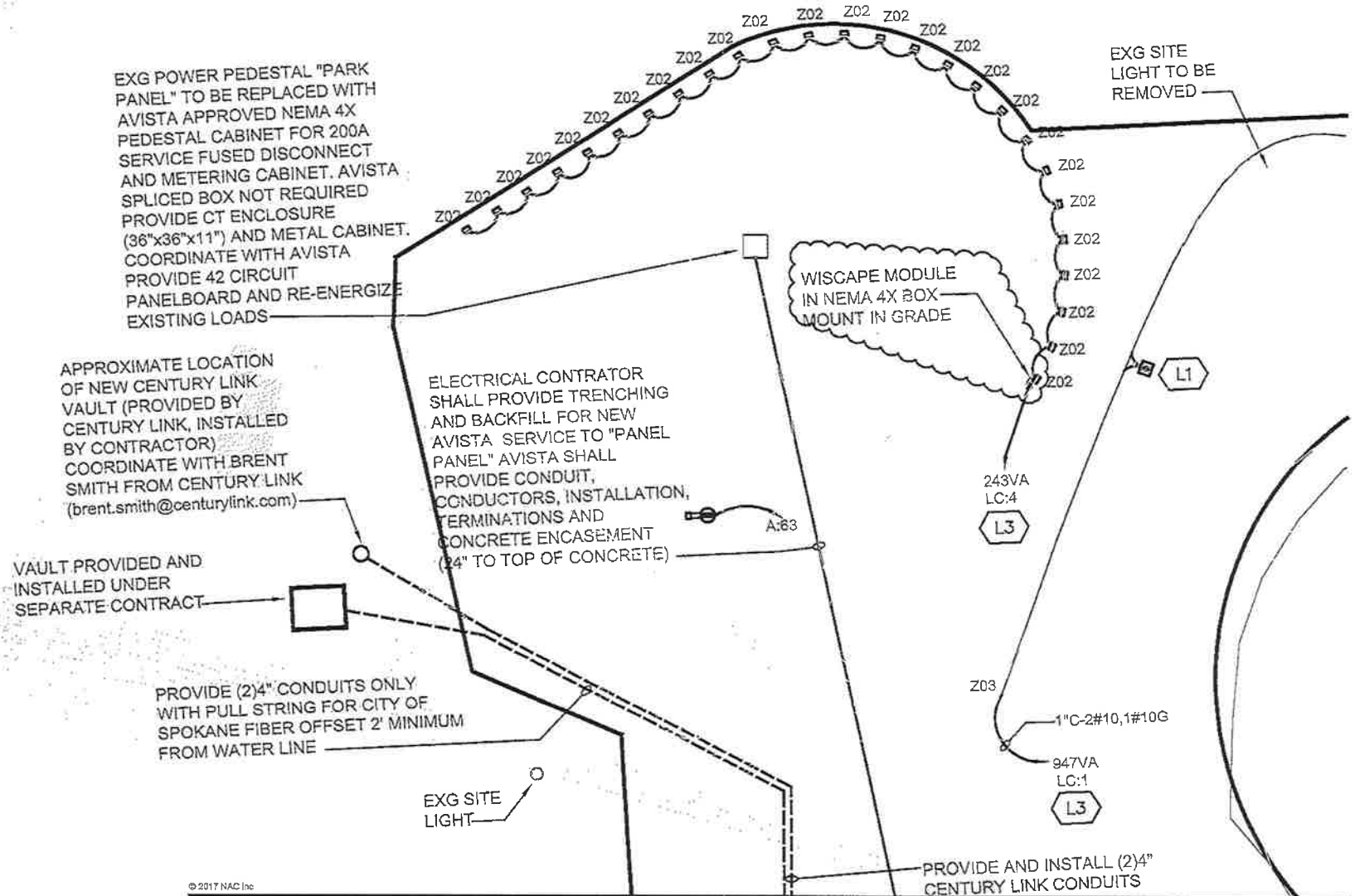
## Change Proposal

CP No. 011

### Additional Description

(Use Alt + Enter to create new lines.)





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CITY OF SPOKANE PARKS & RECREATION DEPARTMENT  
**LOOFF CARROUSEL FACILITY**

808 W. SPOKANE FALLS BLVD, SPOKANE, WA 99201

**NAC**  
**ENGINEERING**  
 nacarchitecture.com

1203 WEST RIVERSIDE AVENUE  
 SPOKANE WA 99201  
 P:509.624.8125

NAC NO 111-16000  
 FILE CE-38  
 DRAWN WMM  
 CHECKED JKS  
 DATE 06/12/17

**CE-38**

RE: SHT/E1.02

CP-11

LIGHTING CONTROLS UPDATE:

THE OWNER IS IMPLEMENTING A WIFI LIGHTING CONTROL SYSTEM BASED ON HUBBELL CONTROL SOLUTIONS WISCAPE. THE ELECTRICAL CONTRACTOR SHALL PROVIDE AND INSTALL ALL MATERIAL AND EFFORT REQUIRED TO CONNECT ALL SITE LIGHTING TO THE WISCAPE NETWORK:

- THE WISCAPE GATEWAY (CENTRAL CONTROL PANEL) IS INCLUDED IN THE SKATE RIBBON PROJECT AND IS NOT INCLUDED IN THIS PROJECT. THAT GATEWAY PROVIDES THE START POINT FOR THE MESH CONTROL NETWORK. COORDINATE LIGHTING CONTROLS START UP WITH ELECTRICAL CONTRACTOR FOR ICE RIBBON.
- Z01 - PROVIDE A WISCAPE "FIXTURE MODULE" IN EACH POLE. HUBBELL CONTROLS CATALOG #WIR-RMI-IO. DO NOT PROVIDE NEMA 4 OPTIONS UNLESS DIRECTED OTHERWISE BY MANUFACTURER'S REPRESENTATIVE.
- Z02 - PROVIDE A WISCAPE "FIXTURE MODULE" FOR EVERY 40 LUMINAIRES MAXIMUM. HUBBELL CONTROLS CATALOG #WIR-RMI-IO-NEMA 4. PROVIDE A STAINLESS STEEL, NEMA-4X HOFFMAN ENCLOSURE IN GRADE IN THE VICINITY OF THE HOME RUN IN THE PLANTER BOX. ENSURE THE ENCLOSURE IS CLEAR OF DIRT AND DEBRIS FOR WISCAPE MODULE.
- Z03 - PROVIDE A WISCAPE "FIXTURE MODULE" FOR EVERY POWER MODULE ENERGIZING A RUN OF LED TAPE LIGHT. HUBBELL CONTROLS CATALOG #WIR-RMI-IO. PROVIDE A STAINLESS STEEL, NEMA-3R HOFFMAN ENCLOSURE MOUNTED TO BOTTOM OF BENCH PLEASE SEE THE DETAIL ABOVE #3 SHEET E1.04. FOR LUMINAIRE DRIVER AND WISCAPE MODULE.
- Z04 - PROVIDE A WISCAPE "FIXTURE MODULE" IN EACH POLE. HUBBELL CONTROLS CATALOG #WIR-RMI-IO. DO NOT PROVIDE NEMA 4 OPTIONS UNLESS DIRECTED OTHERWISE BY MANUFACTURER'S REPRESENTATIVE.
- MAINTAIN ETC RELAY CABINET TLRP ON/OFF CONTROLS FOR LOCAL SERVICING OF ABOVE LUMINAIRES UNLESS SPECIFICALLY DIRECTED OTHERWISE BY MANUFACTURER'S REPRESENTATIVE. REPROGRAM TLRP TO MAINTAIN 24/7 CONSTANT POWER TO WISCAPE CONTROLLED POLES.

LOOFF SITE PLAN

LC:1 SHALL REQUIRE FIVE (5) WISCAPE #WIR MODULES FOR Z03 LUMINAIRES. 947VA ENERGIZE WITH POWER PANEL TLRP:40.

LC:2 SHALL REQUIRE TEN (10) WISCAPE #WIR MODULES FOR Z01 POLES AND TWO (2) WISCAPE #WIR MODULES FOR ONE RUN OF (10) AND ANOTHER RUN OF (17) Z02 LUMINAIRES. 427VA ENERGIZE WITH POWER PANEL TLRP:38.

LC:3 SHALL REQUIRE ONE (1) WISCAPE #WIR MODULE FOR A Z01 POLE. 189VA ENERGIZE WITH POWER PANEL TLRP:36.

LC:4 SHALL REQUIRE ONE (1) WISCAPE #WIR MODULES FOR ONE RUN OF 26 Z02 LUMINAIRES. 243VA ENERGIZE WITH POWER PANEL TLP:34.

ROTARY FOUNTAIN SITE PLAN

TLRP:47 SHALL REQUIRE FOUR (4) WISCAPE #WIR MODULES IN NEMA 4X BENCH ENCLOSURE

TLRP:48 SHALL REQUIRE FOUR (4) WISCAPE #WIR MODULES FOR Z01 LUMINAIRES

- PROVIDE START UP AND PROGRAMMING FOR OPERATION PROFILE OF ENERGIZING LUMINAIRES BASED ON A TWO HOUR MEETING WITH OWNER, OWNERS REPRESENTATIVE, MANUFACTURER'S REPRESENTATIVE, AND ELECTRICAL ENGINEER. IT IS ANTICIPATED THAT THE LUMINAIRES WILL GENERAL BY ENERGIZED 100% FROM ½ HOUR BEFORE SUNRISE TO MIDNIGHT. AT MIDNIGHT, HALF OF THE POLES AND ALL THE BENCH AND WATERFRONT LUMINAIRES WILL SHUT OFF AND THE REMAINING POLES WILL DIM TO 30% LIGHT OUTPUT. AT 5:00 AM, THE LIGHTS WILL ALL ENERGIZE TO 100% OUTPUT TILL ½ HOUR AFTER SUNRISE. IF POSSIBLE, ROTATE THE POLE LUMINAIRES ENERGIZED ALL NIGHT.
- THE REMAINING BUILDING MOUNTED, EXTERIOR LUMINAIRES WILL REMAIN ON THE ETC RELAY CABINET TLRP AND ARE NOT A PART OF THIS CHANGE ORDER.

VAULT  
INSTAL  
SEPAF

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CITY OF SPOKANE PARKS & RECREATION DEPARTMENT  
**LOOFF CARROUSEL FACILITY**

608 W. SPOKANE FALLS BLVD, SPOKANE, WA 99201

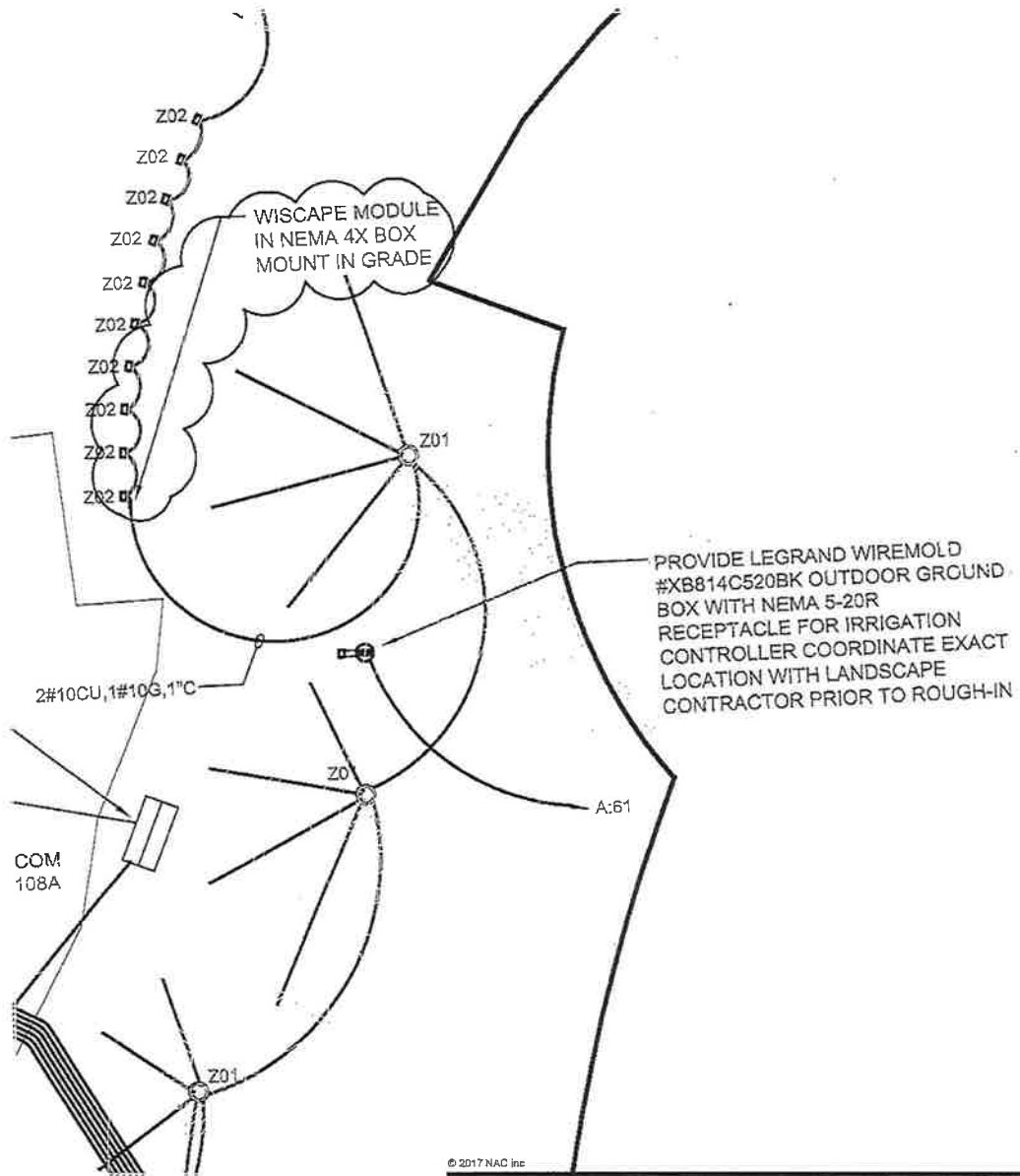
**NAC**  
**ENGINEERING**  
nacarchitecture.com  
1203 WEST RIVERSIDE AVENUE  
SPOKANE WA 99201  
P:509.524.8125

NAC NO 111-16000  
FILE CE-39  
DRAWN WMM  
CHECKED JKS  
DATE 06/12/17

**CE-39**

RE: SHT/E1.02

CP-11



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CITY OF SPOKANE PARKS & RECREATION DEPARTMENT  
**LOOFF CARROUSEL FACILITY**

808 W. SPOKANE FALLS BLVD, SPOKANE, WA 99201


**NAC**  
**ENGINEERING**  
 nacarchitecture.com  
 1203 WEST RIVERSIDE AVENUE  
 SPOKANE WA 99201  
 P:509.624.8125

NAC NO 111-16000  
 FILE CE-40  
 DRAWN WMM  
 CHECKED JKS  
 DATE 06/12/17

**CE-40**

RE: SHT/E1.02

CP-11

								 <b>WALKER</b> CONSTRUCTION		
<b>Looff Carrousel</b>										
Description: WIFI lighting										
CO req #								Revised		
Dated								Submitted	8//2017	
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL
Peterson	Is	1	0	0	2850		0.00	0.00	0.00	0.00
							0.00	0.00	2,850.00	2,850.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
						SUBTOTAL	0.00	0.00	2,850.00	2,850.00
						BUR/RATE	0.52	0.02	0.02	
						BURDEN	0.00	0.00	57.00	57.00
							0.00	0.00	2,907.00	2,907.00
								SUP/MED	0	0.00
										2,907.00
								SUB OH&P	8%	232.56
										0.00
								WALKER OH&P	15%	0.00
										0.00
								ADJUST		0.00
										3,139.56
								BOND	0.02	62.79
								TOTAL	ADD \$	3,202
Accepted by Contractor:				Recommended By:				Approved by Owner:		
Walker Construction, Inc.				NAC						
By:				By:				By:		
Date:				Date:				Date:		



# Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looff Carrousel Facility

COP No. 011

Project No.

Source Documents: COP-011

Date: 8/4/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-011

Description: Hubbell Control Solutions WiScape.

## 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$-

b. foreman

\$589.60

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$589.60

### Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$11.79

1. CRAFT LABOR COSTS \$601.00

## 2. MATERIAL COSTS

a. material costs

\$1,804.44

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$1,804.00

## 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

## 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$29.48

4. SMALL TOOLS \$29.00

SUBTOTAL 1 thru 4 \$2,434.00

## 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000

\$365.10

b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000

\$-

5. OVERHEAD & PROFIT \$365.00

## 6. SUB-SUBCONTRACTORS

a. \_\_\_\_\_

\$-

b. \_\_\_\_\_

\$-

c. \_\_\_\_\_

\$-

d. \_\_\_\_\_

\$-

6. SUB-SUBCONTRACTORS \$-

## 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

## 8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$9.02

b. volume driven liability insurance

1.50 % of 1-7

\$41.99

8. INSURANCE \$51.00

## 9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$2,850.00

\_\_\_\_\_

COP No. 011

Date: 8/4/2017

Contractor Ref. No. COP-011

Breakdown.xls



# COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

**NOTES:** \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))

2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))

3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))

4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))

5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))

6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

## COP Equipment Rates

Project Name: Riverfront Park Looft Carousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

[illegible]



## Change Proposal

CP No. 018  
Project LOOFF CARROUSEL FACILITY  
Date July 24, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

### Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Horseshoe Embedment Studs

Description ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Weld 3 studs approximately 2" long to the bottom of the horseshoes specified in Section 03 30 00. Studs to match those of the submitted sample except for the requested increase in length. Resubmit horseshoes with flush epoxy options as requested previously.

### Attachments

#### Proposal to

We propose to perform all changes described in the above request for a total of 709 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by

Date 8/8/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

### Authorization to

Owner

NAC Architecture recommends acceptance of the foregoing proposal.

### Architect's Recommendation

Date

### Owner's Acceptance

Date

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As Indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_00X.xlsm

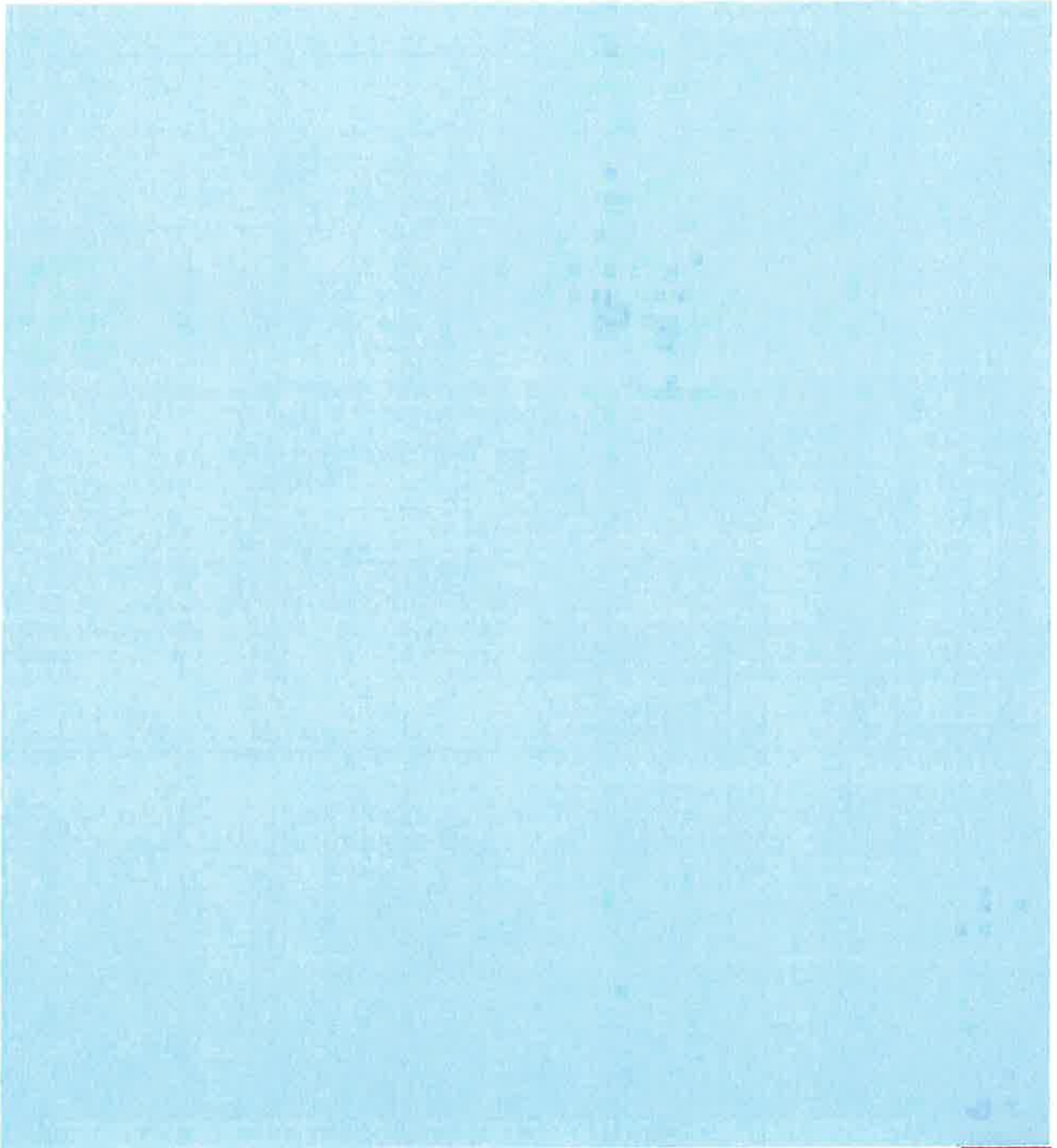


## Change Proposal

CP No. 018

### Additional Description

(Use Alt + Enter to create new lines.)



[illegible]



# Riverfront Park Committee

## Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Approve Walker Construction Change Order #6 (\$247,831.00) for Rotary Fountain renovations.

**Action Item Description:**

\$600,000 previously approved by Park Board with the intent of authorizing additional budget (\$188,740) at future date. This change order exceeds the Park Board's approved budget (\$788,740) by \$86,091.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

\$86,831 is non-budgeted and would be absorbed Rotary fountain Construction Contingency Budget leaving \$19,783 as remaining contingency balance (2% of construction cost)

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

Impacts both Bond and Non-Bond budgets.

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee however they are divided on absorbing the excess cost with contingency budget.

**Urgency for Approval (describe impact if not approved):**

Significant delay of construction schedule.

**Options for Not Approving:**

Redesign and delayed schedule with increased costs due to the contractor remaining on-site for the duration.



**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 6**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

=====

<b>DESCRIPTION OF CHANGE:</b>	<b>AMOUNT:</b>	<b>\$247,831</b>
-------------------------------	----------------	------------------

CP022 Additional Fountain Costs above the \$600,000 allowance - ADD \$247,831. Submit costs per Alternate 3 (Land Expressions is exempt and can be contracted as lump sum NTE \$596,065).

Addition of 0 Calendar Days.

=====

**TOTAL AMOUNT: \$247,831.00**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 989,482.00
CURRENT CONTRACT AMOUNT	\$8,054,082.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 247,831.00
<b>REVISED CONTRACT SUM</b>	<b>\$ 8,301,913.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/19/17
<b>REVISED COMPLETION DATE</b>	<b>12/26/17</b>

Contractor's Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Pre-Approved as to form: Hunt M. Whaley, Assistant City Attorney



Riverfront Park Committee - September 11, 2017

Rotary Fountain

SD Estimate		June 8, 2017	Change
Construction		\$ 788,740.00	\$ -
Contingency	10%	\$ 78,874.00	\$ -
Subtotal		\$ 867,614.00	\$ -
Tax	8.8%	\$ 76,350.03	\$ -
Total Budget		\$ 943,964.03	\$ -

Rotary Fountain

Bid-1		August 23, 2017	Change
Construction		\$ 892,089.00	\$ 103,349.00
Contingency	10%	\$ 89,208.90	\$ 10,334.90
Subtotal		\$ 981,297.90	\$ 113,683.90
Tax	8.8%	\$ 86,354.22	\$ 10,004.18
Total Budget		\$ 1,067,652.12	\$ 123,688.08

Added Scope:	
1. Unsuitable soils increased earthworks costs	
2. Underestimated cost of complex of concrete	
3. Added Misting System	

Rotary Fountain

Bid-1 with VE's		September 11, 2017	June 8th Budget	Change
Construction		\$ 847,831.00	\$ 788,740.00	\$ 59,091.00
Contingency	2.33%	\$ 19,783.00	\$ 78,874.00	\$ (59,091.00)
Subtotal		\$ 867,614.00	\$ 867,614.00	\$ -
Tax	8.8%	\$ 76,350.03	\$ 76,350.03	\$ -
Total Budget		\$ 943,964.03	\$ 943,964.03	\$ -

Value Engineering: Reductions on Scope		
1. Reduce CA Engineer site visits and reduce start-up labor hours (\$6,600)		
2. Reduce concrete pattern complexity to one color with special finish (\$27,000)		
3. Eliminate Misting System (\$11,000)		



## Riverfront Park Committee Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Approve North Star Enterprises Contract Amendment and Extension (\$20,000)

**Action Item Description:**

Extend North Star to the end of 2017 and add an additional \$20,000. Traffic control as required by City of Spokane for lane closures, traffic control plans, and flagging for pedestrian safety.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

Budgeted- Loeff Construction Contingency

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

Traffic control needed on a weekly bases, expenditures have exceeded previous contract.

**Options for Not Approving:**

Delay in services provided.



## Riverfront Park Committee Agenda Action Item Fact

Meeting date: September 14, 2017

Presented by: Berry Ellison

**Action Item (Language shall match the language on the agenda.):**

Approve GeoEngineers Amendment #3 for Havermale Island and Promenades Habitat Management Plan.

**Action Item Description:**

Habitat Management Plans (HMP) are required by our Conditional Use Permit. The HMPs analyze designs and verify that our flora and fauna are not negatively impacted by planned developments.

**RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):**

Budgeted - 50% Promenades - 50% Pavilion

**Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):**

N/A

**Executive Team Recommendation:**

The Executive Team approves to offer to RFP Committee.

**Urgency for Approval (describe impact if not approved):**

HMPs are necessary for Pavilion permit applications.

**Options for Not Approving:**

Possible delay in construction permit approval.



523 East Second Avenue  
Spokane, Washington 99202  
509.363.3125

August 31, 2017

City of Spokane Parks and Recreation  
808 West Spokane Falls Boulevard 5th Floor  
Spokane, Washington 99201-3317

Attention: Jo-Lynn Brown

Subject: Revised Proposal  
Habitat Management Plan Addendum No. 3  
Havermale Island & Harvard Street Promenade Sites  
City of Spokane Riverfront Park  
Spokane, Washington  
File No. 0110-148-11

## **INTRODUCTION AND PROJECT UNDERSTANDING**

GeoEngineers completed a Habitat Management Plan (HMP) for proposed Riverfront Park improvements on June 17, 2015. That HMP was completed based on a 2014 conceptual master plan before specific design plans were developed. The June 17, 2015 HMP was developed to provide a background context, describe the general existing habitat conditions and list potential presence of priority species. However, because specific designs had not been completed, specific habitat impacts could not be estimated. Throughout the development of the HMP, it was understood by GeoEngineers, the City of Spokane, Washington Department of Fish and Wildlife (WDFW) and Washington Department of Ecology (Ecology) that unavoidable impacts to habitats was likely to occur and addendums to the HMP were expected as specific designs were developed.

Through general discussions with Marlena Guhlke (CH2M HILL), Steve McNutt (NAC) and Guy Michaelsen (Berger Partnership) and Jo-Lynn Brown (City of Spokane), GeoEngineers understands that a minimum of 30 percent (or greater) design plans are expected for the proposed alterations to the North Howard Street Promenade that crosses Snx Mene Island, Central Howard Street Promenade, U.S. Pavilion, Continual Trail, and the Theme Stream area that includes the proposed playground located on the eastern portion of Havermale island within the Riverfront Park. Construction is anticipated to begin late 2017. Therefore, a HMP addendum is needed to quantify potential habitat-related impacts that might occur as a result of these designs and suggested mitigation to compensate for impacts, if appropriate. The City of Spokane has also requested that GeoEngineers assist with the preparation of a short letter documenting existing conditions in the general area of the Pavilion to support the Grading/Demolition Permit Application submittal package for the City. GeoEngineers further understands that additional addendums will be required for other specific park improvements; however, the scope of services below are only for the North Howard Street Promenade



that crosses Snx Mene Island, Central Howard Street Promenade, U.S. Pavilion, Continual Trail, and the Theme Stream area that includes the proposed playground at this time.

## **SCOPE OF SERVICES**

### **Task 1 Kick-Off Meeting**

In order to address project goals, it is necessary to meet with the City of Spokane (City) and project design team. The intent of the meeting will be to understand details of the proposed design and considerations that have led to their development. We assume this meeting will take place in downtown Spokane at the site of the proposed improvements.

### **Task 2 Grading/Demolition Permitting Assistance**

The City of Spokane has requested that GeoEngineers conduct a visual survey in the Pavilion and immediate surrounding area. The purpose of the visual survey will be to document the current site conditions and identify potential impacts, if any, that would occur to habitat within the area based on the proposed grading/demolition activities. After conducting the site visit, GeoEngineers will prepare a letter that describes the current conditions and provides photo documentation of the general Pavilion area. GeoEngineers' will provide our professional opinion of the type and quantity of impacts, if identified, along with additional support documentation as needed. One electronic draft copy of the report will be submitted to the City for review and comment. Following receipt of the City's review, GeoEngineers will revise as appropriate and resubmit a final electronic PDF copy of the letter to the City for their use/records.

### **Task 3 Design Plan Review**

Prior to developing the HMP Addendum No. 3, we assume that GeoEngineers will be provided with a plan set for each of the park design improvements listed above by the respective design engineers or the City. It is GeoEngineers' understanding that the HMP Addendum No. 3 is for the park improvements identified above and will be based off a minimum of 90 percent design level, which is anticipated to be sufficient for preparing the addendum. However, at the 90 percent design level, GeoEngineers expects that some details will not be fully developed and will require some communication with the design team. The intent of this task will be for GeoEngineers to understand specific details of the project so estimates and potential impacts can be properly described. If, in the opinion of GeoEngineers, design plans are not sufficient for preparing the HMP addendum, the City will be notified to discuss solutions for completing this scope of services.

### **Task 4 Map Habitat Types in the Field**

GeoEngineers will deploy one staff person to the area of each proposed site improvement areas identified above to map and photograph existing conditions and habitat types within the respective project footprint and general adjacent area. We will use the field data to quantify potential impacts and provide an opinion of appropriate mitigation, if needed. The field observations will be made when, in GeoEngineers' professional opinion, weather conditions are suitable. For example, if deep snow is present, it might be determined that conditions are not appropriate for conducting field observations.

### Task 5 Prepare Draft Addendum

The draft HMP Addendum No. 3 will be specific to the proposed park improvements described above. Background information for the overall park area is contained in the June 17, 2015 HMP; therefore, it will not be necessary to reproduce it under this addendum. This addendum will only quantify and map existing habitat conditions within the footprint of park improvement designs and discuss potential impacts, if any.

Specific mitigation concepts will not be developed within this addendum. Based on discussions with the City, it is understood that mitigation for all impacted park elements will occur after park improvements are complete in 2019. Therefore, it is assumed that mitigation needs, specific to the proposed park improvements identified in this scope of services, will be combined into a separate HMP mitigation addendum at a later date when habitat improvements will be described.

### Task 6 Prepare Final Addendum

After receiving the appropriate comments, GeoEngineers will address them and make appropriate modifications to the final document and submit it to the City for their use/records.

## TERMS, FEE ESTIMATE, AND SCHEDULE

Our services will be completed in accordance with terms in our February 5, 2015 City of Spokane Consultant Agreement, OPR No. 2015-0145. We understand that authorization to proceed with the scope of services proposed herein will be provided by the City of Spokane.

Based on our current knowledge of the project and key assumptions, our fee estimate for this project is \$23,010 and detailed in the table below.

Task Number	Task Description	Estimated Fee
1	Kick-off Meeting	\$1,820
2	Design Plan Review	\$2,850
3	Grading Permit Assistance	\$950
4	Map Habitat Types in the Field	\$3,650
5	Prepare Draft Addendum	\$8,990
6	Prepare Final Addendum	\$4,750
<b>Estimated Project</b>		<b>\$23,010</b>

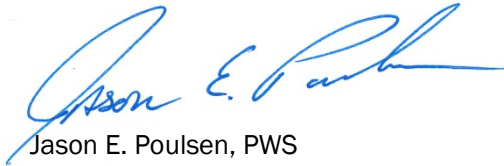
Please note, the schedule associated with completing this HMP addendum is highly dependent upon design plans and information provided by others. We understand the purpose and urgency of these deadlines and we will work to meet them. However, in the event of an unforeseen issue arises, GeoEngineers will inform the City immediately.

There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.



GeoEngineers appreciates the opportunity to assist City of Spokane with the Spokane Riverfront Park HMP addendum process. If there are any questions concerning the information presented in this proposal, please contact Jason Scott in our Spokane office at 509.363.3125 or Jason Poulsen in our Boise office at 208.258.8327.

Sincerely, GeoEngineers, Inc.



Jason E. Poulsen, PWS  
Senior Natural Resource Scientist



Jason R. Scott, FP-C  
Associate

JEP:JRS:mlh

One copy submitted electronically

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## 2018 Proposed Attraction Fees

The Ice	Proposed Fees	2016 Fees
Adult admission	\$6.50 per hour	\$5.00
Child admission (12 & Under)	\$4.50 per hour	\$3.50
Skate Rental	\$4.50	\$3.50
Additional Hour	Half price	Not Available
Field Trip (2hr, adm, rental)	\$9.00	Not Available
Adult Unlimited Pass	\$30.00	\$50.00
Child Unlimited Pass	\$25.00	\$50.00
<b>Skyride</b>		
Adult Admission	\$7.75	\$7.50
Child Admission (12 & Under)	\$5.75	\$5.00
<b>Looft Carrousel / Additional Amusement Ride</b>		
Single Ride	\$2.00	\$2.00
Day Pass per ride	\$5.00	Not Available
<b>All Attractions - Includes 1-hour skate (ice skate rental extra), Skyride, and single carrousel ride. Summer Skate includes Rental</b>		
Adult - Value Pass	\$14.25	Not Available
Child - Value Pass	\$10.25	Not Available
<b>Parking</b>		
All - Day	\$6.00	\$6.00
Monthly	\$38.00	\$38.00
Quarterly	\$98.00	\$98.00
Fines	\$30.00	

### Discounts:

-\$1.00 for Military, Seniors, college students, AAA, groups 10+ on regular ice admission and Skyride Tickets

Additional discounts may be applied up to 50% off when combined with promotions or partnerships in the best financial interest of RFP

### Notes:

Children 2 and under are free

Groups over thirty require reservation

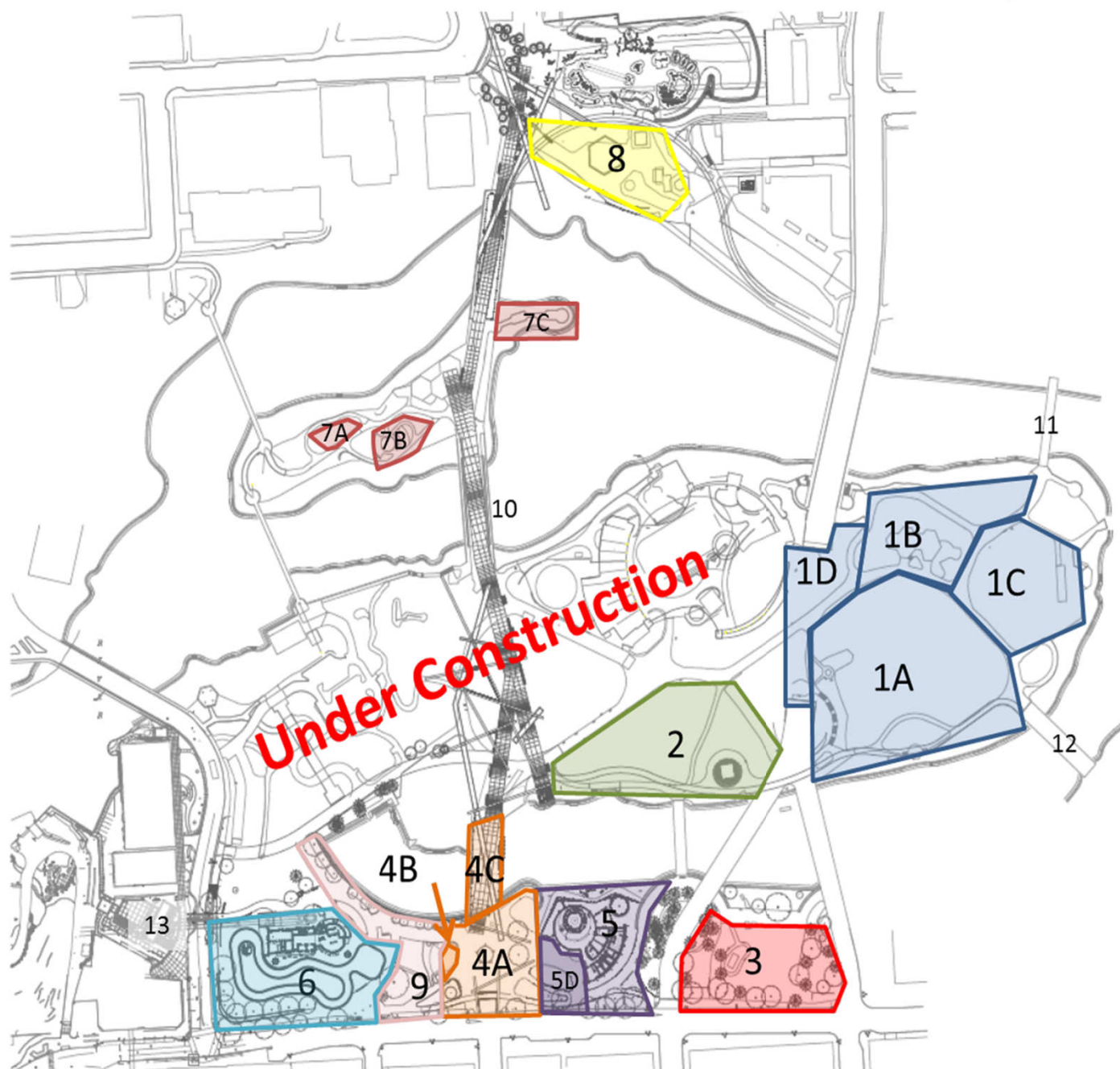
Riverfront Park  
2018 Proposed Venue License Fees

Key	Facility	Approx. Sqft	2018 Proposed Use Fee	2016 Adopted Fees and Charges	2016 fees based on 24hrs	Difference	Notes
1	East Havermale		\$1800 per day	Not Listed			
1A	Lilac Bowl	116K	\$1000 per day	\$200 per 4 hours	\$1,200	(\$200)	Sloped Lawn
1B	Forestry Shelter & Lawn	16K	\$600 per day / \$200 per 2 hours	\$400 per 4 hours	\$2,400	(\$1,800)	
1C	Havermale Point	40K	\$700 per day	\$300 per 4 hours	\$1,800	(\$1,100)	
1D	Washington St Couplet Meadow	24K	\$400 per day	Not Listed	\$1,200	(\$800)	
2	Clock Tower Meadow	58k	\$900 per day	\$200 Per 4 hours	\$1,200	(\$300.00)	Sloped Lawn
3	Red Wagon Meadow	23k	\$600 per day	\$200 Per 4 hours	\$1,200	(\$600.00)	limited electrical power
4	South Gateway		\$900 per day	Not Listed			
4A	Rotary Fountain Plaza	39K	\$400 per day	\$200 per 4 hours	\$1,200	(\$800)	
4B	Fountain Patio	1.2K	\$200 per 2 hours	\$300 per 4 Hours	\$1,800		All day rental available with South Gateway
4C	South Howard Street Bridge	10K	\$500 per day	\$200 per 4 hours	\$1,200	(\$700)	
5	Looff Carrousel		\$1000 per 4 hours	\$825 per 4 Hours		\$175	Includes private carrousel rental, 4 hour minimum before or after normal operating hours
5A	Event Room - 3 available		1 x Rm - \$200 per 2 hours 2 x Rm - \$350 per 2 Hours 3 x Rm - \$500 per 2 hours	Not Listed			
5B	Looff Patio	1.2K	W/O Rm - \$200 per 2 hours W/ Rm - \$100 per 2 hours	Not Listed			
5C	Boardwalk	2.4K	\$200 per 2 hours	Not Listed			
5D	Looff Plaza	10k	\$400 per Day	Not Listed			Not rented independently. Must be combined with adjacent rentals
6	SkyRink		\$1200 per 4 hours	Not Listed			Included kitchen use and Dining Area, 4 Hour Minimum before or after hours
6A	Event room - 2 available	200 ea.	1 x Rm - \$100 per 2 hours 2 x Rm - \$175 per 2 hours	Not Listed			
6B	Rink	13.3K	\$600 per 4 hours	\$185 per 1 hour			Available before or after operating hours
6C	Rink Pond	3.3K	\$300 per 2 hours	Not Listed			100 person capacity
6D	Patio	1.9K	\$200 per 2 hours	Not Listed			
7	Smx Mene		\$500 per 4 Hours	\$400 per 4 hours		\$100	Available for Private functions only
7A	Amphitheater	7.8K	\$250 per 4 hours	\$300 per 4 hours		(\$50)	
7B	Lawn	1.4K	\$250 per 4 hours	Not Listed			
7C	Inspiration Point	2.3K	\$200 per 2 Hours	Not Listed			
8	North Bank lawn and shelter	53K	\$600 per day or \$200 per 2 hours	\$400 per 4 hours	\$1,600	(\$1,000)	
9	Locus Lane and lawn	20K	\$700 per day	\$200 per 4 hours	\$1,800	(\$1,100)	
	Bridges						
10	Blue Bridge		Not available	\$200 per 4 hours			
11	King Cole Bridge	6K	Not available	Not Listed			
12	Lou Barbieri Bridge	3.8K	Not available	Not Listed			
	Miscellaneous Locations						
13	Tribal Gathering Place	11K ttl /	\$300 per 3 hours	\$300 per 4 Hours			
NA	Walks/Runs using Pathways	Varies	\$200 Flat Rate	Not Listed			Assessed when over 200 participants
Notes:		Includes Move-in / Move Out Per day rates are assumed to be from 6am to 6am on the following day. Rates will be charged per day or portion thereof.		Move-in/ Move-out is charged at 1/2 rate  Ticketed events charged \$1400 or 5% of gross ticket sales which ever is greater			

General Discounts  
50% Discount of facility rates for new events to Riverfront Park  
50% - Multi-day Disc. - Event 4 days or longer

Non-profit Discount:  
50% Discount of Facility rates for Events free and Open to Public  
40% Discount of Facility rates if event is a public fundraiser (fun run, entrance fees, etc.)  
25% Discount of Facility rates if event is ticketed

# 2018 Riverfront Park Venue Site Map



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[Return to Summary](#)

-----Original Message-----

From: Walker, Matthew [<mailto:MatthewWalker@hillintl.com>]

Sent: Monday, September 11, 2017 7:38 AM

To: Ellison, Berry

Subject: Pavilion update

Board approved validation amendment at April board meeting.

Board extended validation period to October and added \$2 million to GMP at August board meeting.

Board being asked to approve \$16.5 GMP Amendment and demo/abatement scope of work amendment at the October board meeting. (Demo/abatement work likely to be lump sum based on bids received. Work to start in November.)

GMP amendment documents to include:

Schematic plans, elevations & sections.

Narratives, Design and construction schedule, GMP budget

ET/ad hoc will have one more design review meeting. 90% GMP Amendment documents due September 28. PMO review comments to October 3. Final GMP amendment documents due October 5.

Promenade work

Line of demarcation between pavilion and central promenade work very complex.

Central promenade work is a cut project; pavilion is a Fill project.

Promenade work is very similar to pavilion work.

PMO recommend adding promenade scope of work to pavilion project to save money and time.

Approach has been approved by Robynne Parkinson, city attorney, and executive team.

PMO recommendation: extend partial validation phase for promenade work to November or December to allow contractor time to verify scope of work/construction budget.

Incorporate promenade construction budget into Pavilion GMP at future board meeting. Pavilion/promenade work to start spring of 2018 and hoping to be complete with both scopes by end of 2018+/- . Will need Garco to verify promenade construction schedule during validation extension.

Sent from my iPhone

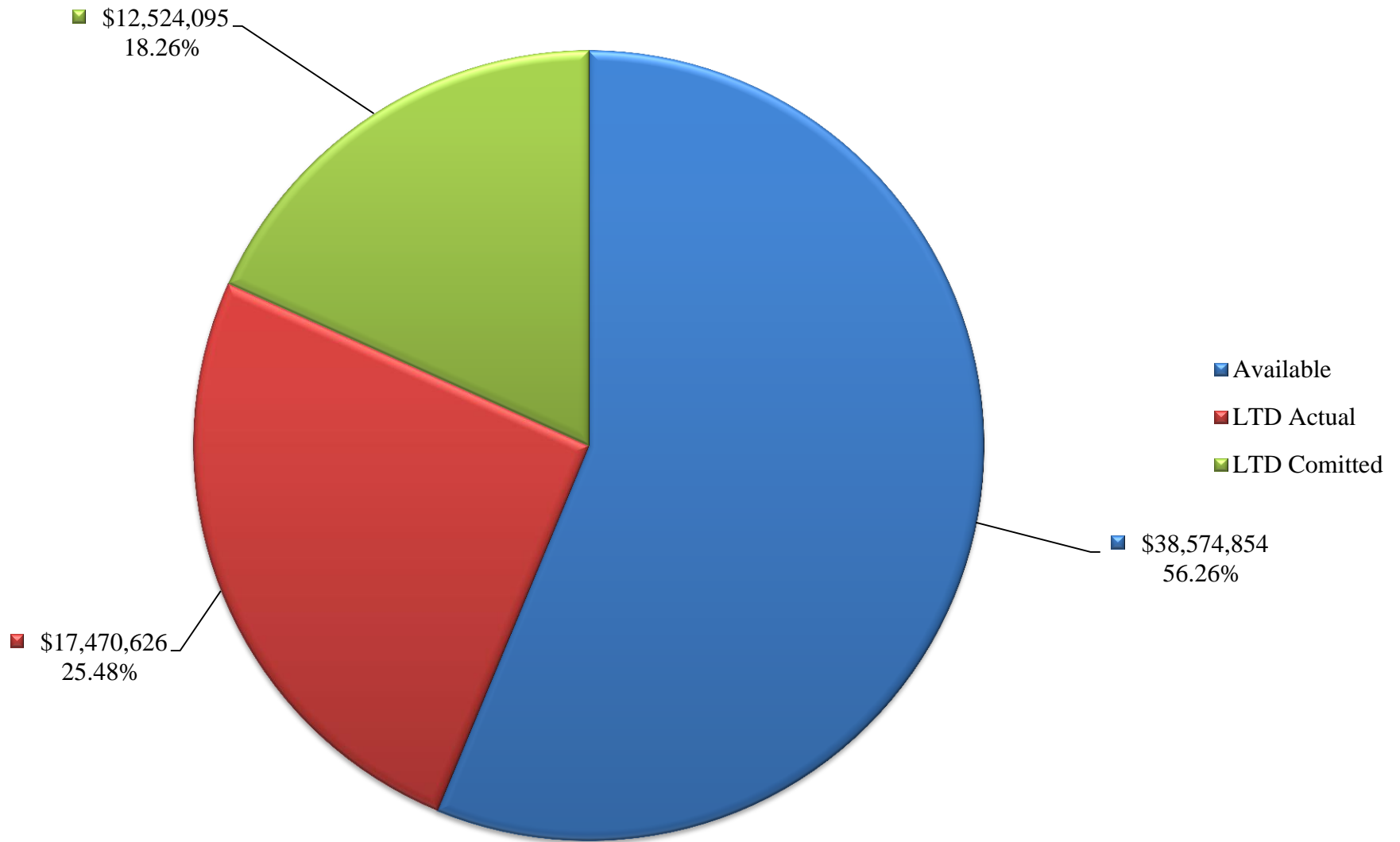


# **RIVERFRONT PARK REDEVELOPMENT PROJECT UPDATE**

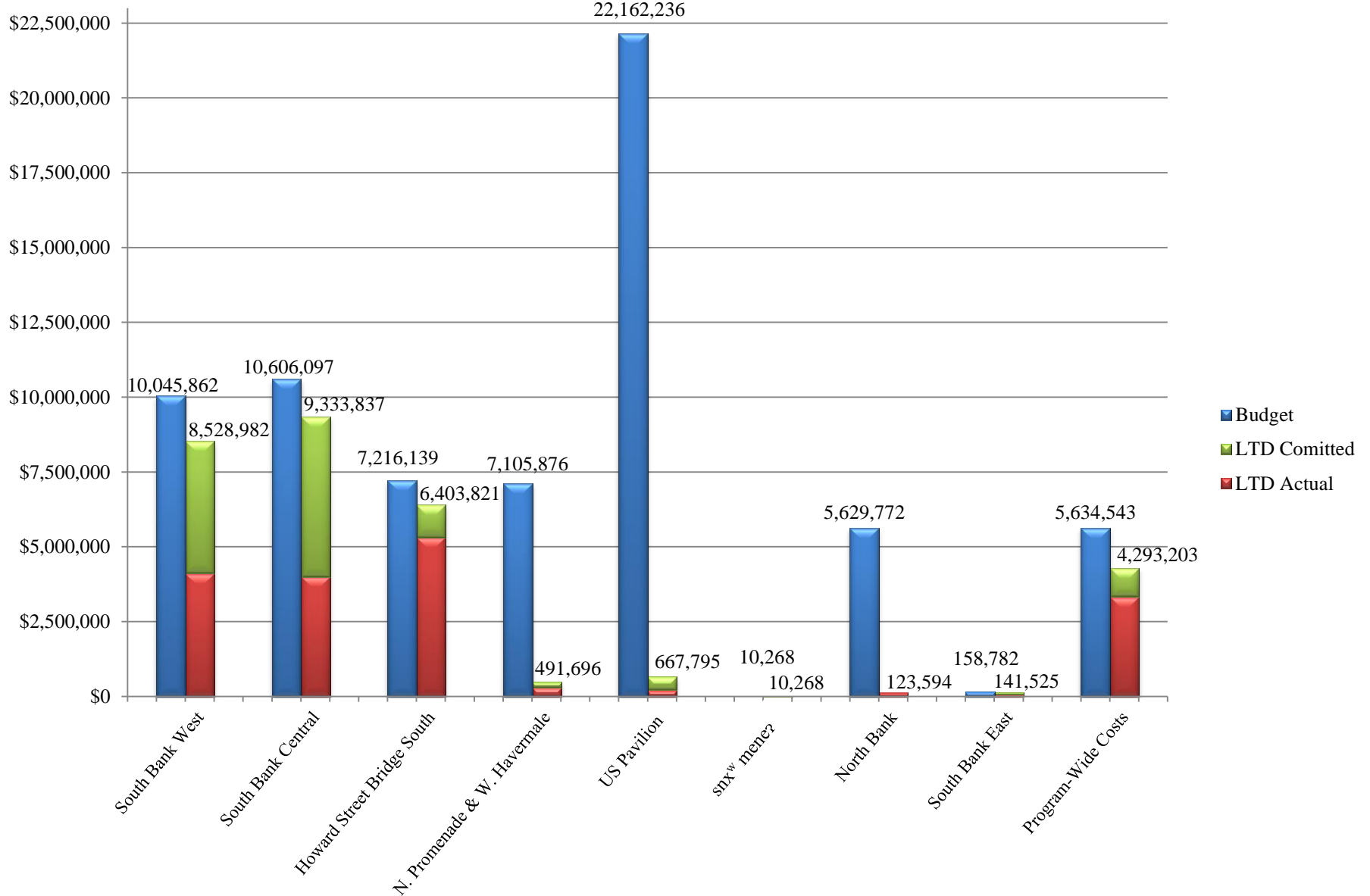
**August 2017**

# Bond Budget Utilization Through August 2017

(August 10, 2017 Approved Budget)



## Comparison of Approved Bond Budget to Actual & Committed Expenditures August 2017





# Bond Budget by Project

(August 10, 2017 Approved Budget)

