



CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE

MEETING OF MONDAY, JAN. 17, 2017, 8:05 A.M.
City Council Briefing Center, lower level City Hall
808 W. Spokane Falls Blvd., Spokane WA 99201
Riverfront Park Director Jon Moog

Committee Members:

Ted McGregor – Chair
Ross Kelley
Susan Traver
Greta Gilman
Rick Chase (absent)

Also Present:

Park Board:

Chris Wright

Parks Staff:

Leroy Eadie
Jon Moog
Jeff Bailey
Sandra Burwell
Garrett Jones
Justin Worthington
Berry Ellison
Jo-Lynn Brown

Guests:

Danielle Arnold
Hal McGlathery
Steve Salvatori
Jennifer Leinberger

Summary

- The committee approved a recommendation for the Park Board to increase funding on the existing Sysco Food Services of Spokane value blanket order for food and beverage products in the amount of \$100,000 for fiscal year 2017.
- The committee accepted staff's recommendation to not reduce the current city employee quarterly parking fee.
- The committee approved the Rotary Fountain mechanical, plumbing and electrical addendum with Berger Partnership, not to exceed \$75,000.
- The committee approved a recommendation for the Park Board to accept the West Havermale Island 30% design addendum with Berger Partnership, not to exceed \$80,000.
- The committee accepted a recommendation to the Park Board for the Pavilion project management and construction management; and Loeff Carrousel facility construction management amendment with Hill International, not to exceed \$413,500.
- Spokane Tribal Council representatives are scheduled to present two names to the Park Board for the renaming of Canada Island. The presentation will be made at the Jan. 20 Park Board meeting.
- The Executive Team approved a Spokane Arts contract amendment, in the amount of \$4,500.
- The Executive Team approved an agreement with NAC Architecture for additional services for design modifications and South Gateway design project management, not to exceed \$5,300.
- The 2017 Riverfront Park work plan was presented to the committee.
- December financials were reported and data reflects Riverfront Park will complete the year in the positive.
- The Riverfront Park redevelopment budget-to-actual update was reported. All bond contracts appear to be in compliance and are on track with the projected schedule.

The next regularly scheduled Riverfront Park Committee meeting will be 8:05 a.m. Feb. 6, 2017, City Council Briefing Center, lower level City Hall.

Minutes

The meeting was called to order at 8:06 a.m. by Committee Chair Ted McGregor. Introductions were made.

Action Items:

1. Value blanket award recommendation for Riverfront Park food service/Sysco (\$100,000) – *Sandra Burwell* presented a proposed value blanket order with Sysco Food Service of Spokane. The existing value blanket with Sysco ends Jan. 31, 2017. The new food service provider bid process for items purchased on an “as needed” basis was completed September 2016. Sysco was the low price bidder of the two responsive bids received. Staff will request renewal on the value blanket on an annual basis based on anticipated sales.

Motion #1: Susan Traver moved to recommend the Park Board approve increased funding on the existing Sysco Food Services of Spokane value blanket order for food and beverage products, not to exceed five years (Feb. 1, 2017 through Jan. 31, 2022) and approve funding of \$100,000 for fiscal year 2017.

Ross Kelley seconded.

The motion passed with unanimous consent.

2. City employee quarterly parking discount – *Justin Worthington* presented study findings on the impact of reducing the city employee quarterly parking rate from \$95 to \$85 per quarter. The discount would reduce budget revenue expectation by \$2,000. Based on the research findings and the fact the Riverfront Park city parking fees are below the market average other downtown lots, staff recommended the employee discount not be recommended to the Park Board.

No action was taken and current parking rates will be maintained.

3. Rotary Fountain - mechanical, plumbing and electrical addendum/Berger Partnership (\$75,000) – *Berry Ellison* reviewed a proposed addendum with Berger Partnership to review and redesign all systems for the fountain, including concept drawings and construction drawings, not to exceed \$75,000. Construction support is not included in the addendum. These funds will not come from bond funds, but the project will be coordinated with the bond-funded Loeff Carrousel facility construction project. The Rotary Fountain will be a capital improvement project (CIP) which means the project must include direct improvements to the fountain.

Motion #2: Ross Kelley moved to recommend the Park Board approve the Rotary Fountain mechanical, plumbing and electrical addendum with Berger Partnership, not to exceed \$75,000 of non-bond funds.

Susan Traver seconded.

The motion passed with unanimous consent.

4. West Havermale Island 30% design addendum/Berger Partnership (\$80,000) – *Berry Ellison* provided an overview of the West Havermale Island 30% design addendum with Berger Partnership which includes restoration of the conservation area, establishing cost estimates, developing geometric alignments for hardscape, softscape, preliminary grading, lighting, major infrastructure, architectural, and design features that require additional coordination for

engineering needs. Plans will be prepared to a level of detail as required to generate 30% cost estimates and identify elements defined in the design guidelines. The proposed 30% design addendum is not to exceed \$80,000. Hal McGlathery added a proposal was made in 2012 to name the conservation area after former Spokane Parks Department Director Bill Fern. Naming considerations will be entertained at a later date closer to project completion.

Motion #3: Ted McGregor moved to recommend the Park Board approve the West Havermale Island 30% design contract addendum with Berger Partnership, not to exceed \$80,000.

Ross Kelley seconded.

The motion passed with unanimous consent.

5. Pavilion project management and construction management, and Loeff Carrousel facility construction management amendment/Hill International (\$413,500) – *Berry Ellison* presented a proposed contract amendment, not to exceed \$413,500 for the following services: 1) construction management for the Loeff Carrousel project; and 2) project/construction management services for the progressive design-build Pavilion project. Approval of this amendment will take the total contract value with Hill International to \$963,500.

Motion #4: Ted McGregor moved to recommend the Park Board approve the Pavilion project management and construction management; and Loeff Carrousel facility construction management amendment with Hill International, not to exceed \$413,500.

Susan Traver seconded.

The motion passed with unanimous consent.

Information Items:

1. Canada Island rename selection – *Ted McGregor* reported representatives from the Spokane Tribal Council are scheduled to attend the Jan. 20 Park Board meeting to present two names for the renaming of Canada Island. The Park Board anticipates voting on the name selection at a later date to allow for Park Board review and public comment.
2. Spokane Arts contract amendment (\$4,500) – *Ted McGregor* reported the Executive Team approved a Spokane Arts contract amendment in the amount of \$4,500.
3. Add services for design modifications and South Gateway design project management/NAC Architecture (\$5,300) – *Berry Ellison* reported the Executive Team approved an agreement with NAC Architecture for additional prime consultant services on the Loeff Carrousel project.
4. 2017 Riverfront Park work plan – *Jeff Bailey* provided an overview on some of the critical milestones staff is working on for 2017 through early 2018. These highlights include: 1) Loeff Carrousel removal – January through February; 2) SkyRide facility deferred maintenance March through September; 3) 2018 budget planning beginning in June; 4) RFP staff relocation is set for September; 5) Ice Ribbon to open November 2017; and 6) Loeff Carrousel grand opening is planned for February 2018.

Standing Report Items:

1. December financials – *Jon Moog* reported the revenues are down, as expected, but Riverfront Park continues to match expenditures to the revenues. The Ice Palace admissions and skate rentals shortfalls total approximately \$20,000. The financials indicate RFP will end the year about \$38,110 in the positive.
2. Riverfront Park redevelopment budget-to-actual update – *Danielle Arnold* presented the monthly update on the Riverfront Park redevelopment project. Ms. Arnold reviewed bond graphs detailing the bond budget utilization and comparison of budget-to-actuals. Overall, the

status of the bond and the contracts appear to be in compliance and are on track with the projected schedule.

The meeting was adjourned at 9:35 a.m.

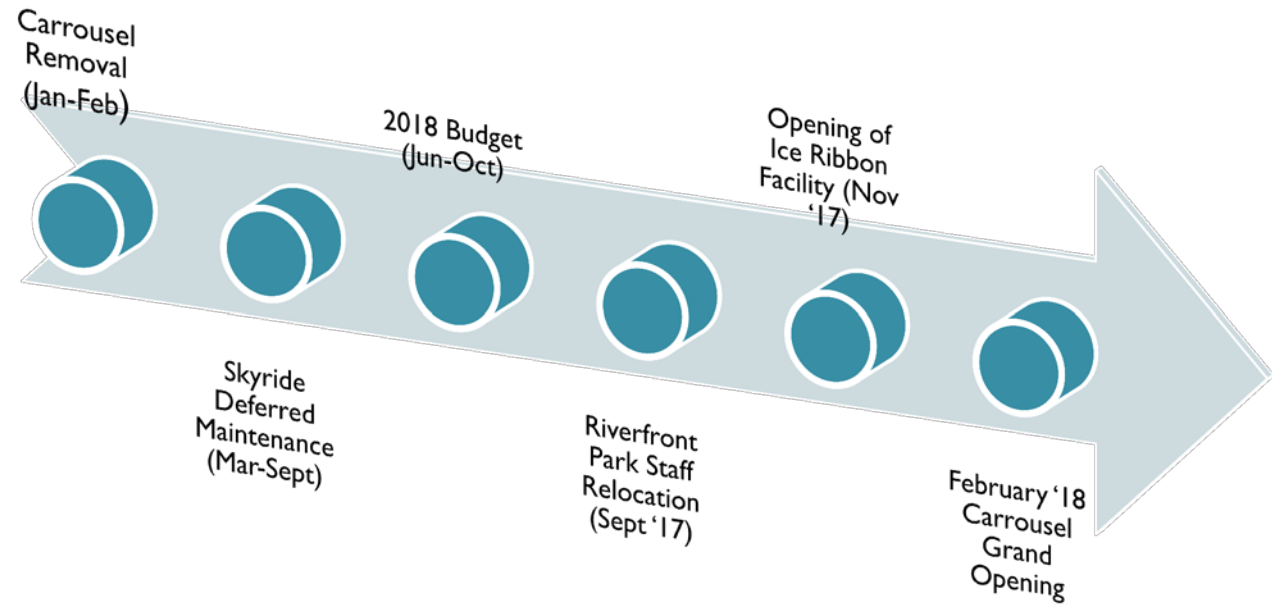
Next meeting will be at 8:05 a.m. Feb. 6, 2017, City Hall Council Briefing Center, lower level, 808 W. Spokane Falls Blvd., Spokane, Washington.

Riverfront Park



Redevelopment Work plan

2017/ Early 2018 Critical Operational Milestones



Carrousel Removal



Skyride Deferred Maintenance





Budget 2018

- June/August – Riverfront Park 2018 Budget
 - Revised RFP Organizational Chart and phased hiring plan
 - 2018 Pricing for Attractions, Food Service, Events, Rentals, and Parking
 - Carrousel, Ice Ribbon, and Gondola Proformas must be completed to properly inform budget



Riverfront Park Staff Relocation

- Coordinate with Parks and Recreation/Asset Management to move RFP Staff from Pavilion during construction

Ice Ribbon Opening (Nov '17)



YOUR NEW PARK IS HAPPENING NOW

CITY OF SPOKANE PARKS & RECREATION

Riverfront Park Redevelopment

Recreational Rink Ice Ribbon & SkyRide Facility

Funded through the Riverfront Park Redevelopment Bond

Timeline: Summer 2016 – Fall 2017



Stantec

For information visit www.RiverfrontParkNow.com or call 625-6200.

Carrousel Grand Opening (Feb '18)



YOUR NEW PARK IS HAPPENING NOW

Riverfront Park Redevelopment

Looff Carrousel

Funded through the Riverfront Park Redevelopment Bond

Timeline: February 2017 – February 2018

CITY OF SPOKANE PARKS & RECREATION



NAC
ARCHITECTURE

For information visit www.RiverfrontParkNow.com or call 625-6200.



2017/Early 2018 Secondary Objectives

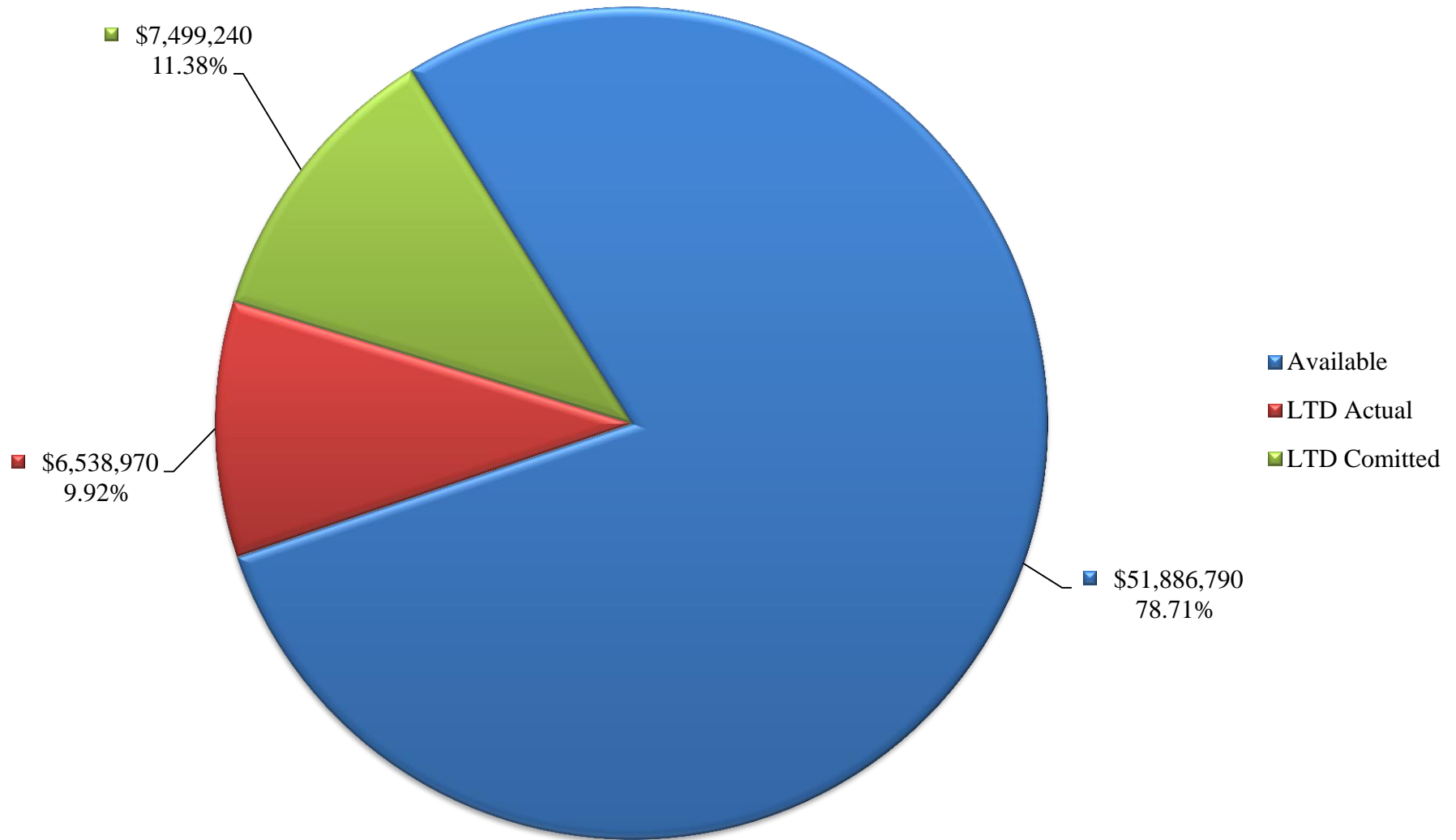
- Event Management research and development (Best Practices)
- Development of possible Season Pass Offerings
- Fleet Replacement/Capital Improvement Strategy
- Ice Ribbon Summer Programming
- Revised Parking Strategy



RIVERFRONT PARK REDEVELOPMENT PROJECT UPDATE

December 2016

Bond Budget Utilization Through December 2016



Comparison of December Approved Bond Budget to Actual & Committed Expenditures December 2016

