



CITY OF SPOKANE PARK BOARD RIVERFRONT PARK COMMITTEE

MEETING OF MONDAY, JUNE 6, 2016, 8:05 AM
City Council Briefing Center, LL, City Hall
Jon Moog – Director, Riverfront Park

Committee Members:

- ☑ McGregor, Ted – Chairperson
- ☑ Traver, Susan
- ☑ Kelley, Ross
- ☑ Selinger, Samuel

Also Present:

Park Board:
Ken Van Voorhis
Parks Staff:
Leroy Eadie
Garrett Jones
Berry Ellison
Jon Moog
Fianna Dickson
Angel Spell

Summary

- The committee approved the arborist services contract with Northwest Plant Health Care to provide pruning, root treatment, tree removal and protection zones for trees impacted by the Riverfront Park Redevelopment project. The contract amount is not to exceed \$125,000.
- The committee approved the contract with CH₂M Hill for construction management services on the Howard Street South Channel Bridge replacement project, not to exceed \$296,481.
- An update was presented on the archaeology excavation contract in the amount of approximately \$3,400. The project involves about three days of excavation by archaeologists in the Gondola Meadow. The work will take place in June or July.
- An update was provided on the NAC Architecture addendum which notes NAC as prime consultant for Berger Partnership on the Loeff Carrousel Facility renovation/construction project. The projected budget impact is \$20,000.
- Parks and Recreation staff is negotiating with Barbieri for access to the North Bank as part of the Redevelopment project work.

The next regularly scheduled Riverfront Park Committee meeting will be at 8:05 a.m. July 11, 2016, City Hall Council Briefing Center, Lower Level.

Minutes

The meeting was called to order at 8:07 a.m. by Chair Ted McGregor.
Introductions were made.

Action Items:

1. Northwest Plant Health Care, Inc., contract – *Angel Spell* provided an overview of the proposed contract with Northwest Plant Health Care to provide arborist service required on the trees impacted by the Riverfront Park Redevelopment project. Vegetative maintenance services include pruning 51 trees, root treatment on 55, removal of 104 and protection zones on 116 trees. Asset value of the 223 trees is \$1,185,060.

Motion #1: Susan Traver moved to approve the arborist services contract with Northwest Plant Health Care, Inc., not to exceed \$125,000.

Dr. Sam Selinger seconded.
Motion passed unanimously.

2. Ch₂M Hill construction administration contract – *Berry Ellison* reviewed the Ch₂M Hill contract to provide construction administration on the Howard Street South Channel Bridge replacement project. Services include providing support to the City with construction management, office engineering, construction observation and closeout services. These services are supportive and are intended to assist the City's representative to administer the contract and verify work conforms to plans. The proposal has been negotiated to \$296,481.

Motion #2: Ross Kelley moved to approve the Ch₂M Hill contract to provide construction administration, not to exceed \$296,481.

Dr. Sam Selinger seconded.
Motion passed unanimously.

Information Items:

1. Archaeology excavation contract – *Berry Ellison* reviewed the excavation contract. The project is anticipated to include about three days of excavation by archaeologists in the Gondola Meadow area. The work will take place June or July and expected to cost about \$3,400.

2. Loeff Carrousel/NAC addendum – *Berry Ellison* provided information on the NAC Architecture addendum noting NAC as prime consultant for Berger Partnership on the Loeff Carrousel Facility project, not to exceed \$20,000.

3. Barbieri negotiation for access on the North Bank – *Berry Ellison* and *Leroy Eadie* explained progress with negotiating access to the North Bank for the redevelopment project. The easement will allow access at the northwest intersection of Washington Street and North River Drive, near The Blackbird Tavern/Kitchen.

Discussion Items:

1. Appreciation to Andy Dunau – *Ted McGregor* acknowledged the service and leadership Andy Dunau provided during his tenure as Park Board member and Riverfront Park Committee chair. Mr. McGregor encouraged the committee to continue the direction set by Mr. Dunau.

2. U.S. Pavilion Workshop – The workshop is set for 1-5 p.m. Wednesday, June 22, at the U.S. Pavilion Upper Hospitality Room.

Standing Report Items:

1. Operations Report – *Jon Moog* provided an overview of the May Riverfront Park Operations report, which focuses on four major priorities: 1) promotions; 2) community engagement; 3) staff alignment; and 4) events management. The Washington State Lantern Festival recently received the 2015 Exceptional Large Event Award from Visit Spokane. Upcoming RFP events include: Outdoor Movie Nights – June 15 and 22; July 4th Celebration; and the RFP Redevelopment Groundbreaking Celebration – July 8.

2. May Financials – *Jon Moog* presented the May financial report. The total year-to-date revenue actual is \$944,365 of the total \$3,225,600 annual budget. Total YTD expenditures are at 31% of the annual budget.

The meeting was adjourned at 9:54 a.m.

Next meeting will be at 8:05 a.m. July 11, 2016, City Hall Council Briefing Center, Lower Level, 808 W. Spokane Falls Boulevard, Spokane, Washington.