



Spokane Park Board

Riverfront Park Committee

4pm p.m. Monday, October 7, 2024

Pavilion Conference Room/WebEx virtual meeting

Dial in: 408-418-9388

Access code: 2499 748 4305

Jonathan Moog – Riverfront Park Director

Committee members:

Gerry Sperling – Chair

Bob Anderson

Kevin Brownlee

Hannah Kitz

The Riverfront Park Committee meeting will be held in-person at the Pavilion Conference Room and virtually via WebEx at 4 p.m. on Monday, October 7. Committee members, staff, and presenters still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code 2499 748 4305, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than noon on October 7 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

Agenda

Call to order

Public comment

Action items

- A. [Coffman Engineers, Inc design amendment #1/Havermale parking lot #6 \(\\$4,000 plus applicable taxes\)](#) – Berry Ellison

Informational items

- A. Downtown Zipline Update – Jonathan Moog
- B. Paw Park update – Nicholas Hamad
- C. Lions Club Outdoor Classroom Update – Jonathan Moog

Standing Report items

- A. September 2024 Operations Report – Jonathan Moog

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlovmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



CITY OF SPOKANE
PARKS AND RECREATION

CONTRACT AMENDMENT No. 1

Title: HAVERMALE PARKING LOT NO. 6
DESIGN AND CONSTRUCTIONS DOCUMENTS

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE PARKS AND RECREATION** as (“City”), a Washington municipal corporation, and **COFFMAN ENGINEERS, INC.**, whose address is 221 North Wall Street, Suite 500, Spokane, Washington 99201 as (“Consultant”), individually hereafter referenced as a “party”, and together as the “parties”.

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide Design and Construction Documents for the Havermale Parking Lot No. 6; and

WHEREAS, additional design work outside of the original scope of work was requested, thus, the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated May 19, 2024, and May 20, 2024, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on May 13, 2024, and shall run through May 13, 2025.

3. ADDITIONAL WORK.

The additional design work outside of the original Scope of Work.

4. COMPENSATION.

The City shall pay an additional amount not to exceed **FOUR THOUSAND AND NO/100 DOLLARS (\$4,000.00)**, plus applicable sales tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

From: [Bender, Jake](#)
To: [Ellison, Berry](#)
Cc: [Arnold, Tom](#); [Ken Van Voorhis \(kvan@spvv.com\)](mailto:kvan@spvv.com)
Subject: Havermale Parking Lot Review Comments
Date: Friday, September 20, 2024 3:00:16 PM

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Hi Berry,

Happy Friday.

I have been organizing the comments and feedback we discussed over the last couple days on the Havermale project. After assessing the required changes, I think implementing the **plan updates will involve some additional design work beyond our original scope**. I'm reluctant to ask, but if you would be **open to a fee adjustment to cover the extra time and resources** needed to address the comments that would be much appreciated. We are running up against our original budget and **an additional \$2,000 for Coffman and \$2,000 for SPVV** would help make us whole.

Either way, we will ensure this project meets the requirements and maintains the quality standards we strive for. I appreciate your understanding and look forward to your response.

Best regards,

Jake Bender, PE

Engineer, Civil Engineering

Coffman Engineers, Inc.

221 N Wall St., Suite 500 | Spokane, WA 99201
p 509.328.2994 www.coffman.com

Additional Services are justifiable due to changes requested by Parks Planning and Riverfront Park Director.

Fee is reasonable.

Berry Ellison

Sept 27, 2024