



Meeting Notice/Agenda

City of Spokane Park Board

Riverfront Park Committee

Monday, Jan. 8, 2018, 8:05 am

Conference Room 5A, 5th floor City Hall

808 W. Spokane Falls Blvd., Spokane WA

99201 Riverfront Park Director Jonathan Moog

Committee Members:

Ted McGregor – Chair

Ross Kelley

Greta Gilman

Rick Chase

Steve Salvatori

Jennifer Ogden

A special meeting of the City of Spokane Riverfront Park Committee will be held at 8:05 a.m. Monday, Jan. 8, 2018, Conference Room 5A, 5th floor City Hall, 808 W. Spokane Falls Blvd., Spokane, Washington.

The meeting will be conducted in a standing committee format for the Riverfront Park Committee of the City of Spokane Park Board. Because a quorum of the Park Board may be present, the standing committee meeting will be conducted as a committee of the whole board.

The meeting will be open to the public, with the possibility of moving into executive session only with the members of the Park Board and appropriate staff. Discussion will be limited to appropriate officials and staff. Public testimony may be taken at the discretion of the committee chair.

Agenda

Action Items:

1. [Utilities Promenade water line reimbursement Memorandum of Understanding](#) – *Garrett Jones*
2. [North Bank strategic investment Letter of Understanding](#) – *Garrett Jones*
3. [Walker Construction change order #9/Looft Carrousel \(\\$286,142\)](#) – *Berry Ellison*
4. [T. LaRiviere change order #8/Howard Street Bridge South \(\\$10,411.70\)](#) – *Berry Ellison*
5. [Contractors Northwest Inc. change order #15/Recreational Rink \(\\$398,678.38\)](#) – *Berry Ellison*
6. [Memorandum of Understanding with Visit Spokane to establish a regional information center](#)
–*Jonathan Moog*

Discussion Items:

1. [Expo Butterflies](#) – *Garrett Jones*
2. [Lead Artist Update](#)

Information Items:

1. None

Standing Report Items:

1. Operations Report and December 2017 Financials – *Jonathan Moog*
2. [Riverfront Park redevelopment budget-to-actual update](#) – *Danielle Arnold*
3. [EPA grants update](#) – *Teri Stripes*

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Conference Room 5A is located on the 5th floor of Spokane City Hall, 808 W. Spokane Falls Blvd., and is wheelchair accessible. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jsaxon@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



Riverfront Park Committee

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Agenda Action Item Fact

Meeting date: January 8, 2018

Presented by: Garrett Jones

Action Item (Language shall match the language on the agenda.):

Utilities Promenade waterline reimbursement Memorandum of Understanding.

Action Item Description:

The Utilities Dept is agreeable to reimbursing the RFP Bond for utility water main upgrades along the Howard St Promenade from the N boundary of the Howard St S Channel Bridge to the intersection of Mallon Ave and Howard St. The costs is expected to not exceed \$570,000.

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

Bond will be reimbursed up to \$570,000.00 for this work.

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

N/A

Executive Team Recommendation:

The majority of the Executive Team approved but expressed that additional information was needed.

Urgency for Approval (describe impact if not approved):

MOU coordination with construction of main waterline within the Promenades.

Options for Not Approving:

Action at future Park Board meeting.



**CITY OF SPOKANE
INTERDEPARTMENTAL REIMBURSEMENT
MEMORANDUM OF UNDERSTANDING**

RE: New Riverfront Park Promenades Construction and the Utilities Water Main

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is between the City of Spokane Parks and Recreation Division ("Parks"), and the Utilities Division ("Utilities"), both parties being Divisions of the City of Spokane, a Washington State municipal corporation, whose address is 808 West Spokane Falls Boulevard, Spokane, Washington 99201. Hereafter referenced individually as a "party", and together as the "parties".

1. PURPOSE: The City of Spokane Parks and Recreation Division owns and operates Riverfront Park located in the heart of downtown Spokane. Within Riverfront Park numerous promenades cross portions of the Spokane River as it courses through the City. One particular promenade, the Howard Street Promenade currently houses a vital Utilities Division 10-inch Water Transmission Main ("Water Main"). The Promenade is being reconstructed during the 4 year Riverfront Park Rehabilitation Project, funded via a voter approved \$64 Million Parks Bond ("Bond"). Utilities requires the Promenade continue carrying the vital Water Main, which will be updated to an 18-inch Water Transmission Main, to facilitate greater flows to downtown and northwest Spokane, thus Utilities is financially contributing to the construction costs necessary to ensure its upgrade from a 10 inch to 18 inch Water Main and corresponding installation during the construction process. The Water Main will not be replaced at the Mid-Channel Bridge, therefore the new 18 inch Water Main will be coupled onto the existing 10 inch Water Main immediately north and south of the Mid-Channel Bridge.

The purpose of this MOU is to memorialize this interdepartmental arrangement wherein Utilities agrees to be financially responsible for all costs necessary for

the new replacement of the promenade to continue carrying the Water Main across the Spokane River. Current estimates for the installation of the 18 inch Water Main onto the replacement promenade is expected to be approximately FIVE HUNDRED SIXTY-SIX THOUSAND, SIX HUNDRED FOURTY ONE DOLLARS (\$566,641). The parties agree that Utilities is solely financially responsible for any and all costs associated with the Water Main installation onto the replacement PROMENADES. Estimation of construction contingency (10% admin reserve), construction management (15% of construction plus contingency), and design (10% of bid price) costs multiply the construction cost by 1.365. For a bid cost of \$415,121, this brings the reimbursement cost to \$566,641. The reimbursement request should not exceed \$570,000.

Utilities will reimburse Parks directly after costs have been incurred.

2. PARKS PROMENADES REPLACEMENT PROJECT BACKGROUND:

Construction ("Work") will begin February 2018, with demolition and removal of the current promenade and Water Main installation slated to commence as early as March, 2018. Work is expected to take eighteen (18) months, carrying into summer of 2019. The Water Main will be out of commission for most of that period of time.

- a. The Howard Street Promenade is located in Riverfront Park immediately north of the of the Howard Street South Channel Bridge, and crosses the Spokane River to the north ending at the intersection of Howard Street and Mallon Avenue.
- b. This Promenade Replacement Project will remove and replace the existing promenade due to the degraded condition of the current pathway. The new Howard Street Promenade will be built close to the original footprint as the old pathway, although it will be an updated, modernized and streamlined.
- c. The existing Promenades also carries a Utilities 10-inch Water Transmission Main across the Spokane River. The new Promenades will house an upgraded 18-inch Water Transmission Main (Water Main will not be replaced on the Mid Channel Bridge), updated to facilitate greater flows to downtown and northwest Spokane.

3. UTILITIES OBLIGATIONS:

Utilities shall be responsible for all design and construction costs associated and necessary to the Water Main installation to the replacement of the promenade. The Utilities responsibility includes all related Water Main Engineering, Design, and installation followed by construction necessary to complete the Water Main installation as part of the replacement Project.

4. PARKS OBLIGATIONS:

Parks shall be responsible for all design and construction costs associated and necessary to the replacement of Promenades. This Parks responsibility includes all related Engineering, Design), followed by the associated construction Work necessary to complete the replacement Project.

5. PARTIES MUTUAL OBLIGATIONS:

Each party to this MOU are independently responsible for compliance with all federal, state, local laws and ordinances related to the subject matter of this MOU. Each party to this MOU are independent Departments within the City of Spokane, with employees and agents acting solely within the confines of their own related Department, and not under the influence or control of the other party.

Dated this _____ day of _____, 2018.

UTILITIES DEPARTMENT

CITY OF SPOKANE
PARKS AND RECREATION

Director

Director

CITY OF SPOKANE

CITY ADMINISTRATOR

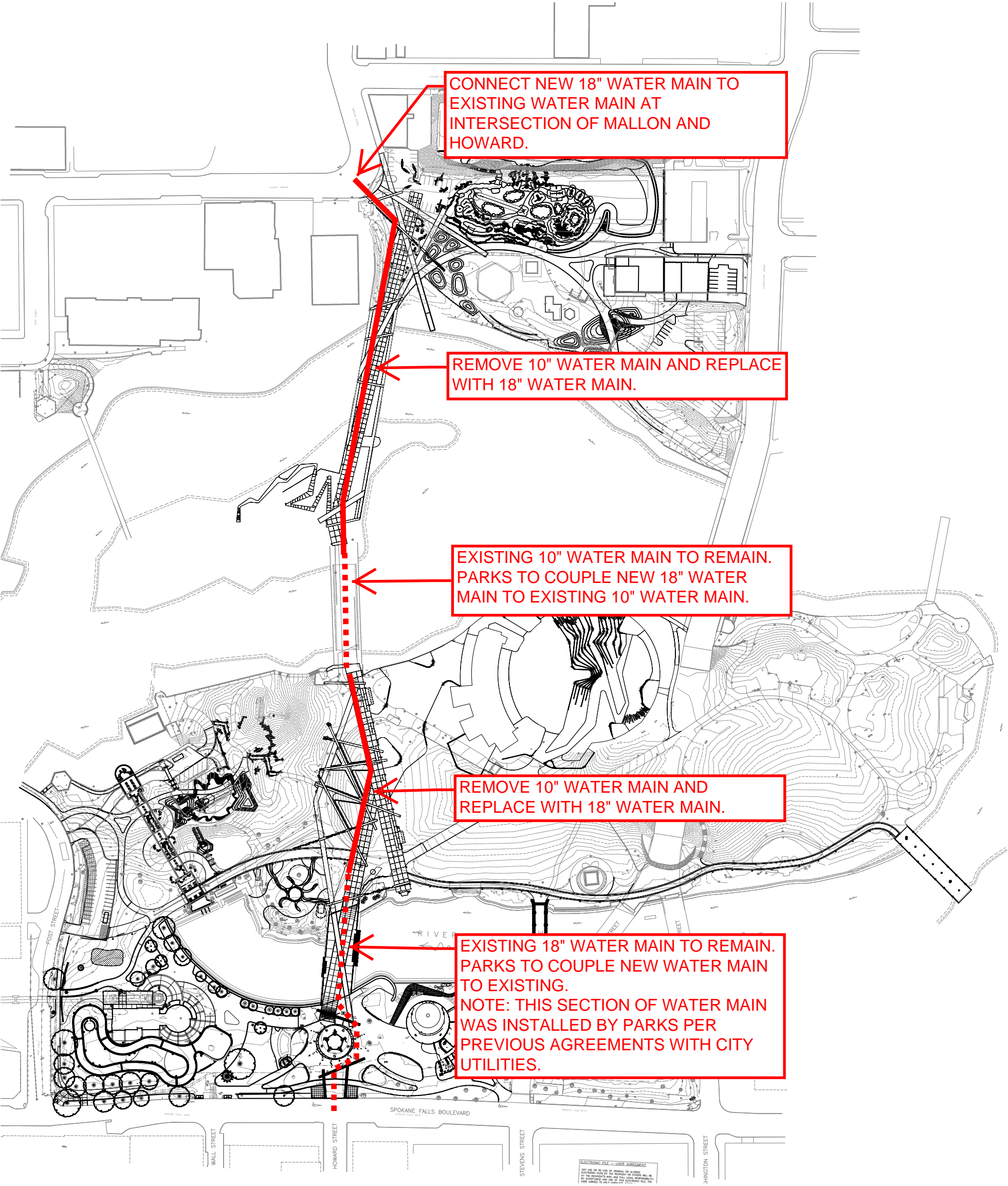
Attest:

Approved as to form:

Clerk

City Attorney

Attachments that are part of this MOU:



Riverfront Park - Promenade, South Bank East, and Centennial Trail
90% CONSTRUCTION COST ESTIMATE SUMMARY
7/7/2017

18" Waterline Replacement	
NORTH HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 244,638
MID HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 132,745
Construction Subtotal (does not include water main @ Howard Street Mid Channel Bridge)	\$ 377,383
Contingency (10%)	\$ 37,738
Mobilization (10%)	\$ 37,738
Construction Cost	\$ 452,859
Note: All figures are in 2017 dollars and do not include inflation.	



Riverfront Park Committee

Agenda Action Item Fact

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Meeting date: January 8, 2018

Presented by: Garrett Jones

Action Item (Language shall match the language on the agenda.):

North Bank strategic investment letter of understanding (LOU)

Action Item Description:

Letter of understanding with PFD (Public Facilities District) for lease and development of north bank property for a Sportsplex and associated Parking Structure.

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

None

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

None

Executive Team Recommendation:

The Executive Team approves to offer to RFP Committee.

Urgency for Approval (describe impact if not approved):

Multi-agency involvement and impact to the North Bank Playground design and construction potential delay by not approving.

Options for Not Approving:

Action at future Park Board meeting.

DRAFT

LETTER OF UNDERSTANDING

January 2, 2018

City of Spokane Park & Recreation Department

Spokane Public Facilities District

Re: Lease and Development of North Bank Park Property for a Sportsplex and Associated Parking Structure

The purpose of this Letter of Understanding is to set forth the understanding of the City of Spokane Park Board (Parks) and the Spokane Public Facilities District (SPFD) regarding the lease and development of the North Bank Site for the construction and operation of a regional indoor sports complex (SportsPlex) and associated parking structure. This Letter of Understanding supersedes and replaces the March 25, 2015, Letter of Understanding between the City of Spokane Park Department and the Spokane Public Facilities District, City Clerk File OPR 2015-0349.

No legally binding obligations are intended from this joint Letter of Understanding until such time as legally binding documents are created. Both parties agree to exercise good faith and best efforts to take all action necessary to fulfill the terms and intent set forth in this Letter of Understanding.

The parties understand and intend the following:

1. The North Bank Site.

Parks owns certain real property immediately north of Riverfront Park, located in the City of Spokane, described and identified in Exhibit A, attached hereto. Some of the Site contains gravel parking lots as well as structures and improvements.

2. The Proposal.

- A. The Spokane Sports Commission (Sports Commission), along with Parks and SPFD, desires to develop the SportsPlex, which shall consist of a sports field house for use by the general public that will include basketball, volleyball, indoor track and other court sports with associated meeting rooms, locker rooms, rest rooms, public areas, office space, concession areas and an approximately 300-space car parking structure (the "Project"). The Sportsplex may include an Ice House. Parks and SPFD will work to finalize siting of the SportsPlex and the parking structure.
- B. Parks will lease the North Bank Site to the SPFD for thirty years to develop and maintain the SportsPlex. SPFD will pay rent of \$1.00 per year to Parks as consideration for lease of the North Bank Site.

- C. The City of Spokane, Parks, and SPFD will enter into an Interlocal Agreement (and such other agreements as may be necessary) to finance, develop and construct the SportsPlex and associated parking structure.
 - D. SPFD will be responsible for managing the design, permitting, and construction of the SportsPlex and associated parking structure, with maintenance, and operation of the SportsPlex to be the responsibility of SPFD and maintenance, and operation of the parking structure to be the responsibility of Parks. A pledge of lodging tax revenues and other legally available funds will be made to offset any and all operating losses of the SportsPlex. Beginning in the sixth year of operation, net profits from the SportsPlex, excluding any contribution of lodging tax and contributions to a mutually agreeable reserve account, shall be distributed 80% to SPFD and 20% to Parks.
 - E. Parks and the SPFD will engage the Sports Commission and obtain a commitment to provide personnel and resources to market, license and program the use of the SportsPlex.
 - F. The Spokane City Council will be requested to approve an ordinance committing \$5,000,000 from the City toward construction of the SportsPlex.
 - G. Parks (through the Park Board) will be requested to pass a resolution committing up to \$7,000,000 toward construction of the parking structure and access, associated demolition costs on Parks property, new public restroom facility and park maintenance storage/facility.
 - H. The City of Spokane and SPFD will each equally contribute up to \$300,000 of the overall project-committed funds for design services that include alternative project delivery approval, RFQ and RFP production and design scope through the project validation phase.
3. Mutual Benefit.
- The parties believe that the development of the North Bank Site creates an opportunity to enhance the use and enjoyment of the Site for public purposes, consistent with the authority of the City Park Board and the SPFD.
4. Other Terms and Commitments.
- A. Design and Development. The SPFD shall manage and coordinate the conceptual design work for the SportsPlex and parking structure, ensuring a public process to receive input from the public, and will work with Parks and other interested parties. The site design shall include pedestrian connections from the Site to Riverfront Park and shall conform to standards established by the Park Board as part of the established process presently used in the redevelopment of Riverfront Park. Permitting and construction shall be by SPFD. The Spokane Park Board shall have the right to approve the final design of the SportsPlex exterior façade and related improvements, and will be responsible for funding all environmental, unsuitable soils, heritage mitigation, utility extensions, pre-design, design and construction costs and any other related elements of the parking structure south of the existing

basalt bluff, and specifically reserves the right to make any improvements on adjacent Park land or in Riverfront Park without regard to view corridors. The Parties will develop a storm water retention and discharge plan for the Project.

- B. Periodic Use. Parks shall be allowed to use the facilities of the SportsPlex when such is available for use and not subject to a license or use agreement. Parks shall reimburse SPFD for conversion costs and any event-specific security expenses that exceed normal operations, but shall not be charged rent for use of the facilities. This use is a material term of this Letter of Understanding and shall be a material term of any final agreements(s) executed pursuant to this Letter of Understanding.
- C. Parking Structure. The parking structure shall be maintained and operated by Parks.
- D. Financing. The parties shall meet and confer on the financing of the SportsPlex. It is understood that the costs of financing (including debt repayments) and other related expenses will come from funds pledged by the City and by the SPFD with a debt service and an operating loss pledge of lodging tax as approved by the Lodging Tax Advisory Committee and Public Facilities District.
- E. Land acceptance. The City will assure that any City property used for the Sportsplex or parking structure projects is clear of all liens, encumbrances and claims of title. The City shall retain responsibility for mitigating the claim by the owners of the Dance Studio and future demolition, demolition of the Carnation building including any associated environmental clean-up and removal of the large pile of “dirty dirt” stored at the east end of the site and any associated environmental clean-up south of the existing basalt bluff, as depicted on Exhibit A. The SPFD accepts all other properties used as the site for the Sportsplex “as is” and will assume responsibility for environmental mitigation, removal of structures or any other needs related to construction of the facility.
- F. Miscellaneous. The parties will exercise their best efforts to agree on the following:
 - 1. The form and content of all documents governing the lease, financing, development, management and operation of the SportsPlex and the Site;
 - 2. The site plan and building program for the Project;
 - 3. The extent of and terms for use of the SportsPlex facilities by Parks;
 - 4. Any legal limitations on construction or use of property, if any, on adjacent Park property, to include a Non-Compete Clause by Parks, but excluding any improvements or programming currently identified for the North Bank Property as set forth in the most current Riverfront Park Master Plan;
 - 5. Other studies determined to be necessary;
 - 6. A robust public process and obligations for development, including government approvals, an information campaign and conceptual design of the SportsPlex.
 - 7. It’s understood by all parties that the name SportsPlex is a current reference to the facility and the actual name, if changed, could recognize sponsorship naming-rights.

5. Due Diligence. This Letter of Understanding shall be presented to the SPFD Board of Directors for review and action. It shall also be presented to City Parks, with a request that the Park Board consider the terms and content of this Letter of Understanding and take action at its next regular meeting.
6. Inspection of the Site; Preliminary Study Period. Following execution of this Letter of Understanding, Parks shall allow the SPFD, its agents, consultants, employees and other authorized persons the right to enter the Site, conduct a comprehensive investigation and evaluation of all aspects of the Site, in such scope and detail as may be required or desired by SPFD, including, without limitation:
 - A. A study of the physical condition and attributes of the Site;
 - B. An assessment of the Sites to determine the presence and extend of hazardous and toxic wastes and substances, if any, and other environmental concerns, if any;
 - C. A review of all licenses, agreements, or permits affecting the Site;
 - D. Other matters agreed to by the parties.

In this regard, Parks grants to the SPFD, its agents and employees, the right to enter the Site, at SPFD's sole expense and risk, to make any and all physical inspections, surveys and tests of the property as are reasonable, and to restore the property to the condition in which it was found, reasonable wear and tear excepted.

In the event SPFD, its agents, employees or authorized persons enter the Site, SPFD agrees to indemnify and hold harmless Parks from all liability, loss, costs, expense and damages for personal injury, death of persons or damage to the Site, where such injury, death, or damage is caused by the entry or occupation of the Site by SPFD, its agents, employees or authorized persons.

This Letter of Understanding is signed as of the dates shown below:

City of Spokane Park Board

Dated: _____

By: Director of Parks & Recreation Department

Spokane Public Facilities District

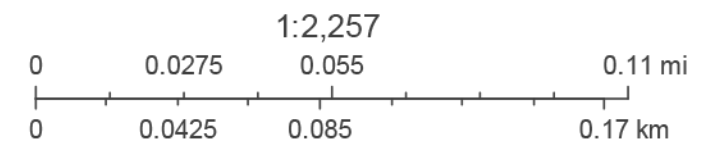
Dated: _____

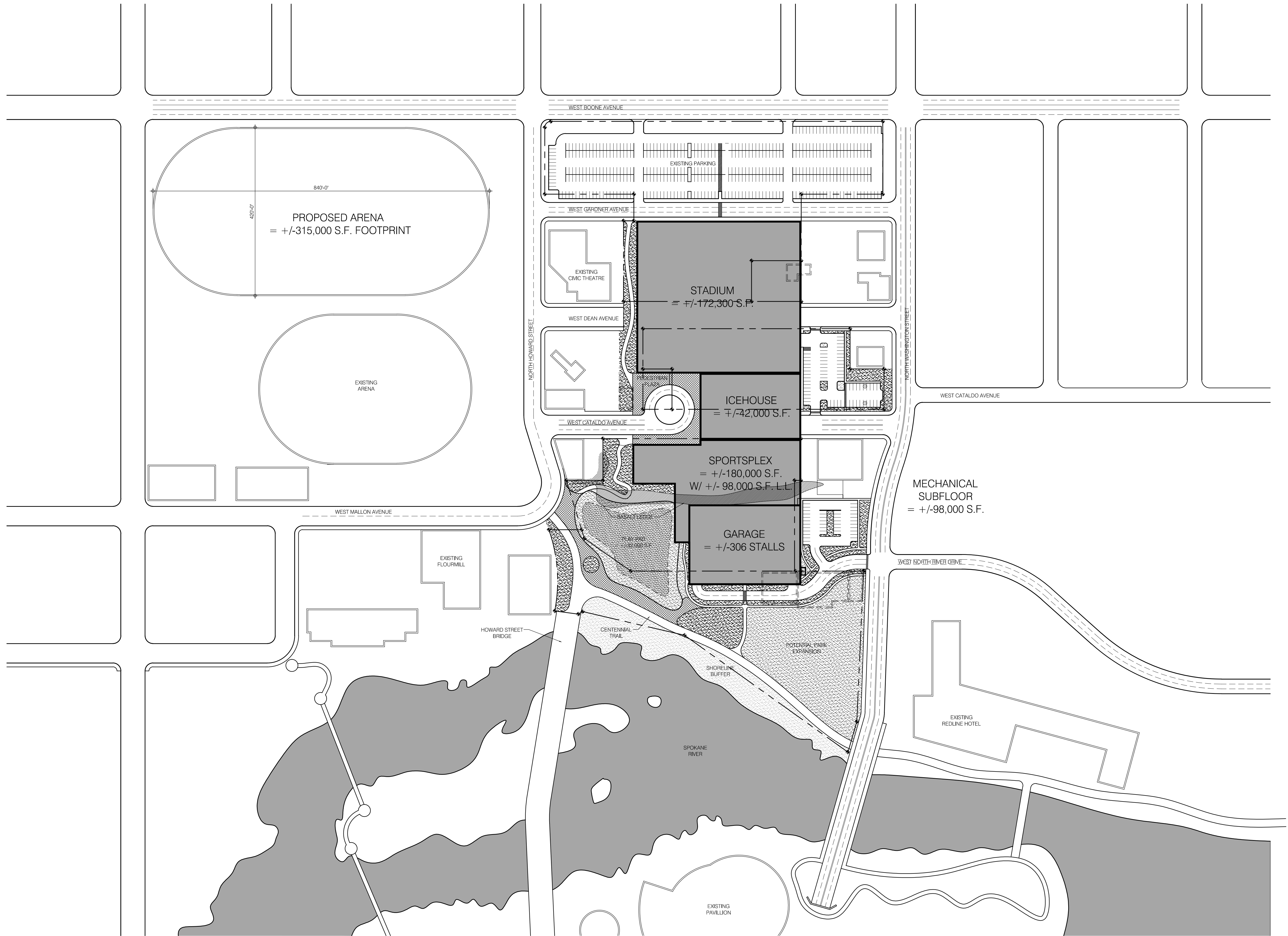
PROPOSED PARKS DEPARTMENT SPORTSPLEX FOOTPRINT

EXHIBIT A



note: 'proposed sportsplex footprint' area totals approximately 172,500 sf (3.96ac)





PROPOSED SITE PLAN

SCALE: 1" = 120'-0"

NOTE: ALL SITE MEASUREMENTS ARE APPROXIMATE AND ARE FOR ILLUSTRATIVE PURPOSES ONLY. IN NO WAY DOES THIS DOCUMENT REPRESENT OR CONSTITUTE A LAND SURVEY.



NOT FOR CONSTRUCTION - PROGRESS SET: 11.16.17

1ST LEVEL

2ND/3RD LEVEL

1ST / 4TH LEVEL

2ND / 5TH LEVEL

SPORTPLEX 2ND FLR.
= +/-59,500 S.F.

FACILITY PROGRAM

LOWER GROUND LEVEL/1ST LEVEL

SURFACE PARKING +/- 147 STALLS

2ND LEVEL (NOT SHOWN)

GARAGE PARKING +/- 159 STALLS

3RD LEVEL (NOT SHOWN)

MECHANICAL SUBFLOOR +/- 98,000 SF

UPPER GROUND LEVEL/4TH LEVEL

STADIUM +/- 155,800 SF

ICEHOUSE +/- 42,000 SF

SPORTSPLEX +/- 120,500 SF

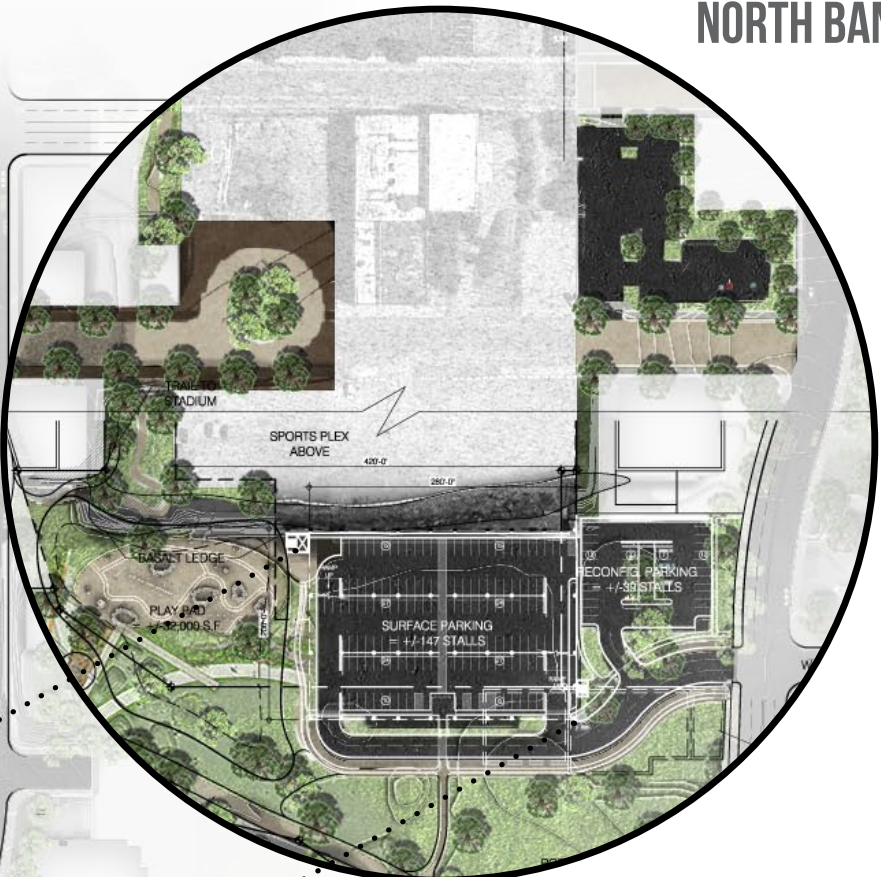
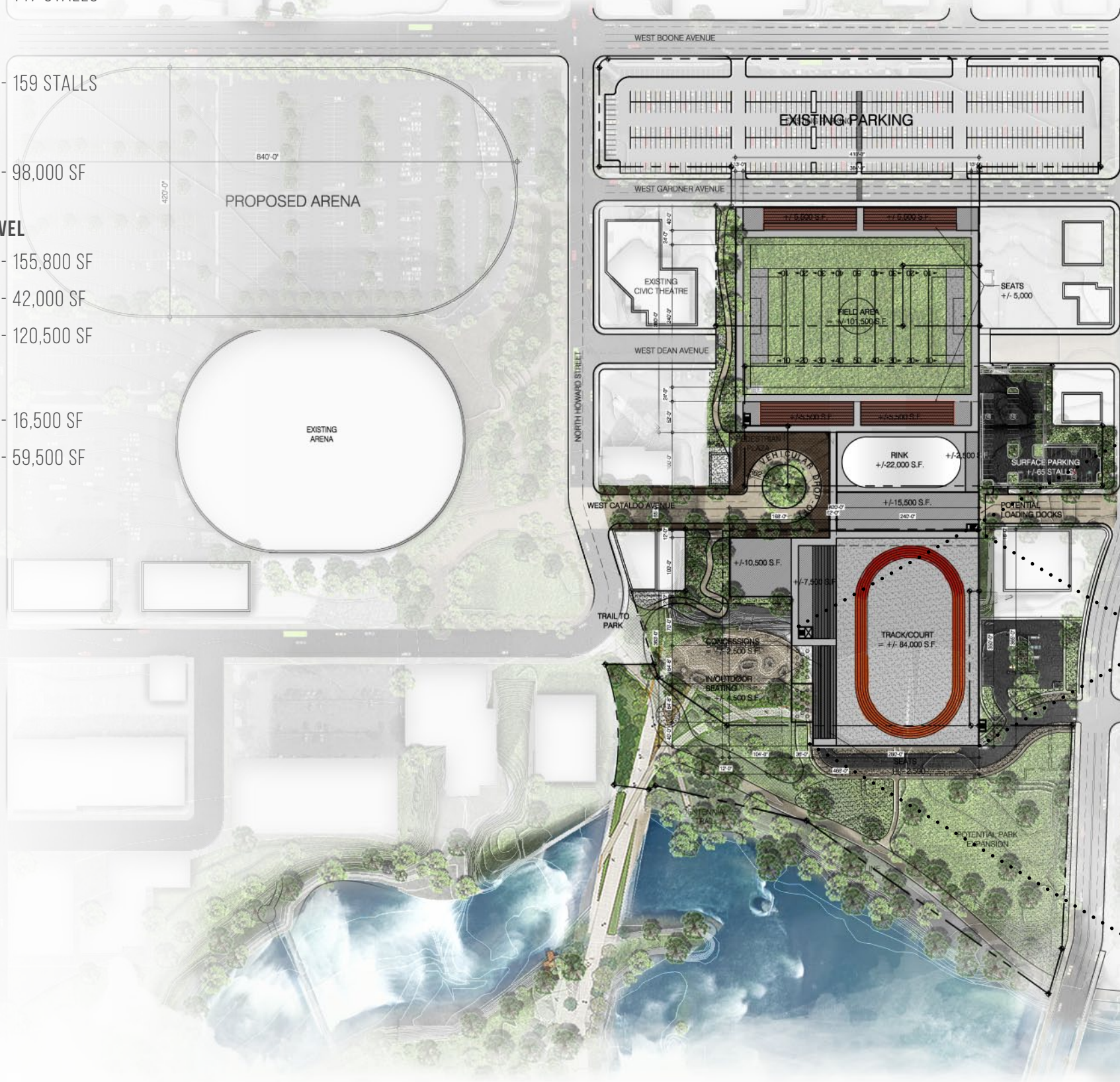
2ND LEVEL/5TH LEVEL

STADIUM 2ND FLOOR +/- 16,500 SF

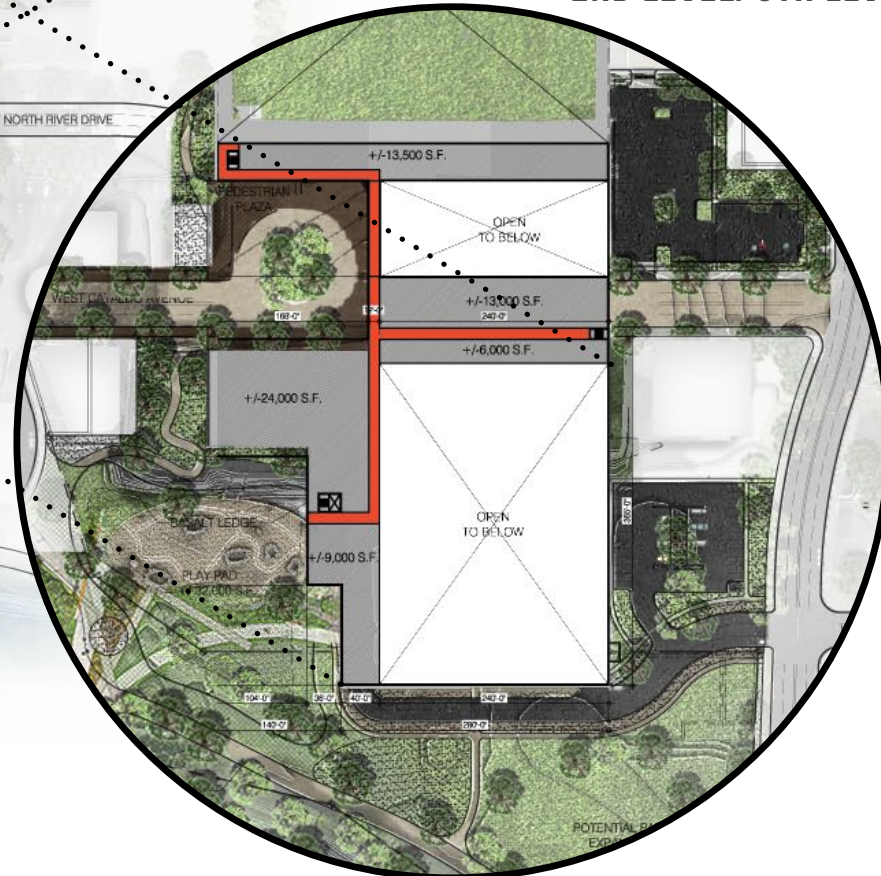
SPORTSPLEX 2ND FLOOR +/- 59,500 SF

SPOKANEXPERIENCE

NORTH BANK SITE PLAN



LOWER GROUND LEVEL/1ST LEVEL



2ND LEVEL/5TH LEVEL

UPPER GROUND LEVEL/4TH LEVEL



Riverfront Park Committee

Agenda Action Item Fact

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Meeting date: January 8, 2018

Presented by: Berry Ellison

Action Item (Language shall match the language on the agenda.):

Approve Walker Construction Change Order #9 Looff Carrousel for \$286,142.00.

See attached list for more information

Action Item Description:

Includes: Overhead Costs for extended construction schedule, Carrousel Deck, Irrigation service to Red Wagon Meadow, and compensation for unforeseen conditions.

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

This change order exhausts existing construction contingency and will require additional budget from other projects i.e. Howard St Bridge South.

Note: Budget amendment with reallocations will be offered to RFP Committee in February.

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

N/A

Executive Team Recommendation:

The Executive Team approves to offer to RFP Committee.

Urgency for Approval (describe impact if not approved):

Delay in processing payment applications.

Options for Not Approving:

Renegotiate with Contractor.

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 9**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: OPR 2017-0143

=====

DESCRIPTION OF CHANGE:

AMOUNT: 286,142.00

Substantial Completion BLDG 3/29/18

Substantial Completion Site 5/4/18

Substantial Completion Fountain 4/13/18

Summary of Changes on attached list

=====

TOTAL AMOUNT: \$ 286,142.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$1,264,690.00
CURRENT CONTRACT AMOUNT	\$8,329,290.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$286,142.00
REVISED CONTRACT SUM	\$ 8,615,432.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
REVISED COMPLETION DATE	5/4/18

Contractor: _____

Date: _____

City Approval: _____

Date: _____

City Clerk Attest: _____

Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

	Looff Carrousel	
	Change Order #9	
	12/14/2017	
PCO #	Description	Amount
CP 13	Incorporate Park Standards	\$ 13,607.00
CP 19	Rebuild Carrousel wood deck	\$99,692.00
CP 24	Add steel at circular header for aliminum framing attachment	\$3,371.00
CP 25	Delete paving north of bridge. Add steel plates at each end to support paver edge.	\$209.00
CP 27	Add concrete edge detail where pavers meet asphalt	\$4,464.00
CP 28	Extend irrigation and control wiring to South Bank east	\$10,216.00
CP 32	Copper electric feeders at Carrousel in lieu of aluminum (conduits too small to fit).	\$3,526.00
CCD 12	Costs to perform electrical investigation and proposals to rebuild east side circuitry	\$3,718.00
CCD 16	Remove existing buried concrete slab at NW pond area	\$2,250.00
CCD 23	New electric service to the Café	\$8,754.00
CCD 28	Power for one added camera	\$200.00
Time Ext.	Overhead costs to extend the schedule to 5/4/18. This includes General Conditions costs for all current CCD's (through CCD No. 28) and all current CP's (through CP No. 33). Assumes adequate design and timely Owner decisions are provided to allow construction to be completed.	\$136,135.00
	Change Order #9	\$286,142.00

Change Proposal

CP No.	025		
Project	LOOFF CARROUSEL FACILITY		
Date	September 8, 2017		
NAC No.	111	- 16004	- 10Fa
Owner Project No.	4312-16		

Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Delete asphalt paving north of the Howard Street Bridge

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Delete all asphalt paving/overlay north of the Howard Street South Channel Bridge. Add metal edge to the north edge of pavers at the North end of the bridge per revision 2 notes and detail of the attached drawing.

Attachments L3.05

Proposal to

We propose to perform all changes described in the above request for a total of Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by **Date**

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation **Date**

Owner's Acceptance **Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

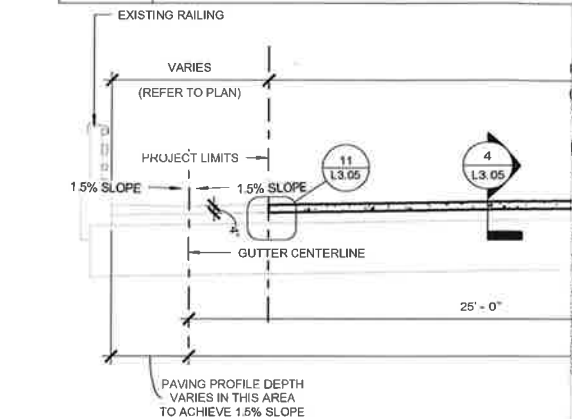
As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

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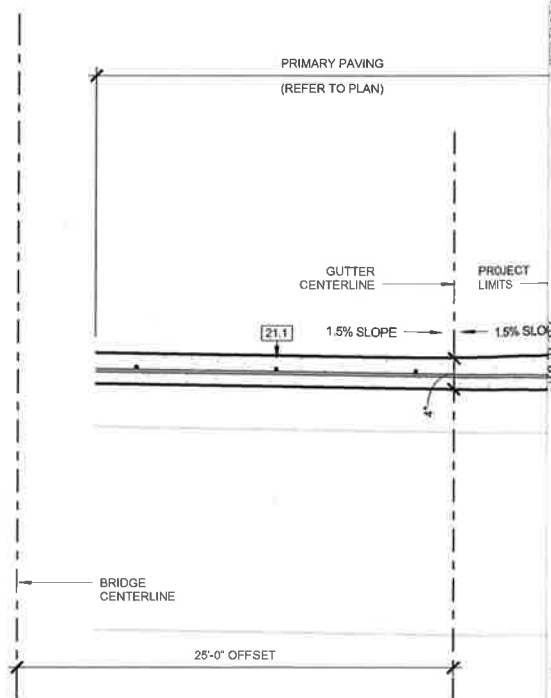


KEYNOTE VALUE

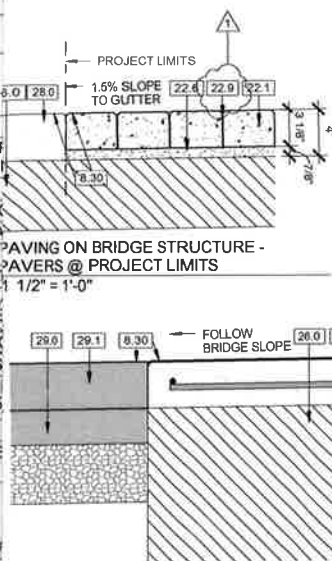
8.3	PRECAST CONCRETE PAVER - 'DOUBLE STANDARD' -
8.30	FLUSH
21.1	C.I.P. CONCRETE PAVING (MEDIUM BROOM FINISH PER DEVIATION OF 1/8" OVER 12'). LOCATED JOINTS AND
21.2	EDGE OF PAVING - 3/8" RADIUS
21.6	#4 BAR REINFORCEMENT @ 18" O.C. EA. WAY. VERTIC
22.1	PRECAST CONCRETE PAVER - 'STANDARD' - COLOR A
22.2	COMPACTED CRUSHED ROCK BASE
22.5	TIGHT JOINT SWEEP/FILLED W/ JOINT SAND (REFER
22.6	SAND SETTING BED
22.9	TIGHT JOINT FILLED W/ JOINT SAND OVER STRUCTUR
26.0	EXISTING BRIDGE C.I.P. CONC. STRUCTURAL TOPPING
26.1	3/8" UNFINISHED STEEL EDGE W/ PREDRILLED HOLES
26.2	1/2" DIA. SS TL POST INSTALLED EPOXY ANCHOR, 4" E
28.0	EXISTING BRIDGE C.I.P. CONC. PAVING (PROTECT & P
29.0	EXISTING ASPHALT PAVING
29.1	ASPHALT OVERLAY AS NECESSARY TO MEET BRIDGE PLAN TO MEET EXISTING AND ACHIEVE SLOPES.



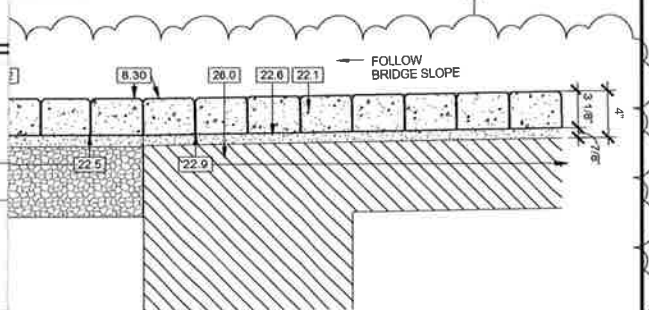
1 PAVING ON BRIDGE STRUCTURE 1/4" = 1'-0"



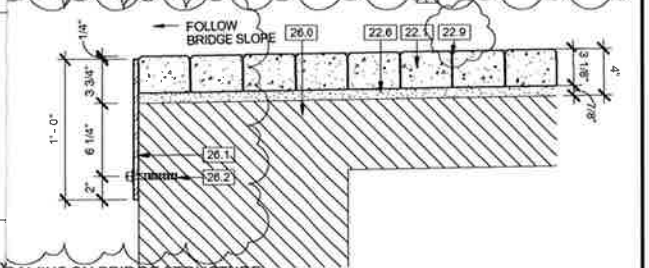
2 PRIMARY PAVING ON BRIDGE STRUCTURE @ GUTTER 1" = 1'-0"



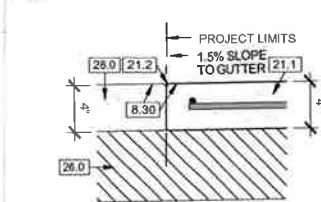
PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ ASPHALT 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PAVERS @ SOUTH EDGE OF STRUCTURE 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PAVERS @ NORTH EDGE OF STRUCTURE 1 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ PROJECT LIMIT 1 1/2" = 1'-0"



AO	2017-08-30
BY	2017-05-12
REVISIONS	DATE

RIVERFRONT PARK
OUTH GATEWAY & ROTARY FOUNTAIN
100% PS&E SUBMITTAL

LANDSCAPE
BRIDGE PAVING SECTIONS

DIGITALLY SIGNED: 12-23-2016

TYPE OF IMPROVEMENT: PARK

CITY PURCHASING NUMBER

DRAWING NUMBER

4312-16

L3.05

REVISIONS

Change Proposal

CP No. 027
Project LOOFF CARROUSEL FACILITY
Date September 12, 2017
NAC No. 111 - 16004 - 10Fa
Owner Project No. 4312-16

Request for Proposal to WALKER CONSTRUCTION
in connection with your contract with City of Spokane dated January 27, 2017
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Paver and Asphalt Transition
Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Provide CIP Concrete Curb w/ exposed aggregate finish at all locations where pavers meet asphalt (2 locations). Refer to detail 3, sheet L3.10 "Condition @ CIP Concrete Curb" for detail. The paver extent shall remain as shown on the plans. The curb shall be offset from the line between the pavers and asphalt towards the asphalt.

Attachments

Proposal to

We propose to perform all changes described in the above request for a total of 4464 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (if left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by  **Date** 9/29/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation  **Date** 

Owner's Acceptance  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP_027.xlsm





	Looff Carrousel	Description:	CIP curbs at pavers							
CO req #	Dated								Revised Submitted	9/29/2017
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL TOTAL
							0.00	0.00	0.00	0.00
	Cameron	ls	1	0	0	1755	0.00	0.00	1,755.00	1,755.00
							0.00	0.00	0.00	0.00
	Excavate, Gravel - Walker	lf	65	15	5.00	5	975.00	325.00	325.00	1,625.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
						SUBTOTAL	975.00	325.00	2,080.00	3,380.00
						BUR/RATE	0.52	0.02	0.02	
						BURDEN	507.00	6.50	41.60	555.10
							1,482.00	331.50	2,121.60	3,935.10
								SUP/MED	0	0.00
										3,935.10
								SUB OH&P	8%	169.73
										0.00
								WALKER OH&P	15%	272.03
										0.00
								ADJUST		0.00
										4,376.85
								BOND	0.02	87.54
								TOTAL	ADD \$	4,464
Accepted by Contractor:				Recommended By:				Approved by Owner:		
Walker Construction, Inc.				NAC						
By:				By:				By:		
Date:				Date:				Date:		

COP - Added Exposed Flush Curb #27

Date: 08/10/17

Job Name: Loeff Carousel
Walker

Item #	Description	Unit	Quantity	Price Per	Total
	Exposed Flush Curb at Gateway Section	If	40	\$27.00	\$1,080.00
	Flush Curb at Bridge	If	25	\$27.00	\$675.00

\$1,755.00

Notes:

Price above Includes the following mobilizations:

0.00

Additional mobilization:

\$750.00

Price excludes staking, testing, restoration, traffic control, cold weather protection, joint sealing and gravel. Subgrade for curb machine to be 5' wide at grade of trimmable material. Otherwise, subgrade on grade. Final quantities to be field measured. General or Owner to provide wash-out tubs if required. Pricing is subject to acceptance within 21 days from date of quote.



Change Proposal

CP No. 032
Project LOOFF CARROUSEL FACILITY
Date November 21, 2017
NAC No. 111 - 16004 - 10Fa
Owner Project No. 4312-16

Request for Proposal to WALKER CONSTRUCTION
in connection with your contract with City of Spokane dated January 27, 2017
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Copper Electrical Feeders
Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

Attachments

Proposal to

We propose to perform all changes described in the above request for a total of 3526 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by  **Date** 12/4/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation  **Date** 

Owner's Acceptance  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

Project_Assignments-171120.xlsx





Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carousel Facility

COP No. COP-032

Project No.

Source Documents: COP-032

Date: 11/28/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-032

Description: Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$190.79

b. foreman

\$-

c. lead foreman

DIRECT LABOR SUBTOTAL

\$190.79

Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$3.82

1. CRAFT LABOR COSTS \$195.00

2. MATERIAL COSTS

a. material costs

\$2,481.09

b. freight costs (Itemize)

\$-

2. MATERIAL COSTS \$2,481.00

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$9.54

4. SMALL TOOLS \$10.00

SUBTOTAL 1 thru 4 \$2,686.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4

\$402.90

5. OVERHEAD & PROFIT \$403.00

6. SUB-SUBCONTRACTORS

a.

b.

c.

d.

\$-

\$-

\$-

6. SUB-SUBCONTRACTORS \$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$2.93

b. volume driven liability insurance

1.50 % of 1-7

\$46.34

8. INSURANCE \$49.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,138.00

COP No.	COP-032
Date:	11/28/2017
Contractor Ref. No.	COP-032

[illegible]

COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: _____

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.
a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.
b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.
c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.
d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

Contractor: Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

Issued 11/27/2017

Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 012

Project LOOFF CARROUSEL FACILITY

Date August 11, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

in connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Field Verify and Reenergize Existing Circuits

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

See description on page 2.

Attachments

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change in Contract Sum of

☐ Fixed ☐ Maximum

Change not applicable in Contract Time of calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

3309

Final time change

0

calendar days

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.

CCD-012-AsBuilt_Circuits.xlsm



[illegible]



Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carrousel Facility

COP No. CCD12

Project No.

Source Documents: CCD-12 Goat Panel Circuits

Date: 11/1/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD12

Description: Discovery as-built circuits for goat panel

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$-

b. foreman

\$2,358.40

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$2,358.40

Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$47.17

1. CRAFT LABOR COSTS \$2,406.00

2. MATERIAL COSTS

a. material costs

\$-

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$-

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$117.92

4. SMALL TOOLS \$118.00

SUBTOTAL 1 thru 4 \$2,524.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000

\$378.60

b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000

\$-

5. OVERHEAD & PROFIT \$379.00

6. SUB-SUBCONTRACTORS

a. Advanced Underground Utility Locating

\$297.50

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$298.00

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$23.80

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$24.00

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$36.09

b. volume driven liability insurance

1.50 % of 1-7

\$48.38

8. INSURANCE \$84.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,309.00

COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility
 Project No: _____
 Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.69	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.26	\$0.28	\$0.30	\$0.16	\$0.16	\$0.16	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

- NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.
- a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.
- b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.
- c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.
- d. definitions
1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
 2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
 3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
 4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
 5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
 6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))



Advanced Underground Utility Locating, Inc.

Shawn Rushing

N. 20427 Spotted Rd., Deer Park, WA 99006

AUULinc.com • (509) 710-2621



Customer: PETERSON ELECTRIC Phone: 939-5975

Contact Name: BRANDON Phone: _____

Purchase Order Number: _____ Requested Due Date: 9-8-17

Billing Address: _____

Locate Address: RIVER FRONT PARK City: CARRISSEL State: _____ Zip: _____
City: _____ State: _____ Zip: _____

Date Located: 9-8-17 Locators Name: Sgt. A. M. J.

Locate Description: LOCATE LIGHTING

BRANDON O PETERSON ELECTRIC : CORP

GAVE TO DATE

As this locate is being performed on private property with no knowledge of other utilities in the area, we assume no responsibility for damage incurred while excavating.

Total Chargeable Time: 3.5 Per Hour Rate: 85⁰⁰ TOTAL: 297.50

Customer Signature: _____ Date: _____

Please Sign and Print Name

INVOICE № 004683

Construction Change Directive

To WALKER CONSTRUCTION	CCD No. 016
	Project LOOFF CARROUSEL FACILITY
	Date October 6, 2017
	NAC No. 111 - 16004 - 10Fb
	Owner Project No. 4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Remove Existing Concrete Slab

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Remove existing below-grade slab discovered at northwest corner of project site and dispose of material off site. Size of concrete slab is approximately 28 ft. X 16 ft. X 1 ft.

Attachments None

The proposed basis of adjustment to the Contract Sum is: (lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change Addition	in Contract Sum of TBD	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum
Change not applicable	in Contract Time of 0 calendar days	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance		Date	
Architect's Recommendation		Date	
Owner's Acceptance		Date	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

	Final cost of change	
	Final time change	calendar days
Contractor's Acceptance		Date
Architect's Recommendation		Date
Owner's Acceptance		Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



Construction Change Directive

To WALKER CONSTRUCTION	CCD No. 023
	Project LOOFF CARROUSEL FACILITY
	Date November 2, 2017
	NAC No. 111 - 16004 - 10Feb
	Owner Project No. 4312-16

In connection with your contract with City of Spokane dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Fountain Cafe Service
Description ☒ Continued on page 2 (Use Alt + Enter to create new lines.)

See next page.

Attachments Fountain Café Service Sketch

The proposed basis of adjustment to the Contract Sum is: (lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change Addition in Contract Sum of TBD ☐ Fixed ☐ Maximum
Change not applicable in Contract Time of 0 calendar days ☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.


Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance		Date	
Architect's Recommendation		Date	
Owner's Acceptance		Date	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change 8754
Final time change TBD calendar days

Contractor's Acceptance		Date	<u>12 4 17</u>
Architect's Recommendation		Date	
Owner's Acceptance		Date	

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



											WALKER CONSTRUCTION	
Looft Carrousel												
		Description:	Replace feeders to Cafe									
CO req # Dated									Revised Submitted	12/4/2017		
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL		
Peterson	Is	1	0	0		7791	0.00	0.00	0.00	0.00		
							0.00	0.00	7,791.00	7,791.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
							0.00	0.00	0.00	0.00		
						SUBTOTAL	0.00	0.00	7,791.00	7,791.00		
						BUR/RATE	0.52	0.02	0.02			
						BURDEN	0.00	0.00	155.82	155.82		
							0.00	0.00	7,946.82	7,946.82		
								SUP/MED	0	0.00		
										7,946.82		
	Excludes trenching							SUB OH&P	8%	635.75		
	Excludes pathway replacement									0.00		
								WALKER OH&P	15%	0.00		
										0.00		
								ADJUST		0.00		
										8,582.57		
								BOND	0.02	171.85		
								TOTAL	ADD \$	8,754		
Accepted by Contractor: Walker Construction, Inc.			Recommended By: NAC			Approved by Owner:						
By:			By:			By:						
Date:			Date:			Date:						



Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carrousel Facility

COP No. CCD-023

Project No.

Source Documents:

CCD-023

Date: 11/22/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD-023

Description: Ductbank construction to the Café (wire pull by Avista)
New electric conduit from interior of Café to west edge of existing pavers (through the exterior west wall of the Café, above the floor, as low as possible, paint the exposed conduit, reconnect to existing conduit at edge of pavers). Install new wire from Café to new Ice Ribbon panel (panel by others).

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$2,732.49

b. foreman

\$725.73

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$3,458.22

Supervision:

d. direct supervision (NTE 15% of 1a)

\$409.87

e. safety (NTE 2% of lines 1a, b, & c)

\$69.16

1. CRAFT LABOR COSTS \$3,937.00

2. MATERIAL COSTS

a. material costs

\$2,359.80

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$2,360.00

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$153.95

3. EQUIPMENT COSTS \$154.00

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$172.91

4. SMALL TOOLS \$173.00

SUBTOTAL 1 thru 4 \$6,624.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4

\$993.60

5. OVERHEAD & PROFIT \$994.00

6. SUB-SUBCONTRACTORS

a.

\$-

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$59.06

b. volume driven liability insurance

1.50 % of 1-7

\$114.27

8. INSURANCE \$173.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$7,791.00

COP No. CCD-023

Date: 11/22/2017

Contractor Ref. No. **CCD-023**

Breakdown.xls

COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: _____

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (Insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. Items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

Contractor: Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

Issued 11/22/2017

Job ID: JOB-0004
Project: B16-015 Riverfront Park Looff Carousel



CO: CO-0014: CCD-023 Fountain Cafe

Takeoff

Vendor: BEST BUY + 54%

Labor Level: LABOR 1

22 Nov 2017 9:26:28

Phase: SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0				DUCT BANK				
TITLE	150	EA	M		2-DUCT / NO TRENCHING 4" PVC	0.0000	0.00	0.0000	0.00
10183	300	FT	M	4	PVC SCH 40 10' LAID IN TRENCH	2.1745	652.39	0.0495	14.85
390097	60	EA	M	4 x 2	CARLON SNAP-LOC BASE SPACER	1.2468	74.81	0.1800	10.80
390584	158	FT	M	3"	RED TRENCH CAUTION TAPE	0.0467	7.38	0.0036	0.57
40043	42	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.5859	24.61	0.0108	0.45
390251	150	FT	M	18" WIDE	HAND TRIM SANDY TRENCH	0.0000	0.00	0.0300	4.50
7	1		M		RED DYE	33.7000	33.70	0.5000	0.50
10544	2	EA	M	4	CORED HOLE UP TO 8" D	0.0000	0.00	2.0000	4.00
	0				FOUNTAIN CAPE				
20224	1	EA	M	4	PVC SCH 40 90-DEG-EL	9.8786	9.88	1.0000	1.00
40179	1	EA	M	4 x 2	GRC REDUCING BUSHING	104.8124	104.81	0.3000	0.30
30161	1	EA	M	2	GRC LB CONDUIT BODY	82.9774	82.98	2.0000	2.00
710161	1	EA	M	12x12x8	PULL BOX-PAINT SCREW CVR W/KO	36.0514	36.05	1.9000	1.90
60005	1	EA	M	2	GRC BUSHED CHASE NIPPLE	5.7424	5.74	0.3000	0.30
40237	3	EA	M	2	LOCKNUT	0.6240	1.87	0.2700	0.81
40214	2	EA	M	2	PLASTIC BUSHING	0.5723	1.14	0.2700	0.54
60082	2	EA	M	2 x 12	GRC NIPPLE	21.8500	43.70	0.6000	1.20
	0				ALUMINUM FEEDS TO COPPER				
380085	43	FT	M	500	EXISTING WIRE TO PULL OUT	0.0000	0.00	0.0264	1.14
70050	43	FT	M	500	THHN/THWN CU (STR)	7.5510	324.69	0.0440	1.89
	0				FOUNTAIN CAPE TO EXISTING MAN HOLE				
70040	520	FT	M	1.	THHN/THWN CU (STR)	1.3014	676.73	0.0190	9.88
70148	130	FT	M	6.	GREEN THHN CU (GRD 200A)	0.4507	58.59	0.0110	1.43
180164	1	EA	M	100/3	BOLT-ON BREAKER	220.7300	220.73	1.2800	1.28
Phase Totals:							2,359.80		59.34

Peterson Electric

5622 N. MYRTLE ST
Spokane, WA 99217

Phone: (509) 489-1950

Web:

Job Totals:	2,359.80	69.34
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Peterson Electric

5622 N. MYRTLE ST
Spokane, WA 99217

Phone: (509) 489-1950
Web:



Construction Supply

EDGE CONSTRUCTION SUPPLY, INC.

1503 E RIVERSIDE
PO BOX 3437
SPOKANE WA 99220
509-535-9841 Fax: 509-534-3139
Toll Free: 800-348-4808
www.edgecs.com

RENTAL INVOICE

REPRINT

Customer Copy

Number	E70317	
Date		
Page	1	
Rental	11/06/17	8:42 AM
Return	11/06/17	2:31 PM

Customer: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE SPOKANE WA 99217	Ship-to: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE
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WH	Slsp	Terms	Ref#	Contract
01	JCT	NET 30 DAYS	1422	00158894

T	Item	Description	Equipment#	Units	UM	Extension
	R-DP4245055	DIAMOND PRODUCT CORE DRILL M-1 W/B&D 2 SPEED 18 AMP MOTOR RATES: 400.00/Month 140.00/Week 50.00/Day PERIOD: 1 Day	14023	1	EA	50.00
	DP4699102	DIAMOND PROD 50' 10GA 30AMP TWIST LOCK TO 15AMP ST. CORD RATES: 20.00/Month 10.00/Week 5.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	5.00
	TA542785160	TARGET CORE BIT 5" 5500 SERIES W/BUILT-IN-ADP RATES: 495.00/Month 165.00/Week 55.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	55.00
	CH1949	CHAPIN SPRAYER 3.5 GALLON TRI-POXY INDUSTRIAL RATES: 45.00/Month 15.00/Week 7.50/Day PERIOD: 1 Day	NONSERIAL	1	EA	7.50
I	ENVDIS	ENVIRONMENTAL DISPOSAL FEE PRICE: 3.00 EA WC 11-6-17 MSR		1	EA	3.00
	DTDW5935	DEWALT 2-3/4"X22" SPLINE CORE BIT ONE PIECE RATES: .00/Month .00/Week .00/Day PERIOD: 1 Day	NONSERIAL	1	EA	.00
	DTDW5919	DEWALT 2-3/4"X22" SDS-MAX CORE BIT ONE PIECE RATES: 189.00/Month 63.00/Week 21.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	21.00

Rentals	Sales	Tax	Freight	Total	Paid	Dep Applied	Balance
138.50	3.00	12.45	.00	153.95	.00	.00	153.95

1. TERMS OF SALE. The terms as hereinafter written shall supersede the terms of Buyer's order in the event of contradiction or inconsistency herewith. No understanding, agreement, term, condition or trade custom at variance with or contradictory to the terms and conditions herein set forth shall be binding on the Seller. There are no prior or contemporaneous, oral or written understandings or agreements binding on the Seller affecting the subject matter of the order other than those expressly referred to herein. No agreement or other understanding in any way modifying these conditions will be binding upon the Seller unless made in writing and signed by its authorized representative.

2. DELIVERY. Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.

3. PAYMENT. Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject at all times to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSEE (contractor) agrees to pay reasonable attorney's fees and costs.

4. CONTINGENCIES BEYOND SELLER'S CONTROL. Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.

5. WARRANTIES. Seller guarantees the standard quality of the material and compliance to published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.

6. CANCELLATION. This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.

7. The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.



Construction Supply

EDGE CONSTRUCTION SUPPLY, INC.

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SPOKANE WA 99220
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Toll Free: 800-348-4808
www.edgecs.com

RENTAL INVOICE

REPRINT

Accounting Copy

Number	E70317	
Date		
Page	1	
Rental	11/06/17	8:42 AM
Return	11/06/17	2:31 PM

Customer: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE SPOKANE WA 99217	Ship-to: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE
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	CH1949	CHAPIN SPRAYER 3.5 GALLON TRI-POXY INDUSTRIAL RATES: 45.00/Month 15.00/Week 7.50/Day PERIOD: 1 Day	NONSERIAL	1	EA	7.50
I	ENVDIS	ENVIRONMENTAL DISPOSAL FEE PRICE: 3.00 EA WC 11-6-17 MSR		1	EA	3.00
	DTDW5935	DEWALT 2-3/4"X22" SPLINE CORE BIT ONE PIECE RATES: .00/Month .00/Week .00/Day PERIOD: 1 Day	NONSERIAL	1	EA	.00
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Rentals	Sales	Tax	Freight	Total	Paid	Dep Applied	Balance
138.50	3.00	12.45	.00	153.95	.00	.00	153.95

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- DELIVERY: Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.
- PAYMENT: Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject at all times to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSOR (contractor) agrees to pay reasonable attorney's fees and costs.
- CONTINGENCIES BEYOND SELLER'S CONTROL: Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.
- WARRANTIES: Seller guarantees the standard quality of the material and compliance in published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to so be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.
- CANCELLATION: This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.
- The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.

Construction Change Directive

To	WALKER CONSTRUCTION	CCD No.	028
		Project	LOOFF CARROUSEL FACILITY
		Date	November 27, 2017
		NAC No.	111 - 16004 - 10Fb
		Owner Project No.	4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD **Additional Security Cameras**

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

See instructions on next page.

Attachments

The proposed basis of adjustment to the Contract Sum is: (Lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change	Addition	in Contract Sum of	TBD	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum
Change	not applicable	in Contract Time of	0	calendar days	<input type="checkbox"/> Fixed <input type="checkbox"/> Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance		Date	
Architect's Recommendation		Date	
Owner's Acceptance		Date	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

	Final cost of change	
	Final time change	
		calendar days
Contractor's Acceptance		Date
Architect's Recommendation		Date
Owner's Acceptance		Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



Construction Change Directive

CCD No. 028

Additional Description

(Use Alt + Enter to create new lines.)

Provide CAT6 control wiring to (2) camera locations at the Wedge building. Provide power (120 volt) at the exterior camera locations. Power can be supplied from adjacent home run circuits. The electrical contractor to provide a tap from unswitched phase conductor homerun to a weatherproof receptacle adjacent to camera locations.





Riverfront Park Committee

Agenda Action Item Fact

[Return to Agenda](#)

Meeting date: January 8, 2018

Presented by: Berry Ellison

Action Item (Language shall match the language on the agenda.):

Approve T. LaRiviere Change Order #8 for \$10,411.70.

Action Item Description:

Add waterproofing under pavers on the Howard St S Channel Bridge

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

Budgeted within construction contingency

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

N/A

Executive Team Recommendation:

The Executive Team approves to offer to RFP Committee.

Urgency for Approval (describe impact if not approved):

Delay in processing payment applications.

Options for Not Approving:

Action at future Park Board meeting.

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 8**

NAME OF CONTRACTOR: T. LaRiviere Equipment and Excavation, Inc

PROJECT TITLE: Howard Street South Channel Bridge Replacement

CITY CLERK CONTRACT NUMBER: 2016119

DESCRIPTION OF CHANGE:	AMOUNT
Item 1: Added Waterproofing for Pavers on the Bridge	\$ 10,411.70

TOTAL AMOUNT: \$ 10,411.70

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 4,737,101.50
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 336,585.20
CURRENT CONTRACT AMOUNT	\$ 5,073,686.70
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 10,411.70
REVISED CONTRACT SUM	\$ 5,084,098.40

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	252 Work Days
CURRENT COMPLETION DATE	283 Work Days
REVISED COMPLETION DATE	283 Work Days

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

PROJECT: Howard street bridge
JOB#:
PCO #:
CPR #:
DATE: Friday, October 27, 2017
SUBJECT: bridge deck waterproofing

Scope of Change Request:

waterproofing deck section.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$5,372.51
Total Charges for Material	\$5,039.19
Total Charges for Subcontractor	
Subtotal:	\$10,411.70
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$10,411.70

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID.

PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/27/17
 SUBJECT: bridge deck waterproofing

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	19.50 ✓	MH	85.00	1,657.50					1,657.50
foreman		HRS	56.32						
operator		hrs	53.73						
laborer	29.00 ✓	hrs	47.92	1,389.68					1,389.68
overtime labor	12.00 ✓	hrs	71.88	862.56					
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	2.00 ✓	hrs			59.23				
welding machine, generator		hrs			25.00				
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops		tot			1,904.40				
foreman truck	1.00 ✓	week			175.00				
survey crew		hrs					200.00		
cat 305		hrs			24.80				
rental pump		day			60.00				
subcontractor labor hours		hrs	47.92						
waterproofing materials	1.00	tot			3,831.44	3,831.44 ✓			
		week							
Direct Expense Subtotal				4,164.74		3,831.44			7,996.18
Small Tools and Consumables		hrs				333.18			333.18
Direct Expense + Overheads Subtotal				4,164.74		4,164.62			8,329.36
Mark-up				1,207.77		874.57			2,082.34

Sales Tax: \$ -
 Total: \$ 10,411.70

CESSCO, INC.
4222 NE Columbia Blvd
Portland, OR 97218

www.cessco.us

Office: 503-288-1242
Toll Free: 1-800-882-4959
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment
Sales / Service / Rentals

T&M Weather proofing

10-11-17

Labor:

James - 4

Ron - 5 → (cleaned area, washed area)

Bryce - 2 (superintendent)

10-9-17

Labor:

Bryce - 2 (superintendent) Figured out SF and ordered material

10-12-17

Labor:

Bryce = 1.5 (super) picking up, unloading material & supplies

10-14-17

Labor:

Bryce - 6

James - 6

Ron - 6

→ overtime hrs. (only window to install primer)

CESSCO, INC.
4222 NE Columbia Blvd
Portland, OR 97218

www.cessco.us

Office: 503-288-1242
Toll Free: 1-800-882-4959
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment
Sales / Service / Rentals

10-16-17

Labor:

Bryce - 8
Ron - 8
James - 8

} Install membrane and cover.

T. LaRiviere

A handwritten signature in red ink, appearing to be 'T. LaRiviere', written over a blue grid background.

CHAM

A handwritten signature in blue ink, appearing to be 'Clark R. Corley', written over a blue grid background.



Miller Paint Co., Inc.
Remit to: P.O. Box 20609
Portland, Oregon 97294 USA
Phone: (503) 255-0190
www.millerpaint.com

INVOICE

PAGE	1
INVOICE NO.	30449523
INVOICE DATE	10/12/17







8:44

0915CNI
CONTRACTORS NORTHWEST INC
PO BOX 6300
COEUR D'ALENE, ID 83816-1938
United States of America

3RD ST.
7 EAST 3RD
SPOKANE, WA 99202-1407
United States of America

3RD ST.
7 EAST 3RD
SPOKANE
509-455-4555

WA 99202-140

CUSTOMER PURCHASE ORDER NO.		SHIP VIA		TERMS		DATE SHIPPED	SLMN 1	SLMN 2	PICK TICKET NO.
HSB WATERPROOFING		Pick-Up		1% 10TH, NET 25th		10/12/17	1007		31637726-000
JOB NUMBER / NAME: HSB WATERPROOFING									
QTY. ORDERED	QTY. SHIPPED	U/M	ITEM NO. / DESCRIPTION				PRICE	AMOUNT	
1	1	EA	03532 14"X3/4" NAP WOOSTER SUPER FAB ROLLER COVER R241				8.10	8.10	
2	2	PKG	06428 MASTERWEAVE 3/8" 3-PACK 3MW938				6.20	12.40	
1	1	PKG	00733 FOAM COVERS 4" 10PK 58450				9.10	9.10	
1	1	EA	11710 SHERLOCK CAGE FRAME 14"				12.65	12.65	
1	1	BX	05059 WHITE RAGS 8 LBS BOX 10526				14.45	14.45	
2	2	EA	02552 SHERLOCK EXT POLE 4-8 FT				22.85	45.70	
<i>T & M Peck waterproofing @ Howard St. Bridge Please give to Thomas</i>									
Want more Miller Paint? Check us out on  ,  @millerpaintco, millerpaint.com, and rate us on Google Places 									
SUB - TOTAL		SHIPPING & HANDLING		TAX		SUB-TOTAL		DEPOSIT	
102.40		.00		9.02		111.42		.00	
								BALANCE DUE	
								111.42	

SIGNATURE: BY SIGNING THIS INVOICE I AGREE TO THE TERMS & CONDITIONS LISTED ON THE REVERSE SIDE
CAUTION: CHECK EVERY CONTAINER FOR ACCEPTABLE COLOR PRIOR TO APPLICATION

Arrow Construction Supply, Inc.P.O. Box 11133
Spokane, WA 99211-1133

(509) 922-7847 Fax# (509) 922-9879

Invoice

Customer No.: LARIVIERE

Invoice No.: 204220

Bill To: T. Lariviere Equipment & Exc. Inc
P.O. Box 100
Athol, ID 83801Ship To: T. Lariviere Equipment & Exc. Inc
24290 N. Vlazy S Lane
Athol, ID 83801

Date		Ship Via		F.O.B.		Terms	
10/11/17		W/C-Spokane		Origin		Net 30	
Purchase Order Number		Order Date		Sales Person		Tax ID#	
Howard St. Brid		10/11/17		Kerry		602-764-461	
Quantity		Item Number	Description	Unit Price	Amount	Our Order Number	
Required	Shipped					322048	
13	13	SPEC SPO	Special Order Crafco Geotac HS 48"x50'	218.570	2,841.41		
5	5	PRIMER APOC 1	Apoc 103 Primer	117.090	585.45		
24	24	MASTIC	Pointing Mastic 29 oz. WR MEADOWS 5130129	12.591	302.18		
Invoice subtotal					3,729.04		
Invoice total					3,729.04		

Thank You For Your Business

Special Order Items are returnable pending the manufacturers authorization. Customer is responsible for any re-stock fee and all freight associated with the purchase and return. Claims for shortages must be made immediately. Items not returnable after 90 days/No return without authorization 20% minimum restock charge. After 30 days a 1.5% monthly late charge applies. Proper disposal of hazardous materials purchased is customer's responsibility. If any of the above listed items were purchased originally for resale, but are subsequently used for taxable purposes, the taxes due thereon will be reported and paid by the undersigned. If collection procedures are necessary, buyer agrees to pay all reasonable attorney & collection fees. Buyer fully understands credit terms and agrees to proper payment in consideration of extended credit.

Date: _____ Received By: _____
Payment Rec'd: Cash _____ Check # _____ Credit Card _____



Riverfront Park Committee

Agenda Action Item Fact

[Return to Agenda](#)

Meeting date: January 8, 2018

Presented by: Berry Ellison

Action Item (Language shall match the language on the agenda.):

Approve CNI Construction Change Order #15 for \$398,678.38 plus tax.

Action Item Description:

Construction Debris removal per contract price of \$150/ton = \$364,290.00; Credit for Bid Alternate #5 "Site Furnishings" \$2,900.00; Relocation of transformer \$16,506.16; Rock excavation \$0; and various value added improvements.

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

This change order exhausts existing construction contingency and will require additional budget from other projects i.e. Howard St Bridge South.

Note: Budget amendment with reallocations will be offered to RFP Committee in February.

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

N/A

Executive Team Recommendation:

The Executive Team approves to offer to RFP Committee.

Urgency for Approval (describe impact if not approved):

Delay in processing payment applications.

Options for Not Approving:

Renegotiate with Contractor.

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO.**

NAME OF CONTRACTOR: _____

PROJECT TITLE: _____

CITY CLERK CONTRACT NUMBER: _____

=====	
<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT</u>
Item 1:	\$
Item 2:	\$
Item 3:	\$
Item 4:	\$
Item 5:	\$

=====

TOTAL AMOUNT: \$

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$
CURRENT CONTRACT AMOUNT	\$
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
REVISED CONTRACT SUM	\$

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	Work Days
CURRENT COMPLETION DATE	Work Days
REVISED COMPLETION DATE	Work Days

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

Change Order #15		
Dec. 14, 2017		
PCO #	Description	Amount
19	Construction debris removal and disposal per contract unit price. (2428.9 Tons @ \$150/Ton)	\$364,290.00
Alt #6	Credit for Site Furnishings	-\$2,900.00
46	Relocation of transformer	\$16,506.16
53	Rock Excavation	\$0.00
59	Ammonia alarm changes required by COS Fire Dept.	\$5,668.59
60	Junction box and wiring required to maintain street light circuits necessary for remaining street lights.	\$3,438.57
61	Relocate thermostat from room 107 to 103	\$805.07
62	Power source for the street light was noted for the wrong j-box	\$3,643.94
63	Move the construction fence to accommodate pre-opening activities	\$768.80
64	Misc. plant and irrigation changes directed by the Owner	\$6,554.02
65	Added fire extinguishers required in the kitchen	\$562.23
66	Kitchen equipment changes directed by staff.	-\$659.00
Sub Total		\$398,678.38

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 19

DATE: Wednesday, November 15, 2017
SUBJECT: Debris Removal

Scope of Change Request:

Unit Price Debris Removal. Pricing includes deduct for the 30 Tons Included in the contract.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$364,290.00
Subtotal:	\$364,290.00
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$364,290.00

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: _____ Date Submitted: _____
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 19
PR #:
DATE: 11/15/17
SUBJECT: Debris Removal

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Debris Removal Included in Bid	30	TON					-150.00	-4,500.00	-4,500.00
Debris Removal - CNI	78.9	TON					150.00	11,838.00	11,838.00
Debris Removal - T. Lariviere	2379.68	TON					150.00	356,952.00	356,952.00
Direct Expense Subtotal								364,290.00	364,290.00
Bond									
Liability Insurance									
Builders Risk Insurance									
Direct Expense + Overheads Subtotal								364,290.00	364,290.00
Mark-up									

Sales Tax: Not Included
 Total: \$ 364,290.00



December 12, 2017

Harvey Morrison
Morrison Construction Management
3805 S. Lamonte
Spokane, WA 99203

RE: Ice Rink Debris

Mr. Morrison,

This letter is to certify the tickets furnished for debris removal in PCO#19 are for material that came from the Ice Rink & Skyride Site. All the jobsites on the south bank utilize the same construction entrance off Howard Street. This is the reason for its reference on the truck tickets and not the physical address of the Skyride Building.

Sincerely,

A handwritten signature in black ink, appearing to read "Tommy LaRiviere". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tommy LaRiviere
President,
T. LaRiviere Equipment & Excavation

tickets included in
Backup - not on this
Summary

10-3-17 07-02760
\$102.23 3020Lbs

Date	Ticket	LBS
1/31/2017	✓05-78804	7980 ✓
2/22/2017	✓15-36833	9740 ✓
2/27/2017	✓05-86114	6040 ✓
3/6/2017	✓15-43342	4760 ✓
3/7/2017	✓15-44081	31600 ✓
3/7/2017	✓15-43938	11120 ✓
7/12/2017	✓06-57098	3340 ✓
7/13/2017	✓06-57528	4340 ✓
8/31/2017	✓06-84535	8980 ✓
9/14/2017	✓06-91821	6240 ✓
9/21/2017	✓06-95714	6540 ✓
10/3/2017	06-95715	3020 missing
10/6/2017	✓07-04026	6260 ✓
10/19/2017	✓07-10813	8940 ✓
10/25/2017	✓07-14161	10560 ✓
11/8/2017	✓07-21746	10940 ✓
11/15/2017	✓07-25611	9760 ✓
11/17/2017	✓07-26309	7680 ✓
Total LBS		157840
CNI Total Tons		78.92

Date	Ticket	Ton
1/31/2017	✓167744	8.82 ✓
1/31/2017	✓167781	11.89 ✓
1/31/2017	✓167795	11.1 ✓
1/31/2017	✓167811	12.59 ✓
2/1/2017	✓167827	9.01 ✓
2/1/2017	✓167836	9.44 ✓
2/1/2017	✓167848	11.75 ✓
2/1/2017	✓167863	11.41 ✓
2/1/2017	✓167874	11.88 ✓
2/1/2017	✓167887	7.81 ✓
2/1/2017	✓168969	9.32 ✓
2/2/2017	✓167908	8.28 ✓
2/2/2017	✓167925	7.84 ✓
2/3/2017	✓168025	7.56 ✓
2/3/2017	✓168032	11.86 ✓
2/3/2017	✓168036	22.23 ✓
2/3/2017	✓168048	14.9 ✓
2/3/2017	✓169018	24 ✓
2/3/2017	✓169022	10.72 ✓
2/6/2017	✓168064	11.64 ✓
2/6/2017	✓168065	16.28 ✓
2/6/2017	✓168068	28.15 ✓
2/6/2017	✓168105	31.21 ✓
2/6/2017	✓168078	27.33 ✓

2/6/2017	✓168079	10.2
2/6/2017	✓168089	10.71
2/6/2017	✓168090	✓7.71
2/6/2017	✓168108	✓24.65
2/6/2017	✓168110	✓11.65
2/6/2017	✓168126	✓31.99
2/6/2017	✓168130	✓8.41
2/6/2017	✓168143	✓14.91
2/6/2017	✓168148	✓32.57
2/6/2017	✓168151	✓10.18
2/6/2017	✓168173	✓34.07
2/7/2017	✓168191	✓11.61
2/13/2017	✓168512	✓13.5
2/13/2017	✓168539	✓11.39
2/13/2017	✓168562	✓14.68
2/14/2017	✓168622	✓15.23
2/14/2017	✓168640	✓14.46
2/14/2017	✓168680	✓14.08
2/20/2017	✓169442	✓14.02
2/21/2017	✓169218	✓10.23
2/21/2017	✓169483	✓11.56
2/21/2017	TyPO (168162)	✓13.98
2/21/2017	✓169189	✓16.55
2/21/2017	✓169201	✓13.13
2/21/2017	TyPO (168218)	✓10.23
2/22/2017	✓169242	✓11.44
2/22/2017	✓169256	✓13.14
2/22/2017	✓169258	✓8.48
2/22/2017	✓169270	✓8.47
2/22/2017	✓169487	✓6.16
2/24/2017	✓169439	✓12.05
2/27/2017	✓169512	✓10.34
2/28/2017	✓169541	✓11.98
2/28/2017	✓169558	✓11.09
3/1/2017	✓169710	✓11
3/2/2017	✓169741	✓10.12
3/2/2017	✓169753	✓7.85
3/2/2017	✓169759	✓9.25
3/6/2017	✓169928	✓12
3/6/2017	✓169919	✓10.36
3/6/2017	✓169936	✓10.15
3/6/2017	✓169980	✓12.4
3/8/2017	✓170214	✓11.06
3/10/2017	✓170404	✓10.81
3/14/2017	✓170617	✓4.72
3/14/2017	✓170642	✓8.98
3/16/2017	✓170782	✓12.06

169 285 2-22-17 11.65 Tons

169 756 3-2-17 8.75 Tons

169162
169218

3/16/2017	✓170784	✓9.63
3/16/2017	✓170843	✓10.28
3/17/2017	✓170951	✓6.8
3/17/2017	✓170990	✓10.36
3/23/2017	✓171542	✓7.49
4/3/2017	✓172212	✓11.88
4/3/2017	✓172237	✓16.22
4/4/2017	✓171705	✓22.64
4/4/2017	✓172430	✓6.93
4/5/2017	✓172478	✓7.74
4/5/2017	✓172497	✓10.14
4/5/2017	✓172499	✓6.75
4/5/2017	✓172515	✓9.5
4/5/2017	✓172516	✓10.49
4/5/2017	✓172531	✓11.44
4/5/2017	✓172532	✓13.93
4/6/2017	✓172574	✓11
4/6/2017	✓172579	✓8.62
4/6/2017	✓172601	✓9.19
4/6/2017	✓172624	✓11.01
4/6/2017	✓172650	✓11.6
4/6/2017	✓172670	✓11.61
4/7/2017	✓172694	✓14.96
4/7/2017	✓172716	✓14.33
4/7/2017	✓172736	✓10.38
4/10/2017	✓172047	✓12.83
4/10/2017	✓172800	✓9.44
4/10/2017	✓172809	✓9.55
4/10/2017	✓172820	✓9.4
4/10/2017	✓172823	✓10.88
4/11/2017	✓172930	✓9.76
4/11/2017	✓172977	✓10.42
4/11/2017	✓172989	✓10.52
4/11/2017	✓172991	✓11.97
4/12/2017	✓173091	✓4.87
4/12/2017	✓173117	✓4.97
4/12/2017	✓173145	✓30.93
4/12/2017	✓173158	✓7.6
4/12/2017	✓173148	✓27.52
4/13/2017	✓173194	✓16.75
4/13/2017	✓173197	✓11.2
4/14/2017	✓173393	✓6.4
4/14/2017	✓173396	✓7.23
4/17/2017	✓173452	✓11.78
4/18/2017	✓173537	✓7.66
4/18/2017	✓173511	✓9.18
4/19/2017	✓173598	✓12.1

173148 4-12-17 27.52 Tons
 out of order

4/24/2017	✓173884	✓8.82
4/24/2017	✓173909	✓13.72
4/24/2017	✓173910	✓11.35
4/24/2017	✓173936	✓10.8
4/24/2017	✓173940	✓8.07
4/24/2017	✓173976	✓12.04
4/24/2017	✓173979	✓12.15
4/24/2017	✓174013	✓11.41
4/24/2017	✓174025	✓12.62
4/24/2017	✓173544	✓13.32
4/25/2017	✓174087	✓11.38
4/25/2017	✓174104	✓13.83
4/25/2017	✓174123	✓15.96
4/25/2017	✓174137	✓13.88
4/25/2017	✓174154	✓9.16
4/25/2017	✓174158	✓13.34
4/25/2017	✓174165	✓10.75
4/25/2017	✓174189	✓12.4
4/25/2017	✓174194	✓8.15
4/25/2017	✓174219	✓10.67
4/25/2017	✓174253	✓12.8
4/26/2017	✓174315	✓10.03
5/24/2017	✓177121	✓7.08
5/24/2017	✓177173	✓4.1
5/30/2017	✓177705	✓13.09
6/12/2017	✓178756	✓11.19
6/12/2017	✓178775	✓14.23
6/12/2017	✓178788	✓7.56
7/17/2017	✓182340	✓21.16
7/17/2017	✓182342	✓10.7
7/17/2017	✓182348	✓26.7
7/17/2017	✓182373	✓11.79
7/17/2017	✓182380	✓26.77
7/17/2017	✓182417	✓12.71
7/17/2017	✓182418	✓32.47
7/17/2017	✓182455	✓23.15
7/17/2017	✓182499	✓26.93
7/17/2017	✓180028	✓23.5
7/18/2017	✓182539	✓32.4
7/18/2017	✓182540	✓15.09
7/18/2017	✓182547	✓13.42
7/18/2017	✓182550	✓22.2
7/18/2017	✓182554	✓13.93
7/18/2017	✓182557	✓15.08
7/18/2017	✓180076	✓23.03
7/18/2017	✓182576	✓9.25
7/19/2017	✓182636	✓10.58

7/19/2017	✓182651	✓ 9.08
7/20/2017	✓ 182753	✓ 14.54
7/20/2017	✓182770	✓11.84
7/20/2017	✓182786	✓ 9.94
7/20/2017	✓182798	✓12.08
7/20/2017	✓ 182816	✓15.21
7/26/2017	✓183231	✓12.22
8/1/2017	✓181353	✓ 8.15
8/4/2017	✓184269	✓8.75
8/4/2017	✓184295	✓8.58
8/4/2017	✓ 184315	✓ 8.08
8/4/2017	✓ 184352	✓ 7.54
8/11/2017	✓ 183126	✓12.05
9/25/2017	✓189971	✓ 8.11
9/25/2017	✓190034	✓ 8.27
9/27/2017	✓ 190372	✓10.85
9/27/2017	✓190396	✓ 9.7
10/6/2017	✓189534	✓13.36
10/10/2017	✓189682	✓8.09
10/10/2017	✓189743	✓ 8.96
10/13/2017	✓189897	✓ 11.66
10/18/2017	✓192928	✓ 8.68
10/19/2017	✓193064	✓ 5.92
T. LaRiviere Total Tons		2386.93

PROJECT: Rivefront Ice Rink & Skyride Facility**JOB#: 836****PCO #: 46****DATE: Friday, September 29, 2017****SUBJECT: Transformer Relocation****Scope of Change Request:**

Relocate transformer in mechanical room due to code clearance design issue.

All electrical installations are critical path activities to the project schedule. This additional work will require a 7 day extension to the contract time.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$16,170.00
Subtotal:	\$16,267.75
Bonding and Insurance	\$238.41
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$16,506.16

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/18/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
 JOB#: 836
 PCO #: 46
 PR #:
 DATE: 09/29/17
 SUBJECT: Transformer Relocation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Transformer - Colvico	1.00	ls					14,700.00	14,700.00	14,700.00
Direct Expense Subtotal				85.00			14,700.00		14,785.00
Bond						119.97			119.97
Liability Insurance						67.36			67.36
Builders Risk Insurance						19.98			19.98
Direct Expense + Overheads Subtotal				85.00		207.32	14,700.00		14,992.32
Mark-up				12.75		31.10		1,470.00	1,513.85

Sales Tax: Not Included
 Total: \$ 16,506.16



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: October 12, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing – ASI – Xfmr Move
Lump Sum Pricing: 14,700.00

Timeline is as follows:

Called for preliminary inspection on transformer placement. Week of 09/11/2017.
Outstanding clearance issue identified. Week of 09/18/2017
Request a variance using identification. Week of 09/18/2017
Variance denied using identification. 09/22/2017
Meeting with inspector to resolve issue. Rotation of xfmr was accepted. 09/26/2017
Completion of xfmr rotation completed. 10/03/2017

The following is a summary of our Scope of Work

Included:

- Disconnect all existing conduit and conductors
- rotate transformer 90 degrees
- reconnect conduit where possible and run new where needed
- install new conductors
- overtime as required

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

Washington Contractor's License: COLVII*134D6



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

Job Name: Xfmr Relocation

Contractor:

Estimator: Terry

Notes:

Bid Date:

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$4,574.27	100.00	\$4,574.27	105.40	100.00	105.40

Top Sheet

Raw Cost	\$12,373.87	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$12,373.87	Price Per Sq Foot	\$0.00
Overhead	\$1,237.39	Hours Per Sq Foot	0.00
Profit	\$1,088.90	Square Feet	0.00
Total Return \$	\$2,326.29	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$14,700.15	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
Sell Price	\$14,700.15	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		

Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
Totals:	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60

MARK UPS

	OVERHEAD		PROFIT	
	Total	%	Amount	%
Materials	\$4,574.27	10.00%	\$5,031.69	8.00%
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%
SubContractors	\$0.00	10.00%	\$0.00	8.00%
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%
Totals:	\$12,373.87	10.00%	\$13,611.25	8.00%

TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$4,574.27	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
Total Tax:			\$0.00

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.27.17 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 17

INSPECTORS NAME: Ernie WEATHER: Clear TEMP: 72

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>5</u>	<u>Electrical</u>
<u>Trauten Renecke</u>	<u>8</u>	<u>Electrical</u>
<u>Terry Den Boer</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer rework

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO
NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.28.2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 30

INSPECTORS NAME: _____ WEATHER: Clear TEMP: 75

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>10</u>	<u>Electrical</u>
<u>Treton</u>	<u>10</u>	<u>Electrical</u>
<u>Dave Johnston</u>	<u>10</u>	<u>Electrical</u>

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO _____ NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO _____ DELAYS: YES / NO _____ CONFLICTS: YES / NO _____ TESTS PERFORMED: YES / NO

NOTES: Transformer rework.

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.29.2011 S M T W T F S

FOREMAN: Mark Easton

JOB #: 9577

HOURS: 25

INSPECTORS NAME:

WEATHER: Clear

TEMP: 70.

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:

HOURS WORKED:

TRADE:

Trenton Renecke

7

Doug Johnston

7

Kala Barty

7

Mark Easton

4

EQUIPMENT:

Phase of Project

EQUIPMENT #:

HOURS:

OPERATOR:

EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO

NAMES:

SAFETY MEETING CONDUCTED: YES / NO

DELAYS: YES / NO

CONFLICTS: YES / NO

TESTS PERFORMED: YES / NO

NOTES:

Transformer rework

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES:

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 09-30-2017 S M T W T F S FOREMAN: Mark Easton JOB #: Q577 HOURS: 15

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke</u>	<u>5</u>	
<u>Doug Johnston</u>	<u>5</u>	
<u>Kala Baty</u>	<u>5</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer work

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10-02-2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: _____

INSPECTORS NAME: _____ WEATHER: Clear/ cloudy TEMP: 65°

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renwick</u>	<u>5</u>	
<u>Mark Easton</u>	<u>5</u>	

EQUIPMENT:	Phase of Project		
EQUIPMENT #:	HOURS:	OPERATOR:	EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: _____

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10.03.2017 S M 1 W T F S FOREMAN: Mark Easton JOB #: 01577 HOURS: _____

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke.</u>	<u>4</u>	
<u>Mark Easton</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: _____

TESTING

Areas under construction	MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:

NOTES: _____ YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE: _____

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

Terry DenBoer

From: Harvey Morrison <hmorrisoncm@gmail.com>
Sent: Monday, September 25, 2017 2:50 PM
To: Hanson, Leif
Cc: Brown, Jo-Lynn; Matt Nason; Rick Welker; Whiting, Aaron; Flynn, Lanny; Witt, Riley; Terry DenBoer; Ellison, Berry
Subject: Re: FW: Transformer

I've spent time on site looking and talking to electricians and Rick.

According to the Square D submittal, the clearance at the back of the transformer needs to be a minimum of 1/2". If we could take advantage of that, we could provide 36" of service space in front. However, the problem is the 2" roof drain behind the transformer which is connected to the OWS and takes up most of the space behind the transformer. Moving the transformer either up or shifting to the west to avoid the pipe creates a bunch of other issues. So, looking for a clever way to move the pipe.

Moving the compressor south remains a possible solution so long as the space between the 2 compressors is not critical and the expanding the housekeeping pad doesn't get complicated. Matt and I discussed the pad, it would be fairly simple to dowel into the existing pads and pour a pad connecting the two. The power to the compressors can be brought overhead.

Before meeting with the inspector we need to have a reasonable solution to the problem. Also, can someone tell me where the inspector found the drawing that calls for 42" service area.

This problem is starting to hurt.

Harv

On Mon, Sep 25, 2017 at 10:44 AM, Hanson, Leif <leif.hanson@stantec.com> wrote:

Harvey,

I've discussed it with Matt and Aaron, and we feel a discussion with the inspector would be helpful. Aaron has agreed to accompany us to the site for that discussion.

I've asked Matt to look into what drove the change in location for the transformer from the construction drawings, hopefully he can find something beneficial to our cause in why it was. It would be good to have that information prior to any meeting.

Can you set up a meeting with the inspector? I'm available tomorrow or Wednesday I can make pretty much any time work, and today only have a 2-3 PM meeting booked and could make arrangements to re-schedule that if needed.

Regards,
Leif

Leif Hanson, AIA NCARB

Senior Architect
Phone: (509) 340-1713

From: Harvey Morrison [mailto:h Morrisoncm@gmail.com]
Sent: Monday, September 25, 2017 10:19 AM
To: Hanson, Leif <leif.hanson@stantec.com>
Cc: Brown, Jo-Lynn <JLBrown@spokanecity.org>; Matt Nason <matt@contractorsnorthwest.com>; Rick Welker <rickw@contractorsnorthwest.com>; Whiting, Aaron <awhiting@trindera.com>; Flynn, Lanny <Lanny.Flynn@stantec.com>; Witt, Riley <riley.witt@stantec.com>
Subject: Re: FW: Transformer

Turning it won't work. Leaves no room to walk between the transformer and the compressor. There is no practical solution other than getting a waiver. Since there is no reason to service the transformer without first de-energizing it, is it reasonable to ask for the waiver?

The wall to wall size of the room and equipment sizes and service clearances has resulted in this problem.

We need Stantec and Trindera to help us resolve this as it is holding up progress.

Do we need to meet in the room with the inspector?

Harv

On Mon, Sep 25, 2017 at 8:20 AM, Harvey Morrison <h Morrisoncm@gmail.com> wrote:

I will look into it.

On Mon, Sep 25, 2017 at 8:15 AM, Hanson, Leif <leif.hanson@stantec.com> wrote:

Matt/Harvey,

See Aaron's suggestion below. Thoughts?

Thanks
Leif

Leif Hanson, AIA NCARB

Senior Architect
Phone: (509) 340-1713

From: Whiting, Aaron [mailto:awhiting@trindera.com]
Sent: Monday, September 25, 2017 8:11 AM
To: Hanson, Leif <leif.hanson@stantec.com>; Flynn, Lanny <Lanny.Flynn@stantec.com>
Subject: RE: Transformer

Can it be rotated 90 degrees so the front of the transformer is pointed to the left? That should give us the clearance needed just not sure if there would be enough walking space left since we would lose about 8".

Aaron Whiting, P.E.

Trindera Engineering | *Senior Electrical Project Engineer*

Spokane | p: 509.435.4013 | e: awhiting@trindera.com

From: Harvey Morrison <h Morrisoncm@gmail.com>
Sent: Saturday, September 23, 2017 12:00:40 PM
To: Hanson, Leif; Ellison, Berry; Brown, Jo-Lynn; Witt, Riley; Maland, Jim
Subject: Fwd: FW: Transformer

Note that the inspector didn't buy into a variance. This is a big problem to either move the compressor or hang the transformer. We need Stantec's immediate help to resolve.

Harv

----- Forwarded message -----

From: Terry DenBoer <terry@colvicoinc.com>
Date: Fri, Sep 22, 2017 at 1:59 PM
Subject: FW: Transformer
To: Harvey Morrison <h Morrisoncm@gmail.com>
Cc: Matt Nason <matt@contractorsnorthwest.com>

Hey Harvey

We were unsuccessful in getting a waiver on the transformer remaining in its current location.

I have attached the cut sheet for the transformer and the weight is listed at 2091 lbs.

Let me know if there is anything you want me to do to figure this out.

Thanks

Terry Den Boer

Colvico Inc.

2812 N Pittsburg

Spokane, WA 99207

509-252-5843 office

509-342-4060 cell

-----Original Message-----

From: Info

Sent: Friday, September 22, 2017 2:12 PM

To: Terry DenBoer

Subject:

TASKalfa 3551ci

[00:c0:ee:3f:88:15]

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

Job Name: Xfmr Relocation

Contractor:

Estimator: Terry

Notes:

Bid Date:

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$6,441.21	100.00	\$6,441.21	105.40	100.00	105.40

Top Sheet

Raw Cost	\$14,240.81	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$14,240.81	Price Per Sq Foot	\$0.00
Overhead	\$1,424.08	Hours Per Sq Foot	0.00
Profit	\$1,253.19	Square Feet	0.00
Total Return \$	\$2,677.27	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$16,918.08	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
Sell Price	\$16,918.08	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		\$0.00

Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
Totals:	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60

MARK UPS

	OVERHEAD		PROFIT	
	Total	%	Amount	%
Materials	\$6,441.21	10.00%	\$7,085.33	8.00%
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%
SubContractors	\$0.00	10.00%	\$0.00	8.00%
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%
Totals:	\$14,240.81	10.00%	\$15,664.89	8.00%

TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$6,441.21	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
Total Tax:			\$0.00

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 53

DATE: Wednesday, November 15, 2017
SUBJECT: Rock Excavation

Scope of Change Request:


Rock Excavation & Lost Productivity

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$297,000.00
Subtotal:	\$297,000.00
Bonding and Insurance	\$4,353.87
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$301,353.87

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 11/22/17
 Matt Nason, Project Manager
 Stantec Recommended for Payment by: _____ Date Approved: _____
 Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 53
PR #:
DATE: 11/15/17
SUBJECT: Rock Excavation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Rock Excavation - T. Lariviere	1	LS					200,000.00	200,000.00	200,000.00
Lost Productivity - T. Lariviere	1.00	LS					70,000.00	70,000.00	70,000.00
Direct Expense Subtotal								270,000.00	270,000.00
Bond						2,190.94			2,190.94
Liability Insurance						1,230.13			1,230.13
Builders Risk Insurance						364.90			364.90
Direct Expense + Overheads Subtotal								270,000.00	273,785.97
Mark-up						567.90		27,000.00	27,567.90

Sales Tax: Not Included
Total: \$ 301,353.87

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 59

DATE: Thursday, December 07, 2017

SUBJECT: Fire Department Requirements

Scope of Change Request:

The Fire Department has requested additional features be added to the fire and ammonia systems to grant final occupancy to the building.

Connect the ammonia leak detection system to the fire alarm panel and program a dedicated "hazardous" alarm that would notify the fire department of an ammonia alarm.

Furnish and install a remote readout for the ammonia detection panel so readings can be taken without entering the building.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$5,489.00
Subtotal:	\$5,586.75
Bonding and Insurance	\$81.84
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$5,668.59

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 59
PR #:
DATE: 12/07/17
SUBJECT: Fire Department Requirements

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Connect Ammonia System To Fire Alarm - Colvico/EVCO	1	LS					1,340.00	1,340.00	1,340.00
Furnish Remote Readout Panel - CIMCO	1	LS					1,300.00	1,300.00	1,300.00
Install and wire readout panel - Colvico	1	LS					2,350.00	2,350.00	2,350.00
Direct Expense Subtotal				85.00			4,990.00		5,075.00
Bond						41.18			41.18
Liability Insurance						23.12			23.12
Builders Risk Insurance						6.86			6.86
Direct Expense + Overheads Subtotal				85.00		71.16	4,990.00		5,146.16
Mark-up				12.75		10.67		499.00	522.42

Sales Tax: Not Included
Total: \$ 5,668.59



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 4, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Ammonia Alarm Conduit

Lump Sum Price: \$1,340.00

The following is a summary of our Scope of Work

Included:

-conduit and wiring from mechanical room to fire alarm panel for ammonia monitoring.

Excluded:

-add 2% for bond rate if required
On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

JOB NAME:					
Ammonia Alarm					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
3/4 emt	80	\$ 0.91	\$ 72.80	0.2	16
3/4 emt conn	2	\$ 0.17	\$ 0.34	0.05	0.1
3/4 emt coup	10	\$ 0.21	\$ 2.10	0.03	0.3
3/4 emt strap	10	\$ 0.10	\$ 1.00	0.01	0.1
4 sq box	1	\$ 3.00	\$ 3.00	0.6	0.6
18/2 TP wire	85	\$ 0.40	\$ 34.00	0.006	0.51
MATERIAL subTOTALS			\$ 113.24		
LABOR TOTAL HOURS					17.61
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,003.77		
TAX					
SUB TOTALS			\$ 1,117.01		
O&P			\$ 223.40		
JOB TOTAL			\$ 1,340.41		
BID BOND 2%			\$ -		

Tuesday, December 5th, 2017

Matt Nason, Project Manager
Contractors Northwest, Inc.

RE: Change Order – Leak Detection Additional Requirements

Change Order # 1

Spoke Riverfront Park Project Cimco Project A1200138

Change order to add a remote readout of the ammonia leak detection mounted on the exterior of the building so readings can be taken without entering the building.

Total Price add: \$1,300 USD

Supply only – installation and all electrical by others

No taxes per project requirements

If you could please sign and return this change order to our office, we can proceed in ordering these materials and adding this to the original contract.

Should you have any questions, please don't hesitate to contact me any time at 616-745-6374 or by e-mail at dperryman@toromont.com

Matt Nason: _____ Date: _____

DREW PERRYMAN • Account Manager, US Recreation
CIMCO Refrigeration, Inc.
NHL Preferred Ice Rink Equipment Supplier
t 616-745-6473
e dperryman@toromont.com





2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 5, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Ammonia Remote Readout

Lump Sum Price – Base Bid: \$2,350.00

The following is a summary of our Scope of Work

Included:

-labor and misc. materials to install added ammonia remote readout panel.

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Remote Readout					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
3/4 emt	120	\$ 0.91	\$ 109.20	0.2	24
3/4 emt conn	4	\$ 0.17	\$ 0.68	0.05	0.2
3/4 emt coup	15	\$ 0.21	\$ 3.15	0.03	0.45
3/4 emt strap	15	\$ 0.10	\$ 1.50	0.01	0.15
4 sq box	2	\$ 3.00	\$ 6.00	0.6	1.2
18/2 TP wire	125	\$ 0.40	\$ 50.00	0.006	0.75
Beldon	125	\$ 0.40	\$ 50.00	0.006	0.75
Panel mounting	1			2	2
Wall Coring	1	\$ 25.00		1	1
MATERIAL subTOTALS			\$ 220.53		
LABOR TOTAL HOURS					30.5
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,738.50		
TAX					
SUB TOTALS			\$ 1,959.03		
O&P			\$ 391.81		
JOB TOTAL			\$ 2,350.84		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 60

DATE: Thursday, December 07, 2017
SUBJECT: Street Light Additions

Scope of Change Request:

One of the existing light pole bases to be demolished has active street light circuits. Contractor requested to add a type 1 junction box and splice the wires to maintain the circuit.


No power was scheduled for the receptacles on the new street light poles. Contractor has been requested to pull wire from the power pedestal on Wall St. to feed the receptacles.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,291.20
Subtotal:	\$3,388.95
Bonding and Insurance	\$49.62
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,438.57

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17
 Matt Nason, Project Manager
 Stantec Recommended for Payment by: _____ Date Approved: _____
 Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 60
PR #:
DATE: 12/07/17
SUBJECT: Street Light Additions

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Add Type 1 J Box & Splice Wires - Colvico	1	LS					1,619.00	1,619.00	1,619.00
Wire Street Pole Receptacles - Colvico	1	LS					1,373.00	1,373.00	1,373.00



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 4, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Added Type 1 Junction Box for Alternate 6

Lump Sum Price: \$1,619.00

The following is a summary of our Scope of Work

Included:

- removal of concrete at an existing pole location
- addition of 1 – type 1 junction box
- splice existing circuit thru junction box to maintain existing lighting circuit

Excluded:

- add 2% for bond rate if required
- On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

JOB NAME:					
Type 1 Street Box					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Type 1	1	\$ 225.00	\$ 225.00	4	4
Hammer Foundation	6	\$ 65.00	\$ 390.00	1	6
Remove Concrete	1	\$ 50.00	\$ 50.00	2	2
MATERIAL subTOTALS			\$ 665.00		
LABOR TOTAL HOURS					12
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 684.00		
TAX					
SUB TOTALS			\$ 1,349.00		
O&P			\$ 269.80		
JOB TOTAL			\$ 1,618.80		
BID BOND 2%			\$ -		



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 7, 2017
Attention: General Contractors
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing
Alternate 6 Receptacle Pole Wiring

Lump Sum Pricing: \$1,373.00

The following is a summary of our Scope of Work

Included:

-wire from service pedestal located on Wall Street to feed receptacles in Alternate 6 poles along Spokane Falls Blvd.

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.

Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Alt 6 Recept					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
6 thhn	940	\$ 0.59	\$ 554.60	0.011	10.34
MATERIAL subTOTALS			\$ 554.60		
LABOR TOTAL HOURS					10.34
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 589.38		
TAX					
SUB TOTALS			\$ 1,143.98		
O&P			\$ 228.80		
JOB TOTAL			\$ 1,372.78		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 61

DATE: Thursday, December 07, 2017
SUBJECT: Relocate T-Stat

Scope of Change Request:

Owner has requested thermostat be relocated from Skate Fitting Room 107 to Skate Rental Room 103

Excludes painting of any new conduit.

Excludes any balancing due to new thermostat location.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$695.75
Subtotal:	\$793.50
Bonding and Insurance	\$11.57
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$805.07

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/12/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 61
PR #:
DATE: 12/07/17
SUBJECT: Relocate T-Stat

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Thermostat - Pro Mechanical/Standard Plumbing	1	LS					632.50	632.50	632.50
Direct Expense Subtotal				85.00				632.50	717.50
Bond						5.82			5.82
Liability Insurance						3.27			3.27
Builders Risk Insurance						0.97			0.97
Direct Expense + Overheads Subtotal				85.00		10.06		632.50	727.56
Mark-up				12.75		1.51		63.25	77.51

Sales Tax: Not Included
Total: \$ 805.07

Cost Estimate Detail Sheet

Project	Riverfront Park Ice Rink
Job Number	C17-6
Pro MSI Change Proposal #	3
Date	12/12/2017
Reference # / RFP # / RFI #	
Area	
Schedule Impact	No
Originator Pro MSI	Craig Graves
submitted to	Matt Nason
Company	CNI

Harvey has asked Bryan with Standard plumbing and heating to move a room sensor from the current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to cycle heat all the time due to the door opening close by.

Scope

Item	Description	Unit	Quantity	Unit Costs	Material	Labor	Material Costs	Labor Costs	Total
------	-------------	------	----------	------------	----------	-------	----------------	-------------	-------

1				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5						\$0.00	\$0.00	\$0.00	\$0.00
6						\$0.00	\$0.00	\$0.00	\$0.00
7						\$0.00	\$0.00	\$0.00	\$0.00
8						\$0.00	\$0.00	\$0.00	\$0.00
9						\$0.00	\$0.00	\$0.00	\$0.00
10						\$0.00	\$0.00	\$0.00	\$0.00
11						\$0.00	\$0.00	\$0.00	\$0.00
12						\$0.00	\$0.00	\$0.00	\$0.00
13						\$0.00	\$0.00	\$0.00	\$0.00
14						\$0.00	\$0.00	\$0.00	\$0.00
15						\$0.00	\$0.00	\$0.00	\$0.00
16						\$0.00	\$0.00	\$0.00	\$0.00
17						\$0.00	\$0.00	\$0.00	\$0.00
18						\$0.00	\$0.00	\$0.00	\$0.00
19						\$0.00	\$0.00	\$0.00	\$0.00
20						\$0.00	\$0.00	\$0.00	\$0.00
				Subtotal		\$0.00	\$0.00	\$0.00	\$0.00

Sub-Contractor Costs			
1	Standard Plumbing and Heating		\$550.00
2			
3			
4			
Subtotal			\$550.00
15% OH & P			\$82.50
Sub-Contractor Total			\$632.50

10%		Overhead	\$0.00
		Subtotal	\$0.00
		Subcontractor(s)	\$632.50
		Subtotal	\$632.50
5%		Profit	\$0.00
		Grand Total	\$632.50

4911 N Rebecca PO Box 6526 Spokane, WA 99217
 (509) 483-1305 Main (509) 483-1805 Fax
 pro-msi.com 24 Hr Service (509) 455-3872

Pro Mechanical Services, Inc.
The future of Smart Energy

SPHControls

STANDARD PLUMBING HEATING CONTROLS

Tuesday, December 12, 2017

Pro Mechanical
Spokane, WA

Craig:

Harvey asked me to let them know what it will take to move the room sensor that is for RTU-1 from its current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to be in heating all the time due to lobby having open doors, etc. He said they were not as concerned about the lobby/skate fitting area as much as they are about the skate rental or office space.

The cost to relocate the sensor and put a blank plate in the existing location will be \$550.00. We are assuming this can be done in the AM from 7:00AM until 11:00AM before they open for the day.

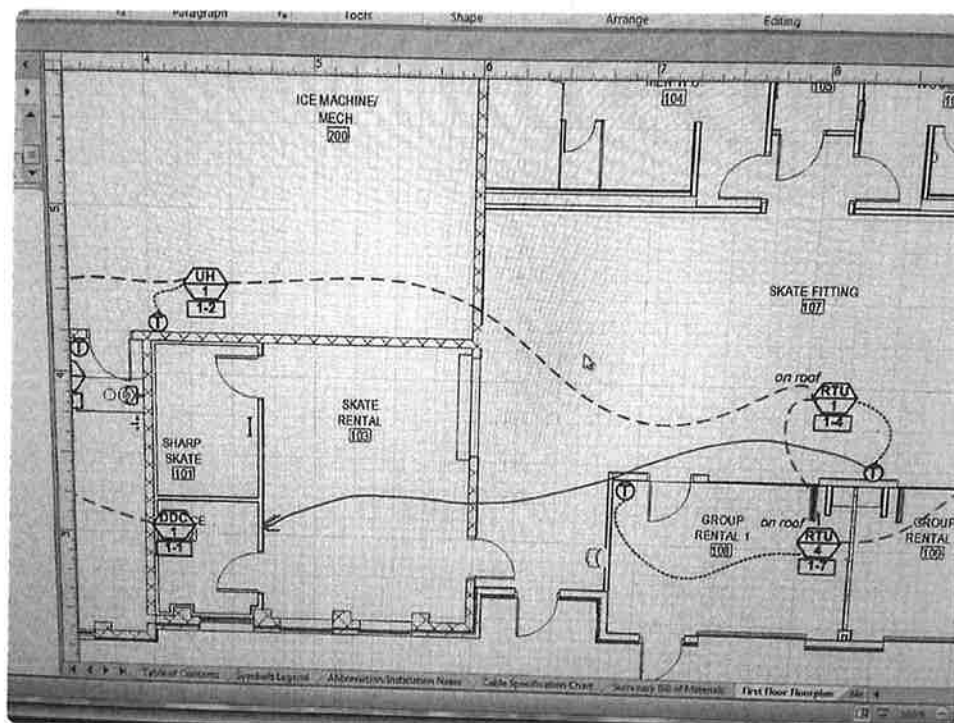
If you have any questions please call our office.

Sincerely,



Bryan Johnson

This Bid contains information owned by Standard Plumbing Heating Controls. It is provided to you for **BIDDING PURPOSES ONLY** and on condition that **PRIOR TO THE TIME OF BIDDING** all of it is **CONFIDENTIAL** and is not to be shared or given, for any reason, to anyone else. If this policy is not followed Standard Plumbing Heating Controls retains the right to recover any damages as a result of a breach of this policy. Please contact our office if these conditions are not acceptable.



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 62

DATE: Wednesday, December 13, 2017
SUBJECT: Post Street Light Power

Scope of Change Request:

Power for the street lights on Post was not available where indicated on the drawings. Contractor needs to hand dig street and undermine sidewalk to access another junction box for power.

Price includes cold patch of asphalt only. Permanent patching of asphalt is not available until next year and is to be completed by others.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,493.60
Subtotal:	\$3,591.35
Bonding and Insurance	\$52.59
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,643.94

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 62
PR #:
DATE: 12/13/17
SUBJECT: Post Street Light Power

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Extend trenching & conduit for power - Colvico	1	LS					3,176.00	3,176.00	3,176.00
Direct Expense Subtotal				85.00				3,176.00	3,261.00
Bond						26.46			26.46
Liability Insurance						14.86			14.86
Builders Risk Insurance						4.41			4.41
Direct Expense + Overheads Subtotal				85.00		45.73		3,176.00	3,306.73
Mark-up				12.75		6.86		317.60	337.21

Sales Tax: Not Included
Total: \$ 3,643.94



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 13, 2017
Attention: General Contractors
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing
Post Street Light Pole Power
Lump Sum Pricing: \$3,176.00

The following is a summary of our Scope of Work

Included:

- sawcut and remove asphalt against curbing
- hand dig street and undermine sidewalk for conduit access to both junction boxes
- cold patch asphalt for winter

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.

Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Post Street Power					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Sawcut	50	\$ 6.00	\$ 300.00	0.1	5
asphalt removal	1	\$ 65.00	\$ 65.00	2	2
asphalt disposal	1	\$ 100.00	\$ 100.00	1	1
handdig	16	\$ 0.10	\$ 1.60	1	16
10 thhn	60	\$ 0.30	\$ 18.00	0.006	0.36
1 pvc	15	\$ 0.40	\$ 6.00	0.023	0.023
cold patch (winter)	1	\$ 100.00	\$ 100.00	2	2
barricading	1	\$ -	\$ -	2	2
Equipment MOB	1	\$ 50.00	\$ 50.00	4	4
Truck Charge	8	\$ 20.00	\$ 160.00		
MATERIAL subTOTALS			\$ 800.60		
LABOR TOTAL HOURS					32.383
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,845.83		
TAX					
SUB TOTALS			\$ 2,646.43		
O&P			\$ 529.29		
JOB TOTAL			\$ 3,175.72		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility**JOB#: 836****PCO #: 63****DATE: Wednesday, December 13, 2017****SUBJECT: Temporary Fencing****Scope of Change Request:**

Contractor was requested to have fence contractor relocate all the temporary fencing around the site to accommodate planned activities in the park prior to opening the ice rink and skyride facility

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$660.00
Subtotal:	\$757.75
Bonding and Insurance	\$11.05
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$768.80

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 63
PR #:
DATE: 12/13/17
SUBJECT: Temporary Fencing

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Temp Fencing - Statewide Fencing	6	MH					100.00	600.00	600.00
<i>Direct Expense Subtotal</i>				85.00				600.00	685.00
Bond						5.56			5.56
Liability Insurance						3.12			3.12
Builders Risk Insurance						0.93			0.93
<i>Direct Expense + Overheads Subtotal</i>				85.00		9.61		600.00	694.61
Mark-up				12.75		1.44		60.00	74.19

Sales Tax: Not Included
Total: \$ 768.80



PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 64

DATE: Wednesday, December 13, 2017

SUBJECT: Landscape Revisions

Scope of Change Request:

Landscape revisions including adding quick couplers to the irrigation system and revising landscape plans to cover areas that were not addressed by the contract drawings.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$6,361.64
Subtotal:	\$6,459.39
Bonding and Insurance	\$94.63
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$6,554.02

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 64
PR #:
DATE: 12/13/17
SUBJECT: Landscape Revisions

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Landscape Revisions - Land Expressions	1	LS					5,783.31	5,783.31	5,783.31
Direct Expense Subtotal				85.00				5,783.31	5,868.31
Bond						47.62			47.62
Liability Insurance						26.74			26.74
Builders Risk Insurance						7.93			7.93
Direct Expense + Overheads Subtotal				85.00		82.29		5,783.31	5,950.60
Mark-up				12.75		12.34		578.33	603.42

Sales Tax: Not Included
Total: \$ 6,554.02



LAND
EXPRESSIONS

SEV. 466.6583 T
509.466.7694 F
LANDEXPRESSIONS.COM

5615 E. DAY BLVD. SPOKANE, ID.
83201

ATTN: Matt Nason

Contractors Northwest Inc.

PO Box 100

Athol, ID 83801

FAX: 208.667.6388 PHONE: 208.667.2456

LETTER OF NOTIFICATION:

1

DATE: 10.27.17 JOB NO: 172019

JOB NAME: Riverfront Park Ice Rink

RE: Change Order

FROM: Clayton Varick

Notification of:

☒ Change of Conditions

☒ Price Proposal

☐ Request for Additional Time

☒ Extra Work Not in Contract

☐ Credit for Changes

☐ Cost Neutral

☒ Cost Impact

☐ Intent to Claim

☐ Other

Description:

- | | | |
|---|-------------|-------------|
| 1 Additional Quick Couplers: supply and install 6 additional QC's around the site. | Material: | \$ 1,057.50 |
| | Labor: | \$ 398.70 |
| 2 Rock Work: supply and set a remnant wall at east lawn to negotiate grade from new curb to existing without further disturbing the root zone of the existing spruce. Supply and set boulders at the Fountain Café and pedestal in east lawn to retain grade. Add rip rap around gondola post per Harvey. | Boulders: | \$ 437.50 |
| | Remnants: | \$ 375.00 |
| | Rock Truck: | \$ 1,218.75 |
| | Labor: | \$ 1,511.74 |
| 3 Subgrade at 'Riverwall' planter: Land Expressions had to provide our own subgrade to allow for garden soil. All hand work. | Labor: | \$ 631.28 |
| 4 Additional Tree: supply and install an additional tree at Fountain Café. | Material: | \$ 193.75 |
| | Labor: | \$ 199.35 |
| 5 Irrigation: remove 875 sf of irrigation at Spokane Falls Blvd and add 720 sf irrigation for east Riverwall planter and triangle at Fountain Café. Net DEDUCT based on sf price bid. | DEDUCT | \$ (240.25) |

ADDITIONAL CHARGE FOR ABOVE WORK IS:

\$

5,783.31

Above additional work to be performed under the same conditions as specified in original contract unless otherwise stipulated.

Authorized Signature

Date:

OWNER SIGNATURE

Authorized Signature

CONTRACTOR SIGNATURE

Date: 10.27.17

This Letter of Notification becomes part of, and in conformance with, the existing contract.

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 65

DATE: Wednesday, December 13, 2017

SUBJECT: Fire Extinguishers

Scope of Change Request:

Contractor was requested to furnish and install (2) 10lb K class fire extinguishers for the kitchen that were not required by the contract documents.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$224.25
Total Charges for Material	
Total Charges for Subcontractor	\$330.00
Subtotal:	\$554.25
Bonding and Insurance	\$7.98
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$562.23

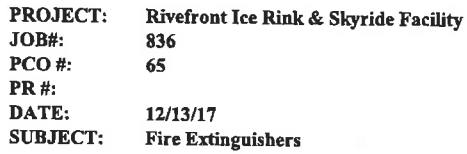
Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/18/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



Sales Tax: Not Included
Total: \$ 562.23

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 66

DATE: Wednesday, December 13, 2017

SUBJECT: Kitchen Equipment Changes

Scope of Change Request:

Delete heated cabinet K23 and ice tea dispenser K64
Add K20 hot well and RW-2 drawer warmer

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$160.00
Total Charges for Material	
Total Charges for Subcontractor	(\$819.00)
Subtotal:	(\$659.00)
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	(\$659.00)

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 66
PR #:
DATE: 12/13/17
SUBJECT: Kitchen Equipment Changes

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Kitchen Equipment Revisions - Spokane Restaurant Equipment	1	LS					-819.00	-819.00	-819.00
<i>Direct Expense Subtotal</i>				160.00				-819.00	-659.00
Bond									
Liability Insurance									
Builders Risk Insurance									
<i>Direct Expense + Overheads Subtotal</i>				160.00				-819.00	-659.00
Mark-up									

Sales Tax: Not Included
 Total: \$ (659.00)

Matt Nason

From: Sean Mallert <sean@sporest.com>
Sent: Thursday, October 26, 2017 11:48 AM
To: Matt Nason
Subject: CO#2 City of Spokane Ice Rink Contractors NW Quote AND CO#3 BUNN #64 Tea Brewer Return Quote
Attachments: FW: ice tea dispenser cancelled

Matt , see attached , please review and let me know how to proceed,
See attached e-mail regarding the additional return for the Bunn Ice Tea EQ.

Hatco return and Wells ADD [View "CO#2 City of Spokane Ice Rink Contractors NW" Quote](#)
SUMMARY- \$78.00 CREDIT

Bunn Ice Tea Brewer Return [View "CO#3 BUNN #64 Tea Brewer Return" Quote](#)
SUMMARY \$741.00 CREDIT

Sean R. Mallert
Food Service Equipment Contractor / Project Management
Spokane Restaurant Equipment, Inc.
1750 E Trent Avenue
Spokane, WA 99202
O.509.534.5500
C.509.863.2184
sean@sporest.com



Agenda Action Item Fact

Meeting date: 1/08/2018

Presented by: Jonathan Moog

Action Item (Language shall match the language on the agenda.):

MOU with Visit Spokane (VS) to establish a regional information Center

Action Item Description:

Endorse MOU with Visit Spokane to establish a regional information center in Riverfront Park for final approval by City Council

RFP Bond Budget Impact (Describe as budgeted or non-budgeted.):

Background: RFP requires a centrally located guest service center. Current center is not available in planned facilities. VS desires a centrally located regional information center. Regional information center was identified in the Master Plan. Proposal re-purposes fountain cafe for this use.

Non RFP Bond Budget Impact (i.e., Park Fund or Cumulative Reserve):

\$120k in Strategic investment funding was previously approved by Park Board to remodel of fountain cafe into 'vanilla shell'. VS would provide funding for interior design of space and staffing to support both VS services and RFP guest services. Expected labor savings to city over 5 years is \$219,000

Executive Team Recommendation:

Not Applicable

Urgency for Approval (describe impact if not approved):

Fountain cafe would remain a temporary storage facility for food service until the Pavilion remodel is complete or another use is identified.

Options for Not Approving:

Not approving would require RFP to seek another solution and budget for guest service functions.



City Clerk's No. _____

**MEMORANDUM OF UNDERSTANDING
CONCERNING ESTABLISHING AND OPERATING A REGIONAL
INFORMATION AND GUEST RELATIONS CENTER AT RIVERFRONT
PARK**

THIS MEMORANDUM OF UNDERSTANDING ("**MOU**") is between the CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT, as "**City**", and VISIT SPOKANE, whose address is 601w 1ST Avenue, Spokane, Washington 99201, as "**VS**". Hereinafter referenced together as the "**parties**", and individually a "**party**".

WHEREAS, Riverfront Park is a significant regional visitor destination; and

WHEREAS, the City of Spokane Parks and Recreation Department is desirous of providing guest relation services to the visitors of Riverfront Park and to re-purpose the building known as the Fountain Café beginning Spring of 2018; and

WHEREAS, Visit Spokane is desirous of providing regional information services from a 'brick and mortar' location;

-- NOW THEREFORE, the parties agree as follows:

1. TERM OF MOU.

The term of this MOU begins upon execution of this agreement, and runs for an initial period of five (5) years ("Initial Term") ending on December 31, 2022, and may be renewed with three (3), two (2)-year options unless amended by written agreement or terminated earlier under the provisions. Options may be renewed upon successful completion of the Initial five (5) year Term and written agreement by both parties.

2. TAXES, FEES AND LICENSES.

Each party hereto shall be solely responsible for all necessary licenses, fees, assessments, permit charges, etc. necessary to conduct the work included under this MOU.

3. RESPONSIBILITIES OF CITY.

- A. Renovate existing interior cooking and serving areas of Fountain Café into a 'vanilla shell' including:
 - a. Replacement of the roll-up service windows with a store front entry;
 - b. Replacement of plastic wall paneling with finished sheetrock;
 - c. Removal of all kitchen equipment and applicable service or utility connections;
 - d. Installation of HVAC system for year-round heating and cooling;

e. Update building insulation to enable year-round occupancy.

B. Maintain and service existing public restrooms and surrounding grounds;

C. Provide all essential utility services including electrical, water, sewer, and trash;

D. Provide one or more 30-minute parking stalls, construction and space availability permitting, for VS customers in closest available Park Department parking lot.

E. Provide all necessary training and materials regarding Riverfront services and programs.

F. City will include VS on routine security patrols.

4. RESPONSIBILITIES OF VISIT SPOKANE.

A. Provide regional information services and Riverfront Park guest relation services including:

a. Serve as primary customer service desk for phone and in-person inquiries for Riverfront Park programs and services, and general park information. Forward inquiries to appropriate park staff.

b. Sell Riverfront Park memberships and tickets, and book private facility rentals through Riverfront Park-provided point-of-sales software. VS will only accept Credit Cards as valid sources of payment.

c. Assist with will-call functions as needed.

d. Serve as a centralized lost and found for items and guests. City will collect unclaimed items weekly.

e. Maintain regular and published schedule of hours of business year-round.

B. Provide interior design and construction of VS occupied area following completion of City-provided 'vanilla shell'. All costs associated with design and construction of interior VS occupied areas shall be the responsibility of VS.

C. The parties recognize that the City Charter prohibits "permanent" commercial activities in Riverfront Park. To that end, VS, a non-profit organization, will engage in public service activities on behalf of the City of Spokane at no charge to the public. As part of and in furtherance of its public service work, VS may engage in incidental sales of branded items.

5. PREMISES.

The City grants VS a non-exclusive and revocable license to enter and use certain portions of the Facility, building known as Fountain Café, as depicted on Exhibit A (the "Premises"), subject to the terms of this Memorandum.

6. USE OF THE PREMISES.

- A. City and VS will share dual occupancy of premises as shown in Exhibit A. VS will have occupancy of the area identified as Phase 1 until renovation is completed on the U.S. Pavilion, expected fall 2019. After renovation is complete, VS shall have exclusive use of the front half of the premises identified as Phase 1 and Phase 2 for the remainder of the contract.
- B. City and VS will share and coordinate joint use of the patio area immediately east and in front of the premises.
- C. VS and the City agree to comply with all laws of the United States and the State of Washington, and all ordinances of the City of Spokane, Washington, and the rules and regulations of the City of Spokane Parks and Recreation Department applicable to the use and management of the Premises. It is VS's responsibility to familiarize itself with these regulations.

7. FEES AND CONSIDERATION.

The City and VS shall not pay any fees or charges for use of the Premises. In consideration for VS providing information services for City, City shall at its sole cost and expense design, permit, construct, maintain, and repair certain improvements to the Premises, as outlined in this MOU. The cost of designing, constructing, maintaining, equipping and operating the regional information and guest relation center shall be solely that of VS. All improvements made to the Premises by VS immediately become the property of the City.

8. INDEMNIFICATION.

Visit Spokane shall defend, indemnify and hold harmless the City, its officers and employees, from and against all claims for damages, liability, cost and expense arising out of the negligent conduct of Visit Spokane in the performance of this MOU, except to the extent of those claims arising from the negligence of the City, its officers and employees.

9. INSURANCE.

VS shall maintain a comprehensive or commercial general liability insurance policy, naming the City as additional insured, in the minimum amount of ONE MILLION AND NO/100 DOLLARS (\$1,000,000.00) combined single limit coverage written on an occurrence form to cover bodily injury, death and property damage. The policy shall provide not less than thirty (30) days written notice to the City of any cancellation, non-renewal or material reduction in coverage. The insurance shall be primary and not excess or contributing. The certificate shall be submitted to the City at the time the VS returns the signed Memorandum.

10. ASSIGNMENTS. This Memorandum is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent.

11. DISPUTES. This Memorandum shall be performed under the laws of the State of Washington. Any litigation to enforce this MOU or any of its provisions shall be brought in Spokane County, Washington.

12. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Memorandum shall have or acquire any interest in it, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Memorandum.

13. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The parties agree to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the parties.

13. SEVERABILITY. In the event any portion of this MOU should become invalid, the rest of the MOU shall remain in full force and effect.

Dated: _____

CITY OF SPOKANE PARKS AND
RECREATION DEPARTMENT

By: _____

Title: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Dated: _____

VISIT SPOKANE

By: _____

Title: _____

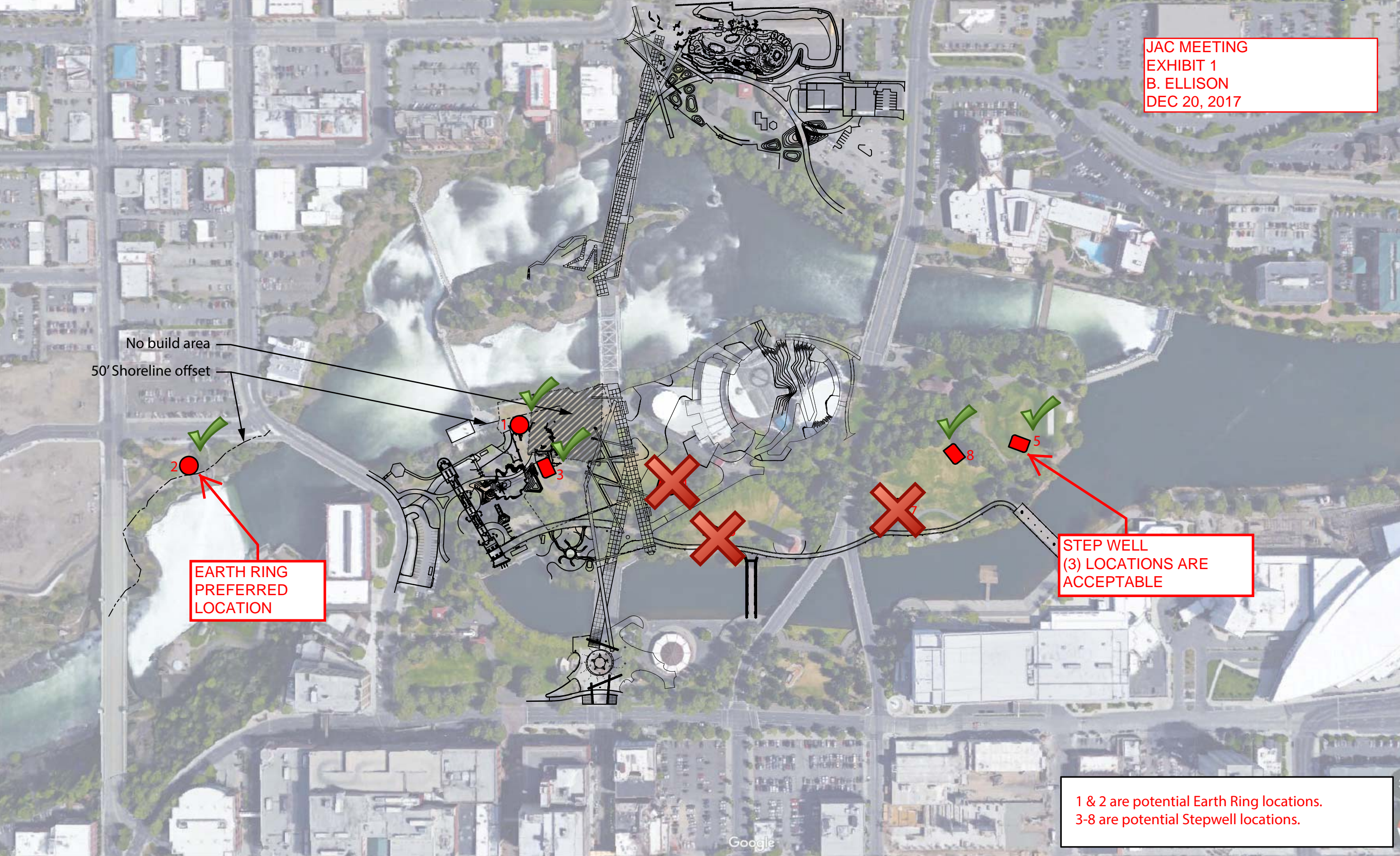
Email Address:

Phase 1 Occupancy

Phase 2 Occupancy

EAST

Labels and callouts include: #13 SANDWICH PREP TABLE, #14 TR. WET DRYING MACHINE, #15 REFRIGERATOR, CONNECTION CORD (WALL MTD. 10' 4-5-2' TO BOTT), #17 WARMER, #18 WARMER, #19 WARMER, #20 WARMER, #21 WARMER, #22 WARMER, #23 WARMER, #24 WARMER, #25 WARMER, #26 WARMER, #27 WARMER, #28 WARMER, #29 WARMER, #30 WARMER, #31 WARMER, #32 WARMER, #33 WARMER, #34 WARMER, #35 WARMER, #36 WARMER, #37 WARMER, #38 WARMER, #39 WARMER, #40 WARMER, #41 WARMER, #42 WARMER, #43 WARMER, #44 WARMER, #45 WARMER, #46 WARMER, #47 WARMER, #48 WARMER, #49 WARMER, #50 WARMER, #51 WARMER, #52 WARMER, #53 WARMER, #54 WARMER, #55 WARMER, #56 WARMER, #57 WARMER, #58 WARMER, #59 WARMER, #60 WARMER, #61 WARMER, #62 WARMER, #63 WARMER, #64 WARMER, #65 WARMER, #66 WARMER, #67 WARMER, #68 WARMER, #69 WARMER, #70 WARMER, #71 WARMER, #72 WARMER, #73 WARMER, #74 WARMER, #75 WARMER, #76 WARMER, #77 WARMER, #78 WARMER, #79 WARMER, #80 WARMER, #81 WARMER, #82 WARMER, #83 WARMER, #84 WARMER, #85 WARMER, #86 WARMER, #87 WARMER, #88 WARMER, #89 WARMER, #90 WARMER, #91 WARMER, #92 WARMER, #93 WARMER, #94 WARMER, #95 WARMER, #96 WARMER, #97 WARMER, #98 WARMER, #99 WARMER, #100 WARMER.



4. PAYMENT.

Total compensation for Consultant's services under this Agreement shall be up to and not exceed **FIFTY THOUSAND AND 00/100 DOLLARS (\$50,000.00)**, reimbursables, unless modified by a written amendment to this Agreement.

Milestones/Tasks	Completion Date	Amount
1. COI, Work Plan, Schedule	Upon Signature Complete	\$5,000.00
2. Preliminary Design and Arts Plan Development	4/2017-6/2017 Complete	\$10,000.00
3. Completed Art Plan, Concept Design and presentation	7/2017-9/2017 1/2018	\$10,000.00
4. Final Design and presentation	10/2017-12/2017 1/2018-3/2018	\$15,000.00
5. Construction documents, final schedule and coordination	1/2018-4/2018 3/2018-7/2018	\$10,000.00
TOTAL PAYMENTS		\$50,000.00
TAXES – Paid directly by ARTIST to Washington State Department of Revenue		\$4,001.84
TOTAL ARTIST COMPENSATION- Up to Including taxes and reimbursables		\$45,998.16

Compensation shall be based upon a Lump Sum Fee arrangement and further payment details attached hereto as City's Exhibit A.

5. REIMBURSABLES

If the Agreement specified reimbursables to be compensated by the City, the following limitations apply. If no travel or direct charges are identified and allowed in the Agreement, the City shall provide no reimbursement.

- A. City will reimburse the Consultant at actual cost for expenditures that are pre-approved in excess of \$2,000.00 by the City in writing and are necessary and directly applicable to the work required by this

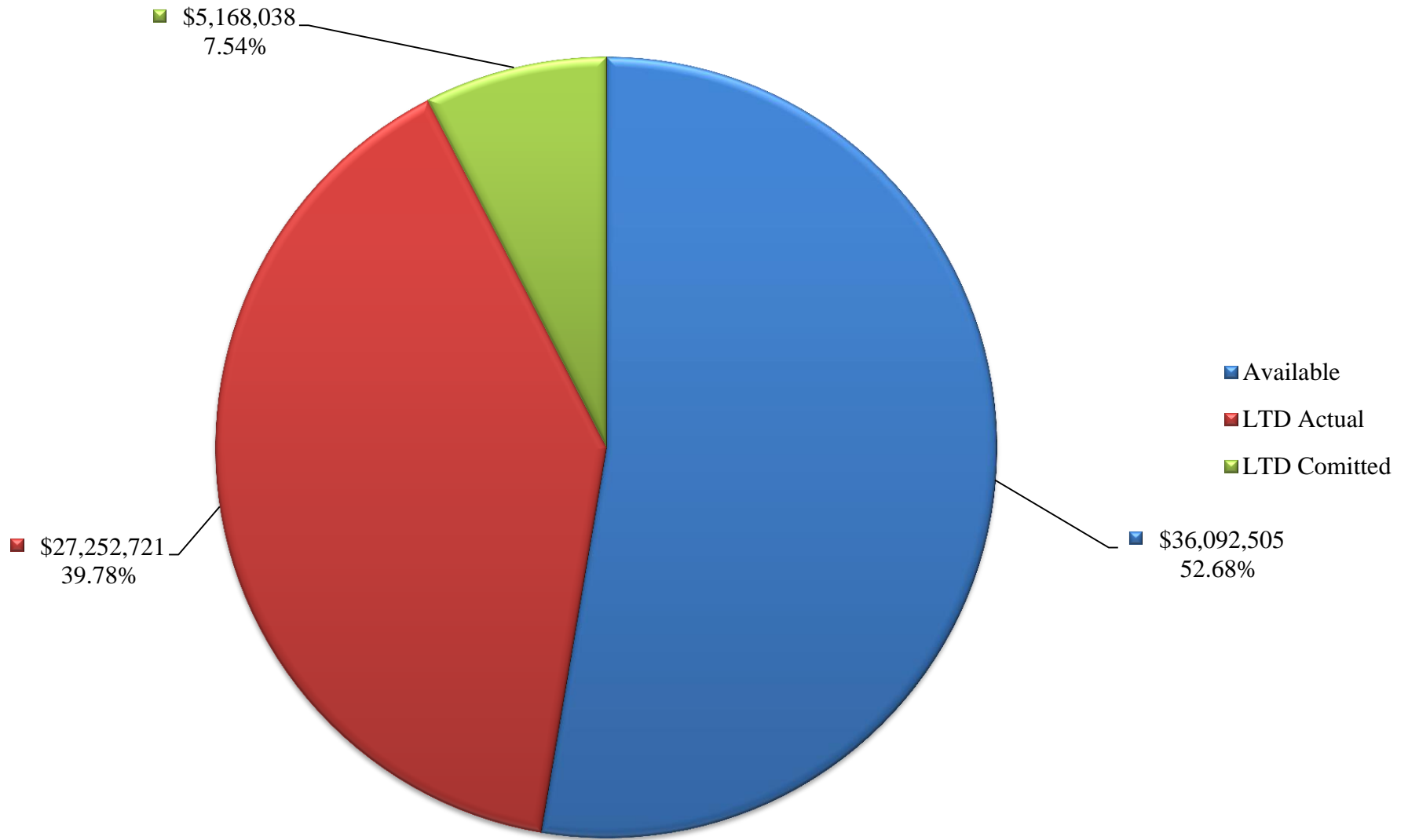


RIVERFRONT PARK REDEVELOPMENT PROJECT UPDATE

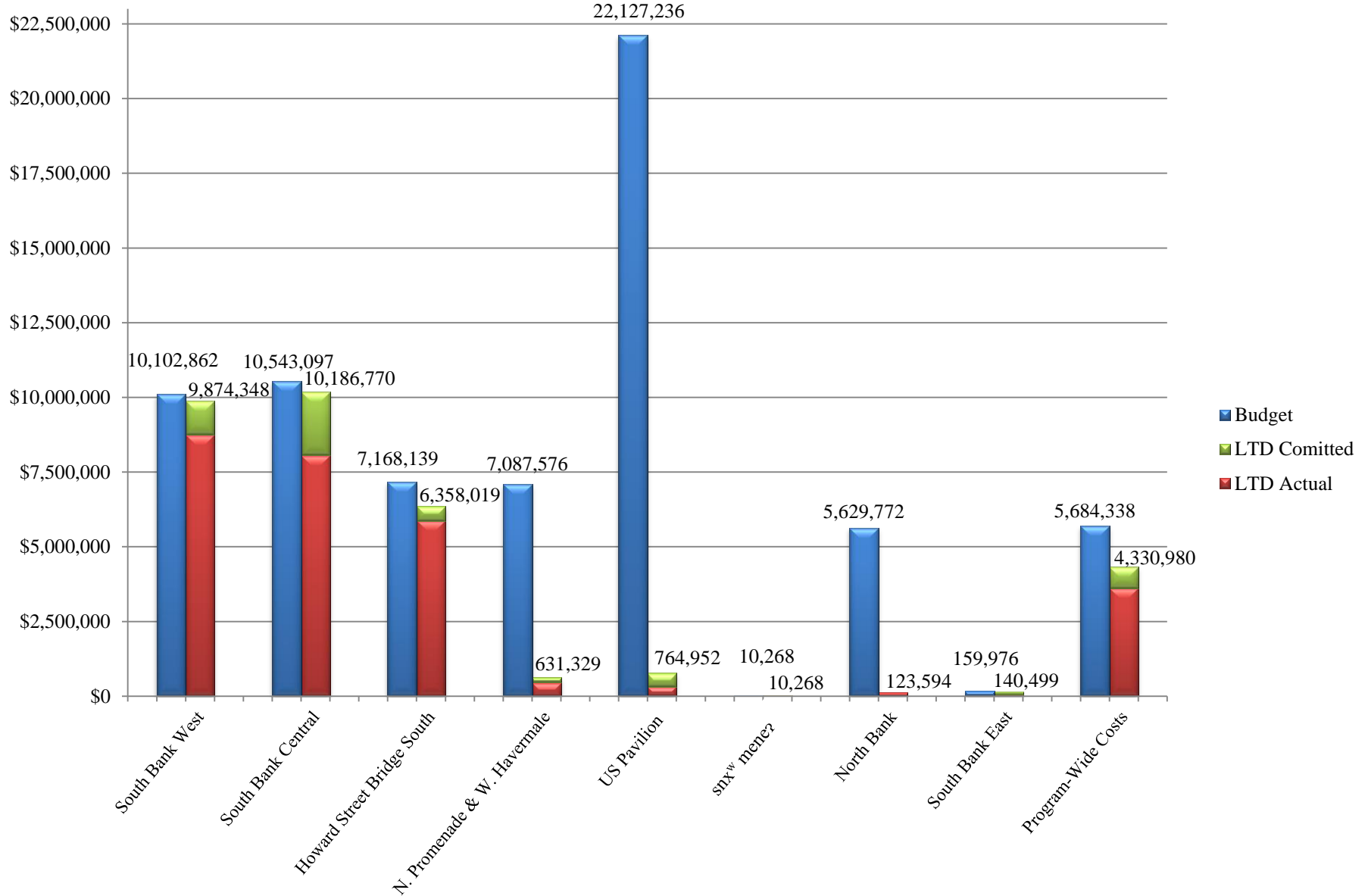
December 2017

Bond Budget Utilization Through December 2017

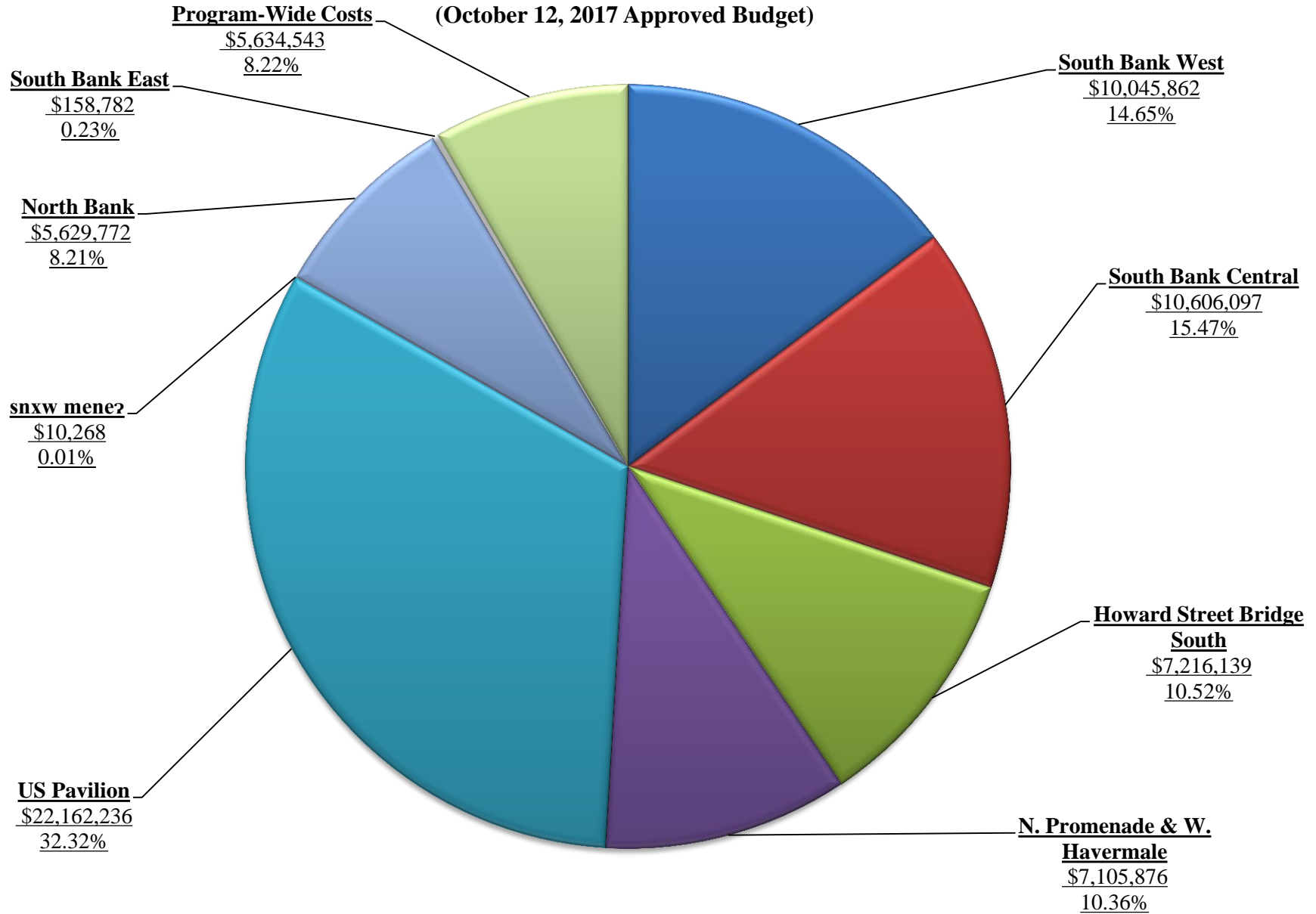
(October 12, 2017 Approved Budget)



Comparison of Approved Bond Budget to Actual & Committed Expenditures December 2017



Bond Budget by Project (October 12, 2017 Approved Budget)



City of Spokane Briefing Paper

Planning Brownfields Program:

Riverfront Park Committee Briefing on EPA Grants

January 8, 2018

Subject

EPA awarded the City three grants for Brownfield Cleanup in Riverfront Park during the redevelopment: Havermale Island Site A, Canada Island Site B, and North Bank Site C. This Briefing is to provide the Riverfront Park Committee a status update on the grant implementation.

Background

This last September the City and EPA negotiated the Contractual Work Plan for the grant implementation.

September the Parks' Department hosted a meeting where we brought the consultants and contractors together with the Brownfield EPA grant consultants to discuss roles as are move forward.

October and November the City Council approved the acceptance of the Grant Contract with EPA and the Consultant.

December the EPA approved the attached Public Involvement Plan, which you'll note is the current redevelopment communication plan with some added details on the grants and the cleanup efforts underway.

January 2018:

- Make project details and highlights available on the Riverfront Park Redevelopment website
- Consultants are working on completing EPA's required Quality Assurance Project Plan (QAPP) and Analysis of Brownfield Cleanup Alternatives (ABCAs)—both these documents use the current approved Soil Management Plan as their foundation.
- For the remainder of 2018 I've requested time on your monthly agenda to provide a quick status update and to gather any public questions or comments regarding the grant implementation.

Actions

None requested at this time.



Riverfront Park Redevelopment Community Input and Outreach Plan

Overview

Goal	Ensure citizens, internal and external stakeholders feel well informed about Riverfront Park redevelopment and environmental cleanup progress, achievements, challenges and timelines.
Objectives	<ul style="list-style-type: none"> • Consistent, clear, timely communication • Multiple-channel delivery • Two-way communication opportunities and invitations to engage in the redevelopment process
Timeline	2016 - 2020

Plan

Strategies	Tactics	Notes	Timeframe
E-blast updates	E-blast with a few bullet points covering redevelopment & environmental cleanup news, impacts, photos, budget, timelines	<ul style="list-style-type: none"> • public sign-ups • event partners • media • DSP, VS, GSI, service clubs • neighborhood groups • MySpokane & internal like city council, fire/police • Park Board & staff • This information is also shared as a section in monthly RFP e-newsletter (Jacinda) 	Quarterly
Social media, websites & Cable 5	Progress posts with photos and interactive elements	Focus on nuggets of clear information, interesting details, environmental cleanup activities (include EPA logo) Blog posts can highlight a project in more detail Cable 5 reader board updates	Ongoing
	Brief videos, time-lapse footage	Briefs showing progress, behind-the-scenes peeks Share with TV news	Monthly
	10-minute video updates	Walk in the Park TV show, vimeo	Bi-Monthly

Signage	Construction site signs	Each site gets a sign with concept design, cleanup details (EPA logo) timeline, and website Tree and archaeology site signs	As needed
	Fencing signs	Fence screens with project overview – 20' x 6'	Ongoing
	Lights on clock tower	Construction updates, ribbon cuttings	Ongoing
	Flyers, handouts, posters, banners	Bloomsday, Lilac parade train, malls, community centers, Visit Spokane, lobby, etc.	Ongoing
	Signs at local businesses	River Park Square, Wheatland Bank, Downtown Library, pending more	Ongoing
Earned media	Backgrounder meetings	Reporter and editor with Ted and Fianna	Late June, in Spring 2017, Ongoing
	OpEd/guest column	Authored by Chris Wright and Leroy Eadie	July 2016, Summer 2017
	Construction pitches	See media summary for full recap	Ongoing
Advertising	Work with DH to determine best placements in print, on radio and TV	DH will draft media buys Groundbreaking: Spokesman and Inlander, boosted ads on social media Suggestion to have pull-out section in Spokesman	June/July 2016 full page ads in Spokesman and Inlander
Events	Groundbreaking	Signs and ambassadors activate the space into educational exploration Legislative/VIP and media tours	July 8, 2017
	Open houses	Media previews Community recaps Environmental cleanup activities during redevelopment Solicit questions and comments from the public	Several times a year
	Community group presentations	Leroy, Garrett and Fianna visiting community groups for redevelopment presentations	Monthly
Internal communication	E-news to Parks staff, Board and foundation	Highlight redevelopment and cleanup activities update bullet points in one section of the newsletter	Monthly in Leaflet
	Talking points	One sheet FAQ – add environmental cleanup FAQs	As needed
	Staff meetings	All-parks staff meetings with Park Board	Annually
	Calendar and distribution list	Shared calendar for viewing all RFP redevelopment meetings and timelines, and distribution list	Ongoing
	Sharepoint	Post updates and links	Ongoing

- E-newsletters – Sent quarterly to 2,800 community members updating them on redevelopment progress: include EPA logo and environmental cleanup highlights.
- Website – Dedicated redevelopment website with regular updates, photos, and an opportunity to provide feedback - RiverfrontParkNow.com— add a small section for details on the EPA funding and the environmental cleanup activities.
- Social Media – Riverfront Park/Spokane Parks has 30,000 Facebook, 3,300 Twitter and 1,600 Instagram followers. We regularly post construction and cleanup updates.
- Cable 5 – City of Spokane has a dedicated cable TV channel, where we routinely post 1-minute construction and cleanup updates from behind the construction fence, and 6x a year post 10-minute project updates. We also have time lapse cameras set up to showcase progress.
- Vimeo/YouTube – The Cable 5 content is shared on Vimeo, YouTube and social media use EPA logo.
- Signage – We have dozens of redevelopment information signs around our projects and park, for our 2 million visitors each year. We also have project information banners at partner locations like River Park Square shopping mall and the Spokane Public Library. We've also lit up the clock tower in the park with information. Add to any new signage or outreach material an EPA logo and a statement of the cleanup activities as well as community benefits.
- Brochures/Print Materials – We print several types of brochures for the project – one comprehensive, one timeline map, and several project-specific one-sheets. Add to any new signage or outreach material an EPA logo and a statement of the cleanup activities as well as community benefits.
- Media – We do weekly media outreach, and average 13 stories/month in redevelopment earned media. We also invite the media for a tour behind the construction fence quarterly. Add mentions of the EPA dollars at work and the benefits to the community
- Events/Meetings – We do between 1 - 4 Open Houses each year where the design teams, staff and Park Board as the Brownfield Redevelopment Opportunity Zone Authority present information and answer questions/take feedback. Park Board meets monthly, as does the Riverfront Park Sub-Committee of the Park Board (both public meetings). We also host groundbreaking and ribbon cutting events that are free and open to the public. Include environmental cleanup updates occurring during construction and a way for the community to ask questions.
- Speaking Tour – Our staff presents project updates several times a month to service clubs, neighborhood groups, community organizations, and businesses. Add cleanup activities to the presentations as well as EPA logo
- Partners – We meet monthly with groups like the Downtown Spokane Partnership and Visit Spokane to ensure they are updated and have the latest information to share through their channels and networks.
- Community Input – at each public meeting, on the website, and in social media the community needs to know where details can be found on the cleanup activities and be able to submit questions and/or concerns.