



City of Spokane Park Board Recreation Committee Meeting

2:15 p.m. Wednesday, Dec. 03, 2025
Hybrid in-person and WebEx teleconference meeting
Jennifer Papich – Recreation Director

Committee members

X Sally Lodato – Chair
X Greta Gilman
X Bob Anderson
X Doug Kelley (arrived 2:20)
X Lee Williams

Parks staff

Jennifer Papich
Ryan Griffith
Al Vorderbrueggen
Fianna Dickson
Kris Behr

Guests

Craig Numata
Adam Martin
Steve Yunk
Claudia Ouwerkerk
Jan Charbonneau
Denise Fanazick
Liz Claiborne
Tony Cane
Rachel Moore
Kim Ferraro

SUMMARY

- The committee passed the following action items which will be presented to the Park Board for consideration and approval:
 - 2026 Recreation Centers Contract Renewal for the combined amount of \$598,631 – consent agenda item
- Craig Numata & Adam Martin presented an annual report of the Spokane Pickleball Club.
- Jennifer Papich discussed the 2027/2028 Community Center Funding Application Process.

The next regularly scheduled Recreation Committee meeting is set for 2:15 p.m. Wed. Dec. 31, 2025.

MINUTES

The meeting was called to order at 2:15 p.m. by committee chair Sally Lodato.

Public Comments: None

Action items:

1. [2026 Recreation Centers Contract Renewal for the combined amount of \\$598,631](#) – Jennifer Papich
 - a. There will be no modifications for the 2026 community center contracts. Other than dates, they will be identical to the 2025 contracts including amounts awarded. The funds are used to support recreational programming at the centers. The contracts allow Spokane Parks and Recreation (SPRD) to use the center facilities provided they are not being used for primary center programming. The contract requires the centers to provide monthly invoices to SPRD, which we then pay. They must also provide detailed recreation attendance reports and monthly volunteer data. SPRD has a full-page Spokane Youth and Senior Center Association (SYSCA) advertisement in every seasonal activity guide.
 - b. There will be a change to the 2027/2028 awarding process. See “Discussion Items” below.
 - c. From January through October, the centers have logged 49,001 volunteer hours, equivalent to \$816,523 staff dollars at minimum wage. During this time frame, they have welcomed 138,391 recreation participants.

Motion #1 – Sally Lodato moved to recommend 2026 Recreation Centers Contract Renewal for the combined amount of \$598,631.

Bob Anderson seconded. The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the December 11 Park Board meeting agenda.

Discussion Items:

1. [Spokane Pickleball Club \(SPC\) Annual Report](#) – Craig Numata & Adam Martin
 - a. SPC was founded in 2023 as a 501(c)(3) nonprofit. Membership dollars and tournaments fund court improvements, nets and programming. The board members are all volunteer. SPC was very actively involved with raising awareness about the Together Spokane bond/levy initiative, as some funding from this will go towards new and renovated tennis and pickleball courts.
 - b. Currently, there are 12 courts at Comstock and 8 at Mission, which are shared with tennis. There are also 2 dedicated courts with permanent nets each at Corbin and Underhill Parks. Spokane Public Television KSPS did a wonderful program on SPC which can be found [HERE](#). People can schedule play at Comstock, Mission and Corbin.
 - c. The Spokane Parks Foundation awarded Spokane Pickleball Club a grant to purchase 3 semi perm Dominator Pickleball nets, alleviating the need to lock up the nets and risk theft and vandalism of the lock boxes. A 4th net was purchased through membership dollars. They're much easier to use and swap out for tennis.
 - d. Highlights from 2025 included 2 Picklefest tournaments and the Comstock Classic. A disturbing “low”light, a lock box was vandalized, most likely opened by someone with access to the code, who stole all 9 nets. The nets have a retail value of \$200 each. SPC reached out to the community for help. The nets were never recovered, however, several people donated money to the Spokane Parks Foundation, who matched the funds, enabling SPC to purchase

new equipment.

- e. Recently, The Press Pickleball Club has opened their private indoor facility for winter use for SPC members and the public every Friday evening. This is a great opportunity for Spokane residents as Pickleball is increasingly popular not only among retirees, but twenty-somethings are really getting into the competitive side.
- f. Goals for 2026 include continued SPRD collaboration, striping improvements, primarily at Corbin and launching youth programs and activities.

2. [2027/2028 Community Center Funding Application Process](#) – Jennifer Papich

- a. Several people were on the committee to develop the Community Center grant application: Al Vorderbrueggen (Park Operations), Sally Lodato (Park Board), Jerry Unruh (Community Center Director-retired), and Sara Sampson-Clements (Community Housing and Neighborhood Services).
- b. Historically, the centers have similar missions but varying needs and challenges. Although the Recreation budget has gone through several reductions in the last decade, funding the centers has not changed since 2013 and remains at \$629,823 for the 2026 budget.
- c. Moving forward, application goals include transparency with the funding decisions, linking the funding levels to specific recreation programming, and the development of a data-driven, equitable approach. Eligible applicants must be current Spokane Youth and Senior Center Association (SYSCA) affiliates who has operated at least 12 months and deliver recreational programming to the community.
- d. To receive SPRD funding for 2027-2028 grant period, each center must submit a thorough application by the stated deadline, which then goes through a scoring process. Each qualified center application will receive 80% of their prior year's funding. Additional funding is based on their score, which includes leftover funds from Southwest Spokane Center which closed in 2024. The Review Committee consists of 3 park board members, 2 SPRD staff members and 2 citizens at large.
- e. The tentative goal is to release the Request for Proposal on Jan. 12, followed by a required applicant webinar on Jan. 14. The proposal deadline is Feb. 20 and award notification will be Apr. 13. SPRD would like all future grant funding to run on this two-year cycle, however, there is a remote possibility that Park Board would reduce the amount of budgeted funding in 2027 and beyond. Jennifer opened the floor for questions and comments which will be addressed during the webinar.

Adjournment: The meeting was adjourned at 3:17 p.m.

The next regularly scheduled Recreation Committee meeting is set for 2:15 p.m. Wed. Dec. 31, 2025.

Spokane Park Board

Briefing Paper



Committee	Recreation Committee			Committee meeting date:										
Requester	Jennifer Papich		Phone number: 509-363-5420											
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action													
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other													
City Clerks file (OPR or policy #)														
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal G Objective 2	Master Plan Priority Tier: (pg. 171-175)	First Tier											
Item title: (Use exact language noted on the agenda)	2026 Recreation Centers Contract Renewal for the combined amount of \$598,631 ~ Jennifer Papich													
Begin/end dates	Begins: 01/01/2026	Ends: 12/31/2026	<input type="checkbox"/> 06/01/2525											
Background/history: Corbin Senior Center, MLK Jr. Center at ECCC, West Central CC, Project Joy, MidCity Concerns, Southside CC, Northeast Youth Center, Sinto Senior Center and the Hillyard Senior Center provide recreational services and opportunities to the community in partnership with SPRD. Parks provides partial funding to these Centers to help pay for their recreational programming costs. The combine amount of \$598,631 is accounted for in the approved 2026 Recreation Budget. Centers are required to provide monthly recreation program reports and monthly related operational expenses when submitting their invoices. The Spokane Youth and Senior Center Association also presents a report quarterly to Park Board. <table border="0"> <tr> <td>\$31,350.....Corbin Senior Center</td> <td>\$30,970.....Project Joy</td> </tr> <tr> <td>\$80,000.....Hillyard Senior Center</td> <td>\$77,210.....Sinto Senior Center</td> </tr> <tr> <td>\$18,525.....Mid-City Concerns</td> <td>\$106,563...Southside Community Center</td> </tr> <tr> <td>\$41,800.....MLK Center</td> <td>\$72,675.....West Central Community Center</td> </tr> <tr> <td>\$139,538...Northeast Youth Center</td> <td></td> </tr> </table>					\$31,350.....Corbin Senior Center	\$30,970.....Project Joy	\$80,000.....Hillyard Senior Center	\$77,210.....Sinto Senior Center	\$18,525.....Mid-City Concerns	\$106,563...Southside Community Center	\$41,800.....MLK Center	\$72,675.....West Central Community Center	\$139,538...Northeast Youth Center	
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Motion wording: Approval of the 2026 Recreation Centers Contract Renewal for the combined amount of \$598,631.														
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Signatures from each Center Executive Director Name: _____ Email address: _____ Phone: _____														
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jennifer Papich Grant Management Department/Name: _____														
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$598,631 Budget code: 1400-54180-76902-54201														
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <table border="0"> <tr> <td><input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)</td> <td><input type="checkbox"/> W-9 (for new contractors/consultants/vendors)</td> </tr> <tr> <td><input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane</td> <td><input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)</td> </tr> <tr> <td><input checked="" type="checkbox"/> UBI: _____ Business license expiration date: _____</td> <td><input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)</td> </tr> </table>					<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	<input checked="" type="checkbox"/> UBI: _____ Business license expiration date: _____	<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)				
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2026 Community Center Contracts

NO MODIFICATIONS FROM THE 2025 CONTRACTS

- Centers receiving monthly funding from Parks and Recreation
 - Funds go to support recreation programs in the centers
 - SPRD has the option to utilize the center facilities for programming if it does not infringe on their primary usage
 - Monthly invoices
 - Detailed Recreation Attendance Reports
 - Monthly Volunteer Data
 - All Centers are listed in a full-page SYSCA ad in each Activity Guide.
- For 2027/2028 Community Center Funding, staff and board members are finalizing an application and updated process for the funding to create a more transparent structured approach to help ensure we are making data driven equitable funding decisions moving forward.

2026 Recreation Center Contracts

Recreation Center	Yearly Contributions
Corbin Sr. Center	\$31,350
Hillyard Sr. Center	\$80,000
Mid-City Concerns	\$18,525
Martin Luther King Center	\$41,800
Northeast Youth Center	\$139,538
Project Joy	\$30,970
Sinto Sr. Center	\$77,210
Southside Community Center	\$106,563
West Central Community Center	\$72,675
TOTAL	\$598,631

The Centers provide meaningful and essential recreational services and opportunities to the community ~ SPRD is grateful for these partnerships and happy to provide funding to support their efforts.

Monthly, the Centers provide SPRD a detailed recreation program report, and quarterly the Spokane Youth & Senior Center Association (S.Y.S.C.A) provides a complete report to Park Board.

- Through October 2025 combine the Centers have logged 49,011 Volunteer hrs.*
- Equal to \$816,523 staff dollars @ minimum wage.*
 - Combine through October, the Centers have welcomed 138,391 recreation participants*

2026 Recreation Center Contracts

Action Item:

Approval of the 2026 Recreation Center Contracts for the combined amount of \$598,631.

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History, Highlights, and Goals (2023–2026)

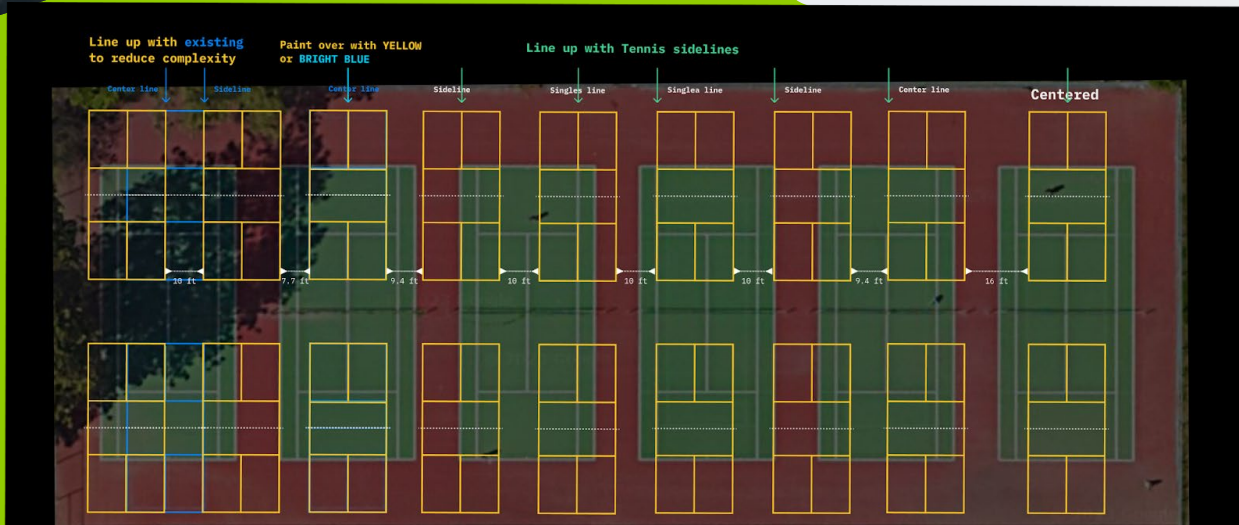
Who We Are

- Spokane Pickleball Club (SPC) is a 501(c)(3) nonprofit supporting public pickleball.
- Partnership with Spokane Parks & Recreation.
- Membership funds court improvements, nets, and programming.



Places to Play

- Comstock Park: 12 striped courts (from 6 tennis courts).
- Mission Park: 8 tennis courts with striped PB courts; lights restored.
- Corbin Park: 2 dedicated courts with permanent nets.
- Underhill Park: 2 dedicated courts with permanent nets



Membership & Community

- Membership Levels: \$30 individual / \$50 couple.
- Founding Member: \$100 for extra support.
- Supports programming, court striping, equipment, insurance.



<https://www.youtube.com/watch?v=qzJu-GLTpvk>

2025 Highlights

- Organized play at Comstock, Mission, Corbin.



2025 Highlights

- Semi-Permanent Dominator Pickleball Nets



2025 Highlights

- Picklefest 2 tournament.



2025 Lowlight



Spokane Pickleball Club

Published by Adam Martin · July 16



🚒 Missing Nets at Comstock Park 🚒

We're sad to report that all 8 pickleball nets at Comstock Park have gone missing. This photo was taken the evening of Sunday, July 13, after they were last seen in use during Sunday morning round robin play. Each net and carrying bag is clearly marked with SPC.


If you saw anything suspicious or know the whereabouts of the nets, please contact us immediately.

These nets were purchased with funds raised by Spokane Pickleball Club volunteers through community donations and events. Until they're recovered, adhoc public play at Comstock is not available.


In the meantime, our volunteers are stepping up by bringing personal nets for scheduled group play.

Please help us spread the word and thank you for supporting public pickleball in Spokane. [See less](#)

2025 Highlights



Share



\$1,715

57% of \$3,000 goal

Spokane Pickleball Club

After the devastating loss of our nets at Comstock, it looked like the outdoor season might end early. Thanks to a generous \$3,000 lead gift from **Mark Mackin**, and support from **Mike Johansen** and the **Power Pickleball Club**, we've purchased six new Dominator nets.

Now we're inviting the community to match Mark's \$3,000 so we can add even more nets and keep public pickleball growing across Spokane.

Your impact:
Your donation to the **Spokane Parks Foundation** will directly fund the **Spokane Pickleball Club** to improve courts, provide equipment, and expand public...

[Read more](#)

Organized by Spokane Parks Foundation
office@spokane parks foundation.org

Choose amount

One-time

Monthly

Quarterly

Yearly

\$1,000

\$500

\$250

\$100

\$55

\$25

\$ Other

USD

☐ Add note/comment

Continue

2025 Highlights



2025 Highlights

- Collaboration on parks levy.



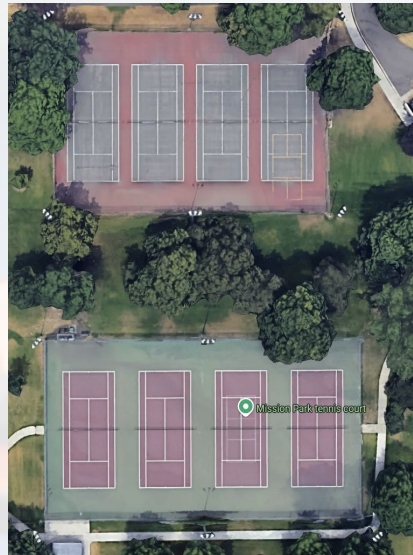
Indoor & Year-Round Play

- The Press Pickleball Club – SPC organizes winter play here.
- Key indoor partner supporting year-round access.



2026 Goals

- Continue collaboration with Spokane Parks.
- Advance priority park projects.
- Complete Corbin Park striping improvements.
- Launch youth programs and activities.
- Expand year-round organized play options.



How to Support SPC

Join SPC

- Membership supports public courts.

Donate

- Tax-deductible contributions fund improvements.

Volunteer

- Support events and programs.

Advocate

- Raise awareness to help grant applications.

**CITY OF SPOKANE PARKS & RECREATION
COMMUNITY CENTER
RECREATION PROGRAMMING GRANT**

PURPOSE OF THIS PRESENTATION:

- Share the final grant application details.
- Ensure alignment on priorities and content.
- Provide time for Rec. Committee Q & A.

BRIEF COMMUNITY CENTER / RECREATION HISTORY:

- All centers have similar missions but different needs, challenges, and revenue-generating opportunities.
- The last review of Center Funding Allocations was in 2013.
- The Recreation Budget includes a line item of **\$629,823** for Community Center funding support for recreation programs.
- Recreation Budget as a whole has gone through several budget reductions over the years - The Community Center funding line in the Recreation Budget has not been altered since 2013.

Center Funding Allocations 2013-2025

• Corbin Senior Ctr.	\$31,350
• MLK Center	\$41,800
• Hillyard Senior Ctr.	\$80,000
• Mid City Concerns	\$18,525
• Northeast Youth Ctr.	\$139,538
• Project Joy	\$30,970
• Sinto Senior Ctr.	\$77,210
• Southside Senior Ctr.	\$106,563
• West Central Comm. Ctr.	\$72,675

COMMUNITY CENTER FUNDING APPLICATION OVERVIEW

PRIMARY FUNDING APPLICATION GOALS

- ✓ Increase transparency in our funding decisions
- ✓ More clearly link funding levels to recreation programming
- ✓ Develop a structured approach that will help ensure we are making data-driven, equitable funding decisions



ELIGIBLE APPLICANTS:

- Current Spokane Youth and Senior Center Association affiliates
- Operating for at least 12 months
- Delivering recreation programming to the Spokane community

CENTER FUNDING PRIORITIES & SCORING



FUNDING PRIORITIES & SCORING RUBRIC:

- | | |
|-----------------------------------|---------|
| 1. COMMUNITY NEED - RECREATION | 30PTS. |
| 2. QUALITY | 25 PTS. |
| 3. EQUITY | 15PTS. |
| 4. FINANCIAL CAPACITY | 10PTS |
| 5. FINANCIAL ACCOUNTABILITY | 10PTS. |
| 6. LASTING IMPACT/ SUSTAINABILITY | 10PTS. |

100 Points Total

RECREATION FUNDING MODEL

Grant awards will be determined using a
Baseline + Application Scoring model.

- Only qualifying SYSCA applicants who submit a *completed application by the stated deadline* will be approved for scoring and will automatically receive a **baseline allocation equal to 80% of their prior year's funding.**
- The remaining available funds will be distributed using a data-driven formula based on each qualifying Centers final application score.

RECREATION FUNDING MODEL - CONTINUED

Grant awards will be determined using a
Baseline + Application Scoring model.

- **This approach ensures that each center partner that submits a complete application:**
 - Maintains a stable foundation of funding (80% min.)
 - And can also be rewarded for strong performance, innovative programming, and demonstrated community impact.
- **This method ensures fair, transparent data driven results.**

COMMUNITY NEED – RECREATION 30PTS.

This section justifies why the Center's Recreation Programming is essential to the community. By clearly articulating the community's needs—supported by data.

- *WHY* the Center's Recreation Programming is essential
 - *WHO* the Centers Recreation Programs serve
 - *HOW* they align with broader community priorities.
- Center's history, evolution, and SYSCA involvement.
- Target population and geographic reach served, including age groups, income levels, disabilities, and diversity.
- Identify key community concerns your recreation programs address (e.g., community engagement, quality of life, safety, social-emotional support).

A strong **QUALITY** section signals that the Center can deliver *impactful, equitable recreation programming* that participants will benefit from—and return to. It builds confidence that your recreation offerings are also *thoughtfully planned and responsibly managed*.

- Overview of Recreation Programming Offered
- Quality Assurance Methods
- Participant Feedback
- Partner Roles, including Spokane Parks and Recreation

QUALITY - 25PTS.

EQUITY – 15PTS.

This section ensures that community center recreation programs are ***accessible, inclusive, and responsive to the diverse needs*** of all community members.

- Participation and membership data
- Factors that impact programming decisions
- Program outreach
- Barrier-reduction strategies

FINANCIAL CAPACITY - 10PTS

- Profit & Loss Statements
- Alternate Revenue Sources
- Recreation Programming Related Data only

This section helps assure that *financial support will be used effectively and responsibly.*

Current and Anticipated Funding Mix

Revenue Source	FY 2024 Actual	FY 2025 Projected	Notes
Program fees & registrations	\$	\$	% of total revenue
Municipal/City appropriations	\$	\$	identify department
Federal or state grants	\$	\$	list grant names
Private & corporate grants	\$	\$	major funders
Annual fundraising events	\$	\$	event names
**Facility rentals	\$	\$	venues rented
Other earned revenue (specify)	\$	\$	
TOTAL	\$	\$	

*****Facility Rental Performance - Does your organization rent out its facility to outside user groups?**

- Budget Development, review & approval information
- Internal Controls
- Cost Controls
- Monitoring and Reporting
- Risk Mitigation and Sustainability

Ensuring budgets are carefully prepared, expenses tracked, and reports reviewed to prevent errors, waste, or fraud.

FINANCIAL ACCOUNTABILITY – 10PTS

LASTING IMPACT & SUSTAINABILITY – 10PTS.

Demonstrates how the Center will *track, measure, and report on the success and integrity of the recreation programs we are financially supporting.*

- . What are the methods used to track program performance?
- . What KPI's (key performance indicators) are utilized?
- . How do you define programmatic success?
- . What are the short-term & long-term goals related to programming and facility development?

REVIEW COMMITTEE

Grant Application Review Committee is comprised of:

3 - Park Board Members

2 - Parks and Recreation Staff

2 - Outside Entity Representatives

Review Committee Members are required to participate in an Orientation and Scorers Training Workshop prior to the start of scoring.

IMPORTANT DATES (TENTATIVE)

Event	Date
RFP Release	Jan. 12
Applicant Webinar REQUIRED	Jan. 14
Proposal Deadline	Feb. 20

Event	Date
Award Notification <i>Tentative</i>	April 13, 2026
Grant Period	Jan 2027- Dec.2028

THANK YOU