



**City of Spokane Park Board
Recreation Committee Meeting**

Wednesday, July 31, 2019, 5:15 p.m. – 6:00 p.m.
Park Operations Complex Lunchroom
2304 East Mallon Avenue, Spokane, Washington
Jennifer Papich – Recreation Director

Committee Members:

AE Lodato, Sally - Chair
X Gilman, Greta
X McGregor, Ted

Parks Staff:

Vorderbrueggen, Al
Papich, Jennifer

Guest(s):

SUMMARY

- Jennifer Papich reviewed the second run of Recreation's 2020 budget that reflected increases in a few areas due in part to increased cost of goods and wages.
- The August Recreation Report was presented by Jennifer Papich, reflecting maximum capacity and participation in many programs and the introduction of a new program partnership that introduces children to water. No Marketing Report was available.
- The July Financial Report was not available.

MINUTES

The meeting was called to order at 5:30 p.m. by Acting Chair, Greta Gilman.

Action Items:

None

Discussion Items:

1. 2020 Recreation Budget, Second Review

Jennifer presented and reviewed the second run of Recreation's 2020 budget, as well as comparison sheets between run one and run two for each program. In part, increased expenditures were due to higher costs of materials and the minimum wage increase. Also discussed was possible adjustments to lap swim availability.

Standing Report Items:

1. Recreation / Marketing Report

Jennifer presented a slideshow of the August Recreation Report; featuring fantastic participation in Mobile Rec, maximum capacity attendance for all Corbin Art Center camps, wait lists for all paddleboard yoga, classes, partnership with the Zone Project that introduces children to the water, and more. Also, the Fall Activity Guide will be sent out sometime during the month of August. The Marketing Report was not available.

2. Financial Report

July's Financial Report was unavailable.

Meeting adjourned at 5:56 p.m.

The next regularly scheduled meeting will be at a time and location yet to be determined.

City of Spokane – Parks and Recreation
Fund 1400 – Recreation
2020 Preliminary Budget

	2018 Actual	2019 Adopted Budget	2019 Thru June	2020 Preliminary Budget Run 1	2020 Preliminary Budget Run 2	Difference
Revenue	1,324,986	1,431,710	301,183	1,295,710	1,295,710	
Expenditures						
Salaries & Wages	1,539,346	1,338,679	549,216	1,444,284	1,687,434	243,150 ↑
Personnel Benefits	302,938	286,033	138,877	311,592	311,592	
Supplies	311,475	292,800	126,339	240,600	269,410	28,810 ↑
SVCS. & Charges	4,853	5,200	1,768	311,592	311,592	42,036 ↑
Inter. Gov. Services	4,853	5,200	1,768	5,200	5,200	
Interfund Services	22,639	16,950	10,818	16,950	16,950	
Operating Transfers	15,513	15,513				
Capital Outlay	46,205		3,940			
TOTAL Expenditures	3,650,023	3,301,142	999,345	3,317,793	3,631,789	
Net Rev. Minus Expenditures	(2,325,037)	(1,869,432)	(698,162)	(2,022,083)	(2,336,079)	(313,996) ↑

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54110	ATHLETICS				
		06830	Recreation Supervisor	115,253.00	
		08490	TEMPORARY SEASONAL	70,581.00	\$70,581.00
		34761	PROGRAM FEES	-18,000.00	-\$97,800.00
		34765	PROGRAM FEES-TAXABLE	-304,000.00	-\$300,000.00
		36291	OTHER RENTS/CHARGES	-10,000.00	
		53201	OPERATING SUPPLIES	4,050.00	
		53250	RECREATIONAL SUPPLIES	25,700.00	
		53202	CLOTHING	3,500.00	
		54201	CONTRACTUAL SERVICES	46,608.00	
		51640	DEFERRED COMPENSATION-MATCHING	-1,900.00	
		54143	OPERATING LEASES	-7,500.00	
		54902	REGISTRATION/SCHOOLING	-1,000.00	
		54401	AIRFARE	-1,030.00	
		54402	LOCAL MILEAGE	-450.00	
54110	ATHLETICS (roll up)			-78,188.00	
54111	YOUTH LEAGUES				
		53201	OPERATING SUPPLIES	1,050.00	-\$500.00
	NFL Flag	34761	PROGRAM FEES	-18,000.00	\$0.00
		53250	RECREATIONAL SUPPLIES	5,000.00	-\$5,200.00
54111	YOUTH LEAGUES			-11,950.00	
54112	ADULT FLAG FOOTBALL				
		53201	OPERATING SUPPLIES	1,000.00	\$500.00
		53202	CLOTHING	1,500.00	\$400.00
		53250	RECREATIONAL SUPPLIES	500.00	\$5,200.00
		34765	PROGRAM FEES-TAXABLE	-53,000.00	
54112	ADULT FLAG FOOTBALL			-50,000.00	
54113	ADULT SOCCER				
		53201	OPERATING SUPPLIES	500.00	
		53202	CLOTHING	400.00	
		34765	PROGRAM FEES-TAXABLE	-26,000.00	\$0.00
		53250	RECREATIONAL SUPPLIES	2,000.00	\$5,200.00
		54201	CONTRACTUAL SERVICES	11,608.00	\$10,400.00
54113	ADULT SOCCER			-11,492.00	
54114	ADULT VOLLYBALL				
		53201	OPERATING SUPPLIES	500.00	
		34765	PROGRAM FEES-TAXABLE	-76,000.00	\$0.00
		53202	CLOTHING	1,000.00	\$400.00
		53250	RECREATIONAL SUPPLIES	5,200.00	
		54201	CONTRACTUAL SERVICES	8,000.00	\$10,400.00
54114	ADULT VOLLYBALL			-61,300.00	
54115	ADULT SOFTBALL				
		53201	OPERATING SUPPLIES	1,000.00	\$500.00
		34765	PROGRAM FEES-TAXABLE	-149,000.00	
		53202	CLOTHING	600.00	\$400.00
		53250	RECREATIONAL SUPPLIES	13,000.00	\$5,200.00
		54201	CONTRACTUAL SERVICES	27,000.00	\$10,400.00
54115	ADULT SOFTBALL			-107,400.00	

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54150	AQUATICS				
		06100	Irrigations Specialist	15,689.00	
		06830	Recreation Supervisor	64,521.00	
		08490	TEMPORARY SEASONAL	500,000.00	\$390,000.00
		34761	PROGRAM FEES	-152,000.00	-\$150,000.00
		36291	OTHER RENTS/CHARGES	-52,000.00	-\$50,000.00
	<i>Pepsi Machines</i>	34171	VENDING MACHINE SALES	-1,200.00	
		36710	CONTRIBUTIONS/DONATIONS	-3,000.00	
		51210	OVERTIME	1,500.00	\$2,500.00
		51290	LONGEVITY PAY	350.00	
		51400	SPECIALTY PAY	100.00	
		51605	CELL PHONE ALLOWANCE	500.00	
		51640	DEFERRED COMPENSATION-MATCHING	2,300.00	
		53101	OFFICE SUPPLIES	500.00	
		53201	OPERATING SUPPLIES	14,000.00	
		53202	CLOTHING	2,000.00	
		53203	CHEMICAL/LAB SUPPLIES	103,000.00	\$90,000.00
		53401	ITEMS PURCHASED FOR INVENTORY	17,000.00	
		53501	SMALL TOOLS	500.00	
		53502	MINOR EQUIPMENT	2,500.00	
		54201	CONTRACTUAL SERVICES	11,000.00	
		54209	IT/DATA SERVICES	2,400.00	
		54401	AIRFARE	1,000.00	
		54402	LOCAL MILEAGE	1,500.00	
		54501	OPERATING RENTALS/LEASES	2,000.00	
		54602	RETIRES' INSURANCE BENEFIT	44.00	
		54701	PUBLIC UTILITY SERVICE	82,000.00	
		54702	UTILITY LIGHT/POWER SERVICE	74,000.00	
		54703	UTIL GARBAGE/WASTE REMOVAL	7,000.00	
		54706	UTILITY NATURAL GAS	55,000.00	
		54801	REPAIRS/MAINTENANCE	18,000.00	
		54902	REGISTRATION/SCHOOLING	1,000.00	\$1,200.00
		54908	PERMITS/OTHER FEES	12,000.00	
		54999	OTHER MISC CHARGES	1,000.00	
54150	AQUATICS			784,204.00	

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54130	CORBIN ART CENTER				
		06700	Recreation Aide	25,232.00	
		06830	Recreation Supervisor	73,059.00	
		08490	TEMPORARY SEASONAL	45,000.00	\$15,500.00
		34761	PROGRAM FEES	-141,000.00	-\$140,000.00
		51210	OVERTIME	50.00	
		51290	LONGEVITY PAY	550.00	
		51400	SPECIALTY PAY	200.00	
		51640	DEFERRED COMPENSATION-MATCHING	2,500.00	\$30,882.00
		53201	OPERATING SUPPLIES	1,750.00	\$1,000.00
		53250	RECREATIONAL SUPPLIES	7,500.00	\$2,800.00
		53203	CHEMICAL/LAB SUPPLIES	0.00	\$1,300.00
		53502	MINOR EQUIPMENT	2,000.00	\$1,500.00
		54201	CONTRACTUAL SERVICES	20,600.00	
		54209	IT/DATA SERVICES	1,500.00	
		54302	CELL PHONE	750.00	
		54402	LOCAL MILEAGE	835.00	
		54602	RETIREEES' INSURANCE BENEFIT	25.00	
		54902	REGISTRATION/SCHOOLING	1,000.00	\$600.00
		54906	LAUNDRY/JANITORIAL SERVICES	0.00	
		54908	PERMITS/OTHER FEES	250.00	
		54909	PRINTING/BINDING/REPRO	500.00	\$300.00
54130	CORBIN ART CENTER PROGRAMS			42,301.00	
54131	CORBIN ART CENTER FACILITY				
		08490	TEMPORARY SEASONAL	-2,000.00	
		53201	OPERATING SUPPLIES	-1,500.00	\$0.00
		54301	TELEPHONE	-1,200.00	\$1,000.00
		36240	SPACE FACILITIES RENT - ST	4,500.00	-\$3,000.00
		54701	PUBLIC UTILITY SERVICE	-11,000.00	\$4,600.00
		54702	UTILITY LIGHT/POWER SERVICE	-4,120.00	
		54703	UTIL GARBAGE/WASTE REMOVAL	-2,060.00	
		54706	UTILITY NATURAL GAS	-2,500.00	
		54707	STORMWATER FEES	-1,133.00	
		54850	OTHER REPAIRS/MAINTENANCE	-2,000.00	\$800.00
54131	CORBIN ART CENTER FACILITY			-23,013.00	
54130	CORBIN ART CENTER			19,288.00	

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54140	OUTDOOR PROGRAMS				
		00660	Assistant Recreation Dept. Mgr	93,417.00	93,417.00
		08490	TEMPORARY SEASONAL	9,500.00	9,500.00
		51210	OVERTIME	1,500.00	1,500.00
		34741	EVENT ADMISSION FEES	-1,000.00	-1,000.00
		34761	PROGRAM FEES	-55,000.00	-55,000.00
		34765	PROGRAM FEES-TAXABLE	-16,000.00	-16,000.00
		51290	LONGEVITY PAY	200.00	200.00
		53101	OFFICE SUPPLIES	300.00	300.00
		53201	OPERATING SUPPLIES	2,500.00	2,500.00
		53250	RECREATIONAL SUPPLIES	2,000.00	2,000.00
		53502	MINOR EQUIPMENT	500.00	500.00
		54201	CONTRACTUAL SERVICES	2,118.00	2,118.00
		54301	TELEPHONE	200.00	200.00
		54401	AIRFARE	500.00	500.00
		54402	LOCAL MILEAGE	1,000.00	1,000.00
		54501	OPERATING RENTALS/LEASES	2,500.00	2,500.00
		54602	RETIRES' INSURANCE BENEFIT	24.00	24.00
		54702	UTILITY LIGHT/POWER SERVICE	900.00	900.00
		54850	OTHER REPAIRS/MAINTENANCE	2,000.00	2,000.00
		54902	REGISTRATION/SCHOOLING	1,000.00	1,000.00
		54904	OTH DUES/SUBSCRIPTNS/MEMBERSHP	300.00	300.00
		54908	PERMITS/OTHER FEES	300.00	300.00
54140	OUTDOOR PROGRAMS			48,759.00	48,759.00
54142	ADVENTURE CAMP				
		08490	TEMPORARY SEASONAL	26,500.00	26,500.00
		51210	OVERTIME	1,500.00	1,500.00
		34761	PROGRAM FEES	-43,000.00	-43,000.00
		53101	OFFICE SUPPLIES	200.00	200.00
		53250	RECREATIONAL SUPPLIES	1,200.00	1,200.00
		54201	CONTRACTUAL SERVICES	12,000.00	12,000.00
54142	ADVENTURE CAMP			-1,600.00	-1,600.00
54140	OUTDOOR PROGRAMS			47,159.00	47,159.00

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54120	PERSONAL INTEREST				
		06830	Recreation Supervisor	60,522.00	
		08490	TEMPORARY SEASONAL	34,950.00	\$4,620.00
		34761	PROGRAM FEES	-104,010.00	-\$16,616.00
		53201	OPERATING SUPPLIES	360.00	
		54902	REGISTRATION/SCHOOLING	-1,000.00	
		53250	RECREATIONAL SUPPLIES	750.00	
		51640	DEFERRED COMPENSATION-MATCHING	1,900.00	
		54201	CONTRACTUAL SERVICES	38,525.00	\$30,882.00
54120	PERSONAL INTEREST (Roll up)			31,997.00	
54121	MOBILE RECREATION				
		34765	PROGRAM FEES-TAXABLE	-500.00	
		53250	RECREATIONAL SUPPLIES	250.00	
		53201	OPERATING SUPPLIES	360.00	
		8490	TEMP SEASONAL	5,800.00	
54121	MOBILE RECREATION			5,910.00	
54122	CAMPS				
		34761	PROGRAM FEES	-28,000.00	
		53250	RECREATIONAL SUPPLIES	500.00	
		8490	TEMP SEASONAL	25,950.00	
54122	CAMPS			-1,550.00	
54123	YOUTH PROGRAMS				
		34761	PROGRAM FEES	-51,410.00	
		54201	CONTRACTUAL SERVICES	20,496.00	
54123	YOUTH PROGRAMS			-30,914.00	
54124	ADULT PROGRAMS				
		34761	PROGRAM FEES	-24,100.00	
		54201	CONTRACTUAL SERVICES	18,029.00	
		8490	TEMP SEASONAL	3,200.00	
		54501	OPERATING RENTALS/LEASES	1,000.00	
54124	ADULT PROGRAMS			-1,871.00	

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54171	DWIGHT MERKEL				
		06100	Irrigation Specialist	47,068.00	
		06740	Sports field Maintenanct Supervisor	55,805.00	
		06970	Parks Fac & Grounds Foreperson	70,299.00	
		08490	TEMPORARY SEASONAL	156,000.00	\$105,000.00
		34761	PROGRAM FEES	-1,000.00	
		34795	ADVERTISING	-5,500.00	
		36240	SPACE FACILITIES RENT - ST	-200,000.00	-\$188,000.00
		36250	SPACE/FACILITY LEASE-LT	-2,300.00	
		51210	OVERTIME	2,000.00	\$2,500.00
		51640	DEFERRED COMPENSATION-MATCHING	2,800.00	
		53201	OPERATING SUPPLIES	35,000.00	
		53303	MOTOR FUEL-OUTSIDE VENDOR	3,000.00	
		54201	CONTRACTUAL SERVICES	1,500.00	
		54209	IT/DATA SERVICES	2,000.00	
		54301	TELEPHONE	3,000.00	
		54302	CELL PHONE	500.00	
		54501	OPERATING RENTALS/LEASES	1,300.00	
		54602	RETIREES' INSURANCE BENEFIT	24.00	
		54701	PUBLIC UTILITY SERVICE	68,000.00	
		54702	UTILITY LIGHT/POWER SERVICE	73,000.00	
		54703	UTIL GARBAGE/WASTE REMOVAL	6,350.00	
		54801	REPAIRS/MAINTENANCE	22,000.00	
		54803	EQUIPMENT REPAIRS/MAINTENANCE	5,500.00	
		54908	PERMITS/OTHER FEES	300.00	
		55301	EXTERNAL TAXES/OPER ASSESSMT	5,000.00	
54171	DWIGHT MERKEL			351,646.00	
54172	FRANKLIN PARK				
		08490	TEMPORARY SEASONAL	38,400.00	\$25,000.00
		36240	SPACE FACILITIES RENT - ST	-35,000.00	-\$34,000.00
		51210	OVERTIME	1,000.00	
		51640	DEFERRED COMPENSATION-MATCHING	300.00	
		53201	OPERATING SUPPLIES	4,500.00	
		54702	UTILITY LIGHT/POWER SERVICE	17,510.00	
		54703	UTIL GARBAGE/WASTE REMOVAL	1,300.00	
		54801	REPAIRS/MAINTENANCE	5,000.00	
		54802	BUILDING REPAIRS/MAINTENANCE	700.00	
		54803	EQUIPMENT REPAIRS/MAINTENANCE	2,500.00	
		55301	EXTERNAL TAXES/OPER ASSESSMT	100.00	
54172	FRANKLIN PARK			36,310.00	
54173	SOUTHEAST				
		08490	TEMPORARY SEASONAL	16,000.00	\$14,000.00
		34795	ADVERTISING	-1,000.00	
		36240	SPACE FACILITIES RENT - ST	-39,000.00	
		51210	OVERTIME	1,000.00	
		51640	DEFERRED COMPENSATION-MATCHING	300.00	
		53201	OPERATING SUPPLIES	4,000.00	
		54701	PUBLIC UTILITY SERVICE	13,000.00	
		54702	UTILITY LIGHT/POWER SERVICE	1,500.00	
		54703	UTIL GARBAGE/WASTE REMOVAL	2,987.00	
		54801	REPAIRS/MAINTENANCE	5,000.00	
		54803	EQUIPMENT REPAIRS/MAINTENANCE	800.00	
		54908	PERMITS/OTHER FEES	100.00	
		55301	EXTERNAL TAXES/OPER ASSESSMT	100.00	
54173	SOUTHEAST			4,787.00	
				392,743.00	

PROG Code	PROG Long Description	TYPE Code	TYPE Long Description	Budget Run 2	Budget Run 1
54160	THERAPEUTIC RECREATION SERVICES				
		06830	Recreation Supervisor	73,059.00	
		08490	TEMPORARY SEASONAL	50,000.00	\$41,000.00
		34660	DEVELOPMENTAL DISAB SERV/CHRG	-107,000.00	-\$106,000.00
		53202	CLOTHING	1,200.00	
		36710	CONTRIBUTIONS/DONATIONS	-2,500.00	
		51210	OVERTIME	1,000.00	\$1,200.00
		51605	CELL PHONE ALLOWANCE	700.00	\$540.00
		51640	DEFERRED COMPENSATION-MATCHING	2,500.00	
		53201	OPERATING SUPPLIES	7,200.00	\$6,000.00
		53250	RECREATIONAL SUPPLIES	21,000.00	\$19,000.00
		53502	MINOR EQUIPMENT	200.00	
		54201	CONTRACTUAL SERVICES	12,000.00	\$8,000.00
		54401	AIRFARE	1,500.00	
		54402	LOCAL MILEAGE	1,500.00	
		54602	RETIRES' INSURANCE BENEFIT	24.00	
		54702	UTILITY LIGHT/POWER SERVICE	258.00	
		54803	EQUIPMENT REPAIRS/MAINTENANCE	400.00	
		54902	REGISTRATION/SCHOOLING	1,000.00	
		54904	OTH DUES/SUBSCRIPTNS/MEMBERSHP	100.00	
		54908	PERMITS/OTHER FEES	100.00	
		54909	PRINTING/BINDING/REPRO	3,000.00	
54160	THERAPEUTIC RECREATION SERVICE			67,241.00	



Ultimate Sports Camp:
30 Kids in 3 Camps
Mobile Rec:
473 people served over
14 days

Corbin Art Center

- 441 kids participate in our camps in the month of July. (100% capacity)





- Paddleboard yoga is a hit! All classes are full with waitlists.
- Swimming Lessons are in high demand with over 2,000 participants this year.
- 84,000 patrons so far this year for open swim, lap swim and parent tot swim.

- Aquatics partnered with The Zone Project to introducing children to the water, some of whom had never been around a pool before.
- Contracted with American Red Cross to provide us with internal audits to ensure our pools are as safe as they can be.





- Funshine is enhanced with our two Americorp Vista Volunteers.
- Funshine is serving approx. 30 campers each week.



- Summer softball league ended with 48 teams
- Merkel hosted three softball tournaments including the USA Softball State 16U and 12U tournament as well as a USA Softball Western National tournament.

