



**City of Spokane Park Board
Recreation Committee Meeting**

Monday, September 10, 2018, 4:00 p.m. – 5:00 p.m.
Corbin Senior Center
827 West Cleveland Avenue, Spokane, Washington
Jennifer Papich – Recreation Director

Committee Members:

X Lodato, Sally - Chairperson
AE Gilman, Greta
X McGregor, Ted
X Wright, Chris

Parks Staff:

Conley, Jason
Papich, Jennifer
Griffith, Ryan

Guest(s):

Edwards, Jeff

SUMMARY

- Following review by Jennifer Papich of the preliminary 2019 Recreation budget, Sally Lodato made a motion to forward the budget on to Finance Committee. Chris Wright seconded the motion, and the motion unanimously passed.
- Ryan Griffith presented the Recreation Report featuring program activities and registrations that included Aquatics, Corbin Art Center, Fish Frenzy and Funshine Day Camps through Therapeutic Recreation, Softball, and Youth Programs, as well as results from the new online registration software, CivicRec
- Jennifer Papich presented and reviewed the August Financial Report, explaining the decrease of revenue in comparison to August 2017.

MINUTES

The meeting was called to order at 4:04 p.m. by Chair, Sally Lodato. Introductions were made.

A pleasant start to the meeting was a brief update on the Corbin Senior Center from Jeff Edwards. New carpet has been installed throughout the Center, grant money will soon provide a security system for the facility, and their largest event, the annual auction, is taking place October 6th. He also expressed appreciation to Parks and Recreation for their assistance in providing joy and community interaction to senior citizens.

Action Items:

1. 2019 Recreation Budget

Jennifer Papich presented the preliminary 2019 Recreation budget for approval to be forwarded to Finance Committee. She noted that salaries and wages increased from last year mostly due to the position appointed for Dwight Merkel Complex, and figures for supplies and services are slightly increased to keep up with price increases. Sally Lodato moved to forward the Budget, Chris Wright seconded the motion, and the motion carried unanimously.

Standing Report Items:

1. Recreation Report

Ryan Griffith presented information regarding the CivicRec online registration now available as of August 9th, resulting in 791 registrations; 53% of all programs for August being processed online. Activities for August were affected by poor air quality, necessitating adjustments to many programs; however, some outdoor recreation activities reflected increased registrations from last year. Current coordination with Sports for the Blind will produce increased adaptive sport activities becoming available in the near future. An Intern who's a certified therapeutic recreation specialist is assisting with integration of adaptive sports and working with Therapeutic Recreation in outdoor programs for finding avenues of support. He also covered other program activities and registration numbers, including in part NFL Flag Football, Sports and Funshine Day Camps, Adult Sports, and Corbin Art Center. Future vending possibilities at pools was also discussed.

2. Financial Report

Jennifer Papich presented and reviewed the August Financial Report. Due to Aquatics' NCLI Grant revenue not yet reflected, refunds issued for lost swim lesson sessions because of poor air quality, increased chemical usage, and decline in Softball participation contributed to revenue figures being down from 2017.

Ryan Griffith concluded the meeting by announcing a community event on September 29th at Camp Sekani called *Heal the Burn*; organized to hand-tool the fire line and replant with natural grass for preventing erosion in the area that was damaged by wildfire earlier this summer.

Meeting adjourned at 5:11 p.m.

The next regularly scheduled meeting is October 4, 2018, at 4:00 p.m. in the Park Operations Complex.

**City of Spokane - Parks & Recreation
Fund 1400 - Recreation
2019 Preliminary Budget**

	2017 Actual	2018 Adopted Budget	2018 Thru August	2019 Preliminary
Revenues	1,522,718	1,500,000	1,082,425	1,431,710
<u>Expenditure Categories:</u>				
Salaries & Wages	1,515,693	1,251,994	1,178,958	1,338,679
Personnel Benefits	298,231	258,227	219,948	295,863
Supplies	304,357	293,300	231,694	292,800
Svcs. & Charges	1,453,341	1,344,967	813,036	1,345,967
Intergovernmental Services	4,623	5,200	3,224	5,200
Interfund Services		16,950	16,453	16,950
Operating Transfers	15,513	15,513	15,513	15,513
Capital Outlay	389,444		241,239	
Total Expenditures	3,981,202	3,186,151	2,720,065	3,310,972
Net Revenues minus Expenditures	(2,458,484)	(1,686,151)	(1,637,640)	(1,879,262)

Recreation Report

New CivicRec Software:

- Registration for Fall programs began Aug. 9th
- Since then:
791 people registered for programs for \$109,376
- 416 registrations were processed online
- 53% of Fall program registration have been processed online.
- 2017 49% of all Fall registrations were processed online



Poor Air Quality effected end of Summer Program participation

Current Air Quality Index



Pollutant: Fine Particulate Matter
Updated Hourly at 8/19/2018 2:15 pm

Recreation Report

Outdoor Recreation

- Total summer registration 402, with a total of \$77,685
- Poor Air Quality caused some cancellations
- Finalizing NCLI grant expense reimbursements up to \$35,000
- 194 Adventure Camp registrations, total revenue \$35,532 at 80% capacity
- Sports 4 the Blind paddle day at Medical Lake



Youth Programs

- NFL Flag Football saw record numbers again with 130 kids up 37 participants from 2017
- Ultimate Sports Camp had 145 participants at Merkel an increase of 32 from 2017
- USTA camps saw a total of 469 participants

	Comstock	Shadle	Sky Prairie
1.5 hr	101	33	60
4 hr	98	11	34
8hr	132	-	-
	331	44	94

- Mobile Rec
 - Estimated attendance 240
 - Underhill and Cannon Hill generally had the largest turn out.
 - AM Cannon had a lot of people- Mostly PAL who would use our equipment as an extension of PAL.
 - We were able to get a family of kids to regularly attend at Dutch Jakes.
 - Weather and air quality impacted attendance.

Therapeutic Recreation

- Took 11 participants to Wallowa State Park for 5 days
- Bring on the Buffalo was a tour at Win-Tur farm in Springdale where 11 people participated



Therapeutic Recreation

- Fishing Frenzy sponsored by Mike & Josh Marro and West Plains Scope had 14. Everyone caught fish!
- Smoke caused Funshine Day Camp to move inside and to two different locations the last 3 days of camp.
- Air Quality also impacted Water Aerobics, class was cancelled 3 times and we ended giving partial refunds to class members.
- Biking and Indians Game had people cancelling due to discomfort with air quality.



Adult Sports

Softball

- 45 teams registered for summer softball league.
- Plagued by smoke and rescheduling.
- Next summer modify schedule to allow for make up dates.
- Working on softball player experience from valuable feedback

Outdoor Volleyball League

- 30 teams competed.

5VF Flag Football

- 9 teams competed including a free agent team to continue to play.



Aquatics Season Summary

SplashPass

- SplashPass Membership Totals 62,037
- 33,073 Youth(17 & under) ~ 25,797 Adult (18-54) ~ 3,167 Senior (55+)

	Cannon	Comstock	Hillyard	Liberty	Shadle	Witter	Total
2018	14,313 (68%)	26,503 (51%)	18,108 (49%)	18,440 (121%)	24,745 (25%)	17,110 (118%)	119,219 (61%)
2017	8,515	17,564	12,085	8,341	19,837	7,820	74,162

Swim Lessons: 420 Classes, 2,018 participants = \$87,312

- 468 Free Swim Clinic Participants
- 219 Swim Lesson Scholarship Applications issued

Doggie Dip

- In Partnership with SpokAnimal; 242 dogs participated at various locations raising \$2,140.



Air Quality Effected by Smoke

- Pools closed for 11 days from August 8-26 with cancellations and refunds for swim lessons totaling 84 classes, 390 participants and \$18,720 loss in revenue.
- Modification to next year's SOP for communicating closures to public.

Corbin Art Center

Art Programs

- Corbin Art Center partnered with Pace Summer Academy through Spokane Public Schools and supervised 3 interns in their summer camp programs.
- 869 kids ages 3-11yrs. attended Corbin Kids Camps.
- Over 40 new programs are featured in the fall activity guide.



City of Spokane - Parks & Recreation
Recreation
Financial Report
August 2018

	Monthly Comparison				Year-to-Date Comparison				2017 YTD 2018 YTD			
	2018 Current Annual Budget	2018 Budget Balance	2017 August Actual	2018 August Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference	% of Annual Budget	% of Annual Budget	Change in %
Revenue:												
Program Revenue	1,500,000	439,957	166,795	20,974	\$ (145,821)	1,183,254	1,274,570	1,060,043	\$ (214,528)	87.4%	70.7%	-16.72%
General Fund Transfer	-	-	-	-	\$ -	-	-	\$ -	\$ -			
Grants Receivable	701,000	678,618	-	-	\$ -	-	-	22,382	\$ 22,382	3.2%	3.2%	3.19%
TOTAL REVENUE:	\$ 2,201,000	\$ 1,118,575	\$ 166,795	\$ 20,974	\$ (145,821)	1,183,254	1,274,570	\$ 1,082,425	\$ (192,145)	59.0%	49.2%	-9.84%
Expenditures:												
Salaries and Wages	1,246,994	68,036	279,571	381,871	\$ (102,300)	936,607	1,075,229	1,178,958	\$ (103,728)	84.2%	94.5%	10.32%
Personnel Benefits	258,227	38,279	37,700	50,068	\$ (12,368)	203,957	210,663	219,948	\$ (9,285)	81.2%	85.2%	3.95%
Supplies	286,724	55,030	74,689	49,869	\$ 24,820	244,116	237,425	231,694	\$ 5,731	77.6%	80.8%	3.17%
Services and Charges	1,367,812	554,776	206,495	189,855	\$ 16,639	788,895	864,821	813,036	\$ 51,786	62.4%	59.4%	-2.96%
Interdepartment Svcs	16,950	497	-	-	\$ -	9,450	-	16,453	\$ (16,453)	97.1%	97.07%	97.07%
Intergovernment Svcs	5,200	1,976	414	543	\$ (129)	11	2,651	3,224	\$ (573)	51.0%	62.0%	11.01%
Subtotal Op. Exp.	\$ 3,181,907	\$ 718,595	\$ 598,869	\$ 672,207	\$ (73,338)	2,183,036	2,390,790	\$ 2,463,312	\$ (72,522)	74.0%	77.4%	3.46%
Capital Outlay	994,354	753,115	57,461	-	\$ 57,461	129,941	213,096	241,239	\$ (28,143)	17.8%	24.3%	6.47%
Transfers Out	15,513	-	-	-	\$ -	70,500	-	15,513	\$ (15,513)	100.0%	100.00%	100.00%
TOTAL EXPENDITURES:	\$ 4,191,774	\$ 1,471,710	\$ 656,330	\$ 672,207	\$ (651,233)	2,383,477	2,603,886	\$ 2,720,064	\$ (1,200,223)	58.6%	64.9%	6.33%
Total Funding: (Rev. less Exp.)	\$ (1,990,774)	\$ 1,471,710	\$ (489,535)	\$ (651,233)	\$ (1,200,223)	\$ (1,200,223)	\$ (1,329,316)	\$ (1,637,639)				