



Spokane Park Board Recreation Committee

5:15 p.m. Wednesday, Dec. 06, 2023

In Person: Liberty Park Library Conference Room,
402 South Pittsburgh Street, Spokane WA 99202

WebEx virtual meeting:

Call in: 408-418-9388 Access code: 2486 586 6638

Jennifer Papich – Recreation Director

Committee Members:

Sally Lodato – Chair

Greta Gilman

Jennifer Ogden

The Recreation Committee meeting will be held in-person in the **Spokane Public Library at Liberty Park, Conference Room - 402 South Pittsburg Street, Spokane, WA 99202** and virtually via WebEx at 5:15 p.m. Wednesday, Dec. 06, 2023. Committee members, staff, and presenters still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2486 586 6638**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 1:15 p.m. Dec. 06 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

AGENDA

Call to order – Sally Lodato

Public comment – Sally Lodato

Action Items:

1. [2024 Recreation Centers Contract for the combined amount of \\$638,578 \(no tax\)](#) – Jennifer Papich

Discussion items:

1. Resident / Non-Resident Research – Sally Lodato & Jennifer Papich

Standing Report Items:

1. Recreation & Marketing Report – Jennifer Papich & Fianna Dickson

Adjournment

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Recreation			Committee meeting date: 12/6/23										
Requester	Jennifer Papich		Phone number: 363-5420											
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action													
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other													
City Clerks file (OPR or policy #)														
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal G Objective 2	Master Plan Priority Tier: First (pg. 171-175)												
Item title: (Use exact language noted on the agenda)	2024 Recreation Centers contract for the combined amount of \$638,578 (no tax)													
Begin/end dates	Begins: 01/01/2024		Ends: 12/31/2024	<input type="checkbox"/> 06/01/2525										
Background/history: Corbin Senior Center, MLK Jr. Center at ECCC, West Central CC, Project Joy, MidCity Concerns, Southside CC, Southwest Spokane CC, Northeast Youth Center, Sinto Senior Center and the Hillyard Senior Center provide recreational services and opportunities to the community in partnership with SPRD. Parks provides partial funding to these Centers to help pay for their recreational programming costs. The combined amount of \$638,578 is accounted for in the approved 2024 Recreation Budget. There has been no change to this amount from 2023. Centers are required to provide monthly recreation program reports and monthly related operational expenses when submitting their invoices. The Spokane Youth and Senior Center Association also presents a report quarterly to Park Board.														
<table border="0"> <tr> <td>\$31,350.....Corbin Senior Center.....601-138-602...exp 10/31/24</td> <td>\$30,970.....Project Joy.....601-594-598...exp 11/30/24</td> </tr> <tr> <td>\$80,000.....Hillyard Senior Center.....600-170-203...exp 2/29/24</td> <td>\$77,210.....Sinto Senior Center.....600-261-820...exp 6/30/24</td> </tr> <tr> <td>\$18,525.....Mid-City Concerns.....601-141-611...exp 11/30/24</td> <td>\$106,563.....Southside Community Center.....601-298-234...exp 8/31/24</td> </tr> <tr> <td>\$41,800.....MLK Center.....601-237-277...exp 3/31/24</td> <td>\$39,947.....Southwest Community Center.....601-948-085...exp 4/30/24</td> </tr> <tr> <td>\$139,538.....Northeast Youth Center.....602-205-146...exp 5/31/24</td> <td>\$72,675.....West Central Community Center.....600-409-809...exp 12/31/24</td> </tr> </table>					\$31,350.....Corbin Senior Center.....601-138-602...exp 10/31/24	\$30,970.....Project Joy.....601-594-598...exp 11/30/24	\$80,000.....Hillyard Senior Center.....600-170-203...exp 2/29/24	\$77,210.....Sinto Senior Center.....600-261-820...exp 6/30/24	\$18,525.....Mid-City Concerns.....601-141-611...exp 11/30/24	\$106,563.....Southside Community Center.....601-298-234...exp 8/31/24	\$41,800.....MLK Center.....601-237-277...exp 3/31/24	\$39,947.....Southwest Community Center.....601-948-085...exp 4/30/24	\$139,538.....Northeast Youth Center.....602-205-146...exp 5/31/24	\$72,675.....West Central Community Center.....600-409-809...exp 12/31/24
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Motion wording: Approve the 2024 Recreation Centers contract for the combined amount of \$638,578.														
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Signatures from each Center Executive Director Name: _____ Email address: _____ Phone: _____														
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jennifer Papich Grant Management Department/Name: _____														
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$638,785 Budget code: 1400-54180-76902-54201														
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <table border="0"> <tr> <td><input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)</td> <td><input type="checkbox"/> W-9 (for new contractors/consultants/vendors)</td> </tr> <tr> <td><input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane</td> <td><input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)</td> </tr> <tr> <td><input checked="" type="checkbox"/> UBI: see above Business license expiration date: _____</td> <td><input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)</td> </tr> </table>					<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	<input checked="" type="checkbox"/> UBI: see above Business license expiration date: _____	<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)				
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