



Spokane Park Board Recreation Committee

5:15 p.m. Wednesday, Aug. 02, 2023

In Person: Liberty Park Library Conference Room,
402 South Pittsburgh Street, Spokane WA 99202

WebEx virtual meeting:

Call in: 408-418-9388 Access code: 2496 460 0076

Jennifer Papich – Recreation Director

Committee Members:

Sally Lodato – Chair

Greta Gilman

Jennifer Ogden

Christina VerHeul

The Recreation Committee meeting will be held in-person in the **Spokane Public Library at Liberty Park, Conference Room - 402 South Pittsburg Street, Spokane, WA 99202** and virtually via WebEx at 5:15 p.m. Wednesday, Aug. 02, 2023. Committee members, staff, presenters and the public still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2496 460 0076**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 12 p.m. Aug. 02 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

AGENDA

Call to order – Sally Lodato

Public comment – Sally Lodato

Action Items:

1. [Contract Amendments for one-time capital funding to support approved SYSCA projects for West Central Community Center, Sinto Senior Center, Northeast Youth Center and Corbin Senior Center. Total funding amount \\$10,000.](#) – Jennifer Papich
2. [2024 youth grass soccer hourly reservation rate increase for Franklin & Southeast Sports Complexes.](#) – Jennifer Papich

Discussion items:

1. 2024 Recreation Budget Overview – Jennifer Papich
2. Resident / Non-Resident Recreation Program Participation – Sally Lodato & Jennifer Papich

Standing Report Items:

1. Recreation & Marketing Quarter 2 Report – Jennifer Papich & Fianna Dickson

Adjournment

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Recreation Committee Committee meeting date: August 2, 2023		
Requester	Jennifer Papich Phone number: 509-363-5420		
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal A: Obj. 2 (equity zones)	Master Plan Priority Tier: (pg. 171-175)	First Tier
Item title: (Use exact language noted on the agenda)	Contract Amendments for one-time capital funding to support approved SYSCA projects for West Central Community Center, Sinto Senior Center, Northeast Youth Center and Corbin Senior Center. Total funding amount \$10,000.		
Begin/end dates	Begins: 08/01/2023	Ends: 12/31/2023	<input type="checkbox"/> 06/01/2525
Background/history: Through an application process Spokane Youth and Senior Association Community Centers requested one-time additional investments to improve facility assets that offer long term benefits to the community, enhance accessibility, increase recreation services to the underserved and project that demonstrate collaboration with other community funding sources. Six (6) applications were received, these application were reviewed and evaluated by the Recreation Committee of Park Board. Four (4) of the center applications were determined to fit the requirements of the additional funding; Corbin Senior Center for the amount of \$3,000 to support the purchase cost of a new computer server system for the Senior Center. Northeast Youth Center for the amount of \$2,500 to support the purchase cost of new classroom furniture for their youth programs. West Central Community Center for the amount of \$2,500 to support the purchase cost of new classroom storage cubbies for youth programs. Sinto Senior Center for the amount of \$2,000 to support the cost of their facility roof repair project. These are one-time funding dollars are to be paid upon receipt of a detailed invoice of completion. Total funding support amount for 2023 is \$10,000 from a designated Capital Fund in the Parks Fund for Community Centers.			
Motion wording: Approve the amendments to the 2023 Corbin Senior Center, Northeast Youth Center, West Central Community Center and Sinto Senior Center contracts for the mentioned specific amounts for one-time investments to improve facility assets.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Specific Community Center Directors listed below Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jennifer Papich Grant Management Department/Name: _____ <div style="float: right;"> Kim Ferraro, WCCC kferraro@westcentralcc.org Claudia Ouwerkerk, Corbin SC claudia@corbinseniorcent Sheila Gerahty, NEYC sheilag@spokaneneyc.org Josh Kracht, Sinto SC joshk@sintocenter.com </div>			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$10,000 Budget code: 1950-54920-94000-56301			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

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Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal K Obj. 5 (Maint & Care)	Master Plan Priority Tier: (pg. 171-175)	Tier 1
Item title: (Use exact language noted on the agenda)	2024 youth grass soccer hourly reservation rate increase for Franklin and Southeast Sports Complexes.		
Begin/end dates	Begins: 01/01/2024	Ends:	<input checked="" type="checkbox"/> 06/01/2525
Background/history: Dwight Merkel, Franklin and Southeast Sport Complexes are Parks and Receptions premier reservation based athletic facilities. While Dwight Merkel is a higher price due to its surrounding amenities. The soccer space at Southeast and Franklin are comparable in size and condition yet the rates to utilize these spaces are not. Currently: Dwight Merkel Youth Grass Soccer hourly reservation rate is \$27/hr. Southeast Sports Complex Youth Grass Soccer hourly reservation rate is \$21/hr. Franklin Park Sports Complex Youth Grass Soccer hourly reservation rate is \$11/hr. Field maintenance and staffing costs continue to increase we are proposing a \$5 youth grass soccer hourly rate increase for Southeast Sports Complex and a \$7 increase to the Franklin Sports complex hourly youth grass soccer rates as a starting point of getting all of our soccer fields that are comparable on the same fee schedule to help close the gap in expenses to maintain these facilities. The new proposed 2024 Youth Grass Soccer reservation rates would be: Southeast Sports Complex Youth Grass Soccer hourly reservation rate is \$25/hr. Franklin Park Sports Complex Youth Grass Soccer hourly reservation rate is \$18/hr.			
Motion wording: Approve 2024 rate increase for Franklin and Southeast Sports Complex youth grass soccer hourly reservation rates.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: Email address: Phone:			
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jennifer Papich Grant Management Department/Name:			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: Budget code:			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			