



Spokane Park Board Recreation Committee

5:15 p.m. Wednesday, Aug. 31, 2022

In Person: Sister City conference room
1st floor lobby, City Hall, 808 W. Spokane Falls Blvd.
Spokane WA 99201

WebEx virtual meeting:

Call in: 408-418-9388 Access code: 2496 703 3803

Jennifer Papich – Recreation Director

Committee Members:

Sally Lodato – Chair

Greta Gilman

Bob Anderson

The Recreation Committee meeting will be held in-person in the Sister City conference room, 1st floor lobby, City Hall, 808 W. Spokane Falls Blvd. and virtually via WebEx at 5:15 p.m. Wednesday, August 31, 2022. Committee members, staff, presenters and the public still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2496 703 3803**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 12 p.m. August 31 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

AGENDA

Call to order – Sally Lodato

Public comment – Sally Lodato

Action Items:

- [2023 Corbin Art Center Facility Rental Rate Increase Approval](#) – Ryan Griffith
- [2023 Recreation Centers Contract Renewal for the combined amount of \\$638,578](#) – Jennifer Papich

Discussion items:

Standing Report Items:

- Recreation Report – Jennifer Papich

Adjournment

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Recreation		
Committee meeting date	August 31, 2022		
Requester	Ryan Griffith	Phone number: 509-363-5414	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	2023 Corbin Art Center Facility Rental Rate Increases Approval		
Begin/end dates	Begins: 01/01/2023	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: The Corbin Art Center has been offering affordable, high-quality cultural arts education in a creative environment for over 50 years. The Art Center offers full facility or individual room rental opportunities and is main floor ADA accessible. 2012 was the last time the facility rental rates were adjusted. The Art Center is overdue for a pricing adjustment to be in a competitive pricing market and to address increased expenses. CAC has the potential to be a desired local rental facility for small to mid sized events such as; graduation parties, baby & bridal showers, corporate retreats, business meetings, holiday parties and more.			
Motion wording: Approval of the 2023 Corbin Art Center Facility Rental Rate Increases			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Ryan Griffith Grant Management Department/Name: _____			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

Spokane Park Board

Briefing Paper



Committee	Recreation												
Committee meeting date	August 31, 2022												
Requester	Jennifer Papich	Phone number: 509-363-5420											
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action												
Type of contract/agreement	<input type="radio"/> New <input checked="" type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other												
City Clerks file (OPR or policy #)													
Item title: (Use exact language noted on the agenda)	2023 Recreation Centers Contract Renewal for the combined amount of \$638,578 ~ Jennifer Papich												
Begin/end dates	Begins: 01/01/2023	Ends: 12/31/2023	<input type="checkbox"/> Open ended										
Background/history: Corbin Senior Center, MLK Jr. Center at ECCC, West Central CC, Project Joy, MidCity Concerns, Southside CC, Southwest Spokane CC, Northeast Youth Center, Sinto Senior Center and the Hillyard Senior Center provide recreational services and opportunities to the community in partnership with SPRD. Parks provides partial funding to these Centers to help pay for their recreational programming costs. The combine amount of \$638,578 is accounted for in the approved 2023 Recreation Budget. There has been no change to this amount from 2022. Centers are required to provide monthly recreation program reports and monthly related operational expenses when submitting their invoices. The Spokane Youth and Senior Center Association also presents a report quarterly to Park Board.													
Motion wording: Approval of the 2023 Recreation Centers Contract Renewal for the combined amount of \$638,578.													
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Signatures from each of the centers Name: _____ Email address: _____ Phone: _____													
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Jennifer Papich Grant Management Department/Name: _____													
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue <table border="0"> <tr> <td>Amount:</td> <td>Budget code:</td> </tr> <tr> <td>\$18,525 Mid City Concerns</td> <td>\$30,970 Project Joy / \$72,675 West Central Community Center</td> </tr> <tr> <td>\$31,350 Corbin Senior Center</td> <td>\$106,563 Southside Community Center</td> </tr> <tr> <td>\$77,210 Sinto Senior Center</td> <td>\$39,947 Southwest Community Center</td> </tr> <tr> <td>\$80,000 Hillyard Senior Center</td> <td>\$139,538 Northeast Youth Center / \$41,800 MLK Center</td> </tr> </table>				Amount:	Budget code:	\$18,525 Mid City Concerns	\$30,970 Project Joy / \$72,675 West Central Community Center	\$31,350 Corbin Senior Center	\$106,563 Southside Community Center	\$77,210 Sinto Senior Center	\$39,947 Southwest Community Center	\$80,000 Hillyard Senior Center	\$139,538 Northeast Youth Center / \$41,800 MLK Center
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