



## Spokane Park Board Minutes

3:30 p.m. Thursday, May 14, 2026

**In-person:** Council Chambers, lower-level City Hall; and **Webex virtual meeting**

### Park Board Members

- X Bob Anderson – President
- X Barb Richey – Vice President
- X Garrett Jones – Secretary
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Doug Kelley
- X Lindsey Shaw
- X Lee Williams
- [Vacant]
- [Vacant]
- X Paul Dillon – City Council Liaison

### Parks Staff

Jason Conley  
Jonathan Moog  
Jennifer Papich  
Fianna Dickson  
Rich Lentz  
Sara Bryant  
Nick Hamad  
Amy Lindsey  
Berry Ellison  
Matt Russell

### City Staff

Mayor Brown  
Megan Kapaun

## Guests

Alice Busch  
Bill Burke  
Val Workman  
Jim Destefano  
Craig Heimbigner  
Kosta Panidis  
Ed Clark  
Desiree Burke  
Steve Hall  
Cory Erghott  
Jamie Laughlin  
Rick Lloyd  
The Six Bridges Arts Association Board of Directors

## MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Call to order / Roll call** – Bob Anderson  
The meeting was called to order at 3:30 p.m. See above for attendance
2. **Additions or deletions to the agenda:**
  - A. None
3. **Public comments:**
  - A. None
4. **Consent agenda:**
  - A. Administrative and committee-level items
    - 1) [April 9, 2026, regular Park Board meeting minutes](#)
    - 2) [Claims – April 2026](#)
    - 3) [Cameron-Reilly / Meadowglen Park Development Construction \(\\$5,223,171.30 plus tax & \\$375,000.00 administrative reserve\) - Nick Hamad](#)
    - 4) [NW Playground Equipment, Inc. / Meadowglen Park Development Play Equipment Purchase \(\\$103,046.08 plus tax\) – Berry Ellison](#)
    - 5) [Allplay Systems, LLC / Meadowglen Park Development Play Equipment Purchase \(\\$318,014.16 plus applicable tax\) – Berry Ellison](#)

- 6) [Place Landscape Architecture, LLC. / Contract Amendment 6 for Meadowglen Park design \(\\$183,147.96 plus applicable tax\) – Berry Ellison](#)
- 7) [Bozco Construction LLC. / Contract Amendment #1 for 2026 Park Building Re-Roof Project \(\\$14,600.00 + tax\) – Nick Hamad](#)
- 8) [Bull Mountain Construction, LLC. / Whittier Park Sport Court Improvements Construction \(\\$285,000.00 +tax & 10% administrative reserve\) – Heather Smith](#)
- 9) [Spokane Parks Foundation MOU Renewal – Fianna Dickson](#)

**Motion No. 1:** Bob Anderson moved to approve consent agenda items #1 - #9, as presented.

Greta Gilman seconded.

Motion passed with unanimous consent (9-0)

*Special discussion item: Recreation update was moved in agenda order to precede Special guests.*

**5. Special discussion / Action items:**

A. Special discussion items:

- 1) [Recreation update](#) – Jennifer Papich

Jennifer shared a wonderful presentation about the Leighton Family’s Legacy in Therapeutic Recreation Services (TRS), a legacy of inclusion, opportunity, and community impact.

TRS, a program for people with disabilities under City of Spokane Parks & Recreation, received a \$203,000 donation from the Leighton Family Trust that will expand TRS scholarships and services for many people in our community.

Jim Leighton was an active TRS participant, especially enjoying weightlifting, skiing in the Powderhounds program, and social dances. Parents Jack and Helen Leighton were instrumental in supporting the creation and growth of the Therapeutic Recreation Program in Spokane during the 1970s. As educators, mentors, and passionate advocates, they believed deeply in the importance of recreation, inclusion, and dignity for all individuals.

The funds will be designated to TRS program support, including scholarships for participants, adaptive equipment, Powderhounds team ski jackets, and kickstarting new TRS programs to meet current interests and needs in Spokane.

Sara Bryant, TRS Recreation Supervisor, has been working closely with Jennifer and Alice Busch (former TRS Supervisor) on what the funding can provide for the programs. There will be new equipment and more programs.

Sara also informed the Board that Disability Action Center awarded TRS the Tom McTevia Memorial Award. And award presentation will take place in Riverfront Park on July 25<sup>th</sup> at

1:15 p.m. There will be food, speakers, live music, a kids zone, a resource fair, and a wheelchair obstacle course.

B. Special action items: None

6. **Special guests:**

A. Special recognition of Six Bridges Arts Association for production of Pig Out in the Park – Jonathan Moog

Jonathan brought to the Board's attention the phenomenal city service provided by Six Bridges Arts Association for production of Pig Out in the Park in Riverfront Park for the past 44 years. Bill Burke and Val Workman have been supporters of Riverfront Park and champions for the events community for many years. They set out to create a free music festival for the community, and by the end of its 44 years, there were also over 56 food booths representing multiple different foods from different cultures.

Mayor Brown read a proclamation and salutation to the Association. Copies will be provided for everyone.

Bill Burke shared how Pig Out in the Park started. Bill has worked with over 1,000 cities, and everywhere he went, there was a music festival but none in Spokane. He wanted to enrich the community and make it better, more fun, and more active. Bill and his team wanted to have a multiple-day event which was free to the public. Pig Out in the Park has contributed over \$240 million in economic impact over the years, the largest event bringing 128,000 people to the park for the 40<sup>th</sup> anniversary.

Park Board members shared their POitP experiences and memories.

Jonathan presented each guest with a custom Chris Bovee poster in commemoration of their 44 years of entertainment in the park.

7. **Financial report and budget update** – Rich Lentz presented the April financial report and budget update.

A. Park Fund: The April year-to-date operating expenditures for the Park Fund are approximately \$581,000 less than the two-year budget average. Year-to-date revenues are about \$387,000 below the two-year budget average. Revenues are exceeding expenditures nearly \$1.46 million year-to-date.

B. Golf Fund: The April year-to-date operating expenditures for the Golf Fund are about \$187,000 less than the two-year budget average. Year-to-date revenues are above the two-year budget average approximately \$2,800. Revenues are exceeding expenditures about \$853,000 year-to-date.

8. **Committee reports / Action items:**

**Urban Forestry Tree Committee:** The May 5, 2026, meeting was canceled. – Lindsey Shaw

A. Action items: None

The committee did not meet; however, Lindsey reported that the ribbon cutting on Arbor Day at Finch arboretum was very well attended.

Lindsey also stated that the committee has vacancies. Interested parties should contact Urban Forestry.

B. The next scheduled meeting is 4:15 p.m. June 2, 2026, Finch Arboretum Woodland Center and virtually via Webex.

**Land Committee:** May 6, 2026 – Greta Gilman

A. Action items: Six of seven action items were presented on the consent agenda. One action item pushed to June 3 Land Committee meeting.

Greta reported that items 3-6 on the consent agenda all pertain to Meadowglen Park, the first new park to be built in Spokane in 23 years. Since the levy did pass, Parks is able to provide six more amenities than originally planned.

B. The next scheduled meeting is 3:30 p.m. June 3, 2026, Finch Arboretum Woodland Center and virtually via Webex.

**Recreation Committee:** The May 6, 2026, meeting was canceled. – Sally Lodato

A. Action items: None

B. The next scheduled meeting is 2:15 p.m. June 3, 2026, Finch Arboretum Woodland Center and virtually via Webex.

**Riverfront Park Committee:** May 11, 2026 – Gerry Sperling

A. Action items:

1) [Lions Learning Center Gift Agreement](#) – Jonathan Moog

The Spokane Central Lions Club desires to donate an outdoor classroom through the Spokane Parks Foundation to the City of Spokane Parks & Recreation Division. The classroom named "Lions Learning Center" would be in Riverfront Park near the southeastern corner of Post St Bridge within the site of the existing Expo'74 era shelter. The Lions Club must meet an established fundraising goal sufficient and necessary for the complete construction of outdoor classroom before construction may begin. Currently, this is estimated to be \$300,000. Parks will maintain the site, establish a reservation process, coordinate the construction process, and provide the classroom without fees for educational purposes. Spokane Parks Foundation will assist with fundraising and process invoices. The classroom is expected to include improvements to shelter roofing, landscaping, break-out seating locations, fencing, signage and other furnishings. Approval

of this gift agreement accepts the outdoor classroom at the site described above and officially names it as the "Lions Learning Center".

**Motion No. 2:** Gerry Sperling moved to approve the gift agreement for the Lions Learning Center.

Barb Richey seconded.

Motion passed with unanimous consent (9-0)

Gerry reported that the Mica Moon shuttle is in service and moving about the park.

B. The next scheduled meeting is 4:30 p.m. June 8, 2026, Riverfront Park Pavilion conference room and virtually via Webex.

**Golf Committee:** The May 12, 2026, meeting was canceled. – Barb Richey

A. Action items: None

B. The next scheduled meeting is 8:00 a.m. June 9, 2026, Finch Arboretum Woodland Center and virtually via Webex.

**Finance Committee:** May 12, 2026 – Bob Anderson

A. Action items: The action item was presented on the consent agenda.

Bob reported that Rich Lentz presented the April financials which reflect the trend of operating revenue increasing at a higher rate than operating expenses.

Parks fund 1400 has temporary salaries at 15.6% less than last year at the end of April. This led to a discussion about potential changes to the hiring process of Parks staff.

Positive community and media involvement with the levy has fostered a community desire to be more involved with their parks.

B. The next scheduled meeting is 3:00 p.m. June 9, 2026, Finch Arboretum Woodland Center and virtually via Webex.

**Development & Volunteer Committee:** May 13, 2026 – Lee Williams

A. Action items: None

Lee reminded everyone that the DVC and the Development and Volunteer Citizens Advisory Committee (DVCAC) meet together with the goal of increasing volunteerism in parks. The committee members include Park Board members, 'Friends of' groups and those in the process of becoming 'Friends of' groups.

Lee invited Elizabeth Goldsmith to share the goals the committee discussed. Two main goals were discussed: safety and volunteerism. There was discussion about a possible

safety subcommittee, either as part of the DVCAC or part of the Park Board. Elizabeth also reported that there was a discussion about changing meeting logistics.

Lee reported highlights of the April 9<sup>th</sup> Park Board meeting. Fianna Dickson presented the communication plan for Together Spokane, an overview of public disclosure rules, the 2025 volunteer report. Fianna also gave information about insurance requirements for events held in parks.

B. The next scheduled meeting is 12:00 p.m. July 8, 2026, Riverfront Park Pavilion conference room and virtually via Webex.

## 9. **Reports:**

A. President – Bob Anderson

Bob thanked everyone who participated in the May 8<sup>th</sup> retreat. Initial feedback from Park Board members and staff indicate interest in a Fall retreat.

Park Board nominating committee did an excellent job interviewing candidates for Board vacancies, and forwarded four applicants to Mayor Brown for her consideration. The mayor will forward two applications to City Council for final approval.

B. Liaisons:

1) Conservation Futures – Doug Kelley – No update

2) Parks Foundation – Lindsey Shaw

Lindsey reported that Summer Parkways is coming up on Tuesday, June 16<sup>th</sup>, from 6:00 p.m. to 9:00 p.m.

The Foundation approved the Lions Learning Center gift agreement. They also approved the MOU, which is number 9 on the consent agenda.

The Foundation worked with Shilo Hills neighborhood on a CDBG application, asking for \$150,000 to replace the Friendship Park sport court. They received \$266,667!

The Great Spokane Parks Challenge is up and running. Lindsey encouraged people to get involved.

3) City Council – Paul Dillion

Council recently passed changes to food trucks, expanding the ability for locations and removing some city fees.

There is an upcoming ordinance pertaining to street racing and aggressive driving which would impose new fees.

On Monday, May 18<sup>th</sup>, Council will be approving a resolution pertaining to a map for preferred growth alternatives. In study session, there was conversation about permitting and the development code.

Council passed an expansion to the ordinance that bans the sale of off-premise alcohol within 500 feet of treatment centers and community centers. The expansion includes schools and parks.

C. Director – Garrett Jones

Garrett reported that the first installment of the levy funds has been received.

An SBO for funding of levy funded parks positions was passed at the Monday, May 11<sup>th</sup> Council meeting.

Parks Planning has submitted applications for five RCO grants totaling \$4.6 million. This funding would be used towards matches for Minnehaha Park renovation, Franklin Park renovation, and Iron Bridge boat launch in partnership with the Spokane River Forum.

There have been a couple of emails and some public testimony around a potential community workforce agreement. Garrett informed the Board that there will be an hour-long study to take place on June 11 before the next Park Board meeting.

**10. Executive session:**

A. None

**11. Correspondence:**

A. Letters/email: None

**12. Adjournment:** The meeting was adjourned at 4:37 p.m.

**13. Meeting dates:**

A. Committee meetings:

*Urban Forestry Tree Committee:* 4:15 p.m. June 2, 2026, Finch Arboretum Woodland Center and virtually via Webex.

*Land Committee:* 3:30 p.m. June 3, 2026, Finch Arboretum Woodland Center and virtually via Webex.

*Recreation Committee:* 2:15 p.m. June 3, 2026, Finch Arboretum Woodland Center and virtually via Webex.

*Riverfront Park Committee:* 4:30 p.m. June 8, 2026, Riverfront Park Pavilion conference room and virtually via Webex.

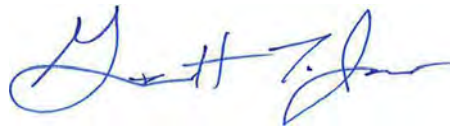
*Golf Committee:* 8:00 a.m. June 9, 2026, Finch Arboretum Woodland Center and virtually via Webex.

*Finance Committee:* 3:00 p.m. June 9, 2026, Finch Arboretum Woodland Center and virtually via Webex.

*Development & Volunteer Committee:* 12:00 p.m. July 8, 2026, Riverfront Park Pavilion conference room and virtually via Webex.

- B. Park Board meeting: 3:30 p.m. June 11, 2026, Council Chambers, lower-level City Hall and virtually via Webex.
- C. Park Board study session: 2:00 p.m. June 11, 2026, Tribal Conference Room, first-floor City Hall.

Minutes approved by:



Garrett Jones, Park Board Secretary

**CITY OF SPOKANE PARK AND RECREATION DIVISION  
APRIL 2026 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - MAY 14, 2026**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	1,111,507.75
MAINTENANCE & OPERATIONS	\$	658,577.96
CAPITAL OUTLAY		
DEBT SERVICE PAYMENTS	\$	-
PARK CUMULATIVE RESERVE FUND	\$	172,929.01

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY		
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**GOLF:**

SALARIES & WAGES	\$	190,137.22
MAINTENANCE & OPERATIONS	\$	544,730.79
CAPITAL OUTLAY	\$	14,183.00
DEBT SERVICE PAYMENTS	\$	-
<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b><u>2,692,065.73</u></b>

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> April 6, 2026	
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal A; Objective 1	<b>Master Plan Priority Tier:</b> First (pg. 171-175)	
<b>Item title:</b> (Use exact language noted on the agenda)	Cameron-Reilly LLC. / Meadowglen Park Development Construction (\$5,223,171.30 + tax & \$375,000 administrative reserve)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 06/30/2027	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes awarding a contract to the apparent low bidder, Cameron-Reilly, LLC. for PW ITB #6501-26, construction of the 14-acre Meadowglen Park. This is the city's first new park development since 2003 (23 years).</p> <p>Scope recommended for award includes the Base Bid plus alternates 1, 2, 3, 5, 6, &amp; 7 plus a \$375,000 administrative reserve to account for unanticipated conditions which may be encountered during construction. Alternate 4 is not included in the award.</p> <p>\$2.5 million of this contract is funded by two reimbursable grants administered by Washington State RCO. \$488,734 in transit improvements is funded by reimbursable agreement with STA, and the remaining project funding is provided by the park levy.</p>			
<b>Motion wording:</b>			
Motion to approve Cameron-Reilly, LLC. contract for the Meadowglen Park Development Construction contract in the amount of \$5,223,171.30 + tax & \$375,000 administrative reserve.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Cameron-Reilly, LLC.			
Name: Jayson Grainger		Email address: jayson@cameron-reilly.com	Phone: 509.466.5555
<b>Distribution:</b>			
Parks – Accounting		Thea Prince	
Parks – Sarah Deatrach		Berry Ellison	
Requester: Nick Hamad			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$5,223,171.30 (bid price, no tax)		1950-54800-94760-56501-48077	
\$475,308.59 (sales tax)		1950-54800-94760-56501-48077	
\$375,000.00 (admin reserve)		1950-54800-94760-56501-48077	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 602 633 401    Business license expiration date: 7/31/26		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



**City of Spokane**

**PUBLIC WORKS AGREEMENT**

**Title: MEADOWGLEN PARK DEVELOPMENT**

This Agreement is made and entered into by and between the **CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT** as (“City”), a Washington municipal corporation, and **CAMERON REILLY, LLC**, whose address is 309 North Park Road, Spokane Valley, Washington 99212, as (“Contractor”), individually hereafter referenced as a “party”, and together as the “parties”.

The parties agree as follows:

1. **PERFORMANCE/SCOPE OF WORK.** The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **Meadowglen Park Development**, selected via PW ITB 6501-26.

2. **CONTRACT DOCUMENTS.** The Contract Documents are this Contract, the Contractor’s completed bid proposal form, the contract provisions, contract plans, standard specifications, standard plans, addenda, various certifications and affidavits, supplemental agreements, change orders and subsurface boring logs (if any), including Contractor’s Response to PW ITB (Exhibit B). In the event of a conflict, or to resolve an ambiguity or dispute, federal and state requirements supersede this Contract, and this Contract supersedes the other contract documents.

Contractor will construct the Base Bid and Alternates 1-3 and 5-7 of the project scope of work in accordance with the contract documents.

Contractor expressly acknowledges its responsibility to comply with the ‘Build America, Buy America’ requirements that are set forth in the project specifications Appendix 8 incorporated by reference herein.

3. **TERM.** The term of this Contract begins on May 14, 2026, and ends on June 30, 2027, unless amended by written agreement or terminated earlier under the provisions.

4. **TERMINATION.** Either party may terminate this Contract by ten (10) days written notice to the other party. In the event of such termination, the City shall pay the Contractor for all work previously authorized and performed prior to the termination date.

5. **COMPENSATION/PAYMENT.**

A. **COMPENSATION.** Total compensation for Contractor’s services under this Contract shall be a maximum amount not to exceed **FIVE MILLION TWO HUNDRED TWENTY-THREE THOUSAND ONE HUNDRED SEVENTY-ONE AND 30/100 DOLLARS (\$5,223,171.30)**, plus sales tax if applicable, unless

modified by a written amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 1 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

- B. PAYMENT. The Contractor will send its applications for payment to the Parks and Recreation Department, 808 West Spokane Falls Blvd., Fifth Floor, Spokane, Washington 99201. All invoices should include the Department Contract No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for a minimum of forty five (45) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor.

6. WAGES. Contractor will comply with the Davis Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). Minimum wages paid by the Contractor will be those determined by the Secretary of Labor under the Davis Bacon Act, 40 USC 276(a). In the event that a state minimum wage rate exceeds a Department of Labor rate, the conflict will be resolved by applying the higher rate. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the State Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City.

Under 40 USC 3702 of the Act, contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. No laborer or mechanic may be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

7. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED. The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the State Department of Labor and Industries; and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

8. BONDS. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. This includes the execution of a performance bond and a payment bond on the forms attached, each equal to one hundred percent (100%) of the contract price, and written by a corporate surety company licensed to do

business in Washington State.

9. **PUBLIC WORKS REQUIREMENTS.** The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

10. **INSURANCE.** During the period of the Agreement, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW::

A. **Worker's Compensation Insurance** in compliance with RCW 51, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000.

B. **General Liability Insurance** on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Agreement. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Company's services to be provided under this Agreement;

i. Acceptable supplementary Umbrella coverage combined with Company's General Liability insurance policy must be a minimum of \$3,000,000, in order to meet the insurance coverage limits required in this Agreement; and;

C. **Automobile Liability Insurance** with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and

D. **Installation floater** for materials and equipment during transit, storage, and installation in the amount of \$1,000,000.

E. **Contractor's Professional Liability Insurance** The Contractor shall maintain (CPL) covering negligent acts, errors, or omissions in the performance of professional services including but not limited to interpretation of drawings and written specifications, contractor-provided design shoring, bracing, traffic control, and value engineering) with limits not less than \$1,000,000 per claim / \$2,000,000 aggregate. Coverage shall be maintained uninterrupted for a minimum of one (1) year after Final Acceptance.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. **The certificate shall specify the City of Spokane as "Additional Insured"**

specifically for Contractor's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

11. INDEMNIFICATION. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

12. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
  - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
  - b. A Washington Employment Security Department number, as required in Title 50 RCW;

- c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
  - d. An electrical contractor license, if required by Chapter 19.28 RCW;
  - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. On Public Works construction projects, as defined in RCW 39.04.010, with an estimated cost of six hundred thousand dollars (\$600,000) or more, at least fifteen (15) percent of the labor hours on each project shall be performed by apprentices enrolled in a State-approved apprenticeship program; and for each contract in the project fifteen (15) percent of the labor hours for each craft that has an available state-approved apprenticeship program for Spokane County and utilizes more than one hundred sixty (160) hours in each contract shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. **Subcontracting Requirements.** The utilization percentages for apprenticeship labor for Public Works construction contracts shall also apply to all subcontracts of one hundred thousand dollars (\$100,000) or more within those contracts, and at least fifteen percent (15%) of the labor hours for each such subcontract shall be performed by apprentices in a state-approved apprenticeship program. For each craft that has an available apprenticeship program for Spokane county and performs more than one hundred sixty (160) hours on each project, fifteen (15) percent of the labor hours shall be performed by apprentices enrolled in a State-approved apprenticeship program
2. Each subcontractor which this chapter applies is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.

14. **NONDISCRIMINATION.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

15. **DEBARMENT AND SUSPENSION.** The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

16. **LIQUIDATED DAMAGES.** Liquidated damages shall be in accordance with the contract documents.

17. **ASSIGNMENTS.** The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as

may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

18. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract.

19. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

20. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

21. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

22. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

23. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at [www.dor.wa.gov](http://www.dor.wa.gov) or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

24. CONSTRUAL. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

25. MODIFICATIONS. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

26. INTEGRATION. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

27. OFF SITE PREFABRICATED ITEMS. In accordance with RCW 39.04.370, the Contractor shall submit certain information about off-site, prefabricated, nonstandard, project specific items

produced under the terms of the Contract and produced outside Washington as a part of the "Affidavit of Wages Paid" form filed with the State Department of Labor and Industries.

29. **FORCE MAJEURE.** Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

30. **KEY PERSONS.** The Contractor shall not transfer or reassign any individual designated in this Contract as essential to the Work, nor shall those key persons, or employees of Contractor identified as to be involved in the Project Work be replaced, removed or withdrawn from the Work without the express written consent of the City, which shall not be unreasonably withheld. If any such individual leaves the Contractor's employment, the Contractor shall present to the City one or more individuals with greater or equal qualifications as a replacement, subject to the City's approval, which shall not be unreasonably withheld. The City's approval does not release the Contractor from its obligations under this Contract.

**CAMERON REILLY, LLC**

**CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Contract:**

- Exhibit A - Certification Regarding Debarment
- Exhibit B – Response to PW ITB 6501-26
- Payment Bond
- Performance Bond
- Retainage Bond

**EXHIBIT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
  
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
  
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<p><b>Cameron-Reilly, LLC</b></p> <hr/> <p>Name of Subrecipient / Contractor / Consultant (Type or Print)</p>	<p><b>Meadowglen Park Development</b></p> <hr/> <p>Program Title (Type or Print)</p>
<hr/> <p>Name of Certifying Official (Type or Print)</p>	<hr/> <p>Signature</p>
<hr/> <p>Title of Certifying Official (Type or Print)</p>	<hr/> <p>Date (Type or Print)</p>

**EXHIBIT B**



CITY OF SPOKANE - PURCHASING  
915 N Nelson St.  
Spokane, WA 99202

## PW INVITATION TO BID

<p>PW ITB NUMBER: 6501-26 TITLE: MEADOWGLEN PARK DEVELOPMENT</p> <p>BID COORDINATOR: Thea Prince, City of Spokane Purchasing Department</p> <p>MANDATORY PRE-BID MEETING: Wednesday, February 19<sup>th</sup> at 1:00 pm – City Hall Lobby, Tribal Conference Room, 808 W Spokane Falls Blvd., Spokane WA</p> <p>QUESTION DEADLINE: 3/23/26 5:00 pm pst</p>	<p>PROPOSAL DUE DATE: 04/06/2026 <u>TIME: 1:00 pm pst</u></p> <p><u>Bid Submittal:</u> All Bids shall be submitted electronically through the ProcureWare online procurement system portal: <a href="https://spokane.procureware.com">https://spokane.procureware.com</a> before the due date and time.</p>
---	---

**BID SUBMITTED BY:**

**COMPANY** Cameron-Reilly, LLC

**MAILING ADDRESS** 309 N Park Rd  
Spokane Valley, WA 99212

**PHYSICAL ADDRESS** 309 N Park Rd  
Spokane Valley, WA 99212

**PHONE NUMBER** 208-660-5281

**E-MAIL ADDRESS** jwise@crconcrete.pro

**THEA PRINCE**  
Purchasing

**THESE NEXT THREE PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.**

**BID PROPOSAL**

To: Honorable Mayor  
Members of the City Council  
City of Spokane, Washington

**PROJECT:** #6501-26 MEADOWGLEN PARK DEVELOPMENT

**BIDDER'S DECLARATION.**

The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

**BID OFFER.**

The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID: (Total Bid Schedules 1&2 – no tax included):	\$ 4,308,624.30
ALTERNATE 1: Add New Pickleball Courts (no tax included)	\$ 203,000.00
ALTERNATE 2: Add New Volleyball Courts (no tax included)	\$ 69,000.00
ALTERNATE 3: Add Central Lawn & Landscape (no tax included)	\$ 469,750.00
ALTERNATE 4: Add Blackfoot Ave. Ped Crossing (no tax included)	\$ 38,560.00
ALTERNATE 5: Add Fencing @ Indian Trail (no tax included)	\$ 22,222.00
ALTERNATE 6: Add Tree Work (no tax included)	\$ 23,355.00
ALTERNATE 7: Add Perimeter Landscape (no tax included)	\$ 127,220.00

**ADDENDA.**

The undersigned acknowledges receipt of addenda number(s) 1,2,3 and agrees that their requirements have been included in this bid proposal.

**CONTRACT COMPLETION TIME.**

The bidder agrees to start work under this contract within ten (10) days of the Notice to Proceed and shall physically complete work on the project site by June 30, 2027.

**LIQUIDATED DAMAGES.**

In the event the bidder is awarded the contract and fails to complete the work within the time limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of FIVE HUNDRED DOLLARS (\$500) per working day until the work is satisfactorily completed.

**BIDDER RESPONSIBILITY.**

Washington State Contractor's Registration No. CAMERRL942NU  
(must be in effect at time of bid submittal)

U.B.I. Number 602 633 401

Washington Employment Security Department Number 343657-006

Washington Excise Tax Registration Number 602 633 401

City of Spokane Business License Number T11049806BUS  
(The successful bidder and all subcontractors shall be licensed or have applied for a license to do business in the City of Spokane prior to proceeding with the proposed project.)

**BID SECURITY.**

A bid security in the amount of FIVE PERCENT (5%) of the total project bid as indicated above, is attached to this bid proposal. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment / performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane.

**NON-COLLUSION.**

The undersigned authorized representative of the undersigned firm, being first sworn on oath, certifies that the firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this bid proposal is submitted.

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Name of Bidder: Cameron-Reilly, LLC

  
\_\_\_\_\_  
*Signature of Bidder's Authorized Representative*

General Manager  
\_\_\_\_\_  
*Title*

309 N Park Rd, Spokane Valley, WA 99212  
\_\_\_\_\_  
*Address*

208.660.5281  
\_\_\_\_\_  
*Phone*

**IF INDIVIDUAL**

Signed and Sworn To (or Affirmed) Before Me On NA  
\_\_\_\_\_  
*date*

(Seal Or Stamp) \_\_\_\_\_  
*Signature of Notary Public*

My appointment expires \_\_\_\_\_

**IF PARTNERSHIP**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the partner(s) of the bidder, a partnership, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On NA  
\_\_\_\_\_  
*date*

(Seal Or Stamp) \_\_\_\_\_  
*Signature of Notary Public*

My appointment expires \_\_\_\_\_

IF CORPORATION

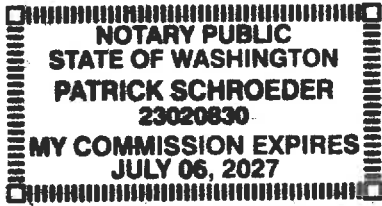
I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the representative of the bidder, a corporation, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On 4-20-26  
date

(Seal Or Stamp)

*Patrick Schroeder*  
Signature of Notary Public

My appointment expires 7-6-27



THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM WITH YOUR BID RESPONSE.

IF YOU HAVE A SUBCONTRACTOR FOR REBAR OR STRUCTURAL STEEL, YOU HAVE FORTY-EIGHT (48) HOURS AFTER THE BID DUE DATE TO SUBMIT THOSE SUBCONTRACTORS TO TPRINCE@SPOKANECITY.ORG.

## SUBCONTRACTOR LIST

City of Spokane Project Name: PW ITB #6501-26 MEADOWGLEN PARK DEVELOPMENT

### **RCW 39.30.060 (as amended) states:**

"Every invitation to bid on a prime contract that is expected to cost \$1,000,000 or more for the construction, alteration, or repair of any public building or public work of the state or a state agency or municipality as defined under RCW [39.04.010](#) or an institution of higher education as defined under RCW [28B.10.016](#) shall require each prime contract bidder to submit:

(a) At the published bid submittal time, the names of the licensed subcontractors and proof of license with whom the bidder, if awarded the contract, will subcontract for performance of the work of: HVAC (heating, ventilation, and air conditioning); plumbing as described in chapter [18.106](#) RCW; and electrical as described in chapter [19.28](#) RCW, or to name itself for the work, if it is licensed to perform the work for which it has named itself. Errors identified by the contracting agency in the proof of license information must be corrected by the bidder within 48 hours of submission; and

(b) Within 48 hours after the published bid submittal time, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of structural steel installation and rebar installation.

**The prime contract bidder shall not list more than one (1) subcontractor for each category of work identified, unless subcontractors vary with bid alternates, in which case the prime contract bidder must indicate which subcontractor will be used for which alternate. Failure of the prime contract bidder to submit as part of the bid the names of such subcontractors or to name itself to perform such work or the naming of two or more subcontractors to perform the same work shall render the prime contract bidder's bid nonresponsive and, therefore, void.** (emphasis added)

### **Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

Electric Smith, Inc. ELECTSI019BK

### **Work to be performed:**

Electrical

### **Subcontractor Named: (List prime contract bidder if prime contract bidder intends to self-perform the work)**

Legacy Heating & Cooling LEGACHC7808N

### **Work to be performed:**

HVAC

### **Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

Ascent Mechanical and Plumbing, Inc. ASCENMP888L6

### **Work to be performed:**

Plumbing

### **Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

### **Work to be performed:**

THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM WITH YOUR BID RESPONSE.

IF YOU HAVE A SUBCONTRACTOR FOR REBAR OR STRUCTURAL STEEL, YOU HAVE FORTY-EIGHT (48) HOURS AFTER THE BID DUE DATE TO SUBMIT THOSE SUBCONTRACTORS TO TPRINCE@SPOKANECITY.ORG.

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(a) At the published bid submittal time, the names of the licensed subcontractors and proof of license with whom the bidder, if awarded the contract, will subcontract for performance of the work of: HVAC (heating, ventilation, and air conditioning); plumbing as described in chapter [18.106](#) RCW; and electrical as described in chapter [19.28](#) RCW, or to name itself for the work, if it is licensed to perform the work for which it has named itself. Errors identified by the contracting agency in the proof of license information must be corrected by the bidder within 48 hours of submission; and

(b) Within 48 hours after the published bid submittal time, the names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of structural steel installation and rebar installation.

**The prime contract bidder shall not list more than one (1) subcontractor for each category of work identified, unless subcontractors vary with bid alternates, in which case the prime contract bidder must indicate which subcontractor will be used for which alternate. Failure of the prime contract bidder to submit as part of the bid the names of such subcontractors or to name itself to perform such work or the naming of two or more subcontractors to perform the same work shall render the prime contract bidder's bid nonresponsive and, therefore, void.**" (emphasis added)

**Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

Cameron-Reilly, LLC - CAMERRL942NU

**Work to be performed:**

Rebar Installation

**Subcontractor Named: (List prime contract bidder if prime contract bidder intends to self-perform the work)**

Phoenix Company, PHOENC\*855Q4

**Work to be performed:**

Structural Steel Installation

**Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

**Work to be performed:**

**Subcontractor Named (List prime contract bidder if prime contract bidder intends to self-perform the work):**

**Work to be performed:**

## MINORITY AND WOMEN'S BUSINESS ENTERPRISE GOALS

The City of Spokane has established laudatory goals for the procurement of supplies, materials and services, or for subcontracting work for this project from Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) as follows:

- MBE GOAL OF TEN PERCENT OF THE TOTAL PROJECT BID AMOUNT
- WBE GOAL OF SIX PERCENT OF THE TOTAL PROJECT BID AMOUNT

The current list of the Washington State Office of Minority and Women's Business Enterprises shall be used for all public works construction projects administered by the City.

**ACHIEVEMENT OF THE ABOVE GOALS IS ENCOURAGED. WHETHER OR NOT THE BIDDER ATTAINS THE ABOVE SPECIFIED GOALS WILL NOT BE USED TO DETERMINE THE RESPONSIVENESS OF THE BIDDER'S BID PROPOSAL.**

The bidder shall take the following affirmative steps in considering award of subcontracts to the fullest extent possible to qualified minority and women owned businesses:

- (1) including qualified minority and women's businesses on solicitation lists;
- (2) insuring that minority and women's businesses are solicited whenever they are potential sources;
- (3) dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation of minority and women's businesses;
- (4) establishing delivery schedules, where requirements of the work permit, which will encourage participation of minority and women's businesses;
- (5) using the services and assistance of the Small Business Administration and the Washington State Office of Minority and Women's Business Enterprise as appropriate.

**MINORITY AND WOMEN'S BUSINESS ENTERPRISE UTILIZATION**

The bidder has contacted minority and women's business enterprises (MBE/WBE) and, if the successful bidder on this project, it may award subcontracts to or enter into supply agreements with the following firms as indicated *(use additional sheets if necessary)*:

NAME OF MBE/WBE* WA. STATE CERTIFICATION NO.	IDENTIFICATION & VALUE OF SUBCONTRACTS / SUPPLIES
None	

MINORITY BUSINESS SUBCONTRACTING GOAL	\$ _____	MBE TOTAL	\$ _____
WOMEN'S BUSINESS SUBCONTRACTING GOAL	\$ _____	WBE TOTAL	\$ _____
COMBINATION GOAL:	\$ <u>  0  </u>	MBE/WBE TOTAL	\$ <u>  0  </u>

\*Designate MBE or WBE

Mr./ Mrs./ Ms. Jared Wise has been designated as the liaison officer for the administration of the dollar value of contract work to be performed by MBE/WBE firms.

**CERTIFICATION REGARDING LOBBYING**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization: Cameron-Reilly, LLC

Street address: 309 N Park Rd

City, State, Zip: Spokane Valley, WA 99212

Jared Wise  
CERTIFIED BY: (type or print)

General Manager  
TITLE:

  
(Signature)

4/20/2026  
(date)

**Disclosure of Lobbying Activities**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<p><b>1. Type of Federal Action:</b>                  a. contract                  _____ b. grant                  c. cooperative agreement                  d. loan                  e. loan guarantee                  f. loan insurance</p>	<p><b>2. Status of Federal Action:</b>                  a. bid/offer/application                  _____ b. initial award                  c. post-award</p>	<p><b>3. Report Type:</b>                  a. initial filing                  _____ b. material change</p> <p><b>For material change only:</b>                  Year _____ quarter _____                  Date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity:</b>                  _____ Prime _____ Subawardee                  Tier _____, if Known:</p> <p><b>Congressional District, if known:</b></p>		<p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p><b>Congressional District, if known:</b></p>
<p><b>6. Federal Department/Agency:</b></p>	<p><b>7. Federal Program Name/Description:</b></p> <p>CFDA Number, if applicable: _____</p>	
<p><b>8. Federal Action Number, if known:</b></p>	<p><b>9. Award Amount, if known:</b></p> <p>\$ _____</p>	
<p><b>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</b></p>	<p><b>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</b></p>	
<p><b>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b></p>	<p><b>Signature:</b> _____</p> <p><b>Print Name:</b> _____</p> <p><b>Title:</b> _____</p> <p><b>Telephone No.:</b> _____ <b>Date:</b> _____</p>	
<p><b>Federal Use Only</b></p>	<p><b>Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)</b></p>	

## INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
  
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

**BASE BID SCHEDULE 1**  
**MEADOWGLEN PARK - PARK IMPROVEMENTS**  
**(LESS STA COMFORT STATION IMPROVEMENTS)**

<b>Schedule</b>	<b>Description</b>			
1	Community Park Improvements (excludes STA Improvements)			
Project Number: 0000-26		MEADOWGLEN PARK - PARK IMPROVEMENTS		
<b>Bid Item No.</b>	<b>Estimated Quantity</b>	<b>a) Description of Bid Item b) Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
101	1 LS	MOBILIZATION (Per Lump Sum)	* * * * *	\$ 385,000.00
102	1 LS	SITE DEMOLITION, PREPARATION, GRADING, AND DRAINAGE (Per Lump Sum)	* * * * *	\$ 514,000.00
103	1 LS	INSTALL CONCRETE DRIVEWAY APPROACH, ASPHALT, CURB, CONCRETE FLATWORK, FENCING, AND SIGNAGE (Per Lump Sum)	* * * * *	\$ 656,866.75
104	1 LS	LIGHTING & ELECTRICAL (Per Lump Sum)	* * * * *	\$ 300,806.85
105	1 LS	LANDSCAPE, PLANTING, AND IRRIGATION (Per Lump Sum)	* * * * *	\$ 781,520.00
106	1 LS	INSTALL OWNER FURNISHED, CONTRACTOR INSTALLED FURNITURE, FIXTURES, AND EQUIPMENT. (Per Lump Sum)	* * * * *	\$ 317,788.00
107	1 LS	PUBLIC RESTROOM BUILDING INCLUDING FOUNDATION, WALLS, ROOF, PARTITIONS, FIXTURES, INSULATION, HVAC, LIGHTING & ELECTRICAL. (Per Lump Sum)	* * * * *	\$ 863,888.00
108	1 LS	WASHINGTON STATE RETAIL SALES TAX (9.1%)	* * * * *	\$ 347,610.01
<b>Base Bid Schedule 1:</b>				<b>\$ 4,167,500.31</b>

**BASE BID SCHEDULE 2**  
**MEADOWGLEN PARK - STA COMFORT STATION**

<i>Schedule</i>	<i>Description</i>			
1	STA Improvements			
Project Number: 0000-26		MEADOWGLEN PARK - PARK IMPROVEMENTS		
<b>Bid Item No.</b>	<b>Estimated Quantity</b>	<b>a) Description of Bid Item b) Unit of Measure</b>	<b>Unit Price</b>	<b>Total Amount</b>
201	1 LS	MOBILIZATION (Per Lump Sum)	* * * * *	\$ 20,000.00
202	1 LS	SITE DEMOLITION, SITE PREPARATION, GRADING, AND DRAINAGE (Per Lump Sum)	* * * * *	\$ 49,175.00
203	1 LS	SALVAGE EXISTING BUILDING AND DELIVERY TO OWNER (Per Lump Sum)	* * * * *	\$ 14,350.00
204	1 LS	INSTALL CONCRETE DRIVEWAY APPROACH, ASPHALT, CURB, CONCRETE FLATWORK, FENCING, AND SIGNAGE (Per Lump Sum)	* * * * *	\$ 63,640.00
205	1 LS	LIGHTING & ELECTRICAL (Per Lump Sum)	* * * * *	\$ 39,423.00
206	1 LS	LANDSCAPE, PLANTING, AND IRRIGATION (Per Lump Sum)	* * * * *	\$ 35,000.00
207	1 LS	INSTAL CONTRACTOR INSTALLED FURNITURE, FIXTURES, AND EQUIPMENT. (Per Lump Sum)	* * * * *	\$ 9,800.00
208	1 LS	INSTALL BUILDING INCLUDING FOUNDATION, WALLS, ROOF, PARTITIONS, FIXTURES, INSULATION, HVAC, LIGHTING & ELECTRICAL. (Per Lump Sum)	* * * * *	\$ 257,346.00
209	1 LS	WASHINGTON STATE RETAIL SALES TAX (9.1%)	* * * * *	\$ 44,474.79
<b>Base Bid Schedule 2:</b>				<b>\$ 533,208.79</b>



**Mar 2, 2026**

## **ADDENDUM NO. 1**

This addendum 1 to Request **6501-26 'Meadowglen Park Development** is being issued to revise the following:

- Provide mandatory pre-bid conference minutes, attendance sign-in sheet, and presented materials.
- Provide revisions to Insurance Requirements
- Provide revisions to Drawings.
- Provide answers to questions received before and during the pre-bid meeting.
  - a. Please note: Questions received are identified with "Q". Answers are identified with "A".

**The below items are attached to this Addendum and included herein by reference:**

- AD Attachment 1. Pre-Bid meeting minutes.
- AD Attachment 2. Pre-Bid meeting sign-in sheet.
- AD Attachment 3. Pre-Bid meeting handout (site plan with alternates).
- AD Attachment 4. Pre-Bid meeting presented materials (Slides).
- AD Attachment 5. Additional Insurance Requirements.
- AD Attachment 6. Revised Appendix 4 "Play Equipment Cut Sheets"
- AD Attachment 7. Revised Appendix 6 "Inadvertent Discovery Plan"
- AD Attachment 8. Volume I Drawings: Added the following revised. Revisions are clouded.
  - G002 Titleblock Update
  - EC100 Titleblock Update
  - BB100 Titleblock Update
  - LD100 Titleblock Update, Limits of Utility and Communications Trenching
  - LS100 Titleblock Update, Hatch Area Revised and Legend Updated
  - LS101 Titleblock Update, Hatch Area Revised
  - LS102 Titleblock Update, Hatch Legend Updated
  - LS103 Titleblock Update, Hatch Legend Updated
  - LS104 Titleblock Update, Hatch Legend Updated
  - LS201 Titleblock Update
  - LS202 Titleblock Update
  - LS501 Titleblock Update
  - LS502 Titleblock Update, Detail 2 Revised
  - LS503 Titleblock Update
  - LS504 Titleblock Update
  - LS505 Titleblock Update
  - LS506 Titleblock Update
  - LP100 Titleblock Update, Schedule Revised
  - LP101 Titleblock Update
  - LP102 Titleblock Update
  - LP103 Titleblock Update
  - LP104 Titleblock Update
  - LP201 Titleblock Update, Court Hatches Removed for Clarity, Schedule Updated
  - LP501 Titleblock Update
  - LI100 Titleblock Update
  - LI101 Titleblock Update
  - LI102 Titleblock Update
  - LI103 Titleblock Update
  - LI104 Titleblock Update

- LI201 Titleblock Update, Redundant Matchline Removed
- LI202 Titleblock Update, Redundant Matchline Removed
- LI203 Titleblock Update, Redundant Matchline Removed
- LI204 Titleblock Update
- LI501 Titleblock Update
- LI502 Titleblock Update
- LI503 Titleblock Update
- E001 Revise Color Temperature To 4000k For All Fixtures
  - Revisions to Types S04F, S13, S13H, S15, S60
- E101 Revised
  - Utility Conduits (Quantities and Sizes)
  - Utility Pole Location(s), and
  - Utility Vault Location(s) As Shown In Revision Drawing.

AD Attachment 9. Volume III Drawings: Added the following revised. Revisions are clouded.

- *Note: Specification Section 08 33 13 change: Sheets G-101 through G-105 have been added with Specifications.*
- G-001 Cover and Drawing Index
  - REVISED: Additional index sheets G-101-105, A-500, A-511, A-550, A-700
- A-100 Overall Floor Plan
  - REVISED:
    - Keynote 115 changed from steel plate to 3/8" aluminum panel.
    - Keynote 125 added for 3/8" aluminum partitions.
    - Length of trench drain revised-see dimensions
    - Width of panel adjacent to door 102 increased to 11" for signage.
    - Detail at A-300 modified returns on stone veneer.
    - Revised dimensions to ADA door width and partition layout/ steel support spacing.
    - Revised dimension of SW corner CMU-added overall dimension to frame wall.
    - HSS column size DETAIL 5/ A-500 increased to 8 x 3-See structural.
  - ADD:
    - See all additional plan detail callouts for new details on sheet A-500
    - Slope arrows for concrete drainage.
- A-200 Exterior Elevations
  - REVISED:
    - Revised keynote 200 to custom aluminum parks logo-tbd.
    - Revised keynote 206 for wire mesh to be bronze finish
    - Added keynote 208 for steel restroom sign.
  - ADD:
    - a. Steel restroom signage above entries.
    - b. Horizontal steel mullion at screen wall elevations.
    - c. Detail callouts and section tags.
    - d. Mechanical louver location
    - e. ADA signage and locations for required restroom signage.
- A-250 Interior Elevations, Mounting Heights
  - REVISED:
    - Restroom signage elevation moved to Sheet A-700 Interior Schedules and Signage
    - Revised Elevation 1/A-250 partition configuration.
    - Moved sink elevation 11/A-250 to A-550 Interior Details.
  - ADD:
    - Additional perforated aluminum panels.
    - Restroom signage and occupancy sensors.
- A-350 Wall Sections
  - Revised foundation at Section 2. Removed HSS beam at head.
  - Revised callouts, notes, dimensions Section 1 screen wall.
  - Revised section at metal wall panel moved to A-351
- A-351 Wall Sections
  - REVISED: Revised Wall Section at recessed metal panel
- A-352 Wall Sections
  - ADD: Addition of sheet with Wall Sections

- A-500 Plan Details
  - **ADD:** Addition of sheet A-500 Plan Details
- A-511 Exterior Details
  - **REVISED:** Addition of sheet A-511 Exterior Details-See all details
- A-550 Interior Details
  - **REVISED:** Addition of sheet A-550 Interior Details-See all details
- A-600 Door Schedule
  - **REVISED:** Revised door schedule and addition of door hardware groups-see all revised notes.
- A-700 Interior Schedules and Sign Types
  - **ADD:** Addition of sheet A-700 Interior Schedules and Sign Types-See all details.
- E001 Electrical Symbols and Abbreviations
  - **REVISE:** Load on Panel Schedule 'P1', Circuit '2'. Panel schedule totals revised as indicated on revised sheet.
- E002 Lighting and Equipment Schedules
  - **ADD:** Type 'Z02-6' Luminaire to 'Luminaire Schedule'
  - **REVISE:** Notes in 'Luminaire Schedule' footer.
- E301 Electrical Plans
  - **ADD:** Type 'Z02-6' luminaire above logo sign. Circuit as shown.
  - **REVISE:** Flag Note '10' as shown on revised drawing.

**Question and Answer**

1. **Q:** What is the delivery location for the salvaged prefabricated STA restroom Building?  
**A:** The address to use for bidding is 118 S Union Rd, Spokane Valley, WA 99206. Address to be confirmed with STA prior to delivery. Bidder to include costs for crane and rigging for offloading restroom building.
  
2. **Q:** Where will STA layover if we demolish their existing stop?  
**A:** STA will offload at offsite location, away from this construction activity.
  
3. **Q:** When will the updated Tree scope of work be issued?  
**A:** Tree Scope of Work will be updated and provided to Bidders in Addendum 2.
  
4. **Q:** May we have an electronic (acad) copy of the civil grading and drainage plans?  
**A:** ACAD drawings will not be available for distribution until a later date, after bidding is complete.
  
5. **Q:** Does Project Labor Agreement (PLA) apply to this contract?  
**A:** No. PLA nor Work Force Agreement (WFA) apply to this contract.



**Thea Prince  
Purchasing**

**PLEASE NOTE: A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR PROPOSAL, OR THE PROPOSAL MAY BE CONSIDERED NON-RESPONSIVE.**

The undersigned acknowledges receipt of this Addendum.

Cameron-Reilly, LLC  
Company

\_\_\_\_\_  
Authorized Signature






**Mar 25, 2026**

## **ADDENDUM NO. 2**

This addendum 2 to Request **6501-26 'Meadowglen Park Development** is being issued to revise the following:

- Modify Bid Schedule as follows:
  - a. Thurs, April 2 Last Day for Bidder Questions
  - b. Thurs, April 9 Last Addendum Issued
  - c. Mon, April 20 Bids Due / Bid Opening
- Provide Build America, Buy America requirements.
- Provide revised Tree Scope of Work.
- Provide revisions to Drawings.
- Provide answers to questions received before and during the pre-bid meeting.
  - a. Please note: Questions received are identified with "Q". Answers are identified with "A".

**The below items are attached to this Addendum and included herein by reference:**

- AD Attachment 1. Build America, Buy America Specifications.
- AD Attachment 2. Tree Scope of Work (Revised)
- AD Attachment 3. Volume III: Narrative of Revisions by Architect.
- AD Attachment 4. Volume III: Drawings, Revisions are clouded.
- AD Attachment 5. Volume I Drawings: Added the following revised. Revisions are clouded.

Sheet G001 landscape general notes

1. Revise irrigation note 19.
2. Delete planting note 8.
3. Revise planting note 13.
4. Add planting note 18.
5. Revise code compliance notes 4.2.
6. Revise street tree spacing compliance calculations.

Sheet EC100 existing conditions plan

1. Revise existing water meter/service line note.

Sheet BB100 – base bid + additive alternates plan

1. Revise additive alternate 6 notes.

Sheet LD100 landscape demolition plan

1. Revise additive alternate 6 notes.

Sheet C1.01 erosion & sediment control plan

1. Added straw wattles along the north property line, no impact to the bid item quantity as it is a lump sum item.

Sheet C2.4 civil overall site plan base bid

1. added callout #17 for clarification, no impact to the bid item quantity.

Sheet C2.6 right of way signing & striping plan

1. Construction note #2 revised to include pre-formed thermoplastic crosswalk versus painted crosswalk. The bid item "painted crosswalk line – per square foot" is revised to read "plastic crosswalk line – per square foot". There is no change to the bid item quantity.
2. Revised construction note #4 for clarification purposes, there is no change to the bid item quantity.

Sheet C3.2 grading plan base bid

1. Revised the grading by adding a berm and shifting the depression along the south edge of the asphalt path.

#### Sheet C3.5 play area sub-surface drainage plan

1. Revised the perforated pipe section to include gravel backfill for drains replacing the crushed basecourse around the pipe section. Included geotextile fabric to separate the two aggregates. Also, shortened the length of drainpipe in the play area to avoid the playground structures.
2. The bid item "underdrain pipe 4 in. Diam" quantity is reduced to 261 lf.

#### Sheet C4.1 pond details

1. Added construction note #4 for contractor to field verify utility location and depth and adjust to maintain 18" minimum cover. The depth of the telecommunications line is unknown and may need to be adjusted to construct the swale and maintain cover.

#### Sheet C4.2 pond details

1. Added pond "i" detail for clarity.

#### Sheet C5.0 overall utility plan

1. The sewer connection was revised by moving the private manhole to the east approximately 40 feet and are connecting the two-bathroom sewer services with a side sewer connection per cos standard plans.
2. The bid item "sewer pipe 18 in. Diam" has increased in quantity to 60 lf.
3. The bid item "side sewer pipe 6 in. Diam" has decreased in quantity to 580 lf.
4. 6" water line profile, was revised to show pipe restraint length.

#### Sheet C6.2 construction details

1. Water vault detail was revised to include a backflow preventer on the 2" domestic service line and revised the dividing line between city installed and private installed work. Contractor is to provide a 6"x4" reducer for the city to install. No impact to the lump sum bid item "equip water meter vault".

#### Sheets LS100-LS104 landscape site plans

1. Revise additive alternate 6 notes.
2. Revise hatch limits and quantities to accommodate modifications to grading plan.
3. Revise trash enclosure limits.

#### Sheet LS501 details

1. Detail 2 – revise trash enclosure depth, gate size, and gate post location.
2. Detail 5 – revise gate size and post locations.

#### Sheet LS502 landscape details

1. Detail 3 – revise sbr cushion layer depth to 3.75".
2. Detail 5 – drainage revised to match civil plans.

#### Sheets LP100-LP201 planting plans

1. Revise tree species, locations and quantities.

#### Sheet LP501 planting details

1. Add tree protection specifications.

#### Sheets LI100-LI204 irrigation plans

1. Revise tree bubbler locations and quantities.

#### Sheet E001 – electrical symbols and abbreviations

2. Add sheet E104 to sheet index.

#### sheet E101 – electrical site plan

1. Revise scope near RRFB's on west side of Indian Trail Road. Scope clarified and shifted to sheet E104.

#### sheet E104 – enlarged crosswalk electrical plans

1. Add sheet E104 in it's entirety. Sheet intended to clarify / update scope and connectivity requirements for RRFB crosswalk beacons.


**Question and Answer**

1. **Q:** I would like to attend the pre bid meeting and noticed it said that meeting is Wednesday the 19th, but the 19th is a Thursday.  
**A:** The mandatory Prebid Meeting is at 1:00pm Thursday, Feb 19, 2026 at City Hall Lobby Conf Room "Tribal".
  
2. **Q:** I would like to submit this substitution request for the Meadowglen Park Development project. We would like to become an approved manufacturer for Dura Trench, on the trench drain and grate.  
**A:** Dura Trench will be evaluated for use/substitution by the Architect and will be addressed by addenda prior to bid opening
  
3. **Q:** Is there a option for zoom call for meeting or will it be in person only?  
**A:** Meeting will not be available by Zoom, Teams, or other video conferencing platforms. Meeting Minutes with Q&A, Sign-in Sheet, and discussion items will be issued in Addendum 1.
  
4. **Q:** Will the pre-bid meeting attendance list be posted? Thanks.  
**A:** Yes it will be as a part of Addendum #1
  
5. **Q:** Can Dura Trench be an approved manufacturer?  
**A:** The plans and specs will have a list of approved vendors, Dura Trench will be included in that list.
  
6. **Q:** Our safety surfacing manufacturer is interested in only providing poured in place surfacing according to the attached standard and believe detail 2 on plans sheet LS502 could result in cracking and separation of PIP at the containment curb and not meet ASTM requirements. Is it possible to bid this with the curb detail as shown in the attached file?  
**A:** Poured-in-Place (PIP) safety surfacing may deviate from detail 2, sheet LS501 to omit the keyway and allow the PIP safety surfacing's cushion and wear courses to butt to the inside face of concrete containment curb. Top of PIP wearing course to be flush with top of concrete containment curb.
  
7. **Q:** Who provides the rapid flash beacons? If they are contractor supplied is there a spec or a bases of design for these  
**A:** The rapid flash beacons are to be contractor furnished, contractor installed. Make and Model: Carmanah R920-MX. Install per manufacturers written instructions and applicable City Std Details.



**Thea Prince  
Purchasing**

Cameron-Reilly, LLC  
**Company**



**Authorized Signature** 4/20/26



**April 13, 2026**

### **ADDENDUM NO. 3**

This addendum 3 to Request **6501-26 'Meadowglen Park Development** is being issued to revise the following:

- Modify Bid Schedule as follows:
  - a. Wed, April 8 Last Day for Bidder Questions
  - b. Mon, April 13 Last Addendum Issued (if required)
  - c. Mon, April 20 Bids Due / Bid Opening (per addendum 2)
- Provide revisions to Drawings.
- Compost Procurement requirements per RCW 43.19A.120 and RCW 43.19A.150

#### **COMPOST PROCUREMENT AND USE - Mandatory Consideration and Use of Compost**

- The Contractor **shall evaluate** whether compost products can be used in this project, consistent with - RCW 43.19A.120
- If compost products can be utilized, the Contractor **shall use such compost products to the extent required by law.**
- Compost use must be incorporated into project work **whenever feasible** and economically practicable.
- Provide answers to questions received before and during the pre-bid meeting.
  - a. Please note: Questions received are identified with "Q". Answers are identified with "A".

#### **The below items are attached to this Addendum and included herein by reference:**

AD Attachment 1. Volume III: Drawings, Revisions are clouded as Delta 3.

#### **Question and Answer**

1. **Q:** 12" Hunter I 25 rotors are called out for some of the irrigation and to my knowledge they only make a 12" in the PGP line. What was the designer intending?  
**A:** Design intent is to use a high pop-up in a 'meadowgrass' / tall grass area, without using a fixed riser. Our std rotor is I-25 SS. Bidder to use 6" I-25 pop-up as basis of bid where 12" I-25 pop-ups are specified.
2. **Q:** Are Wilbert precast "briefcase" thrust blocks acceptable on mainline in lieu of poured concrete?  
**A:** Mainline species ductile iron fittings w/ Harco joint restraints, so poured thrust blocks should largely not be necessary at changes of direction. Where poured thrust blocking may be needed (mainline dead-ends/certain valves, etc.), precast thrust blocks are acceptable.
3. **Q:** Addendum 2 referenced sheet G001 for several landscape changes but that info is not there. Was that a typo, I'm just not seeing bubbled changed information discussed in the narrative.  
**A:** Addendum 2's narrative of changes contained a typographical error. Bidders are to reference sheet G002 for the changes as described being on sheet G001.
4. **Q:** Are we certain if we build the irrigation system per plan and spec, there should be no issue with the Build America Buy America requirement? That language is very restrictive. And if not, is there waiver paperwork that would satisfy it? Any idea what forms those might be or where to find them?

**A:** If plan and specifications list a specific product, bidder to quote the specified products. If a problem arises, the City and Bidder are to prepare and submit for waiver.

**5. Q:** Any possibility of one more round of questions? 18 days prior to bid seems too soon for cutoff to review plans fully.

**A:** The question deadline has been extended to April 8. Last Addendum will be issued no less than five (5) business days before bid due date.

**6. Q:** Can you clarify topsoil intent? G002 notes mention 4" of type A soil. Or is it all meant for onsite soil with compost tilled in? Till depths in specs list both 4" and 18". Is there a specific depth of compost they are looking for, did not see one mentioned.

**A:** The intent of the note is to place 4" of type A topsoil and till into the top 2" of existing soil for a total amended soil depth of 6".

**7. Q:** Are seed windows in spec flexible? Last seed day says June 1 but project finish is June 30 so we would likely be seeding some areas after June 1st.

**A:** Seed may be placed later than June 1st, however if seed is placed less than thirty (30) calendar days prior to Substantial Completion, the Contractor is to apply seed hydraulically with tackifiers and mulch as required to stabilize the site (per WA Dept of Ecology stds) AND maintain the hydroseeded area(s) for no less than thirty (30) calendar days after placement or 100% germination, whichever occurs later. Parks prefers the contractor place seed as early as possible to maximize germination and plant establishment.

**8. Q:** Is intent to have park fully open for 4th of July 2027? Are seed areas to have temp protection or are they expected to be established by then?

**A:** The Park is intended to be open to the public on or before the July 4th holiday. Seeded areas are expected to be germinated prior to substantial completion (4 weeks germination min), unless otherwise agreed by Owner in writing. Temporary protection to include a minimum of 48" tall orange plastic fencing staked at 8'-0" O.C. min with fencing being fastened to each stake at 3 equally-spaced locations on each stake with zip ties or other owner-approved method.

**9. Q:** PLS would like to submit several substitute lighting package and lighting controls package for prior approval to bid. Several volumes were attached to the clarification in ProcureWare.

**A:** It is our desire to maintain the current specified equipment and control system for this project. We understand the compatibility between a control system and an overall fixture package; thus, we are *not interested* in substitutions for parts or pieces of the specified package. Furthermore, the submittal from PLS has conflicts regarding specific fixtures. Optical distributions varied, there were several fixtures with higher wattages and glare ratings. Sign light was IP67 instead of IP68. The Z-series fixtures for the RR building did not have an IK10 impact rating. Our engineer, planners, nor our M&O personnel have any first-hand knowledge of the proposed manufacturer. Spokane Parks and Recreation is agreeable to a separate discussion with PLS regarding their packages, control systems, and level of product support (during and after the sale) for consideration on future park projects.

**10. Q:** I would like to submit a substitution request for Division 8, 087100 Door hardware. Closer, electric strikes, hinges and mortise locks.

**A:** Spokane Transit Authority has a desire to maintain continuity with hardware across existing facilities. The substitution request is declined



**Thea Prince  
Purchasing**

**PLEASE NOTE: A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR PROPOSAL, OR THE PROPOSAL MAY BE CONSIDERED NON-RESPONSIVE.**

The undersigned acknowledges receipt of this Addendum.

Cameron-Reilly, LLC  
Company

  
Authorized Signature

4/20/26

**THIS PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.**

**BID BOND**

We, On File \_\_\_\_\_ as Principal,  
and \_\_\_\_\_ as Surety,  
are held and firmly bound unto the CITY OF SPOKANE, a Washington State municipal corporation, in the penal sum of FIVE PERCENT (5%) OF THE TOTAL AMOUNT BID, for the payment of which we jointly and severally bind ourselves, and our legal representatives and successors.

THE CONDITIONS OF THE OBLIGATION are that if the City of Spokane shall make timely award to the Principal for the

**MEADOWGLEN PARK DEVELOPMENT PROJECT**

according to the terms of the bid made by the Principal; and the Principal shall, within the specified time, enter into a contract with the City of Spokane and furnish bond(s) acceptable to the City, if required, then this obligation shall be null and void; otherwise it shall remain in full force and effect; but in no event will the surety's liability exceed this bond's face amount.

SIGNED AND SEALED on \_\_\_\_\_

AS PRINCIPAL

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

A valid POWER OF ATTORNEY must accompany this bond.

\_\_\_\_\_ AS SURETY

By: \_\_\_\_\_  
Attorney in Fact




# City of Spokane, Washington

## Supplemental Bidder Responsibility Criteria

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attachments to the City (See instructions at the end of this form). The form shall be submitted within twenty four (24) hours after the notification, unless a different time and date is required by the specifications or otherwise mutually agreed upon.</p>	
Project Name: Meadowglen Park Development	
	Project # 6501-26
<b>Part A: General Company Information</b>	
Company Name Cameron-Reilly, LLC	
Address 309 N Park Rd, Spokane Valley, WA 99212	
Contact Name and Title Jared Wise - General Manager	
Contact Phone 208-660-5281	Contact E-mail jwise@crconcrete.pro
Years in business as a Prime Contractor 19	Years in business as a sub-contractor 19
Years in business under present Name 19	
List any former company names under which the company, its owners, and/or its principals has operated in the past five (5) years NA	
Explain reason for name change(s) in the past five (5) years	
<b>Part B: Work Experience</b>	
The contractor must submit two (2) or more municipal, school, public sports field, or park development projects of five acres in size or larger, including hardscape, restroom and softscape construction that have been completed by the bidder within the last five (5) years.	
Balfour Park Expansion, Greenacres Park Phase 2	
<b>Part C: Performance Evaluation</b>	
Under past or present names does the bidder have a history of receiving “deficient” or “inadequate” evaluations on two (2) or more contracts from the City or other municipalities or another governmental agency on a public works project within the last five (5) years?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If “Yes” attach a separate, signed / dated statement listing the projects and an explanation.	
<b>Part D: Record of Debarment / Disqualification</b>	
Has the bidder (including the primary contractor, any firm with which any of the primary contractor’s owners, officers, or partners was associated) been debarred, disqualified, removed or has been otherwise prevented from bidding on, or completing any governmental agency or public works projects, including debarment by the federal, state or other municipal government during the last five (5) years?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If “Yes”, attach a separate signed / dated statement listing any debarments, disqualifications, removal, etc. from any governmental public works project and the basis for the action.	

<b>Part E: Safety</b>
In the last five (5) years, has the bidder received willful or repeat violations of safety or health regulations by the OSHA or other agencies responsible for safety oversight?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed /dated statement describing each willful or repeat violation, including information about the dates and nature of the violations, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
<b>Part F: Environmental</b>
In the last five (5) years, has the bidder received serious citations from government environmental enforcement agencies on projects for which the bidder was the contractor?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed / dated statement describing each serious citation, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
<b>Part G. Utilization Requirements</b>
In the last five (5) years, has it been determined by a government agency that the bidder did not comply with disadvantaged business enterprises, apprenticeship or other similar utilization requirements on public works projects?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the violations or failures to meet utilization requirements along with a detailed explanation of the extenuating circumstances surrounding the violation and/or failure.
<b>Part H: Discrimination</b>
Has the bidder or any of its owners, officers or partners been found guilty of violating or failing to comply with discrimination laws in contracting, employment or provision of public services?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement identifying the type of violation, who was involved, the name of the public agency, year of the investigation, the resolution in court or administrative process, and the grounds for the findings.
<b>Part I. Prevailing Wage</b>
In the last five (5) years, has the bidder received prevailing wage violations as determined by the applicable state or federal government agency monitoring prevailing and/or Davis Bacon wage compliance?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed/dated statement listing the prevailing wage violations, along with an explanation of each violation and how it was resolved. The City shall evaluate these explanations and the resolution of each violation to determine whether the violations demonstrate a pattern of failure to pay prevailing wages to workers unless there are extenuating circumstances acceptable to the City.

<b>Part J: Public Bidding Crime (Criminal Convictions)</b>
Has the bidder been convicted of a crime involving bidding on a public works contract within the last five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the dates of conviction(s), the offense(s) convicted of, the punishment, and a brief statement of the facts underlying the conviction(s)
<b>Part K. Claims Against Retainage and Bonds</b>
Does the bidder have a record of multiple claims filed against the retainage or payment bonds for public works projects during the previous three (3) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the claims filed against the retainage and/or payment bond for any completed public works projects and include for each project a written explanation of the circumstances surrounding the claim and the ultimate resolution of the claim. The City shall evaluate the statement to determine if it demonstrates a lack of effective management by the bidder of making timely and appropriate payments, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part L. Termination for Cause</b>
Has the bidder had any public works contract terminated for cause by any government agency during the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing each contract terminated, the government agency terminating the contract and the circumstances involving the termination for cause. The City will determine if there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part M: Litigation</b>
Has the bidder been involved in lawsuits (or arbitrations for those instances where arbitration is completed in lieu of a lawsuit) with judgments entered against the bidder for failure to meet terms on contracts in the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a list of lawsuits and/or arbitrations with judgments / arbitration awards entered against the bidder along with a written explanation of the circumstances surrounding each lawsuit and/or arbitration. The City will evaluate the explanations to determine whether the lawsuits and/or arbitrations demonstrate a pattern of failing to meeting terms of conditions of contracts, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part N: Delinquent State Taxes</b>
Does the bidder owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department before the date of contract award?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement describing the circumstances and stating that the bidder is not on the Washington State Department of Revenue's "Delinquent Taxpayer List".

<b>Part O: Subcontractor Responsibility</b>	
Does the bidder's standard subcontract form include the subcontractor language required by RCW 39.06.020? Does the bidder have an established procedure which it uses to validate the responsibility of each of its subcontractor? Does the subcontract form require that each of the bidder's subcontractors have and document a similar procedure for sub-tier subcontractors?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes" or "No", provide a copy of its standard subcontract form and a copy of the procedures used to validate the responsibility of subcontractors.	
<b>Signature</b>	
The undersigned certifies that the information and data contained herein is correct and complete. Failure to disclose information or submitting false or misleading information may result in rejection of my bid, revocation of award, contract termination, or may impact my firm's ability to bid on future projects by the City of Spokane.	
Signature of Authorized Representative	Date
	4/21/2026
Printed Name of Authorized Representative	Title
Lisa Kinder	Operations/HR Manager

## Instructions for the Supplemental Bidder Responsibility Form

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attached documentation to the City of Spokane Purchasing Section by one of the methods listed below within twenty four (24) hours of notification.</p>	
<p>The City's evaluation may include further investigations to establish the responsibility, qualifications, financial resources and experience of a bidder to complete the work of this contract. The City may contact previous owners or others to validate the information provided by the bidder. The City will assess the information provided and other information gathered in determining whether a bidder is responsible. List all information you feel is relevant to the City making an informed decision. The City reserves the right to request additional information from the bidder.</p>	
<p>For criteria with check boxes, the bidder will check either "Yes" or "No. " For each "Yes" answer on the form, the Bidder shall provide a signed and dated statement providing the project information requested and explaining the extenuating circumstances.</p>	
<p><b>Form Submittal:</b></p>	
<p>Submit this form to Purchasing Department via email within twenty four (24) hours after the time of notification (unless the specifications provide a different time or date)</p>	
Email	<a href="mailto:tprince@spokanecity.org">tprince@spokanecity.org</a>
Development	with the Email Subject line: Supplemental Bidder Form for Meadowglen Park
<p>Questions: Please call (509) 625-6403</p>	

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
<b>PROJECT DETAIL</b>			
Bidder's Company Name		Bidders Contact Name & Phone Number	
Cameron-Reilly, LLC		Jared Wise - 208-660-5281	
Project Name		Project Contract Number:	
Balfour Park Expansion		0316	
Project Owner		Project Location	
City of Spokane Valley		105 N Balfour Rd Spokane Valley, WA 99206	
Project Owner Contact Name & Title		Owner's Telephone Number	
Glenn Ritter, Senior Engineer/Project Manager		509-720-5018	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
3/27/2023	9/16/2024	\$3,810,723.87	\$4,056,837.99
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
<p><b>Brief Project Description</b></p> <p>Demolition of existing site improvements including playground equipment, existing restroom building, asphalt parking lot, sidewalk and other park amenities. Construction includes grading, underground utilities, concrete curb, concrete flatwork, asphalt paving, site preparation for a prefabricated park building (installation by others), site electrical , and lighting, irrigation and landscaping.</p>			
<p><b>Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications</b></p> <p>Technical work included survey of the property, demolition of an existing restroom building and parking lot. Grading and shaping property adjacent to existing park to allow for a park expansion. Underground utilities including new water and sewer as well as site preparation for a new prefabricated bathroom. Constructed a new HMA parking lot with curb and sidewalks. Shaping and grading swales throughout the project limits. Concrete plaza and flatwork for future food truck use. Installed concrete memorial plaza dedicated to armed forces which included decorative pillars and seatwalls. Installed concrete sidewalks and curbs throughout. Installed a HMA pad for a futsal court which also included fencing. Electrical subcontractor installed lighting and future conduit/wiring for security cameras throughout the park. Landscape subcontractor installed all new irrigation throughout park and installed sod, hydroseed and plantings throughout.</p>			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
<b>PROJECT DETAIL</b>			
Bidder's Company Name		Bidders Contact Name & Phone Number	
Cameron-Reilly, LLC		Jared Wise - 208-660-5281	
Project Name		Project Contract Number:	
Greenacres Park-Phase 2		0360	
Project Owner		Project Location	
City of Spokane Valley		1311 N Long Rd Spokane Valley, WA 99016	
Project Owner Contact Name & Title		Owner's Telephone Number	
Glenn Ritter, Senior Engineer/Project Manager		509-720-5018	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
3/25/2025	12/22/2025	\$1,177,500.00	\$1,350,805.17
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
<b>Brief Project Description</b> Site clearing and removal of site improvements, construction of new tennis and pickleball courts, new parking and hardscape, playground expansion, spray pad, site furnishings, paved pathways, modification of utilities, and additions to the site lighting system.			
<b>Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications</b>  Grading and shaping throughout to allow for a parking lot expansion, pickleball/tennis/basketball courts, a splash pad expansion, playground expansion which included safety surfacings, concrete sidewalks, HMA walking trails and gardening area. Underground utilities for the new splash pad construction. Constructed a new HMA parking lot with curb and sidewalks. Shaping and grading swales throughout the project limits. Installed court surfacing and the court ammeneties for the pickleball/tennis/basketball courts. Concrete and HMA walkways around the new pickleball/tennis/basketball courts and throughout the park. Installed concrete throughout the splash pad expansion. Installed playground containment curb to allow for safety surfacing to be installed. Installed a HMA pad for a futsal court which also included fencing. Installed benches and trash enclosures throughout the park. Electrical subcontractor installed lighting and future conduit/wiring for security cameras along the parking lot. Landscape subcontractor installed all new irrigation throughout park and installed sod, hydroseed and plantings throughout.			



Bid Tabulation - Meadowglen Park development

Bid Item	Description	UOM	Quantity	Cameron Reilly LLC.	Halme Construction	Leone & Keeble, Inc.	Liberty NW Construction	PNW Landscape & Design	AVERAGE (includes OFCI product)	% OF ESTIMATE (LOW BID)	% OF ESTIMATE (AVG BID)
attended mandatory pre-bid	Yes/No	-		YES	YES	YES	YES	NO			
<b>TOTAL BASE BID - BID SCHEDULES 1 &amp; 2 (NO TAX)</b>	Total Bid	Each	1	<b>\$4,308,624.30</b>	<b>\$5,438,775.84</b>	<b>\$4,440,000.00</b>	<b>\$5,185,386.00</b>	<b>\$120,718.00</b>	\$4,843,196.54	103%	114%
Washington State Retail Sales Tax (9.1%)				\$392,084.81	\$494,928.60	\$404,040.00	\$471,870.13	\$10,985.34	\$440,730.88		
<b>TOTAL BASE BID +TAX</b>				<b>\$4,700,709.11</b>	<b>\$5,933,704.44</b>	<b>\$4,844,040.00</b>	<b>\$5,657,256.13</b>	<b>\$131,703.34</b>	<b>\$5,283,927.42</b>	<b>102%</b>	<b>112%</b>
ALTERNATE 1 - Add new pickleball courts (no tax)	Total Bid	Each	1	\$203,000.00	\$220,000.00	\$199,000.00	\$244,929.46	\$0.00	\$216,732.37	72%	78%
ALTERNATE 2 - Add new volleyball courts (no tax)	Total Bid	Each	1	\$69,000.00	\$57,000.00	\$151,000.00	\$66,835.28	\$0.00	\$85,958.82	68%	88%
ALTERNATE 3 - Add Central Lawn & Landscape (no tax)	Total Bid	Each	1	\$469,750.00	\$440,000.00	\$331,500.00	\$602,840.76	\$25,668.00	\$461,022.69	26%	36%
ALTERNATE 4 - Add Blackfoot Ave Ped Crossing (no tax)	Total Bid	Each	1	\$38,560.00	\$50,000.00	\$50,200.00	\$39,186.27	\$0.00	\$44,486.57	52%	60%
ALTERNATE 5 - Add Fencing @ Indian Trail (no tax)	Total Bid	Each	1	\$22,222.00	\$25,000.00	\$20,400.00	\$17,344.00	\$0.00	\$21,241.50	121%	148%
ALTERNATE 6 - Add Tree Work (no tax)	Total Bid	Each	1	\$23,355.00	\$184,000.00	\$200,000.00	\$213,385.34	\$22,451.00	\$155,185.09	139%	174%
ALTERNATE 7 - Add Perimeter Landscape (no tax)	Total Bid	Each	1	\$127,220.00	\$145,000.00	\$100,000.00	\$187,839.36	\$72,599.00	\$140,014.84	36%	50%
<b>TOTAL BASE + ALL ALTERNATES (NO TAX)</b>				<b>\$5,261,731.30</b>	<b>\$6,559,775.84</b>	<b>\$5,492,100.00</b>	<b>\$6,557,746.47</b>	<b>\$241,436.00</b>	<b>\$5,967,838.40</b>	<b>87%</b>	<b>95%</b>
Washington State Retail Sales Tax (9.1%)				\$478,817.55	\$596,939.60	\$499,781.10	\$596,754.93	\$21,970.68	\$543,073.29	-	-
<b>TOTAL ALL WORK + TAX</b>				<b>\$5,740,548.85</b>	<b>\$7,156,715.44</b>	<b>\$5,991,881.10</b>	<b>\$7,154,501.40</b>	<b>\$263,406.68</b>	<b>\$6,510,911.70</b>	<b>88%</b>	<b>97%</b>
<b>AWARD SCENARIO 1: Base+ Pickleball/Tree Work: (Alt 1,6)</b>											
				\$4,534,979.30	\$5,842,775.84	\$4,839,000.00	\$5,643,700.80	\$143,169.00	\$5,215,113.99	102%	113%
Washington State Retail Sales Tax (9.1%)				\$412,683.12	\$531,692.60	\$440,349.00	\$513,576.77	\$13,028.38	\$474,575.37		
<b>TOTAL SCENARIO 1:</b>				<b>\$4,947,662.42</b>	<b>\$6,374,468.44</b>	<b>\$5,279,349.00</b>	<b>\$6,157,277.57</b>	<b>\$156,197.38</b>	<b>\$5,689,689.36</b>		
<b>AWARD SCENARIO 2: Base+ Pickleball/Tree Work/Central Lawn: (Alts1,3,6)</b>											
				\$5,004,729.30	\$6,282,775.84	\$5,170,500.00	\$6,246,541.56	\$168,837.00	\$5,676,136.68	89%	98%
Washington State Retail Sales Tax (9.1%)				\$455,430.37	\$571,732.60	\$470,515.50	\$568,435.28	\$15,364.17	\$516,528.44		
<b>TOTAL SCENARIO 2:</b>				<b>\$5,460,159.67</b>	<b>\$6,854,508.44</b>	<b>\$5,641,015.50</b>	<b>\$6,814,976.84</b>	<b>\$184,201.17</b>	<b>\$6,192,665.11</b>		
<b>AWARD SCENARIO 3: Base+ Pickleball/Tree Work/Central Lawn/Landscape: (Alts 1,3,6,7) - <i>minimum preferred</i></b>											
				\$5,131,949.30	\$6,427,775.84	\$5,270,500.00	\$6,434,380.92	\$241,436.00	\$5,816,151.52	87%	96%
Washington State Retail Sales Tax (9.1%)				\$467,007.39	\$584,927.60	\$479,615.50	\$585,528.66	\$21,970.68	\$529,269.79		
<b>TOTAL SCENARIO 3:</b>				<b>\$5,598,956.69</b>	<b>\$7,012,703.44</b>	<b>\$5,750,115.50</b>	<b>\$7,019,909.58</b>	<b>\$263,406.68</b>	<b>\$6,345,421.30</b>		
<b>AWARD SCENARIO 4: Base+ Pickleball/Tree Work/Central Lawn/Landscape/Fence: (Alts 1,3,5,6,7)</b>											
				\$5,154,171.30	\$6,452,775.84	\$5,290,900.00	\$6,451,724.92	\$241,436.00	\$5,837,393.02	87%	96%
Washington State Retail Sales Tax (9.1%)				\$469,029.59	\$587,202.60	\$481,471.90	\$587,106.97	\$21,970.68	\$531,202.76		
<b>TOTAL SCENARIO 4:</b>				<b>\$5,623,200.89</b>	<b>\$7,039,978.44</b>	<b>\$5,772,371.90</b>	<b>\$7,038,831.89</b>	<b>\$263,406.68</b>	<b>\$6,368,595.78</b>		
<b>AWARD SCENARIO 5: Base+ Pickleball/Tree Work/Central Lawn/Landscape/Fence/Volleyball: (Alts 1,2,3,5,6,7)</b>											
				\$5,200,949.30	\$6,484,775.84	\$5,421,500.00	\$6,501,216.20	\$241,436.00	\$5,902,110.34	87%	96%
Washington State Retail Sales Tax (9.1%)				\$473,286.39	\$590,114.60	\$493,356.50	\$591,610.67	\$21,970.68	\$537,092.04		
<b>TOTAL SCENARIO 5:</b>				<b>\$5,674,235.69</b>	<b>\$7,074,890.44</b>	<b>\$5,914,856.50</b>	<b>\$7,092,826.87</b>	<b>\$263,406.68</b>	<b>\$6,439,202.38</b>		
<b>AWARD SCENARIO 6: Base+ Pickleball/Tree Work/Central Lawn/Landscape/Fence/Volleyball: (Alts 1,2,3,5,6,7)</b>											
				\$5,223,171.30	\$6,509,775.84	\$5,441,900.00	\$6,518,560.20	\$241,436.00	\$5,923,351.84	87%	96%
Washington State Retail Sales Tax (9.1%)				\$475,308.59	\$592,389.60	\$495,212.90	\$593,188.98	\$21,970.68	\$539,025.02		
<b>TOTAL SCENARIO 6:</b>				<b>\$5,698,479.89</b>	<b>\$7,102,165.44</b>	<b>\$5,937,112.90</b>	<b>\$7,111,749.18</b>	<b>\$263,406.68</b>	<b>\$6,462,376.85</b>		
<b>AWARD SCENARIO 7: Base+ Pickleball/Tree Work/Central Lawn/Landscape/Fence/Volleyball/Ped X'ing: (Alts 1,2,3,4,5,6,7)</b>											
				\$5,261,731.30	\$6,559,775.84	\$5,492,100.00	\$6,557,746.47	\$241,436.00	\$5,967,838.40	87%	95%
Washington State Retail Sales Tax (9.1%)				\$478,817.55	\$596,939.60	\$499,781.10	\$596,754.93	\$21,970.68	\$543,073.29		
<b>TOTAL SCENARIO 7:</b>				<b>\$5,740,548.85</b>	<b>\$7,156,715.44</b>	<b>\$5,991,881.10</b>	<b>\$7,154,501.40</b>	<b>\$263,406.68</b>	<b>\$6,510,911.70</b>		



< Business Lookup

**License Information:**

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**Entity name:** CAMERON REILLY, LLC

**Business name:** CAMERON-REILLY, L.L.C.

**Entity type:** [Limited Liability Company](#)

**UBI #:** 602-633-401

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 309 N PARK RD  
SPOKANE VALLEY WA 99212-1128

**Mailing address:** 309 N PARK RD  
SPOKANE VALLEY WA 99212-1128

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Asotin County General Business - Non-Resident				Active	Jul-31-2026	Jul-29-2025
Asotin General Business - Non-Resident				Active	Jul-31-2026	Jul-29-2025
Cheney General Business - Non-Resident	BUS2015-075			Active	Jul-31-2026	Jan-14-2019
Deer Park General Business - Non-Resident				Active	Jul-31-2027	Apr-24-2025
Ephrata General Business - Non-Resident				Active	Jul-31-2026	Aug-09-2021
Liberty Lake General Business - Non-Resident	00809			Active	Jul-31-2026	Jul-05-2007
Minor Work Permit				Active	Jul-31-2026	Apr-20-2015
Moses Lake General Business - Non-Resident	BL2021-0523			Active	Jul-31-2026	Aug-02-2021
Othello General Business - Non-Resident				Active	Jul-31-2026	Jul-23-2025



Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Pasco General Business - Non-Resident	29854			Active	Jul-31-2026	Aug-19-2016
Pullman General Business - Non-Resident				Active	Jul-31-2026	Mar-08-2024
Spokane General Business - Non-Resident	T11049806BUS			Active	Jul-31-2026	Oct-15-2012
Spokane Valley General Business				Active	Jul-31-2026	Feb-26-2007
West Richland General Business - NR				Active	Jul-31-2027	Jun-25-2025

## Owners and officers on file with the Department of Revenue

Owners and officers	Title
GRAINGER, JAYSON	
REILLY, MICHAEL	
WESTBY, TODD	

## Registered Trade Names

Registered trade names	Status	First issued
CAMERON-REILLY, L.L.C.	Active	Aug-03-2006
CR CONCRETE	Active	Sep-29-2021
EMPIRE CONCRETE CUTTING	Active	Jul-09-2025

The Business Lookup information is updated nightly. Search date and time: 5/1/2026 1:22:59 PM

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Parker Smith & Feek Insurance LLC 10400 NE 4th St Suite 900 Bellevue WA 98004-5174  License#: PC-1719201 CAMELLC-03	<b>CONTACT NAME:</b> IMA Certs Team <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> certificates@imacorp.com													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER B : American Guarantee and Liability Insurance</td> <td>26247</td> </tr> <tr> <td>INSURER C : Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Zurich American Insurance Company	16535	INSURER B : American Guarantee and Liability Insurance	26247	INSURER C : Travelers Property Casualty Company of America	25674	INSURER D :		INSURER E :		INSURER F :
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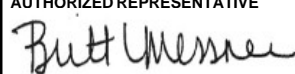
**COVERAGES** **CERTIFICATE NUMBER: 725825365** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	GLO394676302	3/1/2026	3/1/2027	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ 2,000,000 WA Stop Gap \$ <b>1,000,000</b>
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	BAP394676402	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			SXS394676602	3/1/2026	3/1/2027	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A	WC184356801	3/1/2026	3/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	<b>Installation Floater</b>			QT6307X691405TIL26	3/1/2026	3/1/2027	<b>Installation Floater</b> \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Professional/Pollution Liability: Policy #S0073PL02207801; Insurer: Accelerant Specialty Insurance Company; INSR: Effective Dates: 3/1/2026 - 3/1/2027;  
 Pollution Liability: \$5,000,000 Limit; \$10,000 Retention  
 Professional Liability: \$2,000,000 Limit; \$10,000 Retention.

RE: PW ITB NUMBER: 6501-26; Title: Meadowglen Park Development  
 Certificate Holder Includes: City of Spokane, its officers, and employees and the Architect.  
 Certificate Holder and all other parties required by the contract are included as Additional Insured on the General Liability and Automobile Liability Policies, if required by written contract or agreement, subject to the policy terms and conditions.  
 See Attached...

<b>CERTIFICATE HOLDER</b>  City of Spokane 808 W Spokane Falls Blvd Spokane WA 99201	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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THIS CERTIFICATE SUPERSEDES PREVIOUSLY ISSUED CERTIFICATE



## ADDITIONAL REMARKS SCHEDULE

AGENCY Parker Smith & Feek Insurance LLC		NAMED INSURED Cameron-Reilly, LLC 309 N Park Rd Spokane WA 99212	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE	(Empty)	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

A Waiver of Subrogation is provided in favor of Certificate Holder and all other parties required by the contract on the General Liability, Automobile Liability and Workers Compensation Policies, if required by written contract or agreement, subject to the policy terms and conditions.  
 General Liability, Automobile Liability and Workers Compensation Coverages includes 30 day notice of cancellation, subject to the terms and conditions of the policy.  
 Excess Liability policy is in excess of the General Liability Policy, subject to the terms and conditions of the policy.



**ZURICH**<sup>®</sup>

# Coverage Extension Endorsement

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. BAP 3946764 - 02

Effective Date: 03/01/2026

This endorsement modifies insurance provided under the:

**Business Auto Coverage Form  
Motor Carrier Coverage Form**

## A. Amended Who Is An Insured

1. The following is added to the **Who Is An Insured** Provision in **Section II – Covered Autos Liability**

**Coverage:**The following are also "insureds":

- a. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow for acts performed within the scope of employment by you. Any "employee" of yours is also an "insured" while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.
- b. Anyone volunteering services to you is an "insured" while using a covered "auto" you don't own, hire or borrow to transport your clients or other persons in activities necessary to your business.
- c. Anyone else who furnishes an "auto" referenced in Paragraphs **A.1.a.** and **A.1.b.** in this endorsement.
- d. Where and to the extent permitted by law, any person(s) or organization(s) where required by written contract or written agreement with you executed prior to any "accident", including those person(s) or organization(s) directing your work pursuant to such written contract or written agreement with you, provided the "accident" arises out of operations governed by such contract or agreement and only up to the limits required in the written contract or written agreement, or the Limits of Insurance shown in the Declarations, whichever is less.

2. The following is added to the **Other Insurance** Condition in the Business Auto Coverage Form and the **Other Insurance – Primary and Excess Insurance Provisions Condition** in the Motor Carrier Coverage Form:

Coverage for any person(s) or organization(s), where required by written contract or written agreement with you executed prior to any "accident", will apply on a primary and non-contributory basis and any insurance maintained by the additional "insured" will apply on an excess basis. However, in no event will this coverage extend beyond the terms and conditions of the Coverage Form.

## B. Amendment – Supplementary Payments

Paragraphs **a.(2)** and **a.(4)** of the **Coverage Extensions** Provision in **Section II – Covered Autos Liability Coverage** are replaced by the following:

- (2) Up to \$5,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

## C. Fellow Employee Coverage

The **Fellow Employee** Exclusion contained in **Section II – Covered Autos Liability Coverage** does not apply.

If an accident is covered both by this policy or Coverage Form and by another policy or Coverage Form issued to you by us, the following applies for each covered "auto" on a per vehicle basis:

1. If the deductible on this policy or Coverage Form is the smaller (or smallest) deductible, it will be waived; or
2. If the deductible on this policy or Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

#### **M. Temporary Substitute Autos – Physical Damage**

1. The following is added to **Section I – Covered Autos**:

##### **Temporary Substitute Autos – Physical Damage**

If Physical Damage Coverage is provided by this Coverage Form on your owned covered "autos", the following types of vehicles are also covered "autos" for Physical Damage Coverage:

Any "auto" you do not own when used with the permission of its owner as a temporary substitute for a covered "auto" you do own but is out of service because of its:

1. Breakdown;
  2. Repair;
  3. Servicing;
  4. "Loss"; or
  5. Destruction.
2. The following is added to the Paragraph **A. Coverage** Provision of the **Physical Damage Coverage** Section:

##### **Temporary Substitute Autos – Physical Damage**

We will pay the owner for "loss" to the temporary substitute "auto" unless the "loss" results from fraudulent acts or omissions on your part. If we make any payment to the owner, we will obtain the owner's rights against any other party.

The deductible for the temporary substitute "auto" will be the same as the deductible for the covered "auto" it replaces.

#### **N. Amended Duties In The Event Of Accident, Claim, Suit Or Loss**

Paragraph **a.** of the **Duties In The Event Of Accident, Claim, Suit Or Loss** Condition is replaced by the following:

- a.** In the event of "accident", claim, "suit" or "loss", you must give us or our authorized representative prompt notice of the "accident", claim, "suit" or "loss". However, these duties only apply when the "accident", claim, "suit" or "loss" is known to you (if you are an individual), a partner (if you are a partnership), a member (if you are a limited liability company) or an executive officer or insurance manager (if you are a corporation). The failure of any agent, servant or employee of the "insured" to notify us of any "accident", claim, "suit" or "loss" shall not invalidate the insurance afforded by this policy.

Include, as soon as practicable:

- (1) How, when and where the "accident" or "loss" occurred and if a claim is made or "suit" is brought, written notice of the claim or "suit" including, but not limited to, the date and details of such claim or "suit";
- (2) The "insured's" name and address; and
- (3) To the extent possible, the names and addresses of any injured persons and witnesses.

If you report an "accident", claim, "suit" or "loss" to another insurer when you should have reported to us, your failure to report to us will not be seen as a violation of these amended duties provided you give us notice as soon as practicable after the fact of the delay becomes known to you.

#### **O. Waiver of Transfer Of Rights Of Recovery Against Others To Us**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us** Condition:

This Condition does not apply to the extent required of you by a written contract, executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of operations contemplated by such contract. This waiver only applies to the person or organization designated in the contract.

#### **P. Employee Hired Autos – Physical Damage**

Paragraph **b.** of the **Other Insurance** Condition in the Business Auto Coverage Form and Paragraph **f.** of the **Other Insurance – Primary and Excess Insurance Provisions** Condition in the Motor Carrier Coverage Form are replaced by the following:

For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:

- (1) Any covered "auto" you lease, hire, rent or borrow; and
- (2) Any covered "auto" hired or rented under a written contract or written agreement entered into by an "employee" or elected or appointed official with your permission while being operated within the course and scope of that "employee's" employment by you or that elected or appointed official's duties as respect their obligations to you.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

#### **Q. Unintentional Failure to Disclose Hazards**

The following is added to the **Concealment, Misrepresentation Or Fraud** Condition:

However, we will not deny coverage under this Coverage Form if you unintentionally:

- (1) Fail to disclose any hazards existing at the inception date of this Coverage Form; or
- (2) Make an error, omission, improper description of "autos" or other misstatement of information.

You must notify us as soon as possible after the discovery of any hazards or any other information that was not provided to us prior to the acceptance of this policy.

#### **R. Hired Auto – World Wide Coverage**

Paragraph **7.b.(5)** of the **Policy Period, Coverage Territory** Condition is replaced by the following:

- (5) Anywhere else in the world if a covered "auto" is leased, hired, rented or borrowed for a period of 60 days or less,

#### **S. Bodily Injury Redefined**

The definition of "bodily injury" in the **Definitions** Section is replaced by the following:

"Bodily injury" means bodily injury, sickness or disease, sustained by a person including death or mental anguish, resulting from any of these at any time. Mental anguish means any type of mental or emotional illness or disease.

#### **T. Expected Or Intended Injury**

The **Expected Or Intended Injury** Exclusion in Paragraph **B. Exclusions** under **Section II – Covered Auto Liability Coverage** is replaced by the following:

##### **Expected Or Intended Injury**

"Bodily injury" or "property damage" expected or intended from the standpoint of the "insured". This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

#### **U. Physical Damage – Additional Temporary Transportation Expense Coverage**

Paragraph **A.4.a.** of **Section III – Physical Damage Coverage** is replaced by the following:

##### **4. Coverage Extensions**

###### **a. Transportation Expenses**

We will pay up to \$50 per day to a maximum of \$1,000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss".

Endorsement No.



## Cancellation By Us

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l Prem.	Return Prem.
GLO-3946763-02	03/01/2026	03/01/2027				

**Named Insured and Mailing Address:**

**Producer:**

PARKER SMITH & FEEK INSURANCE, LLC  
2233 112TH AVE NE  
BELLEVUE, WA 98004-2936

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided by the following:

**Boiler and Machinery Coverage Form**  
**Business Auto Coverage Form**  
**Commercial Crime Coverage Form**  
**Commercial General Liability Coverage Form**  
**Commercial Inland Marine Coverage Form**  
**Commercial Property Coverage Form**  
**Farm Coverage Form**  
**Garage Coverage Form**  
**Liquor Liability Coverage Form**  
**Motor Carrier Coverage Form**  
**Pollution Liability Coverage Form**  
**Products/Completed Operations Liability Coverage Form**  
**Truckers Coverage Form**

### SCHEDULE

**Number of Days' Notice: 60**

(If no entry appears above, information required to complete this Schedule will be shown in the Declarations as applicable to this endorsement.)

For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in paragraph 2, of either the CANCELLATION Common Policy Condition or as amended by an applicable state cancellation endorsement, is increased to the number of days shown in the Schedule above.

Signed by: \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

Endorsement No.



# Cancellation By Us

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer	Add'l Prem.	Return Prem.
BAP-3946764-02	03/01/2026	03/01/2027				

**Named Insured and Mailing Address:**

**Producer:**

PARKER SMITH & FEEK INSURANCE, LLC  
10400 NE 4TH ST STE 900  
BELLEVUE, WA 98004

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided by the following:

- Boiler and Machinery Coverage Form**
- Business Auto Coverage Form**
- Commercial Crime Coverage Form**
- Commercial General Liability Coverage Form**
- Commercial Inland Marine Coverage Form**
- Commercial Property Coverage Form**
- Farm Coverage Form**
- Garage Coverage Form**
- Liquor Liability Coverage Form**
- Motor Carrier Coverage Form**
- Pollution Liability Coverage Form**
- Products/Completed Operations Liability Coverage Form**
- Truckers Coverage Form**

### SCHEDULE

**Number of Days' Notice: 60**

(If no entry appears above, information required to complete this Schedule will be shown in the Declarations as applicable to this endorsement.)

For any statutorily permitted reason other than nonpayment of premium, the number of days required for notice of cancellation, as provided in paragraph 2, of either the CANCELLATION Common Policy Condition or as amended by an applicable state cancellation endorsement, is increased to the number of days shown in the Schedule above.

Signed by: \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL  
AGENCY OR SUBDIVISION OR POLITICAL  
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

**State Or Governmental Agency Or Subdivision Or Political Subdivision:**

City of Spokane

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.



## Waiver Of Subrogation (Blanket) Endorsement

Policy No.	Eff. Date of Pol.	Exp. Date of Pol.	Eff. Date of End.	Producer No.	Add'l Prem.	Return Prem.
GLO-3946763-02	03/01/2026	03/01/2027				

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

This endorsement modifies insurance provided under the:

### **Commercial General Liability Coverage Part**

The following is added to the **Transfer Of Rights Of Recovery Against Others To Us Condition**:

If you are required by a written contract or agreement, which is executed before a loss, to waive your rights of recovery from others, we agree to waive our rights of recovery. This waiver of rights shall not be construed to be a waiver with respect to any other operations in which the insured has no contractual interest.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> May 6, 2026	
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509.625.6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal A; Objective 1	<b>Master Plan Priority Tier:</b> First (pg. 171-175)	
<b>Item title:</b> (Use exact language noted on the agenda)	NW Playground Equipment, Inc. / Meadowglen Park Development Play Equipment Purchase (\$103,046.08 plus tax)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 05/14/2027	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes purchasing 3 playground apparatus from Northwest Playground Equipment, Inc. for the Meadowglen Park development project via the NASPO Value Point Cooperative Purchasing contract.</p> <p>This contract is for purchase &amp; delivery of materials only. Installation of the purchased equipment is provided separately, by the Meadowglen Park construction contract. Purchase of this equipment by Parks ensures the play equipment, a long lead item, arrives at the project site on time and does not delay contractor installation progress.</p> <p>This is 1 of 2 play equipment purchases for the Meadowglen Park project.</p>			
<b>Motion wording:</b>			
Motion to approve Northwest Playground Equipment, Inc. contract for Meadowglen Park Development play equipment purchase in the amount of \$103,046.08 + tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Northwest Play Equipment, Inc			
Name: Chris McGarvey		Email address: chrisb@nwplayground.com	Phone: 425.313.9161
<b>Distribution:</b>			
Parks – Accounting		nhamad@spokanecity.org	
Parks – Sarah Deatrich		chrisb@nwplayground.com	
Requester: bellison@spokanecity.org		rrinderle@spokanecity.org	
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$103,046.08 (purchase price, no tax)		1950-54800-94760-56501-48077	
\$ 9,377.19 (sales tax)		1950-54800-94760-56501-48077	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 601-691-557    Business license expiration date: 2/28/27		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



# Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109  
Phone (425) 313-9161 FAX (425) 642-8117  
Email: sales@nwplayground.com

## QUOTE

Quote # KW-562026-00012996

Quote Name: Meadow Glen Park

Date: 05-06-2026

Bill To: Spokane, City of  
808 W Spokane Falls Blvd  
Spokane, WA 99201

Ship To: Spokane, City of  
2304 East Mallon Avenue  
Spokane, WA 99202

Site Address: Indian Trail Road and Bedford Avenue  
Spokane,, WA 99208

Name: Berry Ellison  
Email: bellison@spokanecity.org

Phone: 509-625-6276  
Cell: 509-385-4051

Item #	Qty	Description	Price	Total Price
--------	-----	-------------	-------	-------------

### EQUIPMENT

#### Playworld

ZZXX1327	1	Timber Stacks - Olympia	\$96,069.00	\$96,069.00
ZZXX0829	1	8Ft Heavy Duty Swing- Add-A-Bay	\$1,432.00	\$1,432.00
ZZXX0828	1	8Ft 2-Unit Heavy Duty Swing	\$2,323.00	\$2,323.00

Equipment Subtotal (less tax): \$99,824.00

### CONTRACT DISCOUNT

Playworld	NASPO - NASPO Value Point Cooperative Purchasing Discount:#10700-00015852	10%	(\$9,982.40)
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### FREIGHT

Playworld		FREIGHT	\$13,204.48
<b>Equipment Total (less tax):</b>			<b>\$103,046.08</b>

### CERTIFIED INSTALLATION

Installation is NOT provided but AVAILABLE Upon Request

		<b>Installation Total:</b>	<b>\$0.00</b>
	Performance Bond (If Required):	3.0%	
	Credit Card Fee (If Required):	3.5%	
Location Code:	Resale Certificate Required for Tax Exemption:	Tax: 9.10%	<b>\$9,377.19</b>
<b>ORDER TOTAL:</b>			<b>\$112,423.27</b>

### Acceptance of Proposal:

*(Please be sure you have read, signed, initialed and understand the Terms and Conditions on the next page of this Quote)*

The items, prices and conditions listed herein are satisfactory and are hereby accepted.



**Northwest Playground Equipment, Inc.**

PO Box 2410, Issaquah, WA 98027-0109  
Phone (425) 313-9161 FAX (425) 642-8117  
Email: sales@nwplayground.com

Christopher  
Brummett  
Sales Rep

---

Customer Signature

Date



## Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109  
Phone (425) 313-9161 FAX (425) 642-8117  
Email: sales@nwplayground.com

Project Name: Meadowglen Park

Quote # KW-562026-00012996

### TERMS AND CONDITIONS

#### SCOPE:

These General Terms and Conditions of Sale apply to all sales of goods and services by Northwest Playground Equipment, Inc. ("Seller", "we", "us", "our") notwithstanding any conflicting, contrary or additional terms and conditions from the buyer named in this order ("Buyer"). No such conflicting, contrary or additional terms and conditions shall be deemed accepted by us until we expressly confirm our acceptance in writing.

#### QUOTE CONDITIONS AND ACCEPTANCE:

**This quote is only valid for 30 days.**

\*\*\* \_\_\_\_\_ (Initial) It is the Buyer's responsibility to verify quantities and description of items quoted. Once an order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees, and impact order lead time.

#### EXCLUSIONS:

Unless specified, this quote **EXCLUDES** all the following but is not limited to:

- Permits/inspections
- Removal of existing equipment.
- Unloading; receiving of inventory or equipment; storage of equipment.
- Site work, saw cutting/core drilling, and landscaping.
- Equipment assembly and/or installation.
- Safety surfacing; borders or drainage requirements.
- Site restoration/landscaping repairs DUE to poor access or inclement weather.
- Background checks
- Wage Requirements: Davis Bacon, prevailing wage or certified payroll.
- Insurance limits beyond our standard coverages and endorsements.
- Performance/payment bonds.

#### FREIGHT AND DELIVERY (if applicable):

Delivery is subject to equipment availability and varies by manufacturer and product, with custom equipment requiring an extended lead time. Please confirm an approximate delivery for your order with your local sales team. Estimated ship dates are subject to change.

**Handling Disputes Over Lead Time Changes:** In the event of significant lead time changes, we will notify the Buyer promptly and work to mitigate delays. Northwest Playground Equipment will not be held liable for consequential damages arising from such delays. Adjustments to project timelines due to lead time changes will be mutually agreed upon in writing.

Shipping is FOB Origin (Buyer accepts the title of the goods at the shipment point and assumes all risk once the Seller ships the product). All equipment will arrive unassembled. If Buyer is responsible for receiving delivery, please review and initial below:

\*\*\* \_\_\_\_\_ (Initial) Buyer is responsible to meet and provide adequate personnel/equipment to unload truck. A Check List, detailing all items shipped, will be included with the shipment unless taking delivery is specifically included in quote. Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

\*\*\* \_\_\_\_\_ (Initial) Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the Buyer's financial responsibility. Please notify us immediately of any damage. Shortages and concealed damage must be reported to us within 48 hours of delivery. A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

If the Buyer cannot accept the delivery on the agreed-upon date, Seller may accept the delivery and provide short term storage at an additional scope and cost which must be paid in full prior to release of equipment.

#### PRICES, TAXES, AND TERMS OF PAYMENT:



## Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109

Phone (425) 313-9161 FAX (425) 642-8117

Email: sales@nwplayground.com

The prices for goods and services shall be those set forth in the order. All prices are exclusive of taxes, including, but not limited to, sales, use, excise, value added, and similar taxes or charges imposed by any government authority, all of which must be paid by Buyer. The tax

amounts listed on this quote are estimates only and are subject to change based on applicable tax rates at the time of invoice. If Buyer claims any exemption, a valid, signed reseller certificate or letter of exemption for each respective jurisdiction must be provided.

An approved Credit Application is required for new customers or customers that haven't been active in the last 24 months.

Unless expressly stated otherwise, our standard payment terms are as follows:

- 50% deposit due on full contract amount. Orders will be placed once the deposit is received.
- Progress invoices for equipment, freight, and installation will be invoiced upon project milestones completed with Net 30 terms.
- 100 % prepayment is required on replacement parts.
- A 3.5% charge will be added to all credit card orders.
- For all non-taxpayer-funded entities, a 1.5% monthly service charge will be assessed on all balances over 30 days.

### **INSTALLATION: (if applicable)**

If installation services are included as part of this quote, the following stipulations apply:

Buyer is responsible for obtaining all necessary permits, approvals, and inspections required for installation and use of the equipment. Northwest Playground Equipment assumes no responsibility for delays or additional costs arising from the Buyer's failure to secure required permits.

Permits/inspections and associated costs are the owner's responsibility. Additional charges may apply if inspections are required.

A public locate for underground utilities is included in this scope. Buyer will identify any known utilities in work area prior to executing agreement. If utilities exist directly under work area a third-party private utility service is recommended and can be provided at an additional cost if necessary.

Northwest Playground Equipment is not responsible for incorrectly marked utilities.

Irrigation is not typically identified during locate service and any damage or repair to irrigation lines in work area is the Buyer's responsibility.

### **Site Readiness:**

- Site must be level and free of loose debris with a minimum 10-foot opening for access.
- Additional charges may apply if underground obstructions impact installation (such as large rocks, concrete, stumps, etc.).
- Additional charges may apply due to poor soil.
- Spoils are to remain onsite unless removal of debris is specifically outlined in scope.
- Arrangements must be made in advance for removal/disposal of equipment packaging.
- Access to power and water must be available to work area.
- Buyer is responsible for ensuring that the site is accessible and safe for the Company's personnel and equipment.
- Delays caused by restricted site access, unsafe conditions, or lack of readiness may result in additional charges.
- Buyer assumes all liability for injuries or damages caused by unsafe site conditions not disclosed prior to the start of work.
- Northwest Playground Equipment is not liable for delays caused by unforeseen site conditions, weather, or third-party contractors.
- Any changes to the agreed-upon scope of work (e.g., modifications to design, installation location, or product specifications) must be documented in writing and may result in additional fees.

### **OCIP/CCIP Clause:**

If the Buyer requires that we and/or our subcontractors/suppliers participate in an Owner Controlled Insurance Program (OCIP) or Contractor Controlled Insurance Program (CCIP) on this project, we reserve the right to refuse participation or to adjust our pricing to account for any additional costs or administrative burdens associated with participating in the OCIP/CCIP. This includes, but is not limited to, the following:

- Insurance Coverage: The costs of any additional insurance coverage required by the OCIP/CCIP that exceeds our standard coverage will be passed on to the Buyer.
- Administrative Fees: Any administrative fees or costs associated with enrollment and participation in the OCIP/CCIP will be passed on to the Buyer.
- Reporting Requirements: The costs of complying with any additional reporting requirements imposed by the OCIP/CCIP will be passed on to the Buyer.
- Compliance Costs: Any other costs associated with ensuring compliance with the OCIP/CCIP will be passed on to the Buyer.

### **MAINTENANCE/WARRANTY:**



# Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109  
Phone (425) 313-9161 FAX (425) 642-8117  
Email: sales@nwplayground.com

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only. For projects including installation, a 1-year installation warranty is extended. Seller offers no additional warranties.

Maintenance of all equipment and safety surfacing is the responsibility of the Buyer. **Failure to follow manufacturer directed maintenance schedules may void warranties and could result in safety and/or compliance issues.**

Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

### TERMINATION:

Either party may terminate this agreement upon written notice if the other party breaches a material term and fails to remedy such breach within 30 days of receiving notice.

Upon termination by the Buyer, the Northwest Playground Equipment is entitled to recover all costs incurred up to the date of termination, including but not limited to deposits, equipment costs, and labor fees.

### FORCE MAJEURE:

Northwest Playground Equipment shall not be liable for any failure or delay in performance due to causes beyond its reasonable control, including but not limited to acts of God, natural disasters, pandemics, government actions, labor strikes, supply chain disruptions, or transportation delays. Delivery timelines may be extended for the duration of the delay caused by such events.

### LIMITATION OF LIABILITY:

The Company's total liability for any claim arising out of or relating to the goods or services provided under this agreement shall not exceed the total amount paid by the Buyer for the specific goods or services at issue. Under no circumstances shall Northwest Playground Equipment be liable for any indirect, incidental, consequential, special, or punitive damages, including but not limited to loss of profits, even if advised of the possibility of such damage.

### INDEMNIFICATION:

TO THE FULLEST EXTENT PERMITTED BY LAW BUYER HEREBY AGREES TO HOLD HARMLESS, INDEMNIFY, PROTECT AND DEFEND NW PLAYGROUND AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS AND INSURERS, FROM AND AGAINST ANY/ALL RISKS, DEMANDS, CLAIMS, CAUSES OF ACTION, LAWSUITS, SETTLEMENTS, JUDGMENTS, DAMAGES, FINES, PENALTIES, LOSSES OR EXPENSES, ATTORNEY'S FEES AND COSTS, INCLUDING, BUT NOT LIMITED TO, FOR DAMAGES RELATING TO BODILY OR PERSONAL INJURY, DEATH, DESTRUCTION OR LOSS OF PROPERTY, AND ANY OTHER KIND OF DAMAGE OR HARM (COLLECTIVELY "CLAIMS"), MADE BY BUYER, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, CUSTOMERS, INVITEES, THIRD PARTIES, THEIR INSURERS AND/OR ANYONE CLAIMING BY OR THROUGH THEM (COLLECTIVELY "BUYER PARTIES"), ARISING OUT OF, RESULTING FROM AND/OR RELATED TO BUYER PARTIES' USE, MAINTENANCE, MODIFICATION OF MATERIALS, WORK AND/OR SERVICES PROVIDED BY NW PLAYGROUND AND ANY/ALL OTHER ACTS/OMISSIONS OF BUYER PARTIES.

### ACCEPTANCE OF TERMS AND CONDITIONS

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date



< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** NORTHWEST PLAYGROUND EQUIPMENT, LLC

**Business name:** NORTHWEST PLAYGROUND EQUIPMENT, INC.

**Entity type:** [Limited Liability Company](#)

**UBI #:** 601-691-557

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 345 NW DOGWOOD ST  
ISSAQUAH WA 98027-3216

**Mailing address:** PO BOX 2410  
ISSAQUAH WA 98027-0109

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
<a href="#">Quincy General Business - Non-Resident</a>				Active	Feb-28-2027	Aug-05-2024
<a href="#">Redmond General Business - Non-Resident</a>	RED08-000070			Active	Feb-28-2027	Apr-08-2008
<a href="#">Richland General Business - Non-Resident</a>	F03			Active	Feb-28-2027	Sep-17-2014
<a href="#">Sammamish General Business - Non-Resident</a>				Active	Feb-28-2027	Jun-10-2003
<a href="#">SeaTac General Business - Non-Resident</a>				Active	Nov-30-2026	Nov-21-2025
<a href="#">Sedro Woolley General Business - Non-Resident</a>				Active	Feb-28-2027	Jan-15-2023
<a href="#">South Bend General Business - Non-Resident</a>	20-440			Active	Feb-28-2027	Apr-29-2020
<a href="#">Spokane General Business - Non-Resident</a>	T12030274BUS			Active	Feb-28-2027	Oct-15-2012
<a href="#">Tukwila General Business - Non-Resident</a>				Active	Feb-28-2027	Jul-25-2022



Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Vancouver General Business - Non-Resident				Active	Feb-28-2027	Jan-28-2021
Wenatchee General Business - Non-Resident				Active	Feb-28-2027	May-27-2025
Yakima General Business - Non-Resident	BL190286			Active	Feb-28-2027	Apr-02-2019

## Owners and officers on file with the Department of Revenue

Owners and officers	Title
ARNESON, ERIC	
MC GARVEY, CAROLYN	
MC GARVEY, ROBERT	
MCGARVEY, CHRIS	

The Business Lookup information is updated nightly. Search date and time: 5/1/2026 1:10:46 PM

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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> May 6, 2026	
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509.625.6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal A; Objective 1	<b>Master Plan Priority Tier:</b> First (pg. 171-175)	
<b>Item title:</b> (Use exact language noted on the agenda)	Allplay Systems, LLC / Meadowglen Park Development Play Equipment Purchase (\$318,014.16 plus applicable tax)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 05/14/2027	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes purchasing 3 playground apparatus from Northwest Playground Equipment, Inc. for the Meadowglen Park development project via the King County Director's Association (KCDA) cooperative purchasing contract.</p> <p>This contract is for purchase &amp; delivery of materials only. Installation of the purchased equipment is provided separately, by the Meadowglen Park construction contract. Purchase of this equipment by Parks ensures the play equipment, a long lead item, arrives at the project site on time and does not delay contractor installation progress.</p> <p>This is 1 of 2 play equipment purchases for the Meadowglen Park project.</p>			
<b>Motion wording:</b>			
Motion to approve Allplay Systems, LLC. contract for Meadowglen Park Development play equipment purchase in the amount of \$318,014.16 + tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Allplay Systems, LLC			
Name: Lisa Patrick		Email address: lisa@allplaysystems.com	Phone: 509.954.0835
<b>Distribution:</b>			
Parks – Accounting		nhamad@spokanecity.org	
Parks – Sarah Deatrich		rrinderle@spokanecity.org	
Requester: bellison@spokanecity.org		danielle@allplaysystems.com	
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$318,014.16 (purchase price, no tax)		1950-54800-94760-56501-48077	
\$ 28,939.29 (sales tax)		1950-54800-94760-56501-48077	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 602-988-743    Business license expiration date: 1/31/27		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



AllPlay Systems, LLC  
 P.O. Box 1886  
 Sequim, WA 98382

# Quotation

Toll Free: 888.531.4881  
 Fax: 888.655.6412  
 Email: lisa@allplaysystems.com

Lisa Patrick  
 (509) 954-0835

Project: City of Spokane Meadowglen Park Eq Only rev5 4-9-26  
 Date: 5/1/2026

Prepared for: Berry Ellison  
 Quote valid until: 5/31/2026

**Bill To:**  
 King County Director's Association (KCDA)  
 18639 80th Ave.  
 Kent, WA 98032  
  
 Contact: Tracie Keller  
 Phone: 425-282-0539  
 Email: tracie@kcda.org

**Ship To:**  
 Meadowglen Park  
 10890 N Indian Trail  
 Spokane, WA 99208  
  
 Contact: Carl Strong  
 Phone: 509-363-5415  
 Email: cstrong@spokanecity.org

Vendor	Item Description	Model	Qty	Unit Price	Total Price
Berliner	Tower5 Combination as per drawing USP09266-4 including access net, ADA handle, climbing rope w/ 2X/HDPE pods 2X flubber pods, rigid ladder, and full tube spiral stainless steel slide	10001	1	\$229,854.00	\$229,854.00
	Boo.02 including stainless steel slide	10001	1	\$65,537.00	\$65,537.00
	O'Tannebaum 3.1	10001	1	\$16,907.00	\$16,907.00
	FREIGHT & PACKAGING		1	\$30,700.00	\$30,700.00
	**Order anticipated after 5/1/26 with the January 2026 price increase of 3.1% applied**				
KCDA	State Purchasing Cooperative #22-315 (-8%) discount is off of retail pricing on play equipment		1	-\$24,983.84	-\$24,983.84





< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** ALLPLAY SYSTEMS LLC

**Business name:** ALLPLAY SYSTEMS

**Entity type:** [Limited Liability Company](#)

**UBI #:** 602-988-743

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 170 HAVENWOOD LN  
SEQUIM WA 98382-8880

**Mailing address:** PO BOX 1886  
SEQUIM WA 98382-4332

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Gig Harbor General Business - Non-Resident				Active	Jan-31-2027	Sep-04-2020
Lacey General Business - Non-Resident	182349			Active	Jan-31-2027	Aug-23-2019
Marysville General Business - Non-Resident	5925CON323			Active	Jan-31-2027	Jan-06-2023
Mercer Island General Business - Non-Resident	241506			Active	Jan-31-2027	Dec-11-2024
Spokane General Business - Non-Resident	T12087740BUS			Active	Jan-31-2027	Jan-11-2013
Spokane Valley General Business - Non-Resident				Active	Jan-31-2027	Jan-18-2013
Tumwater General Business - Non-Resident	R-016187			Active	Jan-31-2027	Aug-16-2019

**Owners and officers on file with the Department of Revenue**

Owners and officers	Title
HANSEN, JEFF	



---

**Owners and officers****Title**

---

PATTERSON, DANIELLE

---

**Registered Trade Names**

---

**Registered trade names****Status****First issued**

---

ALLPLAY SYSTEMS

Active

Apr-27-2012

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The Business Lookup information is updated nightly. Search date and time: 5/1/2026 1:17:36 PM

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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> May 6, 2026	
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509.625.6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2024-0238		
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal A, Obj. 1	<b>Master Plan Priority Tier:</b>	First (pg. 171-175)
<b>Item title:</b> (Use exact language noted on the agenda)	Place Landscape Architecture, LLC. / Contract Amendment 6 for Meadowglen Park design (\$183,147.96 plus applicable tax)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 07/31/2027	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes amending the contract with Place Landscape Architecture to amend task 4 and add task 5. Task 4 is amended to include additional design and engineering prior to bidding (for \$69,864). Task 5 - construction administration services is added (for \$113,283.96)</p> <p>Task 4 'additional design' is amended to included time to create numerous 'additive alternates' to provide flexibility for the owner during construction bidding to ensure an affordable project construction scope could be selected; and also added revision to the design for the park access to Indian Trail Rd and the expanded STA bus turnaround area / End-of-Line transit stop. \$23,835 of Task 4 STA design work is funded by reimbursable agreement with STA.</p> <p>Task 5 'construction administration' adds services to support construction, including review and comment/approval of contractor submittals, periodic site inspections, project meetings, contractor invoice review, punch-list inspections, and warranty inspections. Task 5 is to be billed on an hourly, 'not to exceed' basis. \$11,842 of Task 5 STA C.A. work is funded by reimbursable agreement with STA.</p>			
<b>Motion wording:</b>			
Motion to approve Place Landscape Architecture, LLC Contract Amendment 6 for the Meadowglen Park Design contract in the amount of \$183,147.96			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Place Landscape Architecture			
Name: Joshua Tripp		Email address: josh@place-la.com	Phone: 509.293.6743
<b>Distribution:</b>			
Parks – Accounting		nhamad@spokanecity.org	
Parks – Sarah Deatrich		jweathermon@place-la.com	
Requester: bellison@spokanecity.org			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue			
Amount:		Budget code:	
\$182,376.00 (non-taxable service)		1950-54800-94760-56501-48077	
\$771.96 (reimbursable expense)		1950-54800-94760-56501-48077	
\$70.25 (sales tax on reimbursable expense)		1950-54800-94760-56501-48077	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603-603-875    Business license expiration date: 3/31/27		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



**CITY OF SPOKANE**  
**PARKS AND RECREATION**

**CONTRACT AMENDMENT NO. 6**

Title: **LANDSCAPE ARCHITECTURAL DESIGN  
AND CONSULTATION SERVICES FOR  
MEADOWGLEN PARK**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE PARKS AND RECREATION** as ("City"), a Washington municipal corporation, and **PLACE LANDSCAPE ARCHITECTURE LLC**, whose address is 125 S Stevens St, Suite 300, Spokane, Washington 99201 as ("Consultant"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Consultant agreed to provide project feasibility and conceptual design of public park improvements of Meadowglen Park; and

WHEREAS, additional money is needed for Tasks 4 and 5, thus, the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract, dated March 27, 2024, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on May 1, 2026, and shall run through July 31, 2027.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **ONE HUNDRED EIGHTY-THREE THOUSAND ONE HUNDRED FORTY-SEVEN AND 96/100 DOLLARS (\$183,147.96)**, and applicable sales tax, for everything furnished and done under this Contract Amendment in accordance with Consultant's April 20, 2026 Proposal. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**PLACE LANDSCAPE ARCHITECTURE LLC**

**CITY OF SPOKANE  
PARKS AND RECREATION**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

Attachment A – April 20, 2026 Proposal

26-110

**ATTACHMENT A**

April 20, 2026



Mr. Berry Ellison  
 Project Manager / Landscape Architect  
 City of Spokane Parks & Recreation  
 808 W Spokane Falls Blvd #5  
 Spokane, WA 99201

**RE: Meadowglen Park, Phase Three – ASR 02**

Dear Mr. Ellison:

We are writing to follow up on our recent discussions regarding the additional project scope and its associated design impacts for Meadowglen Park. As noted in the original project RFQ, the precise scope remained undefined at the commencement of design. The current scope has been developed iteratively to align with the City’s preferences, neighborhood feedback, and the overall project vision.

Key modifications incorporated to date include:

1. Expanded asphalt paving, curb, gutter, stormwater infrastructure and landscape areas to accommodate the STA comfort station

In addition, we have addressed multiple requested additive alternates, including; Additional COS engineering for RFRB infrastructure Indian Trail, dedicated right-turn lane (ROW), Pickleball courts, Volleyball courts, expanded lawn area, pedestrian crossing beacons, fencing, tree protection/trimming/removal, and a separated landscape area along the eastern portion of the site. These adjustments have been carefully managed to ensure the project can be bid at or below the base bid target of \$4.85 million.

The added elements and changes to drawing structure have resulted in the need to spend additional time and effort to accommodate City requests. Providing maximum value to the City, we’ve worked with our consultants to incorporate these changes as effectively and efficiently as possible while honoring the project schedule and milestones. Respectfully, we request the City consider an additional services agreement (for design) as follows:

	Est Hours	Rate/Hr	Task Total	MarkUp (4%)	
<b>Landscape Architecture</b>			\$39,600		<b>\$39,600</b>
Site Plan Updates/Revisions	70	165	\$11,550		
Custom Detailing	20	165	\$3,300		
Bid Add Alternates (7)	110	165	\$18,150		
Project Mgmt / Coordination Mtgs	40	165	\$6,600		
<b>Civil Engineering</b>			\$12,420	\$497	<b>\$12,917</b>
STA Stop & Comfort Station	40	180	\$7,200	\$288	
Indian Trail ROW Revisions	18	180	\$3,240	\$130	
Bid Add Alternates / Revisions (4)	11	180	\$1,980	\$79	
<b>Electrical Engineering</b>			\$11,880	\$475	<b>\$12,355</b>
STA Comfort Station	12	180	\$2,160	\$86	
Off-Site Utilities & Purveyor Revisions	41	180	\$7,380	\$295	
Bid Add Alternates / Revisions (7)	13	180	\$2,340	\$94	
<b>Cost Estimation</b>			\$4,800	\$192	<b>\$4,992</b>
Additional Base Bid Estimate	16	150	\$2,400	\$96	
Bid Add Alternates / Revisions (3)	16	150	\$2,400	\$96	
<b>ASR 02 (Design) Total:</b>					<b>\$69,864</b>

Construction Administration Support Services:

- Prepare 'schedule of submittals' for use in tracking the required submittals and shop drawings including the pending / approval status of those submittals and shop drawings,
- Pay application review / approval support,
- Review of contractor submittals for conformance with project construction documents,
- Periodic site visits & inspection as required to verify improvement locations, materials, and installation quality are consistent with construction documents,
  - o 15 bi-weekly project meetings
  - o 36 round trip visits included; additional visits will be billed at \$1,185.00 each
- Site inspection at substantial completion and preparation of written 'punchlist' of work modifications required to achieve final completion of construction,
- Site inspection to backcheck successful completion repairs and modifications required in punchlist,
- Construction administration will be considered complete when construction of all improvements are physically complete.
- City shall provide daily construction management services for this project and shall host weekly construction meetings for the duration of the project. It is not intended that PLACE LA shall perform this daily management work nor host the weekly construction meetings. Firm shall attend periodically as required to inform construction work in accordance with the final construction schedule and milestones.

	PLA	ALA	D	A	
<b>Construction Admin Support</b>					<b>\$67,839.00</b>
Hours	33	209	143	19.5	
Rate	\$205	\$195	\$135	\$52	
Total	\$6,765	\$40,755	\$19,305	\$1,014	
Mileage (Fed Rate)	96.43	468.35	234.18		<b>\$771.96</b>
<b>Sub Consultants</b>					<b>\$44,673.00</b>
Electrical Engineer + 4%	Allow	\$10,000	\$400		
Architect + 4%	LS	\$22,955	\$918		
Civil Engineer +4%	Allow	\$10,000	\$400		
<b>CONSTRUCTION ADMINISTRATION SUPPORT SERVICES TOTAL:</b>					<b>\$113,283.96</b>

PLACE LA Anticipates the following delivery timelines

<u>Task Name/Description</u>	<u>Target Completion</u>
100% Complete Bid Documents	February 15, 2026 (delivered)
Construction Observation	July 2026 thru May 2027

If these terms are agreeable to you, please sign a copy of this letter and send it back to us via email or US mail.

With Gratitude,  
PLACE Landscape Architecture



Joshua Tripp, PLA, ASLA  
Managing Principal, Landscape Architect



Justin Weathermon, PLA ASLA  
Principal, Landscape Architect

This proposal is covered by our General Liability and Professional Practice Insurance Program.

Acceptance of Proposal: I have read the above prices, scope of work, and Exhibit "A"; it is satisfactory and hereby accepted. PLACE is authorized to commence work as specified and agreed to herein. Please sign below and return to our office. We will begin work immediately upon receipt of the signed agreement. Services will be billed monthly upon completion.

The undersigned accepts the above agreement.  
ACCEPTABLE:

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date of Acceptance



< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** PLACE LANDSCAPE ARCHITECTURE LLC

**Business name:** PLACE LANDSCAPE ARCHITECTURE, LLC

**Entity type:** [Limited Liability Company](#)

**UBI #:** 603-603-875

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 125 S STEVENS ST  
STE 300  
SPOKANE WA 99201-3725

**Mailing address:** 2011 E 30TH AVE  
SPOKANE WA 99203-3971

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

< Page 1 of 2 >

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
<a href="#">Chelan General Business Non-Resident</a>				Active	Mar-31-2027	Apr-15-2024
<a href="#">Colville General Business - Non-Resident</a>				Active	Mar-31-2027	Apr-08-2024
<a href="#">Covington General Business - Non-Resident</a>				Active	Mar-31-2027	Apr-22-2024
<a href="#">Darrington General Business - Non-Resident</a>	0011			Active	Mar-31-2027	Apr-11-2024
<a href="#">Deer Park General Business - Non-Resident</a>				Active	Mar-31-2027	Apr-15-2024
<a href="#">Goldendale General Business - Non-Resident</a>				Active	Mar-31-2027	Apr-08-2024
<a href="#">Leavenworth General Business - Non-Resident</a>				Active	Mar-31-2027	Apr-09-2024
<a href="#">Moses Lake General Business - Non-Resident</a>	BL2024-0307			Active	Mar-31-2027	Apr-15-2024
<a href="#">Naches General Business - Non-</a>				Active	Mar-31-2027	Apr-08-2024



Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Resident						
Newport General Business - Non-Resident				Active	Mar-31-2027	Apr-29-2024
Northport General Business - Non-Resident				Active	Mar-31-2027	Apr-09-2024
Rockford General Business - Non-Resident				Active	Mar-31-2027	Apr-15-2024
Spokane General Business				Active	Mar-31-2027	Jan-25-2018
Spokane Valley General Business - Non-Resident				Active	Mar-31-2027	Apr-09-2024
Toppenish General Business - Non-Resident				Active	Mar-31-2027	Apr-08-2024

## Owners and officers on file with the Department of Revenue

Owners and officers	Title
TRIPP, JOSHUA	

## Registered Trade Names

Registered trade names	Status	First issued
PLACE LANDSCAPE ARCHITECTURE, LLC	Active	Apr-07-2016

The Business Lookup information is updated nightly. Search date and time: 5/4/2026 12:42:09 PM

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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> May 6, 2026	
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2026-0362		
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal K; Objective 1	<b>Master Plan Priority Tier:</b>	First (pg. 171-175)
<b>Item title:</b> (Use exact language noted on the agenda)	Bozco Construction LLC. / Contract Amendment #1 for 2026 Park Building Re-Roof Project (\$14,600.00 + tax)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 12/31/2026	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes amendment #1 to the contract with Bozco Construction, LLC. for 2026 park building re-roofing project, expanding the scope to include:</p> <ul style="list-style-type: none"> <li>-Add shingles for Manito Park restroom roof &amp; metal roofing for Liberty Park gazebo roof due to roof sizes being slightly larger than initially measured.</li> <li>-Add cleaning, re-staining, and new metal cap atop the existing glu-lam beam @ Manito Park restroom.</li> <li>-Add pressure treated planks atop liberty park gazebo roof to ensure new roofing screws are not visible from the underside of the roof.</li> </ul> <p>Contract amendment adds approximately 29% to project cost, for a total contract price of \$64,500+tax.</p>			
<b>Motion wording:</b>			
Motion to approve Bozco Construction, LLC. contract amendment #1 for the 2026 Park Building Re-Roof Project in the amount of \$14,600.00 + tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Bozco Construction, LLC.			
Name: Pete Bozin		Email address: petebozin@gmail.com	Phone: 509-499-1387
<b>Distribution:</b>			
Parks – Accounting			
Parks – Sarah Deatrich			
Requester: Nick Hamad			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$14,600.00 (amendment price excluding tax)		1950-54920-94760-56504-48057	
\$1,328.60 (sales tax)		1950-54920-94760-56504-48057	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603-050-025    Business license expiration date: 9/30/26		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



**CITY OF SPOKANE**  
**PARKS AND RECREATION**

**CONTRACT AMENDMENT NO. 1**

Title: **2026 PARK BUILDING  
RE-ROOF PROJECT**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE PARKS AND RECREATION** as ("City"), a Washington municipal corporation, and **BOZCO CONSTRUCTION, LLC**, whose address is 12123 N. Freya Street, Mead, Washington 99021, as ("Contractor"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to provide complete removal and replacement of existing roofing, underlayment, flashing and accessories on two Park Department outbuildings; and

WHEREAS, additional money is needed for unforeseen costs, thus, the original Contract needs to be formally Amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**1. CONTRACT DOCUMENTS.**

The Contract, dated April 17, 2026, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

**2. EFFECTIVE DATE.**

This Contract Amendment shall become effective on April 1, 2026, and shall run through December 31, 2026.

**3. COMPENSATION.**

The City shall pay an additional amount not to exceed **FOURTEEN THOUSAND SIX HUNDRED AND NO/100 DOLLARS (\$14,600.00)**, and applicable sales tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

**BOZCO CONSTRUCTION, LLC.**

**CITY OF SPOKANE  
PARKS AND RECREATION**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

26-115

**From:** [Pete Bozin](#)  
**To:** [Hamad, Nicholas](#)  
**Subject:** Fwd: RE: Manito Park / Liberty park Building Re-Roof Additional Items  
**Date:** Tuesday, April 28, 2026 11:55:46 AM  
**Attachments:** [image002.png](#)  
[image001.png](#)

---

[CAUTION - EXTERNAL EMAIL - Verify Sender]

As per new conditions discovered on the Liberty Park roof, the pressure treated planks agreed to be installed over entire roof, both ways vertically and horizontally at 2' on center. 1" x 1-1/2" (actual) - vertically, and 1-1/2" x 3-1/2" - horizontally.

Total additional cost for this job is **\$3,000**. Total additional price increase for this contract should be **\$14,600**. Please let me know if there are any questions. Thank you.

----- Original Message -----

From: "Hamad, Nicholas" [REDACTED]  
To: Pete Bozin [REDACTED]  
Date: 04/07/2026 4:25 PM EDT  
Subject: RE: Manito Park Building Re-Roof submittals

Hi Pete,

Thanks for this recap.

Just so I am understanding your request for Change Order Proposal #1, what I read is, "Bozco requesting a change order to amend the contract price from the base bid amount of \$49,900.00+tax by \$11,600.00+tax to a total of \$61,500.00 (an increase of approximately 23%), as broken down below:

- Liberty Park roof is +/- 376 sf larger in deck area than the requested bid amount (1,776 sf actual vs. 1400 sf bid)
  - 376 sf X \$23.69 = **\$8,907.44** increase requested
- Manito Park roof is +/-82 sf larger in deck area than the requested bid amount (663 sf actual vs. 580 sf bid)
  - 82 sf X \$23.69 = **\$1,942.56** increase requested
- Add Manito Park Beam cleaning / re-staining / metal cap as discussed last week
  - **\$750.00** increase requested

Am I understanding that correctly?

-nick



Nick Hamad, PLA | Park Planning and Development Manager |  
City of Spokane Parks & Recreation

[REDACTED] | [SpokaneParks.org](http://SpokaneParks.org)

---

**From:** Pete Bozin [REDACTED]  
**Sent:** Monday, April 6, 2026 2:55 PM  
**To:** Hamad, Nicholas [REDACTED]  
**Subject:** Re: Manito Park Building Re-Roof submittals

**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

Please see attached sketch. Also, the Manito park is 82.8 sq. ft. more, as I was mentioned it before. So, the 376 sq. ft. on metal roof and 82 sq. ft. of shingle roof.

Total bid was 49,900. We take \$3K out of that amount for a Mob/Demob. So, \$46,900 for both roofs. If we split this in 40% for Manito and 60% for Liberty then we will have shingle roofing pricing at 1.5 higher per sq. ft. than metal. Which usually the opposite. If we price the metal higher per sq. ft. then it will be a bigger amount owing. Let's make it easier. Since the shingle roofing is a premium product and cost more than regular roofing, lets call it the same per sq. ft. cost as metal. In this case we have \$46,900 for 1,980 sq. ft. of roofing bidding. This gives us a \$23.69/sq. ft. cost. Then I multiply it by 82 and it gives me \$1,942.58 for Manito roof.

Multiply \$23.69 by 376 and it comes to \$8,907.44 for a Liberty roof. Total on this is \$10,850.

To clean the beam on Manito roof, re-stain it and make metal cap on a top with drip edge each side - \$750.00

Total suggested Change Order amount is \$11,600.

Need your reply on this ASAP please. Thanks Nick.

Pete Bozin [REDACTED]

**Bozco Construction, LLC**

On 04/06/2026 4:38 PM EDT Hamad, Nicholas [REDACTED]



< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** BOZCO CONSTRUCTION, LLC

**Business name:** BOZCO CONSTRUCTION, LLC

**Entity type:** [Limited Liability Company](#)

**UBI #:** 603-050-025

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 12123 N FREYA ST  
MEAD WA 99021-5103

**Mailing address:** 12123 N FREYA ST  
MEAD WA 99021-5103

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
<a href="#">Spokane General Business - Non-Resident</a>				Active	Sep-30-2026	Aug-07-2020

**Owners and officers on file with the Department of Revenue**

Owners and officers	Title
BOZIN, PETE	

**Registered Trade Names**

Registered trade names	Status	First issued
BOZCO CONSTRUCTION	Active	Sep-24-2010
BOZCO CONSTRUCTION, LLC	Active	Aug-07-2020

[View Additional Locations](#)

The Business Lookup information is updated nightly. Search date and time: 5/4/2026 12:45:49 PM

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Damien J Ramirez 17720 1137 W Garland Ave Spokane, WA 99205-0000	CONTACT NAME: Damien J Ramirez 17720	
	PHONE (A/C, No, Ext): 509-325-3986	FAX (A/C, No): 509-325-3362
	E-MAIL ADDRESS: damien.ramirez@countryfinancial.com	
	PRODUCE CUSTOMER ID:	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
INSURED 0004853129 BOZCO CONSTRUCTION LLC 12123 N FREYA ST MEAD, WA 990215103	INSURER A : COUNTRY Mutual Insurance Company	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BUSINESSOWNERS GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AM9393568	06/06/2025	06/06/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AV9393578	06/06/2025	06/06/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				WC STATUTORY LIMITS	
							OTH-ER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

JOB NAME:  
2026 Park Bldg Reroof Project

WAIVERS:  
THE INSURING COMPANY WAIVES ITS RIGHTS OF SUBROGATION (RIGHTS TO RECOVER) AGAINST THE CERTIFICATE HOLDER NAMED BELOW

CONTINUED

**CERTIFICATE HOLDER**

City of Spokane  
808 W Spokane Falls Blvd  
Spokane, WA 99201

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**ADDITIONAL REMARKS SCHEDULE**

<b>AGENCY</b>		<b>INSURED</b> 0004853129 BOZCO CONSTRUCTION LLC 12123 N FREYA ST MEAD, WA 990215103
<b>POLICY NUMBER</b> AM9393568		
<b>CARRIER</b>	<b>NAIC CODE</b>	<b>EFFECTIVE DATE:</b> 03/20/2026

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE**

WITH RESPECT TO ANY PAYMENTS MADE FOR LIABILITY COVERAGE(S) UNDER THE POLICY(IES) SHOWN IN THE GENERAL LIABILITY SECTION OF THIS CERTIFICATE. THE INSURANCE AFFORDED BY THIS POLICY FOR THE ADDITIONAL INSURED(S) IS PRIMARY INSURANCE AND ANY OTHER INSURANCE MAINTAINED BY OR AVAILABLE TO THE ADDITIONAL INSURED(S) IS NON-CONTRIBUTORY.

## ADDITIONAL INSURED(S):

City of Spokane its officers and employees

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**NOTICE OF CANCELLATION TO CERTIFICATE HOLDER(S)**

This endorsement modifies insurance provided under the following:

**BUSINESSOWNERS COVERAGE PART  
COMMERCIAL AUTO COVERAGE PART  
COMMERCIAL GENERAL LIABILITY COVERAGE PART  
COMMERCIAL INLAND MARINE COVERAGE PART  
COMMERCIAL PROPERTY COVERAGE PART  
OWNERS AND CONTRACTORS PROTECTIVE LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART  
RAILROAD PROTECTIVE LIABILITY COVERAGE PART  
COMMERCIAL LIABILITY UMBRELLA COVERAGE PART  
WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

With respect to coverage provided by this endorsement, the provisions of the Coverage Part (Policy) apply unless modified by the endorsement.

**Cancellation**

The following is added under the Cancellation Condition applicable to the Coverage Parts (Policy) listed above:

If we cancel this policy for any reason other than non payment of premium, we will mail written notice of cancellation to the certificate holder(s) on file with the Company. Notice will be provided prior to the effective date of cancellation. We will give the number of days notice as provided for in the Cancellation Condition of this policy. The notice will state the effective date of cancellation. The policy period will end on that date.

If you cancel this policy, or if we cancel for non payment of premium, we will mail written notice of such cancellation to the certificate holder(s) on file with the Company. The notice will state the date the policy was cancelled.

The notice will be mailed by first-class mail to the last known mailing address of the certificate holder(s) on file with the Company.

Any notice of cancellation provided by this endorsement applies only to the certificate holder(s) with a certificate of insurance applicable to this policy's period.

Our failure to send notice of cancellation to the certificate holder(s) will not amend, extend or alter the terms and conditions of this policy, including the cancellation of this policy.

If there is a conflict between any other policy cancellation provisions pertaining to the certificate holder(s) and this endorsement, the other policy provisions shall control.

Nothing contained here varies, alters, or extends any provisions of the policy except as provided in this endorsement.

**Includes copyrighted material of Insurance Services Office, Inc., with its permission.**

**Includes copyrighted material of American Association of Insurance Services, Inc., with its permission.**

**Contains copyrighted material of the National Council on Compensation Insurance, with its permission.**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<b>Named Insured:</b> BOZCO CONSTRUCTION LLC  <b>Endorsement Effective Date:</b> 06/06/2025
---

**SCHEDULE**

<b>Name(s) Of Person(s) Or Organization(s):</b> (See Following Schedule)
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

Schedule for Endorsement

CA0444 FOR POLICY AV9393578

**Name Of Additional Insured Person(s) Or Organization(s):**

City of Spokane its officers and employees

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES  
OR CONTRACTORS – SCHEDULED PERSON  
OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
(See Following Schedule)	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Liability** is amended as follows:

**A.** The following is added to Paragraph **C. Who Is An Insured:**

**3.** Any person(s) or organization(s) shown in the Schedule is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- a.** Your acts or omissions; or
- b.** The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

- a.** The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b.** If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- 1.** All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- 2.** That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Paragraph D. **Liability And Medical Expenses Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits Of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

Schedule for Endorsement

BP0450 FOR POLICY AV9393578

**Location(s) Of Covered Operations:**2026 Park Bldg Reroof Project

**Name Of Additional Insured Person(s) Or Organization(s):**

City of Spokane its officers and employees

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
(See Following Schedule)	

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Liability** is amended as follows:

**A. The following is added to Paragraph C. Who Is An Insured:**

Any person(s) or organization(s) shown in the Schedule is also an additional insured, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Paragraph D. Liability And Medical Expenses Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits Of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.

Schedule for Endorsement

BP1402 FOR POLICY AV9393578

**Location(s) Of Covered Operations:**2026 Park Bldg Reroof Project

**Name Of Additional Insured Person(s) Or Organization(s):**

City of Spokane its officers and employees



STATE OF WASHINGTON

Department of Labor &amp; Industries

# Certificate of Workers' Compensation Coverage

April 7, 2026

WA UBI No.	603 050 025
L&I Account ID	164,642-01
Legal Business Name	BOZCO CONSTRUCTION LLC
Doing Business As	BOZCO CONSTRUCTION. LLC
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 4 of Year 2025 "1 to 3 Workers"
Account Representative	Employer Services Help Line, (360) 902-4817
Licensed Contractor?	Yes
License No.	BOZCOCL905PL
License Expiration	10/28/2026

## What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

## Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due.

**Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation** (See [RCW 51.12.050](#) and [51.16.190](#)).

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Land Committee	<b>Committee meeting date:</b> May 6, 2026	
<b>Requester</b>	Heather Smith	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	Goal B; Objective 1	<b>Master Plan Priority Tier:</b> First (pg. 171-175)	
<b>Item title:</b> (Use exact language noted on the agenda)	Bull Mountain Construction, LLC. / Whittier Park Sport Court Improvements Construction (\$285,000.00 +tax & 10% administrative reserve)		
<b>Begin/end dates</b>	Begins: 05/14/2026	Ends: 12/31/2026	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This action proposes awarding a contract to the apparent low responsive bidder, Bull Mountain Construction, for PW ITB #6503-26, complete replacement of the sport courts in Whittier Park. These courts have been in significant disrepair for many years, do not meet ADA standards, and are in need of complete replacement to restore proper functionality for neighborhood use.</p> <p>New courts will include (1) tennis court, (2) pickleball courts, fencing, retaining wall, ADA accessible walkways to the court, and grading drainage, landscape &amp; irrigation modifications as needed to adjust to new court.</p>			
<b>Motion wording:</b>			
Motion to approve Bull Mountain Construction, LLC. contract for the Whittier Park Sport Court Improvements Project in the amount of \$285,000.00 + tax & 10% administrative reserve.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Bull Mountain Construction			
Name: Troy Jolma		Email address: troyj@bullmtconstruction.com	Phone: 1.360.605.9661
<b>Distribution:</b>			
Parks – Accounting		Thea Prince	
Parks – Sarah Deatrich		Nick Hamad	
Requester: Heather Smith			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$285,000.00 (bid price, no tax)		1950-54920-94760-56504-48216	
\$25,395.00 (sales tax)		1950-54920-94760-56504-48216	
\$28,500.00 (10% admin reserve)		1950-54920-94760-56504-48216	
<b>Vendor:</b> <input type="radio"/> Existing vendor <input checked="" type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 605-117-165    Business license expiration date: 10/31/26		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	



PW ITB #6503-26 Whittier Park Sport Court Improvements

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	Bull Mountain Construction	EXCO LLC	Spilker Contracting
#1	Base Bid	Base	jb	1		\$285,000.00	\$297,500.00	\$381,000.00
#2	Tax (9.1%)	base	jb	1		\$25,935.00	\$27,072.50	\$34,671.00
<b>Total Extended</b>						<b>\$310,935.00</b>	<b>\$324,572.50</b>	<b>\$415,671.00</b>

NOTES:

Low Responsive Bidder

## Bid Response Summary

**Bid Number** PW ITB 6503-26  
**Bid Title** Whittier Park Sport Court Improvements  
**Bid Base Currency** USD  
**Due Date** Monday, April 27, 2026 1:00:00 PM [(UTC-08:00) Pacific Time (US & Canada)]  
**Bid Status** Closed to Bidding  
**Company** Bull Mountain Construction  
**Submitted By** Curtis Jolma - Monday, April 27, 2026 12:24:27 PM [(UTC-08:00) Pacific Time (US & Canada)]  
 curtisj@bullmtnconstruction.com 3606059661

**Comments**

**Question Responses**

Group	Reference Number	Question	Response
GENERAL INFORMATION			
	CONTRACTOR'S REPRESENTATIONS	The Contractor by making its Bid represents that it has read and understands the specifications; and has visited the site and familiarized itself with the local conditions under which the Work is to be performed.	I acknowledge and agree
	AWARD OF CONTRACT	Award of contract, when made by the City, will be to the low responsive-responsible bidder based on cost. Unsuccessful Contractors will not automatically be notified of results.	I acknowledge and agree
	CONTRACT RENEWALS	Contract renewals or extensions may be initiated by the City of Spokane, subject to mutual agreement	I acknowledge and I agree
	EXECUTION OF CONTRACT	Within ten (10) days of contract award the Contractor shall sign and return to the City an executed copy of the contract unless otherwise mutually agreed by the City and Contractor.	I acknowledge and I agree
	GUARANTEE	The Contractor guarantees all work, labor and materials for one (1) year following final acceptance. If any unsatisfactory condition or defect develops within that time, the Contractor shall immediately place the work in a satisfactory condition, and further repair all damage caused by the condition or defect at its sole expense. This guarantee shall not apply to work which has been abused or neglected by the City.	I acknowledge and I agree
	PAYMENT	Payment will be made via direct deposit/ACH after receipt of the Contractor's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Contractor and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.	I acknowledge and agree
	REJECTION OF BIDS	The City reserves the right to reject any or all Bids, to waive minor deviations from the specifications, to waive minor informalities in the Bid process whenever it is in the City's best interest, and to accept or reject all or part of this Invitation to Bids, at the prices shown.	I acknowledge and agree
	CONTRACTOR REGISTRATION	The Contractor shall be a Washington State registered or licensed Contractor at time of Bid submittal.	I acknowledge and agree
	COMPLETION TIME	The bidder agrees to start the work under this contract within ten (10) days of the Notice to Proceed and to substantially complete the specified work within 60 working days or no later than October 1, 2026.	I acknowledge and I agree

LIQUIDATED DAMAGES	In the event the bidder is awarded the contract and fails to complete the work within the time limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of SIX HUNDRED SEVENTY-FIVE DOLLARS (\$675.00) per working day until the work is satisfactorily completed.	I acknowledge and agree
MISCELLANEOUS DOCUMENTATION UPLOAD	Upload any additional documentation here. You can only upload one document so if you have more than one page - combine them into one page before uploading.	
PUBLIC WORKS REQUIREMENTS		
1.	The work under this contract constitutes a public work under state law.	I acknowledge and agree
2.	Payment/performance bonds will be required.	I acknowledge and agree
PERFORMANCE BONDS	The Contractor shall furnish, at its sole expense, a performance and payment bond equal to one hundred percent (100%) of the contract price. The bond shall insure faithful and complete performance of the contract and payment of all obligations to laborers and material men arising from the Project. The bond shall be executed by a Surety company authorized to do business in Washington State, and shall remain in effect for one (1) year following final acceptance of the work. Unless approved by the City, the Surety's name shall appear on the United States Treasury Department's list of authorized Sureties - Circular 570. On contracts of \$150,000.00 or less, in lieu of a surety bond, at the request of the Contractor, the City may retain ten percent (10%) of the contract price for a minimum of forty five (45) days following final acceptance, or until receipt of all releases and settlement of liens, whichever is later, in accord with RCW 39.08010.	I acknowledge and agree
3.	Statutory retainage will be required	I acknowledge and I understand
RETAINAGE	Pursuant to chapter 60.28 RCW, the City will retain five percent (5%) (or ten percent (10%) at Contractor's request) from the monies earned by the Contractor. This Retainage shall be held as a trust fund for the protection and payment: (1) to the State of taxes and fees owed by the Contractor; and (2) of any person, mechanic, subcontractor or material man who performs labor or furnishes any supplies toward the Work. Release of Retainage will be made at a minimum of forty five (45) days following final acceptance of Work; provided the following conditions are met:	I acknowledge and I agree
RETAINAGE	a. The City has received from the Contractor and each subcontractor a copy of the "Statement of Intent to Pay Prevailing Wages" and an "Affidavit of Wages Paid", approved by the State Department of Labor and Industries (&l). b. On Contracts greater than \$35,000, the City has received releases from the State Departments of Revenue (DOR), Labor & Industries and Employment Security. c. No claims, as provided by law, have been filed against the retainage In the event a claim is filed, the Contractor shall be paid a portion of the Retainage, which is less than the amount sufficient to pay the claim and potential legal costs.	I acknowledge and I agree

4.	The State prevailing rate of wages to be paid to all workmen, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 of the Revised Code of Washington (RCW) and the rules and regulations of the Washington State Department of Labor and Industries (L & I).	I acknowledge and I understand
5.	The State of Washington prevailing wage rates applicable for this public works project, which is located in Spokane County, may be found at the following website address of the Department of Labor and Industries: <a href="https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx">https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx</a> . Based on the bid submittal deadline for this project, the applicable effective date for prevailing wages for this project is April 27, 2026.	I acknowledge and I understand
6.	If apprentices are to be used, they must be registered with the State Apprenticeship Council; otherwise, they are to be paid State prevailing journeyman wages.	I acknowledge and I understand
7.	The Contractor and any subcontractors will submit a <input type="checkbox"/> Statement of Intent to Pay Prevailing Wages. certified by the industrial statistician of the Department of Labor and Industries, prior to any work or payments. The <input type="checkbox"/> Statement of Intent to Pay Prevailing Wages <input type="checkbox"/> shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Prior to payment of funds held under RCW 39.12.040, the Contractor and subcontractors must submit an <input type="checkbox"/> Affidavit of Wages Paid <input type="checkbox"/> certified by the industrial statistician annually for all work completed within the previous twelve-month period of the unit priced contract (RCW 35.22.620).	I acknowledge and I understand
8.	The Contractor is responsible for payment of fees for the approval of "Statements of Intent to Pay Prevailing Wages" and "Affidavits of Wages Paid" and shall make all applications directly to L&I.	I acknowledge and I understand
9.	As of July 1, 2019 contractors must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020	I acknowledge and I understand
TECHNICAL REQUIREMENTS		

SCOPE OF WORK	<ul style="list-style-type: none"> <li>• Base Bid: Replacement of existing sport court with new court &amp; associated appurtenances. Work includes, but is not limited to:</li> <li>• New construction of (2) pickleball courts, (1) tennis court, concrete walls, site furniture, fencing, mow curb, connecting pathways and (1) ada accessible curb ramp.</li> <li>• Work includes but is not limited to: grading, cleaning and grubbing of existing turf sod and subsoil, tree removal, demolition of existing tennis court, placement and compaction of csts, placement of new asphalt sport courts, construction of ±188' lf of a 2' + ht. concrete wall (above sport court), concrete curbing, installation of new ADA curb ramp, and repair of landscape and irrigation systems impacted by construction.</li> <li>(2) existing picnic tables and (1) existing brazier will be salvaged and relocated on site.</li> <li>• Total disturbed site area: approximately .71 acres (30,725 sf)</li> <li>• Protect all existing trees in place unless otherwise noted on drawings.</li> <li>• Bid Alternates: No alternate scope(s) of work for this project.</li> </ul>	I acknowledge and I agree
a.	What is the delivery timeline for the materials/equipment needed for this project	2 weeks
<b>GENERAL REQUIREMENTS</b>		
INTENT OF SPECIFICATIONS	The apparent silence or omission in the specifications as to any detail of the Work to be done or materials to be furnished means that the region's best general practice shall prevail, and that material and workmanship of the best quality shall be used. The specifications shall be interpreted on this basis.	I acknowledge and agree
WASHINGTON STATE RETAIL SALES TAX	A. GENERAL CONSTRUCTION. Retail sales tax, when applicable, will be paid as a separate item, and shall not be included in the Bid price. Sales tax shall be added on the amount due the Contractor and the Contractor shall be responsible for making payment to the State. The City reserves the right to claim an exemption authorized by law.	I acknowledge and agree
WASHINGTON STATE RETAIL SALES TAX	B. PUBLIC STREET IMPROVEMENTS. If the technical requirements in the specifications indicate that all or a portion of the Work is a "public street improvement" as defined by state law, the Contractor shall include all contractor-paid taxes, including use taxes on materials in its Bid price. The City will NOT pay retail sales tax as a separate item.	I acknowledge and agree
PERMITS	Contractor shall be responsible for all permits, signage, equipment, materials and labor, demolition, dust control, reinstallation of all fixtures as needed, and clean up to complete this work in accordance with industry standards governing this type of work.	I acknowledge and agree
GUARANTY	The Contractor guarantees all work, labor and materials for one (1) year following final acceptance of the Work. If any unsatisfactory condition or defect develops within that time, the Contractor shall immediately place the Work in a satisfactory condition, and further repair all damage caused by the condition or defect at its sole expense. This guarantee shall not apply all Work, which has been abused or neglected by the City.	I acknowledge and agree

SUBCONTRACTORS	The Contractor shall not award any portion of the Work to any subcontractor without the City's prior approval. The Contractor shall be fully responsible to the City for the acts, errors and omissions of its subcontractors. No contractual relationship shall be created between any subcontractor and the City.	I acknowledge and agree
INSURANCE	During the term of the Contract, the Contractor shall maintain in force at its own expense, the below insurance coverage(s):	I acknowledge and agree
INSURANCE	a. Worker's Compensation Insurance in compliance with RCW 51.12.020 which requires subject employers to provide worker's compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000.00.	I acknowledge and agree
INSURANCE	b. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000.00 for bodily injury and property damage. It shall include premises and operations, independent contractors, products and completed operations, personal injury liability, and contractual liability coverage for the indemnity provided under the contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under the contract; i. Acceptable supplementary Umbrella insurance coverage, combined with the Contractor's General Liability Insurance policy must be a minimum of \$2,000,000.00 in order to meet the insurance coverages required under this Contract;	I acknowledge and agree
INSURANCE	d. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000.0 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.	I acknowledge and agree
INSURANCE	There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Company or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Company shall furnish acceptable Certificates of Insurance (COI) upon request by the City. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Company's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level. The Company shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.	I acknowledge and agree
INSURANCE	The Contractor shall maintain Contractor's Professional Liability Insurance (CPL) covering negligent acts, errors, or omissions in the performance of professional services including but not limited to interpretation of drawings and written specifications, contractor-provided design shoring, bracing, traffic control, and value engineering) with limits not less than \$1,000,000 per claim / \$2,000,000 aggregate. Coverage shall be maintained uninterrupted for a minimum of one (1) year after Final Acceptance.	I understand and I agree

INSURANCE	<p>Builders Risk installation floater: Owner furnished and Contractor furnished equipment, materials, or fixtures valued over \$10,000 to be installed, in-transit, or stored off-site, contractor shall obtain, at contractor's expense, and maintain in force during the term of this contract, a builders' risk installation floater for coverage of contractor's labor, materials and equipment to be used for completion of work performed under this contract. The minimum amount of coverage to be carried shall be equal to the full amount of the replacement value including Owner-furnished fixtures, furnishings, and equipment, Contractor's labor, equipment, materials, and fixtures to be installed, in-transit, or stored off-site during the performance of this contract. Coverage shall be maintained uninterrupted for a minimum of one (1) year after Final Acceptance.</p>	I understand and I agree
BID		
BIDDER'S DECLARATION	<p>The Bidder submitting this bid certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by submitting this bid proposal it has acknowledged all bid requirements and certifications contained herein.</p>	I acknowledge and I agree
BID PRICE IS COMPLETE	<p>Bidder acknowledges that the bid price indicated on the Pricing Page includes ALL expenses with regard to this project. No other costs will be allowed over and above the bid price.</p>	I acknowledge and I agree
CONTRACTOR RESPONSIBILITY	Washington State Contractor's Registration Number	BULLMMC762P9
CONTRACTOR RESPONSIBILITY	U.B.I. Number	605-117-165
CONTRACTOR RESPONSIBILITY	Washington Employment Security Department Number	000-940139-00-4
CONTRACTOR RESPONSIBILITY	Washington Excise Tax Registration Number	605-117-165
CONTRACTOR RESPONSIBILITY	City of Spokane Business Registration Number	N/A
ADDENDA	<p>Bidder acknowledges receipt of _____ addenda and agrees that their requirements have been included in this bid proposal.</p>	1,2
MISCELLANEOUS	<p>The firm agrees that its Bid will NOT be withdrawn for a minimum of sixty (60) calendar days after the stated submittal date.</p>	I acknowledge and I agree
MISCELLANEOUS	<p>For contracts up to \$150,000.00 including tax, the Contractor may request a 10 percent (10%) retainage in lieu of bond.</p>	No
MISCELLANEOUS	<p>If this project is less than \$150,000 - does contract request 10% retainage in lieu of bond?</p>	No

MISCELLANEOUS	The bidder submitting this response hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48 or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgement entered by a court of limited or general jurisdiction. I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.	I acknowledge and I agree
MISCELLANEOUS	Individual's Name, Company Name, Address, Email Address & Phone Number for individual/company submitting this bid response.	Troy Jolma, Bull Mountain Construction, PO BOX 829 Battle Ground WA 98604, troyj@bullmtnconstruction.com, 360-605-9661
MISCELLANEOUS	Name and Email Address for individual authorized to sign a contract.	Troy Jolma - troyj@bullmtnconstruction.com
1	Please complete the Bid Proposal document in the 'Documents' tab and upload here.	Whittier Park Bid Proposal.pdf
2	The bid shall be accompanied by a bid bond bound to the City of Spokane, in an amount of not less than five percent (5%) of the total bid amount. Bid bonds must be by a surety company authorized to do business as a surety in Washington State. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment/performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane. Please upload your bid bond here (blank form available under the 'Documents' tab).	Whittier Park Bid Bond.pdf
3	If subcontractors will be used, please download the 'Subcontractor List' document from the 'Documents' tab, complete, and upload the completed document here. If subcontractors will be used, failure to upload the completed list may result in a non-responsive determination to this request.	Whittier Park Subcontractor List.pdf
4	PROPRIETARY LANGUAGE: Materials submitted in response to this competitive procurement shall become the property of the City. All received Proposals shall remain confidential until the award of contract recommendation has been filed with the applicable Council Committee or the City Clerk for City Council action. Thereafter, the Proposals shall be deemed public records as defined in RCW 42.56, "Public Records." Any information in the Proposal that the Proposer desires to claim as proprietary and thus exempt from disclosure under the provisions of existing state law, shall be clearly designated. Each page claimed to be exempt from disclosure must be clearly identified by the word "Confidential" printed on it. Marking the entire Proposal exempt from disclosure will not be honored. The City will consider a Proposer's request for exemption from disclosure; however, the City will make a decision predicated upon state law and regulations. If any information is marked as proprietary in the Proposal, it will not be made available until the affected Proposer has been given an opportunity to seek a court injunction against the requested disclosure.	I understand and I agree
TERMS & CONDITIONS		

#1	Bidder accepts has read and acknowledges compliance with Terms and Conditions located in the Documents area of this project. If answer is "I do not acknowledge and I do not agree", include requested exception in proposal submittal on separate page and title as "Exception to Terms and Conditions". The City will consider and determine if exception will be accepted. I acknowledge and I agree
#2	Describe exceptions to Terms & Conditions if you marked "I do not acknowledge and I do not agree" above.

**Pricing Responses**

Group	Reference Number	Description	Type	Unit Of Measure	Quantity	Symbol	Title	Unit Price	Ext Base Price	Comment
BID										

#1	<ul style="list-style-type: none"> <li>• Base Bid: Replacement of existing sport court with new court &amp; associated appurtenances. Work includes, but is not limited to: • New construction of (2) pickleball courts, (1) tennis court, concrete walls, site furniture, fencing, mow curb, connecting pathways and (1) ada accessible curb ramp. • Work includes but is not limited to: grading, cleaning and grubbing of existing turf sod and subsoil, tree removal, demolition of existing tennis court, placement and compaction of csc, placement of new asphalt sport courts, construction of ±188' lf of a 2' + ht. concrete wall (above sport court), concrete curbing, installation of new ADA curb ramp, and repair of landscape and irrigation systems impacted by construction.</li> </ul>	Base	jb	1.00	\$	USD	\$285,000.00	\$285,000.00
----	---	------	----	------	----	-----	--------------	--------------

(2) existing picnic tables and (1) existing brazier will be salvaged and relocated on site. • Total disturbed site area: approximately .71 acres (30,725 sf) • Protect all existing trees in place unless otherwise noted on drawings.

#2	9.1% Sales Tax	Base	ea	1.00	\$	USD	\$25,935.00	\$25,935.00
<b>Total Base Bid</b>		\$310,935.00						

**THESE NEXT THREE PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.**

**BID PROPOSAL**

To: Honorable Mayor  
Members of the City Council  
City of Spokane, Washington

**PROJECT:** PW ITB #6503-26 WHITTIER PARK SPORT COURT IMPROVEMENTS

**BIDDER'S DECLARATION.**

The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

**BID OFFER.**

The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

<b>BASE BID:</b>	\$ <u>285,000.00</u> Total base bid (no tax)
<b>WASHINGTON STATE RETAIL SALES TAX (9.1%):</b>	\$ <u>25,935.00</u> (WAC 458-20-170)
<b>TOTAL (BASE BID + TAX):</b>	\$ <u>310,935.00</u>

The Owner reserves the right to accept or reject any or all bid prices within sixty (60) days of the bid date.

**ADDENDA.**

The undersigned acknowledges receipt of addenda number(s) 1 and agrees that their requirements have been included in this bid proposal.

**CONTRACT COMPLETION TIME.**

The bidder agrees to start the work under this contract within ten (10) days of the **Notice to Proceed and to substantially complete the specified work within 60 working days of notice to proceed or no later than OCTOBER 1, 2026, whichever is earlier.**

**LIQUIDATED DAMAGES.**

In the event the bidder is awarded the contract and fails to complete the work within the time limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of SIX HUNDRED SEVENTY-FIVE DOLLARS (\$675.00) per calendar day until the work is substantially completed and accepted by owner for public use.

**BIDDER RESPONSIBILITY.**

Washington State Contractor's Registration No. BULLMMCT762P9  
(must be in effect at time of bid submittal)

U.B.I. Number 605-117-165

Washington Employment Security Department Number 000-940139-00-4

Washington Excise Tax Registration Number 605-117-165

City of Spokane Business License Number \_\_\_\_\_  
(The successful bidder and all subcontractors shall be licensed or have applied for a license to do business in the City of Spokane prior to proceeding with the proposed project.)

**BID SECURITY.**

A bid security in the amount of FIVE PERCENT (5%) of the total project bid as indicated above, is attached to this bid proposal. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment / performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane.

**NON-COLLUSION.**

The undersigned authorized representative of the undersigned firm, being first sworn on oath, certifies that the firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this bid proposal is submitted.

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Name of Bidder: BULL MOUNTAIN CONSTRUCTION

  
Signature of Bidder's Authorized Representative

MANAGER  
Title

PO BOX 829, BATTLEGROUND, WA 98604  
Address

360-605-9661  
Phone \_\_\_\_\_

**IF INDIVIDUAL**

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
*Signature of Notary Public*

My appointment expires \_\_\_\_\_

**IF PARTNERSHIP**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the partner(s) of the bidder, a partnership, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
*Signature of Notary Public*

My appointment expires \_\_\_\_\_

**IF CORPORATION**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the representative of the bidder, a corporation, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On 4/22/2026  
date

(Seal Or Stamp) ↘



\_\_\_\_\_  
*Signature of Notary Public*

My appointment expires \_\_\_\_\_

**THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.**

**SUBCONTRACTOR LIST**

**PROJECT NAME:** PW ITB #6503-26 WHITTIER PARK SPORT COURT IMPROVEMENTS

**IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST** *(use additional pages if necessary):*

**CONTRACTOR/SUPPLIER** GILLETTE COMPANY

TYPE OF WORK/BID ITEM CIVIL / CONCRETE

AMOUNT \$ 200,000

CONTRACTOR'S REGISTRATION NO. GILLECL751CJ

**CONTRACTOR/SUPPLIER** NORTH POINT LAND CONSTRUCTION

TYPE OF WORK/BID ITEM SPORT COURT FINISH

AMOUNT \$ 22,000

CONTRACTOR'S REGISTRATION NO. NORTHPL849LG

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

\_\_\_\_\_ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

THIS PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.

**BID BOND**

We, Bull Mountain Construction LLC as Principal, and Merchants National Bonding, Inc. as Surety, are held and firmly bound unto the CITY OF SPOKANE, a Washington State municipal corporation, in the penal sum of FIVE PERCENT (5%) OF THE TOTAL AMOUNT BID, for the payment of which we jointly and severally bind ourselves, and our legal representatives and successors.

THE CONDITIONS OF THE OBLIGATION are that if the City of Spokane shall make timely award to the Principal for the

**WHITTIER PARK SPORT COURT IMPROVEMENTS**

according to the terms of the bid made by the Principal; and the Principal shall, within the specified time, enter into a contract with the City of Spokane and furnish bond(s) acceptable to the City, if required, then this obligation shall be null and void; otherwise it shall remain in full force and effect; but in no event will the surety's liability exceed this bond's face amount.

SIGNED AND SEALED on April 27, 2026

AS PRINCIPAL

Bull Mountain Construction LLC

By: [Signature]

Title: OWNER

A valid POWER OF ATTORNEY must accompany this bond.

Merchants National Bonding, Inc.

AS SURETY

By: [Signature]  
Chloe Lyons Attorney in Fact





# City of Spokane, Washington

## Supplemental Bidder Responsibility Criteria

After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attachments to the City (See instructions at the end of this form). The form shall be submitted within twenty four (24) hours after the notification, unless a different time and date is required by the specifications or otherwise mutually agreed upon.

Project Name: **WHITTIER PARK SPORT COURT IMPROVEMENTS**  
 Project # 6503-26

**Part A: General Company Information**

Company Name BULL MOUNTAIN CONSTRUCTION LLC  
 Address PO BOX 829, BATTLEGROUND WA, 98604  
 Contact Name and Title CURTIS JOLMA - MANAGER  
 Contact Phone 360-605-9661 Contact E-mail curtisj@bullmtnconstruction.com  
 Years in business as a Prime Contractor 3 YRS Years in business as a sub-contractor  
 Years in business under present Name 3 YRS

List any former company names under which the company, its owners, and/or its principals has operated in the past five (5) years UNITED ELECTRIC LLC

Explain reason for name change(s) in the past five (5) years  
NO NAME CHANGES - UNITED ELECTRIC IS A SISTER COMPANY TO BMC.

**Part B: Work Experience**

If the request for bids has project specific criteria, including work experience, list at least the requested number of construction projects completed within the required time frame on the attached Project Experience form which are similar in type, size and scope of work required for this project.  
**at least (3) equivalent or larger sized sport court projects within the past (5) years.**

**Part C: Performance Evaluation**

Under past or present names does the bidder have a history of receiving "deficient" or "inadequate" evaluations on two (2) or more contracts from the City or other municipalities or another governmental agency on a public works project within the last five (5) years?

Yes  No

If "Yes" attach a separate, signed / dated statement listing the projects and an explanation.

**Part D: Record of Debarment / Disqualification**

Has the bidder (including the primary contractor, any firm with which any of the primary contractor's owners, officers, or partners was associated) been debarred, disqualified, removed or has been otherwise prevented from bidding on, or completing any governmental agency or public works projects, including debarment by the federal, state or other municipal government during the last five (5) years?

Yes  No

If "Yes", attach a separate signed / dated statement listing any debarments, disqualifications, removal, etc. from any governmental public works project and the basis for the action.

**Part E: Safety**

In the last five (5) years, has the bidder received willful or repeat violations of safety or health regulations by the OSHA or other agencies responsible for safety oversight?

Yes      No

If "Yes," attach a separate signed /dated statement describing each willful or repeat violation, including information about the dates and nature of the violations, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.

**Part F: Environmental**

In the last five (5) years, has the bidder received serious citations from government environmental enforcement agencies on projects for which the bidder was the contractor?

Yes      No

If "Yes," attach a separate signed / dated statement describing each serious citation, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.

**Part G. Utilization Requirements**

In the last five (5) years, has it been determined by a government agency that the bidder did not comply with disadvantaged business enterprises, apprenticeship or other similar utilization requirements on public works projects?

Yes      No

If "Yes", attach a separate signed / dated statement listing the violations or failures to meet utilization requirements along with a detailed explanation of the extenuating circumstances surrounding the violation and/or failure.

**Part H: Discrimination**

Has the bidder or any of its owners, officers or partners been found guilty of violating or failing to comply with discrimination laws in contracting, employment or provision of public services?

Yes      No

If "Yes", attach a separate signed / dated statement identifying the type of violation, who was involved, the name of the public agency, year of the investigation, the resolution in court or administrative process, and the grounds for the findings.


**Part I. Prevailing Wage**

In the last five (5) years, has the bidder received prevailing wage violations as determined by the applicable state or federal government agency monitoring prevailing and/or Davis Bacon wage compliance?

Yes      No

If "Yes," attach a separate signed/dated statement listing the prevailing wage violations, along with an explanation of each violation and how it was resolved. The City shall evaluate these explanations and the resolution of each violation to determine whether the violations demonstrate a pattern of failure to pay prevailing wages to workers unless there are extenuating circumstances acceptable to the City.

<b>Part J: Public Bidding Crime (Criminal Convictions)</b>
Has the bidder been convicted of a crime involving bidding on a public works contract within the last five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the dates of conviction(s), the offense(s) convicted of, the punishment, and a brief statement of the facts underlying the conviction(s)
<b>Part K. Claims Against Retainage and Bonds</b>
Does the bidder have a record of multiple claims filed against the retainage or payment bonds for public works projects during the previous three (3) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the claims filed against the retainage and/or payment bond for any completed public works projects and include for each project a written explanation of the circumstances surrounding the claim and the ultimate resolution of the claim. The City shall evaluate the statement to determine if it demonstrates a lack of effective management by the bidder of making timely and appropriate payments, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part L. Termination for Cause</b>
Has the bidder had any public works contract terminated for cause by any government agency during the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing each contract terminated, the government agency terminating the contract and the circumstances involving the termination for cause. The City will determine if there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part M: Litigation</b>
Has the bidder been involved in lawsuits (or arbitrations for those instances where arbitration is completed in lieu of a lawsuit) with judgments entered against the bidder for failure to meet terms on contracts in the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a list of lawsuits and/or arbitrations with judgments / arbitration awards entered against the bidder along with a written explanation of the circumstances surrounding each lawsuit and/or arbitration. The City will evaluate the explanations to determine whether the lawsuits and/or arbitrations demonstrate a pattern of failing to meeting terms of conditions of contracts, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part N: Delinquent State Taxes</b>
Does the bidder owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department before the date of contract award?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement describing the circumstances and stating that the bidder is not on the Washington State Department of Revenue's "Delinquent Taxpayer List".

<b>Part O: Subcontractor Responsibility</b>	
Does the bidder's standard subcontract form include the subcontractor language required by RCW 39.06.020? Does the bidder have an established procedure which it uses to validate the responsibility of each of its subcontractor? Does the subcontract form require that each of the bidder's subcontractors have and document a similar procedure for sub-tier subcontractors?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If "Yes" or "No", provide a copy of its standard subcontract form and a copy of the procedures used to validate the responsibility of subcontractors.	
<b>Signature</b>	
The undersigned certifies that the information and data contained herein is correct and complete. Failure to disclose information or submitting false or misleading information may result in rejection of my bid, revocation of award, contract termination, or may impact my firm's ability to bid on future projects by the City of Spokane.	
Signature of Authorized Representative	Date
	4/28/2026
Printed Name of Authorized Representative	Title
CURTIS JOLMA	MANAGER



Attachment to Supplemental Bidder Responsibility Criteria  
**Work Experience Form**

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

**PROJECT DETAIL**

Bidder's Company Name <b>BULL MOUNTAIN CONSTRUCTION</b>		Bidders Contact Name & Phone Number <b>CURTIS JOLMA</b> <b>360-605-9661</b>	
Project Name <b>WALMART GENERATOR</b>		Project Contract Number:	
Project Owner <b>WALMART</b>		Project Location <b>OMAK, WASHINGTON</b>	
Project Owner Contact Name & Title <b>RICHARD BLAKEMORE</b>		Owner's Telephone Number <b>509-429-4669</b>	
Notice to Proceed Date <b>10/05/2025</b>	Final Completion Date <b>3/9/2026</b>	Awarded Contract Value <b>\$ 313,000</b>	Final Contract Price <b>\$ 313,000</b>
Prime Contractor Name (If Not Bidder) <b>RAVENVOLT</b>		Contractor Contact Name & Phone Number (If Not Bidder) <b>CHRIS FAZR</b> <b>469-662-7770</b>	
Brief Project Description <b>CIVIL, CONCRETE, PAINTING, AND ELECTRICAL WORK TO SET A GENERATOR FOR WALMART.</b>			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications <b>BULL MOUNTAIN WAS THE GC ON A JOB THAT CONSISTED OF CUTTING AND REPAIRING ASPHALT, POURING CONCRETE, CRANE WORK, ELECTRICAL WORK, AND LANDSCAPE. BULL MOUNTAIN SET A 985 KELOWATT GENERATOR AT WALMART IN OMAK WASHINGTON. THE PROJECT CONSISTED OF LOTS OF CIVIL WORK AS WELL.</b>			

**Attachment to Supplemental Bidder Responsibility Criteria  
Work Experience Form**

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

**PROJECT DETAIL**

Bidder's Company Name <i>Gillette Company</i>		Bidders Contact Name & Phone Number <i>Garrette Gillette - (360) 831-7024</i>	
Project Name <i>Steven Halberg Hardscape</i>		Project Contract Number:	
Project Owner <i>Steven Halberg</i>		Project Location <i>CASTLEROCK, WASHINGTON</i>	
Project Owner Contact Name & Title		Owner's Telephone Number <i>360-635-1295</i>	
Notice to Proceed Date <i>3/2/2026</i>	Final Completion Date <i>5/2/2026</i>	Awarded Contract Value <i>150,000</i>	Final Contract Price <i>150,000</i>
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Brief Project Description <i>civil work and buildings were updated by Gillette Company.</i>			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications <i>lots of civil work, fencing, concrete, and buidings were accomplished.</i>			

**Attachment to Supplemental Bidder Responsibility Criteria  
Work Experience Form**

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

**PROJECT DETAIL**

Bidder's Company Name <i>Gillette Company</i>		Bidders Contact Name & Phone Number <i>Garrett Gillette - (360) 831-7024</i>	
Project Name <i>WALMART OMAK</i>		Project Contract Number:	
Project Owner <i>THOR WILLIAMSON</i>		Project Location <i>omak, WA</i>	
Project Owner Contact Name & Title <i>THOR WILLIAMSON</i>		Owner's Telephone Number <i>(564) 274-3401</i>	
Notice to Proceed Date <i>2/01/2026</i>	Final Completion Date <i>3/15/2026</i>	Awarded Contract Value <i>\$ 202,000</i>	Final Contract Price <i>\$ 202,000</i>
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Brief Project Description <i>Civil work, concrete work, and fencing.</i>			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications <i>lots of civil work, concrete, and fencing for a large generator that was placed at walmart.</i>			

Attachment to Supplemental Bidder Responsibility Criteria  
**Work Experience Form**

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

**PROJECT DETAIL**

Bidder's Company Name <i>Gillette Company</i>		Bidders Contact Name & Phone Number <i>Garrett Gillette - (360) 831-7024</i>	
Project Name <i>Custom Home / CIVIL</i>		Project Contract Number:	
Project Owner <i>KIRK LITTLE</i>		Project Location	
Project Owner Contact Name & Title <i>KIRK</i>		Owner's Telephone Number <i>360-566-7859</i>	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value <i>\$ 950,000</i>	Final Contract Price <i>\$ 950,000</i>
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Brief Project Description <i>BUILT NEW HOME INCLUDING ALL CIVIL WORK.</i>			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications <i>LOTS of civil, fencing, concrete, framing, etc. Built a new home on a new piece of property. civil work was half of the project.</i>			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

### PROJECT DETAIL

Bidder's Company Name NORTH POINT LAND CONSTRUCTION		Bidders Contact Name & Phone Number RICHIE MORALES 208-290-8405	
Project Name NORMANDY PARK SPORT COURT		Project Contract Number: CITY OF NORMANDY PARK WASHINGTON (SEATTLE)	
Project Owner CITY OF NORMANDY PARK-CITY HALL		Project Location 801 SW 174 <sup>TH</sup> ST	
Project Owner Contact Name & Title CITY OF NORMANDY PARK		Owner's Telephone Number 206-248-7603	
Notice to Proceed Date AUGUST 2025	Final Completion Date AUGUST 2025	Awarded Contract Value 20,000	Final Contract Price 20,000
Prime Contractor Name (If Not Bidder) PUGET PAVING AND CONSTRUCTION		Contractor Contact Name & Phone Number (If Not Bidder) Steffan G : 253-606-5176	
Brief Project Description New court surfacing for basketball/pickleball. 2 color system on a concrete court.			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications  Had a 2 color system that had the basketball keys light green, and outer colors dark green. Basketball lines and pickleball lines were different colors.			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

### PROJECT DETAIL

Bidder's Company NORTH POINT LAND CONSTRUCTION		Bidders Contact Name & Phone Number 208-290-8405	
Project Name 6020 APARTMENTS		Project Contract Number:	
Project Owner BIG LEAGUE INVESTORS		Project Location 6020 E 4 <sup>th</sup> ave, Spokane valley Washington 99212	
Project Owner Contact Name & Title Scott Dietzen- Managing member		Owner's Telephone Number 509-760-5147	
Notice to Proceed Date April 2025	Final Completion Date June 2025	Awarded Contract Value 117,000	Final Contract Price 117,000
Prime Contractor Name (If Not Bidder) North point land construction		Contractor Contact Name & Phone Number (If Not Bidder)	
<p><b>Brief Project Description</b> Full excavation of lot to make room for 2 pickleball courts and full court basket ball. Generated all lighting, underground storm drainage, 5" thick concrete slab, set and mounted hoops, colored court with 2 different colors, installed a outdoor pergola and electrical, installed chain link fencing, and landscape.</p>			
<p><b>Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications</b></p>			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

<b>PROJECT DETAIL</b>			
Bidder's Company Name NORTH POINT LAND CONSTRUCTION		Bidders Contact Name & Phone Number 208-290-8405	
Project Name HILLS RESORT		Project Contract Number: 509-714-3392	
Project Owner HILLS RESORT		Project Location 208-443-2551	
Project Owner Contact Name & Title BRIAN		Owner's Telephone Number 208-443-2551	
Notice to Proceed Date AUGUST 2025	Final Completion Date AUGUST 2025	Awarded Contract Value 29,000	Final Contract Price 29,000
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Brief Project Description RESURFACED 2 TENNIS COURTS, AND A PICKLEBALL COURT. PRESSURE WASHED AND PREPPED FOR PAINT. 2 COLOR SYSTEM AND ONE CUSTOM COLOR SYSTEM. WE PAINTED THE RESORTS LOGO AS WELL ON THE PICKLEBALL COURT.			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			



< Business Lookup

**License Information:**

[New search](#) [Back to results](#)

**Entity name:** BULL MOUNTAIN CONSTRUCTION LLC

**Business name:** BULL MOUNTAIN CONSTRUCTION LLC

**Entity type:** [Limited Liability Company](#)

**UBI #:** 605-117-165

**Business ID:** 001

**Location ID:** 0001

**Location:** Active

**Location address:** 22515 NE 92ND AVE  
BATTLE GROUND WA 98604-4120

**Mailing address:** PO BOX 829  
BATTLE GROUND WA 98604-0829

**Excise tax and reseller permit status:** [Click here](#)

**Secretary of State information:** [Click here](#)

**Endorsements**

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
<a href="#">Battle Ground General Business</a>				Active	Oct-31-2026	Oct-21-2025
<a href="#">Omak General Business - Non-Resident</a>				Active	Oct-31-2026	Oct-15-2025
<a href="#">Spokane General Business - Non-Resident</a>				Active	May-31-2027	May-06-2026

**Owners and officers on file with the Department of Revenue**

Owners and officers	Title
JOLMA, TROY	

**Registered Trade Names**

Registered trade names	Status	First issued
FOREVER FENCE & DECK	Active	Mar-19-2026

The Business Lookup information is updated nightly. Search date and time: 5/12/2026 9:46:22 AM



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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Finance		<b>Committee meeting date:</b> May 12, 2026
<b>Requester</b>	Fianna Dickson		<b>Phone number:</b> X6297
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input checked="" type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	2021-0280		
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to adopted plan)	Opportunities for additional funding (chapter 7)	<b>Master Plan Priority Tier:</b> (pg. 171-175)	First
<b>Item title:</b> (Use exact language noted on the agenda)	Spokane Parks Foundation MOU Renewal		
<b>Begin/end dates</b>	Begins: 04/20/2026	Ends: 12/31/2029	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b> Parks & Recreation has a strong historical relationship with the Spokane Parks Foundation. This MOU serves as a renewal. Changes include: inclusion of current standard legal MOU template language, change of reporting from monthly to semi-annually and upon request, removal of language referencing the Riverfront Park Campaign (campaign substantially complete and Riverfront fundraising covered under current MOU), and market rate for a Memorial Park Bench.			
<b>Motion wording:</b> Motion to approve the renewal of a Memorandum of Understanding with the Spokane Parks Foundation			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Spokane Parks Foundation Name: Yvonne Trudeau                      Email address: yvonne@spokaneparksfoundation.or    Phone: (509) 280-1664			
<b>Distribution:</b> Parks – Accounting Parks – Sarah Deatrich Requester: Fianna Dickson Grant Management Department/Name:			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount:    Budget code: Budget neutral			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> UBI:                      Business license expiration date: <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF SPOKANE PARKS AND RECREATION  
and  
SPOKANE PARKS FOUNDATION**

THIS **MEMORANDUM OF UNDERSTANDING** (“MOU”) is made by and between the City of Spokane Parks and Recreation Division (“**PARKS**”), a Washington State municipal corporation, located at City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, and the Spokane Parks Foundation, (“**FOUNDATION**”), a non-profit corporation established in accordance with RCW 24.03A, with a mailing address of Post Office Box 8127, Spokane, Washington 99203, hereinafter known as the “Parties”.

**WHEREAS**, Parks owns, operates, and/or maintains, through its Parks and Recreation Division, parks and other recreational and entertainment facilities, and operates a variety of related programs and services (“Parks & Programs”); and

**WHEREAS**, Foundation’s purpose is to foster, encourage, and receive gifts, legacies, and devises (outright or in trust) to be used to make grants to acquire, provide, improve and equip park and recreational facilities for the public in Spokane and its adjacent areas within Spokane County; as well as to sponsor, assist or cooperate in and provide recreational, athletic, educational and scientific programs for the public in said areas; and

**WHEREAS**, Parks and Foundation desire to set forth their agreement regarding the use of funds raised by the Foundation specifically restricted for use by Parks to operate the Parks & Programs in the City of Spokane.

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

**Section 1. Role of PARKS.** Parks owns, operates and maintains Parks & Programs for the benefit of the public and the City of Spokane. Parks will work independently, and also with Foundation, to solicit donations, recruit, manage and coordinate volunteer services for the Parks & Programs in compliance with this MOU and Parks’ policies and project requirements. The parties acknowledge Parks may solicit donations, and recruit, manage and coordinate volunteer

services to benefit Parks & Programs independent of the oversight and fundraising activities of Foundation. For both General and Specific Donations (as defined below) Parks will comply with donor intent, as conveyed to Parks by Foundation.

**Section 2. Role of FOUNDATION.** Foundation will work with Parks to solicit donations, recruit, manage and coordinate volunteer services for Parks & Programs in compliance with this MOU and Parks' policies and project requirements. Foundation will at all times maintain its status as a Washington nonprofit corporation exempt from federal income tax pursuant to §501(c)(3) of the Internal Revenue code to which contributions are deductible under §§170, 2055, and 2522 of the Internal Revenue Code. Foundation solicits and receives restricted and unrestricted charitable donations from donors. A restricted donation is one the donor designates for a specific purpose or project. Unrestricted donations are made without restriction and may be used as Foundation sees fit consistent with Foundation's tax-exempt purpose. This MOU only deals with gifts solicited and received by Foundation that are restricted by the donor to be used for Parks & Programs, i.e., restricted donations. Such donations are "General Donations" as defined below. A donor may further restrict their donation to a particular purpose or project within Parks & Programs, which are referred to below as "Specific Donations". Foundation will retain its usual and customary administrative fee from donations it receives for Parks & Programs, unless another administrative fee is specified in a separate agreement (such as a campaign agreement) between Parks and Foundation applicable to the donation.

**Section 3. Donations.** Pursuant to the terms of this MOU, Parks may request, and Foundation may agree, to solicit and collect donations to support, enhance and promote Parks & Programs. Donations collected by Foundation are either "Specific Donations" or "General Donations" as these terms are defined herein. The collection, stewardship and allocation of donations will be carried out in a manner specific to the assigned category of each donation.

**Section 4. Specific Donations.** Specific Donations are donations Parks requests Foundation to solicit and receive for specific programs or projects. If Foundation agrees to collect donations for a specific project or program, Parks and Foundation shall enter into a named agreement (such as a campaign agreement or community sponsored project within a City park), which details the project(s) or program(s) that benefit from such donations, the method and term of soliciting and collecting the donations, the stewardship and allocation of the donations, and Foundation's fee for providing its services. As of the Effective Date, Parks and Foundation are parties to an on-going agreement for Specific Donations for:

- The City of Spokane Memorial Bench Project Agreement as set forth in Attachment B, attached to this MOU.

**Section 5. General Donations.** General Donations are donations to Foundation the donor designates for Parks & Programs that are not Specific Donations, i.e., are not solicited and received pursuant to a separate agreement as provided in section 4 above. A donor of a General Donation may, but need not, designate their donation to be used for a specific program or project within Parks & Programs. Without prior approval by Parks, Foundation may recruit, manage and coordinate volunteer services in connection with the solicitation and collection of General Donations, so long as such activities are at no cost to Parks. Upon request of Parks, Foundation will release General Donations to Parks, less the administrative fee retained by Foundation. Parks shall determine, subject to complying with donor intent, how to spend General Donations on Parks & Programs consistent with Parks' master plan.

**Section 6. Collaboration and Information Sharing.** To carry-out the terms of this MOU, the parties agree to the following terms regarding collaboration and information sharing:

A. Pursuant to the bylaws of Foundation, a current member of the Park Board of the City of Spokane is appointed to Foundation's governing board. Furthermore, a representative of Foundation is invited to attend all meetings of the Park Board. This process enables the sharing of information relating to solicitation, receipt and expenditure of General and Specific Donations.

B. Semi-annually Foundation will (i) share its financial statements and minutes of its board meetings with Parks, except for minutes taken during executive sessions, and (ii) provide Parks with an accounting of General Donations. Foundation will provide this information to the member of the Park Board serving on the Foundation's governing board.

C. Upon request of Foundation, Parks shall timely provide Foundation with Parks' (i) strategic and/or master plan(s) for Parks & Programs, and all amendments and revisions to such plans, and (ii) Parks policies and project requirements applicable to Foundation's role under this MOU.

D. If Parks requests Foundation to raise Specific Donations for a capital project, Parks shall provide Foundation with all material information pertaining to construction, maintenance and operation of the capital project, including requirements, restrictions, projected costs and timelines, additional funding sources, and a funding plan. If Foundation elects to engage in fundraising for the proposed capital project, the parties will negotiate a separate agreement setting forth the terms under which Foundation will participate in raising money for the project.

E. Parks may, but is not required to, notify Foundation of other organizations that plan to undertake events or activities intended to assist and improve Parks & Programs. Parks may, but is not required to, require such other organizations to collaborate with Foundation on any events or activities that are primarily intended to benefit Parks & Programs.

F. Parks may, but is not required to, provide, at no cost to Foundation, Foundation access, to Parks' parks and recreation facilities for Foundation fund raising purposes intended to benefit Parks & Programs.

G. At the discretion of the Director of the Parks and Recreation Division, and consistent with state and federal law, Parks may, but is not required to, assist Foundation with Foundation activities intended to benefit Parks & Programs. Such activities include, but are not limited to, tours of City parks, coordination of volunteers to clean up City parks, and events intended to create awareness of Foundation and its role in supporting Parks & Programs (pop-up events).

H. Parks may, but is not required to, notify Foundation and provide Foundation with information necessary to determine the best methods for securing the donations when Parks becomes aware of donations, actual or potential, intended to benefit Parks & Programs. Parks and Foundation may collaborate in pursuing such donations to maximize the benefit to Parks & Programs.

I. When promoting Parks & Programs, Foundation shall comply with Parks' communications/social media policy, and Park's naming policy, as both may be amended from time to time.

J. Parks will recognize gifts received from or through Foundation in Parks' annual report.

**Section 7. Notice of Non-Compliance.** In the event of non-compliance with any provision of this MOU, the non-breaching party shall notify the other party in writing of the event or practice the non-breaching party believes does not comply with this MOU. The other party shall, within 15 days from receipt of the notice of non-compliance, either correct the non-compliance or show cause to the non-breaching party that the other party is in compliance. In the event the allegedly breaching party fails to comply within this time period, the non-breaching party may, at its option, terminate this MOU by providing written notice of such termination to the breaching party.

- In the event of termination under this Section 7, Foundation shall provide Parks with an accounting of all funds held by Foundation, including any Specific or General Donations held by Foundation. Any agreement for

Specific Donations shall survive the termination of this MOU as consistent with the terms of such agreement. General Donations will be disbursed pursuant to Section 5 of this MOU.

**Section 8. Term and Termination.** This MOU shall become effective upon execution by both parties and shall terminate on December 31, 2029, unless it is earlier terminated. This MOU may be terminated by either party, without cause, on at least thirty (30) days prior written notice. In the event of termination, the parties shall have the same obligations as set forth above in Section 7.

**Section 9. Modification.** Should either party wish to modify this MOU, either during the current year or any subsequent extensions, the party desiring the modification shall submit the proposed changes for review by the other party. Only written approval of such proposed changes shall alter or modify this MOU. The party reviewing the requested changes shall either approve or reject the changes within ten (10) days. Either party may, at any time, call the other party to discuss alteration and/or review this MOU.

**Section 10. Ownership/Use after Project Completion.** All Parks & Programs projects funded with donations raised by Foundation will be owned and maintained by Parks and used according to Parks' policies.

**Section 11. Assignment.** Neither party may assign, transfer, or subcontract, in whole or in part, its interest in this MOU without the prior written consent of the other party.

**Section 12. Anti-Kickback.** No officer or employee of Parks or Foundation, having the power or duty to perform an official act or action related to this MOU shall have or acquire any interest in this MOU.

**Section 13. Indemnification.** Each party shall be responsible for all acts and omissions of its staff, employees, officers, agents and independent contractors. Each party shall defend and hold harmless the other party from all claims, damages, and liability of any kind arising from third party claims resulting from any breach of a parties' staff, employees, officers, agents and independent contractor's obligations of confidentiality under this MOU.

**Section 14. Nondiscrimination.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this MOU because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities.

**Section 15. Entire Agreement.** This MOU and its appendices represent the entire agreement of the Parties with respect to the matters specified herein.

**Section 16. Governing Law and Venue.** This MOU shall be governed by and construed under and in accordance with the laws of the State of Washington. Venue for any actions arising under this MOU shall be in the County of Spokane, Washington.

**Section 17. Severability.** Any provision of the MOU which is prohibited or unenforceable shall be ineffective only to the extent of the prohibition or unenforceability without invalidating the remaining provisions thereof.

**Section 18. Attorney's Fees.** In the event of litigation or arbitration over the terms or performance of this MOU, the prevailing party shall be entitled to reasonable attorney's fees and costs.

**Section 19. Mediation.** Should any dispute arise out of or related to this MOU or its performance by the parties, the parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. The parties shall select a mediator within ten (10) days of the notice by a party to mediate a claim. Mediation shall be concluded within sixty (60) days of the notice to mediate being made unless extended by the parties by mutual agreement. Neither party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution of the claim(s). The costs of mediation shall be paid equally by the parties. If a mediated settlement is reached neither party shall be deemed the prevailing party for purposes of obtaining attorney's fees and legal costs.

**Section 20. Contact Information.** Representatives and their contact information, for each party, are as follows:

For the City's Parks and Recreation Division contact:  
Garrett Jones, Director  
808 W. Spokane Falls Boulevard  
Spokane, WA 99201  
gjones@spokanecity.org

With a copy to:

City of Spokane, Legal Department  
Attn: Megan Kapaun, Assistant City Attorney  
808 W. Spokane Falls Boulevard  
Spokane, WA 99201  
mkapaun@spokanecity.org

For the Spokane Parks Foundation contact:  
Spokane Parks Foundation  
Attention: Executive Director  
P.O. Box 8127  
Spokane, Washington 99203  
[yvonne@spokaneparksfoundation.org](mailto:yvonne@spokaneparksfoundation.org)

**Section 21. Assignment and Delegation.** No party may assign its rights or delegate its duties created under this MOU without the party's prior written consent, which may not be unreasonably withheld.

IN WITNESS WHEREOF, in consideration of the terms, conditions, and covenants contained or attached and incorporated and made a part of this Agreement, the parties have executed this Memorandum of Understanding by having legally binding representatives affix their signature below.

**SPOKANE PARKS FOUNDATION**

**CITY OF SPOKANE  
PARKS AND RECREATION (PARKS)**

By \_\_\_\_\_  
Signature Date

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Attachments that are part of this Agreement:**

- Attachment A – Certificate Regarding Debarment
- Attachment B – City of Spokane Memorial Bench Project Agreement

**ATTACHMENT A**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION**

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
  - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
  - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
  
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
  
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
  
  2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

<hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

## ATTACHMENT B



### **City of Spokane Memorial Bench Program**

The City of Spokane Parks and Recreation Division has transitioned their memorial bench program to the Spokane Parks Foundation for management and stewardship. As such, the Spokane Parks Foundation will take on the following responsibilities:

1. Accept a minimum donation of \$10,000 per memorial bench. This donation amount includes the cost of a standard bench, site prep, installation and future repairs, as well as Foundation's administrative fee and the cost of the recognition plaque.
2. Work with the donor to receive the donation and complete the Memorial Bench Donation Form.
3. Determine donor wishes for bench location and text for recognition plaque.
4. Request approval from the City on site location and plaque text.
5. Work with an engraver and the donor to finalize the recognition plaque.
6. Provide the recognition plaque to the City for installation.
7. From each donation Foundation will retain 10% as its administrative fee, and will purchase the recognition plaque. Remaining funds will be placed in a designated account; the Memorial Bench Program fund. Upon receipt of appropriate invoices, Foundation will reimburse the City of Spokane Parks and Recreation Division from the Memorial Bench Program fund the cost of the bench, site preparation and installation. Funds remaining after paying these expenses, if any, will be retained in the Memorial Bench Program account to be used for bench repairs. Foundation will have no liability to pay for bench repairs beyond funds in the Memorial Bench Program account.
8. SPF will report to the City the account balance in the Memorial Bench Program fund once per quarter. This account reporting will be done at the same time that SPF reports its other financial reports to the City and Park Board.

The City of Spokane agrees to:

1. Provide a master list of available bench sites throughout the park system
2. Install approved memorial benches and recognition plaques
3. Invoice the Foundation for any expenses associated with bench purchase, site prep, installation, and future repairs.

# Leighton Family Legacy in Therapeutic Recreation Services

A legacy of inclusion, opportunity, and community impact

## •Decades of Advocacy & Service

- Dr. Jack & Helen Leighton helped establish and grow the TRS Program
- Lifelong champions for inclusion, dignity, & access for individuals with disabilities

## •Jim Leighton's Legacy of Participation

- Dedicated TRS & Special Olympics participant
- Inspired others through sports, friendship, and joyful engagement

## •Dr. Jack & Helen's Dedication to TRS

- Volunteered at events, dances, competitions, and Special Olympics
- Consistent annual giving strengthened TRS programs over time

## •Transformational Legacy Gift – Living Trust Beneficiary

- **\$203,000** gift to Spokane Parks Therapeutic Recreation Services
  - Ensures lasting impact for future generations

## •Honoring Their Legacy Through Impact

★ Scholarships for participants   ★ Adaptive equipment   ★ Enhanced staff training   ★ Expansion of new programs















# Tom McTevia Memorial Award Recipient – Spokane Parks and Recreation- Therapeutic Recreation Services



## Awarded by Disability Action Center NW

Recognized for advancing community understanding of accessible outdoor recreation for people with all types of disabilities

Demonstrating strong commitment to inclusion, access, and equity in recreation programming

Award presentation:  
**Bridging Communities Event**  
**July 25<sup>th</sup> @ 1:15pm in Riverfront Park**



## *April '26 Financials*

# Parks Financials



## Key Concepts:

- April had a net loss of \$248K which was in alignment to the forecast.
- Through April, Parks has earned 30% of budgeted revenue and spent 25% of budgeted expenses.
- Year-to-date, revenues exceed expenses by \$1.46M.

# Golf Financials



## Key Concepts:

- In April, golf earned \$862K which was \$48K higher than last April (22,000 rounds in April which was 280 rounds more than last April).
- Golf is still holding on any capital purchases until available cash is back in a positive position.
- Year-to-date, golf revenues exceed expenses by \$664K (excluding FIF).



City of Spokane  
**PARKS  
& RECREATION**

*Questions or  
Comments?*





## GIFT MEMORANDUM OF UNDERSTANDING

The following sets forth agreement between the Spokane Parks Foundation (“Foundation”), the City of Spokane Parks and Recreation Division (“City”) and Spokane Central Lion’s Club (“Donor”); collectively (“Parties”) located in Spokane, WA. This agreement will be made part of the Foundation’s records and filed with the Spokane Parks and Recreation Division of the City of Spokane, WA (“City”). It is intended as a guide to those who administer it.

### Gift

The Donor, in consideration of its interest in the Foundation’s Campaign for Riverfront Spokane, hereby commits to give to the Foundation the amount of \$300,000 which will be held by the Foundation until utilized by the Parks & Recreation Division for Riverfront Spokane and the stated purpose hereinafter set forth. Donor’s contribution is valued at the sum of all cash donations and in-kind products and services necessary to fully construct the outdoor classroom.

### Purpose

The Donor’s gift will be used to construct the Lion’s Club Outdoor Classroom (Exhibit B). In honor of the Donor, in grateful recognition of the Donor’s generosity, and in reliance upon this agreement, the Foundation and City agree that the name of the outdoor classroom located in Riverfront Park will be “Lions Learning Center” It is understood that the Foundation will ensure recognition of the Donor is consistent with Foundation and City standards (exhibit C) for donor recognition as illustrated in Exhibit B or similar to fit with the aesthetics and architecture of the space as well as the approved design elements for Riverfront Spokane. Parties will fulfill their responsibilities as outlined in Exhibit A.

### Schedule and Form of Contributions

The Donor agrees to donate and confirm all in-kind pledges equating to \$300,000 or amount equating to the full construction cost to Foundation before construction of the Lion’s Outdoor Classroom will commence. Should donor not achieve total fundraising goal of \$300,000 within one year of date of this agreement, Parties shall meet to evaluate status of fundraising efforts and determine whether project goal is still feasible. If it is determined fundraising goal will not be met, any contributed funds shall be returned to individual donors.

### Recognition

The name(s) of the donor(s) who contributed, either to the Donor or Foundation, may be publicized in relation to this project. The Donor agrees to be recognized in publications and gift society listings per Foundation and City standards unless otherwise noted below:

We wish to have my/our name listed as follows:

TBD

Naming rights shall exist for the useful life of the outdoor classroom, anticipated to be ten (10) to twenty (20) years from the time of initial construction. If the outdoor classroom is demolished, destroyed, or ceases to be used by the City or Riverfront Spokane, or in the event that the outdoor classroom is relocated or substantially renovated within a ten (10) year period of time, the Executive Director of the Foundation and the Director of Parks and Recreation Division for the City of Spokane (or his or her designate), shall work with the Donor, or the Donor's designee, to determine another appropriate form of recognition for the support provided by this gift.

Visual recognition of naming rights will adhere to Riverfront Spokane brand standards, including exterior and interior signage, wayfinding, logos, and all other representations of Riverfront Spokane's identity. Specific details regarding execution of public relations and media strategy will be handled in an addendum to the gift agreement for each gift, as appropriate.

### Contingency

If at any time the Foundation and City determine that the Donor's activities reflect negatively on either entity's public image or are in material conflict with their mission or values, the Foundation and City will have the right to terminate naming rights.

### Tax Exempt Entity

The Foundation represents that it is a qualified charitable organization under Section 501(c)(3) of the Internal Revenue Code. The Foundation's Federal Tax Identification number is 91-6033-504 and it is registered with the Secretary of State in the State of Washington as a non-profit corporation.



\_\_\_\_\_  
Title

**Dated:** \_\_\_\_\_

**Spokane Central Lions Club**

By \_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Title

**Attachments that are part of this Agreement:**

Exhibit A – Scope of Responsibilities

Exhibit B - Spokane Central Lions Club Learning Center Concept prepared by Dig Studios

Exhibit C – Riverfront Branding Standards

## Exhibit A

### Scope of Responsibilities

#### City of Spokane

- Site, real property, furnishings and all existing improvements and improvements to be implemented as a part of this project are owned by the City of Spokane.
- Maintain grounds and facilities associated with outdoor classroom improvements following its construction in a manner consistent with existing maintenance standards for Riverfront Park.
- Will establish a reservation process for use of the outdoor classroom.
- Serve as primary party to coordinate vendors, contractors, volunteers, and construction activities once fundraising goal is reached. No public funding may be used on this project.
- Will provide donor use, rent free, of outdoor classroom up to four (4) time per year on mutually agreeable dates and times.
- Will make available outdoor classroom rent free to community users and organizations. using it for the purpose of education. Park may rent and apply fees as applicable for other purposes.
- May assist donor to promote fundraising opportunities.
- Will approve in-kind donations used for construction of outdoor classroom.

#### Spokane Central Lions Club

- Primary party responsible for all fundraising efforts to reach \$300,000, which can include in cash donation and in-kind products and services, sufficient and necessary for the complete construction of outdoor classroom.

#### Spokane Parks Foundation

- May provide donor assistance with their fundraising efforts
- Will process invoices approved by City of Spokane associated with outdoor classroom construction.

Exhibit B

Spokane Central Lions Club Learning Center Concept prepared by Dig Studios



# Lions Learning Center

Jonathan Moog

Park Board

May 2026



# Vision

Create a safe, fun and comfortable venue for teaching and learning.

Serve as home-base for students to explore Riverfront Park



# Gift Proposal & Partnership



- Fundraise \$300,000 to fully construct classroom; including:
  - Shelter renovation
  - Site furnishings
  - Landscaping
  - Terraced seating
  - Fencing
  - Signs
- Provide site maintenance
- Establish a reservation process
- Coordinate construction process
- Provide classroom without fees for educational purposes
- Approve the name 'Lions Learning Center'.
- Assist with fundraising effort
- Process invoices for construction

# Site Location





SPOKANE RIVER

EXISTING SHELTER  
COVERED CLASSROOM

POST STREET

PROJECT LIMIT

STUDY AREA

NEW PARKING LOT  
(SEPARATE PROJECT)

EXPO 1974  
THEME STREAM

# Lions Learning Center Special Features

Fence with Lockable Gate



*Free to Reserve Leaning Space with Lockable Gate and Fence*

Covered Outdoor Classroom

*Outdoor classroom with new roof, electrical and furnishings*



Accessible Entrance



*Accessible slope and new pavement walkway for easy access for all*

Breakout Space and Garden



Breakout space with education garden

Three-panel Lion's Club Signage



Entry Signage



Amphitheater



Secondary learning space, presentation space, or breakout area. Seats built into sloped grass

# Lions Learning Center Special Features

# Questions & Comments

Motion:

Approve the gift agreement for the Lions  
Learning Center.



riverfront  
SPOKANE

GRAPHIC STANDARDS



BRAND OVERVIEW .....3

LOGO

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LOGO APPLICATION EXAMPLES..... 16-17

LOGO



TYPOGRAPHY

abcdefghijklmnop  
 ABCDEFGHIJKLMNOP  
 1234567890

COLOR



BRAND PROMISE

**Spokane  
 starts here.**

ELEMENTS THAT BRING YOUR BRAND TO LIFE

Your logo, typography, colors and patterns are visual brand assets that work alongside clear brand messaging, and a crafted brand experience.

At every touch-point someone encounters the park or its brand—whether to learn more, to experience or become enthralled—all elements of brand come into play. Consistent use of all the branding tools ( language, visual brand assets and experiences ) drive lasting results.

PARK PERSONALITY

- Active
- Exciting
- Urban destination
- Neighborly

VISUAL BRAND

- Contemporary with longevity
- At the edge of edgy
- Sophisticated
- National level events



riverfront  
SPOKANE

This identity is inspired by iconic architecture—the Pavilion and Clock tower—but uses them in a simple and abstract way that's unlike other logos or applications. The lines within the mark are inspired by the cable-work of the Pavilion, a grid of city roads, and the pathways of Riverfront Park.

Modern Green, Pacific Blue and Urban Grey represent the striking juxtaposition of the natural and urban elements that make this park unique.

PRIMARY LOGO

The Primary logo—we like to call it the mosaic logo—features three colors. It may be used vertically or horizontally as shown here. The vertical, three-color format is preferred.

CONSIDERATIONS:

- As a general rule—do not use the logo on a busy background.
- **LEGIBILITY:** always ensure legibility and clarity when considering size.
- **CONTRAST:** ensure sufficient contrast against the background.
- **AVOID CLUTTER:** do not place the logo over a busy photo or background if it compromises legibility.
- The one-color logo may be black, or any of the three logo colors, as long as there is sufficient contrast against the background.
- DO NOT re-create the horizontal logo from the vertical logo, or vice-versa.

*Note: The weight of the line-work has been customized for each of the 2 logo formats.*





FLAT LOGO

The flat logo may be used in situations where limited color is desired. It is ideal for communications targeted towards more sophisticated audiences or to promote upscale events.

CONSIDERATIONS:

- **LEGIBILITY:** always ensure legibility and clarity when considering size.
- **CONTRAST:** ensure sufficient contrast against the background.
- **AVOID CLUTTER:** do not place the logo over a busy photo or background if it compromises legibility.
- **DO NOT** re-create the horizontal logo from the vertical logo, or vice-versa.

### PRIMARY COLOR PALETTE

Your logo is based on the PANTONE Color Standard specified here. For color matching, refer printers and other suppliers to the current editions of PANTONE Coated Color Bridge Guide.

PLEASE NOTE: Due to the wide range of variables in reproducing color, the values indicated may need to be adjusted for your specific project. It is the responsibility of each vendor to ensure color most closely matches the Pantone Colors indicated here.



**MODERN GREEN**  
**PMS 7480**  
**71<sub>C</sub> 0<sub>M</sub> 71<sub>Y</sub> 0<sub>K</sub>**  
**65<sub>R</sub> 185<sub>G</sub> 122<sub>B</sub>**  
**HEX: #41B97A**



**PACIFIC BLUE**  
**PMS 2228**  
**92<sub>C</sub> 0<sub>M</sub> 34<sub>Y</sub> 0<sub>K</sub>**  
**0<sub>R</sub> 175<sub>G</sub> 183<sub>B</sub>**  
**HEX: #00AFB7**



**GREY**  
**PMS 431**  
**67<sub>C</sub> 52<sub>M</sub> 44<sub>Y</sub> 17<sub>K</sub>**  
**90<sub>R</sub> 103<sub>G</sub> 113<sub>B</sub>**  
**HEX: #5A6771**

CLEAR SPACE

As a general rule, the more clear space around the logo the better. Create a margin of clear space at least twice the width of the clock tower ( as illustrated ). Other design elements, such as type, photography and illustrations, must not be positioned within the clear space.

FLUSH RIGHT ALIGNMENT

The logo should be right aligned whenever possible.

MINIMUM SIZE USAGE

The vertical logo minimum width is one inch wide.  
The horizontal logo minimum width is one-and-a-half inches wide.

SPECIALTY SMALL SIZE USAGE

The logo may be reduced even further for small specialty items such as golf balls and pens. Be mindful of the clear space and legibility when using the logo at this extremely small size.



### SPECIAL USE MOSAIC LOGO

For civic causes and major events—such as the annual “painting the town” fund raiser for Susan G. Komen—the mosaic logo may be used, in two shades of the event theme color.

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All uses of the special mosaic logo must be approved by Fianna Dickson—[fdickson@spokanecity.org](mailto:fdickson@spokanecity.org).

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Lilac Festival



Susan G. Komen



light color 2

dark color 1



PMS grey

dark color 1

riverfront  
SPOKANE

## PREFERRED FONTS

A robust font family with a full range of weights, styles and open type features, Cresta is a flexible tool in your brand kit. Cresta compliments the new Riverfront Spokane logo.

In keeping with the refinement of the logo, light and regular weight are preferred for copy blocks. Bold weights may be used to add emphasis such as for text heads and short headlines. Be mindful that too many bold headings ( and too many different font styles ) will detract from the professionalism and modernity of the brand.

Cresta is available through Adobe Typekit and may be used freely within your Adobe Creative Suite. Or you may purchase Cresta at <https://www.fontspring.com/fonts/jtd/cresta>.

You do not need to purchase any fonts to use your logo.

## SUBSTITUTE FONTS

When the preferred fonts are not available, Verdana is the preferred font family.

### CRESTA

abcdefghijklmnopqrstuvwxy  
 ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890

*abcdefghijklmnopqrstuvwxy*  
*ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890*

**abcdefghijklmnopqrstuvwxy**  
**ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890**

*abcdefghijklmnopqrstuvwxy*  
*ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890*

**abcdefghijklmnopqrstuvwxy**  
**ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890**

***abcdefghijklmnopqrstuvwxy***  
***ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890***

### VERDANA

abcdefghijklmnopqrstuvwxy 1234567890  
 ABCDEFGHIJKLMNOPQRSTUVWXYZ

*abcdefghijklmnopqrstuvwxy 1234567890*  
*ABCDEFGHIJKLMNOPQRSTUVWXYZ*

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**  
**abcdefghijklmnopqrstuvwxy 1234567890**

***ABCDEFGHIJKLMNOPQRSTUVWXYZ***  
***abcdefghijklmnopqrstuvwxy 1234567890***

SECONDARY COLOR PALETTE

Secondary colors are excellent way to add flavor for events, activities and promotions. Mindful use of these colors will express the vibrant energy and adventurous spirit of Riverfront Spokane.

Warmer colors are inviting, exciting, appetizing. Cooler colors evoke contemplation, peace, or wintertime activities.

Use PMS inks whenever possible to ensure the most vibrant color.

These colors should be used as accent color. DO NOT use secondary colors in the primary logo.



**PMS 171**  
 0 C 79 M 83 Y 0 K  
 241 R 93 G 59 B  
 HEX: #F15C3B



**PMS 2025**  
 0 C 56 M 84 Y 0 K  
 246 R 138 G 63 B  
 HEX: #F68A3F



**PMS 1375**  
 0 C 44 M 99 Y 0 K  
 255 R 153 G 64 B  
 HEX: #686A6C



**PMS 136**  
 0 C 26 M 89 Y 0 K  
 255 R 191 G 59 B  
 HEX: #FABF3B



**PMS 128**  
 0 C 14 M 83 Y 0 K  
 245 R 211 G 75 B  
 HEX: #F5D34B



**PMS PURPLE**  
 35 C 88 M 0 Y 0 K  
 171 R 67 G 153 B  
 HEX: #AB4399



**PMS 2127**  
 84 C 44 M 0 Y 0 K  
 11 R 124 G 193 B  
 HEX: #0B7CC1



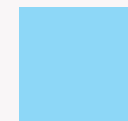
**PMS 2190**  
 60 C 11 M 0 Y 0 K  
 83 R 182 G 231 B  
 HEX: #53B6E7



**CYAN**  
 100 C 0 M 0 Y 0 K  
 0 R 174 G 239 B  
 HEX: 00AEEF



**70% CYAN**  
 70 C 0 M 0 Y 0 K  
 0 R 192 G 243 B  
 HEX: #00C0F3



**40% CYAN**  
 40 C 0 M 0 Y 0 K  
 142 R 216 G 248 B  
 HEX: #8ED8F8

## GRAPHIC ELEMENTS—PHOTOGRAPHY



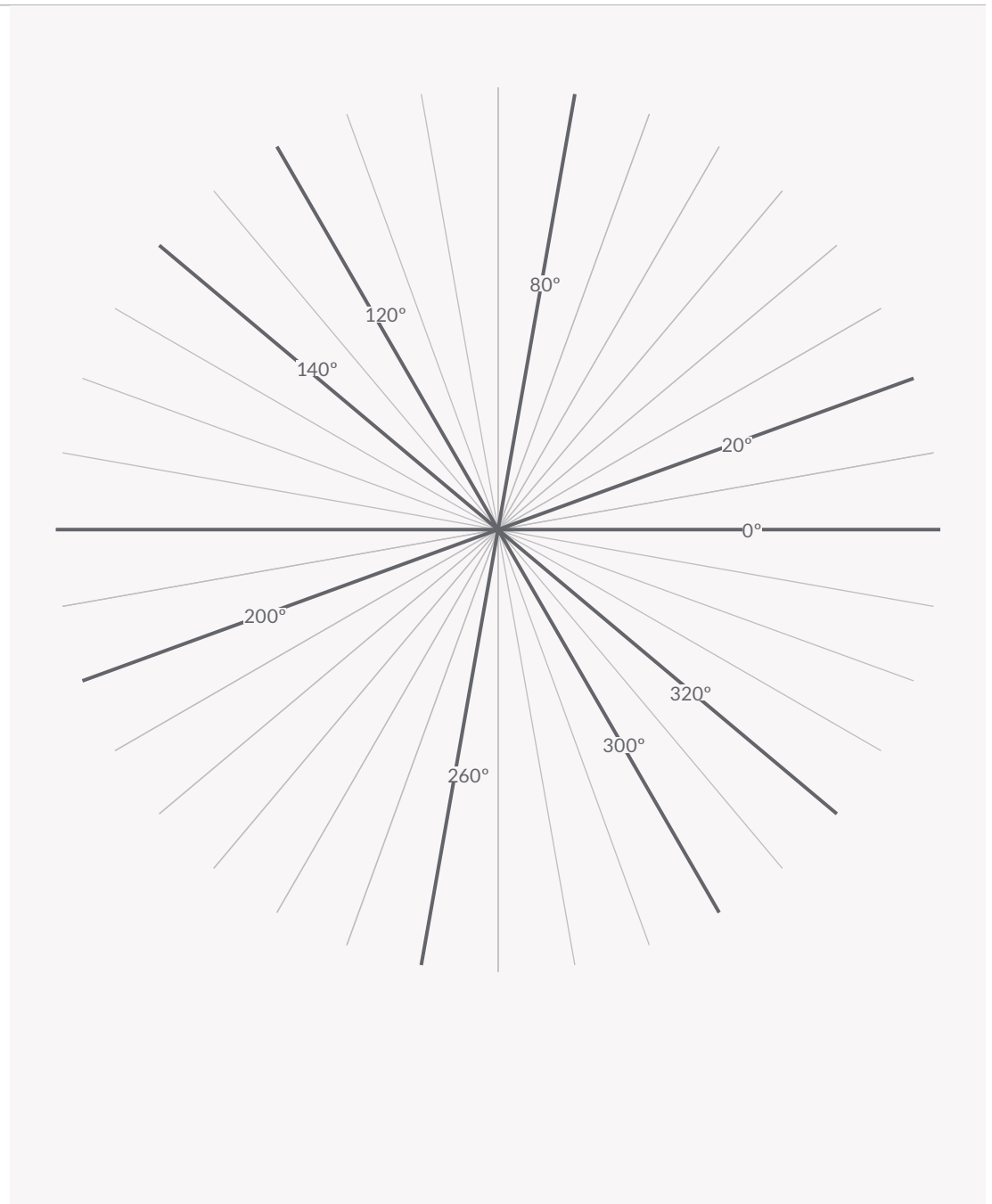
We often hear the mantra “show me don’t tell me,” and photography is an excellent way to do that. With well-curated photography we can capture the personality and tell the personal stories of Riverfront Spokane—as well as reinforce brand messages.

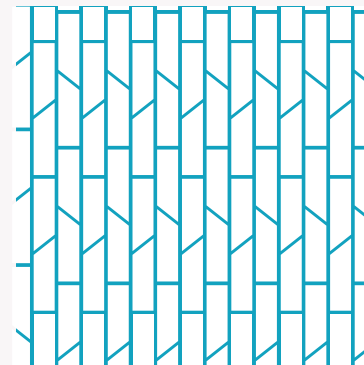
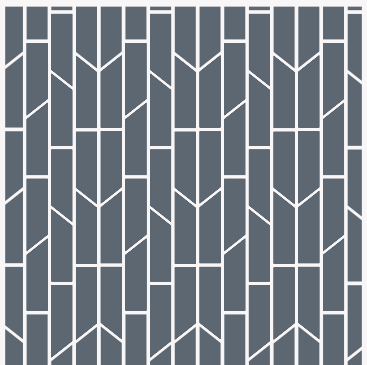
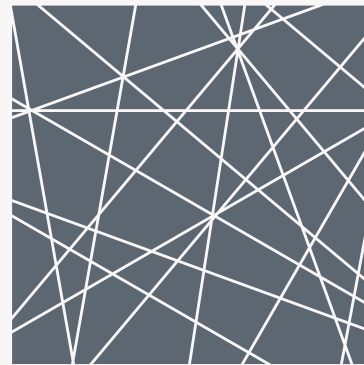
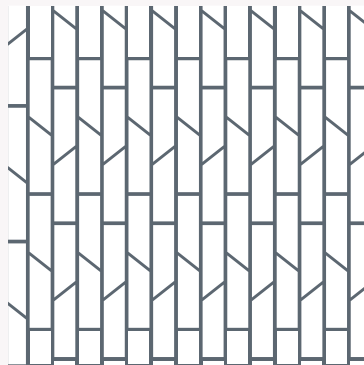
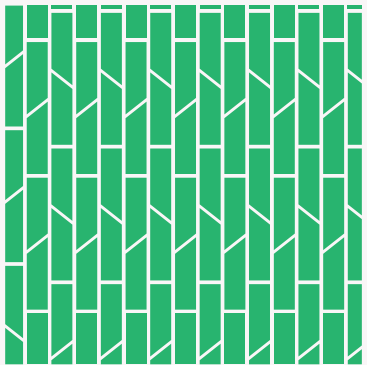
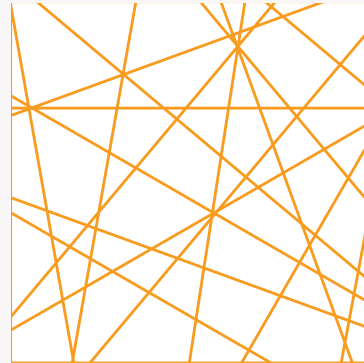
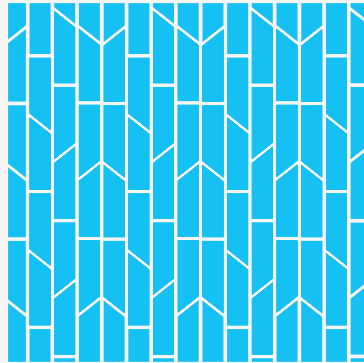
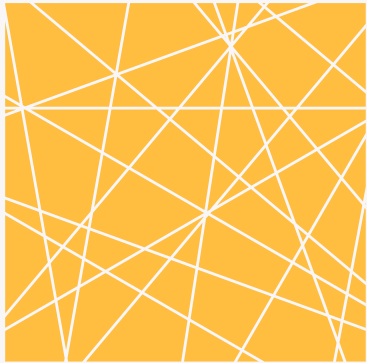
- **PERSONALITY:** Riverfront is active, vibrant, neighborly and natural. Whether people buzz by on the skate ribbon, friends meet before a concert, or workers de-stress in a lunchtime yoga class, Riverfront Spokane brings people together amidst beauty.
- **REAL AND DIVERSE PEOPLE:** Look for a mix of people who represent realistic ages, genders and ethnicities in our community. Riverfront is everyone’s playground. Depict people actively absorbed in an experience instead of passively posed.
- **ADVENTURE:** Select images of people on the go in all seasons: attending a concert, exploring the falls, learning to ice skate. Visceral imagery—the steam rising off a cup of hot cocoa on a crisp winter afternoon, the spray of the roaring falls—is a great way to capture the imagination of visitors.
- **SOPHISTICATED URBAN:** Capture images that show beautiful green spaces set in a modern urban environment. Show images of urban lifestyle combined with local flair to reinforce the “roaring heart of the city” message.
- **REAL PLACES:** Photos should be park-centric and clearly taken in the park or Spokane area. Highlight the powerful falls and modern elements to create a sense of place. Avoid dated images.
- **COLOR:** Look for opportunities to reinforce your brand colors through photography.

ANGLE LINES

Angles are based on 10-degree increments. Angles of the logo are indicated here.

Whenever practical incorporate angles that mirror the angles within the logo, or use 10-degree increments.





## PATTERN

Patterns may be used in any of the primary or secondary colors. They may also be reversed to create colored line-work.

## BRAND PROMISE

### **Spokane Starts Here**

In 1974, Spokane's riverfront area transformed from a railway yard to an urban park, which today stands as a testament to the energy and spirit of our city by the falls. Now the park has transformed all over again, bringing new adventures, activities, and attractions to the roaring heart of the city. Here is something for everyone, in every season—a fully revitalized space for playing, learning, growing, exploring, celebrating, and dreaming big.

## THREE MESSAGE POINTS

### **An adventure for everyone, in every season**

With every change of season, Riverfront Park becomes new again. And for many Spokane residents, a walk through the park has always been a favorite way to celebrate those changes: the first glorious days of summer, the first fall colors, the first snow, the first blossoms. Now those seasonal traditions will be richer and more memorable than ever, with new adventures, activities, and attractions throughout the park—something for everyone, in every season. With a major concert venue at the Pavilion, a dazzling new home for the Looff Carousel, a 1.5-acre regional playground, and an ice ribbon that will host skating in the winter and rollerskating in the summer, the transformation of Riverfront Park will give more people more reasons to explore the park any day of the year.

### **The roaring heart of the city**

When you go to Riverfront Park, you're not getting away from the city. You're going to the city's heart. Standing in the center of the park, you're under no illusion that the city has somehow disappeared. It is, quite visibly, all around you. This is not a place of escape, but of deeper engagement with both the energy and the origins of Spokane. A great "urban park" is not a paradox; it's the height of the urban experience—a place to experience the juxtaposition of our beautiful green spaces surrounded by the best dining, shopping, and entertainment in the region. And now, as the revitalization of Riverfront Park offers more adventures and activities for all ages, all year round, that imaginary boundary between "the park" and "the city" will seem less like a barrier and more like a catalyst—and the heart of Spokane will be all the healthier for it.

### **Inspiration for a city that dreams big**

From Expo '74 to Bloomsday to Hoopfest, Spokane dreams big. It always has. And now, as we progress into an era of unprecedented urban development—with old warehouses made new, and with the region's universities collaborating to make downtown a major academic destination—Riverfront Park is undergoing a transformation nearly as dramatic as when it upgraded from a railway yard to a public park in 1974. The result will be a fully revitalized space for playing, learning, growing, exploring, celebrating, and dreaming big.



This page shows some examples of how the logo might be applied to promotional or specialty items and signage.

Both the wordmark with the bug, and the bug alone may be used on specialty items.

