



Spokane Park Board
Special meeting minutes
3:30 p.m. Thursday, April 16, 2025
In-person in Council Chambers, City Hall, and
Webex virtual meeting

Park Board Members

- X Jennifer Ogden – President
- Gerry Sperling – Vice President
(*absent/excused*)
- X Garrett Jones – Secretary
- X Greta Gilman
- X Sally Lodato
- X Bob Anderson
- X Barb Richey
- X Kevin Brownlee
- Doug Kelley (*absent/excused*)
- X Lindsey Shaw
- [Vacant]
- Jonathan Bingle – City Council liaison
(*absent/excused*)

Parks Staff

- Rich Lentz
- Fianna Dickson
- Jonathan Moog
- Jennifer Papich
- Nick Hamad
- Heather Smith
- Al Vorderbrueggen
- Mark Poirier
- Sarah Deatrich

Guests

City Staff

- Megan Kapaun

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** Jennifer Ogden
The meeting was called to order at 3:30 p.m. See above for attendance.
2. **Additions or deletions to the agenda:**
A. None
3. **Public comments:**
A. None
4. **Consent agenda:**
A. Administrative and committee-level items
 - 1) [March 13, 2025, regular Park Board meeting minutes](#)
 - 2) [Claims – March 2025](#)
 - 3) [AJ Foam Services LLC / 2025 Pool Deck Leveling & Joint Sealing \(\\$50,321.50 plus tax\)](#)
– Nick Hamad
 - 4) [Equipment purchases via the Department of Ecology Air Quality Grant - not to exceed \\$460,000](#) – Al Vorderbrueggen

Motion No. 1: Jennifer Ogden moved to approve consent agenda items #1 - #4, as presented.
Kevin Brownlee seconded.
Motion passed with unanimous consent (7-0)

5. **Special guests**

A. None

6. **Financial report and budget update** – Rich Lentz presented the March financial report and budget update.

- A. Park Fund: The March year-to-date operating expenditures for the Park Fund are approximately \$509,000 more than the two-year budget average. Year-to-date revenues are about \$130,000 above the two-year budget average. Revenues are exceeding expenditures nearly \$1.2 million year-to-date.
- B. Golf Fund: The March year-to-date operating expenditures for the Golf Fund are about \$112,000 less than the two-year average. Year-to-date revenues are above the two-year budget average approximately \$100,000. Revenues are exceeding expenditures about \$176,000 year-to-date.

7. **Special discussion/action items:**

A. Special discussion items: None

B. Special action items:

- 1) **A resolution adopting the updated neighborhood park improvement levy program and recommending City Council place the proposed levy on the November 2025 ballot** – Garrett Jones

This resolution is to adopt the updated Healthy Parks, Healthy Neighborhoods program document that guides the Park Levy and to request City Council place it on the November 2025 ballot.

Updates to the document include:

- Increased funding for Merkel maintenance
- Increased funding for Park Rangers and equipment
- Increased vandalism repair and graffiti abatement funding
- Reduced construction funding for Qualchan Hills Park (SPS will take on more of the cost)
- Removed three all-weather fields at Merkel (will be part of the SPS bond)
- Added three lighting/infield projects at city baseball/softball fields

The estimated cost of the program remains the same.

This ballot resolution is proposed for the November 4, 2025, general election ballot. It would cost \$0.27/\$1,000 in assessed property value over a 20-year duration and, if approved, would be in addition to the existing general fund contribution for Parks and would account for about 26% of the Parks budget. The funding would be dedicated to Parks & Recreation with its specific uses adopted by the Park Board in the levy program manual. If approved by City Council on May 4, Parks will begin robust informational outreach through early November.

Jennifer Ogden stressed some clarifying points:

- For the average homeowner this would amount to approximately \$2/week (\$8/month) increase in taxes
- The funds would be dedicated to Parks as requested by the citizens in the Park Master Plan
- The Park levy is *separate* from the SPS bond.

Lindsey Shaw questioned whether there would be funding for free passes for families. Garrett

said the goal is for every person to have an option to recreate within our parks and schools, but those specific details aren't yet worked out.

Motion No. 2: Jennifer Ogden moved to adopt a resolution for the updated park improvement levy program and recommend City Council place this proposed levy on the November 2025 ballot.

Kevin Brownlee seconded.

Greta Gilman clarified that since the levy and the bond are separate, it's possible the levy could pass, and the bond could fail (or vice versa). She asked what would be different if Parks levy passes and the School bond fails. If the levy passes, we could deliver what is outlined in the Park levy manual. If both pass, 30 more projects could be realized, including Merkel fields, indoor aquatic center, etc.

Jennifer Ogden called for the vote.

Motion passed with unanimous consent (7-0)

8. **Committee reports:**

Urban Forestry Tree Committee: The April 1, 2025, meeting was canceled. – Kevin Brownlee

A. Action items: None

Though the committee did not meet, Kevin reminded everyone to watch for the Arbor Day Festival at Finch Arboretum on April 26.

B. The next scheduled meeting is 4:15 p.m. April 29, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Land Committee: April 2, 2025 – Greta Gilman

A. Action items: The action item was presented on the consent agenda.

The committee discussed an equipment purchase that went through Finance Committee as an action item.

They also had a request to do a mural at Grant Park on the restroom building at no cost to Parks.

The committee now has a standing item on the agenda to address all the alternate use requests that come in.

B. The next scheduled meeting is 3:30 p.m. April 30, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Recreation Committee: April 2, 2025 – Sally Lodato

A. Action items: None

Carissa Ware shared that a request for proposals went out for concessionaire at Merkel and the winning bid was All Star Concessions. All Star Concessions also provides concessions at Riverfront Park skate ribbon and Sally feels this will be good for consistency and efficiency.

The committee also reviewed the community center contract and funding process. A group has been formed to evaluate the youth and senior centers to justify their funding. The most recent

evaluation was in 2013. Meetings will begin in May with a goal to have a draft ready by August, and any changes would be effective in 2027.

Jennifer Papich and Fianna Dickson presented the Q1 recreation report.

B. The April 30, 2025, will be cancelled. The next scheduled meeting is 2:15 p.m. **June 4, 2025**, Finch Arboretum Woodland Center, and virtually via Webex.

Riverfront Park Committee: The April 7, 2025, meeting was canceled.

A. Action items: None

B. **March 2025 operations report** - Jonathan Moog

Highlights included:

- 1) The falls are roaring at approximately 18,700 cubic feet (about 1.9 million gallons) per second, enough water to fill six city swimming pools in 14 seconds!
- 2) RFP held their Leprechaun Gold Scavenger Hunt where 500 3D printed gold coins were hidden for the community to find. Coins were redeemable for a free carousel or SkyRide ticket.
- 3) The Fan Fest Block Party was a hit. Coinciding with March Madness and the Pacific NW Qualifiers at the Podium, this event celebrated women's sports in Spokane.
- 4) The ICCU Spring Market featured a dog fashion show and over 70 vendors.
- 5) The skate ribbon reopened for roller skating, scooters, and pedal carts.
- 6) A fifth concert was announced: Sam Barber on August 8. A sixth concert announcement is yet to come.
- 7) The Easter egg hunt is to be held on Saturday, April 19, and will include a sensory supportive egg hunt for those with special needs or mobility issues.
- 8) Sip and Soar is a new venture for RFP to take place on Mother's Day, May 10. This event will take patrons on the SkyRide over the breathtaking falls while sipping wine and nibbling on charcuterie.

C. The next scheduled meeting is 4:00 p.m. May 5, 2025, Riverfront Park Pavilion conference room, and virtually via Webex.

Golf Committee: April 8, 2025 – Barb Richey

A. Action items: None

The committee discussed the golf capital projects list.

Indian Canyon is working on #2 forward tee step concepts to provide more accessibility.

Kyle Kelly talked about Operation 36 and the overall addition of youth and families enjoying golf now more than ever.

B. The next scheduled meeting is 8:00 a.m. May 6, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Finance Committee: April 8, 2025 – Bob Anderson

A. Action items: The action item was presented on the consent agenda.

Al Vorderbrueggen and his staff secured a Department of Ecology air quality grant which will provide for 10 pieces of new electric equipment for Parks.

Jason Conley presented the March financials.

Riverfront Park and Recreation both saw monthly and year-to-date revenue gains compared to 2024. Riverfront Park also saw monthly and year-to-date expenditures decreased from last year.

Golf had a strong March which offset earlier loss in presale revenue.

Parks fund operating expenses continue to increase at a higher rate than revenue.

B. The next scheduled meeting is 3:00 p.m. May 6, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Development & Volunteer Committee: The DVC does not meet in April. – Jennifer Ogden

A. Action items: None

B. The next scheduled Development & Volunteer Committee meeting is 12:00 p.m. May 7, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

9. **Reports**

A. President: Jennifer Ogden

The Spring Park Board retreat will be held on May 16 with the time TBD. The Board will address questions and concerns brought up about the nominating committee process.

Jennifer asked the Board to keep an eye on email for information regarding a request from a council member about designating some park areas as non-public areas during certain events.

B. Liaisons

1) Conservation Futures – Doug Kelley (absent) – No update

2) Parks Foundation – Barb Richey

The Parks Foundation is providing 33 grant awards countywide in 2025, with 20 of them going to the city. Among these are: the ethnobotanical garden in Wildhorse Park; Friends of the Bluff Rocket Gulch stair project; Minnehaha Neighborhood Council Engagement Initiative; NE Youth Center summer camp park field trips; and Spokane Pickleball Club's rolling nets at Mission Park.

3) City Council – Jonathan Bingle (absent) – No update

C. Director: Garrett Jones

Garrett introduced Fianna Dickson who provided a **presentation** about the community outreach side of the Parks levy initiative.

This communication plan has been in place for several months but is a growing plan and will evolve over the months between now and November. All outreach is strictly informational with no intent to persuade voters one way or another.

The main goal is to provide the public with the information they need to make a well-informed decision.

Strategies include newsroom briefings; quick response to misinformation, a digital focus with in-person opportunities; and reaching wide audiences multiple times.

Some of the communication tools and tactics used to reach the public include websites ([Together Spokane](#) and [Healthy Parks, Healthy Neighborhoods](#)); social media, mailers, banners/posters, presentations/webinars, and booths, including a booth at Bloomsday.

Every other week through October, a new themed focus area will roll out. Examples of themes rolled out thus far include the announcement event; the Pacific NW Qualifier tie-in with Madison/Franklin rec center; all-weather sport fields; and park restrooms.

10. **Executive session**

A. None

11. **Correspondence:**

A. Letters/email: None

12. **Adjournment:** The meeting was adjourned at 4:14 p.m.

13. **Meeting dates**

A. Committee meetings:

Urban Forestry Tree Committee: 4:15 p.m. April 29, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Land Committee: 3:30 p.m. April 30, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Recreation Committee: 2:15 p.m. **June 4, 2025**, Finch Arboretum Woodland Center, and virtually via Webex.

Riverfront Park Committee: 4:00 p.m. May 5, 2025, Riverfront Park Pavilion conference room, and virtually via Webex

Golf Committee: 8:00 a.m. May 6, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Finance Committee: 3:00 p.m. May 6, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Development & Volunteer Committee: 12:00 p.m. May 7, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

B. Park Board: 3:30 p.m. May 8, 2025, Council Chambers, lower-level City Hall, and virtually via Webex.

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: *Garrett Jones*
Garrett Jones, Park Board Secretary

***CITY OF SPOKANE PARK AND RECREATION DIVISION
MARCH 2025 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - APRIL 10, 2025***

PARKS & RECREATION:

SALARIES & WAGES	\$	962,248.63
MAINTENANCE & OPERATIONS	\$	374,670.83
CAPITAL OUTLAY		
DEBT SERVICE PAYMENTS	\$	-
PARK CUMULATIVE RESERVE FUND	\$	25,621.35

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY		
----------------	--	--

GOLF:

SALARIES & WAGES	\$	122,533.08
MAINTENANCE & OPERATIONS	\$	322,475.41
CAPITAL OUTLAY	\$	27,505.10
DEBT SERVICE PAYMENTS	\$	-
TOTAL EXPENDITURES:	\$	<u>1,835,054.40</u>

Spokane Park Board

Briefing Paper



Committee	Land Committee		Committee meeting date: April 2, 2025
Requester	Nick Hamad		Phone number: 509.363.5452
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal K, Objective 1	Master Plan Priority Tier: N/A (pg. 171-175)	
Item title: (Use exact language noted on the agenda)	AJ Spray Foam Services LLC / 2025 Pool Deck Leveling & Joint Sealing (\$50,321.50 plus tax)		
Begin/end dates	Begins: 12/31/2024	Ends: 12/31/2025	<input type="checkbox"/> 06/01/2525
Background/history: Contract with apparent low responsive bidder to construct the base bid & alternate 1 scope for the 2025 Pool Deck Leveling & Joint Sealing project. Scope includes 'lifting' of settling portions of existing pool decks @ 4 parks (AM Cannon, Comstock, Hillyard, & Shadle) as well as removal and replacement of pool deck joint caulking @ 1 park (Comstock). This work is part of the ongoing, annual maintenance required to operate city pools. In 2024, Spokane Regional Health District noted settling pool decks in the above locations which require repair in order to open these pools to the public in 2025. This project will repair all deficiencies noted by the health district.			
Motion wording: Motion to approve AJ Spray Foam Services, LLC construction contract for the 2025 pool deck leveling & joint sealing project in the amount of \$50,321.50 plus tax			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: AJ Spray Foam Services, LLC. dba Slabjack Geotechnical Name: Jerry Sargent Email address: info@slabjackgeotechnical.com Phone: 1.855.752.2522			
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Nick Hamad Grant Management Department/Name:		Berry Ellison Jen Papich info@slabjackgeotechnical.com Josh Oakes	
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$50,321.50 plus tax Budget code: 1950-54920-94760-56301			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 603-107-839 Business license expiration date: 4/30/25 </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			



City of Spokane

PUBLIC WORKS AGREEMENT

**Title: 2025 AQUATIC CENTERS POOL
DECK LEVELING AND JOINT SEALING**

This Agreement is made and entered into by and between the **CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT** as ("City"), a Washington municipal corporation, and **AJ FOAM SPRAY SERVICES, LLC dba SLABJACK GEOTECHNICAL**, whose address is 630 Valley Mall Parkway, #431, East Wenatchee, Washington 98802, as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Contract is to perform the 2025 Aquatic Centers Pool Deck Leveling and Joint Sealing Services, Base Bid and Alternate 1, for the Parks and Recreation Department; and

WHEREAS, the Contractor was selected through an Invitation to Bid issued by the City; and

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Contractor mutually agree as follows:

1. **TERM OF CONTRACT.** The term of this Contract begins on April 17, 2025, and ends on April 17, 2026, unless amended by written agreement or terminated earlier under the provisions.
2. **TIME OF BEGINNING AND COMPLETION.** The Contractor shall begin the work outlined in Contractor's Bid Response ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Project substantial completion is required by the date established in the City's Invitation to Bid, any contract term beyond required substantial completion date exists to facilitate final project administrative closeout. Time limits established under this Contract shall not be extended because of delays for which the Contractor is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Contractor's control.
3. **SCOPE OF WORK.** The Contractor's General Scope of Work for this Contract is described in Contractor's Response to the City's Invitation to Bid, which is attached as Exhibit B and made a part of this Contract. In the event of a conflict or discrepancy in the Contract documents, this City Public Works Contract controls. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **2025 Aquatic Centers Pool Deck Leveling and Joint Sealing, Base Bid and Alternate 1.**

The Work is subject to City review and approval. The Contractor shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Contractor's progress.

4. COMPENSATION. Total compensation for Contractor's services under this Contract shall be a maximum amount not to exceed **FIFTY THOUSAND THREE HUNDRED TWENTY-ONE AND 50/100 DOLLARS (\$50,321.50)**, not including applicable taxes, unless modified by a written amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

F

5. PAYMENT. The Contractor will send its applications for payment to the Parks and Recreation Department, 808 West Spokane Falls Blvd., Fifth Floor, Spokane, Washington 99201. All invoices should include the Department Contract No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for a minimum of forty five (45) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor.

6. STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.

The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

7. STATE PREVAILING WAGES. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.

8. RETAINAGE IN LIEU OF BOND. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. In lieu of a one hundred percent (100%) payment/performance bond, in accord with RCW 39.08.010, the City shall retain ten percent (10%) of the contract sum for thirty (30) days after date of final acceptance or until receipt of required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.

9. PUBLIC WORKS REQUIREMENTS. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.

10. INDEMNIFICATION. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

11. INSURANCE. During the period of the Agreement, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW:

A. Worker's Compensation Insurance in compliance with RCW 51, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000.

B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Agreement. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Agreement;

i. Acceptable supplementary Umbrella coverage combined with Contractor's General Liability insurance policy must be a minimum of \$2,000,000, in order to meet the insurance coverage limits required in this Agreement; and;

C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and

There shall be no cancellation, material change, reduction of limits or intent not to re-new the insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to the City. As evidence of the insurance coverages required by this Agreement, the Contractor shall furnish a current and acceptable Certificate of Insurance (COI). The certificate shall specify all of the parties who are additional insureds, and include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level. The Contractor shall be financially re-sponsible for all pertinent deductibles, self-insured retentions, and/or self-insurance..

12. CONTRACTOR'S WARRANTY. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. SUBCONTRACTOR RESPONSIBILITY.

A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.

B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable, have:
 - a. Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

C. All Contractors and subcontractors are required to comply with the Spokane Municipal Code (SMC). In accordance with Article X, 7.06 SMC, Public Works Apprentice Program, for public works construction projects as defined in RCW 39.04.010 with an estimated cost of six hundred thousand dollars (\$600,000.00) or more, at least fifteen (15%) percent of the total contract labor project (all contractor and subcontractor hours) shall be performed by apprentices enrolled in a state-approved apprenticeship program.

1. The utilization percentage requirement of apprenticeship labor for public works construction contracts shall also apply to all subcontracts which value exceeds one hundred thousand dollars (\$100,000), provided there is a state-approved apprenticeship program for the trade for which a subcontract is issued (see, SMC 7.06.510).
2. Each subcontractor which this chapter applies is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.
3. Each subcontractor is required to submit by the 15th of each month, a City of Spokane Statement of Apprentice/Journeyman Participation form for worked performed the previous month.

14. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

15. DEBARMENT AND SUSPENSION. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

16. ASSIGNMENTS. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.

17. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract. Contractor will comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").

18. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.

19. DISPUTES. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.

20. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

21. AUDIT / RECORDS. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

22. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

23. **CONSTRUAL**. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

24. **MODIFICATIONS**. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.

25. **INTEGRATION**. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.

26. **FORCE MAJEURE**. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

**AJ FOAM SPRAY SERVICES, LLC
dba SLABJACK GEOTECHNICAL.**

**CITY OF SPOKANE PARKS AND
RECREATION DEPARTMENT**

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Contract:

Exhibit A - Certification Regarding Debarment

Exhibit B - Contractor's Response To Invitation to Bid

EXHIBIT A
CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY AND VOLUNTARY EXCLUSION

1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
4. I understand that a false statement of this certification may be grounds for termination of the contract.

M.J. Takisaki, Inc. <hr/> Name of Subrecipient / Contractor / Consultant (Type or Print)	<u>Qualchan Golf Course Clubhouse Restroom Flood Repair</u> <hr/> Program Title (Type or Print)
<hr/> Name of Certifying Official (Type or Print)	<hr/> Signature
<hr/> Title of Certifying Official (Type or Print)	<hr/> Date (Type or Print)

EXHIBIT B



Bid Tabulation - 2025 Aquatic Centers Pool Deck Leveling and Joint Sealing

Bid Date: Mar 28, 2025

Bid Item	Description	UOM	Quantity	Slabjack Geotechnical	NW Concrete Leveling	AVERAGE
TOTAL BASE BID (NO TAX)	10,000sf Concrete Leveling	Each	1	\$38,957.50	\$49,000.00	\$17,591.50
Washington State Retail Sales Tax (9.0%)				\$3,506.18	\$4,410.00	\$1,583.24
TOTAL BASE BID +TAX				\$42,463.68	\$53,410.00	\$19,174.74
ALTERNATE 1 -Joint Removal and Resealing at One Location	1,200lf of Joint Replacement	SF	1	\$11,364.00	\$8,900.00	\$4,052.80
AWARD SCENARIO 1: Base Bid		Each	1	\$38,957.50	\$49,000.00	\$17,591.50
Washington State Retail Sales Tax (9.0%)				\$3,506.18	\$4,410.00	\$1,583.24
TOTAL SCENARIO 1:				\$42,463.68	\$53,410.00	\$19,174.74
AWARD SCENARIO 2: Base Bid + Alt 1	Leveling 4 decks and sealing 1 deck	SF	500	\$50,321.50	\$57,900.00	\$21,644.30
Washington State Retail Sales Tax (9.0%)				\$4,528.94	\$5,211.00	\$1,947.99
TOTAL SCENARIO 2:				\$54,850.44	\$63,111.00	\$23,592.29



City of Spokane Invitation To Bid

BID

TO: CITY OF SPOKANE, WASHINGTON
PROJECT NAME: 2025 AQUATIC CENTERS POOL DECK LEVELING AND JOINT SEALING

BIDDER'S DECLARATION. The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

BID OFFER. The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID: \$	38,957.50	ALTERNATES 1 - 4 JOINT SEALANT: \$	11,364.00
(COST/SF BASED ON 10,00SF)		(COST/LF BASED ON 1,200LF)	
SALES TAX (9.0%): \$	3,506.18	SALES TAX (9%): \$	1,022.76
TOTAL BASE BID PRICE: \$	42,463.68	TOTAL ALTERNATE PRICE: \$	12,386.76
TRENCH SAFETY SYSTEM, if excavation greater than four feet (4') deep: \$	N/A	NOTE: ALTERNATE PRICE IS PER SITE THE CITY MAY AWARD ZERO, ONE, OR MORE SITES UP TO FOUR TOTAL.	

CONTRACTOR RESPONSIBILITY.

Washington State Contractor's Registration No.	SLABJG*833K2
U.B.I. Number	603-107-839
Washington Employment Security Department Number	00539090-00-8
Washington Excise Tax Registration Number	37-1636195
City of Spokane Business Registration Number	603-107-839

As of July 1, 2019, Contractor has fulfilled training requirement or is exempt from
L & I's Public Works Training Requirement under RCW 39.04.350 and RCW 39.06.020. (☒ YES) (☐ NO)

ADDENDA. The undersigned acknowledges receipt of addenda number(s) 1 and agrees that their requirements have been included in this bid proposal.

The firm agrees that its Bid will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

For contracts up to \$150,000.00 including tax, the Contractor may request for ten percent (10%) retainage in lieu of bond.
(☒ YES) (☐ NO)

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

FIRM NAME: AJ Spray Foam Services, LLC dba Slabjack Geotechnical

SIGNATURE:

TITLE: Owner

PHONE: 855-752-2522

ADDRESS: 630 Valley Mall Pkwy #431, East Wenatchee, WA 98802

3/27/2025



City of Spokane Invitation To Bid

SUBCONTRACTOR LIST N/A

PROJECT TITLE: 2025 AQUATIC CENTERS POOL DECK LEVELING AND JOINT SEALING

PROPOSED SUBCONTRACTORS/SUPPLIERS TO BE USED ON THE PROJECT ARE: (USE ADDITIONAL PAGES IF NECESSARY)

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

☒ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

03/27/2025

Date



Signature of Authorized Representative



City of Spokane Invitation To Bid

Addendum #1 - Invitation to Bid Modifications.

See delta 1 (clouded areas) below.

B. Ellison

Mar 21, 2025

Project Title: 2025 AQUATIC CENTERS POOL DECK LEVELING AND JOINT SEALING

SECTION I. BID PREPARATION AND EVALUATION

1. A pre-bid inspection will be held on TUE 3/18/2025 1:00PM-4:45PM
SEE SECTION III FOR LIST OF AQUATIC CENTER NAMES AND LOCATIONS.
2. BID PREPARATION. Bids shall be typed or printed in ink, prepared on the form furnished by the City of Spokane and signed by an authorized person of the Contractor's firm. If errors are made, the corrections shall be initialed by the person signing the Bid.
3. SUBMISSION OF BIDS. Submit one (1) copy of the Bid by 1:00 PM on MAR 28, 2025 to Nicholas Hamad
VIA EMAIL TO: ~~nhamad@spokanecity.org~~ nhamad@spokanecity.org
4. CONTRACTOR'S REPRESENTATION. The Contractor by making its Bid represents that it has read and understands the specifications; and has visited the site and familiarized itself with the local conditions under which the Work is to be performed.
5. QUALIFICATION. Prior to the award of contract, the Contractor shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the Work, unless waived by the City.
6. AWARD OF CONTRACT. Award of contract, when made by the City, will be to the low responsive-responsible Contractor. Unsuccessful firms will not automatically be notified of results.
7. PAYMENT. Payment will be made via direct deposit/ACH after receipt of the Contractor's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Contractor and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.
8. REJECTION OF BIDS. The City reserves the right to reject any or all Bids, to waive minor deviations from the specifications, to waive minor informalities in Bid process whenever it is in the City's best interest, and to accept or reject all or part of this Request for Bids, at the prices shown.
9. REGISTERED CONTRACTOR. The Contractor shall be a Washington State registered or licensed Contractor at time of Bid submittal.
10. PUBLIC WORK REQUIREMENTS. The scope of work ("Work") for this Project constitutes a public work under state law. Contractors are warned to take into consideration statutory legal requirements, particularly, the payment of State prevailing wages, securing of a payment/performance bond from a Surety, and sales tax implications in making their Bids. As of July 1, 2019, contractors must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020.
11. CERTIFICATION OF COMPLIANCE WITH WAGE PAYMENT STATUTES. Before award of a public works contract, the bidder under consideration for award of a public works project must submit to the public agency a sworn statement that they have not willfully violated wage payment laws within the past three years in order to be considered a responsible bidder. (See RCW 39.04.350 as modified by SSB 5301, Laws of 2017, ch. 258.). This form is titled "Certification of Compliance with Wage Payment Statutes". This form must be submitted upon request by City.
12. BUSINESS REGISTRATION REQUIREMENT. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid business registration. The Vendor shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Vendor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at 509-625-6070 to request an exemption status determination.



City of Spokane Invitation To Bid

SECTION II. GENERAL REQUIREMENTS

1. SCOPE OF WORK. Unless otherwise stated, the Contractor shall furnish all labor, supervision, materials, tools, construction equipment, transportation, and other items of work and costs necessary to complete the specified Work.
2. PROJECT CONTACT. The Project contact for the City of Spokane is:
Name: BERRY ELLISON
Department: SPOKANE PARKS AND RECREATION
Phone: 509.625.6276
Email: BELLISON@SPOKANECITY.ORG
3. COMPLETION TIME. All Work under the contract shall be started after the date of Notice To Proceed (NTP). Work once started shall be completed by ~~A 23, 2025~~ May 23, 2025
4. LIQUIDATED DAMAGES. If the Work is not completed within the stated completion time, the Contractor agrees to pay to the City liquidated damages in the amount of \$1,200.00 for each and every calendar day the work remains uncompleted. Which is a reasonable forecast of the damages likely to occur if Work is unfinished by the completion date.
5. INTENT OF SPECIFICATIONS. The apparent silence or omission in the specifications as to any detail of the Work to be done or materials to be furnished means that the region's best general practice shall prevail, and that material and workmanship of the best quality shall be used. The specifications shall be interpreted on this basis.
6. WASHINGTON STATE RETAIL SALES TAX.
 - A. GENERAL CONSTRUCTION. Retail sales tax, when applicable, will be paid as a separate item, and shall not be included in the Bid price. Sales tax shall be added on the amounts due the Contractor and the Contractor shall be responsible for making payment to the State. The City reserves the right to claim any exemption authorized by law.
 - B. PUBLIC STREET IMPROVEMENTS. If the technical requirements in the specifications indicate that all or a portion of the Work is a "public street improvement" as defined by state law, the Contractor shall include all contractor-paid taxes, including use taxes on materials in its Bid price. The City will NOT pay retail sales tax as a separate item.
7. PERMITS. The Contractor shall be responsible for obtaining at its expense all related and necessary permits required by regulatory agencies.
8. GUARANTY. The Contractor guarantees all work, labor and materials for one (1) year following final acceptance of the Work. If any unsatisfactory condition or defect develops within that time, the Contractor shall immediately place the Work in a satisfactory condition, and further repair all damage caused by the condition or defect at its sole expense. This guarantee shall not apply to Work, which has been abused or neglected by the City.
9. SUBCONTRACTORS. The Contractor shall not award any portion of the Work to any subcontractor without the City's prior approval. The Contractor shall be fully responsible to the City for the acts, errors and omissions of its subcontractors. No contractual relationship shall be created between any subcontractor and the City.
10. INSURANCE. During the term of the Contract, the Contractor shall maintain in force at its own expense, the below insurance coverage(s):
 - a. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000;
 - b. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 for bodily injury and property damage. It shall include premises and operations, independent contractors, products and completed operations, personal injury liability, and contractual liability coverage for the indemnity provided under the contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under the contract;
 - i. Acceptable supplementary Umbrella insurance coverage, combined with the Contractor's General Liability insurance policy must be a minimum of ~~\$1,500,000~~ \$2,000,000, in order to meet the insurance coverages required under this Contract;



City of Spokane Invitation To Bid

- c. ~~Property Insurance if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of the improvement. Hazard or XCU (Explosion, Collapse, Underground) Insurance should be provided if any hazard exists; and~~
- d. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to the City. The Contractor shall furnish acceptable Certificates Of Insurance (COI) to the City at the time it returns the signed Contract. The certificate shall specify the City of Spokane as "additional insured", and all of the parties who are additional insured; as well as applicable policy endorsements and the deduction or retention level. Insuring companies or entities are subject to City acceptance.

11. PERFORMANCE BOND. The Contractor shall furnish, at its sole expense, a performance and payment bond equal to one hundred percent (100%) of the contract price. The bond shall insure faithful and complete performance of the contract and payment of all obligations to laborers and material men arising from the Project. The bond shall be executed by a Surety company authorized to do business in Washington State, and shall remain in effect for one (1) year following final acceptance of the Work. Unless approved by the City, the Surety's name shall appear on the United States Treasury Department's list of authorized Sureties - Circular 570.

On contracts of \$150,000 or less, in lieu of a surety bond, at the request of the Contractor, the City may retain ten percent (10%) of the contract price for a minimum of forty five (45) days following final acceptance, or until receipt of all releases and settlement of liens, whichever is later, in accord with RCW 39.08.010.

12. PREVAILING WAGES - LOCAL AND STATE ASSISTED CONSTRUCTION.

- A. The State prevailing rate of wages to be paid to all workmen, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 of the Revised Code of Washington (RCW) and the rules and regulations of the Washington State Department of Labor and Industries (L & I).
- B. The State of Washington prevailing wage rates applicable for this public works project, which is located in Spokane County, may be found at the following website address of the Department of Labor and Industries:

¹ <https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx>.

Based on the Bid submittal deadline for this Project, the applicable effective date for State prevailing wages for this Project is ~~28, 2025~~ Feb 28, 2025

- C. If apprentices are to be used, they must be registered with the State Apprenticeship Council; otherwise, they are to be paid State prevailing journeyman wages.
13. RETAINAGE. Pursuant to chapter 60.28 RCW, the City will retain five percent (5%) (or ten percent (10%) at Contractor's request) from the monies earned by the Contractor. This Retainage shall be held as a trust fund for the protection and payment: (1) to the State of taxes and fees owed by the Contractor; and (2) of any person, mechanic, subcontractor or material man who performs any labor or furnishes any supplies toward the Work. Release of Retainage will be made at a minimum of forty five (45) days following final acceptance of the Work; provided the following conditions are met:
- a. The City has received from the Contractor and each subcontractor a copy of the "Statement of Intent to Pay Prevailing Wages" and an "Affidavit of Wages Paid", approved by the State Department of Labor and Industries (L & I).
 - b. On contracts greater than \$35,000, the City has received releases from the State Departments of Revenue (DOR), Labor & Industries and Employment Security.
 - c. No claims, as provided by law, have been filed against the Retainage.

In the event a claim is filed, the Contractor shall be paid a portion of the Retainage, which is less than the amount sufficient to pay the claim and potential legal costs.



City of Spokane Invitation To Bid

SECTION III. TECHNICAL REQUIREMENTS

1. PERFORMANCE. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, permits, organization and other items of work and cost necessary for the proper execution and completion of the described Work.
2. ATTACHMENTS. The following file(s) has been added as an attachment to help explain the scope of work.
Attachment 1 - 2025 AQUATIC CENTER IMPROVEMENT PLANS
3. BASE BID SCOPE OF WORK
BASE BID - POLYURETHANE SLAB JACKING AT FOUR (4) AQUATIC CENTER LOCATIONS:

NOTICE: QUANTITIES LISTED BELOW ARE THE OWNER'S AVERAGE ESTIMATE FOR EACH SITE AND ARE THE BASIS OF BID FOR EACH SITE. EXACT QUANTITIES WILL VARY PER SITE, SEE GENERAL NOTES ITEM #1 ON PLAN SHEETS FOR MORE INFORMATION. CONTRACTOR'S BID FOR THE SCOPE BELOW WILL DETERMINE THE COST/SF OF SLAB JACKING AND BECOME THE BASIS FOR ANY CREDITS OR DEBITS OF THE FINAL BASE BID CONTRACT VALUE.

AT EACH SITE:

RAISE/JACK 2,500 SQUARE FEET OF EXISTING CONCRETE SLAB(S) TO AN AVERAGE HEIGHT OF 0.75" USING POLYURETHANE INJECTION CONCRETE LIFTING TECHNIQUES.

SPECIFIC AREAS TO BE VERIFIED IN FIELD PRIOR TO BEGINNING OF WORK BUT TO INCLUDE PORTIONS OF THE POOL PERIMETER AND POOL DECK AREAS WHERE VERTICAL SEPARATIONS ARE GREATER THAN 0.128".

CONTRACTOR TO USE HYDROPHOBIC POLYURETHANE FOAM WITH A MINIMUM FREE RISE DENSITY OF 3.5LB.

CONTRACTOR SHALL ONLY BE PERMITTED TO PERFORM INJECTION WHEN USING CERTIFIED FLOW METERS, INJECTION STROKE COUNTER CONVERSIONS ARE NOT PERMITTED.

CONTRACTOR TO GROUT ALL CONTRACTOR-DRILLED HOLES DRILLED / CORED WITHIN CONCRETE FLATWORK TO FACILITATE SLAB RAISING. HOLES TO BE FILLED FULL-DEPTH WITH AN APPROVED NON-SHRINK GROUT, SMOOTH TO ADJ SURFACES. GROUT COLOR TO MATCH EXISTING CONCRETE FINISH COLOR. CONTRACTOR TO SUBMIT SPECIFIC GROUT COLOR FOR APPROVAL BY CITY MANAGER.

AQUATIC CENTER LOCATIONS AND MARCH 18th PRE-BID INSPECTION TIMES

1:00pm-1:45pm Hillyard Aquatics Center: 3000 E Columbia Ave, Spokane WA 99202
2:00pm-2:45pm Shadle Park Aquatics Center: 2005 W Wellesley Ave, Spokane WA 99202
3:00pm-3:45pm A.M. Cannon Aquatics Center: 1511 N Elm St, Spokane WA 99202
4:00pm-4:45pm Comstock Aquatics Center: 3012 S Howard St, Spokane WA 99203

SEE NEXT SHEET FOR ADDITIVE/ALTERNATE SCOPE OF WORK



City of Spokane Invitation To Bid

SECTION III. TECHNICAL REQUIREMENTS

4. ALTERNATE 1 THROUGH 4 – REMOVE AND REPLACE JOINT SEALANT AT INDIVIDUAL AQUATIC CENTER LOCATIONS.

NOTICE: QUANTITIES LISTED BELOW ARE THE OWNER'S AVERAGE ESTIMATE FOR EACH SITE AND ARE THE BASIS OF ALTERNATE 1 FOR EACH SITE. EXACT QUANTITIES WILL VARY PER SITE, SEE GENERAL NOTES ITEM #1 ON PLAN SHEETS FOR MORE INFORMATION. CONTRACTOR'S BID FOR THE SCOPE BELOW WILL DETERMINE THE COST/LF OF SEALANT SCOPE AND BECOME THE BASIS FOR ANY CREDITS OR DEBITS OF THE ALTERNATES 1-4 VALUES.

AT EACH SITE:

REMOVE AND REPLACE 1,500 LINEAL FEET EXISTING JOINT SEALANT AROUND POOL EDGE, DECK JOINTS, JOINTS AT BUILDING EXTERIOR, AND AT FOUNDATIONS OF POOL SLIDES & LADDERS USING MECHANICAL METHODS.

CLEAN AND PREPARE JOINTS / SUBSTRATE TO ENSURE SUBSTRATE IS FREE OF DIRT, LOOSE PARTICLES, OIL, GREASE, ASPHALT, TAR, PAINT, WAX, RUST, WATERPROOFING OR CURING AND PARTING COMPOUNDS, MEMBRANE MATERIALS, AND SEALANT RESIDUE. CLEANING TO INCLUDE MECHANICAL METHODS (GRINDING, PULLING, BRUSHING, ETC.). CLEANED SUBSTRATES TO MEET ALL REQUIREMENTS FROM SEALANT MANUFACTURER.

PROVIDE AND INSTALL BACKER ROD WHERE REQUIRED TO ENSURE PROPER JOINT SEALANT DEPTH / DIMENSIONS AS REQUIRED BY SEALANT MANUFACTURER.

SUPPLY AND INSTALL NEW ONE-COMPONENT, ELASTOMERIC, GUN-GRADE POLYURETHANE SEALANT - 'MASTERSEAL NP 1' - OR APPROVED EQUAL- TO ALL JOINTS. CONTRACTOR TO INSTALL SEALANT IN ACCORDANCE WITH MANUFACTURER'S WRITTEN INSTRUCTIONS.

CONTRACTOR TO PROVIDE PROTECTIVE COVER (PORTABLE TENT OR EQUIVALENT) DURING SEALANT APPLICATION AS REQUIRED TO ENSURE DRY WORKING SURFACE. CONTRACTOR TO PROTECT SEALANT FROM EXPOSURE TO MOISTURE DURING CURING AS REQUIRED BY MANUFACTURER'S WRITTEN SPECIFICATIONS.

SEALANT COLOR TO MATCH CONCRETE. CONTRACTOR TO SUBMIT SPECIFIC COLOR FOR APPROVAL BY CITY MANAGER.



City of Spokane Invitation To Bid

BID

TO: CITY OF SPOKANE, WASHINGTON
PROJECT NAME: 2025 AQUATIC CENTERS POOL DECK LEVELING AND JOINT SEALING

BIDDER'S DECLARATION. The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

BID OFFER. The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID: \$ _____
(COST/SF BASED ON 10,00SF)
SALES TAX (9.0%): \$ _____
TOTAL BASE BID PRICE: \$ _____

ALTERNATE (FOR ONE SITE)
JOINT SEALANT \$ _____
(COST/LF BASED ON 1,200LF)

TRENCH SAFETY SYSTEM,
if excavation greater
than four feet (4') deep: \$ _____

N/A

TOTAL ALTERNATE PRICE: \$ _____
NOTE: ALTERNATE PRICE IS PER SITE
THE CITY MAY AWARD ZERO, ONE, OR MORE SITES UP
TO FOUR TOTAL.

CONTRACTOR RESPONSIBILITY.

Washington State Contractor's Registration No. _____
U.B.I. Number _____
Washington Employment Security Department Number _____
Washington Excise Tax Registration Number _____
City of Spokane Business Registration Number _____

As of July 1, 2019, Contractor has fulfilled training requirement or is exempt from
L & I's Public Works Training Requirement under RCW 39.04.350 and RCW 39.06.020. (☐ YES) (☐ NO)

ADDENDA. The undersigned acknowledges receipt of addenda number(s) _____ and agrees that their requirements have been included in this bid proposal.

The firm agrees that its Bid will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

For contracts up to \$150,000.00 including tax, the Contractor may request for ten percent (10%) retainage in lieu of bond.
(☐ YES) (☐ NO)

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

FIRM NAME: _____
SIGNATURE: _____
TITLE: _____ PHONE: _____
ADDRESS: _____



City of Spokane Invitation To Bid

SUBCONTRACTOR LIST _____

PROJECT TITLE: 2025 AQUATIC CENTERS POOL DECK LEVELING AND JOINT SEALING _____

PROPOSED SUBCONTRACTORS/SUPPLIERS TO BE USED ON THE PROJECT ARE: (USE ADDITIONAL PAGES IF NECESSARY)

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

☐ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

Date

Signature of Authorized Representative

< Business Lookup

License Information:

[New search](#) [Back to results](#)

Entity name: AJ SPRAY FOAM SERVICES, LLC

Business name: SLABJACK GEOTECHNICAL

Entity type: [Limited Liability Company](#)

UBI #: 603-107-839

Business ID: 001

Location ID: 0001

Location: Active

Location address: 630 VALLEY MALL PKWY
431
EAST WENATCHEE WA 98802-4838

Mailing address: 630 VALLEY MALL PKWY
431
EAST WENATCHEE WA 98802-4838

Excise tax and reseller permit status: [Click here](#)

Secretary of State information: [Click here](#)

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Bellingham General Business	063171			Active		May-09-2018
Bremerton General Business - Non-Resident	34261			Active	Apr-30-2025	Jan-01-2020
East Wenatchee General Business				Active	Apr-30-2025	Jun-26-2017
Issaquah General Business - Non-Resident				Active	Apr-30-2025	Nov-07-2022
Kennewick General Business - Non-Resident	110132			Active	Apr-30-2025	Aug-14-2014
Pasco General Business - Non-Resident	34324			Active	Apr-30-2025	Nov-02-2018
Richland General Business - Non-Resident				Active	Apr-30-2025	Nov-14-2018
Spokane General Business - Non-Resident				Active	Apr-30-2025	Apr-06-2023
Wenatchee General Business - Non-Resident	110195			Active	Apr-30-2025	Oct-16-2019



Owners and officers on file with the Department of Revenue

Owners and officers	Title
SARGENT, ANN	
SARGENT, JERALD	
SARGENT, JERALD P	

Registered Trade Names

Registered trade names	Status	First issued
SLABJACK GEOTECHNICAL	Active	Apr-17-2017

The Business Lookup information is updated nightly. Search date and time: 4/2/2025 2:34:21 PM

[Contact us](#)

How are we doing?

[Take our survey!](#)

Don't see what you expected?

[Check if your browser is supported](#)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gellatly Agency 22 N Chelan Ave Wenatchee WA 98801	CONTACT NAME: Shari Savage PHONE (A/C, No, Ext): E-MAIL ADDRESS: shari@gellatly.com INSURER(S) AFFORDING COVERAGE INSURER A: Crum & Forster Speciatly Insurance Company INSURER B: Ohio Security Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 24082
INSURED AJ Spray Foam Services LLC, DBA: Slabjack Geotechnical 630 Valley Mall Pkwy #431 East Wenatchee WA 98802		

COVERAGES**CERTIFICATE NUMBER:** CL2541170995**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		GLO127154	03/18/2025	03/18/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Stopgap \$ 1,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAS54790127	06/01/2024	06/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$			SEO137425	04/02/2025	03/18/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: City of Spokane 2025 Aquatic Centers Pool Deck Leveling and Joint Sealing Project.

City of Spokane Parks & Recreation is named as additional insured per written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

City of Spokane Parks & Recreation 808 W. Spokane Falls Blvd Ste Spokane WA 99201	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



Department of Labor & Industries

Certificate of Workers' Compensation Coverage

April 15, 2025

WA UBI No.	603 107 839
L&I Account ID	620,844-00
Legal Business Name	AJ SPRAY FOAM SERVICES LLC
Doing Business As	SLABJACK GEOTECHNICAL
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 4 of Year 2024 "7 to 10 Workers"
Account Representative	Employer Services Help Line, (360) 902-4817
Licensed Contractor?	Yes
License No.	SLABJG*833K2
License Expiration	05/22/2025

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due.

Industrial insurance accounts have no policy periods, cancellation dates, limitations of coverage or waiver of subrogation (See [RCW 51.12.050](#) and [51.16.190](#)).

Spokane Park Board

Briefing Paper



Committee	Finance Committee Committee meeting date: April 8, 2025		
Requester	AI Vorderbrueggen Phone number: X5464		
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal K, Objective 5 Sustain	Master Plan Priority Tier: First (pg. 171-175)	
Item title: (Use exact language noted on the agenda)	Equipment purchases via the Department of Ecology Air Quality Grant - not to exceed \$460,000.		
Begin/end dates	Begins: 04/16/2025	Ends: 09/30/2025	<input type="checkbox"/> 06/01/2525
Background/history: In cooperation with Gonzaga University, the city of Spokane has received a fully-reimbursable Air Quality Grant from the State of Washington Dept. of Ecology for up to \$460,000 for electric turf equipment to replace high-emission diesel equipment. All purchases will be made through state contracts. The equipment some charging infrastructure will be included in the grant. In the end, no city funds will be used for the equipment purchase.			
Motion wording: Motion to approve the purchase of up to \$460,000 in electric turf equipment to be fully reimbursed by the State of Washington Dept. of Ecology Grant.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: AI Vorderbrueggen Grant Management Department/Name: _____ <div style="float: right; text-align: right;"> Larry Marsh - lmarsh@spokanecity.org Rich Lentz - rlentz@spokanecity.org </div>			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ Expense \$460,000 1400-95364-94760-56401 Revenue \$460,000 1400-95364-99999-33431			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Business license Expiration date: _____ <input type="checkbox"/> Insurance Certificate			

ECY-DOE Air Quality Grant - 2025

Parks Equipment List

ESTIMATED NEW PURCHASE				REPLACED UNIT				
Manufacturer	Model	Description	Cost	Location	Unit #	Model	Engine	Gall/Yr
Mean Grean**	EVO96R440	96" Wide Area	\$ -	Manito	M-H701	2017 Jacobsen R311	65hp Diesel	294
Mean Grean**	EVO96R440	96" Wide Area	\$ -	SE Complex	Y-Q901	2009 Toro GM4700D	55hp Diesel	1190
Mean Grean**	EVO74R350	74" Rear Discharge	\$ -	Finch	F-HA103	2011 Kubota F3080	30hp Diesel	286
Mean Grean**	EVO74R350	74" Rear Discharge	\$ -	Manito	O-M113	2011 Kubota F3080	30hp Diesel	440
Mean Grean**	EVO74R350	74" Rear Discharge	\$ -	Operations	O-M501	2015 Kubota F3990	39hp Diesel	648
Mean Grean**	EVO74R350	74" Rear Discharge	\$ 276,443	Manito	O-M502	2015 Kubota F3990	39hp Diesel	740
Toro**	E3200	60" Front Deck	\$ -	Operations	Y-Q42	2000 Toro RM6550D	44hp Diesel	600
Toro**	E3200	60" Front Deck	\$ -	Operations	Y-C281	2008 Toro GM4000	55hp Diesel	480
Toro**	GTX Elect	Med Duty UTV	\$ -	Finch	O-M713	2017 Jacobsen HR600	65hp Diesel	221
Toro**	GTX Elect	Med Duty UTV	\$ 169,936	ROW	Y-HA009	2000 Kubota F3060	30hp Diesel	275
Contractor ^	Charging Infrastructure Upgrade		\$ 2,750	Operations	9750			
Contractor ^	Charging Infrastructure Upgrade		\$ 2,750	SE Complex				
Contractor ^	Charging Infrastructure Upgrade		\$ 2,750	Finch				
Contractor ^	Charging Infrastructure Upgrade		\$ 2,750	Manito				
Contractor ^	Charging Infrastructure Upgrade		\$ 2,621	ROW				
TOTAL			\$460,000	TOTAL				
GRANT			\$460,000	5173				

** All new units are quoted with portable charging unit, freight/delivery to Spokane and local tax

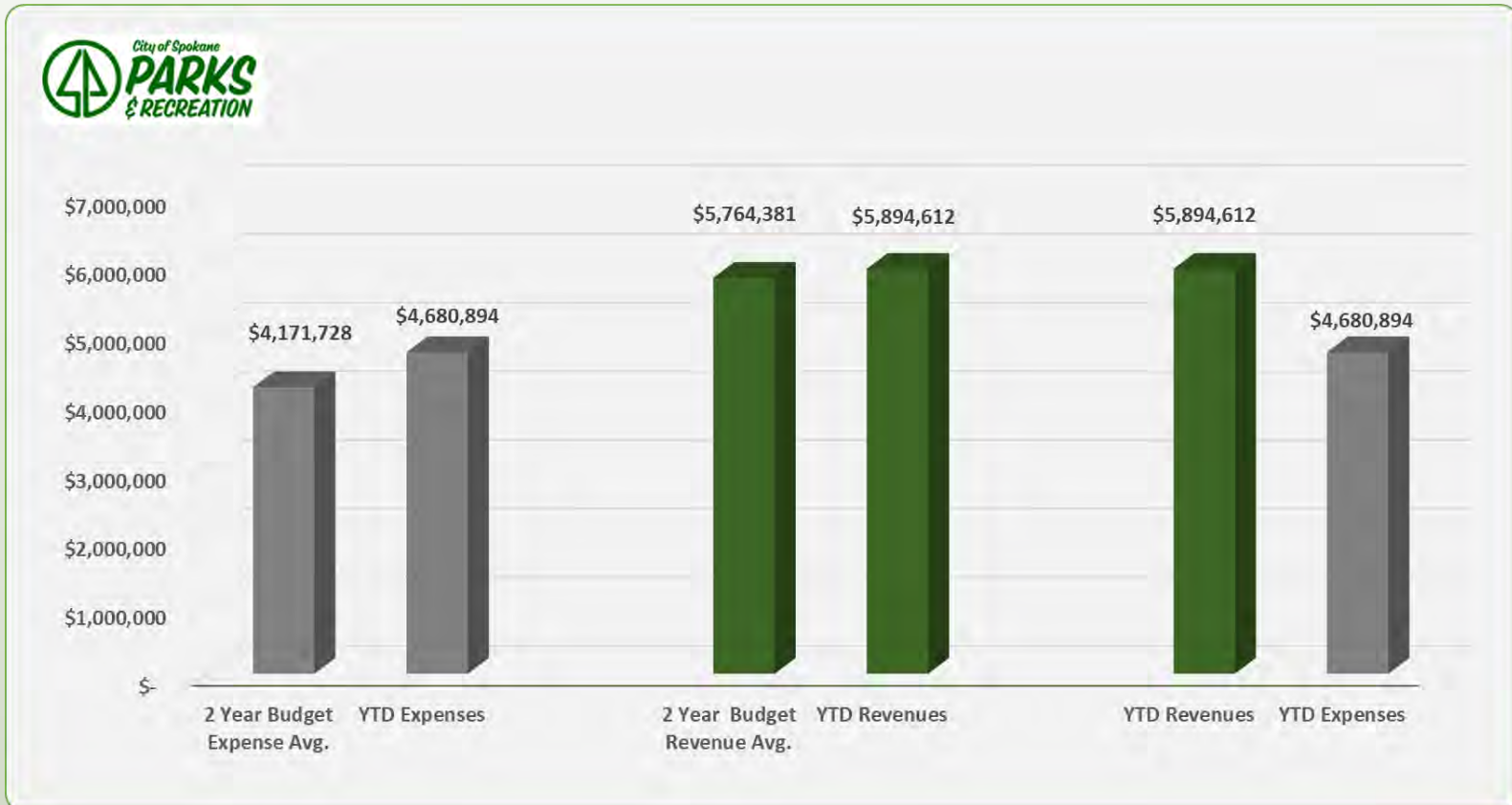
^ Avista Utilities and Contractor installed Electrical infrastructure upgrades for charging stations



City of Spokane
PARKS
& RECREATION

March '25
Financials

Parks Financials



Key Concepts:

- March had a net gain of \$438,262.
- Year-to-date, Parks is behind the 2024 net gain by \$448,632. A portion of this is timing in interfund charges, and the remaining is a larger transfer to capital in Q1 versus spreading the expense over 4 payments in 2024.
- Year-to-date, revenues exceed expenses by \$1.2 million.

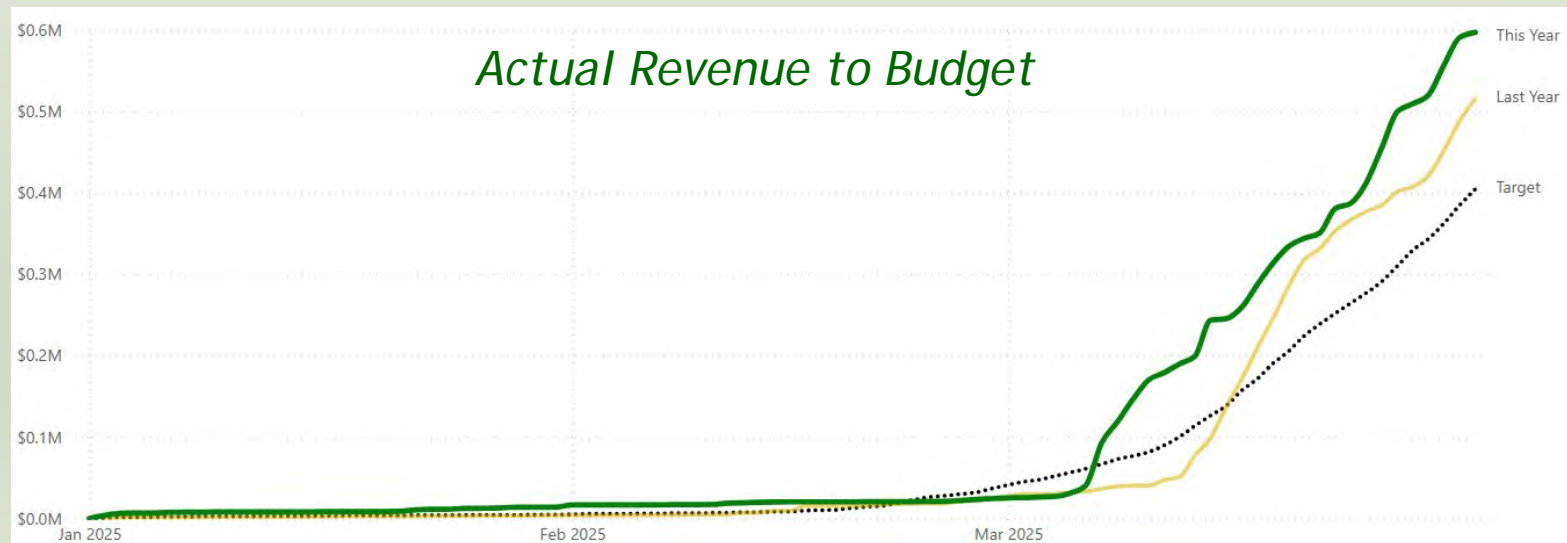
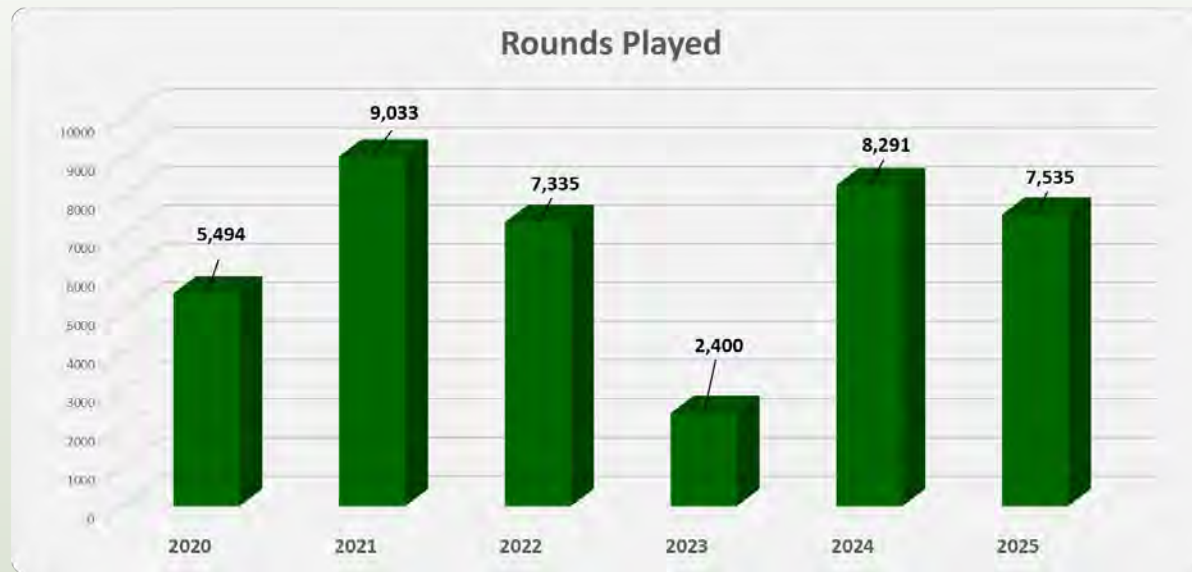
Golf Financials



Key Concepts:

- March had a net gain of \$60,741.
- Revenues are comparable to 2024 with lower pre-season pass sales, but higher regular season pass sales.
- Year-to-date, golf revenues are exceeding expenses by \$111,093 (FIF excluded).
- Note: Golf committee approved around \$400K in mowers/equipment purchases that has not yet arrived or been expensed.

Golf Scorecard





City of Spokane
PARKS
& RECREATION



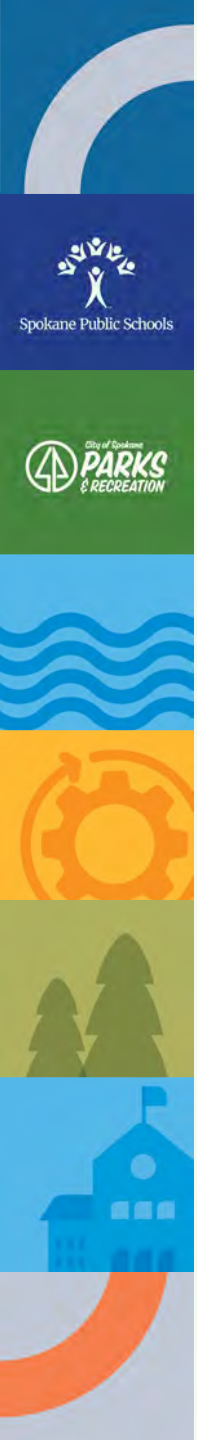
*Questions Or
Comments?*

Spokane Park Board

Briefing Paper

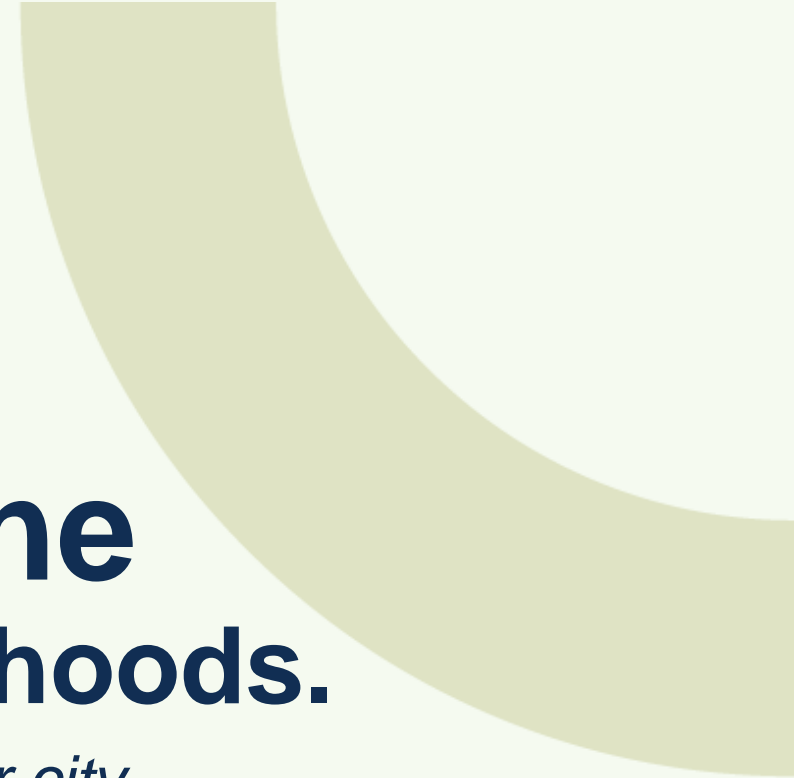


Committee	Special Discussion/Action	Committee meeting date:	
Requester	Nick Hamad	Phone number: 509.363.5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	re: OPR 2024-1028		
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	8 Goals / 13 Objectives	Master Plan Priority Tier: (pg. 171-175)	First & Second
Item title: (Use exact language noted on the agenda)	A resolution adopting the updated neighborhood park improvement levy program and recommending City Council place the proposed levy on the November 2025 ballot.		
Begin/end dates	Begins: 04/16/2025	Ends: 12/31/2046	<input type="checkbox"/> 06/01/2525
Background/history: This resolution adopts the updated 'Healthy Parks, Healthy Neighborhoods' citywide neighborhood park improvement levy program and recommends City Council place a multi-year levy lid lift measure of \$0.27/\$1,000 in assessed property valuation on the November 4, 2025 general election ballot to provide citizens a choice to fund the adopted program to improve neighborhood parks citywide. After a previous park levy ballot measure was removed from the ballot in November of 2024, representatives from Spokane Parks & Spokane Public Schools have been coordinating to develop "Together Spokane", a partnership consisting of two separate but coordinated ballot measures intended to maximize investment in parks, schools, and neighborhoods citywide for the least possible cost to local tax payers. The proposed park levy has been updated to reflect this partnership effort, and after 4 years of visioning, public engagement, and technical assessment, approval of this resolution recommends council place the proposed measure on the November general election ballot, concurrent with the proposed public schools measure.			
Motion wording: Motion to approve a resolution adopting the updated citywide neighborhood park investment program and recommending City Council place the proposed levy funding measure on the November 2025 ballot.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Spokane Public Schools Name: Adam Swinyard Email address: AdamSw@spokaneschools.org Phone: -			
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Nick Hamad Grant Management Department/Name:		City Council Members Garrett Jones Jason Conley Rich Lentz Al Vorderbrueggen	
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: Budget code:			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input type="checkbox"/> UBI: Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			



Together Spokane Parks. Schools. Neighborhoods.

Creating a safer, smarter, and healthier city





Today

- Vote on a resolution to:
 - Adopt the updated Healthy Parks, Healthy Neighborhoods program document that guides the levy
(built on the Master Plan)
 - Request the City Council place the Parks Levy on the November 2025 ballot

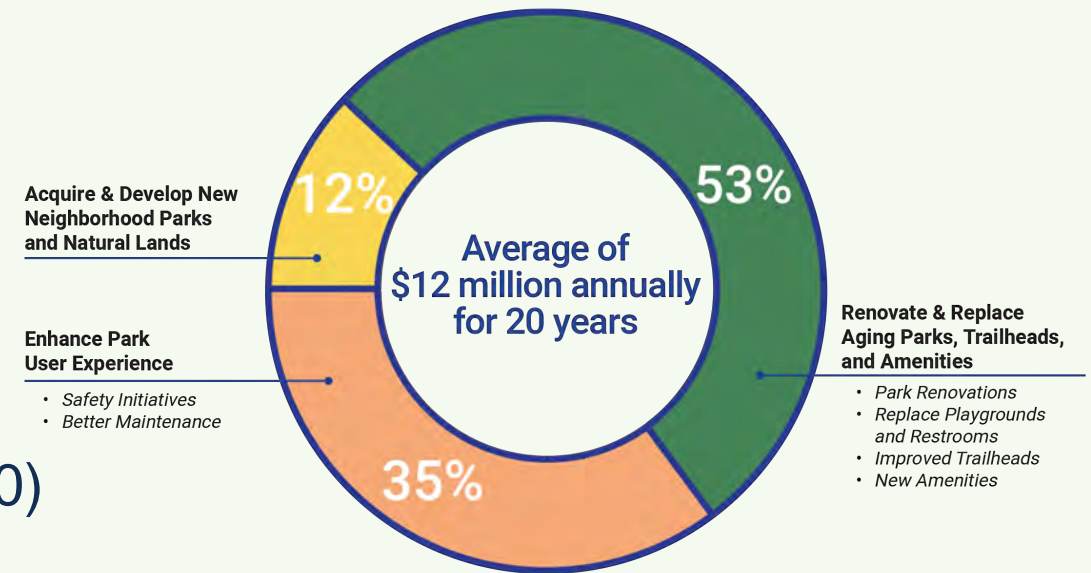
What has changed since you last approved this initiative for the ballot?

- Increased funding for Merkel maintenance (+1 staff)
- Increased funding for Park Rangers & equipment (+1 staff & truck)
- Increased vandalism repair & graffiti abatement funding
- Reduced construction funding for Qualchan Hills Park
- Removed (3) all-weather sports fields at Merkel
- Added (3) lighting/infield projects at city baseball/softball fields



What has changed since you last approved this initiative for the ballot?

- The overall estimated cost of the program remains the same as previous levy proposal
- Levy ballot measure changed:
 - **From:** single-year levy lift (\$0.29/1,000)
 - **To:** multi-year levy lift (\$0.27/1,000)



The Park Ballot Resolution

- Proposed for November 4, 2025 general election
- \$0.27/\$1,000 in assessed property value
- 20-year duration (2026-2045)
- \$89 / year for median home (\$330k)
- Service level increase
 - In addition to existing 8% General Fund contribution to Parks
 - Does not supplant the existing 8% GF allocation
- If approved, levy revenue would account for +/-26% of Parks budget
- Funding dedicated to Parks & Recreation, specific uses adopted by Park Board in levy program manual

Resolution language



Spokane Public Schools



NOW, THEREFORE,

BE IT RESOLVED by the Park Board to adopt the updated "Healthy Parks, Healthy Neighborhoods – A Part of Together Spokane" park investment program as attached to this resolution; and

BE IT FURTHER RESOLVED by the Park Board to recommend City Council place a multi-year levy lid lift measure of \$0.27/1,000 in assessed valuation on the November 4, 2025 general election ballot to provide citizens a choice to fund the adopted program to improve neighborhood parks citywide.

Ballot language

CITY OF SPOKANE

MEASURE NO. ____

CITYWIDE PARK IMPROVEMENT AND SAFETY LEVY

THE CITY OF SPOKANE ADOPTED RESOLUTION NO. 2025-xxxx CONCERNING FUNDING FOR PARK RENOVATION, IMPROVEMENTS AND SAFETY CITYWIDE. THIS PROPOSITION WOULD UPGRADE RESTROOMS, PLAYGROUNDS, SPORT COURTS AND TRAILHEADS AND PARK GROUNDS, ADD THREE NEW PARKS, INCREASE PARK RANGERS & MAINTENANCE STAFF, AND PROTECT NATURAL LANDS.

THIS PROPOSITION WOULD AUTHORIZE AN INCREASE IN THE REGULAR PROPERTY TAX LEVY BY \$0.27 PER \$1,000 OF ASSESSED VALUATION, FOR A MAXIMUM REGULAR PROPERTY TAX LEVY RATE OF \$2.59 PER \$1,000 OF ASSESSED VALUATION, FOR COLLECTION IN 2026; SET THE LEVY LID LIMIT FACTOR AT 3% ANNUALLY FOR THE YEARS 2027-2031; AND USE THE 2031 LEVY AMOUNT TO CALCULATE SUBSEQUENT LEVY LIMITS. THE PROPERTY TAX LEVY INCREASE WOULD REMAIN IN EFFECT FOR A PERIOD OF TWENTY YEARS.

Timing & Next Steps



Spokane Public Schools



City Council Urban Experience Committee briefing this past Monday (4/14)



TODAY: Resolution for Park Board (4/16)



School Board approval to place on the ballot (May)



City Council approval to place on the ballot (5/4)

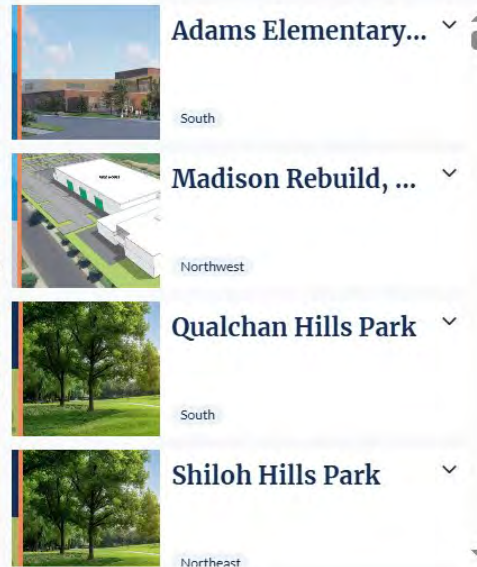
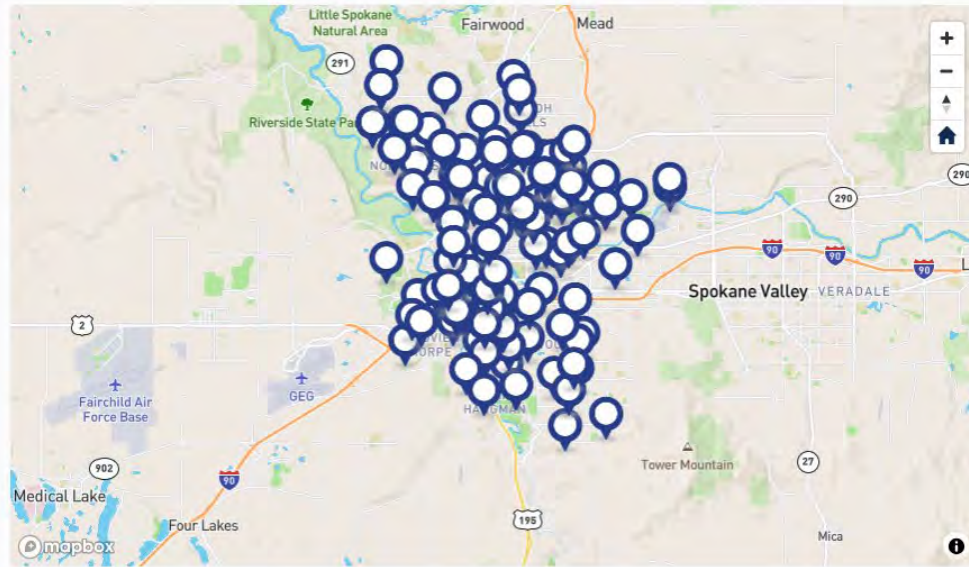


Robust information outreach plan through early November

Every Neighborhood

Explore all 200+ Projects City-Wide

I'm looking for projects about in or



View your neighborhood, learn about projects that matter to you
www.TogetherSpokane.org

CITY OF SPOKANE
PARK BOARD RESOLUTION

A RESOLUTION requesting City Council place a Citywide Park Improvement and Safety Levy on the November 2025 ballot.

WHEREAS, the City of Spokane owns and operates 3,900+ acres of parks & natural lands within and outside of the City of Spokane; and

WHEREAS, the Park Board is empowered by the City Charter with exclusive jurisdiction and control to lay out, establish, procure, purchase, accept, and have the care, management control and improvement of, all parks and grounds used for park purposes, all boulevards and parkways, and connecting parks and structures thereon located both within and outside of the City of Spokane; and

WHEREAS, there has been no substantial citywide investment in the City's neighborhood parks since 1999 and neighborhood park conditions have slowly deteriorated as a result; and

WHEREAS, on December 4th, 2023 City Council adopted a ballot resolution placing the "Healthy Parks, Healthy Neighborhoods" citywide neighborhood park improvement levy on the ballot (RES 2023-0095); and

WHEREAS, in November 2024, Park Board requested City Council defer the previous ballot measure proposal to allow time to develop a partnership with Spokane Public Schools for a collaborative citywide neighborhood investment (OPR 2024-1028); and

WHEREAS, working together, representatives from City of Spokane Parks & Spokane Public Schools have developed the "Together Spokane" partnership, consisting of two separate but coordinated ballot measures intended to maximize investment in parks, schools, and neighborhoods citywide at the least possible cost to local citizens; and

WHEREAS, after over 4 years of thoughtful visioning, analysis, public engagement, committee evaluation, and interagency coordination, it is the opinion of the Park Board the citizens of Spokane be given an opportunity to vote on a citywide neighborhood park improvement measure concurrent with a vote on a citywide investment in public schools; and

WHEREAS, the outcome of the aforementioned election will determine the funding available to improve park and school condition and care citywide; and

NOW, THEREFORE,

BE IT RESOLVED by the Park Board to adopt the updated “Healthy Parks, Healthy Neighborhoods – A Part of Together Spokane” park investment program as attached to this resolution; and

BE IT FURTHER RESOLVED by the Park Board to recommend City Council place a multi-year levy lid lift measure of \$0.27/1,000 in assessed valuation on the November 4, 2025 general election ballot to provide citizens a choice to fund the adopted program to improve neighborhood parks citywide.

ADOPTED BY THE PARK BOARD ON _____

Attest:

Park Board President
Approved as to form:

City Clerk

Assistant City Attorney



HEALTHY PARKS, HEALTHY NEIGHBORHOODS

Citywide Park Renovation & Improvement

A Part of Together Spokane
Parks. Schools. Neighborhoods.

*Initially Adopted by Park Board in October 2023.
Revised for Planned Park Board Adoption in April of 2025.*



Land Acknowledgment

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial. As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit. We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives. We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021 via Resolution 2021-0019

Acknowledgments

Thank you to the citizens of Spokane who in 2021 & 2022 provided the input and direction which directly informed this citywide park improvement levy. The issues, opportunities and desires identified by citizens in the '2022 parks and natural lands master plan' provide the background and basis for all aspects of this proposed park investment.

Thank you also to the members of the 'Citywide Neighborhood Park Investment Executive Committee', which directed the formation of this specific citywide park improvement levy. Over the course of 4 months in the spring & summer following the approval of the park master plan, these individuals defined the specific program scope, program elements, funding source and funding duration for the initial citywide neighborhood park investment. At its final meeting in August of 2023, the executive committee recommended this investment to the City of Spokane Park Board consideration and adoption.

Lastly, thank you to the members of the Spokane Parks & Spokane Public Schools 'Together Spokane' project planning team, which worked collaboratively from September 2024 through February 2025 to assess, adjust, and align independent Park & School measures to maximize the public benefit of these programs while minimizing the cost to the public. The outcome of this effort has demonstrated, yet again, when agencies think, work and act together, community benefit is greatly increased.

Acknowledgments

Parks Executive Committee

City Council Members

Betsy Wilkerson, District 2

Jonathan Bingle, District 1

City Administration

Brian Coddington, Director of Communications and Marketing

Spokane Park Board

Bob Anderson, President

Gerry Sperling, Vice President

Jennifer Ogden, Member

Kevin Brownlee, Member

Subject Matter Experts

Gavin Cooley, City of Spokane Chief Financial Officer (Retired)

Rick Romero, City of Spokane Public Works Director (Retired)

City Parks Staff (Voting Members)

Garrett Jones, Interim City Administrator

Al Vorderbrueggen, Director of Operations

City Parks Staff (Non-voting Members)

Berry Ellison, Park Project Manager

Carl Strong, Assistant Director of Operations

Fianna Dickson, Communication Manager

Nick Hamad, Park Planning and Development Manager

Together Spokane Project Planning Team

City of Spokane

Bob Anderson, Park Board President

Gerry Sperling, Park Board Vice President

Garrett Jones, Parks Director

Fianna Dickson, Communications Manager

Rick Romero, Public Works Director (retired)

Rich Lentz, Director of Budget & Finance

Nick Hamad, Park Planning & Development Manager

Spokane Public Schools

Adam Swinyard, Superintendent

Cindy Coleman, Chief Finance and Business Services Officer

Greg Forsyth, Director, Capital Projects

Mark Anderson, Senior Advisor to School District Leadership Team

Ryan Lancaster, Executive Director of Communications

Sandra Jarrard, Chief of Communications and Governmental Affairs

Executive Summary

What Should We Do Next

In 2020, with the 2014 Riverfront Park Renovation bond project nearing completion, Spokane Parks began a new project to assess the entirety of the City's park system. At its core, this project intended to answer one question, "What should we do next?" For the next 2 years, park staff and consultants listened to the community and formed a master plan directly from this input. This 'Parks and Natural Lands Master Plan' outlined a vision to 'Preserve and Play' by both preserving and restoring current park lands and assets while also updating the park amenities and adding new parks in neighborhoods which lack access.

So, when we asked "What should we do next?", what did we hear? Simply put, "Invest in our neighborhoods".

Renovate parks which are aging. Replace old and broken playgrounds. Renovate and replace old restrooms - clean them more often and ensure they stay open. Enhance day to day park maintenance. Upgrade sprinklers to improve water efficiency and eliminate daytime watering. Add new parks on city land within neighborhoods which don't have parks nearby. Enhance security in parks which don't always feel safe. Acquire and preserve natural lands. Improve trailheads to provide better access to those lands. And update parks to provide the modern amenities residents want – like pickleball, pump tracks, disc golf, splash pads, and others. Invest in us, where we live every day, because Healthy Parks make for Healthy Neighborhoods.

Is it Really Needed? And why Neighborhoods?

Since 1999, Spokane residents have approved (3) park bond investments. In 1999, the community invested in 3 new parks and repaired a portion of the deferred park maintenance citywide. In 2007 the community chose to invest in new outdoor pools, splash pads and sports complexes. In 2014 the community invested in Riverfront Park. These previous investments have built excellent special use facilities in which we can be proud and which are the envy of many nearby communities.

However, during these same 24 years, the percentage of city funds allocated to parks has steadily decreased from 2.6% in 2000 to 2.3% of all city expenses in 2022. That reduction totaled approximately \$2,600,000 in 2022, and is roughly 10% of the entire Parks Division budget. As a result, nearly half of the city's neighborhood parks have not received any capital investment in over 20 years. These parks have aged and many are in need of significant repair to ensure they can continue to serve current and future generations. It has become increasingly clear that regular, ongoing capital repair and maintenance is needed for neighborhood parks to continue. Capital bonds alone provide temporary fixes, but do not allow for the hiring of staff and therefore do not improve the long term daily maintenance within parks. But there is a practical solution to update aging parks while also improving daily maintenance.

Neighborhood Park Levy

A park improvement levy, if approved by voters, allows not only for capital repair and construction but also the hiring of additional maintenance / safety staff as well as the purchase of needed maintenance equipment and vehicles. This approach can improve the condition of our parks for the long term. The following document outlines a citywide park improvement levy based directly on the adopted park master plan and tailored by an executive committee consisting of representatives from City Council, the Mayor's Administration, the Park Board, retired city financial and public work management, and city park staff. Actions were further refined by the Spokane Parks / Spokane Public Schools 'Together Spokane' project planning team to maximize the public benefit from both this measure and the 2025 SPS bond measure. This program exists specifically to improve the quality of, access to, and amenities within parks citywide. Park staff asked, "what should we do next?" The Spokane community answered, "Invest in our neighborhoods". If approved, this citywide park improvement levy provides the means and methods for Spokane City Parks to deliver the first-tier park system improvements desired by the Spokane community.

CONTENTS

Land Acknowledgement	II
Acknowledgements	II
Executive Summary	IV
1.Program Overview	1
2.Enhance Park User Experience	5
Cut Sheets:	
Park Safety Initiatives / Visitor Experience	
Park Maintenance & Operations	
3.Renovate & Replace Aging Parks, Trailheads, and Amenities	9
Cut Sheets:	
Playground Improvements	
Restroom Improvements	
Irrigation Improvements	
Amenities Improvements	
Minor Park Repairs	
Trailhead & Trail Improvements	
Minnehaha Park	
Grant Park	
Harmon Park	
4.Acquire & Develop new Neighborhood Parks and Natural Lands	21
Cut Sheets:	
Southeast Land Acquisition	
River Access Improvements	
Natural Lands Management Plan & Acquisition Fund	
Meadowglen Park	
Shiloh Hills Park	
Qualchan Hills Park	

How to use this document

This is an interactive document, intended to be viewed both digitally and printed.

There are three program categories as part of this document, each with various project summaries called cut sheets. The cut sheets provide details on specific projects within the overall program. Cut sheets span broadly within the Parks and Recreation realm, meaning users from various backgrounds will likely be interested in just one or a few specific cut sheets.

As a digital copy, users can navigate through the document by using the clickable Contents page. By clicking on specific cut sheets or chapter titles, users will be linked to the page they click on. By clicking the central footer 'Healthy Parks, Healthy Neighborhoods' users will be linked back to the Contents Page for easy navigation.

As a printed copy, users can 'cut out' an individual cut sheet. This provides users with the flexibility to take one sheet (or a few) with them as talking points in a meeting for example, rather than carrying around the full document.

We hope this document provides you with the tools to engage in meaningful discussions that will help shape healthy parks, and healthy neighborhoods in Spokane.

- the city of spokane parks team

CHAPTER 1

Program Overview

Program Overview

General Overview

This Program was developed to improve the access to, condition of, and infrastructure / amenities within the City's Park system over a period of 20 years. To ensure responsible use to taxpayer funding and consistency with high priority community desires, the program draws directly from the 'First Priority Tier' recommendations of the adopted '2022 Park and Natural Lands Master Plan', with little exception.

- Approximately 88% of program investment is dedicated to the renovation, physical improvement, and daily maintenance enhancement of aging neighborhood parks, trailheads and natural lands community wide and the addition of a new park safety / visitor experience initiative.
- Approximately 12% of program investment is dedicated to the acquisition and development of new neighborhood parks within rapidly developing portions of the city as well as the acquisition of natural land and the improvement of trails and trailheads.
- Categories above include project planning, construction management, and administration of the capital program and levy compliance. To implement proposed improvements, City of Spokane Parks anticipates hiring up to (6) project support staff; including project managers, accounting, and design professionals and shall retain legal and audit consulting services as needed to ensure levy compliance.

The three major program categories are outlined in general detail below:

Renovate & Replace Aging Parks, Trailheads, and Amenities

- Renovate park lands and assets citywide by conducting (3) major park renovations, replacing all playgrounds with significant

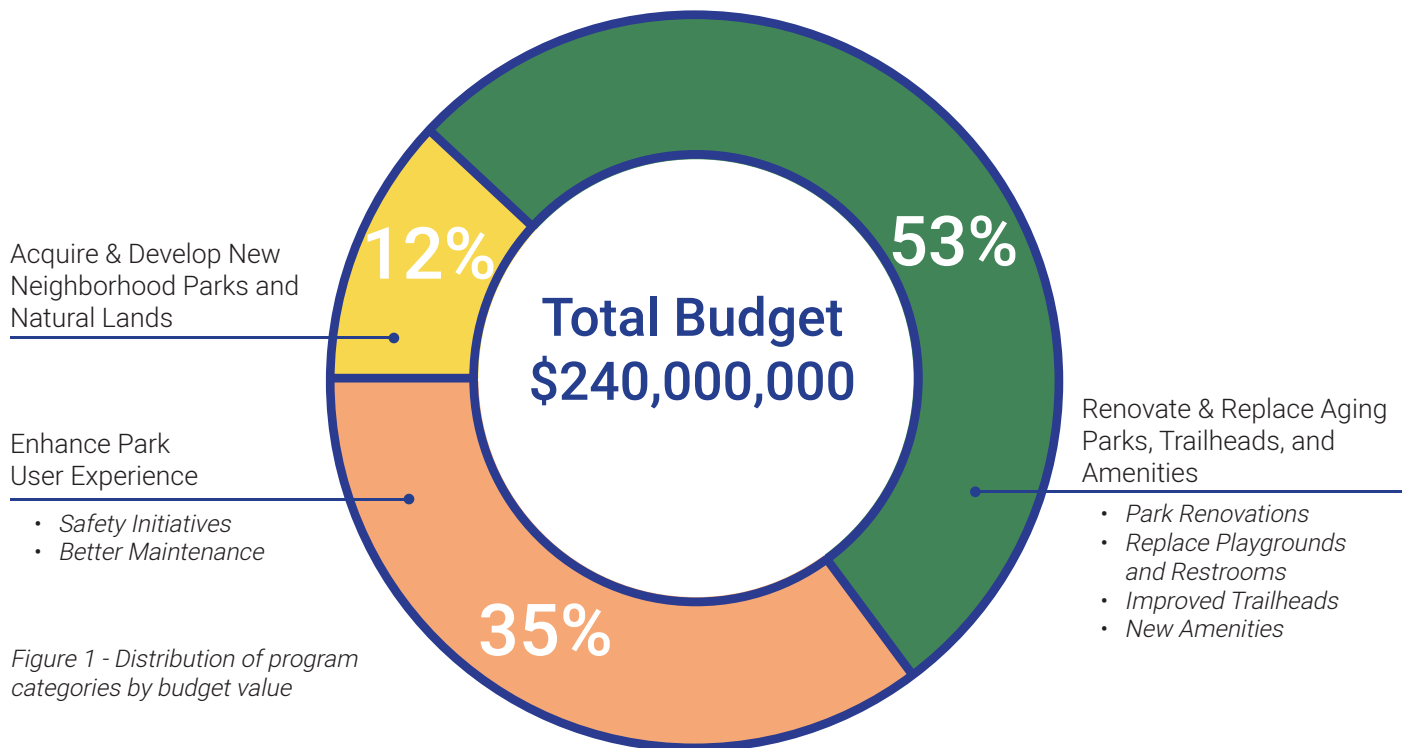
deferred maintenance citywide, replacing approximately 50% of all park restrooms citywide and performing minor repairs to remaining restrooms, replacing all (14) racquet sport courts citywide, renovating (3)-(5) trailheads, adding (1) multi-purpose all weather surface rectangular field, and improving lighting and infields for (3)-(4) baseball/softball fields, developing (1) new paved park access trail, renovating the boulder beach water access point, and creating an ongoing annual minor park repair & security improvement fund.

Enhance Park User Experience

- Improve general park maintenance, functionality, and cleanliness by hiring +/- (16) new park maintenance FTE staff, including (14) added maintenance staff dedicated to maintenance of the City's neighborhood parks, pools and sports complexes and (2) added maintenance staff dedicated to the city's park natural lands. Replace and augment antiquated maintenance equipment and vehicles to improve maintenance quality & efficiency.
- Expand park safety initiatives to neighborhood parks by hiring an additional (5) Park Ranger staff dedicated to the City's parks outside of Riverfront Park & provide vehicles and equipment as required.

Acquire & Develop New Neighborhood Parks and Natural Lands

- Develop (3) new neighborhood parks within rapidly developing portions of the City, acquire land for park development in (1) high need location, create a 'Natural Lands Acquisition and Management Plan' to prioritize future natural land acquisition and management, and create an ongoing, annual fund for the acquisition of priority natural lands.



Financial Overview

Recommended funding source for proposed park operational and capital improvements is a multi-year Levy Lid lift assessing \$0.27/1,000 of assessed property value. If passed, this assessment increases overall city levy assessment just less than 11%, totaling approximately \$7.25 **per month** in year one for the median homeowner in the City of Spokane. The levy lid lift is planned for a duration of 20 years and is estimated to generate approximately \$240,000,000 over that time. Levy value & duration was initially determined by majority vote of the Citywide Neighborhood Park Executive Committee and slightly adjusted by the Together Spokane Project Planning Team. Park Board adoption of the updated levy measure is planned in April of 2025.

Statement of Assumptions

1. City General Fund contribution to City Parks and Recreation will remain as outlined in current City Charter and will not be reduced as an overall percentage of City spending. Any reduction in the contribution from City General Fund to Parks & Recreation will directly reduce the intended impact of this program.
2. By intent, all modeling uses escalation rates for both wages and project cost inflation that are slightly above historical actuals. This conservative approach is designed to not only ensure commitments can be met, but to account for and offset for both direct (i.e. increased water usage) and indirect overhead costs (i.e. interfund allocations for city service departments) that are difficult to forecast and/or trace back to individual projects.
3. All operational and administrative staffing costs were projected using 2023 wage and overhead rates. Operational and administrative staffing costs include 4% compounding annual cost escalation, from 2026 until 2045.
4. All estimated capital project costs were projected using 2023 pricing information. Projects include 3.5% compounding annual cost escalation from 2025 until the anticipated time of project construction.
5. Annual construction cost increase of 3.5% was based on 20-year historical average inflation as obtained from the 'Engineering News-Record Construction Cost Index History' from 2002-2022.
6. All major park renovation and new park construction capital project costs anticipate additional State and/or Federal grants totaling 20% of overall project cost.
7. Capital project costs represent total cost to implement projects, and include allowances for design & engineering services, permitting, construction administration, and Washington State Retail Sales Tax at a rate of 9%.
8. Project scheduling and implementation shall be reviewed annually by park staff with annual project implementation to be determined by park planning and development manager, park operations director, and park director.



CHAPTER 2

Enhance Park User Experience



PARK SAFETY INITIATIVES / VISITOR EXPERIENCE

Enhance Park User Experience

Scope of Work: **Park Rangers**
Location: **Citywide**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First
Master Plan Goal: Goal J. Co-existence
Master Plan Objective: Objective 2. Park Design for Positive Interactions

Project Description

Approximately 2/3 of Spokane residents surveyed as a part of the 2022 parks and natural lands master plan believe “The City needs to do more to make parks and programs welcoming and accessible”. Many residents throughout public engagement commented about not feeling welcome or safe in parks due to trash, drug use, and encampments. Public spaces are inherently contested space as they are shared by all types of people. This initiative was formed to support co-existence within parks by addressing conflict between park users through adding staff trained on trauma-informed approaches for interacting with users of park spaces.

This initiative will receive a dedicated percentage of levy funds allocated to improvement park safety and improve visitor experience. These additional funds will support hiring additional staff, purchasing and maintaining specialty equipment and vehicles as outlined below:

- Hire additional park ranger staff dedicated to expanding the park ranger program outside of Riverfront Park to provide a physical presence within neighborhood parks where there is high risk of conflict between park users or the park space is contested and unwelcoming. Add approximately (5) FTE, (1) park ranger supervisor, (4) full time park rangers and temporary seasonal support. It is anticipated that the park rangers will move from park to park in response to the greatest need for their presence. Each district within the City (Northwest, Northeast, South, Downtown) is expected to have dedicated ranger staff available to patrol those unique areas. Specific positions will be determined by park ranger supervisor in coordination with the park director.
- Allocate \$80k in annual funding dedicated to purchase & maintain park ranger vehicles and specialty equipment.

Key Park Safety Improvements

Park Ranger Staff Expansion



Park Ranger Vehicles



Welcoming to the Public



Park Rangers Today





PARK MAINTENANCE & OPERATIONS

Enhance Park User Experience

Scope of Work: **Maintenance & Operations**
Location: **Citywide + Outside City Limits**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goals & Objectives:

Goal A. Serving the Under-resourced
Objective 3. Focus on Neighborhood
and Community Parks.
Goal K. Maintain & Care
Objective 1. Replace Aged Facilities.

Goal C. Preserve Our Wild
Objective 5. Enhance Our Natural
Lands With Projects To Restore
Ecologies And Build Resilience To
Natural Disasters.

Project Description

'Improving daily maintenance and management of existing parks' was viewed as important or essential by 2/3 of residents surveyed as a part of the 2022 parks and natural lands master plan. Over the past 20 years, the percentage of city funds spent on parks has consistently decreased, declining by 0.3% during that time (totaling \$2.6m in 2021 alone). 6 in 10 residents also felt the city should seek additional funding to maintain its existing offerings. To better meet community expectations for park maintenance and management, additional funds must be dedicated for that purpose.

To improve park operations and maintenance citywide, it is intended that the current park fund contribution to park maintenance and operations remains without being reduced while being augmented with a dedicated percentage of levy funds allocated for park maintenance and operations enhancements. These additional funds will support hiring additional staff, purchasing and maintaining equipment and vehicles as outlined below:

- Hire additional park maintenance staff to maintain developed park grounds, facilities, pools and splash pads citywide. Add approximately (14) FTE, (11) dedicated to maintaining and cleaning park facilities and grounds citywide and (3) FTE dedicated to maintaining recreation facilities. Specific positions may include (1) foreperson, (1) program specialist, (2) irrigation specialist, (1)

Key Maintenance & Operations Features

Cleaner Parks



Maintenance Vehicles
& Equipment



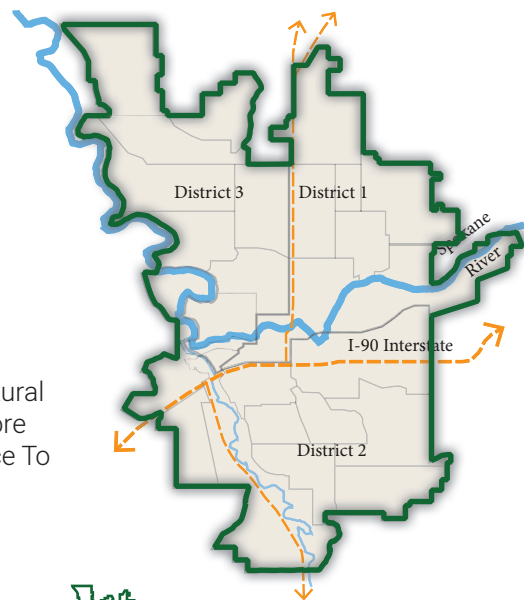
Park Operations Staff
Enhancements



Citywide Maintenance
Enhancements



CITY OF SPOKANE



Maintenance distributed citywide
based on physical need

equipment operator, (1) gardener, (1) tree worker, (5) laborers, (2) park caretakers, and temp seasonal staff (budget dependent). Specific positions will be determined by park operations director in coordination with park director.

- Hire additional staff dedicated to maintenance of park natural lands. Add approximately (2) FTE, including (1) program specialist / trails coordinator, and (1) caretaker. Specific positions will be determined by assistant director of natural resources in coordination with park operations director.
- Allocate \$300k annual funding to replace depreciated fleet of park maintenance equipment. Purchase and maintenance equipment used to maintain parks and natural lands (trip-plex mowers, heavy equipment, small power equipment, specialty tools, etc.)
- Allocate \$200k annual funding to replace depreciated fleet of park vehicles and purchase / lease new vehicles for added employees. Funding dedicated to purchase / lease of light trucks, heavy trucks, and crew vehicles. (1/2-ton & 3/4-ton pickups, Kodiaks, etc.)

NOTE: Park staffing and equipment needs are dynamic in nature. Actual positions hired and actual equipment / vehicles purchased shall be evaluated continually by park operations management. Staff and equipment purchased shall nonetheless be dedicated to the maintenance and operation of parks citywide.



CHAPTER 3

Renovate & Replace
Aging Parks, Trailheads,
and Amenities

(back of chapter tab)
this page intentionally left blank



PLAYGROUND IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Location: **Citywide** - based on physical need

Project Profiles

Quantity	Project Type
10	Larger (Community) Park Playground Replacements
+/- 22	Smaller (Neighborhood) Park Playground Replacements

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal K. Maintain and Care

Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

'Playgrounds' were identified by citizens during the 2022 park and natural lands master plan as the highest priority asset to upgrade within existing parks. A detailed condition rating of all city park playgrounds found nearly 60% of all city park playgrounds have aged beyond their design life, contain major damage, or are no longer functional and require complete replacement to restore proper functionality. Community input received also indicates that caregivers and residents desire more accessible playgrounds than currently offered.

This project will replace all park playgrounds which are rated with a physical condition of 3.0 or higher. This includes replacement of approximately (32) playgrounds citywide, including all (10) large (community) park playgrounds within the city and approximately (22) smaller playgrounds within neighborhood parks citywide. All playground replacements will include dedicated play equipment for both the 2-5 and 5-12 age groups, inclusive play features, and enhanced ADA pathways to the playgrounds from the surrounding park. Large (community) playgrounds will include additional play features and new rubberized play surfacing instead of wood fiber surfacing to further enhance accessibility and quality. Replacement locations & priorities will be determined annually by physical condition.

Key Playground Improvements

Site Furnishings



Rubberized surfacing



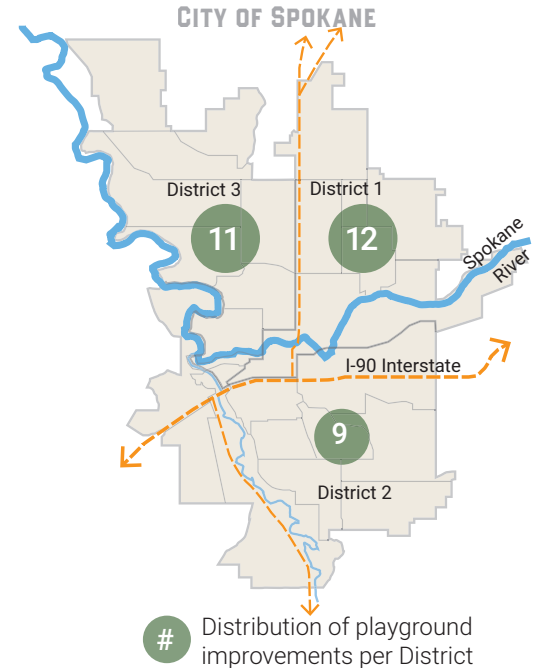
Inclusive play features



ADA accessible equipment



Full playground replacement



Playground Physical Condition Rating

All larger (community) parks listed below receive major playground replacement **regardless of rating**.

A.M. Cannon Park, Audubon Park, Comstock Park, Liberty Park, Mission Park, Shadle Park, Sky Prairie Park, Thornton Murphy Park, and Underhill Park.

All smaller (neighborhood) park playgrounds **rated 3.0 to 5.0** receive complete playground replacement.

All smaller (neighborhood) park playgrounds **rated 1.0 to 3.0** receive enhanced maintenance repair.

How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**playground condition ratings established in 2022 park playground condition assessment*





RESTROOM IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Location: **Citywide** - based on physical need

Project Profiles

Quantity	Project Type
+/- 40	Citywide Restroom Replacements
+/- 45	Citywide Restroom Enhancements

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal A. Serving the Under-resourced

Master Plan Objective: Objective 3. Focus on Neighborhood and Community Parks

Project Description

The 2022 park and natural lands master plan identified restrooms as the highest priority asset to upgrade and add within city parks. Lack of consistent restroom access & quality were considered a problem by 7 in 10 residents. The large majority of all park restrooms do not meet current ADA accessibility requirements & building code regulations, are easily vandalized or damaged, are difficult to repair once damaged, and are in need of significant repair or replacement to reduce future maintenance burden and meet community expectation.

This project will replace approximately 50% of all park restrooms citywide, totaling approximately (40) individual restrooms buildings. Replacement restrooms will meet modern building code regulation and ADA access requirements and will include enhance ADA pathways to the restrooms from the surrounding park.

The remaining 50% of city restrooms will receive minor upgrades, including fixture replacements, paint, and other minor repairs as required to ensure functionality. Replacement & repair locations & priorities will be determined annually by physical condition.

Key Restroom Improvements

Family access



Winterization



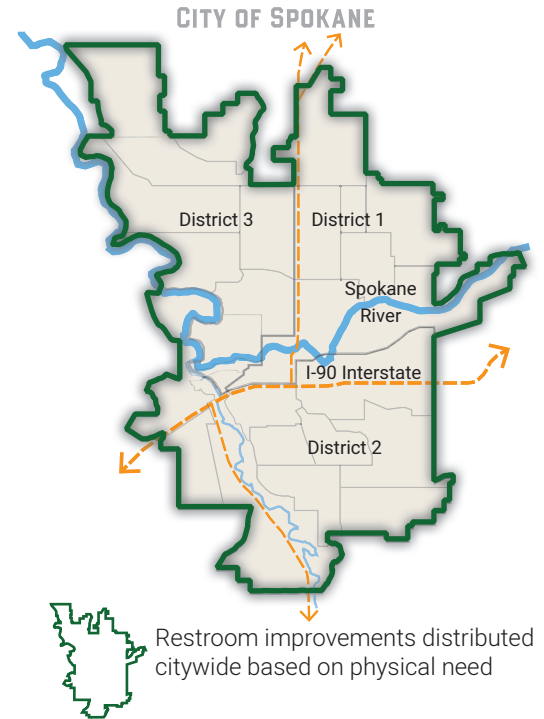
ADA accessibility



Full restroom replacement



More reliable



Restroom Physical Condition Rating

All citywide restrooms **rated 4.0 to 5.0** receive full facility replacement

All citywide restrooms **rated 2.0 and above** receive enhancements

How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**restroom condition ratings established in 2025 park restroom condition assessment*





IRRIGATION IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**
Location: **Citywide** - based on physical need
Renovation Size: **Up to 175 acres**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier - First

Master Plan Goals & Objectives

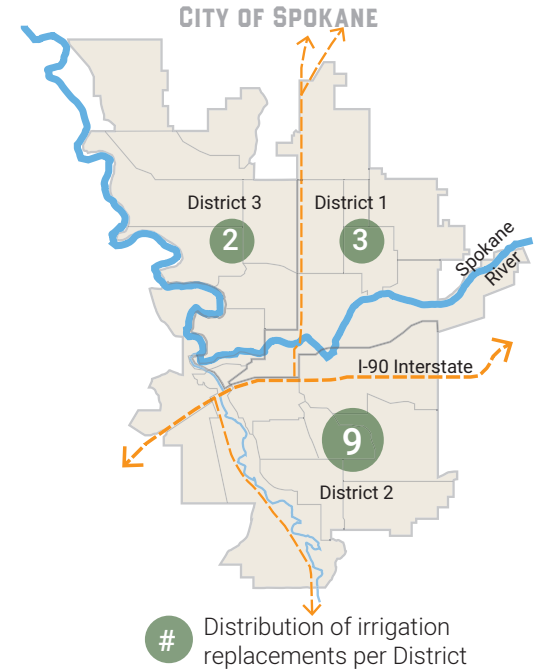
Goal F. Improve Water Use Efficiency
Objective 1. Reduce Water Needs
Objective 2. Improve City-Wide Water Management Practices

Goal K. Maintain and Care
Objective 1. Replace Aged Facilities

Project Description

City of Spokane Parks is the largest single municipal user of city water, consuming approximately 4% of all water pumped citywide to irrigate park lands throughout the community. Numerous park irrigation systems are antiquated and require 'manual operation', ie. maintenance staff must physically 'plug-in' each sprinkler daily to operate the systems. These systems are inefficient, beyond their design lives, labor intensive, and expensive to operate. Additionally, in the 1970's and 1980's, numerous 'manual' systems were retrofitted with 'hydraulic control systems', which rely on highly unreliable components which are no longer manufactured and require replacement to ensure continued operation.

This project replaces approximately 175 acres of antiquated irrigation systems within approximately (12) parks, replaces all 'manual' irrigation systems and several of the most unreliable 'hydraulic' irrigation systems. New irrigation systems will be fully automated, high-efficiency, and include water saving accessories and sensors to further increase watering efficiency. Once complete, irrigation system upgrades significantly reduce labor resources required to complete basic watering, increase watering efficiency, and eliminate the regular need for daytime watering within parks. Landscape conversions from turfgrass to more drought tolerant meadow landscape will be considered for implementation with irrigation upgrades on a case-by-case, site-by-site basis.



Key Irrigation Improvements

Replace manual & hydraulic systems



Replace antiquated vaults & plumbing



Install modern, efficient systems



Reduced water use



Labor reduction



Increased level of service





AMENITIES IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**
Location: **Citywide**

Project Profiles

Quantity	Project Type
14	Renovated Sport Courts
1	Add Skate Park / Pump Track
1	Add Disc Golf Course
1	All Weather Surface Rectangular Field
3-5	Existing Softball/Baseball Field Improvements

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier - First

Master Plan Goals & Objectives

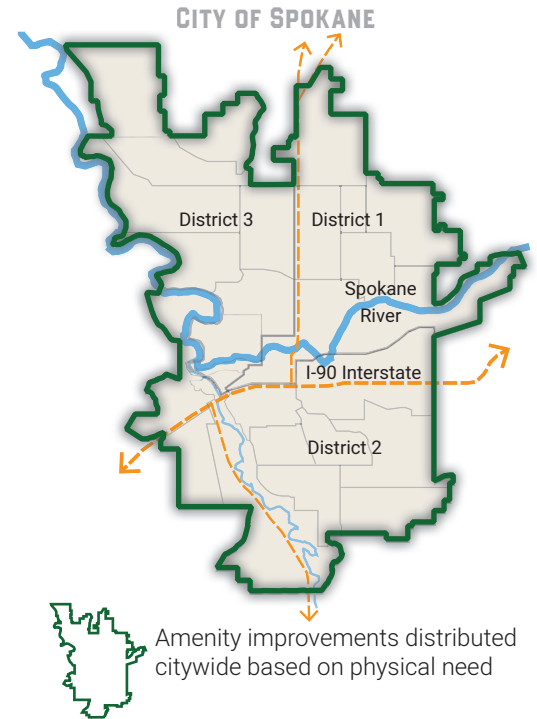
- Goal A. Serving the Under-resourced
Objective 3. Focus on neighborhood and community parks
- Goal B. Inland Northwest Living
Objective 1. Offerings reflect and respond to local recreation and park use trends

Project Description

Community survey conducted during the 2022 park and natural lands master plan identified several community desires for park amenity improvements – better racquet sport courts, including dedicated courts for pickleball, pump tracks / BMX facilities, disc golf courses, dog parks, and picnic areas were the most requested amenities citywide.

In response to these community desires, this project will:

- Replace all (14) existing racquet sport courts citywide, constructing multi-use complexes with dedicated courts for pickleball as well as tennis.
- Add (1) new artificial turf, all weather surface, multi-use rectangular field with practice lighting at Southeast Sports Complex.
- Improve (3)-(5) existing softball/baseball fields with either practice lighting or field turf infields, located at Franklin park and Dwight Merkel.
- Construct (1) new disc golf course, at a location to be determined.
- Design (1) new pump track, and seek state grant / partner funding for construction, preferably in Districts 1 or 3.
- Replace and add site furnishings & picnic tables throughout the city to improve picnic area amenities within parks.



Key Amenity Improvements



All Weather Surface Field



Disc Golf Course



Picnic Table



Sport Courts





MINOR PARK REPAIRS

*Renovate & Replace Aging Parks,
Trailheads, and Amenities*

Scope of Work: **Continuous Maintenance**
Location: **Citywide** - based on physical need

Master Plan Goal, Objective, and Strategy

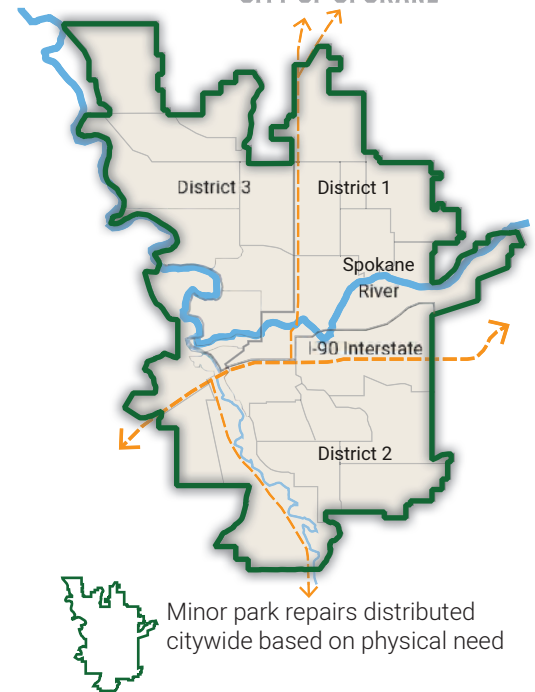
Master Plan Priority Tier: First
Master Plan Goals: Goal K. Maintain and Care
Goal L. Funding Futures
Master Plan Objective: Objective 1. Pursue Additional Funding Sources

Project Description

Over the course of several bond projects, Spokane City Parks has effectively focused investment into targeted 'special use facilities' & amenities. As these large 'one-time' investments have occurred, the Parks Division has not been able to dedicate ongoing funds for regular capital to properly maintain various park assets. Regular minor repair of these park assets throughout the city have therefore been consistently deferred for several decades. Despite this deferral, many minor park amenities and infrastructure still require repair and have not been included within a larger project in this program. It is intended that this fund shall be used to 'fill the gaps' to improve the general condition of minor park assets citywide, and not be utilized to augment the budget of larger projects identified within this program.

This project funding will be dedicated for minor park repairs on an ongoing, annual basis for the upkeep, repair, and minor component replacement of park facilities. These minor repairs may include repair and replacement of park building & gazebo roofs & windows, parking lots (sealing, striping, repair, etc), park walkways & sidewalks, mechanical systems (boilers/hvac), pool & splash pad components (pumps/pool buildings/slides/pool decks), sewer and water utility lines, lighting systems, and other miscellaneous park features which may not individually warrant a dedicated project. Specific minor projects will be determined by physical need on an annual basis by the park operations director in coordination with the park planning manager and support staff.

CITY OF SPOKANE



Minor park repairs distributed citywide based on physical need

Key Minor Park Repairs

Playgrounds



Roofs



Parking Lots



Sidewalks



Boiler / HVAC



Pools



Utilities



Vandalism



Lighting





TRAILHEAD & TRAIL IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Locations: **District 2 - Cliff-Cannon and Comstock Neighborhoods**
Outside City Limits - Beacon Hill, Palisades, and Fish Creek

Project Profiles

Renovation - Palisades Park South Trailhead

Development - Palisades Park North Trailhead

Development - Cliff Drive / Edwidge Woldson Park Access Trail

Development - Beacon Hill Trailheads

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tiers

First (Palisades North / South Trailhead Projects)

Third (Cliff Dr / Edwidge Woldson Access Trail Project)

Master Plan Goals & Objectives

Goal C. Preserve Our Wild

Objective 1. Initiate Framework For Natural Land Acquisition Decision Making

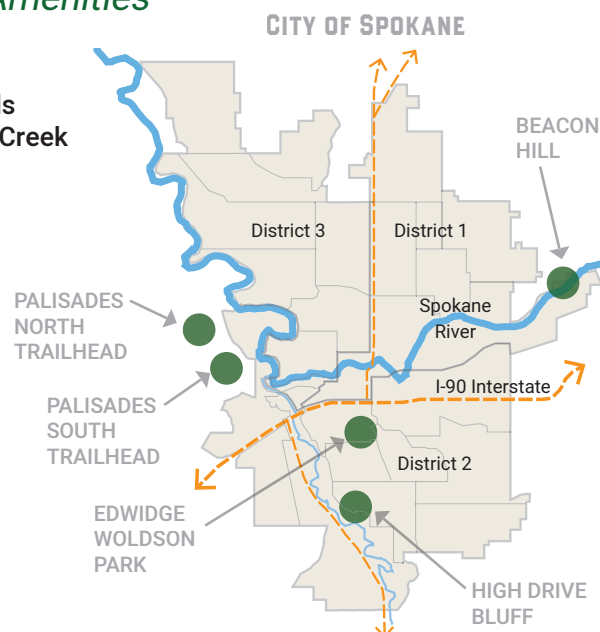
Objective 5. Enhance Our Natural Lands With Projects To Restore Ecologies
 And Build Resilience To Natural Disasters

Project Description

'Trailheads' & 'Trails' were identified by citizens during the 2022 park and natural lands master plan as a top tier community desire. Community input received indicates preference for renovation of existing trailheads prior to the construction of new trailheads, with Districts (1) & (3) expressing stronger preference for trailhead improvements than District (2). Community input also expressed preference for both paved and unpaved trails citywide.

In response to community desire, this project replaces and improves trailheads and constructs (1) new trail as outlined below:

- Replace and relocate the existing south trailhead at Palisades Park, near district 3 and develop an additional trailhead to access the newly acquired Rimrock to Riverside portion of Palisades Park.
- Provide supplemental accessory improvements to the newly renovated Beacon Hill trailheads currently being improved near district 1.
- Improve new 'Class 1' paved access trail from Cliff Drive through Edwidge Woldson Park to 7th avenue in district 2 to provide an ADA accessible trail connection to expand walkable park and school access and provide a safer alternative to the 'Tiger Trail'.
- Improve trailhead and trail access to the High Drive Bluff at appropriate location(s), which may include 'Rocket Gulch', or other locations as determined through collaboration with the Friends of the Bluff.
- Allocate a portion of the funding required to complete the Fish Lake Trail Gap @ 'U.P. Junction'. It is not intended that this project fund implementation in its entirety, but rather serve as matching funds for use in partnership with other agencies and grants to complete the connection.



Trailhead Physical Condition Rating

4.0	Palisades Park South Trailhead
N/A	Palisades Park North Trailhead
4.0	Cliff Dr / Edwidge Woldson Park Access Trail
N/A	Beacon Hill Trailheads
2.3	High Drive Bluff

How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**trailhead condition ratings established in 2022 natural lands master plan condition rating assessment*

Key Amenity Improvements





MINNEHAHA PARK

Renovate & Replace Aging Parks, Trailheads, and Amenities

Project Profile

Project Type: **Major Park Renovation**
 Scope of Work: **Design and Construction**
 Location: **District 1 - Minnehaha Neighborhood**
 Renovation Area: **Up to 10 acres**
 Park Type & Age: **Community Park, Established 1909**

Master Plan Goal, Objective, and Strategy

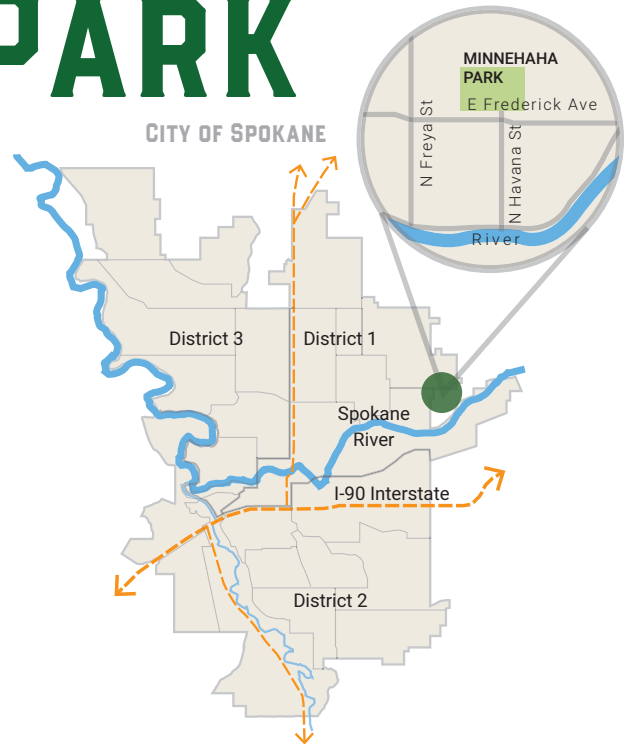
Master Plan Priority Tier: **First**
 Master Plan Goal: **Goal K. Maintain and Care**
 Master Plan Objective: **Objective 1. Replace Aged Facilities**

Project Description

Minnehaha Park is the City's only large (community) park east of Freya and serves residents east of the new North-South Freeway (NSC) who have been adversely impacted by its construction. The park is currently in poor to failing condition, lacks recent investment, is located within the highest social and environmental park equity priority zone, and requires substantial redevelopment to restore its functionality. It is one of three parks identified specifically within the 2022 park and natural lands master plan for major replacement. An initial park renovation concept plan has already been generated with the community.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 10 acres of park area, a large (community) playground, restroom upgrades, splash pad, paved off-street parking lot, neighborhood dog park, paved pathways, ADA improvements, irrigation system, multi-purpose field, connection to existing soft surface trails, landscape restoration, and if budget allows, either a pump-track or a sport court complex (depending on community preference).

Existing Park Photos



Park Physical Condition Rating






4.2 - Major Facility Damage

How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**park condition ratings established in 2022 natural lands master plan condition rating assessment*

Key Proposed Improvements

- Sport Court Renovation / Pump Track 
- Dog Park 
- Splash Pad 
- Playground Replacement 
- Multi-use Field 





GRANT PARK

*Renovate & Replace Aging Parks,
Trailheads, and Amenities*

Project Profile

Project Type: **Major Park Renovation**
 Scope of Work: **Design and Construction**
 Location: **District 2 - East Central Neighborhood**
 Renovation Area: **Up to 9 acres**
 Park Type & Age: **Neighborhood Park, Established 1908**

Master Plan Goal, Objective, and Strategy

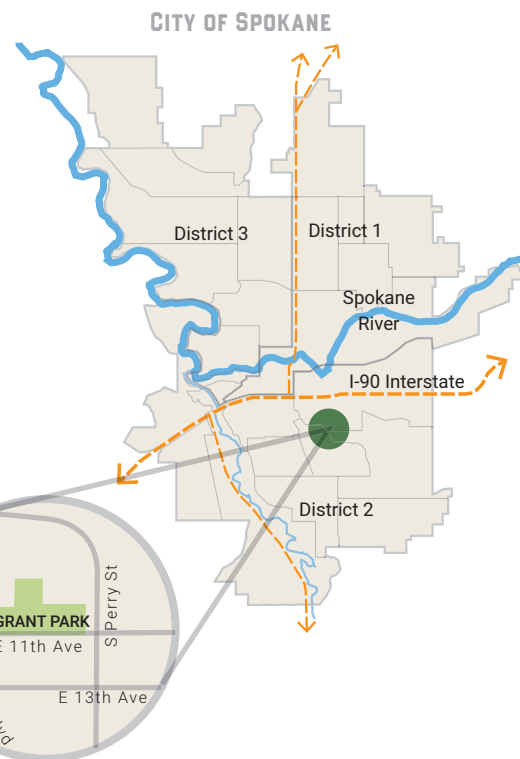
Master Plan Priority Tier: First
 Master Plan Goal: Goal K. Maintain and Care
 Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

Grant Park, located immediately adjacent the bustling South Perry business district, is currently in poor to failing condition, lacks recent investment, and is located within the highest social and environmental park equity priority zone. Park infrastructure and amenities require complete replacement to restore proper functionality.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 9 acres of park area, full replacement of the east parking lot and upgrades to the west parking lot, a new farmer's market courtyard space with support utilities, playground, splash pad, sport courts, paved pathways, ADA improvements, irrigation, and park landscape restoration.

Existing Park Photos



Park Physical Condition Rating

4.0 - Major Facility Damage

How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**park condition ratings established in 2022 natural lands master plan condition rating assessment.*

Key Proposed Improvements

- Sport Court Renovation
- Community Garden
- Playground Replacement
- Ballfields
- Restroom Renovation





HARMON PARK

Renovate & Replace Aging Parks, Trailheads, and Amenities

Project Profile

Project Type: **Major Park Renovation**
 Scope of Work: **Design and Construction**
 Location: **District 1 - Hillyard Neighborhood**
 Renovation Area: **Up to 10 acres**
 Park Type & Age: **Neighborhood Park, Established 1933**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: **First**
 Master Plan Goal: **Goal K. Maintain and Care**
 Master Plan Objective: **Objective 1. Replace Aged Facilities**

Project Description

Harmon-Shipley Park, located near Francis and Market in northeast Spokane, functions as a large community gathering location and is currently in poor to failing condition, lacks recent investment, and is located within the highest social and environmental park equity priority zone. The majority of the park's infrastructure and amenities require complete replacement to restore proper functionality.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 10 acres of park area, a new large (community) playground, restroom, sport courts, paved pathways, ADA improvements, utility hookups for events, irrigation, multi-purpose field space, park landscape restoration and if funding permits, a new splash pad.

Existing Park Photos



Park Physical Condition Rating

3.8 - Aging Facility, many components have major facility damage

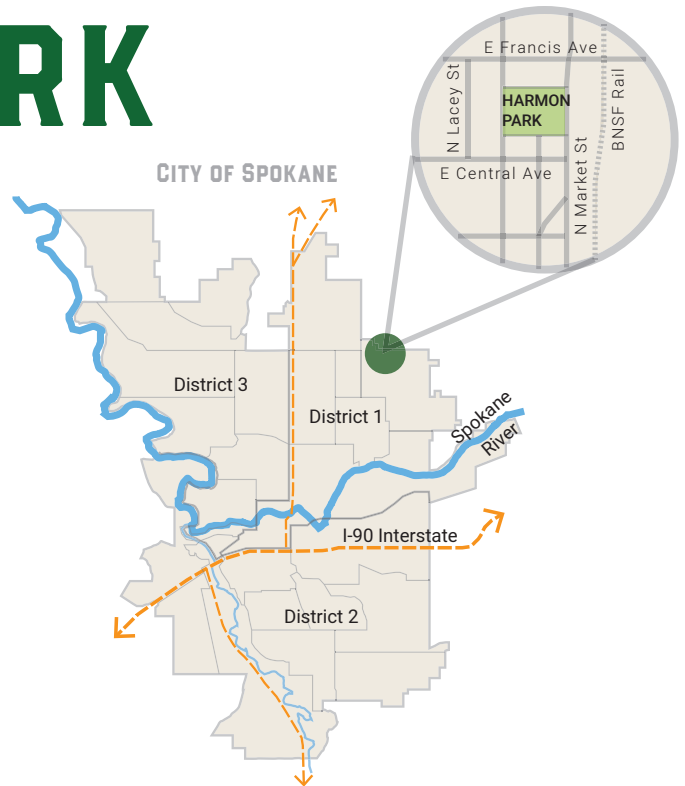
How we rate your park:

- 1.0 = newly constructed or renovated, highly functional
- 2.0 = regular maintenance needed
- 3.0 = minor facility damage, aging facility
- 4.0 = major facility damage, near failure
- 5.0 = complete replacement requirement

**park condition ratings established in 2022 natural lands master plan condition rating assessment*

Key Proposed Improvements

- Sport Court Renovation
- Irrigation Replacement
- Playground Replacement
- Multi-purpose Field Space
- Restroom Renovation



this page intentionally left blank

CHAPTER 4

Acquire & Develop New
Neighborhood Parks
and Natural Lands



SOUTHEAST LAND ACQUISITION

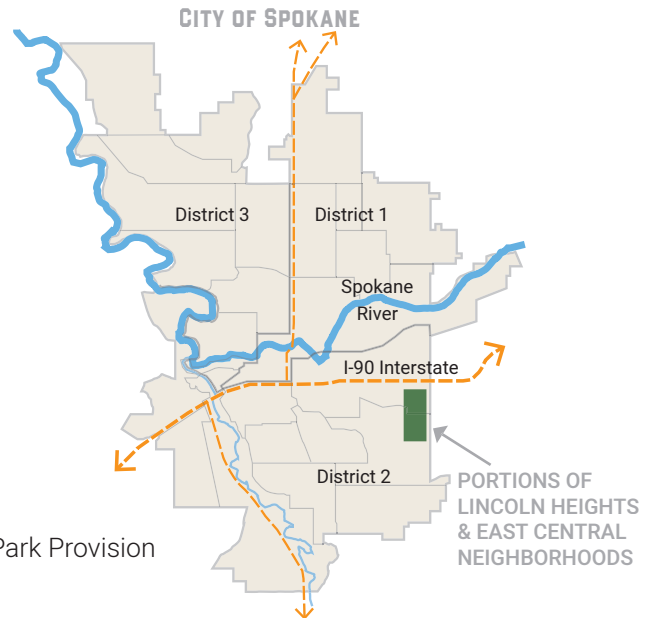
Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **New Pocket Park**
 Scope of Work: **Land Acquisition**
 Locations: **District 2 - Lincoln Heights & East Central Neighborhoods**
 Proposed Park Size: **1 - 2 acres**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: Second
 Master Plan Goal: Goal A. Serving the Under-resourced
 Master Plan Objective: Objective 1. Address Geographic Gaps In Park Provision



Project Description

Spokane's East Central & Lincoln Heights neighborhoods are located within medium and high social and environmental park equity priority zones and are home to several developed parks within the western neighborhood reaches. While residents West of Ray Street enjoy easy access to these facilities, residents living east of Freya & Ray Streets face a significant barrier crossing this high-capacity roadway to access existing park lands. As a result, more than 2,600 neighborhood households lack walkable access to a park, and the 2022 park and natural lands master plan identified acquiring land to improve park access for residents as a priority need for this area.

The planned project will include land acquisition only. Target land acquisition should be approximately 1-2 acres in size and may be either undeveloped or developed. Land acquired should be east of Freya Street between Hartson and 21st Street, with walkable access to as many homes as possible. Land acquired will be held in its acquired state until future park development funding is secured in the future.

Attributes of Desired Property

- Undeveloped Land
- Walkable Destination
- Centrally Located
- Proximity to Public Transit





RIVER ACCESS IMPROVEMENTS

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **Water Access Improvements**
 Scope of Work: **Design and Construction**
 Locations: **District 1 - Boulder Beach**
District 3 - Three Islands Park

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First
 Master Plan Goal: Goal E. Care for and Activate the Spokane River
 Master Plan Objective: Objective 1. Develop additional universally accessible water access points

Project Description

According to survey & market analysis from the 2022 park and natural lands master plan, 'fishing' / 'freshwater access' is one of the top five local activities by number of participants. As a result, increasing opportunities to access the Spokane river was identified as a tier 1 community priority. Particularly, the plan recommends 'developing additional universally accessible water access points for fishing access, including non-motorized boat launch, SUP & kayaking with adequate parking'. Access points should incorporate ADA design best practices for developing water access points.

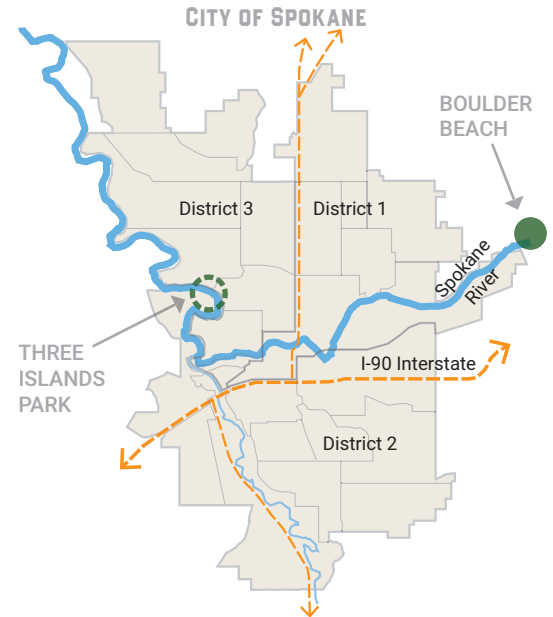
The planned project will include:

- Design and construction phases for water access improvements a boulder beach near District 1 to expand ADA access and provide additional parking on the north side of Upriver Drive.
- Design only for a new ADA accessible non-motorized boat access point on the 'Three Islands' property within District 3 near the west end of the TJ Meenach bridge. Design will conceptualize a new paved parking lot / trailhead, ADA accessible trail, non-motorized boat access ramp, and potential swimming area. Construction funding for this property will need to be secured via grants and partnerships in the future to implement these improvements.

Street View Today



Precedent Imagery (CONCEPT ONLY)



Key Proposed Amenities

Improved Trailheads

Expand Parking

Add ADA Parking

ADA Accessible Watercraft Access





NATURAL LANDS MANAGEMENT PLAN & ACQUISITION FUND

Acquire & Develop New Neighborhood Parks and Natural Lands

Scope of Work: **Planning & Land Acquisition**
Location: **Citywide + Outside City Limits**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: Second

Master Plan Goals & Objectives

Goal C. Preserve Our Wild

- Objective 1. Initiate Framework For Natural Land Acquisition Decision Making
- Objective 2. Further Regional Partnerships For Land Acquisitions.
- Objective 3. Initiate Interdisciplinary Partnerships For Land Management.



Project Description

According to community survey during the 2022 park and natural lands master plan, 93% of Spokane residents desire to protect wildlife habitat, conserve native plants, sensitive landscape and forests and preserve areas with beautiful or unique natural habitat. Despite rapid development of natural land within and immediately adjacent the City of Spokane, City Parks does not have a comprehensive strategy for the acquisition and maintenance of park natural lands, nor does it allocate dedicated funding to acquiring additional natural lands for preservation.

In response to community affinity for natural land, this program element will:

- Fund creation of a citywide 'Natural Lands Acquisition and Management Plan'. The plan shall include significant community input from subject matter experts, partner agencies (Spokane County, WDFW, etc.), citizen scientists, and community members.
- Create a dedicated fund for acquisition of priority natural lands identified within the acquisition and management plan, allocating approximately \$125,000 annually plus yearly escalation for property acquisition.

Key Planning Approaches

Assess City Owned Land and Potential Future Acquisitions



Establish Funding



Reduce Fuel Consumption



Restoration & Conservation



Land Maintenance & Management



Preserve Local Identity



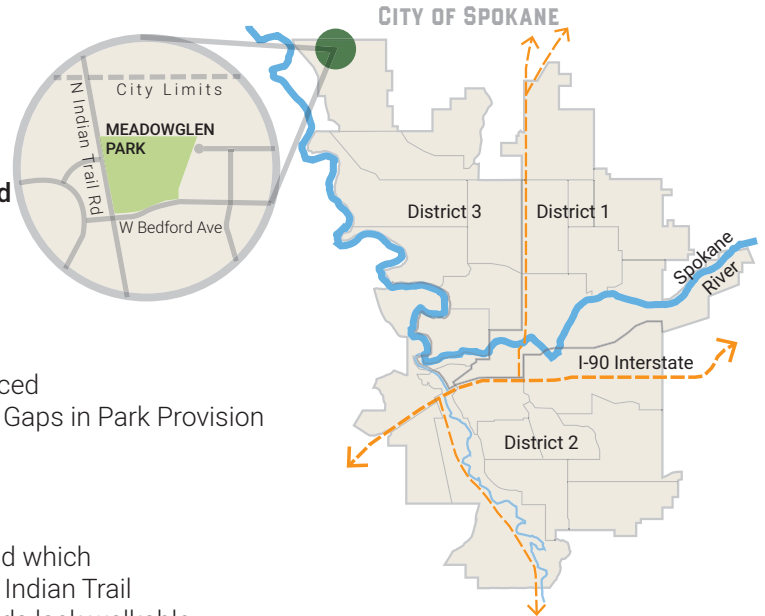


MEADOWGLEN PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **New Neighborhood Park**
 Scope of Work: **Design and Construction**
 Location: **District 3 - North Indian Trail Neighborhood**
 Park Size: **Up to 14 acres**



Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First
 Master Plan Goal: Goal A. Serving the Under-resourced
 Master Plan Objective: Objective 1. Address Geographic Gaps in Park Provision

Project Description

Meadowglen Park consists of +/-30 acres of city owned land which sits undeveloped within Spokane's rapidly developing North Indian Trail Neighborhood. More than 2,800 of neighborhood households lack walkable access to a park, making the neighborhood's 'park walkability' score the worst in the city. Developing Meadowglen Park significantly improves park access for residents within this neighborhood by creating walkable access to a developed park for over 650 households. It is one of three parks identified specifically within the 2022 park and natural lands master plan for major replacement and has been a primary desire for the neighborhood for over two decades. An initial park renovation concept plan has already been generated with the community.

The planned project will include design, public outreach, and construction phases. Proposed improvement includes new development of up to 14 acres of park area and preservation of at least 16 acres of property as natural land. Proposed improvements include a new neighborhood playground, restroom and associated utilities, pavilion / gazebo structure, paved off-street parking lot, sport court, paved pathways, ADA improvements, irrigation system, multi-purpose turf field, connection to existing soft surface trails, and landscape improvements. It is envisioned that this project will consciously limit the amount of turfgrass and include large portions of 'meadow landscape'. Should funding permit, neighborhood dog park and/or splash pad may also be included.

Key Proposed Amenities

Covered Picnic Area	
Restroom	
Playground	
Sport Court	
Native Meadow Grassland	
Multi-use Trails	
STA Transit Stop	

Street View Today



Conceptual Master Plan Imagery





SHILOH HILLS PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **New Neighborhood Park**
Scope of Work: **Design and Construction**
Location: **District 1 - Shiloh Hills Neighborhood**
Land Acquisition Size: **5 - 10 acres**

Master Plan Goal, Objective, and Strategy

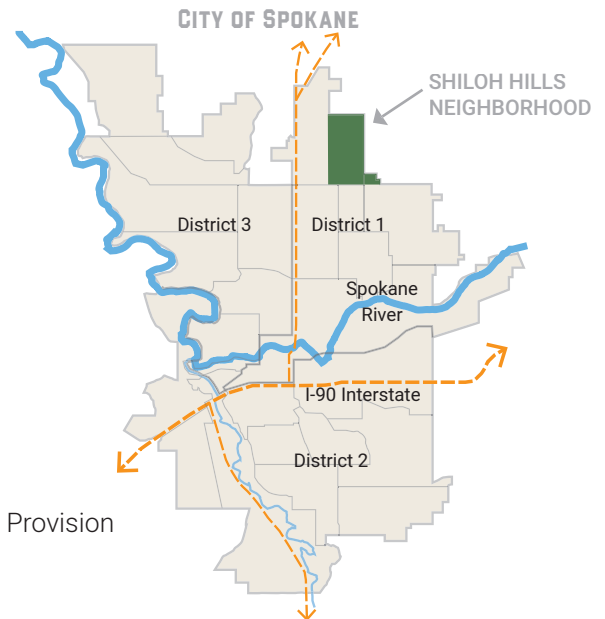
Master Plan Priority Tier: First
Master Plan Goal: Goal A. Serving the Under-resourced
Master Plan Objective: Objective 1. Address Geographic Gaps In Park Provision

Project Description

The Shiloh Hills neighborhood, located in Northeast Spokane, is home to a large number of apartment homes, is highly socially vulnerable, is located within the highest social and environmental park equity priority zone, and more than 1,820 of neighborhood households lack walkable access to a park. In particular, residents east of Nevada Street have no walkable access to a park. Acquisition and development of a park in this vicinity is one of three priority 'new park development' projects identified specifically within the 2022 park and natural lands master plan and is listed as a 'very high priority'.

The planned project will include land acquisition, planning, design, public outreach, and construction phases. The priority for land acquisition is undeveloped property located north of Francis Street, East of Nevada Street, with walkable access to as many apartment homes as possible. Target land acquisition size is between 5-10 acres in size. Proposed improvements include a new neighborhood playground, restroom, sport court, paved pathways, ADA improvements, irrigation system, multi-purpose turf field, and landscape improvements. Should funding permit a splash pad may also be included.

Precedent Imagery (FOR CONCEPT REVIEW ONLY)



Key Proposed Amenities

- Sport Court
- Covered Picnic Area
- Restroom
- Multi-use lawn
- Playground
- STA Transit Stop



QUALCHAN HILLS PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **New Community Park**
Scope of Work: **Design and Construction**
Location: **District 2 - Latah/Hangman Neighborhood**
Proposed Park Size: **Up to 15 acres**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First
Master Plan Goal: Goal A. Serving the Under-resourced
Master Plan Objective: Objective 3. Address Geographic Gaps in Park Provision

Project Description

Qualchan Hills Park consists of +/-16 acres of city owned land which sits undeveloped within Spokane's rapidly developing Latah Hangman Neighborhood. More than 2,100 neighborhood households lack walkable access to a park, making the neighborhood's 'park walkability' score the second worst in the city. Despite rapid residential planned-unit-development which includes privately maintained parks for nearby residents, no developed public park land exists east of Highway 195. Developing Qualchan Hills Park significantly improves park access for residents within this neighborhood by creating public park access for PUD & non-PUD residents alike. It is one of three parks identified specifically within the 2022 park and natural lands master plan for new park development. The property sits adjacent to school district lands – making a joint development of a school & park a possibility.

The planned project will include design, public outreach, and construction phases. Proposed improvements include new development of up to 10 acres of park area, including a new large (community) playground, restroom and associated utilities, pavilion / gazebo structure, splash pad, paved off-street parking lot, sport court, paved pathways, ADA improvements, irrigation system, multi-purpose turf field and landscape improvements, and if desired by the community, a potential neighborhood dog park. It is envisioned that this project will consciously limit the amount of turfgrass and include large portions of 'meadow landscape' and will plant an 'enhanced buffer landscape' along Hangman Creek.

Key Proposed Amenities

Sport Court



Enhanced Shoreline Buffer



Restrooms



Multi-use Lawn



Playground



STA Transit Stop



Street View Today



Precedent Imagery (CONCEPT ONLY)

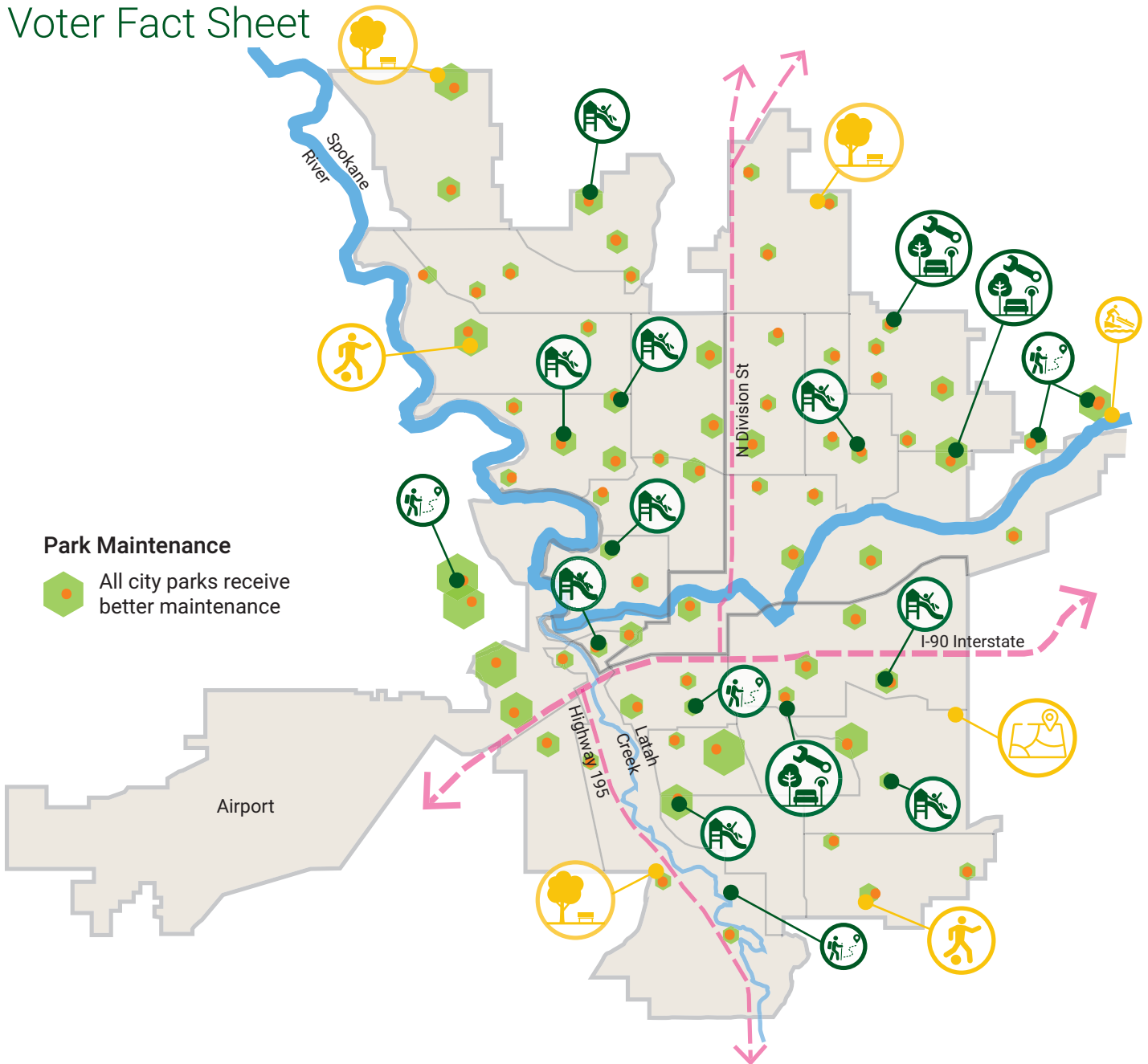


this page intentionally left blank

Figure 3 (opposite) - City of Spokane map illustrating a snapshot of the major park improvements to successfully building healthy neighborhoods, and healthy parks.

HEALTHY NEIGHBORHOODS, HEALTHY PARKS

Voter Fact Sheet



THANK YOU



*Initially Adopted by Park Board in October 2023.
Revised for Planned Park Board Adoption in April of 2025.*



March 2025



Photo Credit: James Richman

LEPRECHAUN GOLD SCAVENGER HUNT







 **ICCU** Wed. April 9 | 12-6PM

SPRING
market

RiverfrontSpokane.org/Market







NORTH *America* TOUR

SAM BARBER

AUGUST 8

SPOKANE, WA

GESA CREDIT
UNION PAVILION

NORTH *America* TOUR
SAMBARMUSIC.COM
2025

Announced Shows

- **Goose** – May 31
- **Death Cab for Cutie** – Jul 30
- **Sam Barber** - Aug 8
- **Rainbow Kitten Surprise** – Aug 14
- **Lord Huron** – Oct 19



2025 Easter Egg Hunt

Time | Age | Location

10:00 a.m. | Ages 0-2 | Gesa Credit Union Pavilion

10:25 a.m. | Ages 3-5 | Clock Tower Meadow

10:35 a.m. | Ages 6+ | Lilac Bowl

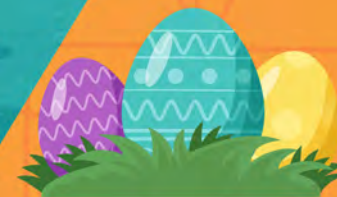
11:00 a.m. | Sensory Supportive | All Ages at the
Providence Playscape with the ISACC Foundation



SENSORY SUPPORTIVE

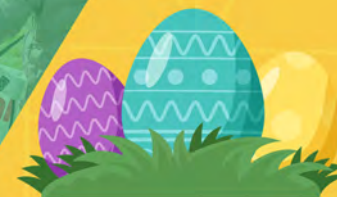
Easter EGG HUNT

SATURDAY, APRIL 19



Easter EGG HUNT & BRUNCH

SATURDAY, APRIL 19



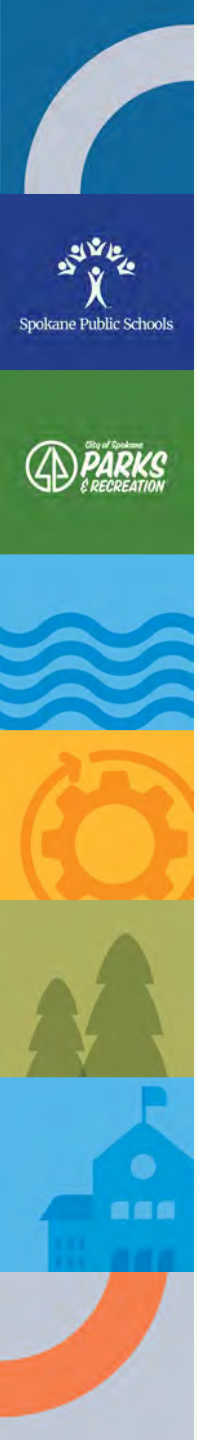


SIP & SOAR

— Saturday, May 10 —



**WANDERLUST
DELICATO**
CHEESE + COOKING CLASSES + WINE + CHARCUTERIE



Communication Plan for Together Spokane

Parks. Schools. Neighborhoods.

A vertical decorative bar on the left side of the slide, composed of several colored segments. From top to bottom: a blue segment with a white arc; a dark blue segment with the Spokane Public Schools logo; a green segment with the City of Spokane Parks & Recreation logo; a light blue segment with wavy lines; an orange segment with a gear icon; a green segment with two trees; a blue segment with a schoolhouse icon; and a bottom segment with an orange arc.

Goals

- Well-informed public
 - What's in it for me?
 - How does it impact me? (including cost)
 - Why does it matter? (value propositions)
- Accuracy communicating a large-scale, mixed set of projects with varied funding models and timelines
- Staff/employees/volunteers feel equipped to answer basic questions, and direct people to additional information



Strategies

- Newsroom briefings
- Digital focus, with many in-person opportunities
- Quick responses to misinformation
- Themed storytelling March – October
- Leveraging all tools to reach wide audiences multiple times
- Varied voices to represent our broad community

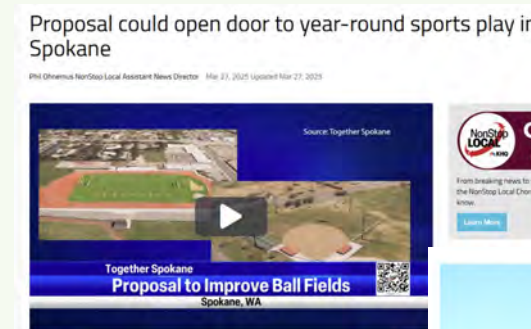
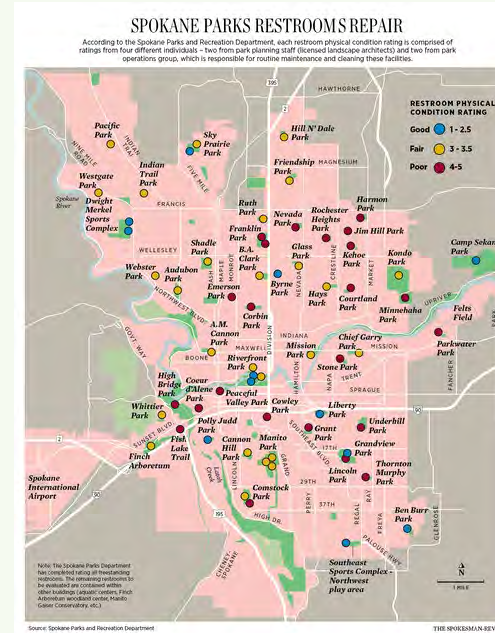
A vertical decorative bar on the left side of the slide, composed of several colored segments. From top to bottom: a blue segment with a white arc; a dark blue segment with the Spokane Public Schools logo; a green segment with the City of Spokane Parks & Recreation logo; a light blue segment with wavy lines; an orange segment with a gear icon; a green segment with tree icons; a blue segment with a schoolhouse icon; and a bottom segment with a red arc.

Tactics/Tools

- Website
- Earned media* & Op-eds
- Social media
- Videos & broadcast
- Presentation & webinars, coffee & chats
- Booklet, one-sheets, FAQs, maps
- E-newsletters, blogs
- Activity guide ads
- Utility bill inserts or mailers
- Banners, posters, flyers
- Reader boards
- Volunteer/employee tool kit
- Booths
- DH messaging support

Theme calendar

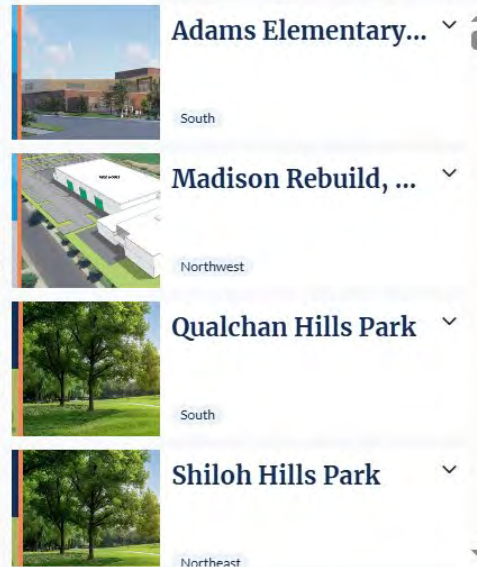
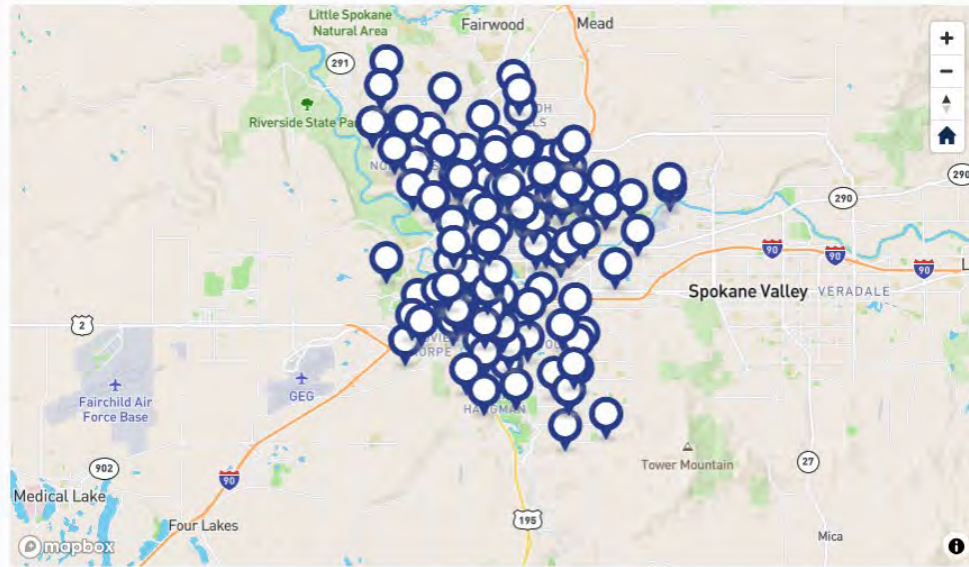
- Every-other week, roll out themed focus areas
- Synced across communication channels
- Thus far:
 - Announcement event
 - PNQ tie-in with Madison/Franklin rec center
 - All-weather fields in high school feeder patterns – spring sports
 - Restroom renovations – pre-season
 - Merkel expansion – shoulder season



Every Neighborhood

Explore all 200+ Projects City-Wide

I'm looking for projects about in or



View your neighborhood, learn about projects that matter to you
www.TogetherSpokane.org