



Spokane Park Board

3:30 p.m. Thursday, Jan. 13, 2022

WebEx virtual meeting

Park Board members

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
 - Nick Sumner (Absent/excused)
 - Rick Chase (Absent/excused)
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Barb Richey
 - Hannah Kitz (Absent/excused)
- X Kevin Brownlee
- X Jonathan Bingle – City Council liaison
(Arrived: 3:50 p.m.)

Parks staff

Jason Conley
Mark Buening
Fianna Dickson
Nick Hamad
Al Vorderbrueggen
Jennifer Papich
Mark Poirier
Jonathan Moog
Berry Ellison
Pamela Clarke

Guests

Terri Fortner
Kelly Brown
Nicolette Ocheltree

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll call:** Jennifer Ogden
See above
2. **Additions or deletions to the agenda**
A. None
3. **Public comment**
A. None
4. **Consent agenda**
A. Administrative and committee-level items
 1. [Dec. 9, 2021, regular Park Board meeting minutes](#)
 2. [Claims – December 2021 \(\\$3,095,688.90\)](#)
 3. [Resolution disbanding the Riverfront Park Executive Team Committee](#)

Motion No. 1: Jennifer Ogden moved to approve consent agenda items #1 - #3, as presented.

Greta Gilman seconded.

Motion passed with unanimous consent (7-0 vote).

5. **Special guests**
A. None
6. **Financial report and budget update** – Mark Buening presented the [December financial report and budget update](#). The December operating expenditures for the Park Fund are almost

\$842,000 more than the historic budget average. Year-to-date revenues are almost \$971,000 above the budget average. Revenues are exceeding expenditures almost \$1.82 million. The December operating expenditures for the Golf Fund are about \$627,000 more than the budget average. Year-to-date revenues are exceeding the budget average nearly \$1.1 million. Revenues are exceeding expenditures about \$1.42 million year-to-date. There is approximately \$46,000 remaining of the \$68.4 million Riverfront Park redevelopment budget.

7. **Special discussion/action items**

A. [Nomination Ad Hoc Committee appointments](#) – Jennifer Ogden appointed the following board members to the Nomination Ad Hoc Committee: Bob Anderson as chair, Sally Lodato, Kevin Brownlee and Hannah Kitz. Each year, the Park Board president appoints a committee tasked to make a recommendation to the Park Board for the slate of officers for that year. The ad hoc committee's recommendation will be presented to the full board as an action item at the Feb.10 Park Board meeting.

8. **Committee reports**

Urban Forestry Tree Committee: The Jan. 4 meeting was canceled. Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Feb. 1, 2022, via WebEx.

Golf Committee: The Jan. 11 meeting was canceled. Gerry Sperling

A. Action items: None

B. The next scheduled meeting is 8 a.m. Feb. 8, 2022, via WebEx.

Land Committee: The Jan. 5 meeting was canceled. Greta Gilman

A. Action items: None

B. The next scheduled meeting is 3:30 p.m. Feb. 2, 2022, via WebEx.

Recreation Committee: The Jan. 5 meeting was canceled. Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Feb. 2, 2022, via WebEx.

Riverfront Park Committee: The Jan. 10 meeting was canceled. Nick Sumner

A. Action items: None

B. The next scheduled meeting is 4 p.m. Feb. 7, 2022, via WebEx.

Councilmember Bingle joined the meeting at 3:50 p.m.

Finance Committee: Jan. 11, 2022, Bob Anderson

A. [Intent to amend the Papillon Building, LLC, pedestrian and corridor reciprocal easement](#) – Berry Ellison presented an overview of an intent to amend the Papillon Building pedestrian and corridor reciprocal easement. In 2020, the Park Board approved a reciprocal easement with Selkirk Development allowing unobstructed pedestrian access from Riverfront Park to the proposed Papillon Building in exchange for site improvements and maintenance. In 2021, the Park Board approved an expanded scope of site improvements, including natural rockery, retaining walls, concrete flatwork, lighting, electrical, and other value-added amenities. An easement boundary adjustment is necessary to capture the scope of improvements that will be installed and maintained by Papillon. Kevin Brownlee asked for clarification regarding timing on when the survey will take place. Berry explained the intent to amend documentation graphically reflects where the boundary is located and captures the scope of improvements adopted by the Park Board. As improvements are made, slight adjustments to the boundary line may be necessary. Once the improvements are completed, the property will be surveyed,

and the legal description determined. This line data will be brought before the board for final approval.

Motion No. 2: Bob Anderson moved to approve the intent to amend the Papillon Building pedestrian and corridor reciprocal easement based on the current design without cost.

Greta Gilman seconded.

Motion passed with unanimous consent (8-0 vote).

A. The next regularly scheduled meeting is 3 p.m. Feb. 8, 2022, via WebEx.

Development & Volunteer Committee – Bob Anderson

A. No action items

B. The next scheduled meeting is 9 a.m. Jan. 18, 2022, via WebEx

9. Reports

A. President – Jennifer Ogden welcomed Councilmember Bingle as the new City Council liaison to the Park Board. She thanked the council for considering alternative sources to fund repairs to the aging Don Kardong Bridge. She explained if Parks were to cover the tremendous cost to repair bridges on park property there would not be adequate funds to provide the services Parks should be providing the community.

B. Liaisons

1. Conservation Futures – Greta Gilman reported the Spokane County Board of Commissioners unanimously approved the 2021 Conservation Futures prioritized acquisition list. This list will guide Conservation Futures acquisitions through March 2027. The next step involves initiating appraisals of the properties on the prioritized list.
2. Parks Foundation – Barb Richey reported the Skate for a Cause at Riverfront Park is a new program designed to support community fundraising efforts allowing local nonprofit organizations to retain 30% of the public admission fee for their unique needs. The Parks Foundation is hosting the event at the Numerica Skate Ribbon. Foundation Executive Director Terri Fortner thanked those who sent end-year gifts to the foundation.
3. City Council – As the new City Council liaison to the Park Board, Councilmember Bingle offered some background about himself. He is a Spokane native and graduate of Rogers High School. He shared fond memories of his growing-up years when he spent much of his time at Friendship Park. He looks forward to working on the board and serving as the liaison to the council.

C. Director: Garrett Jones provided updates on the following projects:

1. 2021 windstorm – It's been one year since a windstorm hit Spokane resulting in the loss of more than 200 trees and causing about \$700,000 in damages to city parks. Through partnership with City Council and working with FEMA, funding was secured to cover some of the essential repairs. The Expo Butterfly also sustained major damage when it blew down during the storm. Next month, Parks is scheduled to receive the 60% design set for the butterfly renovation project. Construction is expected to be underway this year.
2. American Rescue Plan Act funds – City Council approved \$1.1 million from ARP funds to upgrade parks' restrooms and playgrounds. A special budget ordinance will be brought before council Jan. 24 asking for \$1.45 million from ARP funds to be used to repair the Don Kardong pedestrian bridge at Riverfront Park. If approved, these dollars would

match grant funds from outside sources which have been approved for the project.

10. **Executive session**

A. None

11. **Correspondence**

A. Letters/email: None

12. **Adjournment:** The meeting was adjourned at 4:33 p.m.

13. **Meeting dates**

A. Committee meeting dates

Urban Forestry Tree Committee: 4:15 p.m. Feb. 1, 2022, via WebEx

Land Committee: 3:30 p.m. Feb. 2, 2022, via WebEx

Recreation Committee: 5:15 p.m. Feb. 2, 2022, via WebEx

Riverfront Park Committee: 4 p.m. Feb. 7, 2022, via WebEx

Golf Committee: 8 a.m. Feb. 8, 2022, via WebEx

Finance Committee: 3 p.m. Feb. 8, 2022, via WebEx

Development and Volunteer Committee: 9 a.m. Jan. 18, 2022, via WebEx

B. Park Board: 3:30 p.m. Feb. 10, 2022, via WebEx

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: Garrett Jones
Garrett Jones, Director of Parks and Recreation



Spokane Park Board

3:30 p.m. Dec. 9, 2021

WebEx virtual meeting

Park Board Members

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner
- X Rick Chase (Left: 4:30 p.m.)
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Barb Richey (Left: 4:46 p.m.)
- X Hannah Kitz
- X Kevin Brownlee
- X Michael Cathcart – City Council liaison

Parks Staff

- Jason Conley
- Mark Buening
- Berry Ellison
- Fianna Dickson
- Nick Hamad
- Berry Ellison
- Lauren Schubring
- Karin Cook
- Pamela Clarke

Guests

- Hal McGlathery
- Lisa Rosier
- Andrew Chanse
- Steve Corker
- Hayley Hopkins
- Matea Olson
- James Richman
- Mike Piccolo

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** Jennifer Ogden
See above
2. **Additions or deletions to the agenda**
A. None
3. **Public comment**
A. None
4. **Consent agenda**
A. Administrative and committee-level items
 - 1) Nov. 11, 2021, regular Park Board meeting minutes
 - 2) Nov. 23, 2021, special Park Board meeting minutes
 - 3) Claims – November 2021
 - 4) Nicotine, smoke and vapor-free park zones policy
 - 5) Garco Construction Inc. change order #2/Vietnam Veterans Memorial (\$17,456.13, tax inclusive)
 - 6) Design Workshop, Inc., amendment #3/Parks and Natural Lands Master Plan contract (\$91,500, non-taxable)

Motion #1 – Jennifer Ogden moved to approve consent agenda items #1 - #6, as presented.

Sally Lodato seconded.

The motion passed unanimously (11-0 vote).

5. **Special guests**

- A. Hal McGlathery appreciation – On behalf of the Park Board and Parks staff, Jennifer Ogden

presented Hal a plaque of appreciation for his dedication and work for Spokane Parks and as a citizen volunteer over the span of more than 50 years. Hal was also presented a poinsettia from the Manito greenhouse. Garrett presented a coin to Hal while expressing the staff's appreciation of his many hours of volunteer work on behalf of Parks. Park Board members took turns thanking Hal for his perseverance and steadfast devotion to parks and serving the community. Steve Corker, former Park Board and City Council member, and long-time friend, shared a few anecdotes and memories of working with Hal over the years. Hal thanked everyone for the honor and looks forward to continuing to serve parks and the community.

B. Spokane Youth and Senior Centers' Association quarterly update – Lisa Rosier, Southside Senior Center executive director, presented a recap of the activities, fundraising accomplishments and participation hours at Spokane's 10 youth, senior and community centers.

6. **Financial report and budget update** – Mark Buening presented the November financial report and budget update. The November operating expenditures for the Park Fund are almost \$493,000 more than the historic budget average. Year-to-date revenues are almost \$477,000 above the budget average. Revenues are exceeding expenditures almost \$1.7 million. The November operating expenditures for the Golf Fund are almost \$498,500 more than the budget average. Year-to-date revenues are exceeding the budget average about \$1.07 million. Revenues are exceeding expenditures about \$1.79 million year-to-date. There is approximately \$94,400 remaining of the \$68.4 million Riverfront Park redevelopment budget.

7. **Special discussion/action items**

A. None

8. **Committee reports**

Urban Forestry Tree Committee: (The Nov. 30 meeting was canceled.) Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Jan. 4, 2022, via WebEx.

Golf Committee: (The Dec. 7 meeting was canceled.) Gerry Sperling

A. Action items: None

B. The next scheduled meeting is 8 a.m. Jan. 11, 2022, via WebEx.

Land Committee: Dec. 1, 2021, Greta Gilman

A. Endorsement of the procurement and selection process for art installations at Shadle Park Library and the Liberty Park Library – Garrett Jones presented a recommendation for the Park Board to endorse the procurement and selection process for art installations at the two library branches.

a. Background – The Library Board recently approved art installations at the newly renovated libraries which are located on property the library leases from parks. One art piece has been installed at Liberty and installation of the Shadle Park art is on hold until the Park Board endorses the art approval process which was administered by the Library Board. The Library Board conducted a similar process employed by the Park Board when approving art on park property. Parks' process includes vetting and recommendations from the Joint Art Committee (JAC) and the appropriate Park Board advisory committee. While the Library and Park boards process' were similar, the Library Board omitted approvals from the JAC and another Park Board advisory committee, such as Land Committee. In addition, the two art installations would be located on park property outside the boundaries specified in the lease agreements between the Park Board and the Library Board.

Rick Chase left the meeting at 4:30 p.m.

b. Discussion – Greta Gilman reminded the board this is a one-time allowance to permit art installation on park property without following the Park Board art approval process. She urged the board and staff that measures need to be taken to ensure this does not occur in the future.

Motion #2 – Greta Gilman moved to approve the endorsement of procurement and selection process for art installations at the Shadle Park Library and Liberty Park Library as presented.

Kevin Brownlee seconded.

The motion passed with unanimous consent (10-0 vote).

B. Shadle Park Library land lease and use agreement amendment – Garrett provided an overview of the Shadle Park Library land lease and use agreement amendment. In July 2019, the Park Board entered into a land lease and use agreement with the Spokane Public Library Board authorizing the renovation and expansion of the existing library within Shadle Park. The agreement did not include the installation of art. Park staff and the Park Board have identified a need for the land lease and use agreement to be amended to include the installation of art, and to expand the leased area to include the additional park area required for art installation.

Motion #3 – Greta Gilman moved to approve the Shadle Park Library land lease and use agreement amendment as presented.

Kevin Brownlee seconded.

The motion passed with unanimous consent (10-0 vote).

C. Liberty Park Library land lease and use agreement amendment – Garrett provided an overview of the Liberty Park Library land lease and use agreement amendment. In July 2019 the Park Board entered into a land lease and use agreement with the Spokane Public Library Board authorizing the construction of a new library within Liberty Park. The agreement did not include the installation of art. Park staff and the Park Board have identified a need for the land lease and use agreement to be amended to include the installation of art, and to expand the leased area to include the additional park area required for art installation.

Motion #4 – Greta Gilman moved to approve the Liberty Park Library land lease and use agreement amendment as presented.

Sally Lodato seconded.

The motion passed with unanimous consent (10-0 vote).

D. Liberty Park Library remediation memorandum of understanding amendment #2 (increase \$35,000) – Garrett provided an overview of the proposed Liberty Park remediation memorandum of understanding amendment #2. In February 2020, the Park Board entered into an MOU with the Spokane Public Library Board providing remediation for the displacement of the existing tennis courts and to repair any damage to the park turf or irrigation system during the construction of the Liberty Park Library. The initial remediation value was determined mutually between park and library staff to be \$175,000. The value was increased to a total of \$225,000 in May 2021. As the park land area utilized by the library has increased to accommodate public art, it is necessary to amend the agreement to increase the remediation value an additional \$35,000 bringing the total remediation to \$260,000.

Motion #5 – Greta Gilman moved to approve the Liberty Park Library remediation memorandum of understanding amendment #2 (increasing remediation amount to \$35,000) as presented.

Kevin Brownlee seconded.

The motion passed with unanimous consent (10-0 vote).

E. Resolution supporting additional boilerplate language relating to art installations – Nick Hamad presented an overview of a proposed resolution supporting additional boilerplate language relating to art installations. The Park Board enters into various agreements with public and private parties which permit development. Occasionally, these parties desire to install and maintain public art on the park property, similar to the recent Shadle Park and Liberty Park art installations. Previous agreements have not typically included language specifically referencing the existing policies and procedures required for procuring, reviewing, authorizing, installing and maintaining art on park lands. This resolution supports adding boilerplate language regarding art for all future agreements authorizing a third party to modify or improve park property.

Motion #6 – Greta Gilman moved to approve the resolution supporting additional boilerplate language to agreements relating to art installations as presented.

Hannah Kitz seconded.

The motion passed with unanimous consent (10-0 vote).

F. The next scheduled meeting is 3:30 p.m. Jan. 5, 2022, via WebEx.

Recreation Committee: (The Dec. 1 meeting was canceled.) Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Jan. 5, 2022, via WebEx.

Riverfront Park Committee: (The Dec. 6 meeting was canceled.) Nick Sumner

A. Action items: None

B. The next scheduled meeting is 4 p.m. Jan. 10, 2022, via WebEx .

Finance Committee: Dec. 7, 2021, Bob Anderson

A. Action items – All action items were presented as consent agenda items.

B. The next regularly scheduled meeting is 3 p.m. Jan. 11, 2022, via WebEx.

Development & Volunteer Committee – Bob Anderson

A. Action items: None

B. The next regularly scheduled meeting is 9 a.m. Jan. 18, 2022, via WebEx.

Barb Richey left the meeting at 4:46 p.m.

9. **Reports**

A. President: Jennifer Ogden thanked the board for the countless volunteer hours they have devoted as Park Board members throughout the year.

B. Liaisons

1. Conservation Futures – Greta Gilman reported the Spokane County Board of Commissioners unanimously approved the 2021 Conservation Futures prioritized acquisition list. This list will guide Conservation Futures acquisitions through March 2027.

Every six years the county accepts nominations and evaluates property with the goal to acquire and preserve the county's open space, streams, rivers and other natural resources. This year, eight nominations were received, including two within the city of Spokane, five outside city limits in Spokane County and one in the city of Deer Park. The top two properties on the acquisition are the Palisades and the Trolley Trail properties.

2. Parks Foundation – No report was given.

3. City Council – Michael Cathcart reported City Council recently added to the legislative agenda a capital budget request to invest in Minnehaha Park. He also anticipates pushing for some American Rescue Plan Act funds to go to the park, as well.

A. Director – Garrett Jones thanked the board and staff for another great year. In spite of starting the year with a destructive windstorm, followed by a record-breaking heat wave, recreation programs expanded, aquatics reopened, golf courses have never looked better, Parks initiated a major water conservation program, and the final projects of the Riverfront Park redevelopment project are nearing completion.

10. **Executive session**

A. None

11. **Correspondence**

A. Letters/email: None

12. **Adjournment:** The meeting was adjourned at 4:51 p.m.

13. **Meeting dates**

- A. Committee meeting dates
 - Urban Forestry Tree Committee: 4:15 p.m. Jan. 4, 2022, via WebEx
 - Land Committee: 3:30 p.m. Jan. 5, 2022, via WebEx
 - Recreation Committee: 5:15 p.m. Jan. 5, 2022, via WebEx
 - Riverfront Park Committee: 4 p.m. Jan. 10, 2022, 2021, via WebEx
 - Golf Committee: 8 a.m. Jan. 11, 2022, via WebEx
 - Finance Committee: 3 p.m. Jan. 11, 2022, via WebEx
 - Development & Volunteer Committee: 9 a.m. Jan. 18, 2022, via WebEx
- B. Park Board: 3:30 p.m. Jan. 13, 2022, via WebEx
- C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: Garrett Jones

Garrett Jones, Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DIVISION
DECEMBER 2021 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - JANUARY 13, 2022**

PARKS & RECREATION:

SALARIES & WAGES	\$	1,090,463.78
MAINTENANCE & OPERATIONS	\$	723,253.61
CAPITAL OUTLAY	\$	155,064.60
DEBT SERVICE PAYMENTS	\$	145,129.46
PARK CUMULATIVE RESERVE FUND	\$	535,695.00

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY	\$	31,874.35
----------------	----	-----------

GOLF:

SALARIES & WAGES	\$	107,958.75
MAINTENANCE & OPERATIONS	\$	83,675.87
CAPITAL OUTLAY	\$	181,682.68
DEBT SERVICE PAYMENTS	\$	40,890.80
TOTAL EXPENDITURES:	\$	3,095,688.90

Spokane Park Board

Briefing Paper



Committee	Finance		
Committee meeting date	Jan. 11, 2022		
Requester	Berry Ellison	Phone number: 509.625.6276	
Type of agenda item	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	Cross reference: OPR 2020-0187		
Item title: (Use exact language noted on the agenda)	Resolution disbanding the Riverfront Park Executive Team Committee		
Begin/end dates	Begins: 01/13/2022	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: After the passing of the Riverfront Park redevelopment bond measure, the Park Board informally established the Riverfront Park Executive Team Committee as an advisory group to the Riverfront Park Committee of the Park Board regarding the bond-funded redevelopment of Riverfront Park. In February 2020, the Park Board approved a resolution identifying the bond-funded Riverfront Park redevelopment projects had been either completed or fully funded. Since that time, the projects identified within the bond language have been substantially completed. As the bond-funded work is largely complete there is no longer need for an additional Riverfront Park advisory group.			
Motion wording: Move to approve resolution disbanding the Riverfront Park Executive Team committee			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: N/A Name: N/A Email address: N/A Phone: N/A			
Distribution: Parks – Accounting Nick Hamad Parks – Pamela Clarke Garrett Jones Requester: Berry Ellison Danielle Arnold Grant Management Department/Name: Megan Qureshi			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: Budget neutral			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> UBI: Business license expiration date: <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE PARK BOARD

RESOLUTION

A RESOLUTION disbanding the Riverfront Park Executive Team Committee, an advisory group.

WHEREAS, under the City Charter, the Spokane Park Board has exclusive jurisdiction and control over city park land and facilities located within and outside the City of Spokane, and

WHEREAS, the Park Board is empowered by the City Charter to lay out, establish, procure, purchase, accept, and have the care, management control and improvement of, all parks and grounds used for park purposes, all boulevards, connecting parks and structures thereon, and all parkways; and

WHEREAS, the City sold \$64.3 million of bonds to support redevelopment of Riverfront Park in Spokane, Washington in 2015; and

WHEREAS the Riverfront Park Executive Team Committee was established in 2015 as an advisory group to the Riverfront Park Committee of the Park Board for matters regarding the redevelopment of Riverfront Park; and

WHEREAS in February 2020, the Park Board approved a resolution (OPR 2020-0178) identifying the capital projects identified as Riverfront Redevelopment projects funded by the 2015 Park Bond as having been either completed or fully-funded and permitting any remaining money from earnings from the bond proceeds to be expended on other capital projects within the park system as approved by the Park Board; and

WHEREAS the Riverfront Park Committee of the Park Board and the Park Board, through their regular meetings, provide sufficient oversight and review for all procurement, purchasing and contracting of future work affecting Riverfront Park or utilizing remaining bond funds,

NOW, THEREFORE, the City of Spokane Park Board hereby resolves:

1. The task(s) supported by the Riverfront Park Executive Team Committee has substantially concluded and as such the Executive Team Committee is hereby disbanded.
2. The procurement, purchasing, and contracting and of all future services, goods, or public works which alter Riverfront Park, or which utilize remaining Riverfront Redevelopment bond proceeds shall be conducted in accordance with standard City of Spokane Park Board policy and requirements, as may be amended from time to time.

ADOPTED BY THE PARK BOARD ON _____

Attest:

Park Board President
Approved as to form:

City Clerk

Assistant City Attorney

2020 RESOLUTION APPROVED BY PARK BOARD**AGENDA SHEET FOR PARK BOARD MEETING OF: Feb. 13, 2020**
 Submitting Division
 Parks & Recreation

 Contact Person
 Garrett Jones

 Phone No.
 363-5420

 Department: ☒ Finance ☐ Operations ☐ Recreation/Golf ☐ Riverfront Park

 Committee: ☒ Finance ☐ Golf ☐ Land ☐ Recreation ☐ Riverfront ☐ UFTC

 Type of contract: ☒ New ☐ Renewal ☐ Amendment ☐ Extension ☐ Other

 Beginning date: 02/13/2020 Expiration date: Open ended ☒

 CLERKS' FILE **OPR 2020-D178**
 RENEWAL _____
 CROSS REF _____
 ENG _____
 BID _____
 REQUISITION _____
AGENDA WORDING:

Resolution authorizing the use of excess bond proceeds on other capital projects within the Park System

RECEIVED

FEB 14 2020

BACKGROUND:

(Attach additional sheet if necessary)

In 2015, the City sold \$64.3 million in bonds to support the redevelopment of Riverfront Park. These proceeds from the bond issue have been substantially drawn down and will have either been spent or encumbered by the terms of the bond covenant and IRS regulations. The interest earnings from the bond must be utilized in the same way as the bond proceeds; however, this resolution will allow any interest earnings remaining, after the Riverfront Park redevelopment project is completed, to be utilized for other capital project needs within the City Park system. This usage is allowable under the terms of the bond covenant.

CITY CLERK'S OFFICE

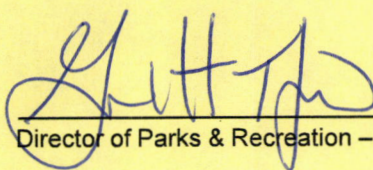
RECOMMENDATION:

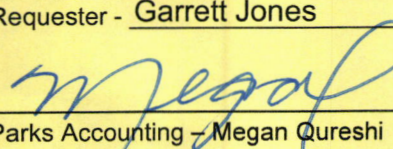
To approve a resolution to use remaining 2015 Park Bond proceeds for other capital needs in the Park system as approved by the Park Board.

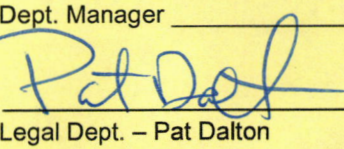
ATTACHMENTS: Include in packets. See back of Agenda Sheet for specific supporting document requirements.
SIGNATURES:

Requester - Garrett Jones

Dept. Manager


 Director of Parks & Recreation - Garrett Jones


 Parks Accounting - Megan Qureshi


 Legal Dept. - Pat Dalton
DISTRIBUTION:

Parks: Accounting

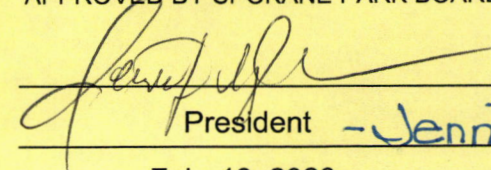
Parks: Pamela Clarke

Budget Manager:

Requester: Garrett Jones

PARK BOARD ACTION:

APPROVED BY SPOKANE PARK BOARD


 President - Jennifer Ogden

Feb. 13, 2020

2020 RESOLUTION APPROVED BY PARK BOARD

<u>Fiscal Impact</u>	<u>Budget Account</u>
Expenditure:	
_____	_____
_____	_____
_____	_____
_____	_____
Revenue:	
_____	_____
_____	_____
_____	_____
_____	_____

☐

Existing vendor

☐

New vendor – If so, please include vendor packet

☐

Supporting documents:

☐

Quotes/Solicitation (RFP, RFQ, RFB)

☐

W-9 (for new contractors/consultants/vendors)

☐

Contractor is on the City's A&E Roster City of Spokane

☐

ACH Forms (for new contractors/consultants/vendors)

☐

Spokane Business registration expiration date: _____

☐

Insurance Certificate (minimum \$1 million in General Liability)

Spokane Park Board

Briefing Paper



Committee	Finance		
Committee meeting date	Feb. 11, 2020		
Requester	Garrett Jones	Phone number: 363-5462	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Resolution authorizing the use of excess bond proceeds on other capital projects within the Park System		
Begin/end dates	Begins: 02-13-2020	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In 2015, the City sold \$64.3 million in bonds to support the redevelopment of Riverfront Park. These proceeds from the bond issue have been substantially drawn down and will have either been spent or encumbered by the terms of the bond covenant and IRS regulations. The interest earnings from the bond must be utilized in the same way as the bond proceeds; however, this resolution will allow any interest earnings remaining, after the Riverfront Park redevelopment project is completed, to be utilized for other capital project needs within the City Park system. This usage is allowable under the terms of the bond covenant.			
Motion wording: To approve a resolution to use remaining 2015 Park Bond proceeds for other capital needs in the Park system as approved by the Park Board.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

2020 RESOLUTION APPROVED BY PARK BOARD

Resolution # _____

CITY OF SPOKANE
PARK BOARD RESOLUTION

WHEREAS, the City sold \$64.3 million of bonds to support redevelopment of Riverfront Park in Spokane, Washington, in 2015, and

WHEREAS, the proceeds from that bond sale have been substantially drawn down and will have been spent or encumbered in a timely manner as required by IRS Regulations and the Tax Certificate issued by the City, and

WHEREAS, the proceeds from the bonds were appropriately invested and Parks is now in possession of the earnings off of the bonds, which earnings must be expended properly, and

WHEREAS, the interest earnings off of these bonds must be spent in the same way that the proceeds from the bond sales themselves were to have been spent, and

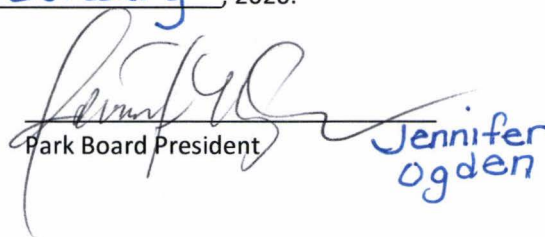
WHEREAS, the interest earnings must be spent first on capital projects in Riverfront Park, but, if the Park Board certifies that all of those projects have been fully funded, then the Park Board may re-allocate the earnings to capital projects at other City Park properties, and

WHEREAS, all the capital projects identified for Riverfront Park have been fully funded by the proceeds from the bonds,

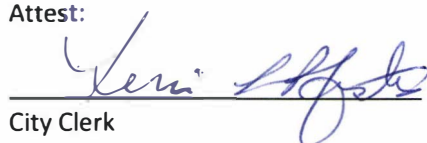
NOW, THEREFORE, the Park Board hereby resolves:

1. The capital projects identified as Riverfront Park Redevelopment projects to be funded by the 2015 Park Bond have been either completed or fully funded, and
2. Any remaining money from earnings from the bond proceeds may be expended on other capital projects within the Park system as approved by the Park Board.

DATED this 13th day of February, 2020.


Park Board President Jennifer Ogden

Attest:


City Clerk

Approved as to form:

Assistant City Attorney

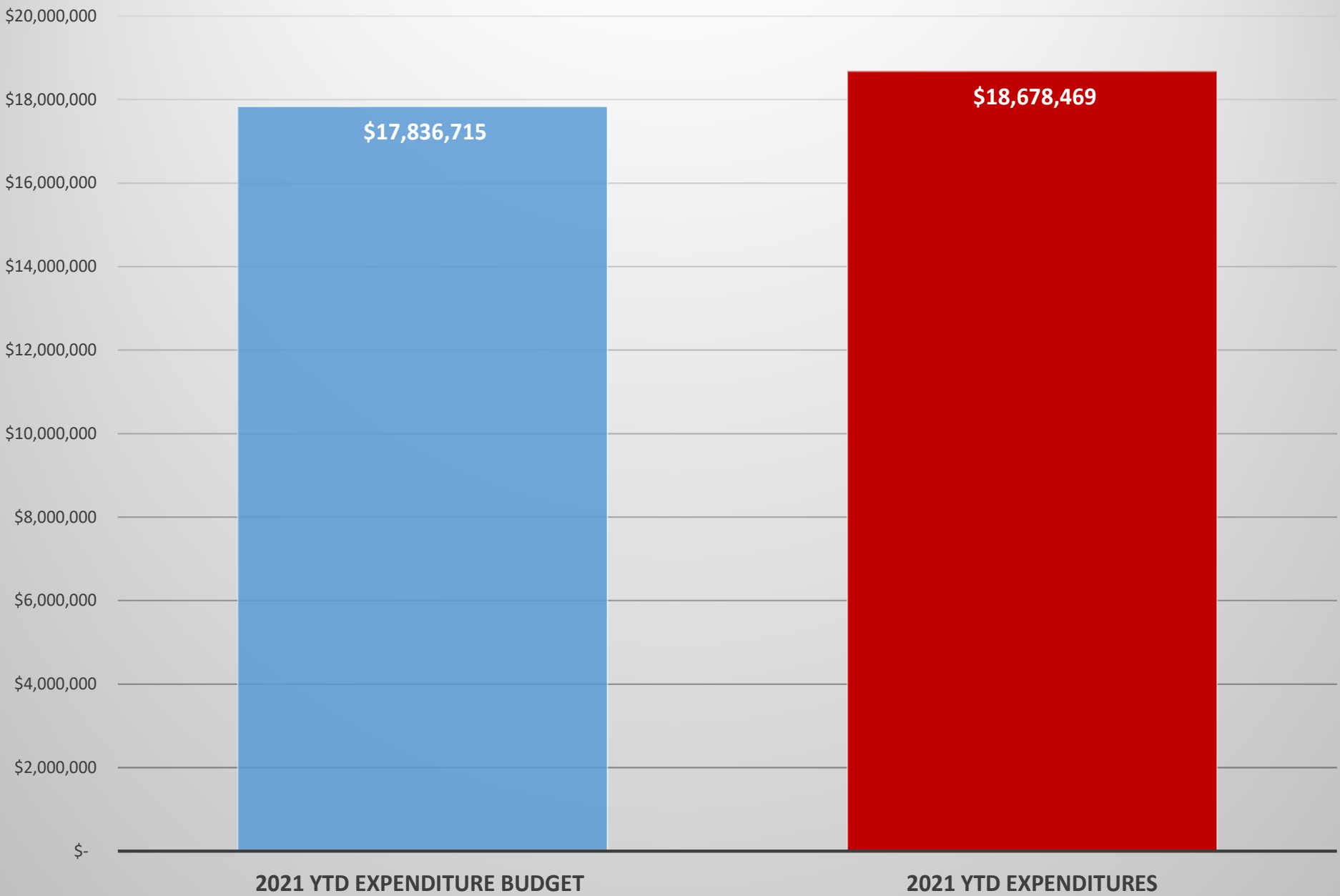




City of Spokane
PARKS
& RECREATION

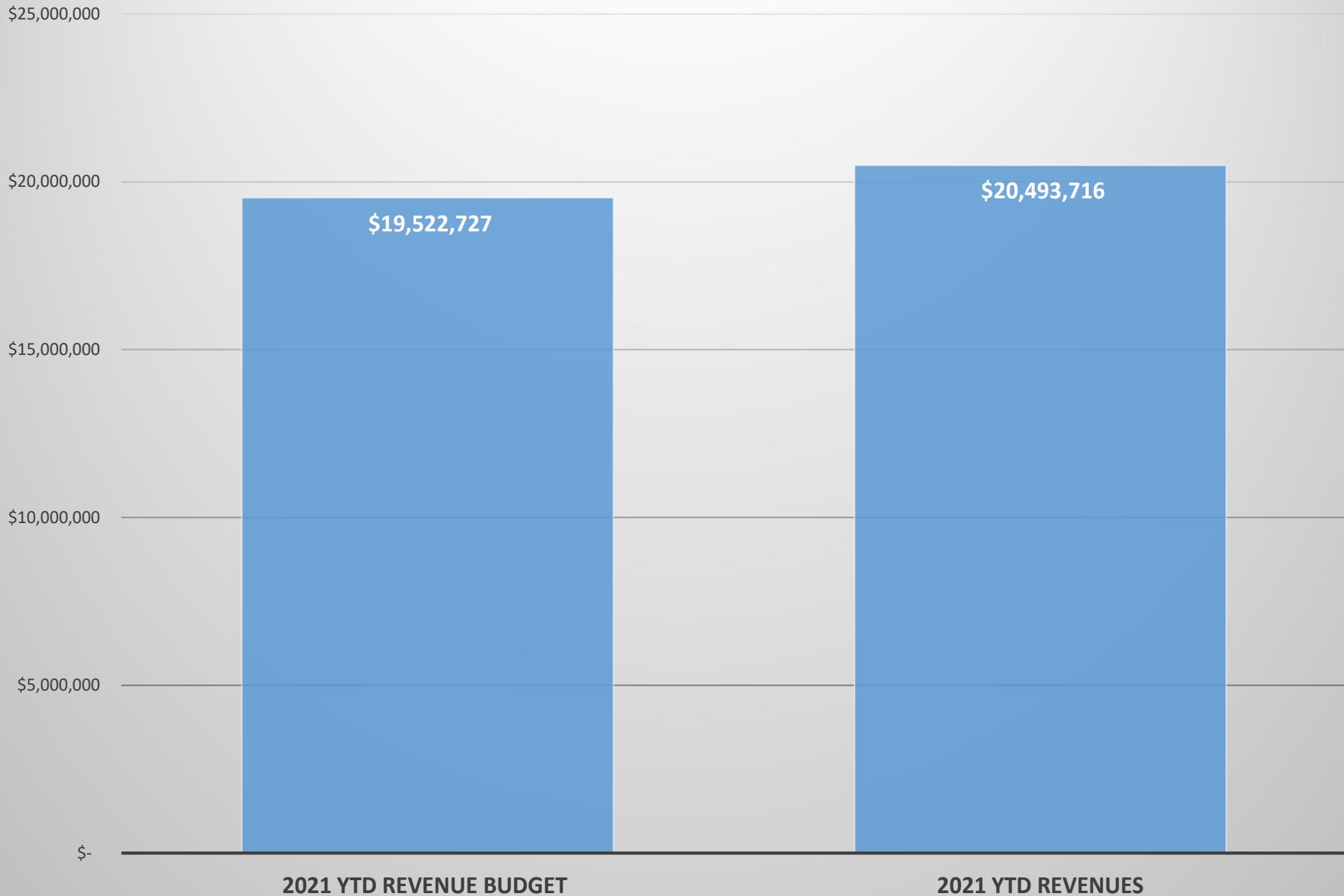
Financial Reports
December 2021

Park Fund
December 2021 Expenditures vs. Historical Budget Average



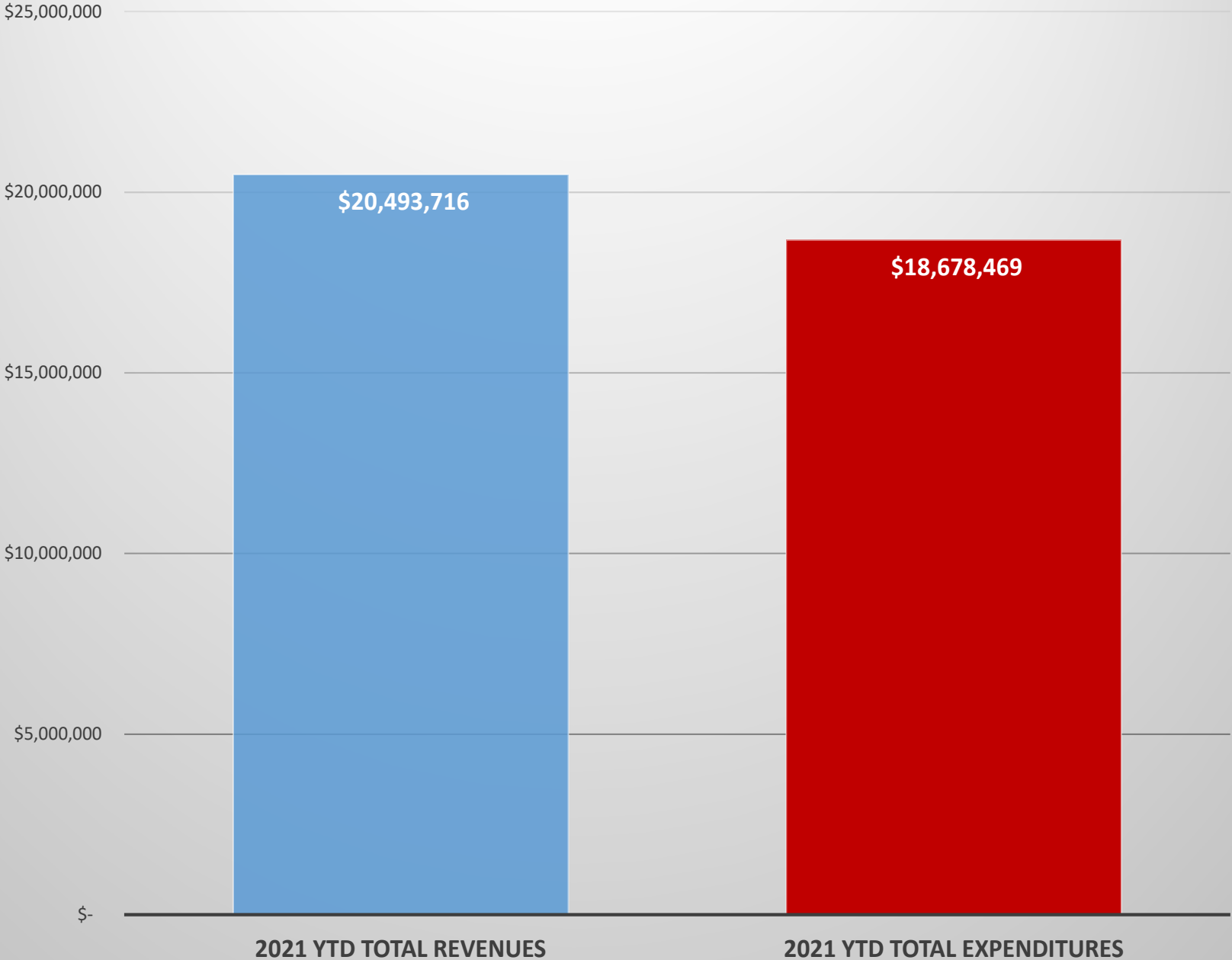
Park Fund

December 2021 Total Revenues vs. Historical Budget Average



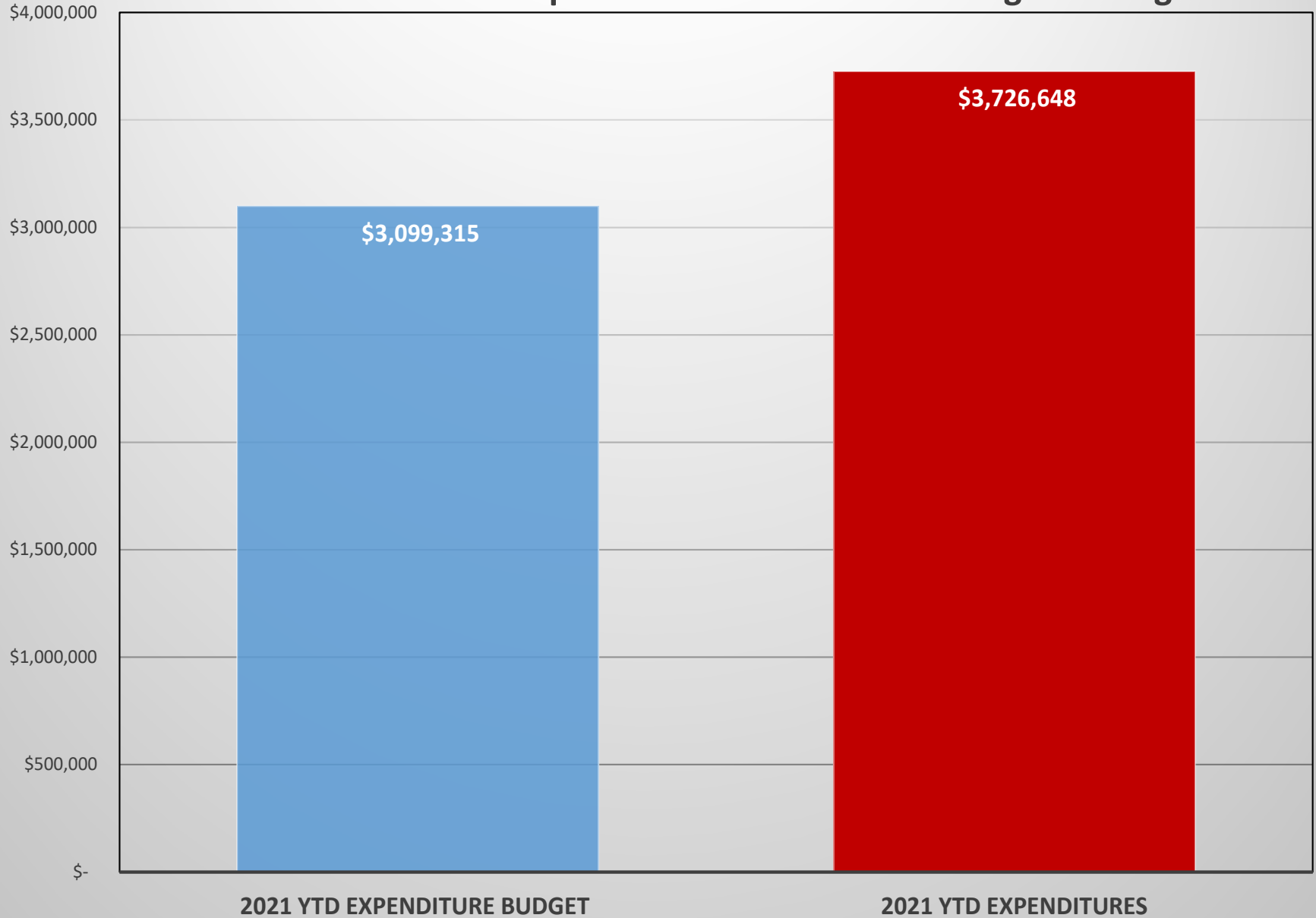
Park Fund

Total December 2021 YTD Expenditures vs. Total YTD Revenues



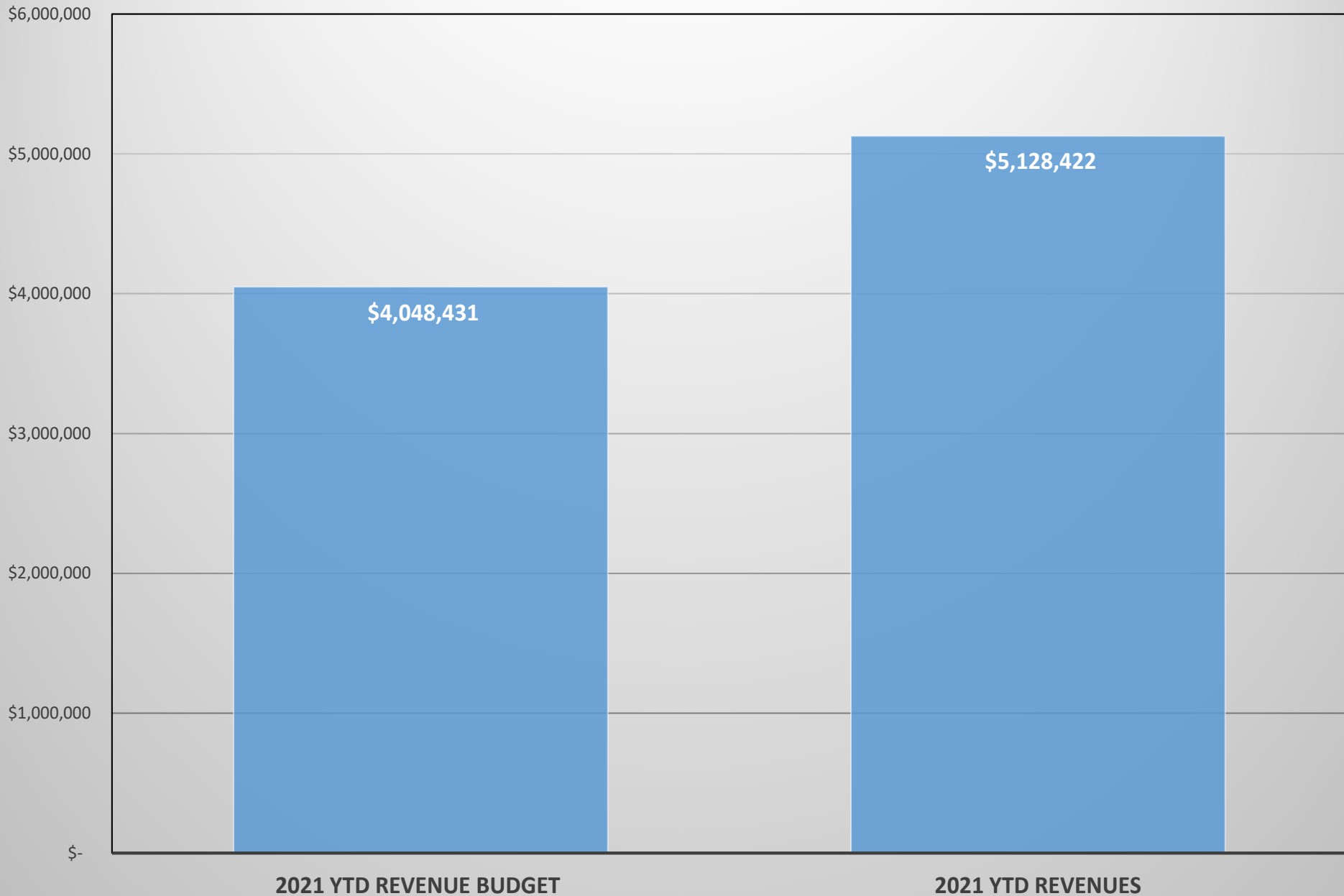
Golf Fund

December 2021 Expenditures vs. Historical Budget Average



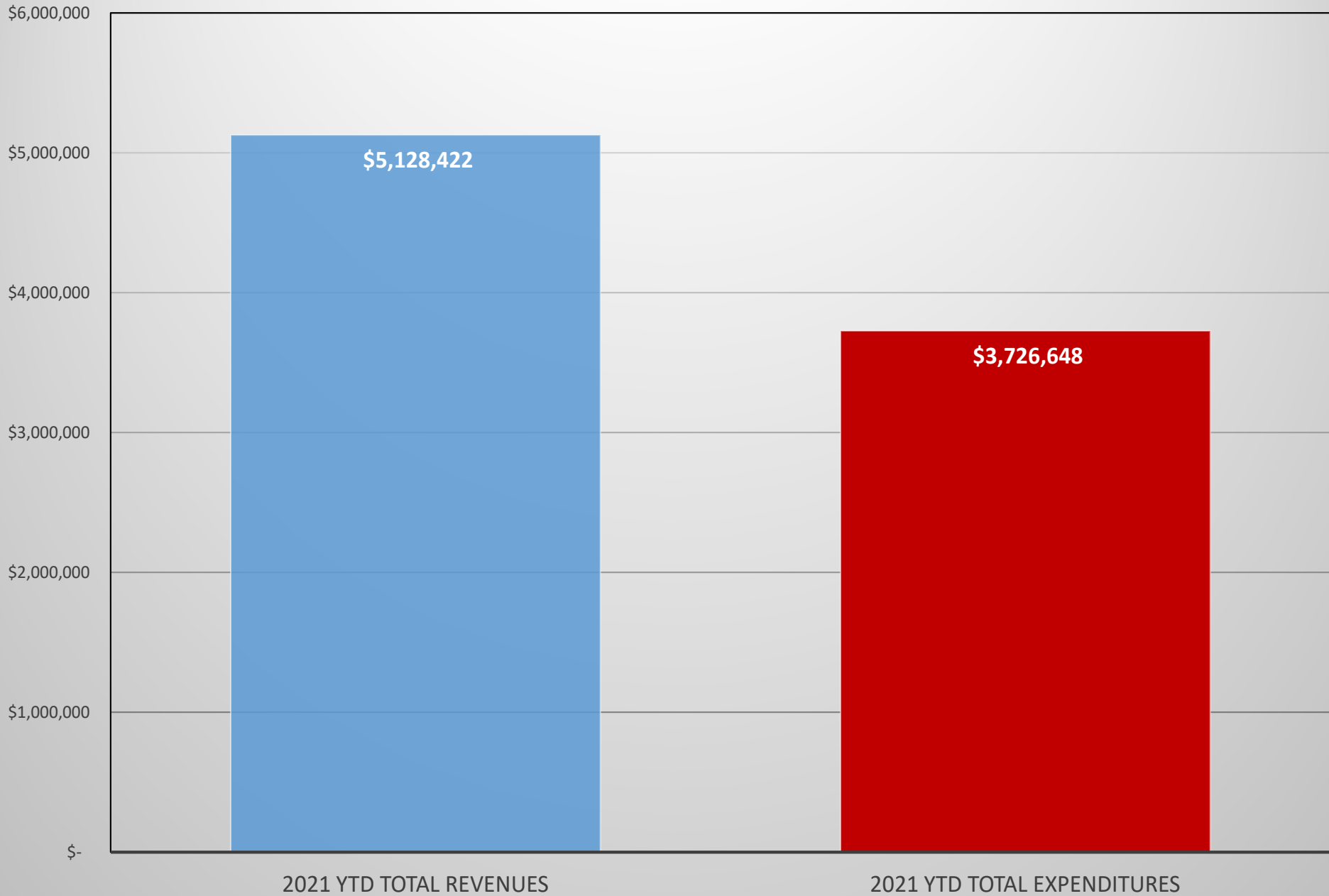
Golf Fund

December 2021 Total Revenues vs. Historical Budget Average



Golf Fund

Total December 2021 YTD Expenditures vs. Total YTD Revenues



Project Component	Budget Adopted December 2020	Expended as of December 31, 2021	Committed to Date	Budget Balance
1. South Bank West	\$ 10,412,530.00	\$ 10,412,530.00	\$ -	\$ -
2. South Bank Central	\$ 11,744,579.00	\$ 11,744,579.00	\$ -	\$ -
3. Howard St. SC Bridge	\$ -	\$ -	\$ -	\$ -
4. Promenades & Cent. Trail	\$ 8,515,817.00	\$ 8,310,455.00	\$ 289,742.19	\$ (65,380.19)
5. Havermale Island	\$ 22,186,182.00	\$ 22,186,182.00	\$ -	\$ -
6. snxw menez	\$ 756,742.00	\$ 343,271.00	\$ 356,299.91	\$ 57,171.09
7. North Bank	\$ 10,133,837.00	\$ 10,391,064.00	\$ 320,749.52	\$ (127,976.52)
8. South Bank East	\$ 156,847.00	\$ 156,847.00	\$ -	\$ -
Program Level	\$ 4,488,758.00	\$ 4,254,789.00	\$ 51,335.69	\$ 182,633.31
Total	\$ 68,395,292.00	\$ 67,799,717.00	\$ 1,018,127.31	\$ 46,447.69

Spokane Park Board

Briefing Paper



Committee	N/A		
Committee meeting date			
Requester	Pamela Clarke	Phone number: 625-6241	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input checked="" type="radio"/> Information <input type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	n/a		
Item title: (Use exact language noted on the agenda)	Nomination Ad Hoc Committee appointments		
Begin/end dates	Begins: 01/13/2022	Ends:	<input type="checkbox"/> Open ended
Background/history: A Nomination Ad Hoc Committee is appointed each year tasked to make a recommendation to the Park Board for the slate of officers for that year. Park Board President Jennifer Ogden appointed the following to the Nomination Ad Hoc Committee: Bob Anderson as chair, Sally Lodato, Kevin Brownlee and Hannah Kitz. The Nomination Committee will offer a recommendation of the slate of officers to the board at the Feb. 10 Park Board meeting.			
Motion wording:			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: <p style="text-align: right;">pclarke@spokanecity.org</p>			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ n/a			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			



Updated: 10/21/2019 3:23 PM

2020 PLAN AND SCHEMATIC
DESIGN

(OPR 2020-0635 Reciprocal Easement
Boundary Exhibit)

2020 Reciprocal
Easement
Boundary (Blue
Line)



PLAN

2021 PLAN AND DESIGN
DEVELOPEMENT

(OPR 2021-0513 Landscape
Improvements Exhibit)

Expanded scope of
landscape
improvements
(Black Line)



5,757 SF
FF=1891.00

AREA
II

HOWARD STREET

RECORDED
PEDESTRIAN
AND CORRIDOR
EASEMENT

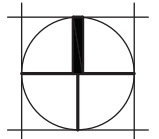
REMOVE THESE
BOUNDARY
LINES (CLOUDED
AREA ONLY)

ADD THESE
BOUNDARY
LINES (SHOWN
IN RED)

PAPILLON
PROPOSED EASEMENT ADJUSTMENT
Jan 13, 2021

OVERALL

1" = 40'-0" @ 12"x18" (HALF SIZE)

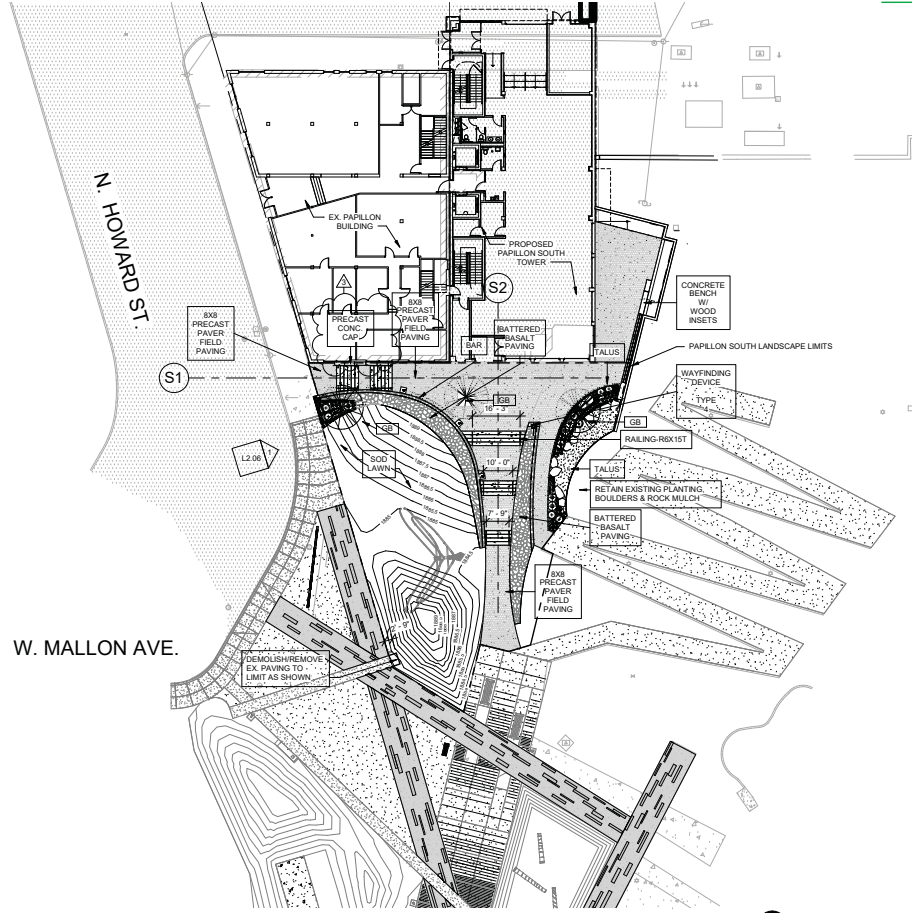


NORTH



① 3D View 1

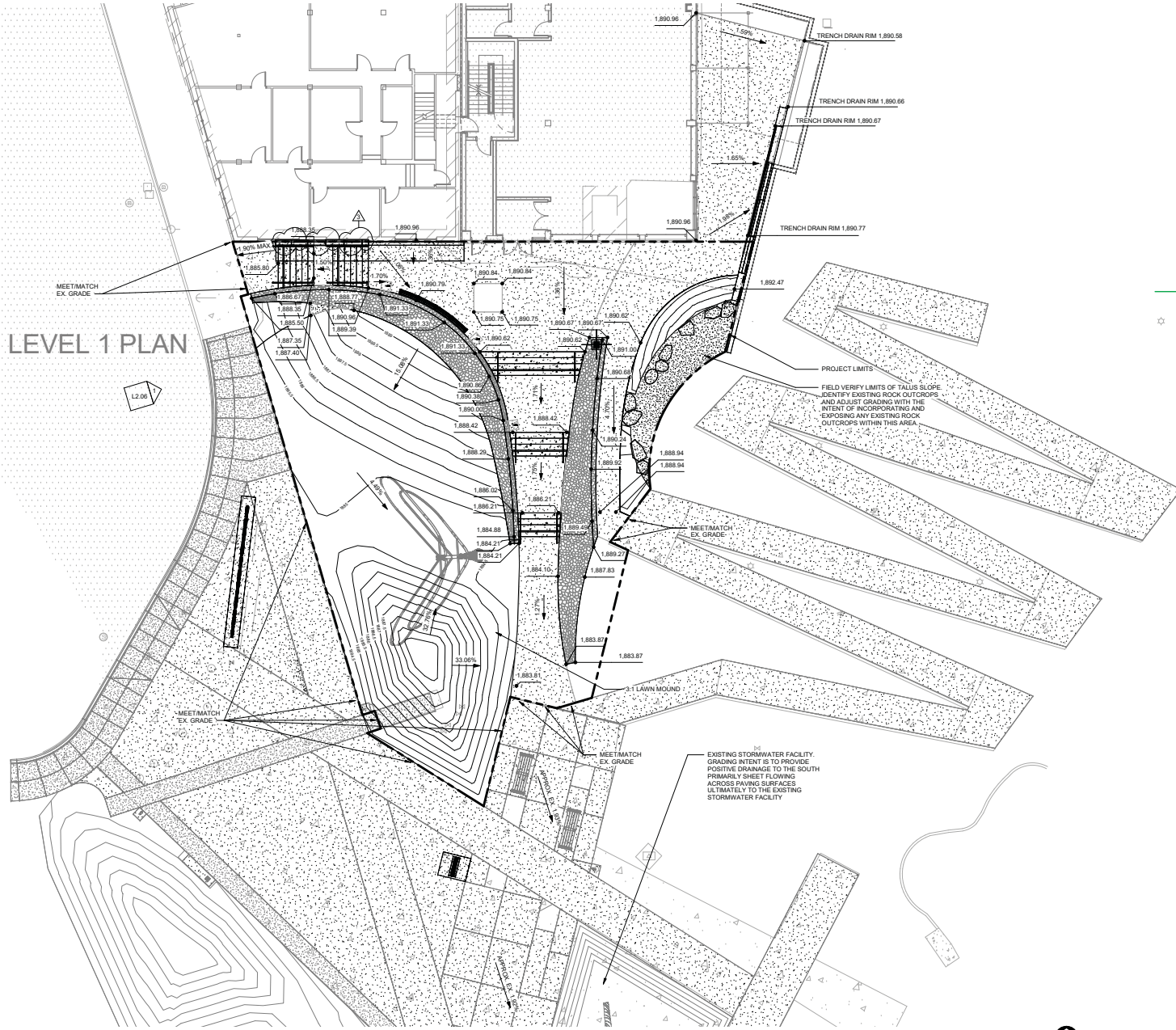
Papillon South Landscape Sheet List	
Sheet Number	Sheet Name
L2.01	Cover Sheet
L2.02	Site Plan
L2.03	Grading Plan
L2.04	Site Plan - Detail Key
L2.05	Site Lighting Plan
L2.06	Elevations
L2.07	Sections
L2.08	Sections
L2.09	Enlargements
L2.10	Details
L2.11	Details
L2.12	Accessibility Diagram
L2.13	Precedent and Character Images
L2.14	3D Views
L2.15	3D Views
W4.01	Type 4 W/wayfinding Device Details
W4.02	Type 4 W/wayfinding Device Details



1. PLANTING WITHIN THIS AREA OF WORK IS LIMITED TO SOO LAWN, NO SHRUBS, GROUNDCOVER, OR TREE PLANTING IS ANTICIPATED.
2. PROTECT AND PRESERVE EXISTING HILLSIDE PLANTING, ROCKERY AND Boulders ALONG IN HILLSIDE. FIELD VIEWS EXTENTS OF ANY ADJUSTMENTS NECESSARY W/ PARKS AND LANDSCAPE ARCHITECT.
3. SOO LAWN AREA SHALL RECEIVE SOIL PREPARATION TREATMENT AS PER SPECIFICATIONS.
4. SOO LAWN AREA SHALL BE IRRIGATED WITH FULLY AUTOMATIC POP-UP SPRAY RIGID ZONE.
5. CONNECT SOO LAWN AREA IRRIGATION TO EXISTING RIVERFRONT PARK IRRIGATION MAIN AND CONTROL VALVE.
6. IRRIGATION SYSTEM SHALL BE DESIGN BY DESIGN BUILD TEAM TO MATCH SHOP DRAWINGS/PLANS TO CONVEY INTENT OF SYSTEM AND PRODUCTS USED.
7. IRRIGATION SYSTEM PRODUCTS USED SHALL MATCH RIVERFRONT PARK SYSTEM.

11/11/2021 12:14:10 PM

1 Grading Plan
1" = 10'-0"



BWA Bernardo | Wills
ARCHITECTS PC



Project No: 19-06-131
Drawn By: MM
Date: 05.18.21

Selkirk Development
Papillon South Landscape

908 N. Howard Street
Spokane, WA 99201

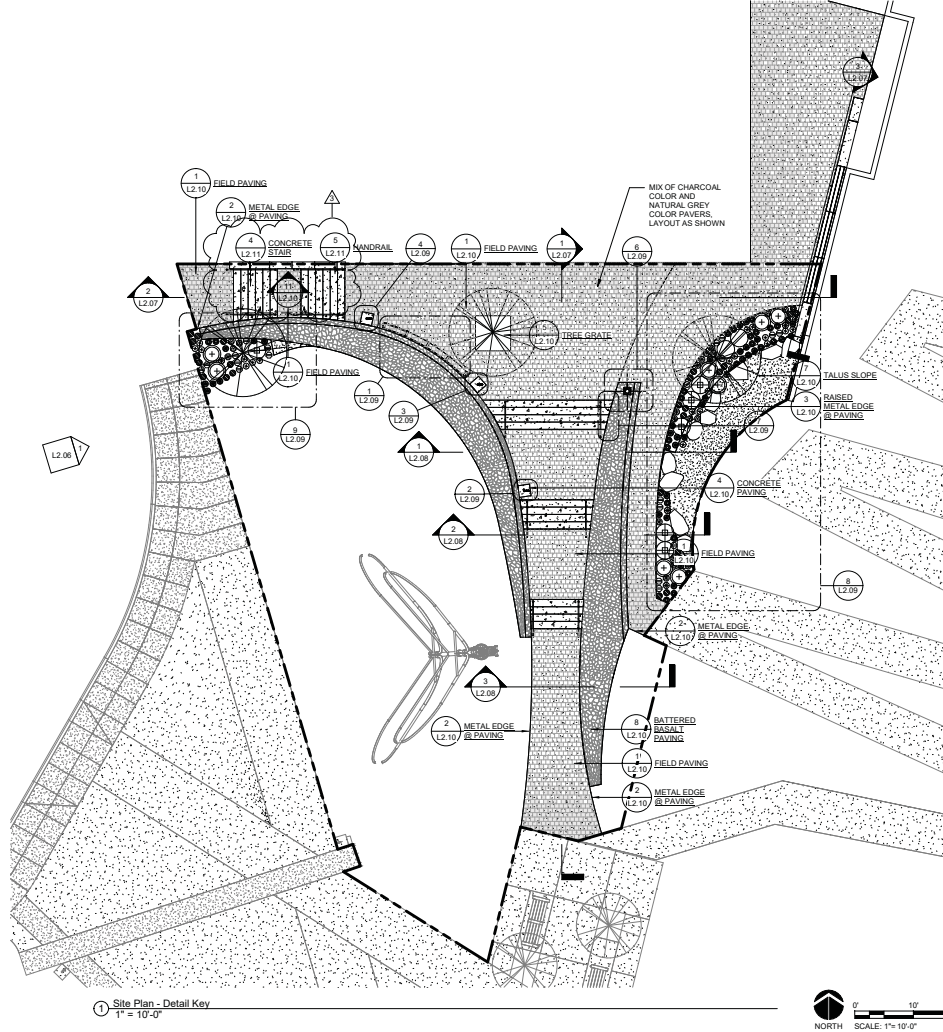
PERMIT SUBMITTAL
MAY 18, 2021

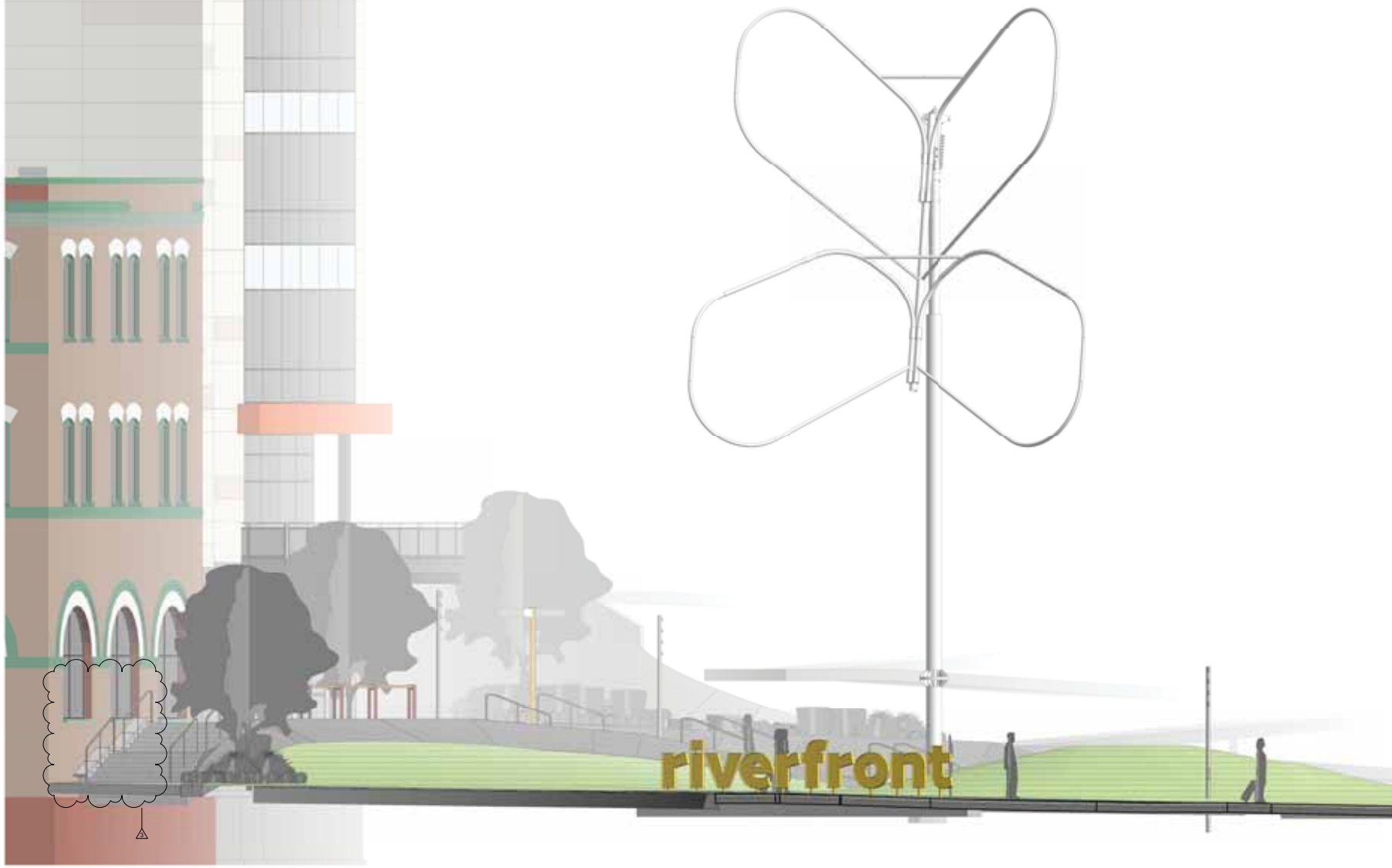
Grading Plan

Revision Date:
Design Revisions: 06-12-21
Plan Review Rev: 11-12-21

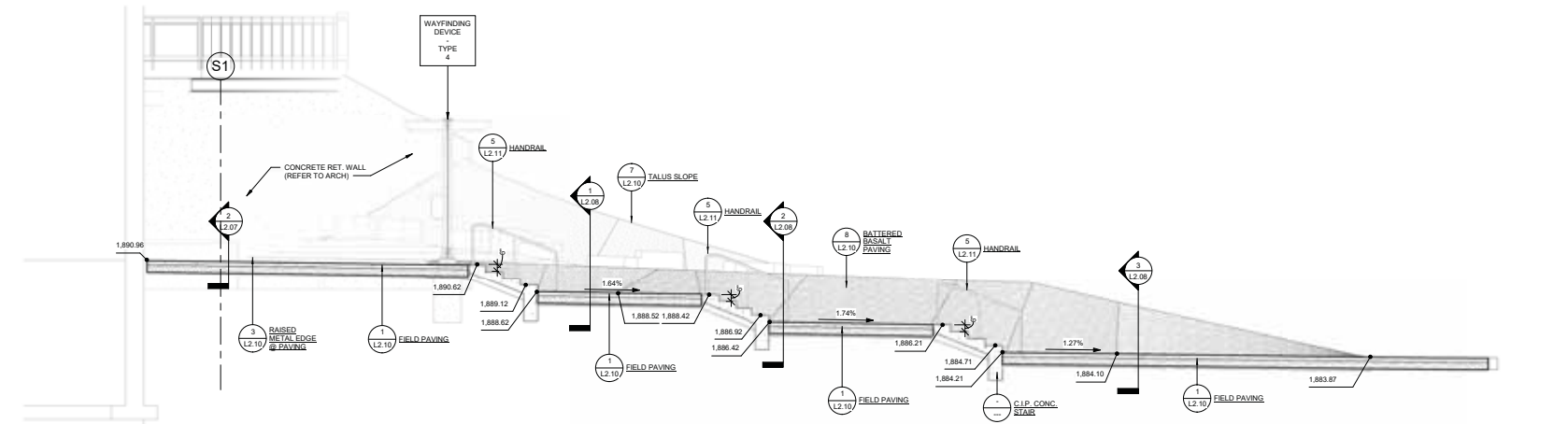


COPYRIGHT BERNARDO WILLS ARCHITECTS, PC 2021

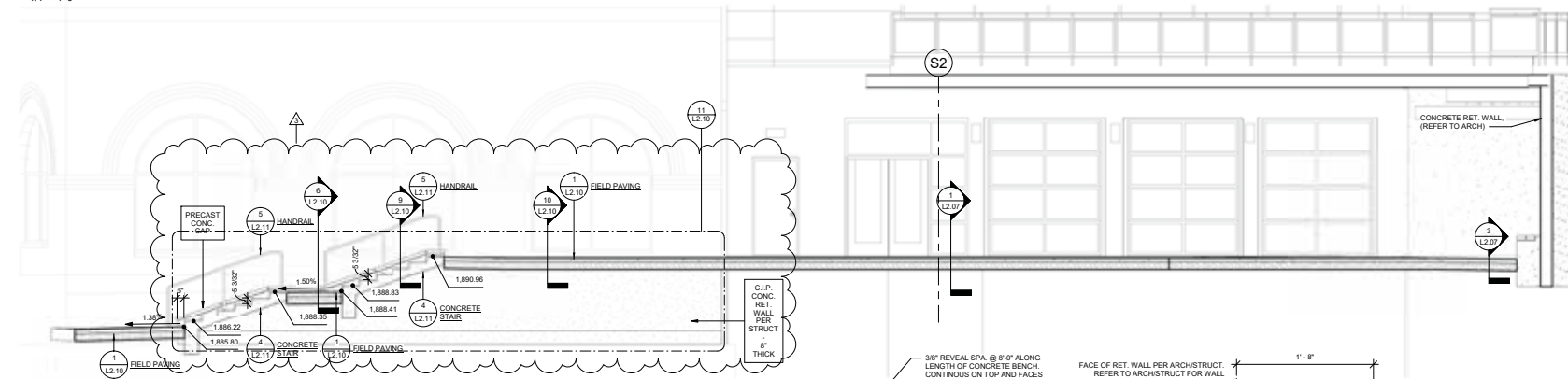




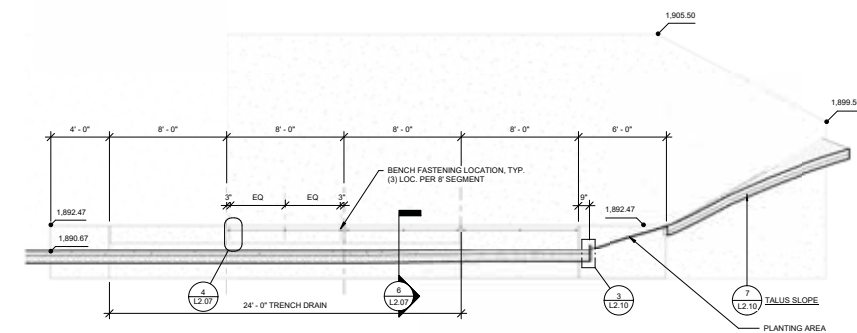
① Howard St. Elevation
1/4" = 1'-0"



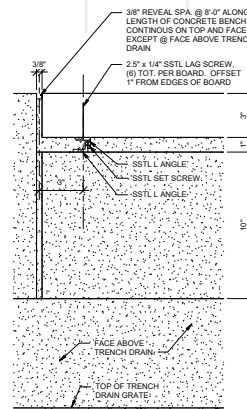
1 Section @ Grid 6
1/4" = 1'-0"



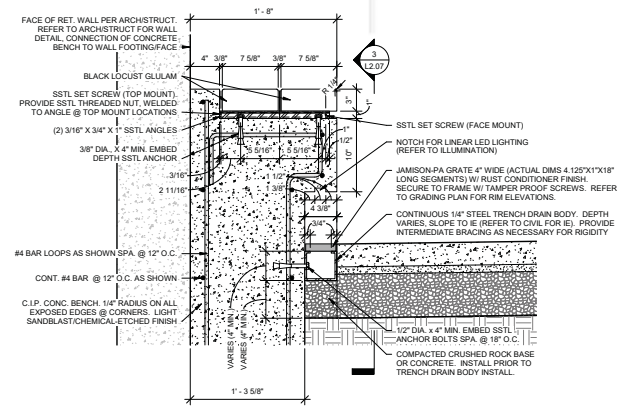
2 Section @ Grid 1
1/4" = 1'-0"



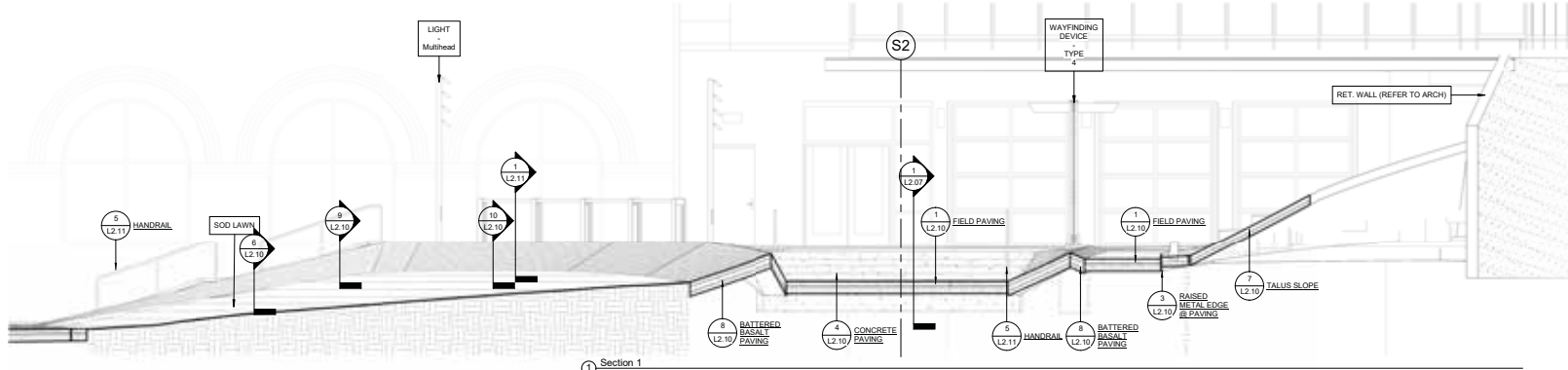
3 Concrete Bench Overall Section
1/4" = 1'-0"



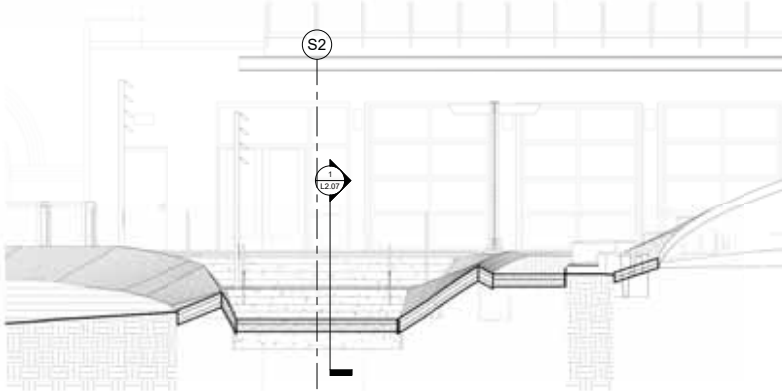
4 Fastener & Cont. Reveal Elev.
3/8" = 1'-0"



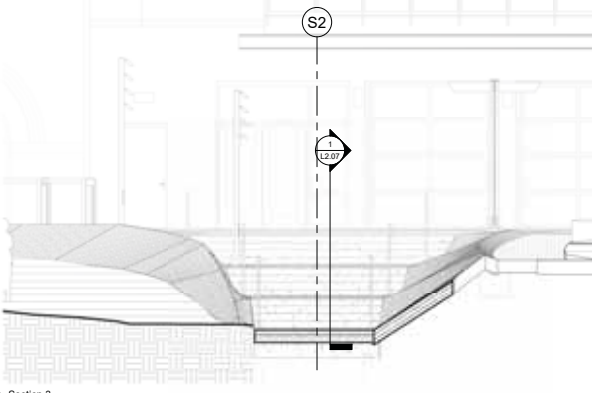
6 Concrete Bench Section @ Trench Drain
1 1/2" = 1'-0"



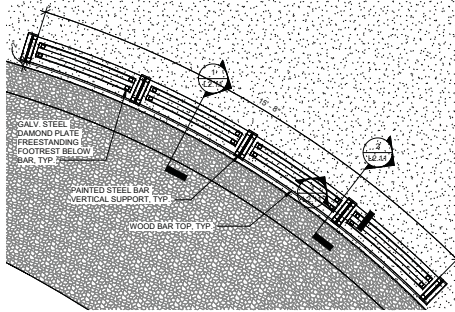
① Section 1
1/4" = 1'-0"



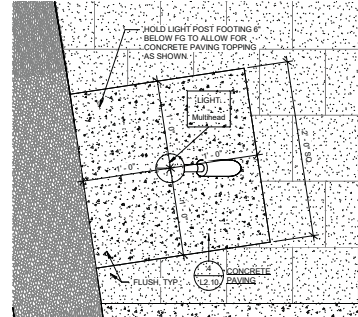
② Section 2
1/4" = 1'-0"



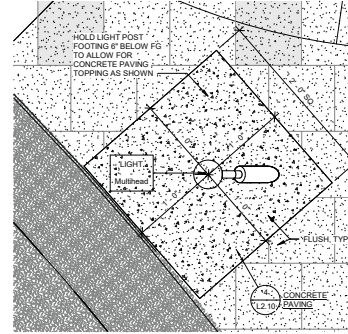
③ Section 3
1/4" = 1'-0"



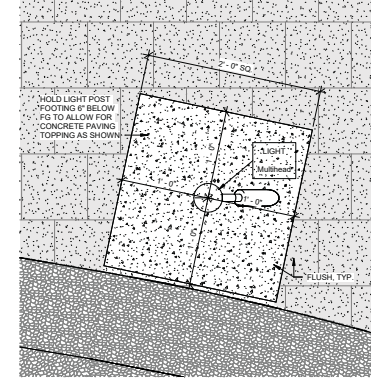
1 Bar Enlargement Plan
1/2" = 1'-0"



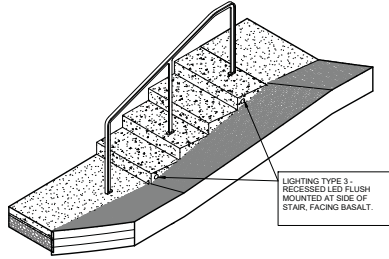
2 Multihead Location 1 Plan
1 1/2" = 1'-0"



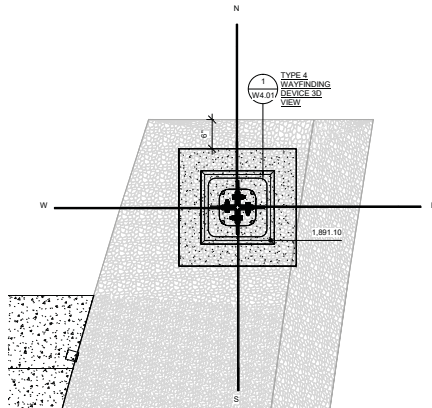
3 Multihead Location 2 Plan
1 1/2" = 1'-0"



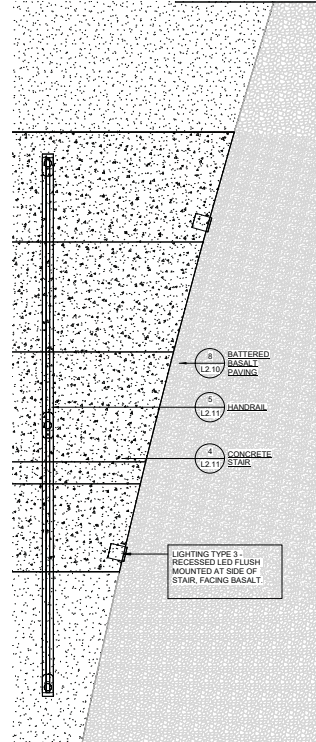
4 Multihead Location 3 Plan
1 1/2" = 1'-0"



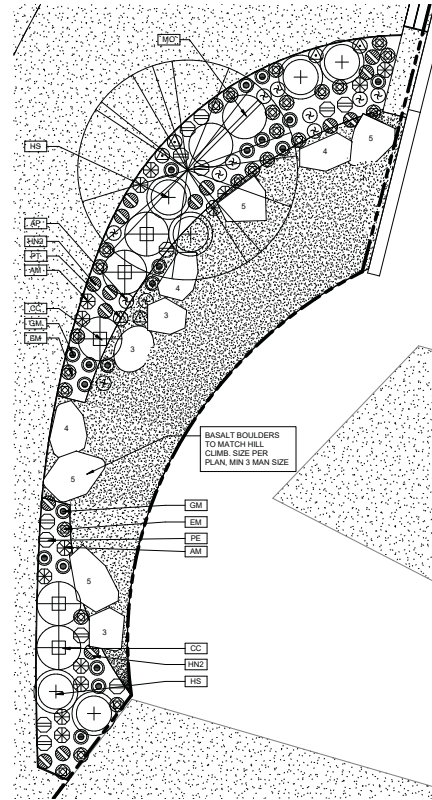
5 Handrail & Stair Edge Lighting 3D View



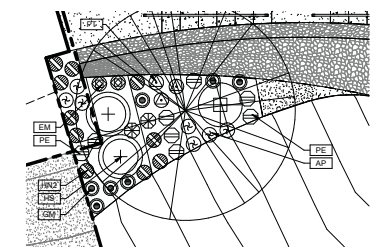
6 Wayfinding Device Type 4 Plan
1" = 1'-0"



7 Handrail & Stair Edge Lighting Plan
1 1/2" = 1'-0"

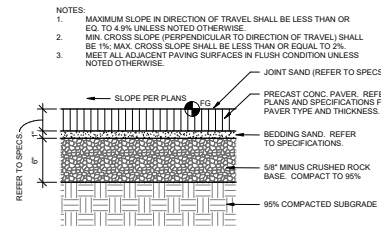


8 Planting Area 2
1/4" = 1'-0"

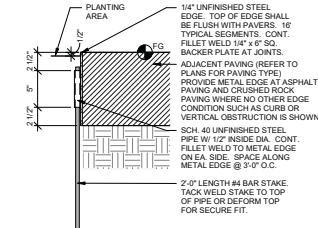


9 Planting Area 1
1/4" = 1'-0"

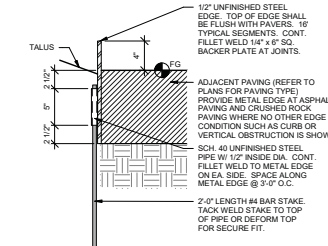
Planting Schedule					
SYM	TAG	QTY	BOTANICAL NAME	COMMON NAME	SIZE
AP	19		ACHILLEA MILLEFOLIUM 'PAPRIKA'	Paprika Red Yarrow	1 GAL.
AM	16		ASTER X FRIKARTII 'MONCH'	Monch Aster	1 GAL.
CC	6		CARYOPTERIS X CLANDONENSIS 'BLUE MIST'	Blue Mist Bluebeard	3 GAL.
EM	27		ECHINACEA PURPUREA 'MAGNUS'	Magnus Purple Cornflower	1 GAL.
GM	27		GEUM X 'MANGO LASSI'	Mango Lassi Guern	1 GAL.
GB	3		GINGKO BILOBA 'PRINCETON SENTRY'	'Princeton Sentry' Maidenhair Tree	2" CAL.
HN2	25		HELIANTHEMUM NUMMULARIUM 'APRICOT'	Apricot Sunrose	1 GAL.
HS	8		HELIOTRICHON SEMPREVIRENS	Blue Oat Grass	3 GAL.
MO	2		MAHONIA AQUIFOLIUM 'ORGANIC FLAME'	Oregon Grape	3 GAL.
PT	9		PENSTEMON PINIFOLIUS 'LUMINOUS'	Luminous Pinleaf Beardtongue	1 GAL.
PE	21		PHLOX SUBULATA 'EMERALD BLUE'	Emerald Blue Moss Phlox	1 GAL.



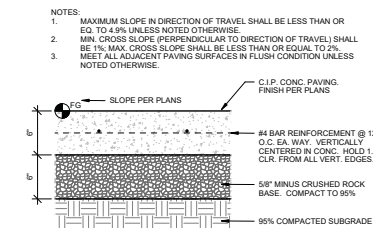
1 FIELD PAVING
1 1/2" = 1'-0"



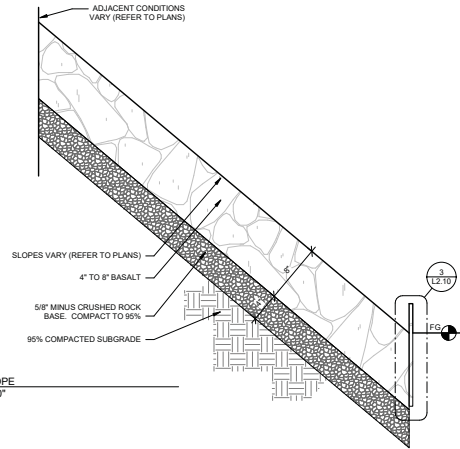
2 METAL EDGE @ PAVING
1 1/2" = 1'-0"



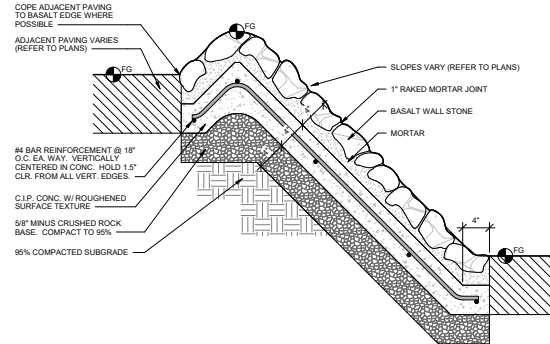
3 RAISED METAL EDGE @ PAVING
1 1/2" = 1'-0"



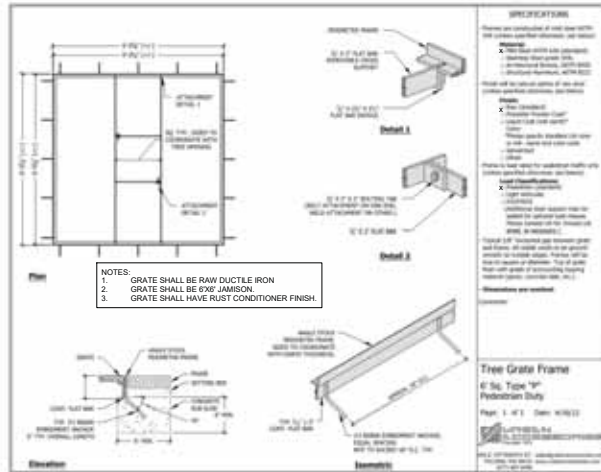
4 CONCRETE PAVING
1 1/2" = 1'-0"



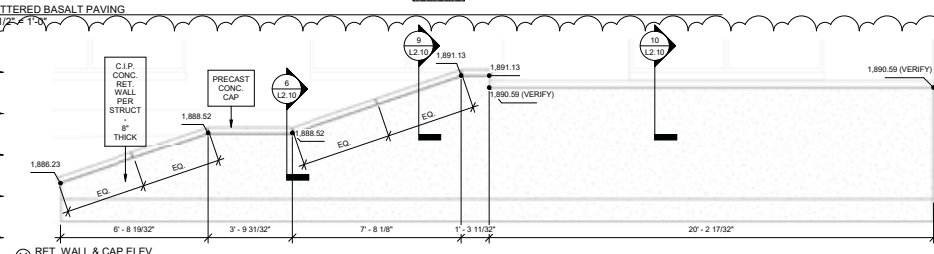
7 TALUS SLOPE
1 1/2" = 1'-0"



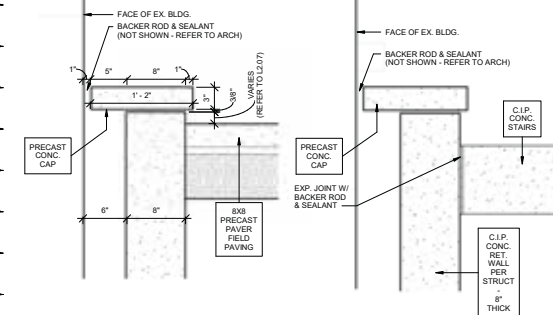
8 BATTERED BASALT PAVING
1 1/2" = 1'-0"



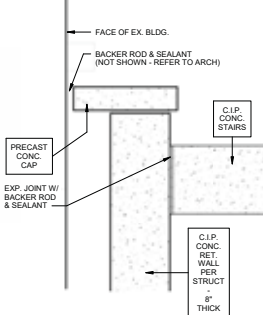
5 TREE GRATE
12\"/>



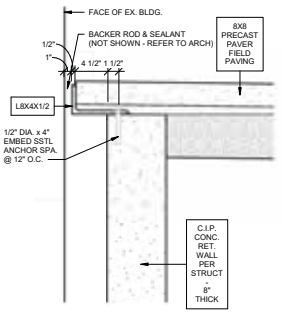
11 RET. WALL & CAP ELEV.
3/8\"/>



6 RET. WALL & CAP @ EX. BLDG. - PAVERS
1 1/2\"/>

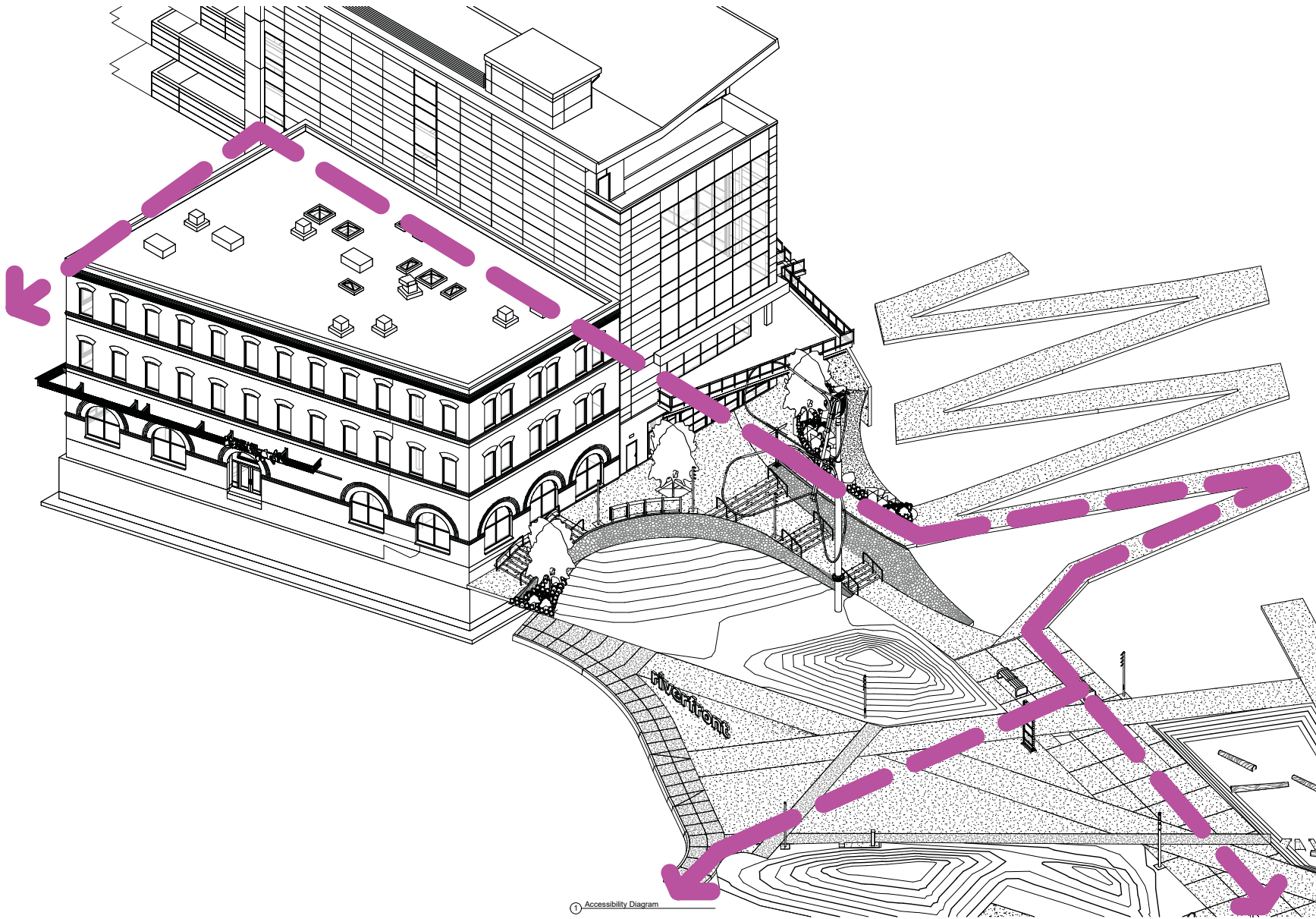


9 RET. WALL & CAP @ EX. BLDG. - STAIRS
1 1/2\"/>



10 RET. WALL @ EX. BLDG. - PAVERS
1 1/2\"/>

- CONDITION @ EX. BUILDING NOTES:
1. PRECAST CAP SHALL BE REINFORCED PER PRECASTER RECOMMENDATIONS, HAVE 3/8\"/>



① Accessibility Diagram



TALUS



PATH @ TALUS



BIG STEEL SITE FURNISHINGS



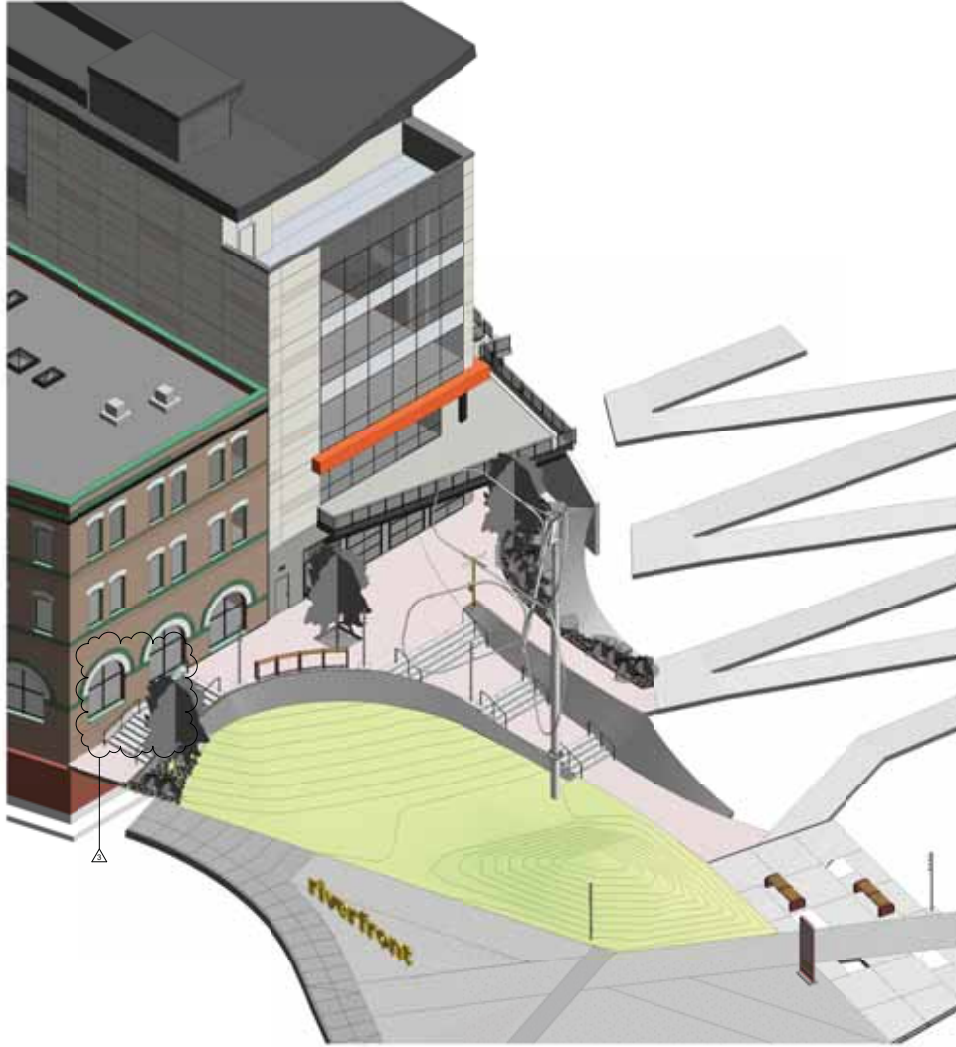
PRECAST PAVER FIELD PAVING & MOUNDED LAWN



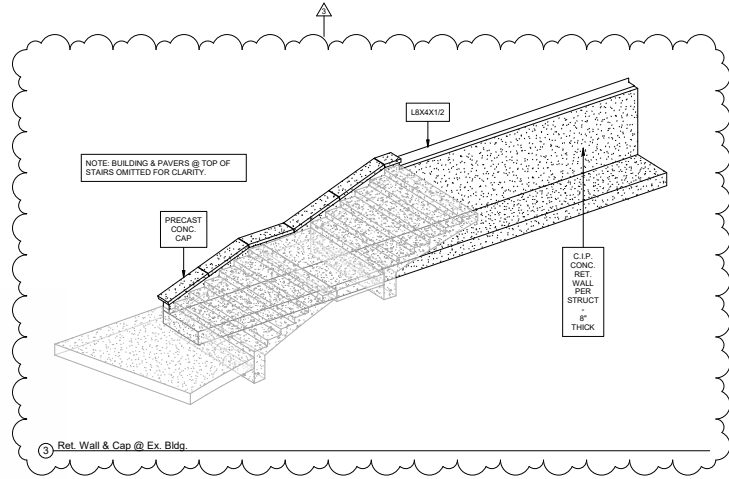
BAR



BATTERED BASALT CURVILINEAR FORM



① Overall Iso



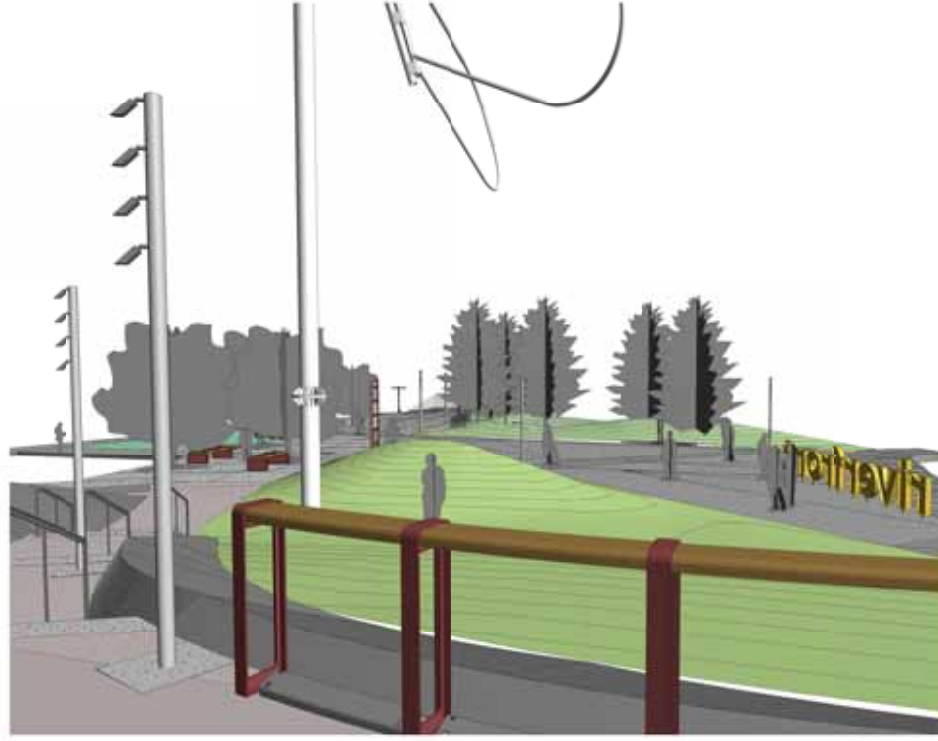
③ Ret. Wall & Cap @ Ex. Bldg.



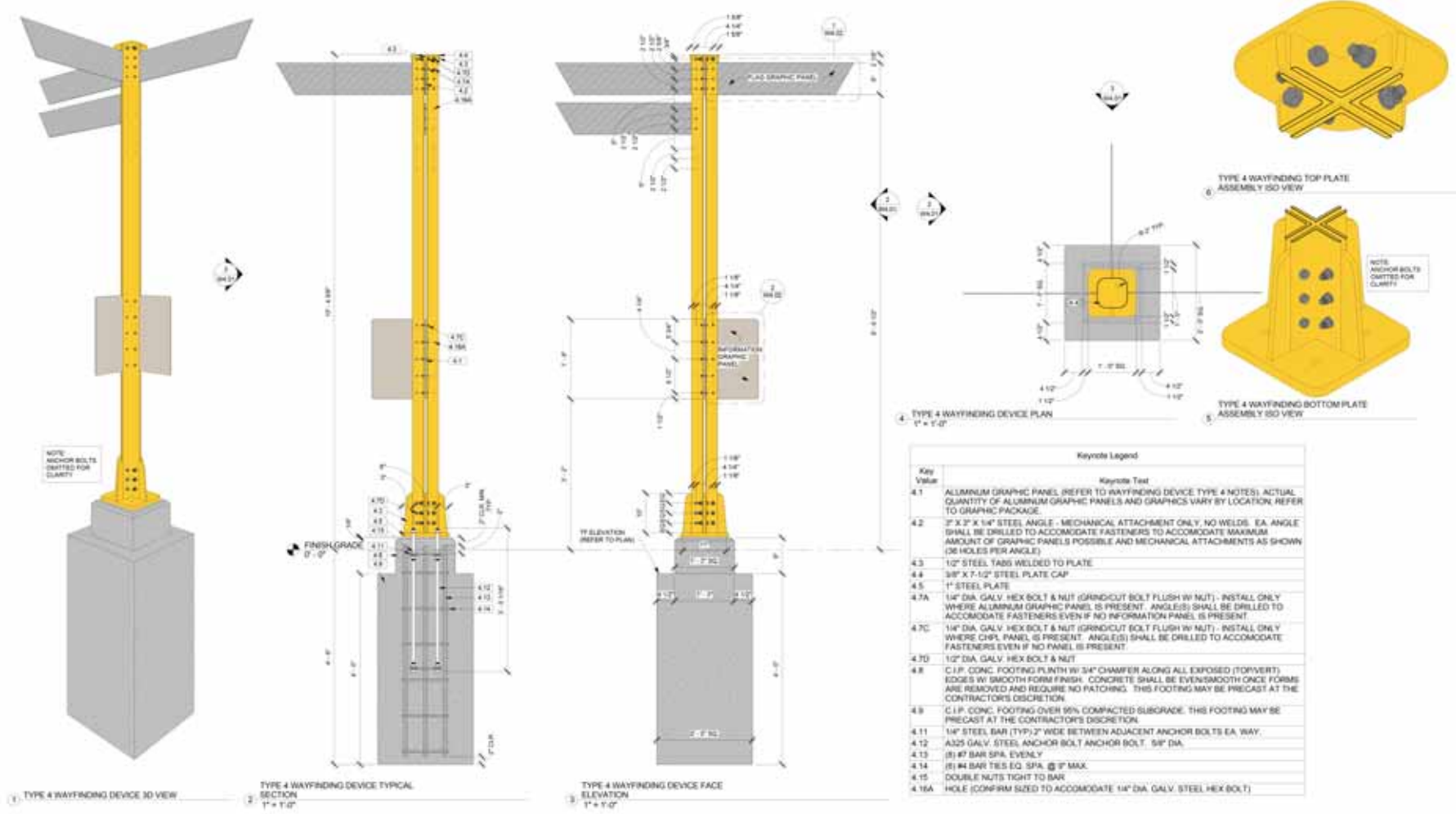
② Grotto Connection



① 3D View 2

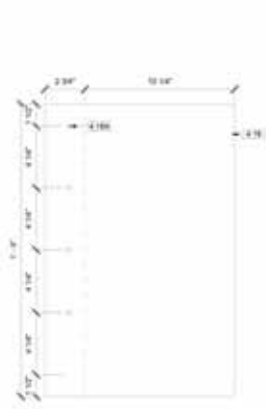


② 3D View 3

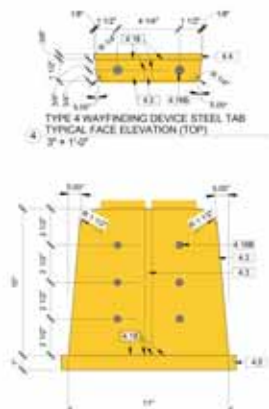




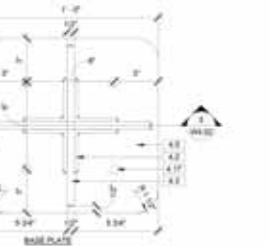
TYPE 4 ALUMINUM GRAPHIC PANEL
ELEVATION - FLAG
3" = 1'-0"



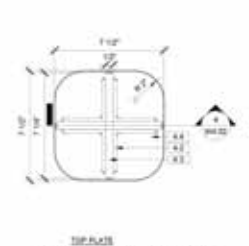
TYPE 4 CHIP PANEL ELEVATION - INFO
3" = 1'-0"



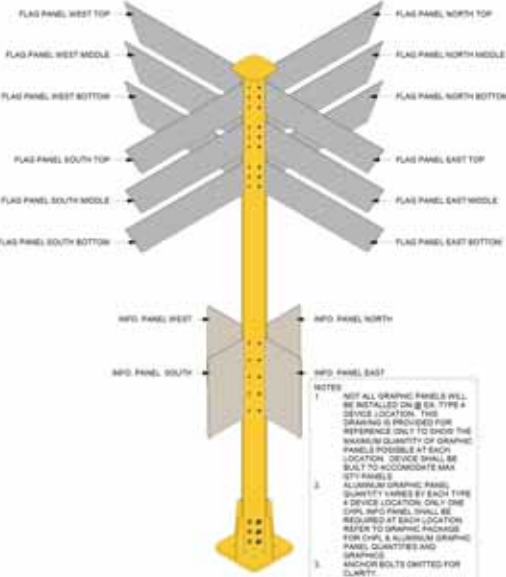
TYPE 4 WAYFINDING DEVICE STEEL TAB
TYPICAL FACE ELEVATION (TOP)
3" = 1'-0"



TYPE 4 WAYFINDING DEVICE STEEL TAB
TYPICAL FACE ELEVATION (BOTTOM)
3" = 1'-0"



TYPE 4 TYPICAL BASE & TOP PLATES
3" = 1'-0"



TYPE 4 MAXIMUM GRAPHIC PANELS
(FOR REFERENCE ONLY)

Key Value	Keynote Text
4.1	ALUMINUM GRAPHIC PANEL (REFER TO WAYFINDING DEVICE TYPE 4 NOTES) ACTUAL QUANTITY OF ALUMINUM GRAPHIC PANELS AND GRAPHICS VARY BY LOCATION, REFER TO GRAPHIC PACKAGE.
4.2	3" X 3" X 1/4" STEEL ANGLE - MECHANICAL ATTACHMENT ONLY, NO WELDING. E.A. ANGLE SHALL BE DRILLED TO ACCOMMODATE FASTENERS TO ACCOMMODATE MAXIMUM AMOUNT OF GRAPHIC PANELS POSSIBLE AND MECHANICAL ATTACHMENTS AS SHOWN (6 HOLES PER ANGLE)

Key Value	Keynote Text
4.3	1/2" STEEL TABS WELDED TO PLATE
4.4	3/8" X 7-1/2" STEEL PLATE CAP
4.5	1" STEEL PLATE
4.16A	HOLE (CONFIRM SIZED TO ACCOMMODATE 1/4" DIA. GALV. STEEL HEX BOLT)
4.18B	HOLE (CONFIRM SIZED TO ACCOMMODATE 1/2" DIA. GALV. STEEL HEX BOLT)
4.17	HOLE TO ACCOMMODATE 5/8" ANCHOR BOLT
4.18	3/16" FILLET WELD
4.19	CHIP PANEL (REFER TO WAYFINDING DEVICE TYPE 1 NOTES) GRAPHICS VARY BY LOCATION, REFER TO GRAPHIC PACKAGE

- WAYFINDING DEVICE TYPE 4 NOTES:**
- MATERIALS AND FINISH: ALL STEEL MEMBERS AND FASTENERS SHALL BE GALVANIZED FLAT STEEL WITH POWDER COAT UNLESS NOTED OTHERWISE.
 - THE POWDER COAT SYSTEM SHALL BE ALESTA RAL HAN BY AAKITA OR APPROVED ALTERNATE.
 - SYSTEM REQUIRED ANMA 265
 - BE RECOMMENDED FOR INTERIOR AND EXTERIOR APPLICATIONS
 - BE TYP. PINK HAN POLYESTER CHEMISTRY BASED
 - BE FREE OF SOLVENTS
 - BE LOW VOC
 - FEATURE EXCELLENT FLEXIBILITY, OVERSTRESS RESISTANCE, AND UV RESISTANCE
 - POWDER COAT PROCESS SHALL BE AS PER MANUFACTURER RECOMMENDATIONS AND SHALL INCLUDE A MINIMUM FIVE STEP PROCESS:
 - CLEANING
 - GRINDING
 - PHAT SANDING
 - POWDER COATING
 - CURING
 - THE CONTRACTOR SHALL SUBMIT THE SPECIFIC POWDER COAT MANUFACTURER AND PROCESS INFORMATION PRIOR TO CONSTRUCTION FOR REVIEW AND APPROVAL BY THE LANDSCAPE ARCHITECT.
 - ALL POWDER COAT COLORS SHALL BE RAL COLORS. SUBSTITUTE COLOR SYSTEMS SHALL NOT BE ALLOWED.
 - POWDER COAT COLOR SHALL BE RAL 5018 ZINC YELLOW.
 - THE CONTRACTOR SHALL SUBMIT A 6" X 6" X 1/8" THICK POWDER COATED STEEL SAMPLE IN THE SPECIFIED COLOR.
 - WELD ALL MEMBERS TOGETHER UNLESS NOTED OTHERWISE. GRIND ALL WELDS SMOOTH.
 - ALL BOLTS SHALL BE PLAIN.
 - PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL SUBMIT SHOP DRAWINGS AND INFORMATION SHOWING ALL MEMBERS, MEMBER SPACES, WELDS, ATTACHMENTS, COATING SYSTEMS. SUBMITTA SHALL BE SUBJECT TO REVIEW, MODIFICATION AND APPROVAL BY THE LANDSCAPE ARCHITECT.
 - UPON REQUEST OF THE CONTRACTOR, THE LANDSCAPE ARCHITECT SHALL PROVIDE SHOP DRAWINGS WHICH MAY BE USED BY THE CONTRACTOR FOR SHOP DRAWINGS.
 - CHIP PANELS: CHIP, CUSTOM HIGH PRESSURE LAMINATE PANELS SHALL BE MANUFACTURED BY DUNE, MARINE, FOSBER, INDUSTRIES, OR APPROVED ALTERNATE. PANELS SHALL BE TWO SIDED.
 - THICKNESS: PANELS SHALL BE 1/2" THICK.
 - REINFORCEMENT: CHIP, PANELS MATERIAL SHALL BE COMPOSED OF REINFORCED LAYERS OF FSC CERTIFIED PINE/ALUMINUM BEEN IMPREGNATED BRUSH OR BLACK KRAFT PAPER TO PRECLUDE SPECIFIED THICKNESS, SURFACED BY A LAYER OF MELTBLOWN OVERLAY GRAPHICS BASED ON SATURATION GRADE PAPER WITH UV RESISTANT PIGMENT BASED PROCESS COLOR AND, AND BOTH AN OPTICALLY CLEAR UV OVERLAY THAT WILL RESIST NO LESS THAN 80% OF ALL SUNLIGHT AND UV RAYS, AS WELL AS PROVIDES A GRAFFITI RESISTANT SURFACE THAT ALLOWS FOR REMOVAL WITH STANDARD CLEANERS.
 - WARRANTY: PROVIDE A WRITTEN WARRANTY ISSUED IN THE NAME OF THE OWNER AND AUTHORIZED BY THE MANUFACTURER STATED THAT THE CUSTOM HIGH PRESSURE LAMINATE PANELS ARE GUARANTEED FOR EXTERIOR DURABILITY FOR TEN (10) YEARS AGAINST FADING, CRACKING, OR OTHER MATERIAL DEFECTS FROM DATE OF SUBMITTAL COMPLETION. WARRANTY IS NOT TO BE PROVIDED.
 - ART PREPARATION: MANUFACTURER SHALL PROVIDE PANELS FROM DIGITAL PRODUCTION ART FILES AS SUPPLIED BY THE LANDSCAPE ARCHITECT. MATERIALS SUBMITTED TO MANUFACTURER SHALL BE IN REQUIRED FILE FORMAT.
 - ART APPROVAL: ALL FILES TO BE SUBMITTED TO MANUFACTURER SHALL BE IN REQUIRED FILE FORMAT. MATERIALS SHALL BE SUBMITTED TO THE LANDSCAPE ARCHITECT IN ELECTRONIC PDF PROOF FORMAT FOR CONTENT APPROVAL, AND A MINIMUM 8" X 10" X .001 ACTUAL MATERIAL LAB SAMPLE SUBMITTED FOR COLOR AND FINISH APPROVAL, PRIOR TO PRODUCTION. IN REPRESENTATION OF THE MANUFACTURER SHALL BE ABLE TO MATCH NEARLY THE ENTIRE RANGE OF COLORS AS REPRESENTED BY THE PANTONE MATCHING GUIDE (PMS) AND PMS 485, ETC. MATERIAL LAB COLOR SAMPLES ARE TO BE PROVIDED FOR APPROVAL OF COLOR AND FINISH PRIOR TO PRODUCTION.
 - MANUFACTURER TO INCORPORATE CALIBRATION OF ALL SYSTEMS OF COLOR MANAGEMENT IN ORDER TO PROVIDE FIDELITY AND CONSISTENCY OF REPRODUCTIONS AVAILABLE COLOR SAMPLE.
 - FINISHED PRODUCT: THE FINISHED PRODUCT SHALL BE SMOOTH ON ALL EDGES AND MACHINED WITHIN A TOLERANCE OF +/- 1/16" TO SIZE SPECIFIED FOR FINAL INSTALLATION. PROVIDE SURFACE FINISH TO MATCH THE MANUFACTURER'S STANDARD FINISHES AS SELECTED BY THE LANDSCAPE ARCHITECT BASED ON THE SAMPLE SUBMITTAL. PROVIDE CONTINUITY OF PANEL SURFACES. VISUAL INSPECTION OF EACH PANEL SHALL REVEAL NO VISIBLE NICKS OR CUTS, MARLINE, CRACKS, BUBBLES OR SURFACE DEFECTS IN THE SURFACE OF THE FINISHED PANEL.
 - ALUMINUM GRAPHIC PANELS: ALUMINUM GRAPHIC PANELS SHALL BE COMPOSED OF ALUMINUM SUBSTRATE WITH PRINTED GRAPHIC OVER ALUMINUM.
 - ALUMINUM SUBSTRATE: ALUMINUM SUBSTRATE SHALL COMPLY WITH AASTM STANDARD SPECIFICATION 5082 ALUMINUM 5082.
 - ALUMINUM SHALL:
 - BE SHEET ALUMINUM
 - BE 1/2" THICK
 - HAVE 1/32" RADIUS ON ALL CORNERS
 - GRAPHIC GRAPHICS SHALL COMPLY WITH AASTM STANDARD SPECIFICATION 6.8.2 EXCEPT THAT THEY ARE NOT REQUIRED TO BE REFLECTIVE IN ANY CAPACITY.
 - GRAPHIC SYSTEM: GRAPHIC SYSTEM SHALL UTILIZE 3M FILM INTENDED FOR USE WITH HP 801 LATEX INKS AND OR APPROVED ALTERNATE SYSTEM.
 - GRAPHIC SYSTEM SHALL BE RATED FOR SUPERIOR EXTERIOR APPLICATIONS.
 - GRAPHIC SYSTEM SHALL BE UV PROTECTED.
 - WARRANTY: ALUMINUM GRAPHIC PANELS SHALL BE COVERED BY 36 MONTH WARRANTY OR APPROVED ALTERNATE.
 - ART PREPARATION: MANUFACTURER SHALL SUBMIT PANELS FROM DIGITAL PRODUCTION ART FILES AS SUPPLIED BY THE LANDSCAPE ARCHITECT. MATERIALS SUBMITTED TO MANUFACTURER SHALL BE IN REQUIRED FILE FORMAT.
 - ART APPROVAL: ALL FILES TO BE SUBMITTED TO MANUFACTURER SHALL BE IN REQUIRED FILE FORMAT. MATERIALS SHALL BE SUBMITTED TO THE LANDSCAPE ARCHITECT IN ELECTRONIC PDF PROOF FORMAT FOR CONTENT APPROVAL, AND A MINIMUM 8" X 10" ACTUAL MATERIAL LAB SAMPLE SUBMITTED FOR COLOR AND FINISH APPROVAL, PRIOR TO PRODUCTION.
 - COLOR MANUFACTURER SHALL BE ABLE TO MATCH THE ENTIRE RANGE OF COLORS AS REPRESENTED MATERIAL LAB COLOR SAMPLES ARE TO BE PROVIDED FOR APPROVAL OF COLOR AND FINISH PRIOR TO PRODUCTION.
 - MANUFACTURER TO INCORPORATE CALIBRATION OF ALL SYSTEMS OF COLOR MANAGEMENT IN ORDER TO PROVIDE FIDELITY AND CONSISTENCY OF REPRODUCTIONS AVAILABLE COLOR SAMPLE.
 - GRAPHIC ON ALUMINUM GRAPHIC PANELS SHALL BE PROTECTED DURING SHIPPING, STORAGE, AND INSTALLATION.
 - ALUMINUM GRAPHIC PANELS SHALL BE INSTALLED IN A MANNER THAT DOES NOT DAMAGE THE GRAPHIC OR PANEL. PROVIDE MORE HANDS/SPACERS AS NECESSARY TO PROTECT PANELS FROM STEEL SHOP STRUCTURE AND TO MAINTAIN SPACING OF STEEL SHOP STRUCTURE MEMBERS AS PER THE DRAWINGS. SPACERS SHALL NOT PROTRUDE BEYOND THE STEEL SHOP STRUCTURE.
 - ALUMINUM GRAPHIC PANELS SHALL BE PROTECT AND PRESERVED IN A CONTROLLED SHOP ENVIRONMENT PRIOR TO SHIPPING TO THE PROJECT SITE.