



Spokane Park Board

3:30 p.m. Oct. 14, 2021

WebEx virtual meeting

Park Board Members:

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner
- X Rick Chase
- X Greta Gilman
- Sally Lodato (Absent/excused)
- X Gerry Sperling
- X Barb Richey
- X Hannah Kitz
- Kevin Brownlee (Absent/excused)
- X Michael Cathcart – City Council liaison

Parks Staff:

- Jason Conley
- Mark Buening
- Fianna Dickson
- Al Vorderbrueggen
- Jennifer Papich
- Jonathan Moog
- Berry Ellison
- Mark Poirier
- Lauren Schubring
- Karin Cook
- Pamela Clarke

Guests:

- Terri Fortner
- Kara Odegard
- Deborah Ritter
- Shae Blackwell
- Kelly Brown

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** Jennifer Ogden
See above
2. **Additions or deletions to the agenda**
A. None
3. **Public comment** – Deborah Ritter offered testimony to the board regarding her concerns about safety in Spokane parks, enforcement of parks rules and regulations, and about the need to have dedicated policing and response for "negative use" of parks. She suggested developing a process to prioritize Spokane Police Department responses for negative park use in areas with a defined proximity to children's playgrounds and activities. Jennifer Ogden thanked Deborah for her thoughtful [email](#) and for the excellent suggestions to make parks safer for the community. Jennifer invited her to come to the Oct. 28 Development and Volunteer Citizen Advisory kickoff event which is an informational recruiting event for individuals interest in forming new parks friends groups and for existing friends groups. Deborah is interested in this new citizen group and would like to reach out people in her neighborhood near Grant Park. She believes they may have an interest in forming a Friends of Grant Park. Garrett Jones explained there is currently a citywide effort to look at some of these troubled areas. City officials are looking at response times and identifying where gaps exist. SPD is working with Parks to look at long-term strategies. They are also working at the state level on these issues. He thanked Deborah for her input and looks forward to working with her to find ways to make Spokane parks safer for its citizens.
4. **Consent agenda**
A. Administrative and committee-level items
 - 1) [Sept. 9, 2021, regular Park Board meeting minutes](#)
 - 2) [Sept. 29, 2021, Park Board retreat minutes](#)

- 3) [Claims – September 2021 \(\\$2,575,159.63\)](#)
- 4) [ACI Northwest Inc. change order #1/Indian Canyon restaurant HVAC replacement \(\\$14,282, plus tax\)](#)
- 5) [2022 Golf fee increases](#)

Motion #1 – Jennifer Ogden moved to approve consent agenda items #1-5, as presented.

Greta Gilman seconded.

The motion passed with unanimous consent (9-0 vote).

5. **Special guests**

A. None

6. **Financial report and budget update** – Mark Buening presented the [September financial report and budget update](#). The September operating expenditures for the Park Fund are about \$128,500 more than the historic budget average. Year-to-date revenues are almost \$440,000 above the budget average. Revenues are exceeding expenditures more than \$1.9 million. The September operating expenditures for the Golf Fund are almost \$248,000 more than the budget average. Year-to-date revenues are exceeding the budget average more than \$1 million. Revenues are exceeding expenditures about \$2.2 million year-to-date. There is a remaining budget of about \$133,500 of the \$68.4 million Riverfront Park redevelopment budget.

7. **Special discussion/action items**

A. [Sustainability Action Plan update](#) – Kara Odegard presented an update on the Sustainability Action Plan (SAP), the city's water conservation and climate action program. After a six-month public engagement process, which included 800 responses to the public survey, the Sustainability Action Subcommittee (SAS) has completed revisions to the SAP. This subcommittee is a group of appointed volunteer members who focus on issues surrounding climate change and its effects on the Spokane region. The goal is to research and recommend action the city can take to address issues surrounding environmental sustainability, climate mitigation and adaptation, and 100% renewable energy. The final draft is available and may be view on the [website](#). City Council is scheduled to vote on the resolution to adopt the SAP Oct. 25.

8. **Committee reports**

Urban Forestry Tree Committee: Oct. 5, 2021, Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Nov. 2, 2021, via WebEx.

Golf Committee: Oct. 12, 2021, Gerry Sperling

A. Action items: Items were presented as part of the consent agenda.

B. The next scheduled meeting is 8 a.m. Nov. 9, 2021, via WebEx.

Land Committee: (The Oct. 6 meeting was canceled.) Greta Gilman

A. Action items: None

B. The next scheduled meeting is 3:30 p.m. Nov. 3, 2021, via WebEx.

Recreation Committee: (The Oct. 6 meeting was canceled.) Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Nov. 3, 2021, via WebEx.

Riverfront Park Committee: Oct. 11, 2021, Nick Sumner

A. [Bacon Concrete change order #7/West Havermale Stepwell project \(\\$10,627.50, tax inclusive\)](#) – Berry Ellison presented an overview of change order #7 with Bacon Concrete for work on the Stepwell art piece on West Havermale Island in the amount of \$10,627.50, tax inclusive from project contingency and a contract extension to Sept. 30, 2022. The art fabricator is requesting additional time due to fabrication difficulties. No additional funds are being requested by the fabricator. Bacon Concrete, the general contractor on the project, is incurring additional costs and is asking for additional funds, including 1) add construction fence rental for 12 months, through September 2022; and 2) add contract administration and construction support for three additional mobilizations. Berry provided an [update](#) on the installation of the Stepwell and images of the project.

Motion #2 – Nick Sumner moved to approve change order #7 with Bacon Concrete in the amount of \$10,627.50, tax inclusive.

Hannah Kitz seconded.

The motion passed with unanimous consent (9-0 vote).

B. [2022 Riverfront Park fees and charges](#) – Jonathan Moog presented an overview of the proposed 2022 Riverfront Park attractions rates and facility fees for special events. Fees collected from these activities are used towards cost recovery of providing and maintaining venues and attractions at the park. He also provided an overview of the [special discounts and promotions](#) currently in development for next year, including: 1) free ice skating lessons on the weekends; 2) Cheap Skate Tuesday; 3) Group Night on the Ice; 4) Numerica's Skate for a Cause; and 5) Riverfront Venue Grant Program. Councilmember Cathcart asked if there could be consideration for a price reduction or group discount on the Skyride, but added he supports the proposed 2022 rates. Rick Chase asked staff their takeaway from the recent Machine Gun Kelly concert. Jon explained this concert attracted a younger concert goer compared to the other concert series events this year. For this reason, there was more energy and volume than with previous concerts.

Motion #3 – Nick Sumner moved to approve the proposed 2022 Riverfront Park fees and charges as presented.

Gerry Sperling seconded.

The motion passed with unanimous consent (9-0 vote).

C. The next scheduled meeting is 4 p.m. Nov. 8, 2021, via WebEx.

Finance Committee: Oct. 12, 2021, Bob Anderson

A. [2022 Parks Division budget](#) – Garrett Jones and Mark Buening presented the proposed 2022 Parks Division budget. Focus is on regularly scheduled expenditures and on all services which produce the bulk of all Parks revenue, while providing a financial buffer for unforeseen expenses. The most significant change between the 2021 adopted budget revenues and the currently recommended budget for 2022 is an increase in the general fund transfer of \$948,866. The projected revenue for 2022 is about \$23.9 million. The 2022 recommended expenditures currently total \$23,660,622, with 102.16 FTEs. Expenditures include, but not limited to, changes in interfund charges, utility increases, recreation operating expenses and temp/seasonal employees. Additional budget expenses include filling the following vacancies: recreation aide, park caretaker, irrigation specialist, parks foreperson, assistant food and beverage supervisor, and forestry supervisor. The recommended budget reflects revenues to exceed expenditures by \$306,732. Jennifer explained the financial impact of Covid on Parks

has not been felt to its full extent since there is a two-year lag between when tax revenue is collected and when the General Fund transfers are made to Parks. The financial impact will be reflected during the 2022 and 2023 fund transfers.

Motion #3 – Bob Anderson moved to approve the proposed 2022 Parks Division budget as presented.

Hannah Kitz seconded.

The motion passed with unanimous consent (9-0 vote).

B. The next regularly scheduled meeting is 3 p.m. Nov. 9, 2021, via WebEx.

Development & Volunteer Committee: Sept. 27, 2021 – Bob Anderson

A. Action items: None

B. DVC Citizen Advisory Committee kickoff event is 4 p.m. to 6 p.m. Oct. 28 at the Looff Carrousel party room.

C. The next schedule meeting is 3:30 p.m. Nov. 17, 2021, via WebEx.

9. **Reports**

A. **Park Board President:** Jennifer Ogden

1. Jerry Quinn event – Jennifer commended staff for organizing a wonderful event at the Clock Tower honoring Jerry Quinn. She noted that Jerry is an example that one person truly can make a difference.
2. Parks friends groups – She encouraged citizens to get involved and make a difference in the community. One way to do this is to join a parks friends group or work with your neighbors and create your own friends group.

B. **Liaisons**

1. Conservation Futures – Greta Gilman reported eight properties were recently toured and scored based on the CF criteria. Utilizing the results of the final review, county staff will provide a recommendation for the Land Evaluation Committee's consideration. The LEC will meet and consider staff's research and recommendation, and make a final recommended 2021 Prioritized Acquisition List for the Board of County Commissioners to consider Nov. 8.
2. Parks Foundation – Barb Richey reported a lead gift benefitting a new dog park is expected to be announced in the near future. The foundation celebrated their 70th birthday Oct. 7 via a virtual gala. Brick West is teaming up the foundation to host a pet adoption and dog park fundraising event Oct. 23.
3. City Council – No report was given.

C. **Director:** Garrett Jones

1. Design-Build Conference – Garrett and Clancy Welsh of Garco Construction will be guest speakers at the Design-Build Conference in Denver next month. They will be sharing the design-build process and successes they were involved in with on the Pavilion design-build project.
2. Master Plan update – He urged individuals to visit the [online interactive map tool](#). This tool allows users to show where they want to see park improvements, and the opportunity to provide comments and offer suggestions. The next open house workshop is scheduled for next month.
3. November Park Board items – Garrett provided an overview on a few items the board will be seeing next month, including: 1) operational funding opportunities and strategies in the form of an amendment to add this service to the master plan; 2) interdepartmental

agreement with Public Works for a 10-year funding stream for water conservation projects; and 3) MOU with the school district relating to a future dog park in the city of Spokane.

10. **Executive session**

A. None

11. **Correspondence:**

A. Letters/email: [Safety in Spokane parks email](#)

12. **Adjournment:** The meeting was adjourned at 5:22 p.m.

13. **Meeting dates:**

A. Committee meeting dates:

Urban Forestry Tree Committee: 4:15 p.m. Nov. 2, 2021, via WebEx

Land Committee: 3:30 p.m. Nov. 3, 2021, via WebEx

Recreation Committee: 5:15 p.m. Nov. 3, 2021, via WebEx

Riverfront Park Committee: 4 p.m. Nov. 8, 2021, via WebEx

Golf Committee: 8 a.m. Nov. 9, 2021, via WebEx

Finance Committee: 3 p.m. Nov. 9, 2021, via WebEx

Development & Volunteer Committee: 3:30 p.m. Nov. 17, 2021, via WebEx

B. Park Board: 3:30 p.m. Nov. 11, 2021, via WebEx

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: [Garrett Jones](#)

Garrett Jones, Director of Parks and Recreation



Spokane Park Board
3:30 p.m. Thursday, Sept. 9, 2021
WebEx virtual meeting

Park Board Members:

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner
- X Rick Chase
- X Greta Gilman (Left: 4:53 p.m.)
- X Sally Lodato
- X Gerry Sperling
- X Barb Richey
- X Hannah Kitz (Arrived: 3:33 p.m.)
- X Kevin Brownlee
- X Michael Cathcart – City Council liaison
(Arrived: 3:34 p.m.)

Parks Staff:

Jason Conley
Mark Buening
Fianna Dickson
Nick Hamad
Al Vorderbrueggen
Jennifer Papich
Jonathan Moog
Berry Ellison
Mark Poirier
Garrett Dulyea
Pamela Clarke

Guests:

Chris Wright
Hal McGlathery
Kelly Brown
Terri Fortner
Tom Sahlberg
Shae Blackwell

MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll call:** Jennifer Ogden
See above
2. **Additions or deletions to the agenda**
A. None
3. **Public comment**
A. None
4. **Consent agenda**
A. Administrative/Committee-level items:
 - 1) Aug. 12, 2021, regular Park Board meeting minutes
 - 2) Claims – August 2021 (\$2,748,059.83)
 - 3) Liberty Park Smart Park memorandum of understanding
 - 4) Turf Star Western Equipment lease agreements (lease 1 - \$167,340.60 and lease 2 - \$181,992.40)
 - 5) Coffman Engineers Expo Butterfly Design Phase II (\$64,500, tax exempt)
 - 6) Doppelmayer USA master agreement (not to exceed \$50,000/annually)

Motion #1 – Jennifer Ogden moved to approve consent agenda items #1- 6, as presented.

Rick Chase seconded.

The motion passed with unanimous consent (9-0 vote).

Hannah Kitz and Councilmember Cathcart arrived.

5. Special guests

A. None

- 6. Financial report and budget update** – Mark Buening presented the August financial report and budget update. The August operating expenditures for the Park Fund are about \$187,000 more than the historic budget average. Year-to-date revenues are almost \$134,000 above the budget average. Revenues are exceeding expenditures more than \$2.23 million. The August operating expenditures for the Golf Fund are almost \$241,500 more than the budget average. Year-to-date revenues are exceeding the budget average more than \$912,000. Revenues are exceeding expenditures about \$2 million year-to-date. There is a remaining budget of about \$118,000 of the \$68.4 million Riverfront Park redevelopment budget.

7. Special discussion/action items

A. Vietzke Excavation Inc. contract for emergency sewer repair/Corbin Art Center (\$84,975.77, plus tax) – Nick Hamad presented the proposed contract with Vietzke Excavation for emergency sewer repair at Corbin Art Center in the amount of \$84,975.77, plus tax. The main sewer line serving the Corbin Art Center collapsed mid-August resulting in a sewage backup into the basement closing the facility to the public. Since the collapse, emergency authorization was approved to secure a contractor to repair the collapsed portion of the line and clean the unaffected portions of the sewer. After several attempts to repair portions of the line, the contractor was unable to restore sewer service. It has been determined a complete replacement of the sewer line is required. This emergency repair contract includes all repair and cleaning to date, as well as the required complete replacement work.

Motion #2 – Jennifer Ogden moved to approve the Vietzke Excavation Inc. contract for emergency sewer repair at Corbin Art Center in the amount of \$84,975.77, plus tax.

Kevin Brownlee seconded.

The motion passed unanimously (11-0 vote).

8. Committee reports

Urban Forestry Tree Committee: The Aug. 31 meeting was canceled – Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Oct. 5, 2021, via WebEx.

Golf Committee: Sept. 7, 2021 – Gerry Sperling

A. Action items: None

B. The next scheduled meeting is 8 a.m. Oct. 12, 2021, via WebEx.

Land Committee: Sept. 1, 2021 – Greta Gilman

A. Action item: Presented as a consent agenda item

B. The next scheduled meeting is 3:30 p.m. Oct. 6, 2021, via WebEx.

Recreation Committee: Sept. 1, 2021, Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Oct. 6, 2021, via WebEx.

Riverfront Park Committee: Sept. 2, 2021, Jennifer Ogden

A. Garco Construction Vietnam Memorial alternate 1 (\$52,668, tax inclusive) – Berry Ellison presented an overview of the proposed alternate on the Vietnam Memorial project. The Park Board previously approved the renovation project's base bid scope of work and alternate #2. At time of approval, the Park Board and Parks director expressed a strong desire to find additional funding to support the expanded scope of work identified in alternate 1. This added scope of work includes additional concrete flatwork, flag poles, decorative handrail, and additional planting and irrigation. Garrett Jones was able to secure approximately \$25,000 in private donations. The remaining funds will come from the Redevelopment Bond and Park Fund.

Motion #3 – Nick Sumner moved to approve the alternate 1 with Garco Construction for work on the Vietnam Memorial project in the amount of \$52,668, tax inclusive.

Nick Sumner seconded.

The motion passed unanimously (11-0 vote).

B. King Cole Commemoration Project recommendation – Jennifer Ogden presented the King Cole Commemoration Project recommendation which originated from the King Cole Commemoration Project ad hoc committee before coming before the RFP Committee this month for consideration. In March, the board approved the creation of ad hoc committee which was tasked to evaluate and recommend a prominent recognition of King Cole within Riverfront Park. At the Aug. 24 KCCP meeting, the committee agreed to recommend the following elements to the Riverfront Park Committee: 1) name the Howard Street Promenade walkway King Cole Way; 2) install interpretive signage along King Cole Way; 3) create an Expo '74 documentary; 4) install a frieze sculpture depicting Spokane's historical events leading up and including Expo '74; and 5) erect a King Cole statue. The recommendation also includes that the board would have a final vote on which elements allowing time for public input and the further development of the elements.

Discussion: Councilmember Cathcart asked if the greater anniversary celebration project could include acknowledgement of former City Councilmember Luke Williams who was instrumental in bringing the World's Fair to Spokane. Kevin Brownlee said it appears the KCCP recommendation focuses heavily on the Pavilion and questioned if there should be more focus on honoring King Cole and Expo. He also asked if the frieze, signage and video are duplicating efforts, and suggested it could be downscaled to fewer elements. Jennifer Ogden explained the recommendation allows for gathering more information, public outreach, input from Spokane Tribe and the option for the board to pare the scope down. She explained this is a starting place, and the intent is to cast a net wide enough to be certain the story of Expo is properly told. She agreed it is important to avoid duplication. Barb Richey asked who will be responsible for the project's fundraising efforts. Ms. Ogden explained fundraising is part of the KCCP committee's task. She anticipates the Development and Volunteer Committee will be assisting in these efforts, as well. Ms. Richey suggested the Parks Foundation director also be involved in the fundraising efforts. Foundation executive director Terri Fortner explained before any fundraising takes place, feasibility should be determined, and the board needs to be certain the proposed project falls within city policy. Gerry Sperling cautioned against erecting statues/memorials commemorating one individual. By recognizing one person, the board could inadvertently ignore some citizens who were instrumental in this part of Spokane history. She also cautioned against erecting a statue considering the current culture climate in our nation. Ms. Sperling added any elements installed in the park need to be something which will serve the community for years to come. Ms. Ogden explained this recommendation is being presented as a menu of options and the board has the opportunity to evaluate as they are developed. Ms. Ogden encouraged the board to approve this framework so a request for ideas (RFI), initiated by Spokane Arts, may be

sent to artists for their ideas. Nick Sumner said it is dangerous to fundraise for specific features which have not been approved by the board. Ms. Ogden suggested the board has the option of voting on the elements separately or the recommendation language could be more defined. Chris Wright said the KCCP needs to further develop the proposed elements before any fundraising efforts begin. He doesn't believe it is prudent to build the community's expectations before the board has approved the feature(s). Mr. Wright suggested the next step is to give artists the opportunity to offer ideas on the basic concepts. This process would run through the Joint Arts Committee, Riverfront Park Committee and to the board for final approval. Garrett Jones suggested making the art element(s) more broad, not specifying frieze or statue. This allows the artists the flexibility to be creative. After the elements are further developed and concepts approved by the board, fundraising efforts could then begin. Staff clarified that there is currently a King Cole Way at the south entrance to the King Cole Bridge. It is only at the entrance of the bridge and does not extend into the park. Mr. Jones said the existing King Cole will not go away, but there could be opportunities to further develop the existing King Cole Way.

Motion #4 – Jennifer Ogden moved the Park Board support the KCCP Committee's recommendation for the board to evaluate and for the KCCP committee to seek funding opportunities, where needed, for the following King Cole commemorative elements at Riverfront Park: 1) designating King Cole Way; 2) interpretive signage along King Cole Way; 3) Expo '74 documentary video; 4) frieze sculpture; and 5) King Cole statue. In consideration of public input and the further development of these elements, the Park Board will have a final vote on which elements will be in the park.

Motion was not seconded.

Motion #5 – Jennifer Ogden moved the Park Board support designating Howard Street Promenade from the south entrance of the park at the Rotary Fountain to the north entrance at Mallon as King Cole Way.

Motion was not seconded.

Since the recommendation was not accepted as presented, the KCCP Committee will be asked to further explore the recommended elements and to come back to the board with more specific information, including: 1) assess if there is duplication; and 2) provide the board opportunities for paring the number of commemorative elements down.

C.! The next regularly scheduled meeting is 4 p.m. Oct. 11, 2021, via WebEx.

Finance Committee: Sept. 7, 2021, Bob Anderson

A. Action item: Presented as a consent agenda item.

B. The next regularly scheduled meeting is 3 p.m. Oct. 12, 2021, via WebEx.

Development and Volunteer Committee: Bob Anderson

A. Action items: None

B. The next scheduled meeting is 3:30 p.m. Sept. 27, 2021, via WebEx.

9. Reports

A. **Park Board President:** Jennifer Ogden

1) Park Board retreat – The retreat is scheduled for 11:30 a.m. to 4 p.m. Wednesday, Sept. 29, via WebEx.

2) Dog parks – There are two dog parks in the planning phase at Riverfront Park;

one near the Great Flood Playground on the north bank and the other adjacent to the shelter at north end of the suspension bridge. A dog park focus group is being formed to look at dog parks on parks property and how they fit into the Parks Master Plan.

B. Liaisons

- 1) Conservation Futures – Greta Gilman reported the Conservation Futures nominations public meeting is scheduled for today. During that meeting there will be a presentation of the eight nominated properties and opportunity for public comment on each property.
- 2) Parks Foundation – Barb Richey reported the foundation will celebrate its 70th birthday during a virtual gala Oct. 7.
- 3) City Council – Councilmember Cathcart thanked Parks for coordinating the acknowledgement of Jerry Quinn on Oct. 6 for his work on saving the Clock Tower.

C. Director: Garrett Jones

- 1) Master Plan survey – Staff and consultants are formulating data from the more than 4,000 responses received from the recent Parks Master Plan survey.
- 2) Public workshops – Minnehaha and Meadowglen Park workshop is scheduled for Sept. 14. These are two focused areas in the master plan process. The community-wide workshop is set for Sept. 22.

10. Executive Session

- A. None

11. Correspondence

- A. Letters/email: Orchard Avenue Park letter
King Cole statue (2 emails)

12. Adjournment: The meeting was adjourned at 5:01 p.m.

13. Meeting Dates

- A. Committee meeting dates:
Development & Volunteer Committee: 3:30 p.m. Sept. 27, 2021, via WebEx
Urban Forestry Tree Committee: 4:15 p.m. Oct. 5, 2021, via WebEx
Land Committee: 3:30 p.m. Oct. 6, 2021, via WebEx
Recreation Committee: 5:15 p.m. Oct. 6, 2021, via WebEx
Riverfront Park Committee: 4 p.m. Oct. 11, 2021, via WebEx
Golf Committee: 8 a.m. Oct. 12, 2021, via WebEx
Finance Committee: 3 p.m. Oct. 12, 2021, via WebEx
- B. Park Board retreat: 11:30 a.m. - 4 p.m. Sept. 29, via WebEx
- C. Park Board regular meeting: 3:30 p.m. Oct. 14, 2021, via WebEx
- D. Park Board study session: No session scheduled at this time.

Minutes approved by: Garrett Jones
Garrett Jones, Director of Parks and Recreation



Spokane Park Board Retreat

1:30 p.m. Sept. 29, 2021

WebEx virtual meeting

Park Board Members:

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner
- X Rick Chase
- Greta Gilman
- X Sally Lodato (Arrived: 1:45 p.m.)
- X Gerry Sperling
- X Barb Richey
- X Hannah Kitz
- X Kevin Brownlee
- X Michael Cathcart – City Council liaison

Parks Staff:

- Jason Conley
- Mark Buening
- Nick Hamad
- Fianna Dickson
- Al Vorderbrueggen
- Jennifer Papich
- Angel Spell
- Jonathan Moog
- Berry Ellison
- Ryan Griffith
- Mark Poirier
- Carl Strong
- Kris Behr
- Pamela Clarke

Guests:

- Anna Laybourn
- Shae Blackwell

MINUTES

1. Call to order – The meeting was called to order at 1:32 p.m.
2. Public comment – No public testimony offered.
3. Welcome and goals for the day – Garrett Jones provided a brief overview of the day's agenda. Prior to the start of this retreat meeting, some Park Board members and staff participated in a tour of The Podium sports facility. Other board members are scheduled to tour the facility following the retreat meeting.
2. Park Fund and Golf Fund budget overview – Garrett Jones presented an overview of the recommended 2022 Park Fund budget followed by Mark Poirier who presented the proposed Golf Fund budget and fee increase.
 1. Park Fund budget – Garrett explained how the budget was development and key strategic goal. Highlights included: 1) adopt an unbalanced budget (revenues over expenditures) to accommodate a one-time uptick in the general fund contribution and utilize for one-time strategic investments, not operations; 2) continue the core service model; and 3) continue to adapt a revenue and recovery plan which will give Parks data on how to rollout and phase in programs, events and attractions.

Sally Lodato arrived at 1:45 p.m.

2. Golf Fund budget – Mark reviewed three options for the 2022 Golf fee structure. The recommended option, based on 130,000 paid rounds, includes a \$1 increase at Qualchan and Indian Canyon golf courses, and a \$3 increase at Downriver and

Esmeralda, resulting in a total net revenue of \$268,929. The proposed 2022 budget allocates \$165,000 for operations and \$103,929 for capital.

3. Discussion – Jennifer Ogden said despite the revenue bump Parks received was just for this year, we are still anticipating a downturn in revenues from the general fund transfer for 2022 and 2023, and possibly longer especially with the cancellation of major revenue events like Pig Out and Hoopfest. Parks is still anticipating fall out budget from the covid shutdown that is continuing to impact us.

3. Park Board meetings and roles

- A. Board communication – Garrett Jones suggested opportunities to expand communication between the board and staff via Teams platform which will allow communication in real time. This electronic communication tool will offer board members access to on-going projects, and updates on current issues and community events relating to Parks.
- B. Efficiencies in meeting structure – Garrett asked if the board felt there are opportunities to improve current meeting structure. No changes were requested.
- C. Park Board meeting and committee times – There were no requests to make any changes to the board or committee meeting times.

4. King Cole Commemoration Project update – Jennifer Ogden provided an update on the KCCP recommendation and process. During the Sept. 9 Park Board meeting, the board determined additional information is needed before the board felt comfortable taking action on the commemoration elements proposed to be placed in Riverfront Park. Proposed elements currently under consideration include: 1) designating King Cole Way; 2) interpretive signage along King Cole Way; 3) Expo '74 documentary video; 4) frieze sculpture; and 5) King Cole statue. Since the recommendation was not accepted, as presented, the board agreed to request the KCCP Committee further explore the recommended elements and to come back to the board with more specific information, including: 1) assess if there is duplication; 2) look at celebrating the entire Expo '74 story and King Cole's leadership, as opposed to commemorating one individual; 3) explore ways to capitalize on existing Expo and Cole elements; and 4) offer the Park Board opportunities to pare down the number of commemorative elements. Next steps include developing a timeline and strategic plan, and issuing a request for proposal or request for information from artists to better understand options to commemorate Expo and its leaders. The goal is to have this completed by the end of the year. These proposals or information from the artists will be reviewed by the Joint Arts Committee who will provide recommendation to the Riverfront Park Committee and to the Park Board for final approval.

5. Riverfront Park interpretive signage/art markers update – Berry Ellison presented an overview of the current status of interpretive signage in Riverfront Park and an update on the art markers. Current signs include Atkinson Theme Stream, Bill Fearn Conservation Area, Clock Tower and RR Connection, Ice Age Floods Playground, and Expo '74 Pavilion. There is also a bronze plaque commemorating King Cole at the south end of King Cole Bridge. Future sign concepts currently underway include: Expo sites, history of the Looft Carrousel, hydroelectric power generation, pre-history of the park by Native Peoples, native flora and fauna of Riverfront Park and river channels, and pioneer and industrial history of the park. The art marker design created by lead artist Meejin Yoon is inspired by the park's geography indicating the marker's elevation above sea level, as well as background about the art piece and artist. Berry noted there are

more than 20 art pieces in the park. Staff is working on adding QR codes to the marker, possibly in the form of a decal.

6. Park and Natural Lands Master Plan update – Nick Hamad presented an update on the development of this long-range planning tool. Nick reviewed the plan, schedule, methodology, what has been learned to date, system analysis highlights, public engagement overview and summary of public input. He also provided an overview of the vision and 10 themes which have been identified. Design Workshop consultant Anna Laybourn provided additional insight to findings from public outreach and next steps for this community-driven plan. Board and staff members are encouraged to visit the [master plan website](#) where they may use the online mapping tool and take a survey. A summary of the survey results is scheduled to be posted on the website in the near future.
7. Adjournment: The meeting was adjourned at 3:36 p.m.

Minutes approved by: *Garrett Jones*
Garrett Jones, Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DIVISION
SEPTEMBER 2021 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - OCTOBER 14, 2021**

PARKS & RECREATION:

SALARIES & WAGES	\$	871,702.33
MAINTENANCE & OPERATIONS	\$	983,099.95
CAPITAL OUTLAY	\$	56,355.39
DEBT SERVICE PAYMENTS	\$	-
PARK CUMULATIVE RESERVE FUND	\$	220,538.16

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY	\$	56,510.00
----------------	----	-----------

GOLF:

SALARIES & WAGES	\$	154,072.38
MAINTENANCE & OPERATIONS	\$	232,881.42
CAPITAL OUTLAY	\$	-
DEBT SERVICE PAYMENTS	\$	-
TOTAL EXPENDITURES:	\$	2,575,159.63

Spokane Park Board

Briefing Paper



Committee	Golf		
Committee meeting date	10/12/2021		
Requester	Mark Poirier		
Requester phone number	509-625-4653		
Type of agenda item	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
Type of contract	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2021-0638		
Item title: (Use exact language on the agenda)	ACI Northwest Inc. change order #1/Indian Canyon restaurant HVAC replacement (\$14,282 plus tax)		
Begin/end dates	Begins: 09/30/2021 Ends: 11/01/2021 <input type="checkbox"/> Open ended		
Impact if not approved at this time	Indian Canyon will not have a heating source.		
Background/history: This change order is to facilitate going from an electric system to natural gas. A natural gas system is more efficient, less costly overtime, and would not require additional electrical service to the upstairs of the building.			
Recommendation/motion wording: To approve ACI Northwest Inc. change order #1 /Indian Canyon restaurant HVAC replacement (\$14,282 plus tax).			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting _____ Parks – Pamela Clarke _____ Requester: <u>Mark Poirier</u> _____ Grant Management Department/Name: _____			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$14,282, plus tax Budget code: Golf Capital			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Business license expiration date: 04-30-2022 #601-746-223 <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 1

NAME OF CONTRACTOR: ACI NORTHWEST, INC.

PROJECT TITLE: INDIAN CANYON HVAC REPLACEMENT

CITY CLERK CONTRACT NUMBER: OPR 2021-0638

=====

DESCRIPTION OF CHANGE:

Increase cooling equipment size / Add duct to second floor
Change heating to gas / adding gass piping as required

AMOUNT:

\$14,282.00

=====

TOTAL AMOUNT: \$14,282.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 29,800.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 0,000.00
CURRENT CONTRACT AMOUNT	\$ 29,800.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 14,282.00
REVISED CONTRACT SUM	\$ 44,082.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	September 30, 2021
CURRENT COMPLETION DATE	September 30, 2021
REVISED COMPLETION DATE	November 1, 2021

Contractor's Acceptance: Bob Urban Date: 10-8-21

City Approval: _____ Date: _____

Attest: _____ City Clerk

Approved as to form: _____ Assistant City Attorney

Spokane Park Board

Briefing Paper



Committee	Golf		
Committee meeting date	10/12/2021		
Requester	Mark Poirier		
Requester phone number	625-4653		
Type of agenda item	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
Type of contract	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	N/A		
Item title: (Use exact language on the agenda)	2022 fee increases		
Begin/end dates	Begins: 01/01/2022 Ends:		<input checked="" type="checkbox"/> Open ended
Impact if not approved at this time	2022 golf budget will not be balanced.		
Background/history: Golf has not had a fee increase since 2018. This fee increase is needed to balance the overall golf budget, offsetting the rising cost of labor and materials needed to operate, and properly maintain, the golf courses. These fees include daily greens fees and passes. A schedule of these changes is provided in the Powerpoint presentation.			
Recommendation/motion wording: Motion to approve the 2022 fee increases.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting _____ Parks – Pamela Clarke _____ Requester: <u>Mark Poirier</u> _____ Grant Management Department/Name: _____			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

Golf Fee Increase

Golf Committee

October 12th, 2021

2021 RATES

**PRICE INCLUDES ALL SALES
ADMISSION TAXES &
FACILITY IMPROVEMENT FEE**

REGULAR GOLF RATES	 Indian Canyon GOLF COURSE	 Quailchan GOLF COURSE	 Dorwin GOLF COURSE	 Esmeralda GOLF COURSE
18 Holes Prebook Time (any day)	\$49		\$47	
18 Holes Monday - Sunday	\$45		\$43	
9 Holes Monday - Sunday	\$29		\$27	
9 or 18 Hole Junior Rate	\$15		\$15	
Tournament Rate	\$40		\$40	
Sunset Rate	\$20		\$20	
10 Play Pass (transferable)	\$370		\$370	
Daily Private Cart License	\$12		\$12	
Annual Private Cart License	\$250		\$250	
PLAYERS PASS AND RATES				
Players Pass	\$55		\$55	
18 Hole Monday - Sunday	\$35		\$33	
9 Hole Monday - Sunday	\$26		\$24	
Senior 18 Hole Monday - Sunday	\$33		\$31	
LOYALTY PASS AND RATES				
Loyalty Pass	\$275		\$275	
Adult Round Monday - Sunday	\$26		\$24	
Senior Round Monday - Sunday	\$25		\$23	
UNLIMITED PASS				
Junior Unlimited	\$250		\$250	
Adult Unlimited	\$2000		\$2000	
Senior Unlimited	\$1900		\$1900	

FEE STRUCTURE OPTIONS (130,000 PAID RDS)

OPTION A: \$1/\$2

Qualchan/Canyon +\$1 (\$46)
Downriver/Ezzy +\$2 (\$45)

Q/IC: 57,388 X \$1 = \$57,388
DR/Ezzy: 72,612 X \$2 =
\$145,224


\$202,612

Passes: \$37,485

Total Revenue: \$240,097

Total NET Revenue: \$206,483

\$165,000 - Operations
\$41,483 - Capital



OPTION B: \$1/\$3

Qualchan/Canyon +\$1 (\$46)
Downriver/Ezzy +\$3 (\$46)

Q/IC: 57,388 X \$1 = \$57,388
DR/Ezzy: 72,612 X \$3 = \$217,836
\$275,224

Passes: \$37,485

Total Revenue: \$312,709

Total NET Revenue: \$268,929

\$165,000 - Operations
\$103,929 - Capital

OPTION C: \$3/\$3

Qualchan/Canyon +\$3 (\$48)
Downriver/Ezzy +\$3 (\$46)

Q/IC: 57,388 X \$3 = \$172,164
DR/Ezzy: 72,612 X \$3 =
\$217,836

\$390,000

Passes: \$37,485

Total Revenue: \$427,485

Total NET Revenue: \$367,637

\$165,000 - Operations
\$202,637 - Capital

Proposed Fee Increase for 2022

Regular Golf Rates	Price
18 Hole Prebook	\$50 (\$1/\$3)
18 Hole Weekly	\$46 (\$1/\$3)
9 Hole Weekly	\$30 (\$1/\$3)
Tournament Rate	\$43 (\$3)
Sunset Rate	\$20 No Increase
9 or 18 Junior Rate	\$15 No Increase
Daily Private Cart	\$15 (\$3)

Players Pass	Price
Players Pass	\$60 (\$5)
18 Hole Weekly	\$36 (\$1/\$3)
9 Hole Weekly	\$27 (\$1/\$3)
Senior 18 Hole Weekly	\$34 (\$1/\$3)

Proposed Fee Increase for 2022

Loyalty Pass	Price
Loyalty Pass	\$300 (\$25)
Adult Weekly	\$27 (\$1/\$3)
Senior Weekly	\$26 (\$1/\$3)

Unlimited Pass	Price
Junior Unlimited	\$250 No Increase
Adult Unlimited	\$2,200 (\$200)
Senior Unlimited	\$2,100 (\$200)

Misc. Rates	Price
10 Play Pass	\$400 (\$30)
4 Play Pass	\$150 (\$11)
Annual Private Cart	\$300 (\$50)
Spouse Add On	\$750 (\$100)

Summary

- ✓ Proposed fee and pass increase will provide a projected revenue increase of \$270,000 (minimum)
- ✓ Allow the golf fund to “true up” operational deficiencies, thus allowing the use of the capital outlay budget
- ✓ Increase capital outlay budget by \$100,000
- ✓ Still provide the public with an affordable golf experience
- ✓ Re-evaluate after completion of the 2022 season for an additional \$1 per round increase in 2023

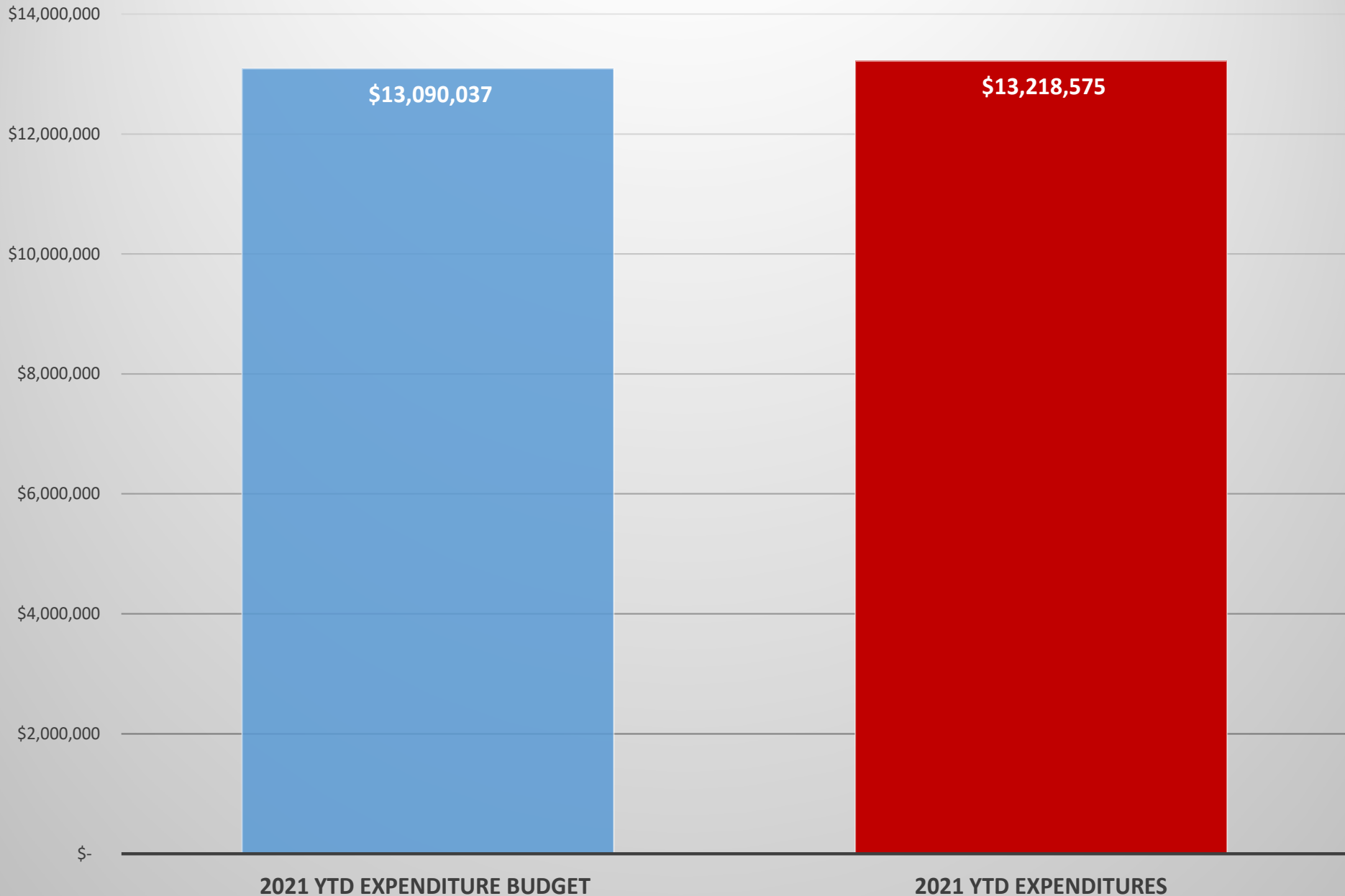


City of Spokane
PARKS
& RECREATION

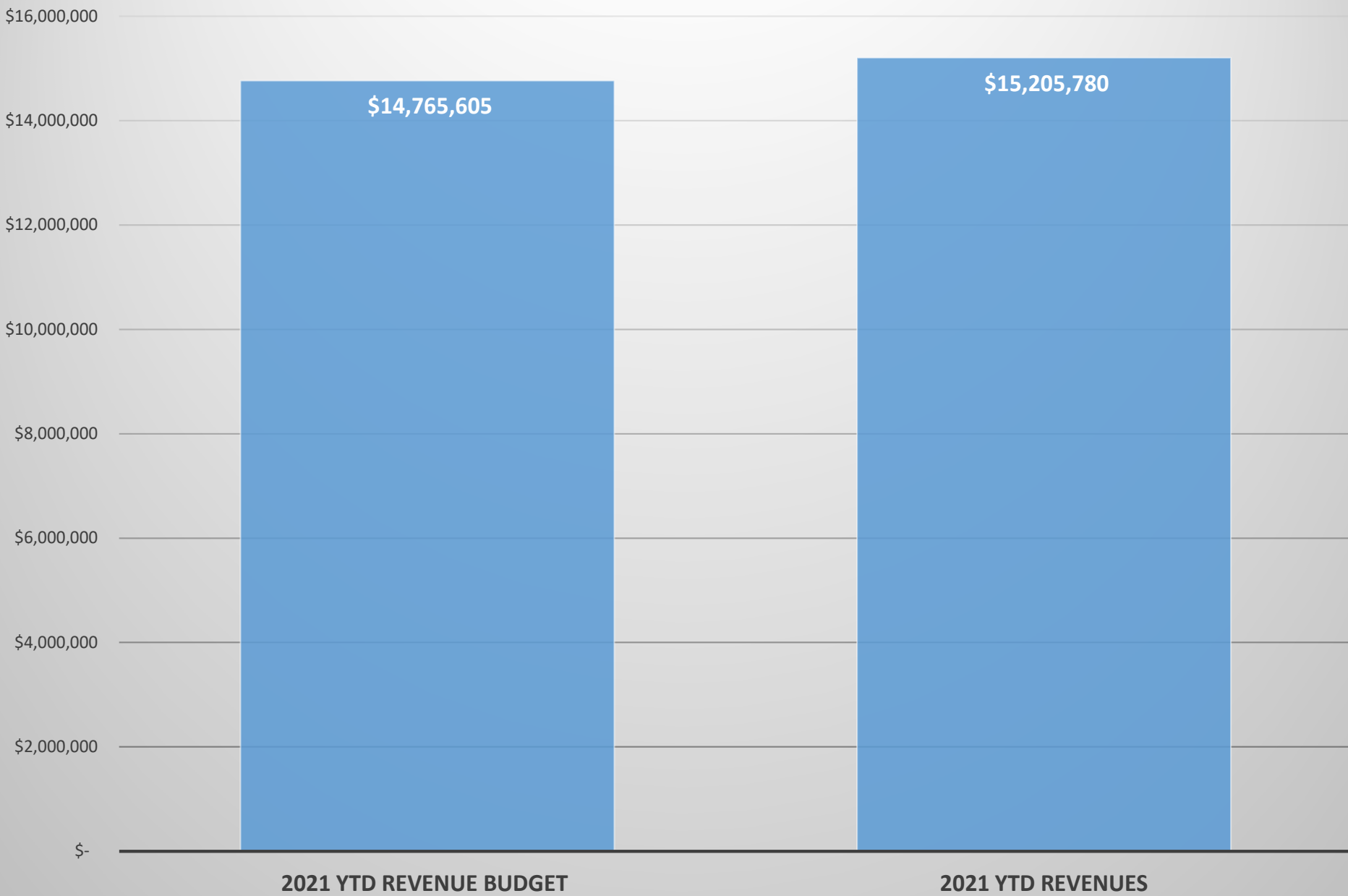
Financial Reports
September 2021

Park Fund

September 2021 Expenditures vs. Historical Budget Average



Park Fund
September 2021 Total Revenues vs. Historical Budget Average



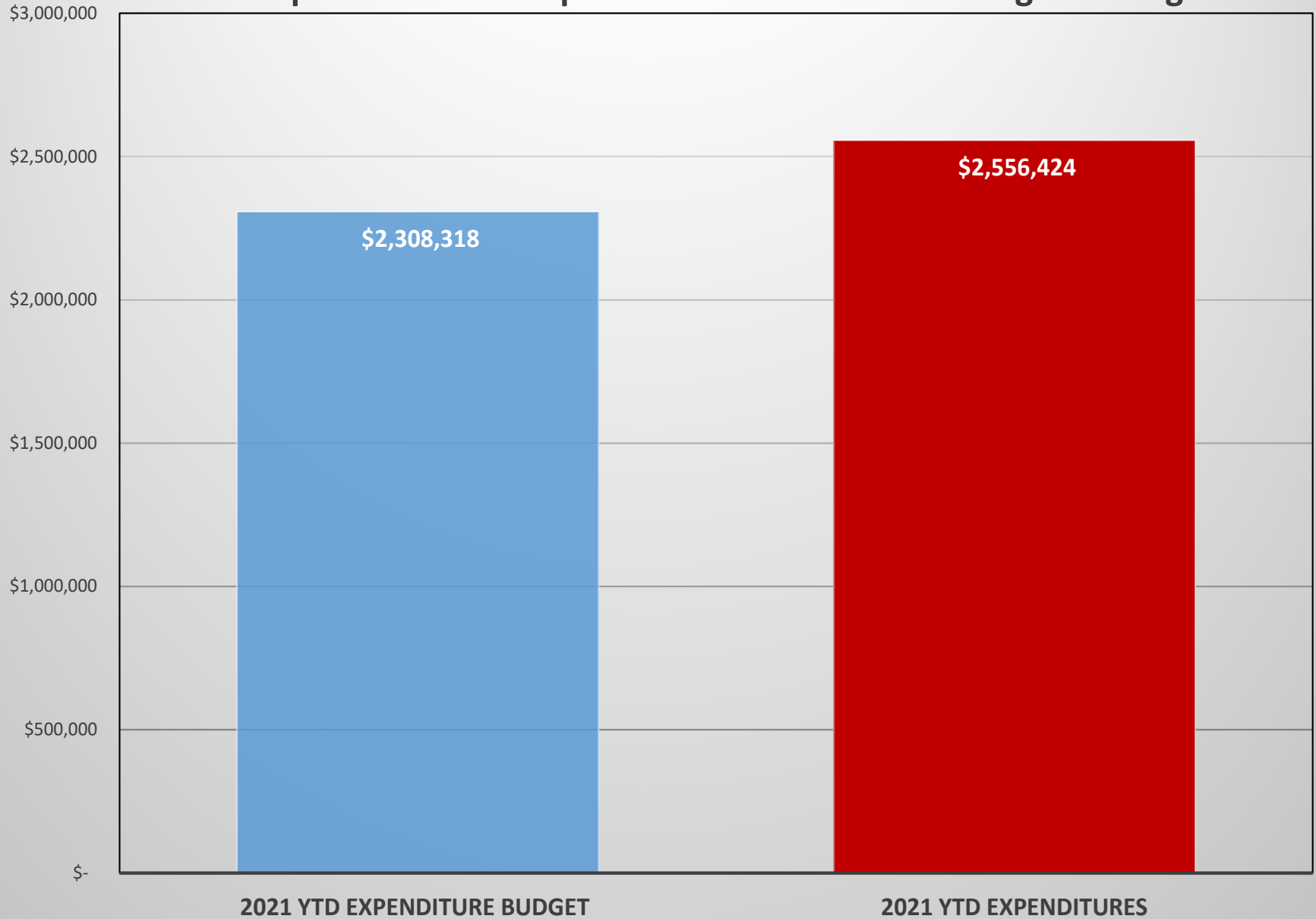
Park Fund

Total September 2021 YTD Expenditures vs. Total YTD Revenues



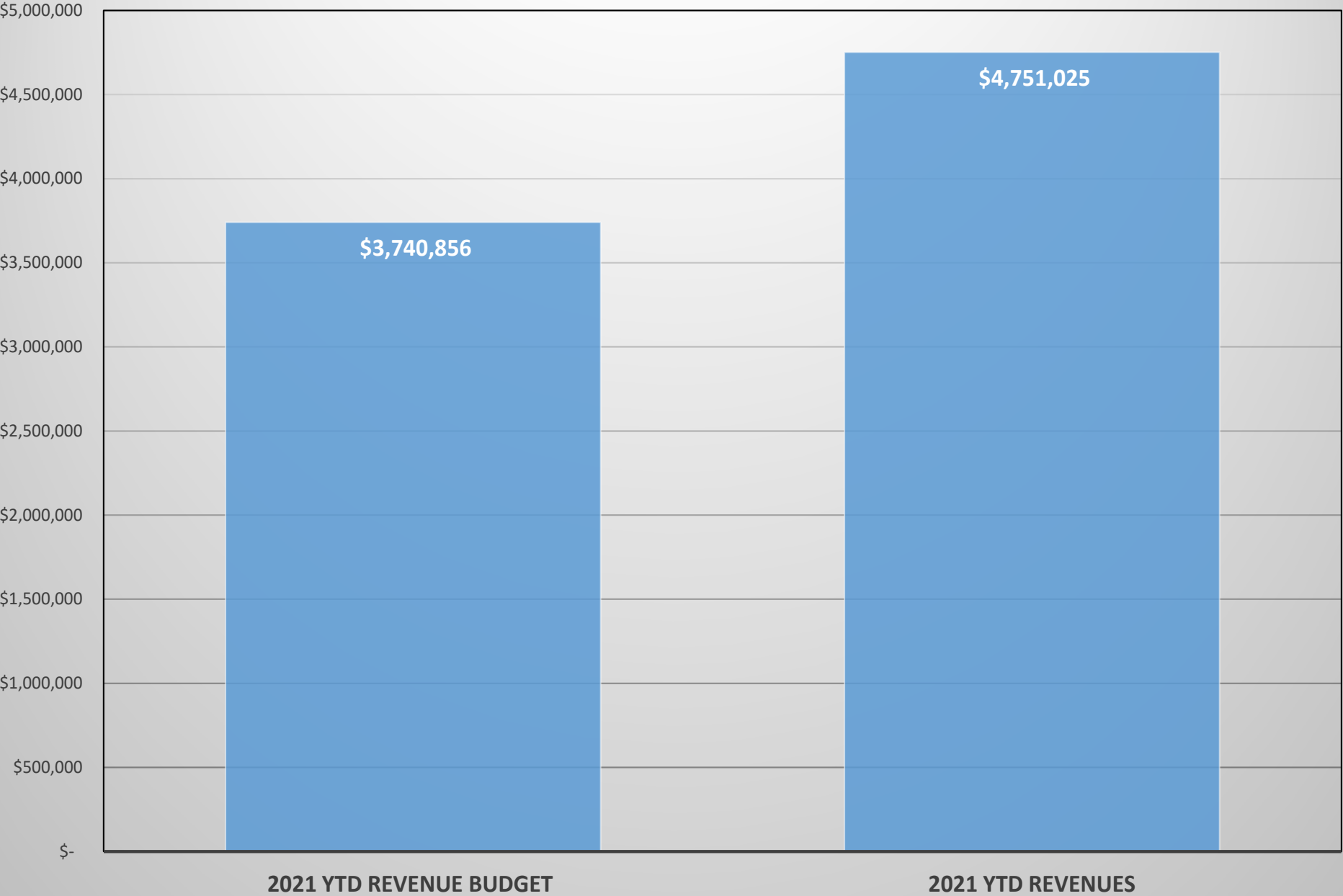
Golf Fund

September 2021 Expenditures vs. Historical Budget Average



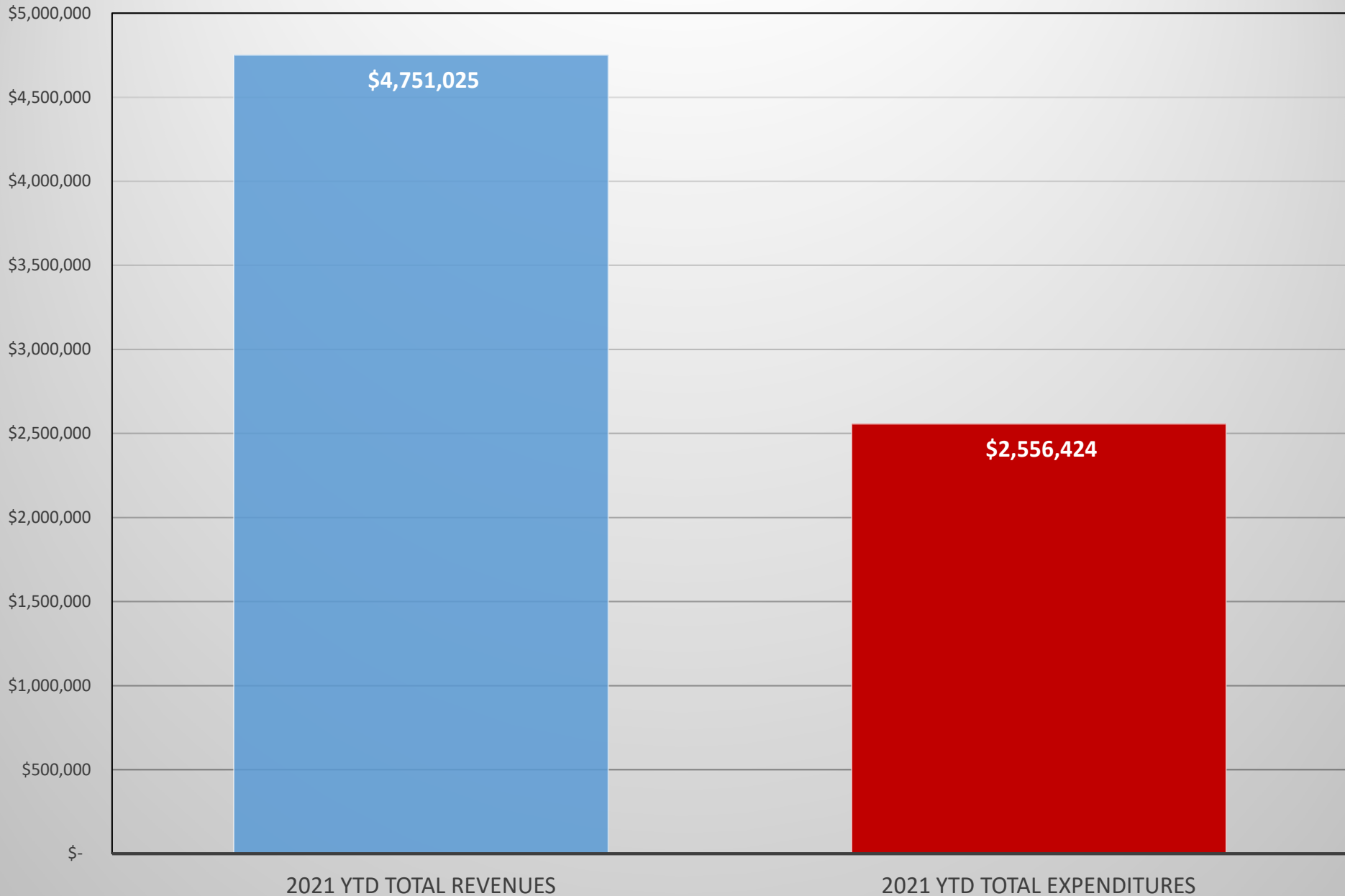
Golf Fund

September 2021 Total Revenues vs. Historical Budget Average



Golf Fund

Total September 2021 YTD Expenditures vs. Total YTD Revenues



Project Component	Budget Adopted December 2020	Expended as of September 30, 2021	Committed to Date	Budget Balance
1. South Bank West	\$ 10,412,530.00	\$ 10,412,530.00	\$ -	\$ -
2. South Bank Central	\$ 11,744,579.00	\$ 11,744,579.00	\$ -	\$ -
3. Howard St. SC Bridge	\$ -	\$ -	\$ -	\$ -
4. Promenades & Cent. Trail	\$ 8,515,817.00	\$ 8,281,332.00	\$ 308,237.39	\$ (54,752.39)
5. Havermale Island	\$ 22,186,182.00	\$ 22,186,182.00	\$ -	\$ -
6. snxw menez	\$ 756,742.00	\$ 201,742.00	\$ 435,000.00	\$ 120,000.00
7. North Bank	\$ 10,133,837.00	\$ 10,365,235.00	\$ 332,996.68	\$ (114,394.68)
8. South Bank East	\$ 156,847.00	\$ 156,847.00	\$ -	\$ -
Program Level	\$ 4,488,758.00	\$ 4,254,789.00	\$ 51,335.69	\$ 182,633.31
Total	\$ 68,395,292.00	\$ 67,603,236.00	\$ 1,127,569.76	\$ 133,486.24

Spokane Park Board

Briefing Paper



Committee	Riverfront Park		
Committee meeting date	Oct. 11, 2021		
Requester	Berry Ellison	Phone number: 625-6276	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2020-0173		
Item title: (Use exact language noted on the agenda)	Bacon Concrete change order #7/West Havermale Stepwell (\$10,627.50, tax inclusive)		
Begin/end dates	Begins: 10/14/2021	Ends: 09/30/2022	<input type="checkbox"/> Open ended
Background/history: Riverfront Park's Signature Art Piece Fabricator must elongate the project schedule due to fabrication difficulties. Although the Fabricator is not requesting additional funds, the General Contractor, Bacon Concrete is incurring additional costs and is requesting additional funds to cover the following expenses: Add construction fence rental for 12 months (through September 2022) Add contract administration and construction support for three (3) additional mobilizations. Add Retainage Bond Add 9% Sales tax			
Motion wording: Move to approve Bacon Concrete West Havermale change order #7 in the amount of \$10,627.50 tax inclusive from project contingency and contract extension to Sept. 30, 2022.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: Greg Bacon Email address: greg@baconconcrete.com Phone: (509) 924-3900			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Berry Ellison Grant Management Department/Name:			
Dlarnold@spokanecity.org			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$10,627.50, tax inclusive Budget code: 3346 49574 94000 56520 48117			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 601 398 658 Business license expiration date: 6/30/22 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 7

NAME OF CONTRACTOR: Bacon Concrete, Inc.

PROJECT TITLE: West Havermale Playground

CITY CLERK CONTRACT NUMBER: OPR 2020-0173

=====

DESCRIPTION OF CHANGE:

Item 1: PCO #31 Extended Schedule with Cost

AMOUNT

\$ 9,750.00

=====

TOTAL AMOUNT: \$9,750.00

CONTRACT SUM (EXCLUDES SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 1,814,450.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 198,413.55
CURRENT CONTRACT AMOUNT	\$ 2,012,863.55
CURRENT CHANGE ORDER	\$ 9,750.00
REVISED CONTRACT SUM (EXCLUDES SALES TAX)	\$ 2,022,613.55

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/31/2020
CURRENT COMPLETION DATE	06/30/2021
REVISED COMPLETION DATE	09/30/2022

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: James Richman, Assistant City

Attorney



Change Order

Contract Number 2020-0173	Contract Title West Havermale Project - Riverfront Park	Federal Aid Number
Change Order Number 31	Change Description Contract Extension Overhead	Date 09/03/21
Prime Contractor / Design-Builder Bacon Concrete, Inc.		

☒ Ordered by Engineer under the terms of Section 1-04.4 of the Standard Specifications

☐ Change proposed by Contractor / Design-Builder

Change Description

If it is decided that the contract for the West Havermale - Riverfront Park project (#2020-0173) will be extended (06/30/21-09/30/22), the following items will be included:

\$ 2,250.00 > Fence Rental (\$150.00/month)

6,000.00 > Additional Contract Administration & Maintenance of Stepwell Site (\$400.00/month)

1,500.00 > Retainage Bond

\$ 9,750.00 > Subtotal

877.50 > Sales Tax (9.0%)

\$10,627.50 > Total

Any labor and materials needed to protect the Stepwell site during winter months will be billed at cost + 25%.

Any damage caused by Quarra Stone Company, LLC will be billed at cost + 25%.

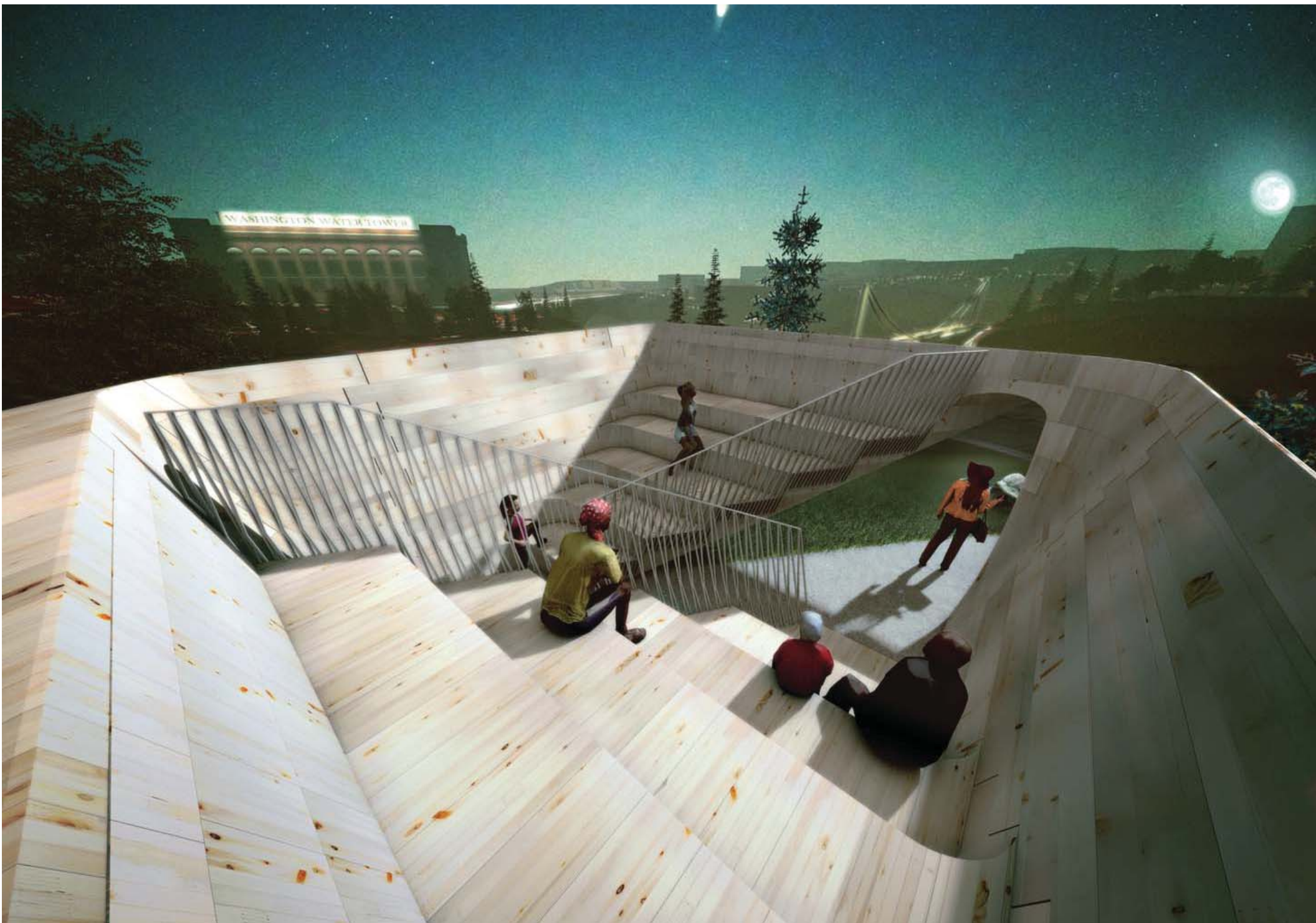
Verbal Approval Given By	Verbal Approval Date	Working Days +/-
--------------------------	----------------------	------------------

Original Contract Amount \$1,975,936.05	Current Contract Amount \$2,192,008.41	Est. Net Change This C.O. \$10,627.50	Est. Contract Amount \$2,202,635.91
--	---	--	--

Approval Recommended	Approved	Approved
Project Engineer		Approving Authority per C.A. Agreement
Date		Date
Approval Recommended		Other Approval As Required
By Prime Contractor		Signature Date
Date		Representing





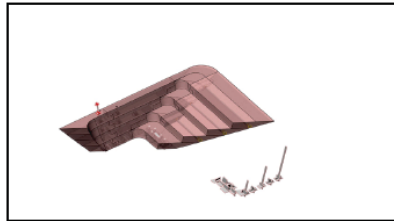




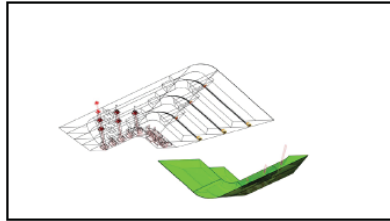
Approved Approach for completion and Installation of Structure

Option 4

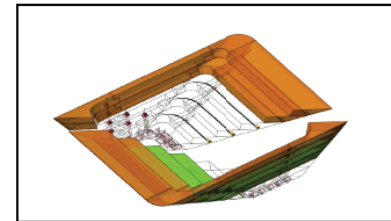
Installation 1(POC): 14 pieces



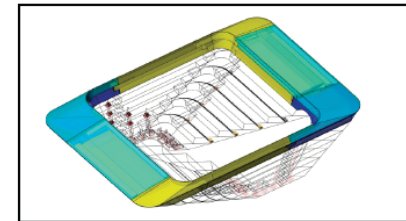
Installation 2: 6 pieces



Installation 3 (Part 1 - 2): 24 pieces



Installation 4 (Part 1 - 2): 24 pieces



Installation
Timeline

July/2021 - August/2021

September - October/2021

March/2022 - April/2022

August/2022 - September/2022

Monthly
Avg. Temperature

84F - 55F

73F - 37F

57F - 36F

83F - 47F

Monthly
Avg. Rain days

2 days

5 days

6 days

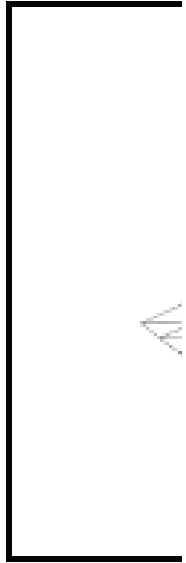
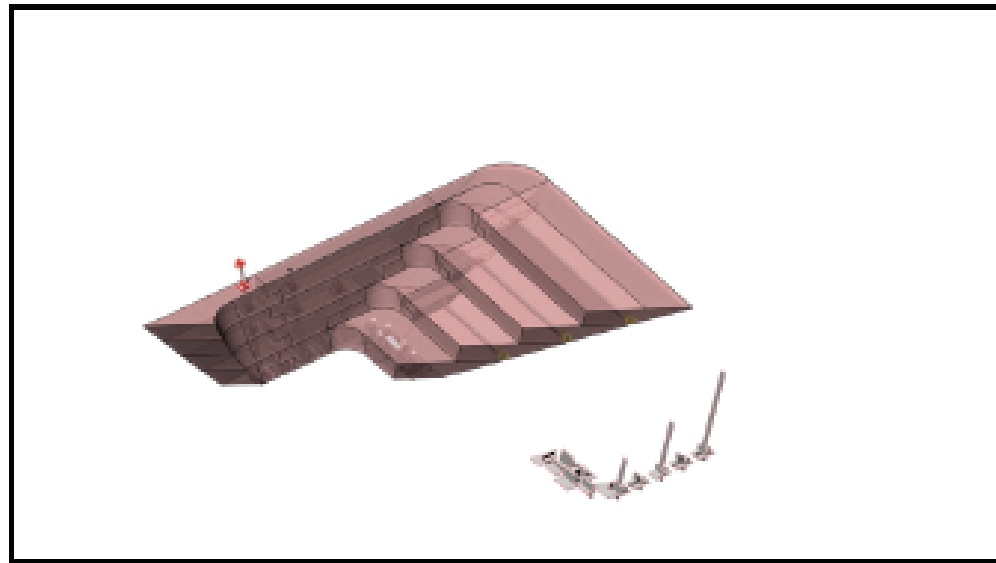
3 days

Recommended approach, based on:

- **Install 2:** would include the first two tiers (6 pieces) with the Hexion adhesive portion to take place in fall 2021 – when temperatures are within the required operational specifications for this product and provide the highest performance.
- **Install 3:**
 - Only includes the necessary pieces (up to tier 6) installed before the scanning. This allows us to only install what we need before scanning and not install any upper tiers for extra weight before the final install.
 - Moving the yellow tiers to the fourth install (16 pieces), will facilitate the support that the temporary shoring and temporary connecting steel plates will have to do, to keep the pieces together. This, until the 4th install when the final connecting pieces will be installed.

Installation 1(POC): 14 pieces

Option 4



Installation
Timeline

July/2021 - August/2021

S

Monthly
Avg. Temperature

84F - 55F

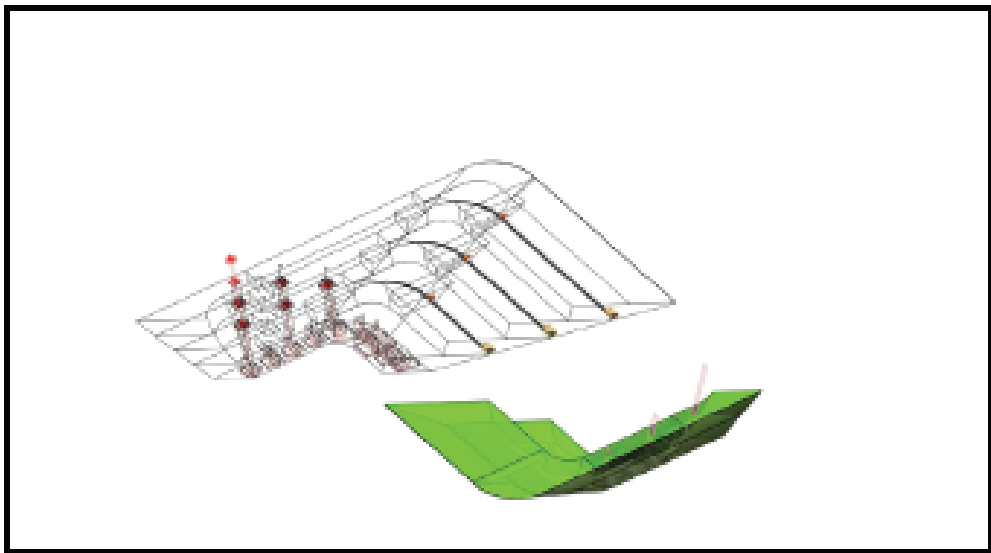
Monthly
Avg. Rain days

2 days

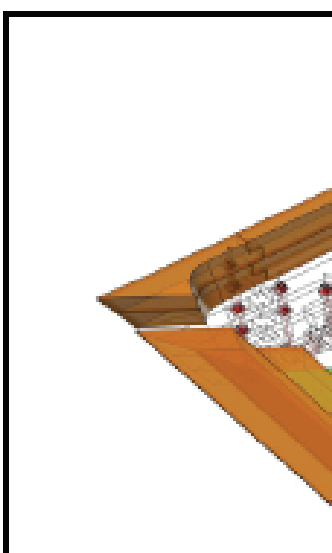
14 pieces



Installation 2: 6 pieces



Installation



t/2021

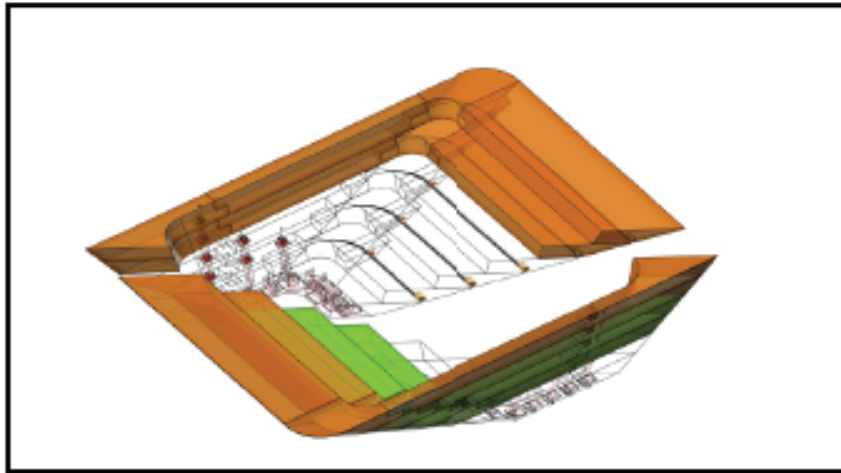
September - October/2021

March

73F - 37F

5 days

Installation 3 (Part 1 - 2): 24 pieces

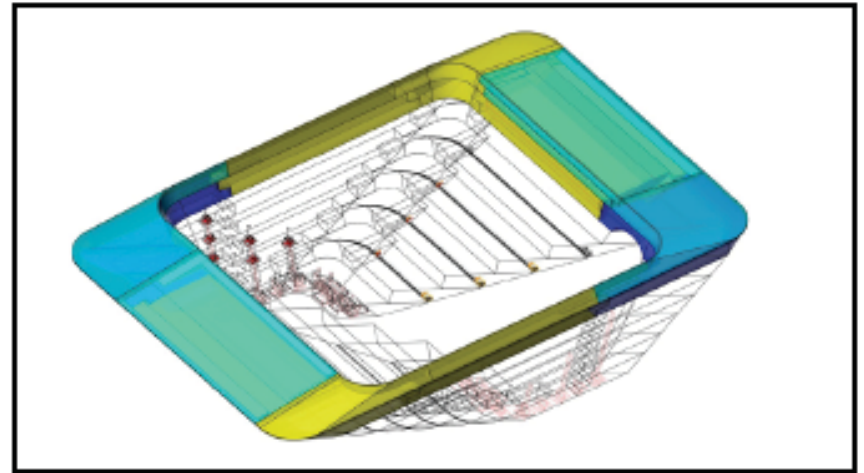


March/2022 - April/2022

57F - 36F

6 days

Installation 4 (Part 1 - 2): 24 pieces



August/2022 - September/2022

83F - 47F

3 days







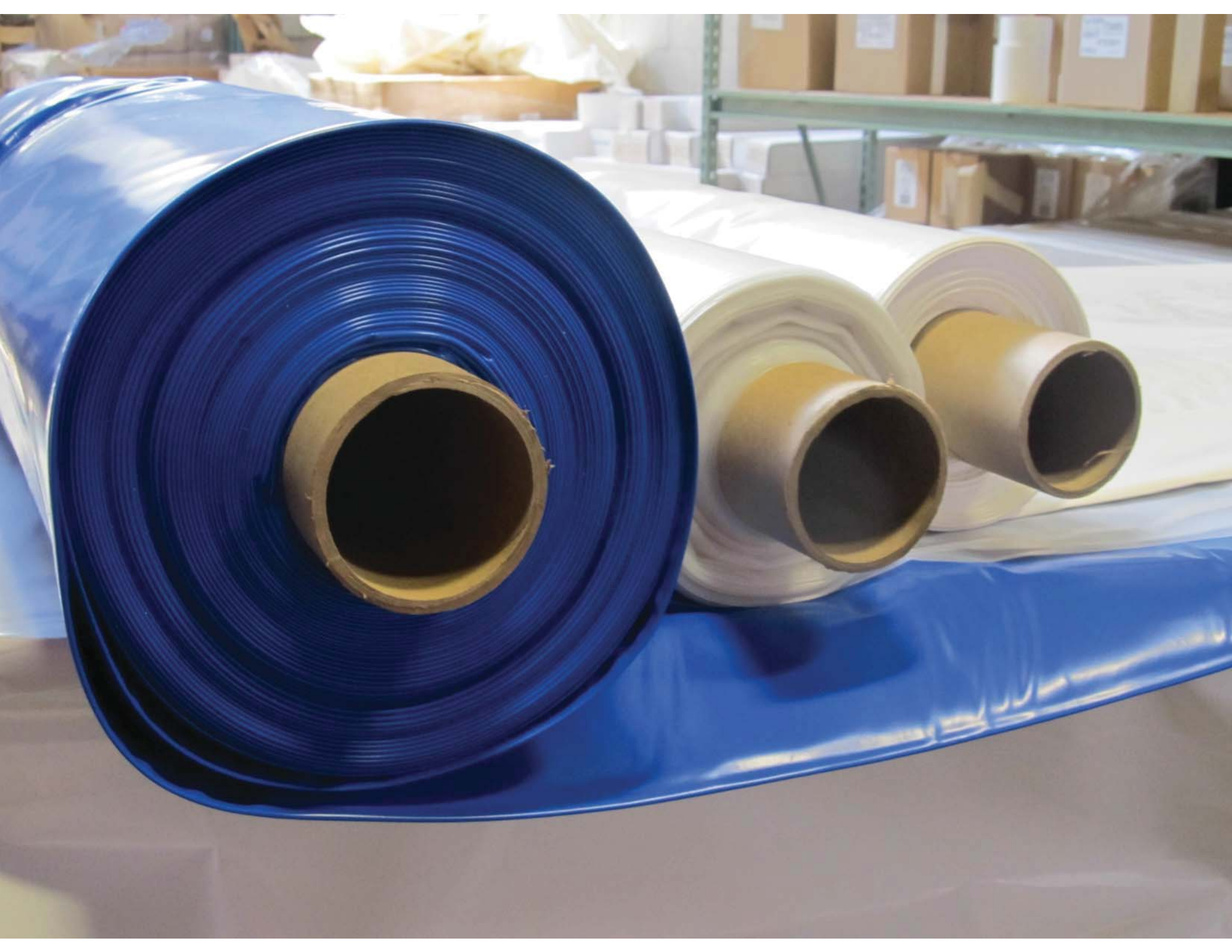
















Spokane Park Board

Briefing Paper



Committee	Riverfront Park Committee		
Committee meeting date	Oct. 11, 2021		
Requester	Jonathan Moog	Phone number: 625-6243	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	2022 Riverfront Park fees and charges		
Begin/end dates	Begins: Oct. 14, 2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: Riverfront Park provides public attractions and venues for rent to third-party event organizers. Fees collected from these activities count towards the cost recovery of providing and maintaining venues and attractions for the community. Discounts are available to qualifying groups.			
Motion wording: Approve Riverfront Park attraction and special event fees and charges			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Jonathan Moog Grant Management Department/Name: _____			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

Riverfront Spokane

2022 Attractions Rates

Attraction	2020/2021 Fees	2022 Fees ^{1,3}	Change
The Ice			
Adult Admission	\$7.25	\$7.95	\$0.75
Child Admission (12 & Under)	\$5.25	\$5.95	\$0.75
Skate Rental	\$4.95	\$5.95	\$1.00
Additional Hour	Not Available	Not Available	NC
Field Trip (Adm, rental) ⁴	\$8.00	\$8.95	\$0.75
Adult Unlimited Pass	\$34.95	\$35.95	\$1.00
Child Unlimited Pass (Ages 3-12) ²	\$28.95	\$30.95	\$2.00
Skate Rental Add-on for UP	\$17.95	\$17.95	NC
Spider Jump			
3 minutes	\$6.95	\$8.95	\$2.00
5 minutes	Not Available	\$11.95	New
Skyride			
Adult Admission	\$9.95	\$10.95	\$1.00
Child Admission (ages 3-12) ²	\$6.95	\$7.95	\$1.00
Skate Ribbon			
Skate Ribbon admission	Free	Free	NC
Helmets & Pads	Free	Free	NC
Roller Skate Rental (1-Hr)	\$5.95	\$5.95	NC
Scooter Rental (1-Hr)	\$7.95	\$7.95	NC
Pedal Kart Rental (30-Mins)	\$7.95	\$7.95	NC
Pedal Kart Rental (1-Hr)	\$11.95	\$11.95	NC
Looff Carrousel			
Single Ride	\$3.00	\$3.00	NC
Unlimited Ride Day Pass ⁴	\$6.50	\$7.00	\$0.50
Value Pass⁴			
<u>Winter Pass</u> includes Ice skate admission with rental, Skyride, and unlimited carrousel rides.			
<u>Summer Pass</u> includes Skate or Scooter rental, 3-min spider jump, SkyRide, & unlimited Carrousel rides.			
Adult - Winter Value Pass	\$21.95	\$27.95	\$6.00
Child - Winter Value Pass	\$17.95	\$22.95	\$5.00
Adult - Summer Value Pass	\$22.95	\$26.95	\$4.00
Child - Summer Value Pass	\$19.95	\$23.95	\$4.00
Parking			
First Hour	Not Available	\$4.00	NC
Additional Hr	Not Available	\$1.00	NC
Special Event Rate	Not Available	\$15.00	NC
Early Bird (before 9am to 6pm)	Not Available	\$3.00	NC
Discounts		Footnotes	
<p>* 10% General Discount for Military Veterans and Active Duty, Seniors (60+) and AAA</p> <p>* 15% Group discount for purchase of 10 or more of same ticket type.</p> <p>* Discount upto 50% or BOGO may be offered to general public as part of planned activation or promotion of park, program and/or attraction.</p>		<p>1. Proposed fees are effective upon Park Board Approval</p> <p>2. Children 2 and under are free</p> <p>3. Prices do not include, where applicable, Sales (8.9%) and Admission tax (5%)</p> <p>4. Discounts not available</p>	

Riverfront Spokane
2022 Special Event Rates

Facility	Duration ⁵	2020/2021 Fees		2022 Fees		Change
Clock Tower Meadow	4-Hours	Not Available		\$575		New
	Day	\$1,000		\$1,000		NC
Red Wagon Meadow	4-Hours	Not Available		\$425		New
	Day	\$685		\$700		NC
Tribal Gathering Place	4-Hours	\$400		\$425		\$25
	Day	Not Available		\$700		New
Butterfly Plaza	4-Hours	Not Available		\$300		New
	Day	\$500		\$500		NC
Sister Cities Garden	4-Hours	Not Available		\$450		New
	Day	Not Available		\$750		New
East Havermale (site)	4-Hours	Not Available		\$1,150		new
	Day	\$2,000		\$2,000		NC
Lilac Bowl	4-Hours	Not Available		\$675		New
	Day	\$1,150		\$1,150		NC
Forestry Shelter & Lawn	4-Hours	\$350		\$375		\$25
	Day	\$650		\$650		NC
Havermale Point	4-Hours	Not Available		\$450		New
	Day	\$790		\$800		\$10
Washington St Couplet Lawn	4-Hours	Not Available		\$300		New
	Day	\$480		\$500		\$20
South Gateway (site)	4-Hours	Not Available		\$650		New
	Day	\$1,100		\$1,100		NC
Rotary Fountain Plaza	4-Hours	Not Available		\$350		New
	Day	\$570		\$575		\$5
Locust Lawn & Lane	4-Hours	Not Available		\$400		New
	Day	\$700		\$700		NC
Looff Carrousel (full bldg) *Must have door attendant - \$20/hr	4-Hours	\$1,600		\$1,600		NC
Event Rooms - 3 available	4-Hours	1 room	\$300	1 room	\$300	NC
		2 rooms	\$450	2 rooms	\$450	NC
		3 rooms	\$600	3 rooms	\$600	NC
Looff Patio	4-Hours	w/o room	\$270	w/o room	\$270	NC
		w/ room	\$170	w/ room	\$170	NC
Looff Plaza	4-Hours	Not Available		\$350		New
	Day	\$550		\$600		\$50
Numerica Skate Ribbon	4-Hours	Apr-Sep	\$1,600	Apr-Sep	\$1,400	(\$200)
		Nov-Feb	\$5,000	Nov-Feb	\$4,000	(\$1,000)
Event room - 2 available	4-Hours	\$290		\$125		(\$65)
Patio	4-Hours	\$270		\$250		(\$20)
snx ^w mene?	4-Hours	\$600		\$500		(\$100)
	Day	Not Available		\$900		New
Amphitheater	4-Hours	\$300		\$300		NC
	Day	Not Available		\$500		New
Lawn	4-Hours	\$300		\$300		NC
	Day	Not Available		\$500		New
Inspiration Point	4-Hours	\$200		\$250		\$50
	Day	Not Available		\$400		New
Bridges						
North Channel Bridge	4-Hours	Not Available		\$350		New
	Day	\$600		\$600		NC
South Howard Street Bridge	4-Hours	Not Available		\$425		New
	Day	\$700		\$700		NC

Riverfront Spokane
2022 Special Event Rates

Facility	Duration ⁵	2020/2021 Fees		2022 Fees		Change
Blue Bridge	Not available	Not Available		Not Available		NC
Lou Barbieri Bridge	Not available	Not Available		Not Available		NC
King Cole Bridge	Not available	Not Available		Not Available		NC
Park Shelters						
North Bank Shelter	4-Hours	Not Available		\$375	New	
	Day	\$650		\$650	NC	
Forestry Shelter and Lawn	4-Hours	Not Available		\$375	New	
	Day	\$650		\$650	NC	
Central Promenade						
Central Plaza	4-Hours	Not Available		\$500	New	
	Day	\$1,100		\$900	(\$200)	
Central Promenade	4-Hours	Not Available		\$400	New	
	Day	\$900		\$700	(\$200)	
Parking Lots, Pathways, other						
Walks/Runs using Pathways	Day	\$220		\$250	\$30	
No Fuss 1-hr Outdoor Ceremony	1-hour	Not Available		\$150	New	
Washington Lot	Day	\$770		\$2,500	\$1,730	
Pavilion						
		Commercial Event ⁴	Community Event ³	Commercial Event	Community Event ³	
U.S. Pavilion (Ticketed) <small>Includes stage and spaces below</small>	Day	\$7,000 ¹	\$4450 ²	\$7,000 ¹	\$4450 ²	NC
U.S. Pavilion (Non-Ticketed) <small>Includes stage and spaces below</small>	Day	\$7,500	\$4,950	\$7,500	\$4,950	NC
Pavilion Spaces <small>(seperately priced)</small>						
Public Lobby	4-Hours	\$550	\$450	\$550	\$450	NC
	Day	Not Available		\$975	\$625	New
Expo Meeting Room	4-Hours	\$300	\$200	\$300	\$200	NC
	Day	Not Available		\$525	\$350	New
74 Meeting Room	4-Hours	\$300	\$200	\$300	\$200	NC
	Day	Not Available		\$525	\$350	New
Sky Room	4-Hours	\$550	\$450	\$550	\$450	NC
	Day	Not Available		\$975	\$800	New
Green Rooms 1 & 2	4-Hours	\$250	\$150	\$250	\$150	NC
	Day	Not Available		\$450	\$275	New
Garco Terrace <small>(Special Restructions apply)</small>	4-Hours	\$500	\$400	\$500	\$400	NC
	Day	Not Available		\$875	\$700	New
South Terrace	4-Hours	\$300	\$200	\$300	\$200	NC
	Day	Not Available		\$525	\$350	New
North Terrace	4-Hours	\$300	\$200	\$300	\$200	NC
	Day	Not Available		\$525	\$350	New
Service Yard	4-Hours	\$500	\$400	\$500	\$400	NC
	Day	Not Available		\$875	\$700	New
Pavilion Ampitheater <small>(stage rental included, additional fees transport and labor required)</small>	Day	\$4,900	\$3,000 ² (ticketed) \$3,500 (non-ticketed)	\$4,900	\$3,000 ² (ticketed) \$3,500 (non-ticketed)	NC
Vendor Space Fee						
	Event Attendees					
Small Event	0-500	\$150		\$150		NC
Medium Event	501 - 1000	\$250		\$250		NC
Large Event	1001+	\$350		\$350		NC

Riverfront Spokane
2022 Special Event Rates

Facility	Duration ⁵	2020/2021 Fees	2022 Fees	Change
Additional Rentals				
40x40 Stage (Special requirements apply, no rental charge for set-up and break-down)	Day	\$5000 (Day 1) \$2000 (Per day thereafter)	\$5000 (Day 1) \$2000 (Per day thereafter)	NC
Room Reset Fee (as applicable)	Day	\$50	\$50	NC
A- Frame (blank)	Day	\$5	\$5	NC
Cord Covers 3'	Day	\$10	\$10	NC
4' Round Dining Height Seats 4	Day	\$10	\$10	NC
5' Round Dining Height Seats 8	Day	\$10	\$10	NC
6' Rectangle Banquet Table	Day	\$10	\$10	NC
8' Rectangle Banquet Table	Day	\$10	\$10	NC
3' Round Cocktail Height	Day	\$10	\$10	NC
3' Round Patio table w/ 4 Chairs	Day	\$20	\$20	NC
Table Skirting	Day	\$5	\$5	NC
5' Plastic Folding Table	Day	\$8	\$8	NC
6' Plastic Folding Table	Day	\$8	\$8	NC
Plastic Folding Chairs	Day	\$2	\$2	NC
Plastic Non-Folding Chairs	Day	\$2.50	\$2.50	NC
Padded Folding Chair	Day	\$2.50	\$2.50	NC
Black Stanchion (9ft Length)	Day	\$8.00	\$8.00	NC
Extension Cord	Day	\$20	\$20	NC
PA System w/Wireless Mic	Day	\$200	\$200	NC
Rustic Picnic Table w/2 benches	Day	\$20	\$20	NC
Spider Box	Day	\$125	\$125	NC
Event Fence Section (8x3.5ft)	Day	\$10	\$10	NC
Event Fence Section (6x10ft)	Day	\$12	\$12	NC
Discounts		Footnotes		
<p>Largest qualifying discount will be applied. Multiple discounts may not be applied with exception of 10% discount for multi-year agreements.</p> <p>1. <u>Community Event³ Discounts (Excluding Pavilion Spaces)</u></p> <p>*35% Event is free and open to the public; OR,</p> <p>*25% Public fundraiser (fun run, entrance fees, etc.)</p> <p>2. 50% Discount off of facility rates for new events to Riverfront Park/Pavilion. Applied to first event only and requires 3-year agreement.</p> <p>3. 75% Multi-Day Discount - Event reservations greater than four days. Each day after four receives the discount.</p> <p>4. Additional 10% for event with a min 3 year agreement.</p>		<p>1. Flat rate or 10% of gross gate receipts, per performance, whichever is greater.</p> <p>2. Flat rate or 8% gross gate receipts, per performance whichever is greater.</p> <p>3. Community Performance/Event – Events that are promoted or sponsored by a Civic, Educational, Religious or Charitable group or organization within the State of Washington. The group must hold a City of Spokane business license (unless exempt by SMC regulations)</p> <p>4. Commercial Performance/Event – Defined as public or private sector (excluding city agency or nonprofit organization).</p> <p>5. 4-hour and full day (6am-Midnight) rates are inclusive of move-in and move-out periods for events.</p>		



2022 Riverfront Spokane Discounts & Promotions – In Development

Activation	Description
Standard Discounts	<ul style="list-style-type: none"> 15% Group discount (10+ Tickets) 10% General discount for military veterans, active duty, Seniors (60+), AAA
Free Ice-Skating Lessons	<p>Every Weekend</p> <p>Provide free lesson on the ice-skating basics. Skates included.</p>
Cheap Skate Tuesday	<p>Every Tuesday – (Open to close)</p> <p>Provide free skate rental and food specials (\$1 hot dogs, family meal deals, etc.)</p>
Group Night on the Ice	<p>Promote group specific events at the Skate Ribbon to include area colleges, organizations and other institutions looking for a fun employee or member community outing. Gonzaga, Eastern, Community Colleges, Area Middle/High Schools.</p> <ul style="list-style-type: none"> Teachers are free Free skate rental provided (with ID) \$5 admission
Numerica's Skate for a Cause	<p>Extending our 30% rental discount for fundraising activities, Riverfront Spokane will provide a special nonprofit group rate for organizations seeking a community fundraising opportunity. Nonprofit groups can promote their <i>Skate for a Cause</i> evening in addition to providing education components, seeking additional donations, volunteers, silent auction, etc.</p> <ul style="list-style-type: none"> Admission tickets will be purchased by nonprofit organization at a 30% discount Donations will be collected onsite by the nonprofit group Request matching donation from Numerica Involve Riverfront volunteers or friends of group Pavilion lighting and dynamic lights can be integrated (when light blades are repaired)
Riverfront Loyalty Program	<p>\$9.95 + tax</p> <p>Riverfront Attraction Loyalty Program</p> <p>Join and receive park-wide benefits!</p> <p>The loyalty card doubles as a punch card to track your benefits. For every five admission tickets or rentals, you'll receive one admissions or rental of choice for free.</p> <p><u>You'll also receive the following:</u></p> <ul style="list-style-type: none"> One free admission upon joining One free admission or rental of choice on your birthday That's four free admission or rentals included with your punch card benefits! Loyalty members also receive 15% off at the Riverfront Gift Shop and Sky Ribbon Café.
Riverfront Venue Grant Program	<p>Grant opportunity available to non-profits and small businesses to encourage new and cultural events at Riverfront Park awarding up to \$10K per year. Staff would also offer training on how to plan an event and assist with marketing.</p>

Spokane Park Board

Briefing Paper



Committee	Finance		
Committee meeting date	Oct. 12, 2021		
Requester	Mark Buening		
Requester phone number	509-625-6544		
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language on the agenda)	2022 Parks Fund and Golf Fund recommended budget		
Begin/end dates	Begins: 01/01/2022 Ends: 12/31/2022 <input type="checkbox"/> Open ended		
Impact if not approved at this time			
Background/history: Each year, Parks submits the division's proposed annual budget to City Council for adoption. The proposed budget, passed by the Park Board, will be transmitted to City Council the beginning of November.			
Recommendation/motion wording: To approve the 2022 Parks Fund and Golf Fund budgets, as presented			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: <u>City Council</u> Email address: _____ Phone: _____			
Distribution: Parks – Accounting _____ Parks – Pamela Clarke _____ Requester: <u>Mark Buening</u> _____ Grant Management Department/Name: _____			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: N/A Budget code: _____			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

Crosswalk from 2021 Adopted Budget to 2022 Recommended Budget Fund 1400

2021 Adopted Revenues	\$	23,622,056
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Adjustments to Revenue

2022 Increase in GF Transfer	\$	948,866
Increase in Wastewater Transfer	\$	13,382
Revenue Adjustment		(197,000)
Riverfront Park Revenue Adjustment		(486,600)
Recreation Revenue Adjustment	\$	66,650

2022 Recommended Revenues	\$	23,967,354
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	<u>Amount</u>	<u>FTEs</u>
2021 Adopted Expenditures	\$ 23,090,463	99.36

Salary Adjustments (Auto)	(62,261)	
Benefit Adjustments (Auto)	38,730	
Contra Elimination	134,784	
Changes in Interfund Charges	148,784	
Utilities Increase	100,000	
Recreation Operating Increases	11,866	
Net Park Ops Temp Seasonal	24,000	
Recreation Aide	49,809	1.00
Park Caretaker	57,404	1.00
Irrigation Specialist	55,081	1.00
Parks Foreperson	66,083	1.00
Asst. Food & Bev. Supervisor	(67,247)	(1.00)
Forestry Supervisor	(24,251)	(0.20)
Net Change in RFP Operating	(398,442)	
Reserve for Admin. Inclusion Coord.	25,000	
COLA Reserve	230,000	
Capital Reserve	180,819	

2022 Recommended Expenditures	\$	23,660,622	102.16
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Net Budget Balance	\$	306,732
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City of Spokane - Parks & Recreation
Fund 1400 - Natural Resources
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
<u>Revenues</u>				
General Fund Transfer	66,000	66,000	66,000	66,000
Program Revenue	16,125	91,000	144,726	91,000
Total Revenue	82,125	157,000	210,726	157,000
<u>ExpenditureCategories:</u>				
Salaries & Wages	429,178	527,994	338,928	566,591
Personnel Benefits	152,829	202,101	117,623	204,417
Supplies	9,399	30,550	9,770	30,550
Svcs. & Charges	97,509	207,255	104,211	216,799
Interfund Services	12,615	26,149	787	25,339
Operating Transfers		2,641		-
Capital Outlay				
Total Expenditures	701,531	996,690	571,319	1,043,696
Net Revenues minus Expenditures	(619,406)	(839,690)	(360,593)	(886,696)

City of Spokane - Parks & Recreation
Fund 1400 - Park Operations
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	91,840	200,430	84,617	200,430
<u>ExpenditureCategories:</u>				
Salaries & Wages	1,974,525	2,862,046	1,547,723	2,867,029
Personnel Benefits	714,885	886,883	544,519	901,543
Supplies	92,561	179,500	133,020	179,500
Svcs. & Charges	1,015,205	1,078,509	870,005	1,165,506
Interfund Services	2,552		2,318	
Operating Transfers	-	25,526		230,000
Capital Outlay	-			
Total Expenditures	3,799,728	5,032,464	3,097,585	5,343,578
Net Revenues minus Expenditures	(3,707,888)	(4,832,034)	(3,012,968)	(5,143,148)

City of Spokane - Parks & Recreation
Fund 1400 - Riverfront Park
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	1,018,962	4,186,300	1,540,715	3,699,700
<u>ExpenditureCategories:</u>				
Salaries & Wages	1,469,180	2,506,870	1,150,521	2,235,817
Personnel Benefits	481,679	712,133	347,252	688,782
Supplies	127,529	691,400	206,903	449,250
Svcs. & Charges	504,837	800,540	472,148	903,175
Interfund Services	1,326	20,000	185	20,000
Operating Transfers	173,976	242,531	118,745	237,030
Capital Outlay				
Reserve for Budget Adjustment				
Total Expenditures	2,758,526	4,973,474	2,295,754	4,534,054
Net Revenues minus Expenditures	(1,739,564)	(787,174)	(755,039)	(834,354)

City of Spokane - Parks & Recreation
Fund 1400 - Recreation
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	300,623	1,377,716	962,243	1,444,366
<u>ExpenditureCategories:</u>				
Salaries & Wages	786,601	1,628,112	1,298,325	1,691,181
Personnel Benefits	276,015	346,988	286,557	395,235
Supplies	101,526	258,960	169,326	268,260
Svcs. & Charges	987,420	1,316,952	969,761	1,251,987
Interfund Services	23,115	16,950	19,306	16,950
Operating Transfers				
Total Expenditures	2,174,676	3,567,962	2,743,275	3,623,613
Net Revenues minus Expenditures	(1,874,053)	(2,190,246)	(1,781,032)	(2,179,247)

City of Spokane - Parks & Recreation
Fund 1400 - Administration
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	17,872,229	16,690,610	12,400,801	17,455,858
<u>ExpenditureCategories:</u>				
Salaries & Wages	2,032,304	2,305,713	1,462,369	2,345,770
Personnel Benefits	693,218	815,128	506,848	837,893
Supplies	65,550	170,800	33,930	170,800
Svcs. & Charges	458,261	659,377	307,883	693,542
Interfund Services	2,108,589	2,474,233	1,810,161	2,623,827
Operating Transfers	650,512	69,306	26,949	53,793
Reserve for Budget Adj.		(9,784)		380,000
Capital Outlay	2,464,838	1,025,000	348,504	1,000,000
Total Expenditures	8,473,272	7,509,773	4,496,644	8,105,625
Net Revenues minus Expenditures	9,398,957	9,180,837	7,904,157	9,350,233

City of Spokane - Parks & Recreation
Fund 1400 -- Parks Fund
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
<u>Revenues</u>				
General Fund Transfer	15,171,223	15,958,647	11,899,845	16,907,513
Wastewater Utility Transfer	448,458	461,463	461,463	474,845
All Other Program Revenue	3,746,099	6,201,946	2,844,472	5,584,996
Grant Revenues	59,883	1,000,000		1,000,000
Total Revenues	19,425,663	23,622,056	15,205,780	23,967,354
<u>ExpenditureCategories:</u>				
Salaries & Wages	6,691,788	9,830,735	5,797,865	9,706,388
Personnel Benefits	2,318,626	2,963,233	1,802,886	3,027,926
Supplies	396,565	1,331,210	566,861	1,098,360
Svcs. & Charges	3,063,232	4,072,733	2,724,008	4,241,009
Interfund Services	2,148,196	2,537,332	1,832,757	2,686,116
Operating Transfers	824,488	340,004	145,694	520,823
Reserve for Budget Adj.		(9,784)		380,000
Capital Outlay	2,464,838	1,025,000	348,504	1,000,000
Grant Expenditures	124,304	1,000,000	-	1,000,000
Total Expenditures	18,032,038	23,090,463	13,218,575	23,660,622
Net Revenues minus Expenditures	1,393,625	531,593	1,987,205	306,732

City of Spokane - Parks & Recreation
Fund 4600 - Golf Fund w/o Debt Service
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	3,559,051	3,401,353	3,994,294	3,905,000
<u>ExpenditureCategories:</u>				
Salaries & Wages	1,141,306	1,274,381	929,499	1,421,077
Personnel Benefits	372,325	333,870	303,851	358,806
Supplies	297,500	316,920	253,095	345,020
Svcs. & Charges	997,419	994,076	804,396	1,012,176
Interfund Services	253,801	257,387	189,490	265,787
Operating Transfers	39,679	130,000	26,949	80,000
Reserve for Budget Adj.		42,000		-
Debt Service		-	-	-
Capital Outlay	386,917	320,000	8,168	420,000
Total Expenditures	3,488,948	3,668,634	2,515,448	3,902,866
Net Revenues minus Expenditures	70,104	(267,281)	1,478,847	2,134

City of Spokane - Parks & Recreation
Fund 4600 - Golf fund - Debt Service Only
2022 Recommended Budget

	2020 Actual	2021 Adopted Budget	2021 Thru September	2022 Recommended Budget
Revenues	649,083	623,917	756,730	623,917
<u>ExpenditureCategories:</u>				
Salaries & Wages	-	-	-	-
Personnel Benefits	-	-	-	-
Supplies	-	-	-	-
Svcs. & Charges	-	-	-	-
Interfund Services	-	-	-	-
Operating Transfers	-	-	-	-
Reserve for Budget Adj.	-	-	-	-
Debt Service	121,350	81,867	40,977	535,207
Capital Outlay	-	-	-	-
Total Expenditures	121,350	81,867	40,977	535,207
Net Revenues minus Expenditures	527,733	542,050	715,753	88,710

From: [Deborah Ritter](#)
To: [Clarke, Pamela](#)
Subject: Re: Oct 14 Park Board meeting
Date: Thursday, October 14, 2021 11:12:51 AM
Attachments: [image002.png](#)

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Hi,

I am Deb Ritter, a parent, scientist and neighbor living near Grant Park in Perry District. I thank the Parks Board for the opportunity to speak and listen to the meeting. We actually decided to buy a house in 2017 nearby Grant Park because we have little kids and love the park. Through living nearby, I have observed a lot. I have realized how essential parks are for community building, how active and used the park is, what a resource it is for neighborhood. I have also been involved in the Community Garden at Grant Park, and this year helped to manage/run it too. I sincerely thank Spokane Parks for help, advice, work in our new water-saving drip irrigation system supported by Avista Foundation.

I am here to express concern about safety in Spokane parks, enforcement of parks rules and regulations, and about the need to have dedicated policing and response for what I call "negative use" of parks. Negative use I define as drug use/trash, heavy drinking / littering, smoking pot, extremely loud (and violent / explicit) music, fighting, aggressive off leash dogs, long term camping and vandalism -- esp when any of these uses occur near kids playgrounds or activities. The proximity of these near children is perhaps the most disturbing, as is the lack of heightened restrictions/ or enforcement responses based on that proximity. I call Crime Check frequently about negative use in the parking lot off 10th and Arthur, sometimes so frequently that the lot could qualify as a nuisance property. I can see the lot from my house, and I know that there is no response to most of my Crime Check calls, no matter what time of day. I know from working with the South Perry Business and Neighborhood Association (SPBNA), and working with our neighborhood police as well as Captain Meidl, that policing in parks is a particularly challenging issue on many levels. The SPD value their role in enforcement and neighborhood safety, and from my understanding do not want to relinquish this responsibility to Spokane Parks, and Spokane Parks has other resource demands as well. This results in essentially minimal policing and enforcing of Parks rules in the majority of our city parks. This means negative use can easily overpower positive, and drive usage away from parks. Its my thinking that one negative experience (finding a drug needle when out walking with a child) outweighs multiple positive

experiences.

From working with SPBNA, I know that domestic violence crime check calls are prioritized. They (rightly) go straight to the top of the response queue. I want to ask if Spokane Parks Board can explore prioritizing police response to negative park use when it is in proximity to children's playgrounds or activities with children present. I don't know the process for prioritizing Crime Check calls, but there must be some as we do not have enough SPD to respond. I am ultimately interested in enhanced and dedicated policing/rangers for all of our Spokane City Parks, yet realize the financial constraints. It is a long term goal. However, small steps could be taken to in some measure prioritize SPD responses for negative park use in a defined proximity to children's playgrounds and activities. This would reduce at least the most damaging and concerning impact of negative use, which is exposure of children to unsafe environments and negative experiences.

I thank the Parks Board for the dedicated work you do, for creating and enhancing the amazing parks system in Spokane, and for receiving my comments today. I look forward to learning more about Parks enforcement, and further, how I could help.