



**Spokane Park Board**  
3:30 p.m. Thursday, June 10, 2021  
WebEx virtual meeting

**Park Board Members:**

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner (Arrived: 3:32 p.m.)
- X Rick Chase
- X Greta Gilman
- X Sally Lodato
- Gerry Sperling (Absent/excused)
- X Barb Richey
- X Hannah Kitz
- X Kevin Brownlee
- X Michael Cathcart – City Council liaison

**Parks Staff:**

- Jason Conley
- Mark Buening
- Fianna Dickson
- Nick Hamad
- Al Vorderbrueggen
- Jennifer Papich
- Jonathan Moog
- Berry Ellison
- Mark Poirier
- Lauren Schubring
- Pamela Clarke

**Guests:**

- Terri Fortner

**MINUTES**

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** See above
2. **Additions or deletions to the agenda**
  - A. None
3. **Public comment**
  - A. None
4. **Consent agenda:**
  - A. Administrative and Committee-level items
    - 1) [May 13, 2021, regular Park Board meeting minutes](#)
    - 2) [May 20, 2021, City Council/Park Board joint study session notes](#)
    - 3) [Claims – May 2021 \(\\$1,814,553.41\)](#)
    - 4) [Golf professional Mark Gardner contract amendment](#)
    - 5) [LaRiviere Inc. segmental irrigation system replacement contract/Comstock Park \(\\$153,387.83, tax inclusive\)](#)

**Motion #1**– Jennifer Ogden moved to approve consent agenda items #1- #5, as presented.

Bob Anderson seconded.

The motion passed with unanimous consent (9-0 vote).

*Nick Sumner arrived at 3:32 p.m.*

5. **Special guests**
  - A. None

6. **Financial report and budget update** – Mark Buening provided the [May financial report and budget update](#). The May operating expenditures for the Park Fund are exceeding the historic budget average by about \$583,000. Year-to-date revenues are below the budget average about \$57,000. Revenues are exceeding expenditures approximately \$2.25 million. The May operating expenditures for the Golf Fund is almost \$140,000 more than the budget average. Year-to-date revenues are exceeding the budget average almost \$708,000. Revenues are exceeding expenditures approximately \$971,000 year-to-date. There is a remaining budget of about \$212,000 of the \$68.4 million Riverfront Park redevelopment budget.

7. **Special discussion/action items**

A. None

8. **Committee reports:**

**Urban Forestry Tree Committee:** The June 1 meeting was canceled. Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. June 29, 2021, via WebEx.

**Golf Committee:** June 8, 2021, Gerry Sperling

A. Action item was presented as a consent agenda item.

B. The next scheduled meeting is 8 a.m. July 6, 2021, via WebEx.

**Land Committee:** The June 2 meeting was canceled. Greta Gilman

A. Action items: None

B. The next scheduled meeting is 3:30 p.m. June 30, 2021, via WebEx.

**Recreation Committee:** The June 2 meeting was canceled. Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. June 30, 2021, via WebEx.

**Riverfront Park Committee:** The June 7 meeting was canceled. Nick Sumner

A. Action items were presented at the Finance Committee.

B. [Riverfront Park parking update](#) – Jonathan Moog presented an update on the parking at Riverfront Park.

C. The next scheduled meeting is 4 p.m. July 1, 2021, via WebEx.

**Finance Committee:** June 8, 2021, Bob Anderson

- A. [LaRiviere Inc. change order #12/North bank playground \(\\$14,808.28, tax inclusive\)](#) – Berry Ellison presented a proposed change order #12 with LaRiviere for work on the north bank playground in the amount of \$14,808.28, tax inclusive, from project contingency and Hooptown USA. Value added improvements include: 1) furnish Sound System "iPad" remote control (Hooptown-funded, non-bond); 2) add fence at rock bluff (bond funded); 3) add auto-exit device at M&O gate (bond funded); 4) replace valve box covers (bond funded); 5) time and material items, i.e., miscellaneous painting and stub electrical conduit (bond funded); 6) add skate stops to various concrete benches (bond funded); and 7) add 30-day contract extension to July 31, 2021.

**Motion #2** – Bob Anderson moved to approve change order #12 with LaRiviere Inc. for work on the north bank playground in the amount of \$14,808.28, tax inclusive.

Nick Sumner seconded.

The motion passed with unanimous consent (10-0 vote).

B. The next regularly scheduled meeting is 3 p.m. July 6, 2021, via WebEx.

**Development and Volunteer – Bob Anderson**

A. Action items: None

B. The next meeting is tentatively scheduled for late June/early July.

9. **Reports:**

A. **Park Board President – Jennifer Ogden**

1) Parks and Natural Lands Master Plan – Ms. Ogden encouraged the public to participate in the master plan development process. Community members have the opportunity to reach out to Parks with opinions and suggestions. Citizens may also join or create friends groups who provide direct input to the board.

2) Job opportunities – She reported there are a number of vacancies for lifeguards, swim instructors, custodians, grounds caretakers and maintenance workers. She encouraged interested persons to apply online.

B. **Liaisons**

1) Conservation Futures – Greta Gilman reported the 2021 nomination rounds for future acquisitions are open through July 31.

2) Parks Foundation – Barb Richey reported the foundation board meeting is scheduled for 4:30 p.m. June 23. Terri Fortner reported The General Store recently raised almost \$6,000 for youth swimsuits for the Make A Splash and Kids Life programs. Michael Brown, owner of Fresh Soul and founder of Spokane Eastside Reunion Association, sponsors an annual basketball camp for local youth.

3) City Council – Michael Cathcart. No report was given.

C. **Director: Garrett Jones**

1) Activities and programming increases – Mr. Jones reported there are 13 concerts scheduled at the Pavilion, and the demand is high for the use of park facilities for family gatherings and groups events.

2) Aquatic centers and splash pads – Of the 17 splash pads, some opened last weekend and others will be phased in over the coming weeks. All six aquatics will be open soon and open swim begins July 5.

3) Restrooms – Crews are working on repairs and maintenance in order to reopen parks restrooms which were not opened in 2020 due to the pandemic. Facilities are being phased in based on the type of activities and type of demand the parks may have.

4) Budget – Planning and development for next year's budget will begin soon.

5) Park Board retreat – A retreat will be scheduled in the next couple of months.

10. **Executive Session**

A. None

11. **Correspondence**

A. Letters/email: [Proposed water tower on the South Hill email](#)

12. **Adjournment:** The meeting was adjourned at 4:30 p.m.

13. **Meeting Dates:**

A. Committee meeting dates:

- Urban Forestry Committee: 4:15 p.m. June 29, 2021, via WebEx  
Land Committee: 3:30 p.m. June 30, 2021, via WebEx  
Recreation Committee: 5:15 p.m. June 30, 2021, via WebEx  
Riverfront Park Committee: 4 p.m. July 1, 2021, via WebEx  
Golf Committee: 8 a.m. July 6, 2021, via WebEx  
Finance Committee: 3 p.m. July 6, 2021, via WebEx  
B. Park Board: 3:30 p.m. July 8, 2021, via WebEx  
C. Park Board Study Session: No session scheduled at this time.

Minutes approved by: Garrett Jones  
Garrett Jones, Director of Parks and Recreation

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	June 10, 2021, Park Board meeting		
<b>Committee meeting date</b>			
<b>Requester</b>	Pamela Clarke	<b>Phone number:</b> 625-6241	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	n/a		
<b>Item title:</b> (Use exact language noted on the agenda)	May 13, 2021, regular Park Board meeting minutes		
<b>Begin/end dates</b>	Begins:	Ends:	<input type="checkbox"/> Open ended
<b>Background/history:</b> Park Board minutes for the May 13, 2021, regular Park Board meeting			
<b>Motion wording:</b> Move to approve the Park Board minutes as presented as a consent agenda item.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b>			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ n/a			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			



## Spokane Park Board

3:30 p.m. May 13, 2021

WebEx virtual meeting

### Park Board Members:

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- Nick Sumner (Absent/excuse)
- X Rick Chase
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Barb Richey
- X Hannah Kitz
- X Kevin Brownlee
- X Michael Cathcart – City Council liaison

### Parks Staff:

- Jason Conley
- Mark Buening
- Fianna Dickson
- Nick Hamad
- Berry Ellison
- Ryan Griffith
- Mark Poirier
- Jennifer Papich
- Al Vorderbrueggen
- Angel Spell
- Jonathan Moog
- Pamela Clarke

### Guests:

- Heide Wehr
- Terri Fortner
- Mike Piccolo
- James Richman

## MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll call:** See above
2. **Additions or deletions to the agenda**
  - A. None
3. **Public comment**
  - A. None
4. **Consent agenda**
  - A. Administrative/Committee-level items:
    - 1) April 8, 2021, regularly Park Board meeting minutes
    - 2) Claims – April 2021 (\$1,519,202.97)
    - 3) Liberty Park tennis court remediation amended memorandum of understanding with Spokane Public Library (\$225,000 in revenue)
    - 4) Urban Forestry/Public Works interdepartmental agreement for street tree planting (\$50,000 in revenue)
    - 5) Northwest Playground Equipment Inc. playground equipment purchase/AM Cannon and Logan Peace parks (\$160,000, tax inclusive)
    - 6) LaRiviere Inc. change order #11 /North bank playground (\$11,064.91, tax inclusive)
    - 7) Hill International amendment #11/Park-wide north bank construction management support (\$4,100, no tax)
    - 8) RIXIR Systems change order #1/Providence Playscape (\$4,924.25, plus tax)
    - 9) Bacon Concrete change order #6/West Havermale (\$107,206.54, tax inclusive)
    - 10) Desautel Hege contract for marketing and advertising services (not to exceed \$150,000/year, no tax)

**Motion #1**– Jennifer Ogden moved to approve consent agenda items #1- #10.

Rick Chase seconded.

The motion passed with unanimous consent (10-0 vote).

5. **Special guest**

A. Spokane Youth and Senior Centers' Association quarterly update – Heidi Wehr, Corbin Senior Center director, presented a recap of the activities, fundraising accomplishments and participation hours at Spokane's 10 youth, senior and community centers.

6. **Financial report and budget update:** Mark Buening provided the April financial report and budget update. Operating expenditures for the Park Fund are less than the historic budget average by about \$537,000. Year-to-date revenues are almost \$143,000 less than the historic budget average. Revenues are almost \$2.1 million more than actual expenditures. Operating expenditures for the Golf Fund are almost \$111,000 more than the budget average. Year-to-date actual revenues are exceeding the budget average by almost \$527,000. YTD revenues are almost \$526,000 more than the expenditures. The \$68.4 million Riverfront Park redevelopment budget has a remaining fund balance of approximately \$382,000.

7. **Special discussion/action items**

A. None

8. **Committee reports – action items**

**Urban Forestry Tree Committee:** (The May 4 meeting was canceled.) – Rick Chase

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. June 1, 2021, via WebEx.

**Golf Committee:** May 11, 2021 – Gerry Sperling

A. Action items: None

B. The next regularly scheduled meeting is 3 p.m. June 8, 2021, via WebEx.

**Land Committee:** May 5, 2021 – Greta Gilman

A. Letter of intent for public access easements and a parkway at Dwight Merkel Sports Complex – Berry Ellison presented the proposed letter of intent (LOI) for public access/recreational trail easements located along the southern edge of Dwight Merkel Sports Complex. Fairmount Memorial Association owns property adjoining the complex and Riverside State Park, and land adjoining the river near the confluence with Latah Creek. At this time, the association has very restricted access to their property. The LOI stipulates that the association will pay for improvements required to turn an existing service road into a public right-of-way parkway. The parkway would connect the trail system between the complex and the state park. As a parkway, this access will include median strips and enhanced walkways. Fairmount would also be responsible for mitigating any impact to Merkel with no net loss of recreation facilities, such as one of the soccer fields, resulting from the development of the parkway.

**Motion #2** – Greta Gilman moved to approve the letter of intent with Fairmount Memorial Association for public access easements and a parkway at Dwight Merkel Sports Complex.

Sally Lodato seconded.

The motion passed with unanimous consent (10-0 vote).

B. The next regularly scheduled meeting is 3:30 p.m. June 2, 2021, via WebEx.

**Recreation Committee:** May 5, 2021 – Sally Lodato

A. Outdoor Recreation kayak rental service program – Ryan Griffith presented the proposed rental service on the Little Spokane River which would be offered in conjunction with the existing shuttle service. Kayak reservations would be available for citizens to reserve a kayak and have it ready for them at the take-out area and shuttled to the put-in by the Outdoor staff. This would be a self-guided tour by the renter. The renters would receive pre-paddle information, map and a safety video to watch upon reservation. The rental service would provide a sit-on top kayak, safety whistle, PFD, paddle and shuttle service. If approved by the Park Board, the rental service would be available July 3.

**Motion #3** – Sally Lodato moved to approve the kayak rental service program as presented.

Gerry Sperling seconded.

The motion passed with unanimous consent (10-0 vote).

B. The June 2 is canceled and the next regularly scheduled meeting is 5:15 p.m. June 30, 2021, via WebEx.

**Riverfront Park Committee:** May 10, 2021 – Jennifer Ogden

A. Coffman Engineers/Expo Butterfly Design Phase I engineering services contract (\$27,500, no tax) – Berry Ellison presented the proposed Design Phase I engineering services contract with Coffman Engineers for work on the Expo Butterfly in the amount of \$27,000, no tax. The Expo '74, aka Lilac, Butterfly was irreparably damaged during a January 2021 windstorm. If the agreement is approved, Coffman Engineers will work with sub-consultant Guildworks to study and engineer a viable rebuild design which is more stable, flexible and long lasting than the original design. Phase I will define the level of effort necessary to properly prepare bid documents. Phase II is expected to be negotiated and added to this contract by amendment at a later date. Mr. Ellison shared images of various design approaches under consideration.

**Motion #4** – Jennifer Ogden moved to approve Design Phase 1 engineering services contract with Coffman Engineers for work on the Expo '74 Butterfly in the amount of \$27,500, no tax, from Unrestricted Park Foundation Funds.

Bob Anderson seconded

The motion passed with unanimous consent (10-0 vote).

B. The next regularly scheduled meeting is 4 p.m. June 7, 2021, via WebEx.

**Finance Committee:** May 11, 2021 – Bob Anderson

A. Action items: None

B. The next regularly scheduled meeting is 3 p.m. June 8, 2021, via WebEx.

9. **Reports**

A. President: Jennifer Ogden

1. Study session – Ms. Ogden reported a joint City Council and Park Board study session will be held at 11 a.m. Thursday, May 21.
2. North Bank grand opening celebration – Festivities are planned for the week of May 17 with the virtual ribbon cutting scheduled for 11 a.m. Friday, May 21.
3. Thanks to St. John's Cathedral – The church recently donated 4,000 square feet of sod for the North Bank playground.
4. Friends groups – Ms. Ogden encouraged citizens to form friends groups to steward and support their neighborhood parks. People may contact Parks by emailing

[spokaneparks@spokanecity.org](mailto:spokaneparks@spokanecity.org) if they are interested in forming a friends group.

**B. Liaisons:**

1. Conservation Futures – Greta Gilman reported the first round of nominations for 2021 are open through July 31.
2. Parks Foundation – Barb Richey and Terri Fortner presented the monthly Parks Foundation report. Highlights included: 1) the Foundation's 70<sup>th</sup> birthday will be celebrated virtually Sept. 30; 2) the spring mass mail appeal took place last month and did very well; and 3) radio announcements are currently on air requesting donations.
3. City Council – Michael Cathcart reported more than \$40 million in federal Covid-19 relief funds are expected shortly. There will be two equal payments of \$40.4 million over two years totaling nearly \$81 million to aid in some of the losses due to the pandemic.

**C. Director: Garrett Jones**

1. City Administrator Johnnie Perkins – Mr. Jones introduced new City Administrator Johnnie Perkins who came to Spokane about a month ago from San Diego. The board thanked and welcomed him to the community.
2. Governor's announcement – Gov. Inslee announced this afternoon plans to fully open the state by June 30. Staff will work on updating the communication to the community as to how this impacts programs, protocols, etc.
3. Witter Aquatic Center – Mr. Jones commended the aquatics staff for an excellent job of organizing and managing a smooth reopening of the center.
4. Windstorm repairs – Thanks to funding from City Council, repairs will begin at Comstock and other parks where major damage occurred during the January windstorm.

**10. Executive Session**

A. None

**11. Correspondence**

A. Letters/emails: Bosch Lot and Downtown Spokane Plan email  
Property acquisition letter

**11. Adjournment:** The meeting was adjourned at 4:58 P.m.

**12. Meeting dates**

A. Committee meeting dates:

Urban Forestry Tree Committee: 4:15 p.m. June 1, 2021, via WebEx

Land Committee: 3:30 p.m. June 2, 2021, via WebEx

Recreation Committee: 5:15 p.m. June 2, 2021, via WebEx

Riverfront Park Committee: 4 p.m. June 7, 2021, via WebEx

Golf Committee: 8 a.m. June 8, 2021, via WebEx

Finance Committee: 3 p.m. June 8, 2021, via WebEx

B. Park Board: 3:30 p.m. June 10, 2021, via WebEx

C. Joint City Council/Park Board study session: 11 a.m. May 20, 2021, via WebEx

Minutes approved by: \_\_\_\_\_  
Garrett Jones, Director of Parks and Recreation

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	June 10, 2021, Park Board meeting		
<b>Committee meeting date</b>			
<b>Requester</b>	Pamela Clarke	<b>Phone number:</b> 625-6241	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	n/a		
<b>Item title:</b> (Use exact language noted on the agenda)	May 20, 2021, joint City Council/Park Board meeting notes		
<b>Begin/end dates</b>	Begins:	Ends:	<input type="checkbox"/> Open ended
<b>Background/history:</b> Notes for the May 20, 2021, joint City Council/Park Board meeting			
<b>Motion wording:</b> Move to approve the Park Board study session notes as presented as a consent agenda item.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b>			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ n/a			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			



## JOINT CITY COUNCIL/PARK BOARD STUDY SESSION

11 a.m. Thursday, May 20, 2021  
WebEx virtual meeting

### City Council

X Breean Beggs – President/meeting chair  
X Kate Burke  
X Michael Cathcart  
X Lori Kinnear  
Candace Mumm (absent)  
X Karen Stratton  
X Betsy Wilkerson

### Park Board Members

X Jennifer Ogden – President  
X Bob Anderson – Vice President  
X Garrett Jones – Secretary  
X Nick Sumner  
Rick Chase (Absent)  
X Greta Gilman  
X Sally Lodato  
X Gerry Sperling  
X Barb Richey  
X Hannah Kitz  
X Kevin Brownlee  
X Michael Cathcart – City Council liaison

### Staff

Jason Conley  
Jennifer Papich  
Al Vorderbrueggen  
Angel Spell  
Fianna Dickson  
Nick Hamad  
Amy Lindsey  
Katie Kosanke  
Lauren Schubring  
Erik Poulsen  
Brian McClatchey  
Hannahlee Allers  
Shauna Harshman  
Pamela Clarke

## Agenda

1. **Roll call:** See above
2. **Introductions:** City Council President Breean Beggs welcomed attendees and kicked off the popcorn-method introductions.
3. **Park Board President's report** – Jennifer Ogden
  - a. Appreciation to council – Ms. Ogden thanked City Council for their support and funding in covering damages incurred by the January 2021 windstorm, contributions helping Parks open city pools this season, and providing funding to purchase playground equipment at various neighborhood parks, including A.M. Cannon and Logan Peace parks.
  - b. Parks and Natural Lands Master Plan – Parks is in the process of developing its 10-year master plan. Currently in Phase I of the four-phase plan approach, the Project Advisory Committee has been formed. It consists of representatives from City Council, Park Board, Mayor's office, Parks and city staff, and Spokane Public Schools. The PAC is reviewing and accessing inventory and recreation programs, identify focus and stakeholder groups, and undergoing an extensive community

outreach program. Much of the focus will be placed on neighborhood parks. Equity is a key component in the master plan. Data will be compiled and reviewed regarding which locations in the city meet certain service standards and which areas are underserved. The group will then identify opportunities and strategies to best serve these neighborhoods where inequities are identified.

- c. Riverfront Park North Bank grand opening – This week's festivities will culminate with the ribbon-cutting ceremony at 11 a.m. tomorrow. This area of the park features the Ice Age Floods playground, a wheels park, a signature basketball court and the Roskelley Performance Climbing Boulder.
- d. Partnerships – Ms. Ogden explained partnerships with businesses, civic groups and individuals will continue to be the foundation of how Parks moves forward and grows to meet citizens' needs.
- e. American Rescue Plan – She urged council to consider steering some of the American Rescue Plan funds toward bridge renovations which will allow Parks Funds to be used to improve the community's neighborhood parks.

#### 4. **Park Board committee reports**

- a. Golf Committee – Committee chair Gerry Sperling presented updates relating to the city's four golf courses. One of the major strengths of the city's courses involves the programs and opportunities for all ages of golfers. The Junior Golf program is experiencing rapid growth and participation is up 160%.
  - 1) Irrigation improvement project – In 2018, the Park Board took out a \$7.5 million SIP loan in order to replace the irrigation systems at each golf course over a four-year period. Irrigation systems have been installed and are fully operational at Indian Canyon and Esmeralda. Improvements are slated to begin at Downriver this fall. Qualchan will be the final course to complete irrigation renovations.
- b. Land Committee – Committee chair Greta Gilman presented updates on Park Operations activates, the Parks and Natural Lands Master Plan and capital projects.
  - 1) Park Operations activates – Staff was commended for their work on clean-up and repairs following the damages from the January windstorm. Bids for some of the contracted work have gone out and work is expected to begin soon. Some of the repairs will continue through mid-summer. Staff is currently working on opening some park restrooms for the first time since the pandemic began. Because the facilities have been closed for so long, quite a few repairs and additional work are required prior to opening the restrooms this season.
  - 2) Parks and Natural Lands Master Plan – The project officially kicked off in January and is scheduled to be completed February 2022. This long-range planning tool is designed to determine service gaps and identify opportunities for improvements. This visionary document sets the values and goals for Parks for the next six to 10 years, and offers staff and the community an opportunity to weigh in on the future of the city's parks and natural lands. It is expected to be a more outward facing plan in comparison to the 2010 plan. Primary focus will be to identify the public's priorities for the park system. Parks also hopes to establish policies on how to better evaluate park property for acquisition and conservation, allowing easements for public and private access, permitting park property to be used for non-park related activity, and the development of park lands.
  - 3) Capital projects – Parks and the Water Department have partnered on a water conservation project at Japanese Garden in Manito Park which is estimated to save about 17 million gallons of water, improve the water quality and provide a healthier environment for the koi. There are three bridge repair projects

underway, including the north suspension bridge, the Don Kardong Bridge along the Centennial Trail and the south suspension bridge. These bridge projects are taking the majority of Parks capital funding for the next couple of years; subsequently, not leaving much funding for capital improvements at the city's neighborhood parks.

- c. Recreation Committee – Committee chair Sally Lodato presented an overview of the Recreation Department.
  - 1) Summer programs – Programs offered this season include: youth summer camps, therapeutic recreation programs, art camps, outdoor recreation activities, adult sports leagues and a variety of aquatic classes and programs. Classes and are filling quickly. Parks is hoping to increase program capacities as restrictions are lifted.
  - 2) Aquatics – Pools will be open for the first time since 2019. Witter Aquatic Center opened May 10 to be the first to open. To date, 265 have citizens have registered for lap swim. On June 21, the remainder of the pools will be open and the Free Swim program opens July 5. Splash pads are scheduled to open mid-June with capacity limits in compliance with health guidelines.
- d. Riverfront Park Committee – Committee chair Nick Sumner presented updates relating to Riverfront Park.
  - 1) Redevelopment project – With the opening of the Providence Playscape and the North Bank, the redevelopment project is very close to completion. The park is ready to fulfil the vision set forth for the new Riverfront Park.
  - 2) Pop-up vaccine clinics – Two clinics have been held, so far, in partnership with businesses and agencies. More than 100 people were vaccinated at these clinics. A third clinic, in partnership with MultiCare, is also planned.
  - 3) Programming – Staff is scheduling a variety of activities to activate the park, including: high school graduations and concerts at the Pavilion, Riverfront Eats Food Truck series, Story Walk reading program, Pavilion Beer Festival coming in 2022, and 13 Shakespeare in the Park events this summer.
  - 4) Supporting community – More than \$10,000 in grants have been awarded to businesses and organizations, and fees are waived for non-profits and small businesses to use park amenities. These efforts are designed to support a thriving and healthy economy for Spokane.
- e. Urban Forestry Tree Committee – Jennifer Ogden presented updates relating to Urban Forestry.
  - 1) January windstorm restoration and clean-up efforts – Urban Forestry partnered with Lands Council on a tree restoration project which includes tree plantings at Comstock and Audubon parks which were among the hardest hit by the storm.
  - 2) SpoCanopy – In collaboration with The Lands Council, Urban Forestry continues to work with residents and volunteers to reach the goal for every neighborhood in Spokane to have a 40% canopy cover by 2030.
  - 3) City-wide planting plan – Urban Forestry is working with the city's Sustainable Action Project subcommittee to establish a city-wide planting plan.
  - 4) Pacific Education Institute – Efforts are underway with the institute to increase street tree planting, and provide education outreach relating to tree health and the benefits trees offer to the health of the community.

- f. Finance Committee – Committee chair Bob Anderson presented an overview of impact the pandemic had on Parks financial picture and the division's plans to maintain financial stability.
  - 1) Core service model – The fiscal environment created by the Covid pandemic presented an opportunity for Parks to rethink their budget and financial planning process. Instead of using the prior years' allocations as benchmarks, Parks utilized a core-service model. This methodology is much like the way many people manage their personal finances – what you spend is based on what you earn.
  - 2) Aquatics program – Following the core service model, Parks budget could only support a limited aquatics program for 2021. Thanks to the funding support of City Council, Parks was able to offer the community a more vibrant aquatics program closer to what was available prior to the pandemic in 2019.
  - 3) Moving forward – For the first quarter of this year, each department is positioned to prosper as the pandemic-related restrictions are lifted. In budgeting for 2022 and beyond, Parks will continue its budget planning utilizing the efficient core services model. Developing enhancing partnerships will be key to providing the services the community desires. The Parks and Natural Lands Master Plan offers the opportunity for community participation in providing guidance for setting priorities and achieving these goals.
- g. Development and Volunteer Committee – Committee chair Bob Anderson presented an overview of the newly formed Development and Volunteer Committee designed to increase the opportunity for community involvement and for residents to be able to take ownership of their neighborhood parks.
  - 1) Purpose – The key goals for the DVC, include: 1) guide and support Parks and Recreation's capital and programming fundraising priorities; 2) serve as an umbrella over friends groups; and 3) foster the creation and growth of new friends organizations. This committee will serve as a direct link between citizens and the Park Board.
  - 2) DVC/Citizens Advisory/Friends groups structure – The DVC will be comprised of 50% Park Board and 50% non-Park Board community members. There will be four Park Board members, one representative from a Citizens Advisory Committee, and three business/community members. The CAC is comprised of representatives from friends groups, and Community Assembly/neighborhood councils.
  - 3) Friends groups – In addition to supporting existing and new friends groups, the DVC is currently recruiting citizens to lead and develop a Friends of Riverfront Park.

5. **Question/answer period**

- a. Parks and Natural Lands Master Plan – Council member Cathcart encouraged citizens to become involved in the development of the master plan. Council member Kinnear also encourage City Council to become involved early in the process.
- b. Maintenance of city right-of-ways – Council member Kinnear asked if Parks is taking on the responsibility of maintenance and planting for the Utilities Department. Garrett Jones explained discussions are underway between Parks and Utilities in consolidating the right-of-way maintenance under one umbrella which is seen as the most efficient way to manage these areas.
- c. Walking distance to a park/equity – Council President Beggs provided suggestions regarding equity and citizens' ability to be within walking distance of a park. He

urged utilizing median income data from census tracts when prioritizing walkability to a park. By utilizing this data, priority can be given to those citizens with the least ability to drive to have the opportunity to walk to a park.

- d. American Recovery Plan – Council President Beggs explained they are currently in the process of working on the American Recovery Plan to determine where those funds will be allocated. Beggs requested Parks provide net figures on what revenue, less the cost of delivering those programs, Parks would have received had there not been a pandemic/shutdown. He would also like to see projections for 2022 and 2023, since this will be when Parks will feel the impact of the reduced revenue from the General Fund.

6. **Adjournment:** The meeting was adjourned at 12 p.m.

Approved by: \_\_\_\_\_  
Garrett Jones, Director of Parks and Recreation

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	June 10, 2021, Park Board meeting		
<b>Committee meeting date</b>			
<b>Requester</b>	Pamela Clarke	<b>Phone number:</b> 625-6241	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	n/a		
<b>Item title:</b> (Use exact language noted on the agenda)	Claims – May 2021 (\$1,814,553.41)		
<b>Begin/end dates</b>	Begins: 05/01/2021         Ends: 05/31/2021 <input type="checkbox"/> Open ended		
<b>Background/history:</b> Claims for the month of May 2021 in the amount of \$1,814,553.41.			
<b>Motion wording:</b> Move to approve claims for the month of May 2021 as a consent agenda item.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b>			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ n/a			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			

**CITY OF SPOKANE PARK AND RECREATION DIVISION  
MAY 2021 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - JUNE 10, 2021**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	777,015.08
MAINTENANCE & OPERATIONS	\$	525,725.97
CAPITAL OUTLAY	\$	38,794.69
DEBT SERVICE PAYMENTS	\$	-
PARK CUMULATIVE RESERVE FUND	\$	37,271.13

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY	\$	137,480.83
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**GOLF:**

SALARIES & WAGES	\$	152,522.78
MAINTENANCE & OPERATIONS	\$	145,742.93
CAPITAL OUTLAY	\$	-
DEBT SERVICE PAYMENTS	\$	-

<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>1,814,553.41</b>
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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf		
<b>Committee meeting date</b>	June 8, 2021		
<b>Requester</b>	Jason Conley	<b>Phone number:</b> 625-6211	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2017-0808		
<b>Item title:</b> (Use exact language noted on the agenda)	Golf professional Mark Gardner Exhibit B contract amendment/The Creek at Qualchan Golf Course		
<b>Begin/end dates</b>	Begins: June 10, 2021    Ends: Dec. 31, 2022 <input type="checkbox"/> Open ended		
<b>Background/history:</b> Exhibit B (Section 7.2) allows for revenue sharing with the golf professional, based on a 10-year average of course rounds. 2018, 2019, & 2020 10-year average was calculated at 35,000 rounds (existing contract language). Contract requires a recalculation of average rounds for years 4 & 5.  Revised 10-year average is calculated at 34,000 rounds, for years 2021 and 2022.  For calender years 2021-2022 the Golf Professional, Mark Gardner, will receive revenue sharing based on the revised 10-year average of 34,000 paid rounds of golf, at The Creek at Qualchan.			
<b>Motion wording:</b> Approve contract amendment "Exhibit B" with Mark Gardner			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name:    Email address:    Phone:			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Jason Conley Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount:    Budget code:			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 601-238-542    Business license expiration date: 3-31-22 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

# Spokane Park Board

## Briefing Paper





<b>Committee</b>	Finance		
<b>Committee meeting date</b>	June 8, 2021		
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 509-363-5452	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	Comstock Park Segmental Irrigation Replacement		
<b>Item title:</b> (Use exact language noted on the agenda)	LaRiviere Inc. segmental irrigation replacement construction contract/Comstock Park (\$153,387.83, tax inclusive)		
<b>Begin/end dates</b>	Begins: 06/10/2021	Ends: 12/31/2021	<input type="checkbox"/> Open ended
<b>Background/history:</b> This project contracts with the low responsive bidder (TBD) for construction of the Comstock Park Segmental Irrigation Replacement project. This project replaces the irrigation system within approximately 4.2 acres (16%) of Comstock Park. The antiquated irrigation within this area of the park was damaged beyond repair during the 2021 windstorm and requires replacement to restore functional irrigation within this area.			
<b>Motion wording:</b> Move to approve the LaRiviere Inc. segmental irrigation replacement construction contract at Comstock Park in the amount of \$153,387.83, tax inclusive			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Lariviere, Inc. Name: TBD    Email address: hiede@lariviere.com    Phone: 208.683.2646			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Nick Hamad Grant Management Department/Name: AI Vorderbrueggen			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$153,387.83    Budget code:			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 602 764 461    Business license expiration date: 07/31/21~ <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

# Comstock Park Damage



## Legend

-  City of Spokane Boundary
-  Parcel

## City of Spokane GIS



**THIS IS NOT A LEGAL DOCUMENT:**  
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

CITY OF SPOKANE, WASHINGTON

DEPARTMENT OF PARKS AND RECREATION

COMSTOCK PARK

SEGMENTAL IRRIGATION REPLACEMENT

2021.05.11 BID SET

DESCRIPTION OF WORK

BASE BID SCOPE

SUPPLY REQUIRED MATERIALS, LABOR AND EQUIPMENT TO CONSTRUCT NEW IRRIGATION SYSTEM AND SELECTIVELY DEMOLISH EXISTING ANTIQUATED QUICK COUPLER IRRIGATION SYSTEM WITHIN AN APPROXIMATELY 4.2 ACRE PORTION OF COMSTOCK PARK. WORK INCLUDES BUT IS NOT LIMITED TO:

- CONSTRUCTION OF APPROXIMATELY 5,350 LINEAL FEET OF NEW IRRIGATION LATERAL PIPE, 100 IRRIGATION HEADS, CONNECTION TO 8 EXISTING REMOTE CONTROL VALVES; PROGRAMMING OF EXISTING CONTROLLER FOR NEW ZONES, REMOVAL & SALVAGE OF APPROXIMATELY 55 QUICK COUPLING VALVES, SELECTIVE DECOMMISSIONING OF EXISTING IRRIGATION SYSTEM PIPING, AND ASSOCIATED PARK LANDSCAPE REPAIR.

ADD/ALT 1

ROCK EXCAVATION PER CUBIC YARD.

- SEE PROJECT REQUEST FOR BID FOR DETAILS.

ADDITIONAL WORK REQUIREMENTS

WORK SHALL BE EXECUTED ACCORDING TO THE ATTACHED CONSTRUCTION DRAWINGS, PLAN NOTES, AND IN THE ABSENCE OF DIRECTION ON THESE DRAWINGS, THE CONTRACTOR SHALL FOLLOW ALL GUIDELINES & STANDARDS OF CARE AS OUTLINED IN THE '2014 LANDSCAPE IRRIGATION BEST MANAGEMENT PRACTICES' MANUAL, AS PREPARED BY IRRIGATION ASSOCIATION AND AMERICAN SOCIETY OF IRRIGATION CONSULTANTS. THE BEST MANAGEMENT PRACTICES ARE HEREBY MADE A PART OF THIS CONTRACT. THE STANDARD SPECIFICATIONS, EXCEPT AS MAY BE MODIFIED OR SUPERSEDED BY THESE CONTRACT DOCUMENTS, SHALL GOVERN ALL PHASES OF THE WORK SPECIFIED IN THESE CONTRACT DOCUMENTS.

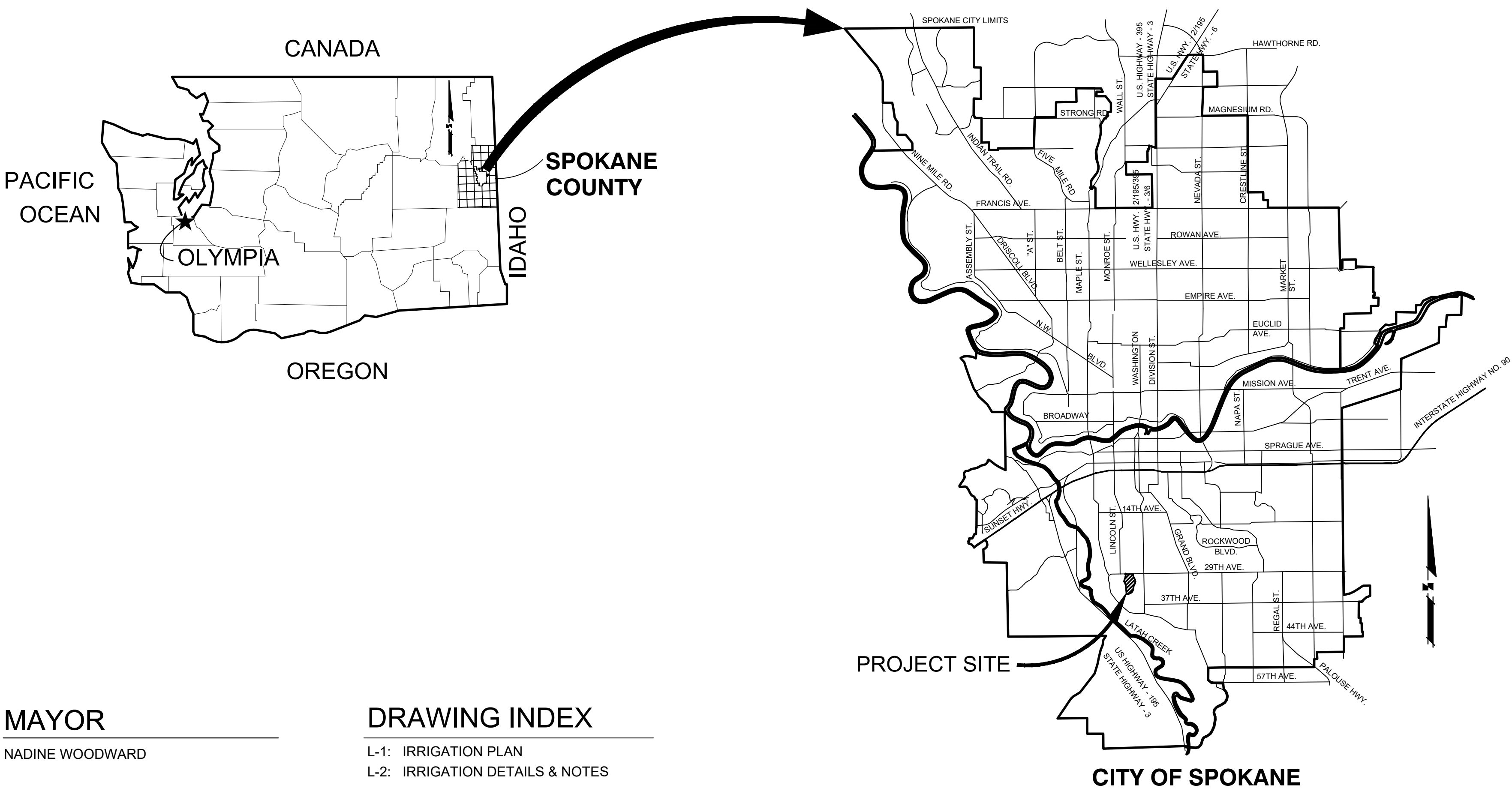
ALL WORK, INCLUDING APPROXIMATE QUANTITIES FOR EACH SITE, SHALL BE MUTUALLY AGREED UPON BY THE CONTRACTOR AND OWNER'S REPRESENTATIVE PRIOR TO THE COMMENCEMENT OF WORK.

REQUIRED COMPLETION DATE

ALL WORK SHALL BE SUBSTANTIALLY COMPLETED BY AUGUST 6, 2021.

GENERAL NOTES

- CONTRACTOR IS RESPONSIBLE FOR VERIFYING CONDITIONS IN THE FIELD PRIOR TO BID SUBMISSION. ANY DISCREPANCIES BETWEEN FIELD CONDITIONS AND PROJECT INTENT / CONTRACT DOCUMENTS AFFECTING THE COST OF THE PROJECT SHALL BE REPORTED TO THE OWNER'S REPRESENTATIVE IMMEDIATELY.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. COST OF LOCATES IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
- CONTRACTOR IS RESPONSIBLE FOR TEMPORARY OBTAINING ALL PERMITS, INCLUDING RIGHT-OF-WAY OBSTRUCTION PERMITS WHERE APPLICABLE.
- CONTRACTOR IS RESPONSIBLE FOR INCIDENTAL TRAFFIC CONTROL MEASURES AS REQUIRED IN ACCORDANCE WITH THE MANUAL ON TRAFFIC CONTROL DEVICES (MUTCD) AND WASHINGTON STATE MODIFICATIONS TO THE MUTCD.
- WORK IS SCHEDULED WITHIN AN ACTIVE CITY PARK. PARK SHALL REMAIN OPEN TO THE PUBLIC FOR THE DURATION OF CONSTRUCTION ACTIVITY. IT IS THE CONTRACTOR'S RESPONSIBILITY TO SECURE THE SITE AND PROTECT THE PUBLIC FROM HARM DUE TO CONSTRUCTION ACTIVITY. ALL OPEN EXCAVATION SHALL BE FENCED, COVERED, OR BACKFILLED BY THE END OF EACH WORKING DAY.
- PRESERVE AND PROTECT EXISTING IMPROVEMENTS TO REMAIN. REPAIR OR REPLACE ALL HARDSCAPE AND SOFTSCAPE DAMAGED AS A RESULT OF CONSTRUCTION ACTIVITY.
- TREE PRUNING, AIR SPADING AND ROOT PRUNING SHALL BE PERFORMED BYOTHERS. CONTRACTOR SHALL COORDINATE DIRECTLY WITH ARBORIST CONTRACTOR TO SCHEDULE WORK.
- OWNER WILL FURNISH COMPACTION & MATERIAL TESTING. IF CONTRACTOR FAILS TESTING, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADDITIONAL TESTING UNTIL COMPACTION AND MATERIALS MEET SPECIFICATION.



MAYOR

NADINE WOODWARD

COUNCIL MEMBERS

BREANN BEGGS, CITY COUNCIL PRESIDENT

KATE BURKE

MICHAEL CATHCART

BETSY WILKERSON

LORI KINNEAR

CANDACE MUMM

KAREN STRATTON

CITY ADMINISTRATOR

JOHNNIE PERKINS

DIRECTOR OF PARKS

GARRETT JONES

PROJECT CONTACT(S)

NICK HAMAD, PLA.

SPOKANE PARKS AND RECREATION

PROJECT MANAGER, (509) 363-5452

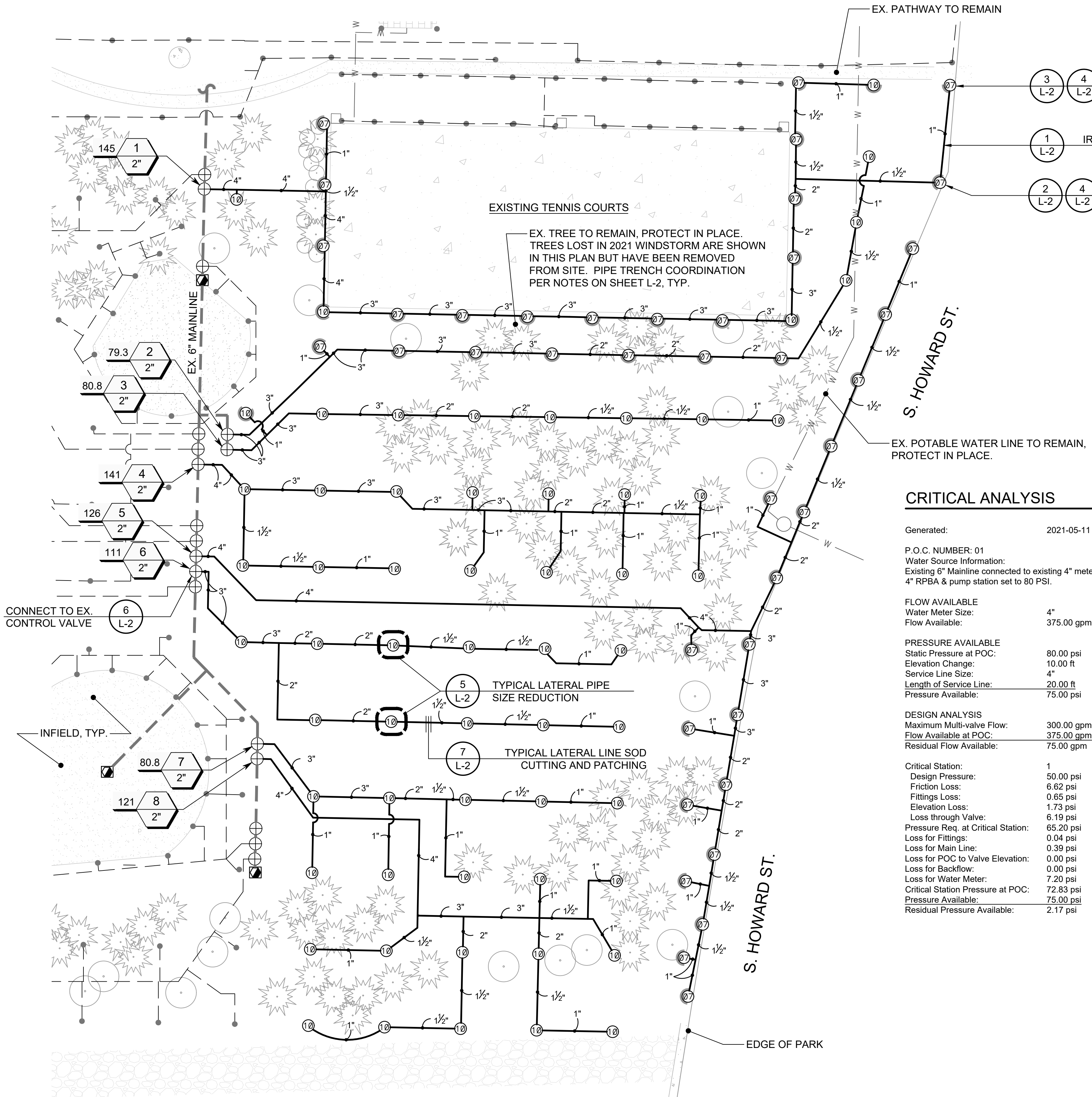
DRAWING INDEX

L-1: IRRIGATION PLAN

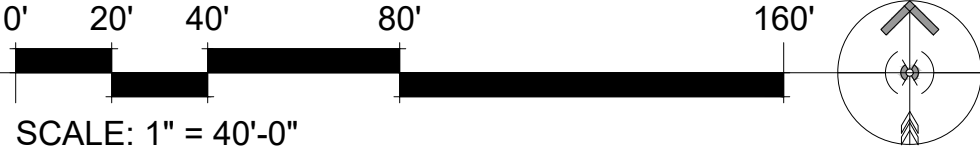
L-2: IRRIGATION DETAILS & NOTES

WORK LOCATION		
SITE	WORK LOCATION	TYPE OF IMPROVEMENT
1.0	COMSTOCK PARK	LANDSCAPE IRRIGATION





IRRIGATION PLAN

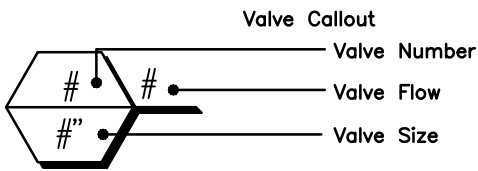


CRITICAL ANALYSIS

Generated:	2021-05-11 15:16
P.O.C. NUMBER: 01	
Water Source Information:	
Existing 6" Mainline connected to existing 4" meter,	
4" RPBA & pump station set to 80 PSI.	
FLOW AVAILABLE	
Water Meter Size:	4"
Flow Available:	375.00 gpm
PRESSURE AVAILABLE	
Static Pressure at POC:	80.00 psi
Elevation Change:	10.00 ft
Service Line Size:	4"
Length of Service Line:	20.00 ft
Pressure Available:	75.00 psi
DESIGN ANALYSIS	
Maximum Multi-valve Flow:	300.00 gpm
Flow Available at POC:	375.00 gpm
Residual Flow Available:	75.00 gpm
Critical Station:	1
Design Pressure:	50.00 psi
Friction Loss:	6.62 psi
Fittings Loss:	0.65 psi
Elevation Loss:	1.73 psi
Loss through Valve:	6.19 psi
Pressure Req. at Critical Station:	65.20 psi
Loss for Fittings:	0.04 psi
Loss for Main Line:	0.39 psi
Loss for POC to Valve Elevation:	0.00 psi
Loss for Backflow:	0.00 psi
Loss for Water Meter:	7.20 psi
Critical Station Pressure at POC:	72.83 psi
Pressure Available:	75.00 psi
Residual Pressure Available:	2.17 psi

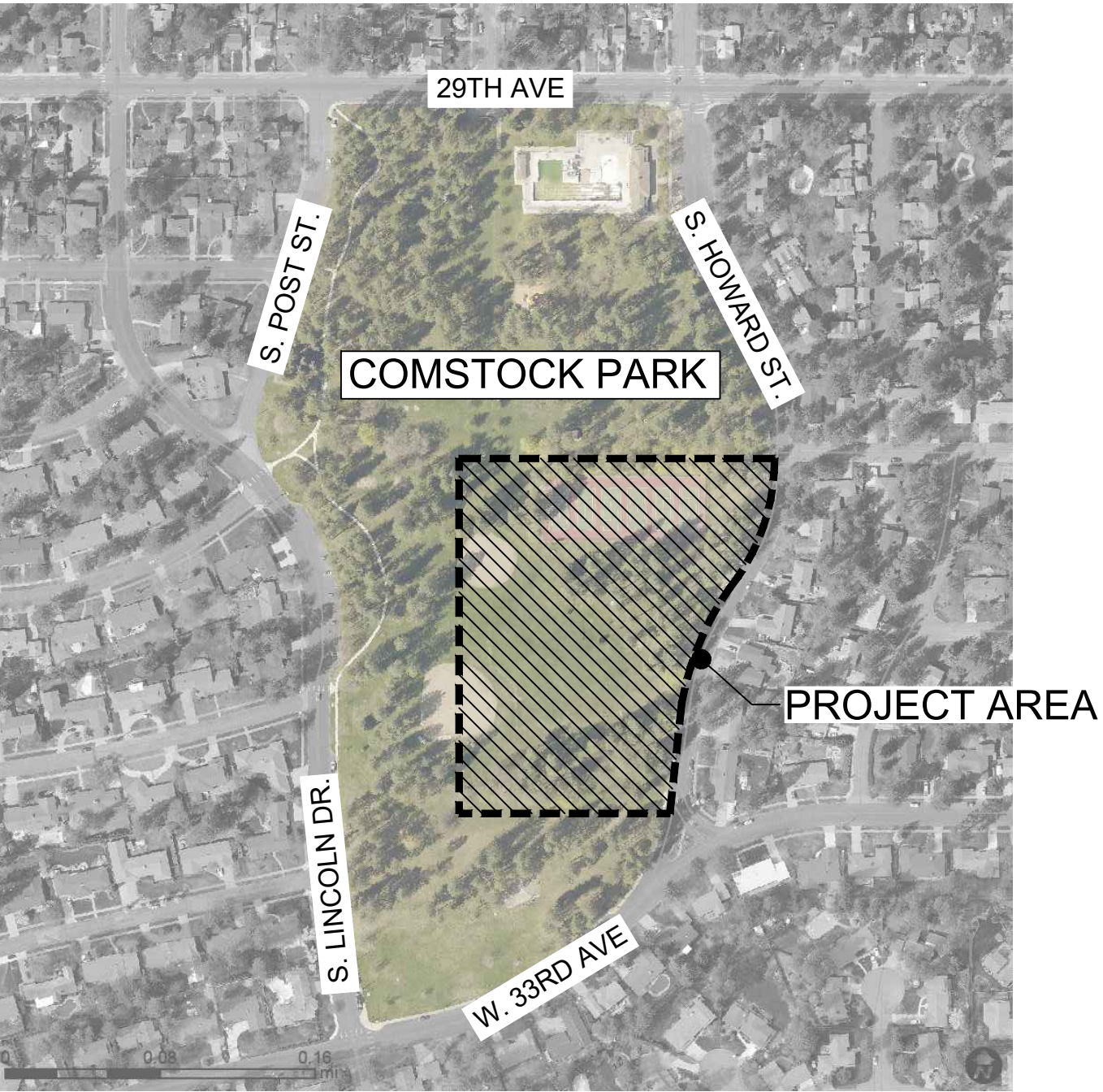
IRRIGATION SCHEDULE

SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY	PSI	GPM	RADIUS	DETAIL
27	Hunter I-25-06-SS Turf Rotor, 6.0" Pop-Up, Adjustable and Full Circle. Stainless Steel Riser. Drain Check Valve. Install #7 (Orange) nozzle for part circle heads and #10 (Lt. Green) nozzle for full circle heads.	40	50	7.00	47'	2,3,4/L-2
10	Hunter I-25-06-SS Turf Rotor, 6.0" Pop-Up, Adjustable and Full Circle. Stainless Steel Riser. Drain Check Valve. Install #7 (Orange) nozzle for part circle heads and #10 (Lt. Green) nozzle for full circle heads.	60	50	10.1	51'	2,3,4/L-2
•	Existing Irrigation Head to Remain, protect in place.					
SYMBOL	MANUFACTURER/MODEL/DESCRIPTION	QTY				DETAIL
⊕	Existing Remote Control Valve 2" Existing to remain. Rain Bird PGA Valve, 2" size, Angle configuration. Connect to 8 valve in approximate locations shown. See notes for details.	N/A				6/L-2
⌘	Existing Quick Coupler 1-1/2" Existing to remain. Protect in Place. 1-1/2" Rain Bird 7 Quick Coupling valve.	N/A				N/A
—	New Irrigation Lateral Line: 1" Diameter. PVC Schedule 40, Solvent Weld. Size per plan. See notes for details.	1,330 l.f.				1,5,7/L-2
—	New Irrigation Lateral Line: 1.5" Diameter. PVC Schedule 40, Solvent Weld. Size per plan. See notes for details.	1,215 l.f.				1,5,7/L-2
—	New Irrigation Lateral Line: 2" Diameter. PVC Schedule 40, Solvent Weld. Size per plan. See notes for details.	800 l.f.				1,5,7/L-2
—	New Irrigation Lateral Line: 3" Diameter. PVC Schedule 40, Solvent Weld. Size per plan. See notes for details.	1,240 l.f.				1,5,7/L-2
—	New Irrigation Lateral Line: 4" Diameter. PVC Schedule 40, Solvent Weld. Size per plan. See notes for details.	765 l.f.				1,5,7/L-2
- - -	Existing Irrigation Lateral Line To Remain: size varies. PVC Schedule 40, Solvent Weld.					
- - -	Existing Irrigation Mainline To Remain: 6" diameter PVC Class 200 SDR 21, gasket joint w/ ductile iron fittings & service tees. See notes for details.					



IRRIGATION CONSTRUCTION NOTES

- SEE IRRIGATION NOTES ON SHEET L-2 FOR NEW SYSTEM LAYOUT, COMPONENTS, COORDINATION, INSTALLATION, AS-BUILT, MAINTENANCE, TREE PROTECTION AND LANDSCAPE REPAIR REQUIREMENTS.
- SEE IRRIGATION NOTES ON SHEET L-2 FOR DECOMMISSIONING OF EXISTING MANUAL IRRIGATION SYSTEM COMPONENTS WITHIN PROJECT AREA.



SITE LOCATION MAP



CITY OF  
SPOKANE  
PARKS  
& RECREATION



COMSTOCK PARK

601 W. 29TH AVENUE SPOKANE, WA 99203

IRRIGATION PLAN

BAR IS ONE INCH ON ORIGINAL  
DRAWING. IF NOT ONE INCH ON  
THIS SHEET, ADJUST SCALES  
ACCORDINGLY.

DATE: 2021.05.11

DRAWN BY: -

CHECKED BY: NAH

PROJECT NO: 2021-08

REVISION

1	3
2	4

SHEET 1 OF 2

L-1

IRRIGATION PLAN

BID TABULATION - COMSTOCK PARK SEGMENTAL IRRIGATION REPLACEMENT									
Reference Number	Description	Type	UOM	Quantity	Extended Estimate	LaRiviere Inc	AM Landshaper Inc.	info@ landexpressions.com	Average
Total Extended						\$153,387.83	\$186,862.29	\$200,026.92	\$180,092.34
#1	Base Bid	Base	job	1	\$ 140,000.00	\$140,731.00	\$170,552.00	\$183,218.00	\$164,833.67
#2	TRENCHING SYSTEM: (When a trench excavation will exceed a depth of four (4) feet	Base	ea	1	0	\$1.00	\$750.00	\$0.00	\$250.33
#3	8.9% Sales Tax	Base	ea	1	\$ 12,460.00	\$12,525.15	\$15,179.14	\$16,306.40	\$14,670.23
#1	Rock Excavation (Per Cubic Yard)	Option	cubic yard	1	\$ 250.00	\$120.00	\$350.00	\$461.45	\$310.48
#2	8.9% Sales Tax	Option	ea	1	\$ 22.25	\$10.68	\$31.15	\$41.07	\$27.63



CITY OF SPOKANE - PURCHASING  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201-3316  
(509) 625-6400

## PW INVITATION TO BID

<p>PW ITB NUMBER: 5446-21</p> <p>TITLE: COMSTOCK PARK SEGMENTAL IRRIGATION REPLACEMENT</p> <p>BID COORDINATOR: Thea Prince, City of Spokane Purchasing Department</p> <p>PRE-BID MEETING: 5/27/21 1:00 pm pst - 601 W. 29<sup>th</sup> Avenue, Spokane WA 99203. Meet at the park tennis courts</p> <p>QUESTION DEADLINE: 05/27/21 5:00 pm pst</p>	<p>PROPOSAL DUE DATE: 06/07/21</p> <p><u>TIME: 1:00 pm pst</u></p> <p><u>Bid Submittal:</u> All Bids shall be submitted electronically through the ProcureWare online procurement system portal: <a href="https://spokane.procureware.com">https://spokane.procureware.com</a> before the due date and time.</p>
--	--

**BID SUBMITTED BY:**

COMPANY LaRiviere, Inc

MAILING ADDRESS \_\_\_\_\_

17564 N Dylan Ct, Rathdrum ID 83858

PHYSICAL ADDRESS \_\_\_\_\_

17564 N Dylan Ct, Rathdrum ID 83858

PHONE NUMBER 208-683-2646

E-MAIL ADDRESS Matt James, General Manager  
mattj@lariviere.co

THEA PRINCE  
Purchasing



CITY OF SPOKANE - PURCHASING  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201-3316  
(509) 625-6400

June 1, 2021

## ADDENDUM NO. 1

This addendum 1 to PW Invitation to Bid **5446-21 'Comstock Park Segmental Irrigation Replacement'** is being issued to revise the following:

- Provide supplemental instruction to bidders.

### **Architect's Supplemental Instruction:**

1. REVISE CONTRACT COMPLETION DATE:
  - a. Revised Project substantial completion from August 6, 2021 to October 29, 2021.

Thea Prince  
Purchasing

PLEASE NOTE: A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR PROPOSAL, OR THE PROPOSAL MAY BE CONSIDERED NON-RESPONSIVE.

The undersigned acknowledges receipt of this Addendum.

LaRiviere, Inc

Company

Authorized Signature

THESE NEXT THREE PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.

## BID PROPOSAL

To: Honorable Mayor  
Members of the City Council  
City of Spokane, Washington

**PROJECT:** #5446-21 COMSTOCK PARK SEGMENTAL IRRIGATION REPLACEMENT

### BIDDER'S DECLARATION.

The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

### BID OFFER.

The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID (lump sum):	\$ 140,731.00
TRENCHING SYSTEM: (when a trench excavation exceeds a depth of four feet)	\$ 1.00
RETAIL SALES TAX (8.9%):	\$ 12,525.15
<b>TOTAL BASE BID PRICE:</b>	<b>\$ 153,257.15</b>
ALTERNATE 1 ROCK EX: (per cubic yard – no tax included)	\$ 120.00

### ADDENDA.

The undersigned acknowledges receipt of addenda number(s) 01, \_\_\_\_\_ and agrees that their requirements have been included in this bid proposal.

### CONTRACT COMPLETION TIME.

The bidder agrees to start the work under this contract within ten (10) days of the Notice to Proceed and shall be physically completed by **August 6, 2021**.

### LIQUIDATED DAMAGES.

In the event the bidder is awarded the contract and fails to complete the work within the time

limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of TWO HUNDRED-FIFTY DOLLARS (\$250) per working day until the work is satisfactorily completed.

**BIDDER RESPONSIBILITY.**

Washington State Contractor's Registration No. LARIVI\*817J3  
(must be in effect at time of bid submittal)

U.B.I. Number 602 764 461

Washington Employment Security Department Number 190265WA

Washington Excise Tax Registration Number 602 764 461

City of Spokane Business License Number 602764461-001-0001  
(The successful bidder and all subcontractors shall be licensed or have applied for a license to do business in the City of Spokane prior to proceeding with the proposed project.)

**BID SECURITY.**

A bid security in the amount of FIVE PERCENT (5%) of the total project bid as indicated above, is attached to this bid proposal. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment / performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane.

**NON-COLLUSION.**

The undersigned authorized representative of the undersigned firm, being first sworn on oath, certifies that the firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this bid proposal is submitted.

Name of Bidder: LaRiviere, Inc

  
*Signature of Bidder's Authorized Representative*

President  
*Title*

17564 N Dylan Ct, Rathdrum ID 83858  
*Address*

208-683-2646  
*Phone*

**IF INDIVIDUAL**

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

**IF PARTNERSHIP**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the partner(s) of the bidder, a partnership, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

**IF CORPORATION**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the representative of the bidder, a corporation, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On 6/7/2021  
date

(Seal Or Stamp)

Hiede Grant  
Signature of Notary Public

My appointment expires 3-29-2027



**THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM WITH YOUR BID RESPONSE.**

**SUBCONTRACTOR LIST**

**PROJECT NAME:** COMSTOCK PARK SEGMENTAL IRRIGATION REPLACEMENT

**IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST** *(use additional pages if necessary):*

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

    x     NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

## **MINORITY AND WOMEN'S BUSINESS ENTERPRISE GOALS**

The City of Spokane has established laudatory goals for the procurement of supplies, materials and services, or for subcontracting work for this project from Minority Business Enterprises (MBE) and Women's Business Enterprises (WBE) as follows:

EITHER MBE OR WBE OR A COMBINATION OF BOTH IN THE AMOUNT OF  
THREE PERCENT (3%) OF THE TOTAL PROJECT BID AMOUNT

The current list of the Washington State Office of Minority and Women's Business Enterprises shall be used for all public works construction projects administered by the City.

**ACHIEVEMENT OF THE ABOVE GOALS IS ENCOURAGED. WHETHER OR NOT THE BIDDER ATTAINS THE ABOVE SPECIFIED GOALS WILL NOT BE USED TO DETERMINE THE RESPONSIVENESS OF THE BIDDER'S BID PROPOSAL.**

The bidder shall take the following affirmative steps in considering award of subcontracts to the fullest extent possible to qualified minority and women owned businesses:

- (1) including qualified minority and women's businesses on solicitation lists;
- (2) insuring that minority and women's businesses are solicited whenever they are potential sources;
- (3) dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation of minority and women's businesses;
- (4) establishing delivery schedules, where requirements of the work permit, which will encourage participation of minority and women's businesses;
- (5) using the services and assistance of the Small Business Administration and the Washington State Office of Minority and Women's Business Enterprise as appropriate.

### MINORITY AND WOMEN'S BUSINESS ENTERPRISE UTILIZATION

The bidder has contacted minority and women's business enterprises (MBE/WBE) and, if the successful bidder on this project, it may award subcontracts to or enter into supply agreements with the following firms as indicated (*use additional sheets if necessary*):

NAME OF MBE/WBE\*  
WA. STATE CERTIFICATION NO.

IDENTIFICATION & VALUE OF  
SUBCONTRACTS / SUPPLIES


MINORITY BUSINESS SUBCONTRACTING GOAL	\$ _____	MBE TOTAL	\$ _____
--	----------	-----------	----------

WOMEN'S BUSINESS SUBCONTRACTING GOAL	\$ _____	WBE TOTAL	\$ _____
---	----------	-----------	----------

COMBINATION GOAL:	\$ _____	MBE/WBE TOTAL	\$ _____
-------------------	----------	---------------	----------

\*Designate MBE or WBE

Mr./ Mrs./ Ms. \_\_\_\_\_ has been designated as the liaison officer for the administration of the dollar value of contract work to be performed by MBE/WBE firms.

No quotes received.

THIS PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.

**BID BOND**

We, LaRiviere Incorporated as Principal,  
and Great American Insurance Company as Surety,  
are held and firmly bound unto the CITY OF SPOKANE, a Washington State municipal  
corporation, in the penal sum of FIVE PERCENT (5%) OF THE TOTAL AMOUNT BID, for the  
payment of which we jointly and severally bind ourselves, and our legal representatives and  
successors.

THE CONDITIONS OF THE OBLIGATION are that if the City of Spokane shall make  
timely award to the Principal for the

**COMSTOCK PARK SEGMENTAL IRRIGATION REPLACEMENT**

according to the terms of the bid made by the Principal; and the Principal shall, within the  
specified time, enter into a contract with the City of Spokane and furnish bond(s) acceptable to  
the City, if required, then this obligation shall be null and void; otherwise it shall remain in full  
force and effect; but in no event will the surety's liability exceed this bond's face amount.

SIGNED AND SEALED on June 7th, 2021

AS PRINCIPAL

LaRiviere Incorporated

By: 

Title: President

A valid POWER OF  
ATTORNEY must  
accompany this bond.

Great American Insurance Company

AS SURETY

By: 

AiLi Palmer Attorney in Fact

# GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by  
this power of attorney is not more than SEVEN

No. 0 21446

## POWER OF ATTORNEY

**KNOW ALL MEN BY THESE PRESENTS:** That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

	Name	Address	Limit of Power
JUDITH C. KAISER-SMITH	MARLA J. DAVENPORT	ALL OF	ALL
THOMAS V.A. DAVIS	JACLYN R. KRUSE	SPOKANE,	\$100,000,000.00
MELISSA WOLF	AILI PALMER	WASHINGTON	
JAMES E. MAJESKEY, II			

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 3RD day of DECEMBER 2020

Attest

GREAT AMERICAN INSURANCE COMPANY



*Atty L C. B.*

Assistant Secretary

*Mark V. Vicario*

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

MARK VICARIO (877-377-2405)

On this 3RD day of DECEMBER, 2020, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST  
Notary Public  
State of Ohio  
My Comm. Expires  
May 18, 2025

*Susan A Kohorst*

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

**RESOLVED:** That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

**RESOLVED FURTHER:** That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

## CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this

*7th*

day of

*JUNE*

*2021*



*Atty L C. B.*

Assistant Secretary



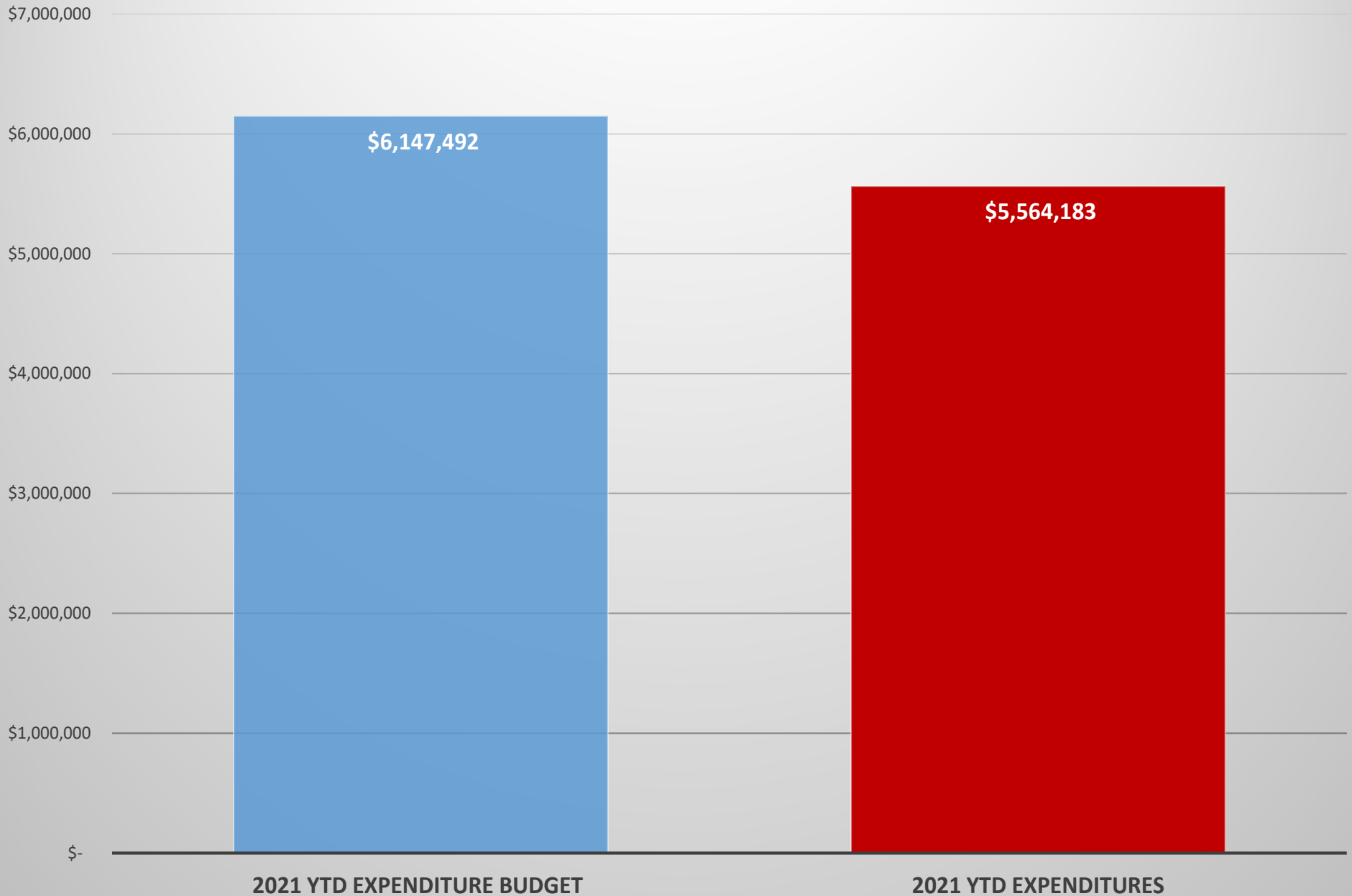
*City of Spokane*  
***PARKS***  
***& RECREATION***

Financial Reports

May 2021

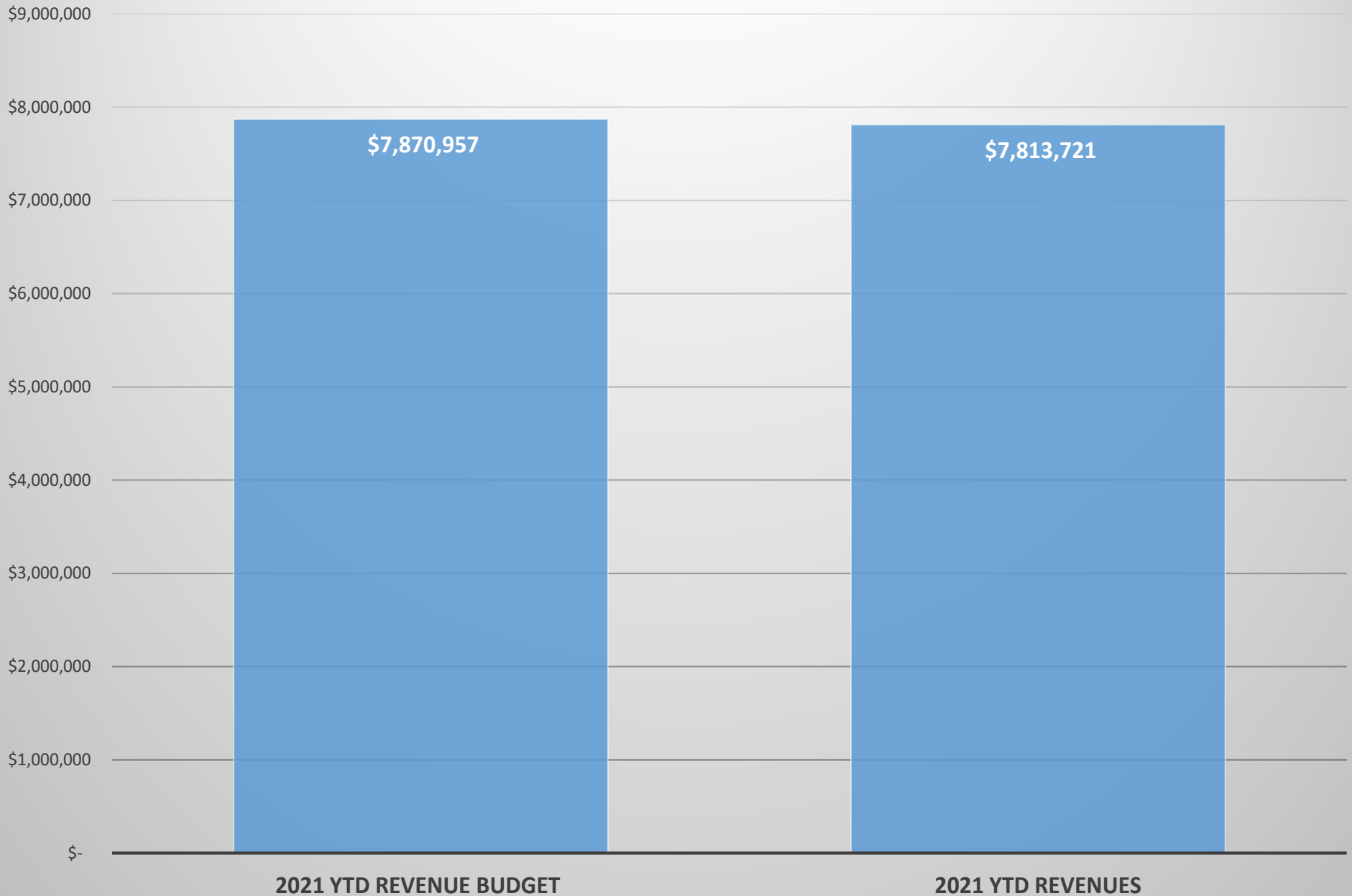
# Park Fund

## May 2021 Expenditures vs. Historical Budget Average



# Park Fund

## May 2021 Total Revenues vs. Historical Budget Average



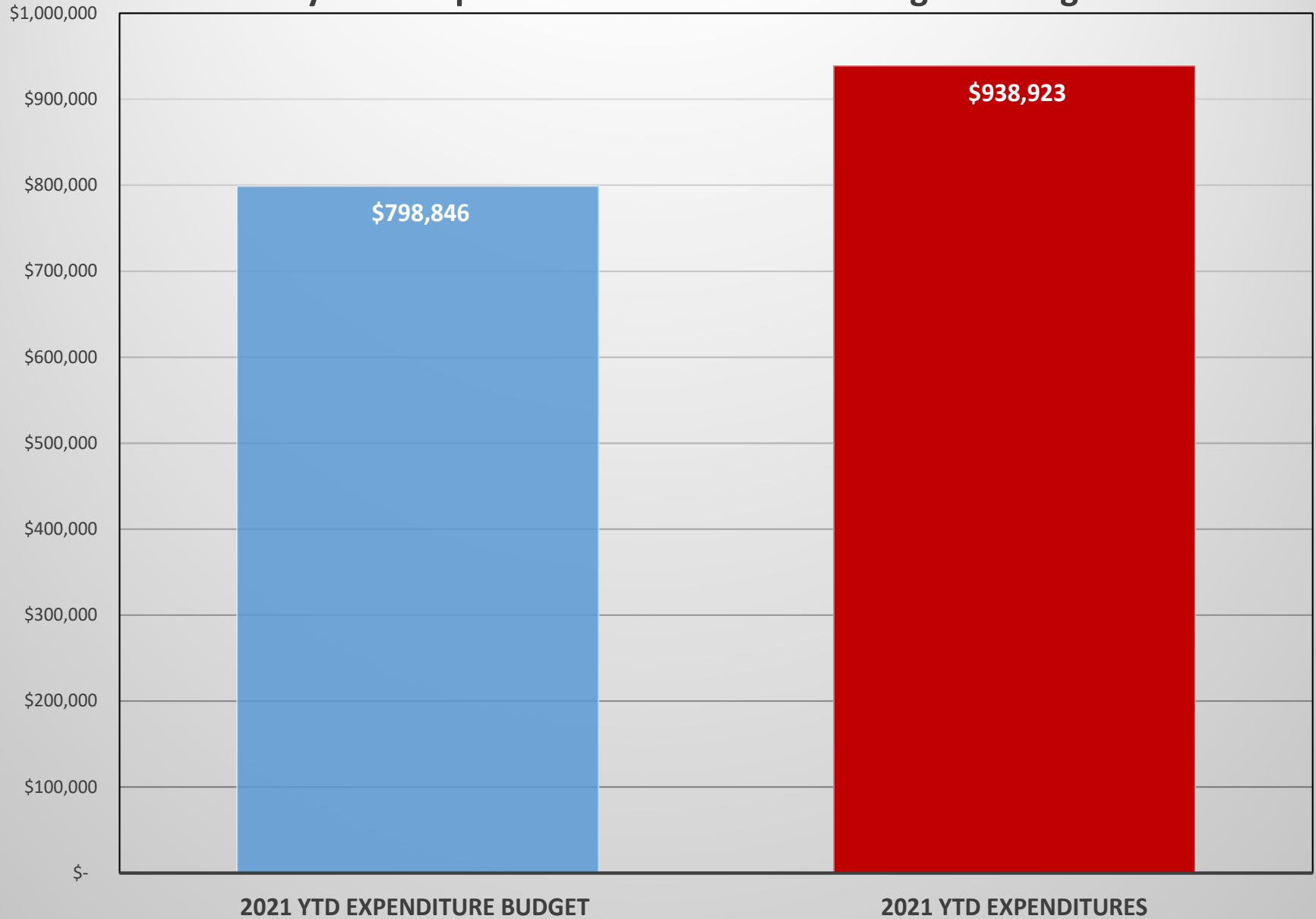
# Park Fund

## Total May 2021 YTD Expenditures vs. Total YTD Revenues



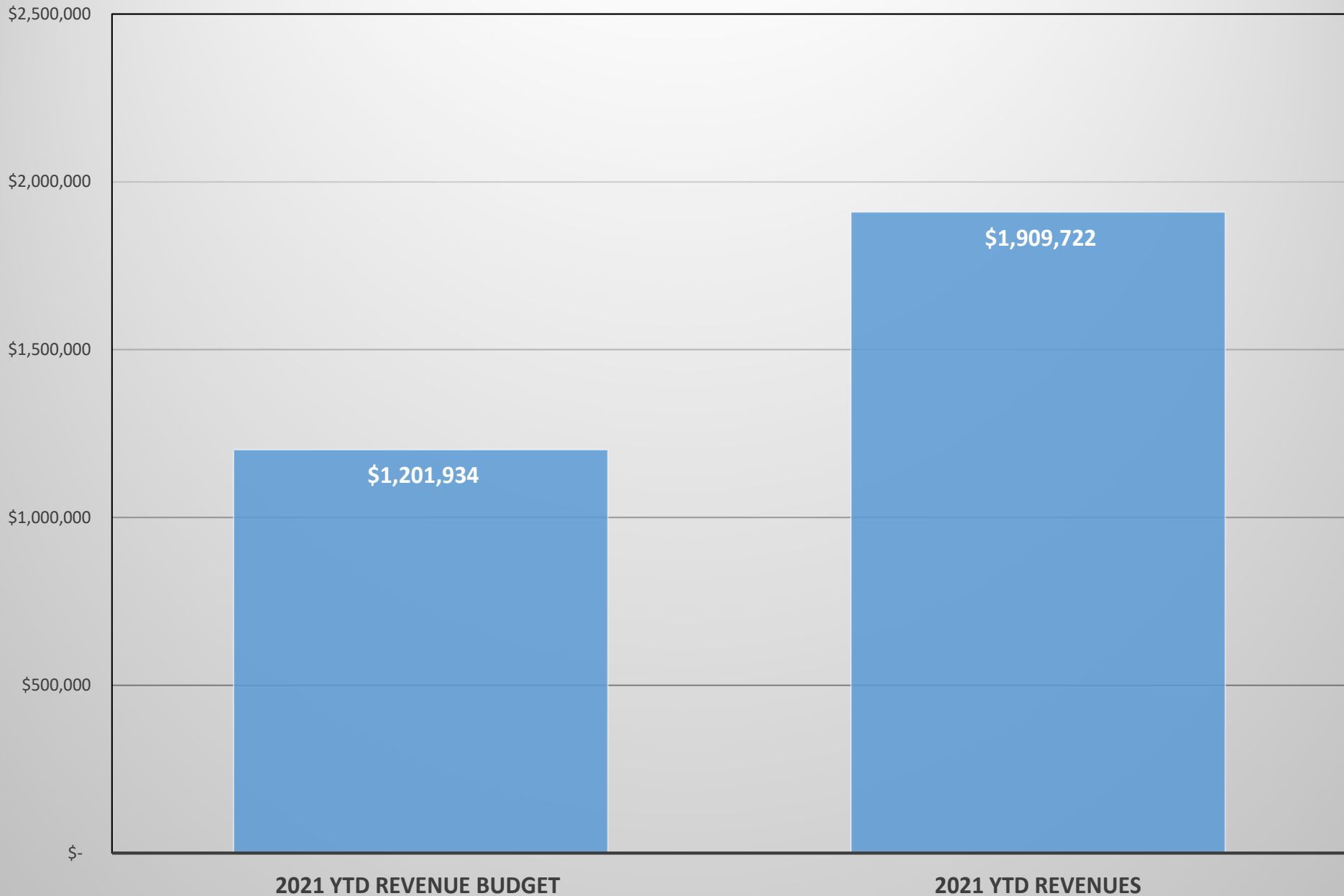
# Golf Fund

## May 2021 Expenditures vs. Historical Budget Average



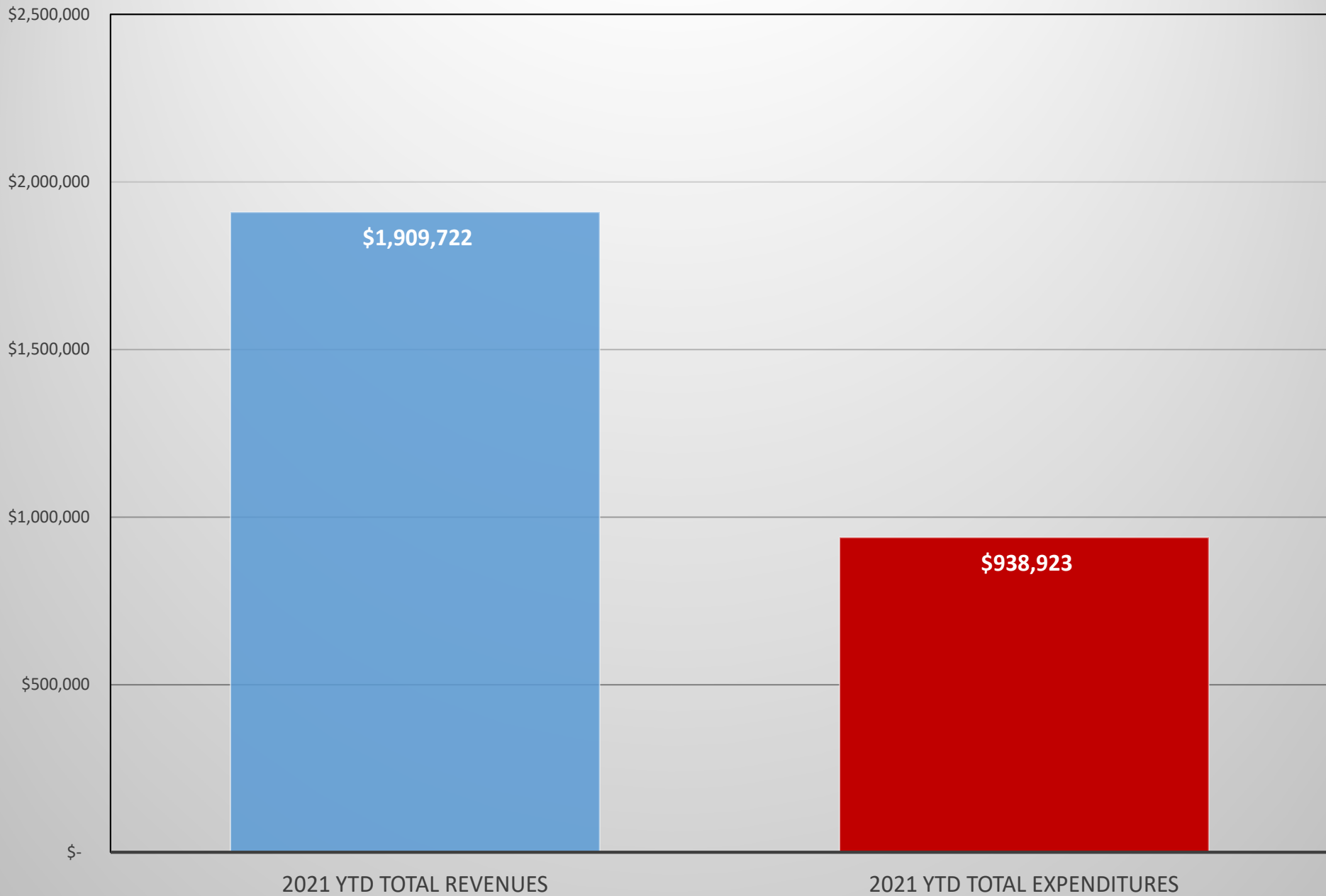
# Golf Fund

## May 2021 Total Revenues vs. Historical Budget Average



# Golf Fund

## Total May 2021 YTD Expenditures vs. Total YTD Revenues



Project Component	Budget Adopted December 2020	Expended as of May 31, 2021	Committed to Date	Budget Balance
1. South Bank West	\$ 10,412,530.00	\$ 10,412,530.00	\$ -	\$ -
2. South Bank Central	\$ 11,744,579.00	\$ 11,744,579.00	\$ -	\$ -
3. Howard St. SC Bridge	\$ -	\$ -	\$ -	\$ -
4. Promenades & Cent. Trail	\$ 8,515,817.00	\$ 8,172,877.00	\$ 313,625.43	\$ 48,314.57
5. Havermale Island	\$ 22,186,182.00	\$ 22,186,182.00	\$ -	\$ -
6. snxw mene?	\$ 756,742.00	\$ 201,742.00	\$ 415,000.00	\$ 140,000.00
7. North Bank	\$ 10,133,837.00	\$ 9,485,969.00	\$ 1,134,796.24	\$ (63,897.84)
8. South Bank East	\$ 156,847.00	\$ 156,847.00	\$ -	\$ -
Program Level	\$ 4,488,758.00	\$ 4,249,506.00	\$ 151,944.14	\$ 87,307.86
Total	\$ 68,395,292.00	\$ 66,610,232.00	\$ 2,015,365.81	\$ 211,724.59



# Parking Update

Washington Parking Lot

City of Spokane Park Board

June 10, 2021

Jonathan Moog, Riverfront Spokane Director



# Overview



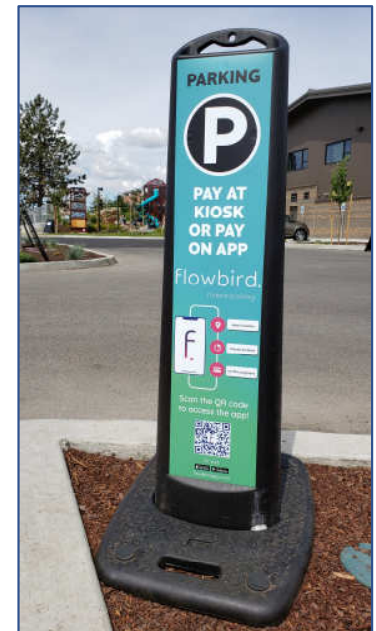
- Results discussed account for first 26 days since opening May 14
- Summary of fee changes
  - Previous Model: \$6 Daily Rate / \$35 Monthly
  - New Model: \$4 - first hour, \$1 - additional hours / \$3 early bird rate
- Program Goals
  - Keep price close to what park patron's previously paid and allow patron to pay for what they use.
  - Encourage turnover of spaces for access to new destination attractions
  - Prioritize park patrons over commuters
  - Use rates to re-invest into Riverfront Maintenance & Programs



# Patron Feedback

Data collected from social media, public phones calls and in-person reports. Summary of feedback includes:

Issue	Qty	Pct
Paid via kiosk or app and still got ticket	12	29%
Didn't see signage/know it was a paid lot	9	22%
Entered wrong plate number on payment, resulting in ticket	6	15%
Zone not loading in Flowbird App or App was down	6	15%
Have handicapped permit, shouldn't have to pay to park	3	7%
Believed parking was or should be free	2	5%
Price is too high	2	5%
Kiosk did not accept cash	1	2%
Total	41	





# Parking Lot Data – May 14 through June 8

## Projection Assumptions:

- Data would follow historical use:
  - 18% park patrons and 82% commuter
  - School in session
- COVID Impact was unknown
- Revenue projections for May ranged from \$8,681-\$17,362 depending on turnover rate and occupancy
- Bases on past assumed lot would be primarily occupied by commuters.
- It was believed parking lot would be 50%-75% full daily

Parking Spaces Available daily	149
Number of Days between May 14-June 8	26
Total number of spaces available*	3,874
Total Number of Purchases	4,995
<b>Average Turnover per space per day</b>	<b>1.29</b>

\*Note: Assumes single use each day

	Projected	Actual
Average # of park patrons' cars per day	33	188
Average # of commuters' cars per day	124	6



# Parking Lot Data – May 14 through June 8

	Purchases		Revenue	
	Projected	Actual	Projected	Actual
Early Bird (before 9am)	2,604	99	\$ 7,812	\$ 304
Standard Rates (after 9am)	1,008	4,896	\$ 9,550	\$ 24,722
Total	3,612	4,995	\$ 17,362	\$ 25,026

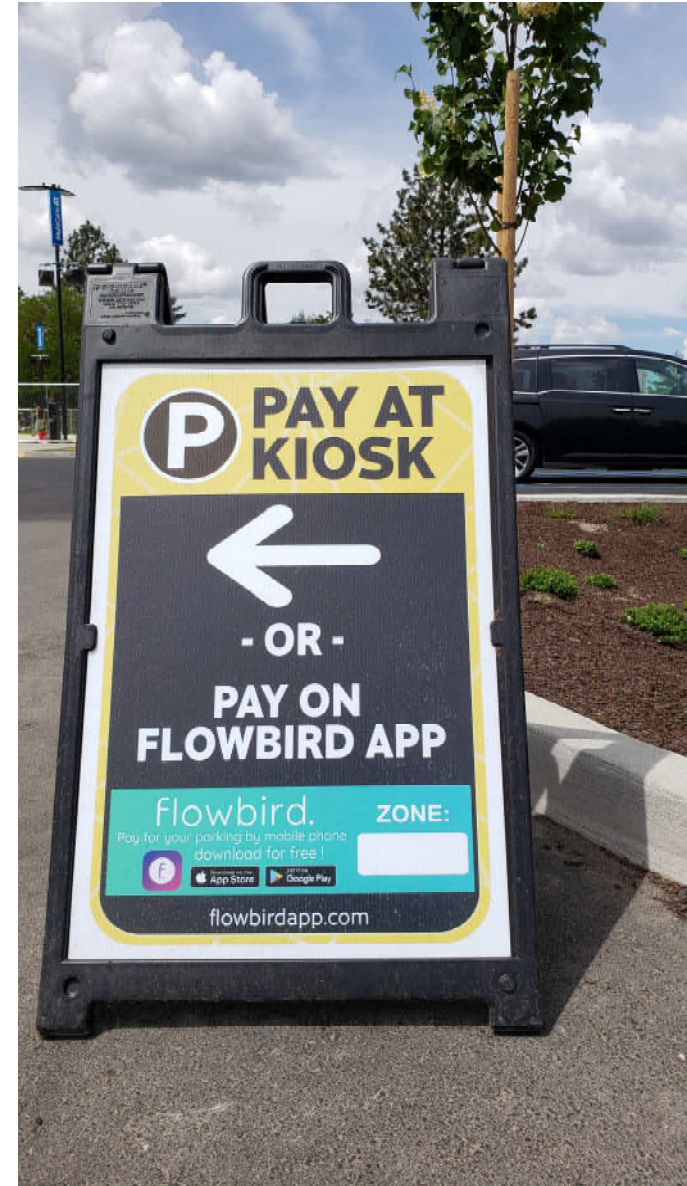
Standard Rate - Stay Times		
Time (Hrs)	Purchases	Pct
1	1,671	34%
2	2,090	43%
3	795	16%
4	229	5%
5+	111	2%
	4,896	

- Both number of purchases and revenue exceeded projection – **significant activation**
- Park patron parking was **3,888** more then expected
- COVID Impact is still strong as demonstrated by low early bird purchases
- **93%** of park patrons are paying equal to or less then past approved rate.



# Take-Aways

- New model is achieving goals
- Summer season & lifting of COVID restrictions coming soon
  - Expect additional demands and increases.
- Continue to monitor future impact by commuters
  - Be prepared to reduce commuter space count
- Improve signage to help direct patrons
- Increase awareness for Flowbird Mobil App and alternative ways for traveling to Riverfront
- Continue to be flexible when issuing citation. Patrons are still learning



# Thank You

- Questions
- Comments



# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Finance		
<b>Committee meeting date</b>	June 8, 2021		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2020-0285		
<b>Item title:</b> (Use exact language noted on the agenda)	LaRiviere Inc./North bank playground change order #12 (\$14,808.28 tax inclusive) from Project Contingency and Hooptown USA		
<b>Begin/end dates</b>	Begins: 6/10/2021         Ends: 07/31/2021 <input type="checkbox"/> Open ended		
<b>Background/history:</b> Value added improvements including: Furnish Sound System "iPad" Remote Control (Hooptown Funded, non-Bond) Add Fence at Rock Bluff (Bond Funded) Add Auto-Exit Device at M&O Gate (Bond Funded) Replace Valve Box Covers (Bond Funded) T&M Items ie Misc Painting and Stub Electrical Conduit (Bond Funded) Add Skate Stops to Various Concrete Benches (Bond Funded) Add 30-day contract extension to July 31, 2021			
<b>Motion wording:</b> Move to approve LaRiviere Inc. north bank playground change order #12 for \$14,808.28 tax inclusive from project contingency and Hooptown USA.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: LaRiviere Inc. Name: Matt James    Email address: mattj@lariviere.co    Phone: 208-683-2646			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Berry Ellison Grant Management Department/Name:			
Dlarnold@spokanecity.org PatrickMcCord@HillInt.com Matt@LaRiviere.co			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount:    Budget code: \$13,897.27 (Redevelopment Bond)    3346 49577 94000 56301 48118 \$911.01 (Hooptown Courts)    1950-54920-94000-56301-99999			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 602-764-461    Business license expiration date: 7/31/2021 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 12

NAME OF CONTRACTOR: LaRiviere, Inc

PROJECT TITLE: North Bank Playground

PROJECT NUMBER: 5188-19

=====

DESCRIPTION OF CHANGE:

Item 1: PCO 76 Furnish Ipad for sound system	\$	911.01
Item 2: PCO 77 Fence at climbing wall	\$	3,210.47
Item 3: PCO 78 Exit device at motorized gate	\$	3,312.03
Item 4: PCO 79 Green valve box covers	\$	2,845.60
Item 5: PCO 80 Paint shelter fascia; electric conduit to tower	\$	1,288.66
Item 6: PCO 81 Skate stops	\$	3,240.51

=====

**TOTAL AMOUNT: \$ 14,808.28**

<b>CONTRACT SUM (INCLUDES SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 8,454,218.46
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 1,069,894.73
CURRENT CONTRACT AMOUNT	\$ 9,524,113.19
CURRENT CHANGE ORDER (INCLUDES SALES TAX)	\$ 14,808.28
<b>REVISED CONTRACT SUM</b>	<b>\$ 9,538,921.47</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	11/16/20
CURRENT COMPLETION DATE	06/30/21
<b>REVISED COMPLETION DATE</b>	<b>07/31/21</b>

Contractor's Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Pre-Approved as to form: James Richman, Assistant City Attorney

Contractor: LARIVIERE INC.

Project: North Bank Playground

PCO 076 Furnish Ipad

**Scope of change:**

Furnish Ipad for the sound system

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$95.68
Total Charges for Material - from page two (2)	\$0.00
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$719.28
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$814.96
Bond -	\$10.19
Liability Insurance -	\$8.96
Builders Risk Insurance -	\$2.44
<b>TOTAL</b>	<b>\$836.56</b>
Washington State Sales Tax 8.9%	\$74.45
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$911.01</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by: \_\_\_\_\_

Matt Nason, Project Manager

Date Submitted: \_\_\_\_\_

5/11/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 077 Fence At Rock Bluff

**Scope of change:**

Install black chain link fence on top of climbing wall against rock bluff

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$95.68
Total Charges for Material - from page two (2)	\$0.00
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$2,776.30
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$2,871.98
Bond -	\$35.90
Liability Insurance -	\$31.59
Builders Risk Insurance -	\$8.62
<b>TOTAL</b>	<b>\$2,948.09</b>
Washington State Sales Tax 8.9%	\$262.38
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$3,210.47</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 5/12/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 078 Gate Sensor

**Scope of change:**

Add Laser Scanner Exit Device to M&O Gate

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$95.68
Total Charges for Material - from page two (2)	\$0.00
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$2,867.15
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$2,962.83
Bond -	\$37.04
Liability Insurance -	\$32.59
Builders Risk Insurance -	\$8.89
<b>TOTAL</b>	<b>\$3,041.35</b>
Washington State Sales Tax 8.9%	\$270.68
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$3,312.03</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 5/12/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 079 Valve Box Covers

**Scope of change:**

Contractor requested to replace all purple valve box covers with green covers.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$374.71
Total Charges for Material - from page two (2)	\$2,170.87
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$0.00
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$2,545.58
Bond -	\$31.82
Liability Insurance -	\$28.00
Builders Risk Insurance -	\$7.64
<b>TOTAL</b>	<b>\$2,613.04</b>
Washington State Sales Tax 8.9%	\$232.56
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$2,845.60</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 5/13/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 080 T&M Items

**Scope of change:**

Contractor requested to paint fascia on the Gazebo Structures.

Contractor requested to dig up conduit and stub up at the Tower for future use.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$1,072.29
Total Charges for Material - from page two (2)	\$80.50
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$0.00
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$1,152.79
Bond -	\$14.41
Liability Insurance -	\$12.68
Builders Risk Insurance -	\$3.46
<b>TOTAL</b>	<b>\$1,183.34</b>
Washington State Sales Tax 8.9%	\$105.32
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$1,288.66</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 5/24/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Contractor: LARIVIERE INC.

Project: North Bank Playground

PCO 081 Skate Stops

**Scope of change:**

Contractor requested to add skate stops on the bottom step of the BB court seats

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$1,211.81
Total Charges for Material - from page two (2)	\$1,687.05
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$0.00
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$2,898.86
Bond -	\$36.24
Liability Insurance -	\$31.89
Builders Risk Insurance -	\$8.70
<b>TOTAL</b>	<b>\$2,975.68</b>
Washington State Sales Tax 8.9%	\$264.84
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$3,240.51</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by: \_\_\_\_\_

Matt Nason, Project Manager

Date Submitted: \_\_\_\_\_

6/9/21

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

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**From:** Kathleen Dixon <[kathnvtiksov@icloud.com](mailto:kathnvtiksov@icloud.com)>

**Sent:** Thursday, May 27, 2021 10:37 AM

**To:** Jones, Garrett <[gjones@spokanecity.org](mailto:gjones@spokanecity.org)>

**Subject:** Hamblen Park

**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

Dear Mr. Jones,

I would like to register my opposition to the city erecting a water tower in or near Hamblen Park? It is a well-used park and unusual in that it is full of native plants. I understand that the land is flatter and easier to build on than the other two options, but the cheaper option isn't always the better one. Development is already taking land away from my dog and me.

I look forward to hearing your response.

Sincerely

Kathy Dixon

[1004 E. 32nd Ave.](#)

[Spokane 99203](#)

Sent from my iPhone