



Spokane Park Board

3:30 p.m. March 14, 2019

City Council Chambers, lower level City Hall
808 W. Spokane Falls Blvd., Spokane, Washington

Park Board Members:

X Nick Sumner – President
X Jennifer Ogden – Vice President
X Garrett Jones – Acting Secretary
X Ted McGregor
X Rick Chase
X Greta Gilman
X Sally Lodato
Gerry Sperling (absent/excused)
X Jamie SiJohn
X Bob Anderson
X Mike Fagan – Council Liaison

Parks Staff:

Jason Conley
Mark Buening
Al Vorderbrueggen
Jennifer Papich
Angel Spell
Jonathan Moog
Berry Ellison
Edward Pinos

Guests:

Dorene Wade
Dave Lennstrom

MINUTES

(Click [HERE](#) to view the video recording of the meeting.)

1. **Roll Call:** *Edward Pinos*

2. **Minutes:**
A. Feb. 14, 2019, Park Board meeting minutes

Motion No. 1: *Nick Sumner* moved to approve the Feb. 14, 2019, Park Board meeting minutes.

Bob Anderson seconded.
Motion carried unanimously.

3. **Additions or Deletions to the Agenda:**
A. None

4. **Special Guests:**
A. Dorene Wade with the Friends of Manito presented updates on Manito Park's operations. The highlights include: 1.) Friends of Manito is \$49,000 positive cash flow. 2.) Membership is at its highest at 825 members. 3.) The new pavilion was completed in 2018, and Dorene thanks the Parks department for their help. A new TV was put in the meeting room as well. 4.) \$98,000 dollar revenue from plant sales. 5.) Attendance for holiday lights hits all time high at 13,000. 6.) 2019 projects will include an updated pollinator garden, new bike racks, and \$50,000 to the new dredging project.

5. **Claims:** [Claims for the month of February 2019 – Bob Anderson](#)

Motion No. 2: *Bob Anderson* moved to approve claims for the month of February 2019 in the amount of \$3,577,881.93

Greta Gilman seconded.

Motion carried unanimously.

6. **Financial Report & Budget Update:** – *Mark Buening* provided the 2018 end of year financials. Highlights include: 1.) Fiscal year 2018 finished with a cash reserve of 118,000 dollars above all of the required reserves. 2.) Parks did not need to use the 300,000 Revenue Stabilization Reserve, thus it will carry into 2019. 3.) Parks Fund YTD operating revenues totaled 5 million dollars and Parks operating and grant revenues are approximately 928,000 dollars more than 2017. 4.) Riverfront Park revenues 1.36 million dollars ahead of 2017. 5.) Overall Parks Fund revenue total 19.3 million; 1.3 million more than 2017. 6.) YTD operating expenditures totaled 18.9 million dollars, approximately 2.3 million more than 2017 7.) Net capital expenditures totaled 1.2 million. 8.) YTD Park Fund Revenue Expenditures exceeded revenues by approximately 1.4 million dollars; 110,000 positive cash flow at the end of the year. 9.) Golf fund operating revenues totally 3.34 million exceeding 2017 by 171,000 dollars. 10.) YTD operating expenditures for Golf fund 3.25 million; 87,000 dollars less than 2017. 11.) 2018 operating revenue for golf fund exceeded expenditures by 90,000 dollars. 12.) Fund shows negative cash balance 144,000 dollars. This negative cash flow reflects the time of the year where golf courses are closed, but operating costs remain.

Garrett addressed the board's concerns about this year's financials by explain that a Revenue task Force, led by *Jason*, will monitor this year's revenue streams and ensure that the Parks Department stays on budget.

Mark Buening provided the February Financial Report & Budget Update. Park Fund operating revenue is tracking at 163% of the projected budget. Parks and Recreation expenditures are tracking at 140% of the projected budget. The Golf Fund revenue is tracking at 594% of the projected budget due to the high volume of pre sales. The Golf Fund expenditures are tracking at 97% of the projected budget. Of the \$68.06 million Riverfront Park Bond, \$2.3 million has been expended for January and February 2019 and \$54.9 million expended/committed, leaving a \$13.1 million budget balance.

7. **Special Discussion/Action Items:**

A. None

8. **Committee Reports:**

Urban Forestry Tree Committee: March 5, 2019, *Jennifer Ogden*

A. Action Item: None

B. The next regularly scheduled meeting is 4:15 p.m. April 2, 2019, at the Woodland Center, Finch Arboretum.

Golf Committee: March 12, 2019, *Bob Anderson*

A. Action item: None

B. The next scheduled meeting is 8 a.m. April 9, 2019, Manito Park conference room, Manito Park

Land Committee: March 6, 2019, *Greta Gilman*

A. **Sister's Property Acquisition** – *Jason Conley* presented the resolution to acquire a small parcel of land, previously owned by the FAA. The land is already in the middle of current Parks Department land, and there will be no fee to acquire it. There is no longer any buildings or fencing on the property. Approval by the Park Board is a necessary step in acquiring the

property from the federal government.

Motion No. 1: *Greta Gilman* moved to approve the resolution to acquire the federal land.

Sally Lodato seconded.

Motion carried unanimously.

B. The next scheduled meeting is 3 p.m. April 3, 2019, Park Operations Complex, 2304 E. Mallon

Recreation Committee: Meeting Cancelled, *Sally Lodato*

A. Action Item: None

B. The next scheduled meeting is 5 p.m. April 4, 2019, Park Operations Complex, 2304 E. Mallon

Riverfront Park Committee: March 11, 2019, *Ted McGregor*

A. [US Pavilion Office Furnishings \(\\$90,508.87\)](#) – *Jonathan Moog* presented the purchase of office furnishings for the Pavilion offices as a capital expenditure, not bond related funds. The purchase includes: 1.) 14 cubicles that match City standards; 2.) conference room furnishings; 3.) security room for the Park Rangers. *Ted McGregor* stressed that timing is important so that the furnishings are ready for move-in in July.

Motion No. 2: *Ted McGregor* moved to endorse the purchase of the office furnishings in the amount of \$90,508.87.

Sally Lodato seconded.

Motion carried unanimously.

B. [Pavilion Occupancy and Ring Configuration Modifications](#) – *Berry Ellison* presented a proposal that re-designs the pathways and terracing within the Pavilion, but remains budget-neutral. These changes include: 1.) improves the access to the Elevation experience; 2.) provides pathways that are more intuitive for easy egress; 3.) increases the maximum seating capacity by reducing the terracing where there were previously obstructed views. *Jonathan Moog* advised the Board that the new design would actually reduce the maintenance cost after events, while also making the Pavilion a more park like setting. This design would be a “Swiss pocket knife” in its flexibility, and would be more symmetric. *Garrett Jones* relayed messages from the design team to assure the Board that the new configuration would create a more immersive experience that creates a Park feel, while maximizing occupancy and efficiency. *Mr. Moog* also responded to the Board, and stated that the new occupancy level for the Pavilion will be 5100, a level that aids in getting sponsorships. *Nick Sumner* highlighted that the design also adds a pathway that follows the entirety of the outside of the east side of the Pavilion. *Mr. Ellison* and *Mr. Moog* answered concerns from the Board.

Motion No. 3: *Ted McGregor* moved to approve the Pavilion Occupancy and Ring Configuration Modifications.

Rick Chase seconded.

Motion carried unanimously.

C. [SPVV Landscape Architects Design Services for West Havermale \(\\$235,800.00 no tax\)](#) – *Berry Ellison* presented a design contract for West Havermale. This proposal includes: 1.)

an all-inclusive playground; 2.) upgrade current parking, and add more ADA parking; 3.) an M&O yard. The design was not shown, but Mr. Ellison assured the Board that SPVV, and Shane's Inspiration, have given a proposal that is solid, and will create an amazing park for the area.

Motion No. 4: *Ted McGregor* moved to approve the SPVV Landscape Architects Design Services for West Havermale.

Jennifer Ogden seconded.
Motion carried unanimously.

- D. [Northwest Playground Equipment Inc. contract for Cre8Play Tower and Bridge at Great Floods Playground \(\\$486,846.67 + tax\)](#) – *Berry Ellison* presented the skeletal structure of the 35 foot tower playground structure. The tower is three levels, two of which are ADA accessible, and will be customizable to fit the theme of the surrounding area. The purchase is direct on state contract; this includes bond, delivery, and installation.

Motion No. 5: *Ted McGregor* moved to approve the Northwest Playground Equipment Inc. contract for Cre8Play Tower and Bridge at Great Floods Playground.

Sally Lodato seconded.
Motion carried unanimously.

- E. [Krueger Sheet metal contract for South Bank Wayfinding Signs and Graphics \(\\$104,237.55 + tax\)](#) – *Berry Ellison* presented the contract for Krueger Sheet Metal to create graphics and Wayfinding Signs for the South Bank. There will be 13 signs in total in order to help people locate certain areas around the park. The contract includes tall kiosks where maps will be found, directional pointers will point people in the right direction, and the possibility for braille to be incorporated is in discussion will Krueger.

Motion No. 6: *Ted McGregor* moved to approve the Krueger Sheet Metal contract for South Bank Wayfinding Signs and Graphics in the amount of \$104,237.55 + tax)

Sally Lodato seconded.
Motion carried unanimously.

- F. [Garco Construction change order #13 for Pavilion & Promenades \(\\$62,982.00 + tax\)](#) – *Berry Ellison* presented change order #13 for Garco construction. The order included: 1.) increase door width in service corridor; 2.) rough-in for motorized gate; 3.) add card swipes; 4.) lighting control; 5.) add phone and camera; 6.) delete tree wells; 7.) add concrete; 8.) repair lighting at centennial trail.

Motion No. 7: *Ted McGregor* moved to approve Garco Construction change order #13 for Pavilion & Promenades in the amount of \$62,982.00 + tax.

Sally Lodato seconded.
Motion carried unanimously.

- G. [Bernardo Wills Architects Amendment #3 for North Bank Design \(\\$89,500.00 no tax\)](#) – *Berry Ellison* advised the Board that these changes include added scope that was previously approved by Park Board. The amendment includes: 1.) design for the M&O facility; 2.) water recirculation system for the North Bank playground water feature; 3.)

design for additive alternates.

Motion No. 8: *Ted McGregor* moved to approve the Bernardo Wills Architects Amendment #3 for North Bank Design in the amount of \$89,500.00 no tax.

Bob Anderson seconded. *Greta Gilman* recused.
Motion carried unanimously.

- H. [Hill International Amendment #7 for Construction Management \(\\$41,309.00 no tax\)](#) – *Ted McGregor* advised the Board that the amendment is additional Pavilion construction management needed or the extended construction schedule; and construction management needed for restoration of Orange Bridge Staging Area.

Motion No. 9: *Ted McGregor* moved to approve Hill International Amendment #7 for Construction Management in the amount of \$41,309.00 no tax.

Sally Lodato seconded.
Motion carried unanimously.

- I. The next scheduled meeting is 8:05 a.m. April 8, 2019, in the City Council Briefing Center.

Finance Committee: March 12, 2019, *Bob Anderson*

- A. [Approval of the Chemical Value Blanket \(\\$195,000\)](#) – *Jennifer Papich* presented the bids for the turf and chemicals given by the purchasing department. *Jennifer Ogden* assured the public that not everything on the list is a chemical, but they are nutrients that go into the soil in order to help the vegetation grow at City parks.

Motion No. 10: *Bob Anderson* moved to approve the Chemical Value Blanket in the amount of \$195,000.

Jennifer Ogden seconded
Motion carried unanimously.

- B. The next regularly scheduled meeting is 3 p.m. April 9, 2019, City Conference Room Lobby - Tribal, first floor City Hall

Bylaws Committee: *Jennifer Ogden* (Did not meet)

9. **Reports:**

Park Board President: *Nick Sumner*

1. *Nick Sumner* reported that there is an open seat on the board, and the interviews will be held Tuesday March 26th.

Liaison reports:

1. Conservation Futures Liaison – No report given
2. Parks Foundation Liaison – No report given
3. Council Liaison – *Mike Fagan* discussed the possibility of an amendment to the Urban Forestry program. The majority of the changes would be clean up language, include aspirational goals, increase canopy coverage in the City, new reforestation programs, and update the Urban Forestry plan every five years.

Director's report: *Garrett Jones*

1. *Garrett Jones* reported that the upcoming weekend would be the last operational

weekend for the Numerica Skate Ribbon. Registration has also opened for spring and summer programs. Garrett also discussed the partnership with Parks and the Utilities Department on water conservation projects.

10. **Executive Session:**

A. None

11. **Correspondence:**

A. Letters/emails: None

B. Newsletters: Hillyard Senior Center

12. **Public Comments:** Doug Trudeau, a business owner on East Sprague, expressed his concerns for the finishing touches on top of the new CSO tank on East Sprague. He urged Parks to make sure that the ground above the tank not be covered with gravel as it would not be visually appealing to the public. Garrett assured that Parks Staff would reach out to the Utilities Department to see what the final treatment will be.

13. **Adjournment:** 4:25 p.m.

14. **Meeting Dates:**

A. Next Committee meeting dates:

Urban Forestry Committee: 4:15 p.m. April 2, 2019, Woodland Center, Finch Arboretum

Land Committee: 3 p.m. April 3, 2019, Manito Park meeting room, Manito Park

Recreation Committee: 5 p.m. April 4, 2019, Park Operations Complex, 2304 E. Mallon

Riverfront Park Committee: 8:05 a.m. April 8, 2019, City Council Briefing Center

Golf Committee: 8 a.m. April 9, 2019, Finch Arboretum, Woodland Center

Finance Committee: 3 p.m. April 9, 2019, City Conference Room Lobby - Tribal, first floor City Hall

B. Next Park Board: 3:30 p.m. April 11, 2019, City Council Chambers

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by:



Garrett Jones, Acting Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT
FEBRUARY 2019 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - MARCH 14, 2019**

PARKS & RECREATION:

SALARIES & WAGES	\$	769,863.30
MAINTENANCE & OPERATIONS	\$	1,155,013.10
CAPITAL OUTLAY	\$	16,965.87
PARK CUMULATIVE RESERVE FUND	\$	213,577.37

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY	\$	1,251,955.74
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GOLF:

SALARIES & WAGES	\$	68,399.71
MAINTENANCE & OPERATIONS	\$	67,433.15
CAPITAL OUTLAY	\$	34,673.69

TOTAL EXPENDITURES: \$ 3,577,881.93

City of Spokane - Parks & Recreation
 Urban Forestry
 Financial Report
 Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD	2018 YTD	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference	% of Annual Budget	% of Annual Budget	
Revenue:												
Program Revenue	104,000	27,393	-	50,964	\$ 50,964	78,038	75,888	76,607	\$ 719	140.5%	73.7%	-66.87%
General Fund Transfer	66,000	-	-	-	\$ -	66,000	66,000	66,000	\$ -	100.0%	100.0%	
Grants Receivable	10,000	(630)	-	-	\$ -	139,968	2,235	10,630	\$ 8,395	22.4%	106.3%	83.95%
TOTAL REVENUE:	\$ 180,000	\$ 26,763	\$ -	\$ 50,964	\$ 50,964	284,006	144,123	\$ 153,237	\$ 9,114	110.9%	85.1%	-25.73%
Expenditures:												
Salaries and Wages	433,737	21,515	16,277	17,184	\$ (907)	377,488	415,112	412,222	\$ 2,890	102.7%	95.0%	-7.63%
Personnel Benefits	155,639	28,977	2,341	2,429	\$ (88)	95,011	113,937	126,662	\$ (12,725)	90.5%	81.4%	-9.11%
Supplies	40,450	1,279	205	5,001	\$ (4,796)	27,279	30,673	39,171	\$ (8,498)	99.3%	96.8%	-2.43%
Services and Charges	232,453	(3,605)	34,722	8,282	\$ 26,440	160,808	276,031	236,058	\$ 39,973	107.8%	101.6%	-6.27%
Interdepartment Svcs	23,800	23,091	-	(92)	\$ 92	-	-	709	\$ (709)		3.0%	2.98%
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 886,079	\$ 71,257	\$ 53,545	\$ 32,803	\$ 20,742	660,586	835,754	\$ 814,822	\$ 20,932	102.2%	92.0%	-10.22%
Capital Outlay	92,341	89,557	-	-	\$ -	129,418	108,161	2,784	\$ 105,377	53.9%	3.0%	-50.93%
Transfers Out	2,641	-	-	-	\$ -	8,000	2,641	2,641	\$ -	100.0%	100.0%	
TOTAL EXPENDITURES:	\$ 981,061	\$ 160,814	\$ 53,545	\$ 32,803		798,004	946,555	\$ 820,247		92.7%	83.6%	-9.10%
Total Funding: (Rev. less Exp.)	\$ (801,061)		\$ (53,545)	\$ 18,161		\$ (513,998)	\$ (802,432)	\$ (667,010)				

City of Spokane - Parks & Recreation
Recreation
Financial Report
Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference			
Revenue:												
Program Revenue	1,500,000	209,618	2,945	2,361	\$ (584)	1,548,843	1,523,088	1,290,382	\$ (232,706)	104.4%	86.0%	-18.40%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	701,000	594,812	111,997	35,000	\$ (76,997)	-	416,867	106,188	\$ (310,679)	59.5%	15.1%	-44.32%
TOTAL REVENUE:	\$ 2,201,000	\$ 804,430	\$ 114,942	\$ 37,361	\$ (77,580)	1,548,843	1,939,955	\$ 1,396,570	\$ (543,385)	89.8%	63.5%	-26.38%
Expenditures:												
Salaries and Wages	1,237,494	(301,852)	31,563	25,646	\$ 5,917	1,341,418	1,515,693	1,539,346	\$ (23,653)	118.7%	124.4%	5.67%
Personnel Benefits	258,227	(44,711)	3,896	3,256	\$ 639	296,385	298,231	302,938	\$ (4,706)	115.0%	117.3%	2.33%
Supplies	307,024	(4,427)	2,666	10,229	\$ (7,563)	303,940	303,834	311,451	\$ (7,616)	99.4%	101.4%	2.08%
Services and Charges	1,360,112	(46,582)	116,236	61,540	\$ 54,696	1,392,214	1,453,171	1,406,694	\$ 46,477	104.9%	103.4%	-1.43%
Interdepartment Svcs	16,950	(2,869)	-	-	\$ -	76,967	-	19,819	\$ (19,819)		116.9%	116.93%
Intergovernment Svcs	5,200	347	75	51	\$ 24	4,842	4,623	4,853	\$ (229)	88.9%	93.3%	4.41%
Subtotal Op. Exp.	\$ 3,185,007	\$ (400,093)	\$ 154,436	\$ 100,722	\$ 53,714	3,415,765	3,575,554	\$ 3,585,100	\$ (9,547)	110.6%	112.6%	1.96%
Capital Outlay	998,854	746,104	15,500	11,511	\$ 3,989	438,449	895,943	252,750	\$ 643,192	74.8%	25.3%	-49.49%
Transfers Out	15,513	-	-	-	\$ -	70,500	15,513	15,513	\$ -	100.0%	100.0%	
TOTAL EXPENDITURES:	\$ 4,199,374	\$ 346,010	\$ 169,936	\$ 112,233		3,924,715	4,487,009	\$ 3,853,364		100.9%	91.8%	-9.16%
Total Funding: (Rev. less Exp.)	\$ (1,998,374)		\$ (54,995)	\$ (74,872)		\$ (2,375,872)	\$ (2,547,054)	\$ (2,456,793)				

City of Spokane - Parks & Recreation
Riverfront Park
Financial Report
Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference			
Revenue:												
Program Revenue	3,267,000	745,172	380,647	48,093	\$ (332,554)	3,023,959	1,164,844	2,521,828	\$ 1,356,984	111.3%	77.2%	-34.06%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 3,267,000	\$ 745,172	\$ 380,647	\$ 48,093	\$ (332,554)	3,023,959	1,164,844	\$ 2,521,828	\$ 1,356,984	111.3%	77.2%	-34.06%
Expenditures:												
Salaries and Wages	1,964,070	184,753	66,107	88,984	\$ (22,877)	1,578,253	1,088,785	1,779,317	\$ (690,533)	146.1%	90.6%	-55.48%
Personnel Benefits	556,726	146,900	6,916	8,562	\$ (1,646)	339,500	289,927	409,826	\$ (119,898)	75.0%	73.6%	-1.41%
Supplies	576,744	78,148	37,775	7,107	\$ 30,669	355,207	241,938	498,596	\$ (256,658)	115.6%	86.5%	-29.17%
Services and Charges	541,788	24,167	74,761	54,990	\$ 19,771	804,843	519,556	517,621	\$ 1,935	114.2%	95.5%	-18.68%
Interdepartment Svcs	-	(396)	-	396	\$ (396)	-	-	396	\$ (396)		#DIV/0!	#DIV/0!
Intergovernment Svcs	33,400	12,338	1,826	1,968	\$ (142)	30,890	14,077	21,062	\$ (6,985)	131.6%	63.1%	-68.50%
Subtotal Op. Exp.	\$ 3,672,728	\$ 445,909	\$ 187,386	\$ 162,008	\$ 25,378	3,108,693	2,154,283	\$ 3,226,819	\$ (1,072,535)	119.2%	87.9%	-31.38%
Capital Outlay	216,344	208,659	59,498	330	\$ 59,168	40,788	194,238	7,685	\$ 186,553	94.7%	3.6%	-91.16%
Transfers Out	238,130	1	-	-	\$ -	-	238,129	238,129	\$ (0)	106.4%	100.0%	-6.39%
TOTAL EXPENDITURES:	\$ 4,127,202	\$ 654,570	\$ 246,885	\$ 162,338		3,149,481	2,586,650	\$ 3,472,632		115.7%	84.1%	-31.56%
Total Funding: (Rev. less Exp.)	\$ (860,202)		\$ 133,763	\$ (114,245)		\$ (125,521)	\$ (1,421,807)	\$ (950,805)				

City of Spokane - Parks & Recreation

Park Operations

Financial Report

Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference			
Revenue:												
Program Revenue	190,430	(53,632)	14,805	41,724	\$ 26,919	238,473	158,056	244,062	\$ 86,006	83.0%	128.2%	45.16%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	180,000	180,000	10,313	-	\$ (10,313)	2,050	89,450	-	\$ (89,450)	49.7%		-49.69%
TOTAL REVENUE:	\$ 370,430	\$ 126,368	\$ 25,118	\$ 41,724	\$ 16,606	240,523	247,506	\$ 244,062	\$ (3,444)	66.8%	65.9%	-0.93%
Expenditures:												
Salaries and Wages	2,549,746	(14,357)	70,400	83,882	\$ (13,482)	2,311,578	2,380,696	2,564,103	\$ (183,407)	99.2%	100.6%	1.32%
Personnel Benefits	904,875	64,502	10,967	12,045	\$ (1,078)	807,542	787,628	840,373	\$ (52,745)	93.2%	92.9%	-0.36%
Supplies	176,250	(17,096)	13,675	25,172	\$ (11,497)	197,864	161,060	193,346	\$ (32,286)	89.7%	109.7%	19.97%
Services and Charges	1,112,315	(17,525)	152,479	73,528	\$ 78,951	1,053,580	1,212,395	1,129,840	\$ 82,555	111.2%	101.6%	-9.61%
Interdepartment Svcs	-	-	-	-	\$ -	2	-	-	\$ -			
Intergovernment Svcs	-	(4,943)	-	-	\$ -	-	-	4,943	\$ (4,943)		#DIV/0!	#DIV/0!
Subtotal Op. Exp.	\$ 4,743,186	\$ 10,581	\$ 247,521	\$ 194,627	\$ 52,893	4,370,565	4,541,779	\$ 4,732,605	\$ (190,827)	100.6%	99.8%	-0.85%
Capital Outlay	529,885	323,296	23,331	16,548	\$ 6,783	402,260	615,392	206,589	\$ 408,803	52.8%	39.0%	-13.84%
Transfers Out	25,526	-	-	-	\$ -	116,000	25,526	25,526	\$ -	100.0%	100.0%	
TOTAL EXPENDITURES:	\$ 5,298,597	\$ 333,877	\$ 270,852	\$ 211,176		4,888,825	5,182,696	\$ 4,964,720		90.9%	93.7%	2.84%
Total Funding: (Rev. less Exp.)	\$ (4,928,167)		\$ (245,734)	\$ (169,452)		\$ (4,648,302)	\$ (4,935,190)	\$ (4,720,658)				

**City of Spokane - Parks & Recreation
Administration
Financial Report
Year-End 2018**

	Monthly Comparison					Year-to-Date Comparison				2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference			
Revenue:												
Program Revenue	1,196,372	477,931	2,688,849	27,663	\$ (2,661,186)	550,285	3,265,404	718,441	\$ (2,546,963)	324.3%	60.1%	-264.24%
General Fund Transfer	14,225,042	-	-	-	\$ -	13,439,508	13,742,971	14,225,042	\$ 482,071	100.0%	100.0%	0.01%
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 15,421,414	\$ 477,931	\$ 2,688,849	\$ 27,663	\$ (2,661,186)	13,989,793	17,008,375	\$ 14,943,483	\$ (2,064,892)	115.3%	96.9%	-18.40%
Expenditures:												
Salaries and Wages	2,207,157	(46,088)	88,773	101,150	\$ (12,378)	1,818,359	1,800,309	2,253,245	\$ (452,935)	82.4%	102.1%	19.64%
Personnel Benefits	797,068	44,393	13,300	14,010	\$ (710)	520,223	576,203	752,675	\$ (176,472)	83.7%	94.4%	10.77%
Supplies	146,300	(6,111)	3,605	24,996	\$ (21,391)	81,130	74,144	152,411	\$ (78,267)	97.0%	104.2%	7.19%
Services and Charges	757,692	38,384	64,738	40,333	\$ 24,405	758,888	671,666	719,308	\$ (47,642)	100.8%	94.9%	-5.87%
Interdepartment Svcs	2,587,402	(70,326)	35,348	(47,017)	\$ 82,365	2,454,892	2,285,848	2,657,728	\$ (371,881)	103.9%	102.7%	-1.18%
Intergovernment Svcs	11,500	8,374	99	288	\$ (190)	10,757	18,829	3,126	\$ 15,703	163.7%	27.2%	-136.55%
Subtotal Op. Exp.	\$ 6,507,119	\$ (31,373)	\$ 205,863	\$ 133,761	\$ 72,102	5,644,249	5,426,999	\$ 6,538,492	\$ (1,111,493)	93.1%	100.5%	7.34%
Capital Outlay	2,315,131	1,567,849	2,866,029	61,132	\$ 2,804,897	52,448	3,145,446	747,282	\$ 2,398,163	188.2%	32.3%	-155.94%
Transfers Out	358,195	(0)	-	-	\$ -	86,345	103,195	358,195	\$ (255,000)	103.3%	100.0%	-3.27%
TOTAL EXPENDITURES:	\$ 9,180,445	\$ 1,536,475	\$ 3,071,891	\$ 194,892		5,783,042	8,675,640	\$ 7,643,970		114.2%	83.3%	-30.92%
Total Funding: (Rev. less Exp.)	\$ 6,240,969		\$ (383,043)	\$ (167,229)		\$ 8,206,751	\$ 8,332,735	\$ 7,299,514				

City of Spokane - Parks & Recreation
Parks Fund -- 1400
Financial Report
Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD	2018 YTD	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference	% of Annual Budget	% of Annual Budget	
Revenue:												
Program Revenue	6,257,802	1,406,481	3,087,246	170,806	\$ (2,916,440)	5,439,598	3,530,882	4,851,321	\$ 1,320,439	94.0%	77.5%	-16.46%
General Fund Transfer	14,291,042	-	-	-	\$ -	13,505,508	13,808,971	14,291,042	\$ 482,071	100.0%	100.0%	0.01%
Grants Receivable	891,000	774,182	122,310	35,000	\$ (87,310)	142,018	508,552	116,818	\$ (391,735)	57.1%	13.1%	-43.97%
TOTAL REVENUE:	\$ 21,439,844	\$ 2,180,663	\$ 3,209,556	\$ 205,806	\$ (3,003,750)	\$ 19,087,124	17,848,405	\$ 19,259,181	\$ 1,410,775	96.7%	89.8%	-6.87%
Expenditures:												
Salaries and Wages	8,392,204	(156,029)	273,119	316,846	\$ (43,727)	7,427,095	7,200,595	8,548,233	\$ (1,347,637)	102.7%	101.9%	-0.88%
Personnel Benefits	2,672,535	240,062	37,420	40,303	\$ (2,883)	2,058,660	2,065,927	2,432,473	\$ (366,547)	89.6%	91.0%	1.40%
Supplies	1,246,768	51,794	57,927	72,505	\$ (14,578)	965,421	811,649	1,194,974	\$ (383,325)	101.2%	95.8%	-5.37%
Services and Charges	4,004,360	(5,161)	442,937	238,673	\$ 204,264	4,170,332	4,132,820	4,009,521	\$ 123,299	107.2%	100.1%	-7.12%
Interdepartment Svcs	2,628,152	(50,501)	35,348	(46,713)	\$ 82,061	2,531,860	2,285,848	2,678,653	\$ (392,805)	103.9%	101.9%	-1.94%
Intergovernment Svcs	50,100	16,115	2,000	2,308	\$ (308)	46,489	37,530	33,985	\$ 3,546	137.0%	67.8%	-69.14%
Subtotal Op. Exp.	\$ 18,994,119	\$ 96,280	\$ 848,750	\$ 623,921	\$ 224,829	\$ 17,199,857	16,534,369	\$ 18,897,839	\$ (2,363,470)	102.1%	99.5%	-2.59%
Capital Outlay	4,152,555	2,935,465	2,964,359	89,521	\$ 2,874,837	1,063,365	2,302,780	1,217,090	\$ 1,085,691	51.9%	29.3%	-22.56%
Transfers Out	640,005	1	-	-	\$ -	280,845	385,004	640,004	\$ (255,000)	104.8%	100.0%	-4.78%
2015 Windstorm	160,922	233,146	(156,612)	-	\$ (156,612)	(156,327)	(181,411)	(72,224)	\$ (109,188)	-55.4%	-44.9%	10.56%
TOTAL EXPENDITURES:	\$ 23,947,601	\$ 3,264,892	\$ 3,656,497	\$ 713,443		\$ 18,387,740	19,040,742	\$ 20,682,709		89.3%	86.4%	-2.89%
Total Funding: (Rev. less Exp.)	\$ (2,507,757)		\$ (446,942)	\$ (507,637)		\$ 699,384	\$ (1,192,337)	\$ (1,423,529)				

Beginning Fund Balance	\$ 3,299,917
5% Reserve Requirement	\$ (1,182,380)
Revenue Stabilization Reserve	\$ (300,000)
Other Program Reserves	\$ (285,397)
Beginning Reserves	\$ 1,532,140
Encumbrances at Month End	\$ -
Net Revenue (Expense)	\$ (1,423,529)
Add Back Revenue Stabil. Reserve	\$ -
Ending Fund Balance Reserves	\$ 108,611

City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
Year-End 2018

	Monthly Comparison					Year-to-Date Comparison				2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 Year-End Actual	2018 Year-End Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference			
Revenue:												
Program Revenue	3,805,270	541,129	(15,346)	75	\$ 15,421	3,258,201	3,106,552	3,264,141	\$ 157,590	83.4%	85.8%	2.41%
Pre-Sale Revenue		-			\$ -		60,671	73,068	\$ 12,397			
Facility Improvement Fee	-	-	-	-	\$ -	-	-	144,084	\$ 144,084			
Other Transfers In	-	-	-	-	\$ -	-	-	-				
TOTAL REVENUE:	\$ 3,805,270	\$ (323,976)	\$ (15,346)	\$ 75	\$ 15,421	3,258,201	3,167,223	\$ 3,481,294	\$ 314,071	85.0%	91.5%	6.49%
Expenditures:												
Salaries and Wages	1,218,085	57,390	(7,124)	32,153	\$ 39,278	1,122,327	1,139,014	1,160,695	\$ (21,681)	90.3%	95.3%	4.96%
Personnel Benefits	339,840	(42,249)	3,565	3,729	\$ 164	404,538	384,933	382,089	\$ 2,844	120.4%	112.4%	-7.96%
Supplies	333,762	3,968	(10,332)	9,183	\$ 19,515	212,261	304,860	329,794	\$ (24,934)	88.4%	98.8%	10.45%
Services and Charges	1,005,208	(2,778)	154,200	66,747	\$ (87,453)	1,032,940	1,150,880	1,007,986	\$ 142,895	105.6%	100.3%	-5.31%
Interdepartment Svcs	361,684	10,343	(2,714)	(2,758)	\$ (45)	346,452	341,800	351,341	\$ (9,542)	85.8%	97.1%	11.32%
Intergovernment Svcs	21,000	(1,854)	0	(1)	\$ (1)	21,302	20,742	22,854	\$ (2,113)	98.8%	108.8%	10.06%
Subtotal Op. Exp.	\$ 3,279,579	\$ 24,820	\$ 137,595	\$ 109,053	\$ (28,542)	3,139,820	3,342,228	\$ 3,254,759	\$ 87,469	97.3%	99.2%	1.95%
Capital Outlay	360,546	273,742	19,424	8,738	\$ (10,687)	221,247	196,332	86,804	\$ 109,529	65.2%	24.1%	-41.12%
Transfers Out	50,000	-	-	-	\$ -	-	-	50,000	\$ (50,000)		100.0%	100.00%
TOTAL EXPENDITURES:	\$ 3,690,125	\$ 298,562	\$ 157,019	\$ 117,790		3,361,067	3,538,561	\$ 3,391,563		94.7%	91.9%	-2.80%
Total Funding: (Rev. less Exp.)	\$ 115,145		\$ (172,365)	\$ (117,715)		\$ (102,866)	\$ (371,338)	\$ 89,731				

Beginning Fund Balance	\$ 168,253
Less 7% Reserve Requirement	\$ (258,309)
Beginning 2018 Excess Reserves	\$ (90,056)
2018 YTD Change in Cash	\$ 89,731
Encumbrances at Month End	\$ -
Facility Improvement Reserve	\$ (144,084)
2018 YTD Available Cash	\$ (144,409)

Fund 1950 - Park Cumulative Reserve Fund

January 1, 2018 through December 31, 2018

	BEGINNING			ENDING	OUTSTANDING	REMAINING	Fund Balance
	BALANCE	REVENUES	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	BALANCE	Category
General Purposes	\$ 205,107.57	\$ 8,346.14	\$ 169,557.51	\$ 43,896.20	\$ -	\$ 43,896.20	Undesignated
a Donation - Conservation TBD	126,501.95	32,111.31	158,613.26	-	-	-	Undesignated
Computer Replacement & Software	130,058.06	-	89,646.46	40,411.60	-	40,411.60	Designated Capital
b Fleet Replacement	735,218.67	72,926.25	365,079.57	443,065.35	-	443,065.35	Designated Capital
Sky Prairie/5-Mile	19,536.19	18,930.00	-	38,466.19	-	38,466.19	Designated Capital
c RFP Recreation Equipment	9,876.05	-	-	9,876.05	-	9,876.05	Designated Capital
c Recreation Capital Replacement	2,724.10	12,102.00	7,238.56	7,587.54	-	7,587.54	Designated Capital
c Golf Capital	-	50,000.00	-	50,000.00	-	50,000.00	Designated Capital
d Capital Equipment Maint./Replacement	-	300,000.00	-	300,000.00	-	300,000.00	Designated Capital
CIP Projects	-	125,000.00	-	125,000.00	-	125,000.00	Designated Capital
Turf Replacement	120,000.00	-	-	120,000.00	-	120,000.00	Designated Capital
Tennis Courts, USTA Private Grant	100,000.00	-	44,180.07	55,819.93	-	55,819.93	Designated Capital
Rochester Heights, Trugreen Foundation	5,000.00	-	-	5,000.00	-	5,000.00	Designated Capital
Northbank Soil Mitigation	185,296.78	-	24,790.91	160,505.87	-	160,505.87	Designated Risk
e Skyride	133,075.24	69,640.00	119,814.68	82,900.56	-	82,900.56	Designated Repairs/Maintenance
f Reserved for Property Donations	45,583.80	-	-	45,583.80	-	45,583.80	Restricted Property Donations
g Conservation Futures	111,113.60	17,747.22	4,949.55	123,911.27	-	123,911.27	Restricted Futures
Riverfront Conservation Futures Loan	-	350,000.00	350,000.00	-	-	-	Restricted Futures
	<u>\$ 1,929,092.01</u>	<u>\$ 1,056,802.92</u>	<u>\$ 1,333,870.57</u>	<u>\$ 1,652,024.36</u>	<u>\$ -</u>	<u>\$ 1,652,024.36</u>	
				<u>\$ 1,652,024.36</u>			
				\$ -	closing entries to be done by Centralized Acct.		
				<u>\$ 277,067.65</u>			

FOOTNOTES:

- a** Donor provided \$121,501.95 in 2015 and \$5,000 in 2016 for her interest in "Conservation" of Parks/Land. Funds were used for acquisition of High Drive property.
- b** Includes capital asset purchases exceeding \$5,000 per the Parks' Vehicle and Capital purchasing policy. Any auction proceeds for sold vehicles is included in revenues.
- c** Used for the purpose of replacing capital equipment for each designated department with the use of auction proceeds.
- d** Park Board and Finance committee agreed to change fund balance reserve from 7% to 5% in 2018. The remaining 2%, approximately \$300,000, was intended to create line item designated for capital equipment major maintenance and replacements. Annual amounts, TBD, will be transferred from Parks Fund to maintain balance.
- e** Designated for Skyride maintenance and repairs. Payments for 2005A Bond previously paid from these funds are now budgeted and expensed from Parks Fund.
- f** Donations and grant revenues allocated for maintenance and operations of the following properties:
 Existing properties include: >Armstrong >Romaine-Palisades >Austin Ravine
 >Dahm >Stemper et al
- g** Levied taxes for maintenance and operations of specific properties:
 >Rim Rock >Trolley Trail >Downriver >Elliot >Palisades (Thomas & Gusman)
 >Camp Sekani >Latah Creek >Romine >Ashland Estate >Drumheller Springs

City of Spokane - Parks & Recreation
Urban Forestry
Financial Report
February 2019

	Monthly Comparison					Year-to-Date Comparison				2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference			
Revenue:												
Program Revenue	1,591,000	1,588,631	2,172	1,355	\$ (817)	610	3,645	2,369	\$ (1,276)	3.5%	0.1%	-3.36%
General Fund Transfer	66,000	-	-	-	\$ -	2,114,303	66,000	66,000	\$ -	100.0%	100.0%	
Grants Receivable	1,510,000	1,510,000	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 3,167,000	\$ 3,098,631	\$ 2,172	\$ 1,355	\$ (817)	2,114,914	69,645	\$ 68,369	\$ (1,276)	38.7%	2.2%	-36.53%
Expenditures:												
Salaries and Wages	459,274	416,612	30,468	29,446	\$ 1,022	45,381	43,003	42,662	\$ 341	9.9%	9.3%	-0.63%
Personnel Benefits	156,136	135,237	10,197	11,653	\$ (1,457)	15,896	17,563	20,899	\$ (3,336)	11.3%	13.4%	2.10%
Supplies	31,867	30,226	357	2,229	\$ (1,872)	2,494	357	1,641	\$ (1,284)	0.9%	5.1%	4.27%
Services and Charges	221,445	214,163	5,704	6,054	\$ (350)	2,753	5,784	7,282	\$ (1,498)	2.5%	3.3%	0.80%
Interdepartment Svcs	23,800	23,800	-	-	\$ -	-	14	-	\$ 14	0.1%		-0.06%
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 892,522	\$ 820,038	\$ 46,726	\$ 49,382	\$ (2,657)	66,523	66,721	\$ 72,484	\$ (5,762)	7.5%	8.1%	0.59%
Capital Outlay	3,058,558	3,058,558	-	-	\$ -	11,416	-	-	\$ -			
Transfers Out	2,641	2,641	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 3,953,721	\$ 3,881,237	\$ 46,726	\$ 49,382		77,940	66,721	\$ 72,484		6.8%	1.8%	-4.97%
Total Funding: (Rev. less Exp.)	\$ (786,721)		\$ (44,554)	\$ (48,027)		\$ 2,036,974	\$ 2,923	\$ (4,115)				

City of Spokane - Parks & Recreation
Recreation
Financial Report
February 2019

	Monthly Comparison					Year-to-Date Comparison				2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference			
Revenue:												
Program Revenue	1,431,710	1,383,298	76,392	12,210	\$ (64,182)	160,394	206,925	48,412	\$ (158,513)	13.8%	3.4%	-10.41%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	-	-	111,997	-	\$ (111,997)	-	-	-	\$ -			
TOTAL REVENUE:	\$ 1,431,710	\$ 1,383,298	\$ 188,389	\$ 12,210	\$ (176,179)	160,394	206,925	\$ 48,412	\$ (158,513)	9.4%	3.4%	-6.02%
Expenditures:												
Salaries and Wages	1,338,679	1,270,779	60,241	45,653	\$ 14,588	84,135	77,370	67,900	\$ 9,470	6.3%	5.1%	-1.18%
Personnel Benefits	286,033	260,520	17,938	14,666	\$ 3,272	30,910	28,701	25,513	\$ 3,188	11.1%	8.9%	-2.20%
Supplies	293,451	280,869	13,140	13,093	\$ 47	6,805	13,605	12,582	\$ 1,023	4.4%	4.3%	-0.14%
Services and Charges	1,360,354	1,326,729	63,467	35,622	\$ 27,845	82,706	59,140	33,625	\$ 25,515	4.3%	2.5%	-1.88%
Interdepartment Svcs	16,950	13,584	-	-	\$ -	-	-	3,366	\$ (3,366)		19.9%	19.86%
Intergovernment Svcs	5,200	4,886	383	315	\$ 69	3	383	315	\$ 69	7.4%	6.0%	-1.32%
Subtotal Op. Exp.	\$ 3,300,667	\$ 3,157,366	\$ 155,170	\$ 109,349	\$ 45,821	204,559	179,200	\$ 143,301	\$ 35,899	5.6%	4.3%	-1.28%
Capital Outlay	61,779	57,839	24,612	3,940	\$ 20,672	82,084	24,612	3,940	\$ 20,672	2.5%	6.4%	3.91%
Transfers Out	15,513	15,513	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 3,377,959	\$ 3,230,718	\$ 179,782	\$ 113,289		286,643	203,812	\$ 147,241		4.9%	4.4%	-0.49%
Total Funding: (Rev. less Exp.)	\$ (1,946,249)		\$ 8,607	\$ (101,078)		\$ (126,249)	\$ 3,113	\$ (98,829)				

City of Spokane - Parks & Recreation
Riverfront Park
Financial Report
February 2019

	Monthly Comparison					Year-to-Date Comparison				2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference			
Revenue:												
Program Revenue	3,474,730	3,144,665	19,125	113,165	\$ 94,040	142,305	260,065	330,065	\$ 70,000	8.0%	9.5%	1.54%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 3,474,730	\$ 3,144,665	\$ 19,125	\$ 113,165	\$ 94,040	142,305	260,065	\$ 330,065	\$ 70,000	8.0%	9.5%	1.54%
Expenditures:												
Salaries and Wages	1,992,983	1,775,083	108,862	144,011	\$ (35,149)	126,589	166,289	217,900	\$ (51,611)	8.5%	10.9%	2.47%
Personnel Benefits	612,570	548,801	25,753	35,164	\$ (9,411)	46,775	45,161	63,769	\$ (18,607)	8.1%	10.4%	2.30%
Supplies	462,758	430,191	33,400	29,210	\$ 4,190	6,844	42,745	32,567	\$ 10,178	7.4%	7.0%	-0.37%
Services and Charges	678,059	619,027	45,606	57,642	\$ (12,036)	37,478	39,179	59,032	\$ (19,854)	7.2%	8.7%	1.47%
Interdepartment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Intergovernment Svcs	33,400	25,238	1,178	1,018	\$ 160	7,892	8,291	8,162	\$ 129	24.8%	24.4%	-0.39%
Subtotal Op. Exp.	\$ 3,779,770	\$ 3,398,340	\$ 214,799	\$ 267,045	\$ (52,247)	225,578	301,665	\$ 381,430	\$ (79,765)	8.2%	10.1%	1.88%
Capital Outlay	201,487	201,487	-	-	\$ -	-	-	-	\$ -			
Transfers Out	238,130	238,130	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 4,219,387	\$ 3,837,957	\$ 214,799	\$ 267,045		225,578	301,665	\$ 381,430		7.3%	9.0%	1.73%
Total Funding: (Rev. less Exp.)	\$ (744,657)		\$ (195,674)	\$ (153,880)		\$ (83,273)	\$ (41,600)	\$ (51,364)				

City of Spokane - Parks & Recreation
Park Operations
Financial Report
February 2019

	Monthly Comparison					Year-to-Date Comparison				2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference			
Revenue:												
Program Revenue	190,430	188,253	100	54	\$ (46)	1,020	852	2,177	\$ 1,325	0.4%	1.1%	0.70%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	-	-	-	-	\$ -	-	(10,313)	-	\$ 10,313	-5.7%		5.73%
TOTAL REVENUE:	\$ 190,430	\$ 188,253	\$ 100	\$ 54	\$ (46)	1,020	(9,461)	\$ 2,177	\$ 11,638	-2.6%	1.1%	3.70%
Expenditures:												
Salaries and Wages	2,641,563	2,425,362	139,607	149,349	\$ (9,742)	202,757	205,961	216,201	\$ (10,240)	8.1%	8.2%	0.11%
Personnel Benefits	852,541	751,838	56,304	56,345	\$ (41)	107,699	101,995	100,703	\$ 1,292	11.3%	11.8%	0.54%
Supplies	180,302	166,013	13,984	14,267	\$ (283)	18,026	13,893	14,289	\$ (396)	7.9%	7.9%	0.04%
Services and Charges	1,103,974	1,036,822	27,082	55,299	\$ (28,217)	50,723	25,854	67,152	\$ (41,298)	2.3%	6.1%	3.76%
Interdepartment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 4,778,380	\$ 4,380,035	\$ 236,977	\$ 275,260	\$ (38,282)	379,204	347,703	\$ 398,345	\$ (50,642)	7.3%	8.3%	1.01%
Capital Outlay	180,266	180,266	8,182	-	\$ 8,182	6,508	6,115	-	\$ 6,115	1.2%		-1.15%
Transfers Out	25,526	25,526	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 4,984,172	\$ 4,585,827	\$ 245,159	\$ 275,260		385,712	353,819	\$ 398,345		6.7%	8.0%	1.31%
Total Funding: (Rev. less Exp.)	\$ (4,793,742)		\$ (245,059)	\$ (275,206)		\$ (384,692)	\$ (363,279)	\$ (396,168)				

**City of Spokane - Parks & Recreation
Administration
Financial Report
February 2019**

	Monthly Comparison					Year-to-Date Comparison				2018 YTD	2019 YTD	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference	% of Annual Budget	% of Annual Budget	
Revenue:												
Program Revenue	1,111,119	524,300	20,297	531,924	\$ 511,627	622	20,463	586,819	\$ 566,356	1.7%	52.8%	51.10%
General Fund Transfer	14,547,832	-	1,094,234	1,119,064	\$ -	66,000	2,188,468	2,238,128	\$ 49,660	15.4%	15.4%	
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 15,658,951	\$ 12,834,004	\$ 1,114,531	\$ 1,650,988	\$ 511,627	66,622	2,208,931	\$ 2,824,947	\$ 616,016	14.3%	18.0%	3.72%
Expenditures:												
Salaries and Wages	2,539,484	2,241,369	178,461	221,071	\$ (42,611)	189,027	233,780	298,115	\$ (64,335)	10.6%	11.7%	1.15%
Personnel Benefits	811,749	703,015	59,957	62,505	\$ (2,547)	73,777	101,841	108,734	\$ (6,893)	12.8%	13.4%	0.62%
Supplies	171,243	159,292	3,147	11,947	\$ (8,800)	3,043	3,155	11,951	\$ (8,796)	2.2%	7.0%	4.82%
Services and Charges	1,383,909	703,841	41,000	633,640	\$ (592,640)	15,328	56,303	680,068	\$ (623,765)	7.4%	49.1%	41.71%
Interdepartment Svcs	2,628,735	2,283,290	308,536	294,644	\$ 13,891	336,067	345,685	345,445	\$ 240	13.4%	13.1%	-0.22%
Intergovernment Svcs	11,500	9,175	35	33	\$ 2	878	866	2,325	\$ (1,459)	7.5%	20.2%	12.69%
Subtotal Op. Exp.	\$ 7,546,620	\$ 6,099,982	\$ 591,136	\$ 1,223,840	\$ (632,704)	618,122	741,630	\$ 1,446,638	\$ (705,008)	11.4%	19.2%	7.77%
Capital Outlay	2,183,627	2,174,242	19,103	11,789	\$ 7,315	-	18,741	9,385	\$ 9,356	0.8%	0.4%	-0.38%
Transfers Out	58,195	58,195	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 9,788,442	\$ 8,332,419	\$ 610,239	\$ 1,235,629		618,122	760,371	\$ 1,456,023		8.3%	14.9%	6.59%
Total Funding: (Rev. less Exp.)	\$ 5,870,509		\$ 504,292	\$ 415,359		\$ (551,500)	\$ 1,448,560	\$ 1,368,924				

City of Spokane - Parks & Recreation

Parks Fund -- 1400

Financial Report

February 2019

Monthly Comparison

Year-to-Date Comparison

	2019 Current		2018 - 2019			2017 - 2019				2018 YTD	2019 YTD	Change in %
	Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference	% of Annual Budget	% of Annual Budget	
Revenue:												
Program Revenue	7,798,989	6,829,146	118,085	658,708	\$ 540,623	304,951	491,951	969,843	\$ 477,893	7.9%	12.4%	4.57%
General Fund Transfer	14,613,832	-	1,094,234	1,119,064	\$ -	2,180,303	2,254,468	2,304,128	\$ 49,660	15.8%	15.8%	-0.01%
Grants Receivable	1,510,000	1,510,000	111,997	-	\$ (111,997)	-	(10,313)	-	\$ 10,313	-1.2%		1.16%
TOTAL REVENUE:	\$ 23,922,821	\$ 20,648,850	\$ 1,324,316	\$ 1,777,772	\$ 428,626	\$ 2,485,254	2,736,106	\$ 3,273,971	\$ 537,866	12.8%	13.7%	0.92%
Expenditures:												
Salaries and Wages	8,971,983	8,129,205	517,639	589,531	\$ (71,891)	647,888	726,403	842,778	\$ (116,375)	8.7%	9.4%	0.74%
Personnel Benefits	2,719,029	2,399,412	170,148	180,333	\$ (10,184)	275,057	295,262	319,617	\$ (24,355)	11.0%	11.8%	0.71%
Supplies	1,139,621	1,066,591	64,028	70,746	\$ (6,718)	37,213	73,756	73,030	\$ 726	5.9%	6.4%	0.49%
Services and Charges	4,747,741	3,900,581	182,859	788,257	\$ (605,398)	188,988	186,259	847,160	\$ (660,901)	4.7%	17.8%	13.19%
Interdepartment Svcs	2,669,485	2,320,674	308,536	294,644	\$ 13,891	336,067	345,699	348,811	\$ (3,112)	13.2%	13.1%	-0.09%
Intergovernment Svcs	50,100	39,298	1,597	1,366	\$ 231	8,774	9,541	10,802	\$ (1,261)	19.0%	21.6%	2.52%
Subtotal Op. Exp.	\$ 20,297,959	\$ 17,855,761	\$ 1,244,808	\$ 1,924,876	\$ (680,069)	\$ 1,493,986	1,636,920	\$ 2,442,198	\$ (805,278)	8.6%	12.0%	3.41%
Capital Outlay	5,685,717	5,672,392	51,897	15,728	\$ 36,168	100,008	49,469	13,325	\$ 36,144	1.2%	0.2%	-0.96%
Transfers Out	340,005	340,005	-	-	\$ -	-	-	-	\$ -			
2015 Windstorm	111,449	110,211	5,505	1,238	\$ 4,268	116,811	279,487	1,238	\$ 278,250	173.7%	1.1%	-172.57%
TOTAL EXPENDITURES:	\$ 26,435,130	\$ 23,978,370	\$ 1,302,210	\$ 1,941,842		\$ 1,710,805	1,965,876	\$ 2,456,760		8.2%	9.3%	1.08%
Total Funding: (Rev. less Exp.)	\$ (2,512,309)		\$ 22,106	\$ (164,070)		\$ 774,449	\$ 770,230	\$ 817,211				

Beginning Fund Balance	\$ 1,893,887
5% Reserve Requirement	\$ (1,321,756)
Revenue Stabilization Reserve	\$ (300,000)
Other Program Reserves	\$ (285,397)
Beginning Reserves	\$ (13,266)
Encumbrances at Month End	\$ (1,228,698)
Net Revenue (Expense)	\$ 817,211
Add Back Revenue Stabil. Reserve	\$ -
Ending Fund Balance Reserves	\$ (424,753)

City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
February 2019

	Monthly Comparison					Year-to-Date Comparison				2018 YTD % of Annual Budget	2019 YTD % of Annual Budget	Change in %
	2019 Current Adopted Annual Budget	2019 Budget Balance	2018 February Actual	2019 February Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference			
Revenue:												
Program Revenue	3,805,270	3,784,141	24,357	17,102	\$ (7,255)	14,479	25,471	21,129	\$ (4,342)	0.7%	0.6%	-0.11%
Pre-Sale Revenue		-			\$ -	60,671	73,068	130,199	\$ 57,131			
Facility Improvement Fee	-	-	-	2,733	\$ 2,733	-	-	5,057	\$ 5,057			
Other Transfers In	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 3,805,270	\$ (3,648,884)	\$ 24,357	\$ 19,835	\$ (4,522)	75,150	98,539	\$ 156,386	\$ 57,846	2.6%	4.1%	1.52%
Expenditures:												
Salaries and Wages	1,252,067	1,182,647	41,561	47,816	\$ 6,255	73,617	62,110	69,420	\$ (7,310)	5.1%	5.5%	0.45%
Personnel Benefits	324,942	289,734	17,380	20,584	\$ 3,204	41,514	31,644	35,208	\$ (3,564)	9.3%	10.8%	1.52%
Supplies	320,250	315,276	3,607	5,720	\$ 2,113	3,335	3,607	4,974	\$ (1,368)	1.1%	1.6%	0.47%
Services and Charges	1,052,599	1,023,332	28,981	23,777	\$ (5,204)	37,335	28,721	29,267	\$ (546)	2.9%	2.8%	-0.08%
Interdepartment Svcs	286,529	243,603	56,203	37,291	\$ (18,912)	63,094	62,155	42,926	\$ 19,229	17.2%	15.0%	-2.20%
Intergovernment Svcs	21,000	20,355	350	645	\$ 295	308	350	645	\$ (295)	1.7%	3.1%	1.41%
Subtotal Op. Exp.	\$ 3,257,387	\$ 3,074,947	\$ 148,082	\$ 135,833	\$ (12,249)	219,203	188,587	\$ 182,440	\$ 6,147	5.8%	5.6%	-0.15%
Capital Outlay	267,913	233,239	2,312	34,674	\$ 32,362	-	2,312	34,674	\$ (32,362)	0.6%	12.9%	12.30%
Transfers Out	275,934	275,934	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 3,801,234	\$ 3,584,120	\$ 150,393	\$ 170,507		219,203	190,899	\$ 217,114		5.2%	5.7%	0.54%
Total Funding: (Rev. less Exp.)	\$ 4,036		\$ (126,036)	\$ (150,671)		\$ (144,054)	\$ (92,359)	\$ (60,728)				

Beginning Fund Balance	\$ 126,813
Less 7% Reserve Requirement	\$ (266,086)
Beginning 2018 Excess Reserves	\$ (139,273)
2018 YTD Change in Cash	\$ (60,728)
Encumbrances at Month End	\$ (123,222)
Facility Improvement Reserve	\$ (149,141)
2018 YTD Available Cash	\$ (472,364)

Fund 1950 - Park Cumulative Reserve Fund

January 1, 2019 through February 28, 2019

	BEGINNING			ENDING	OUTSTANDING	REMAINING	Fund Balance	
	BALANCE	REVENUES	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	BALANCE	Category	
General Purposes	\$ 43,896.20	\$ 882.88	\$ 861.97	\$ 43,917.11	\$ -	\$ 43,917.11	Undesignated	
Computer Replacement & Software	40,411.60	-	1,020.87	39,390.73	5,596.28	33,794.45	Designated	
a Fleet Replacement	443,065.35	-	-	443,065.35	61,707.59	381,357.76	Designated	Capital
Sky Prairie/5-Mile	38,466.19	-	-	38,466.19	-	38,466.19	Designated	Capital
b RFP Recreation Equipment	9,876.05	-	-	9,876.05	-	9,876.05	Designated	Capital
b Recreation Capital Replacement	7,587.54	-	-	7,587.54	3,000.00	4,587.54	Designated	Capital
b Golf Capital	50,000.00	-	50,000.00	-	-	-	Designated	Capital
c Capital Equipment Maint./Replacement	300,000.00	-	-	300,000.00	-	300,000.00	Designated	Capital
CIP Projects	125,000.00	-	-	125,000.00	-	125,000.00	Designated	Capital
Turf Replacement	120,000.00	-	-	120,000.00	-	120,000.00	Designated	Capital
Tennis Courts, USTA Private Grant	55,819.93	-	-	55,819.93	4,229.40	51,590.53	Designated	Capital
Rochester Heights, Trugreen Foundation	5,000.00	-	-	5,000.00	-	5,000.00	Designated	Capital
Northbank Soil Mitigation	160,505.87	-	160,505.87	-	-	-	Designated	Capital
d Skyride	82,900.56	-	3,064.35	79,836.21	54,332.89	25,503.32	Designated	Risk
e Reserved for Property Donations	45,583.80	-	-	45,583.80	-	45,583.80	Restricted	Repairs/Maintenance
f Conservation Futures	123,911.27	-	-	123,911.27	-	123,911.27	Restricted	Property Donations
Riverfront Conservation Futures Loan	-	-	-	-	-	-	Restricted	Futures
	\$ 1,652,024.36	\$ 882.88	\$ 215,453.06	\$ 1,437,454.18	\$ 128,866.16	\$ 1,308,588.02		
				\$ 1,652,024.36				
				\$ (214,570.18)	closing entries to be done by Centralized Acct.			
				\$ -				

FOOTNOTES:

- a** Includes capital asset purchases exceeding \$5,000 per the Parks' Vehicle and Capital purchasing policy. Any auction proceeds for sold vehicles is included in revenues.
- b** Used for the purpose of replacing capital equipment for each designated department with the use of auction proceeds.
- c** Park Board and Finance committee agreed to change fund balance reserve from 7% to 5% in 2018. The remaining 2%, approximately \$300,000, was intended to create line item designated for capital equipment major maintenance and replacements. Annual amounts, TBD, will be transferred from Parks Fund to maintain balance.
- d** Designated for Skyride maintenance and repairs. Payments for 2005A Bond previously paid from these funds are now budgeted and expensed from Parks Fund.
- e** Donations and grant revenues allocated for maintenance and operations of the following properties:
 Existing properties include: >Armstrong >Romaine-Palisades >Austin Ravine
 >Dahm >Stemper et al
- f** Levied taxes for maintenance and operations of specific properties:
 >Rim Rock >Trolley Trail >Downriver >Elliot >Palisades (Thomas & Gusman)
 >Camp Sekani >Latah Creek >Romine >Ashland Estate >Drumheller Springs

Riverfront Park Redevelopment Project

Budget Adopted November 2018

Riverfront Park Capital Redevelopment Bond

Geographical Projects Summary

January 1, 2015 through February 28, 2019

Project Component	Budget	Expended as of February 28, 2019	Committed to Date	Total of YTD Expended and Committed	Budget Balance to Date
1. South Bank West (Rec. Rink, Rink/Skyride Facility)	\$ 10,425,121	\$ 10,411,682	\$ 848	\$ 10,412,530	\$ 12,591
2. South Bank Central (Looft Carrousel)	\$ 11,736,419	\$ 11,600,088	\$ 23,958	\$ 11,624,046	\$ 112,373
3. Howard Street South Channel Bridge	\$ 74,618	\$ -	\$ -	\$ -	\$ 74,618
4. Promenades and West Havermale	\$ 8,187,578	\$ 4,022,881	\$ 1,811,328	\$ 5,834,209	\$ 2,353,369
5. U.S. Pavilion	\$ 22,236,845	\$ 8,913,185	\$ 12,815,117	\$ 21,728,302	\$ 508,543
6. snx ^w menez	\$ 1,741	\$ 1,741	\$ -	\$ 1,741	\$ -
7. North Bank	\$ 8,685,576	\$ 309,018	\$ 680,905	\$ 989,923	\$ 7,695,653
8. South Bank East	\$ 160,364	\$ 156,847	\$ -	\$ 156,847	\$ 3,517
Program Level Owner Costs	\$ 6,554,110	\$ 3,793,833	\$ 373,375	\$ 4,167,208	\$ 2,386,902
TOTAL	\$ 68,062,372	\$ 39,209,275	\$ 15,705,531	\$ 54,914,806	\$ 13,147,566

**CITY OF SPOKANE
PARK BOARD RESOLUTION**

A RESOLUTION INDICATING THE PARK BOARD'S DESIRE AND ABILITY TO ACQUIRE SURPLUS FEDERAL PROPERTY FOR PUBLIC PARK AND RECREATIONAL USE AND DESIGNATING THE INDIVIDUAL TO ACT AS THE AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO ACQUISITION OF THE PROPERTY.

WHEREAS, on November 26, 2018, the City of Spokane Parks and Recreation Division ("Parks") submitted a Notice of Interest in Acquiring Surplus Property for Park and Recreation relating to the Former CRK NDB Site, consisting of .12 +/- acres of vacant land located 1.8 miles from downtown Spokane, Washington at 2911 West Fort George Wright Drive, Spokane, WA 99224, listed as GSA CONTROL NO. 9-U-WA-1293AA, HUD PROPERTY NO. 54201840002 (the "Property"),

WHEREAS, Parks is in the process of preparing an application for acquisition of the Property under the provisions of 40 U.S.C. Section 550 (e), and regulations and procedures promulgated thereunder, and

WHEREAS, Parks is authorized to acquire the Property exclusively for public park or recreational purposes, and

WHEREAS, Parks is authorized, willing, and able to assume liability and responsibility for the development, maintenance, and operation of the Property for public park and recreational use, and

WHEREAS, Garrett Jones, Acting Parks Director, is authorized to represent Parks in all matters pertaining to the transfer of the property, and

WHEREAS, Parks is willing and authorized to pay the administrative expenses incident to the transfer of the Property.

NOW, THEREFORE THE PARK BOARD HEREBY RESOLVES and affirms its desire and ability to acquire the Property for public park and recreational use and authorizes Garrett Jones to represent Parks in all matters pertaining to the application process and transfer of the Property.

Dated this 14 day of March 2019.



Park Board President

Attest:


City Clerk **Acting**

Approved as to form:


Assistant City Attorney



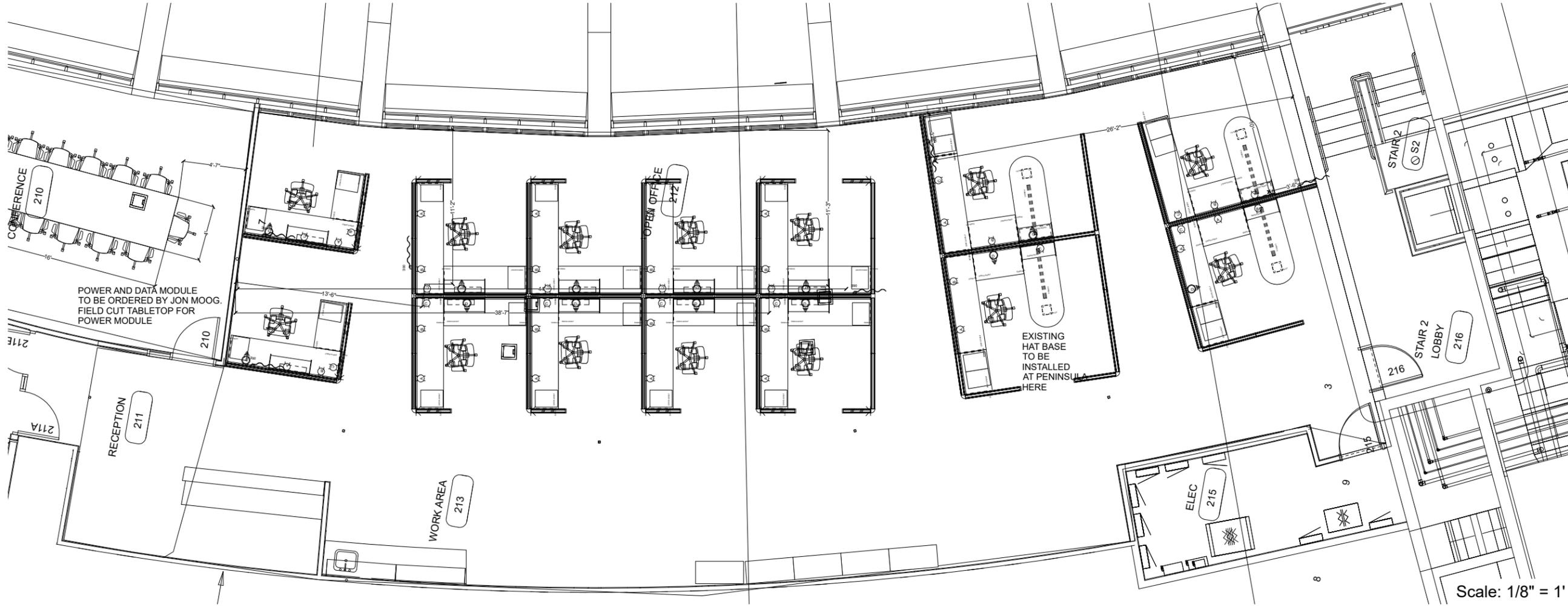
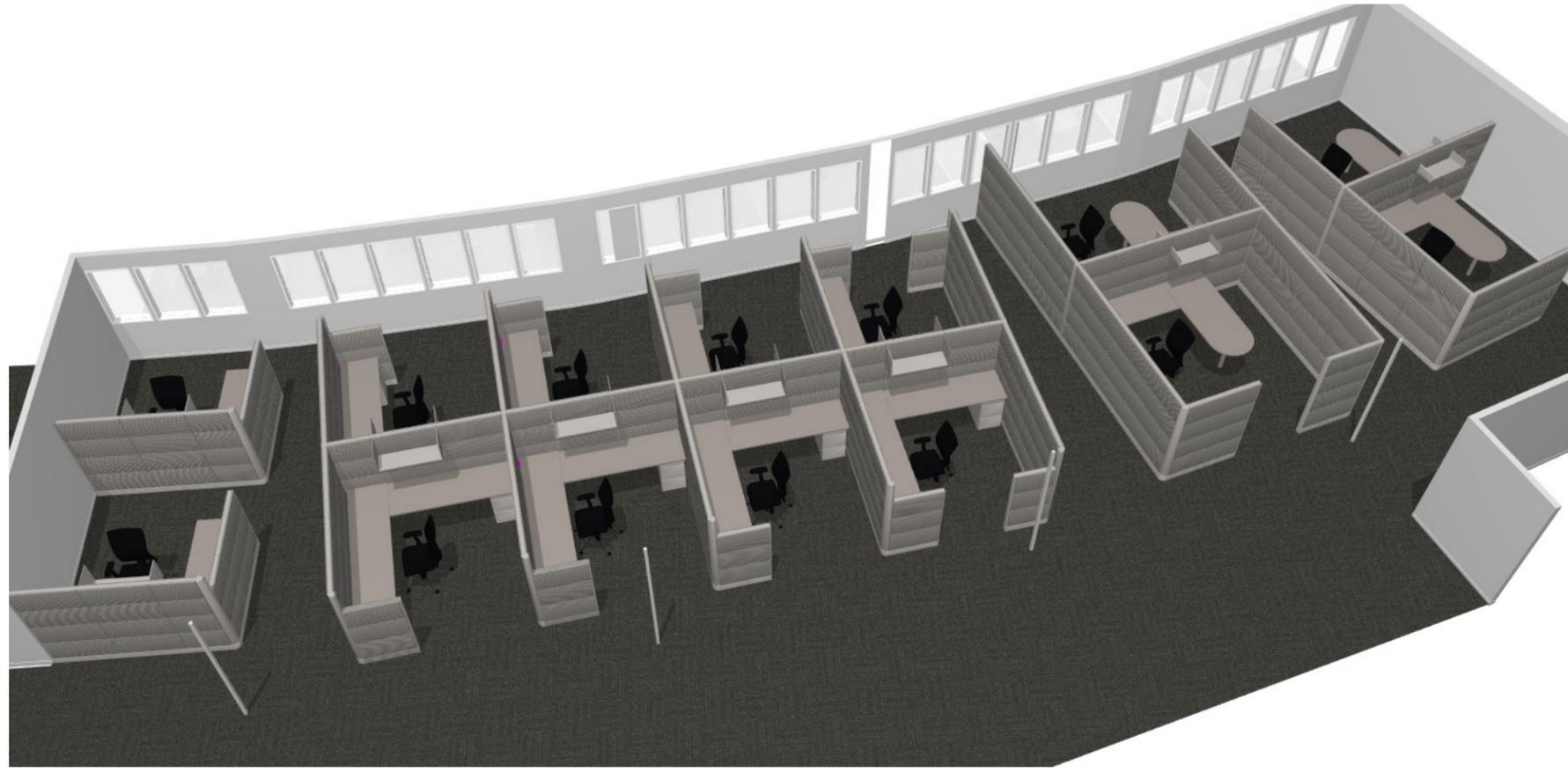
Proposed Acquisition Site



City of Spokane GIS



THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.



CONTRACT DESIGN ASSOCIATES

402 E SPRAGUE AVE
SPOKANE, WA 99202
509.624.4220



CLIENT APPROVAL

I HAVE REVIEWED THESE PLANS AND THEY CONFORM TO OUR REQUIREMENTS. I UNDERSTAND AND AGREE TO ANY MODIFICATIONS TO THESE PLANS WILL RESULT IN ADDITIONAL CHARGES.

- APPROVED AS DRAWN
- APPROVED AS NOTED
- NOT APPROVED

SIGNATURE: _____

DATE: _____

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**CITY OF SPOKANE
SPOKANE, WA**

**RIVERFRONT PARK PAVILION
OPEN OFFICE 212**

**ETHOSPACE WORKSTATIONS
FINAL LAYOUT**

DRAWN BY: **CG**

DATE: **2/27/2019**

REVISION DATE: **2/27/2019**

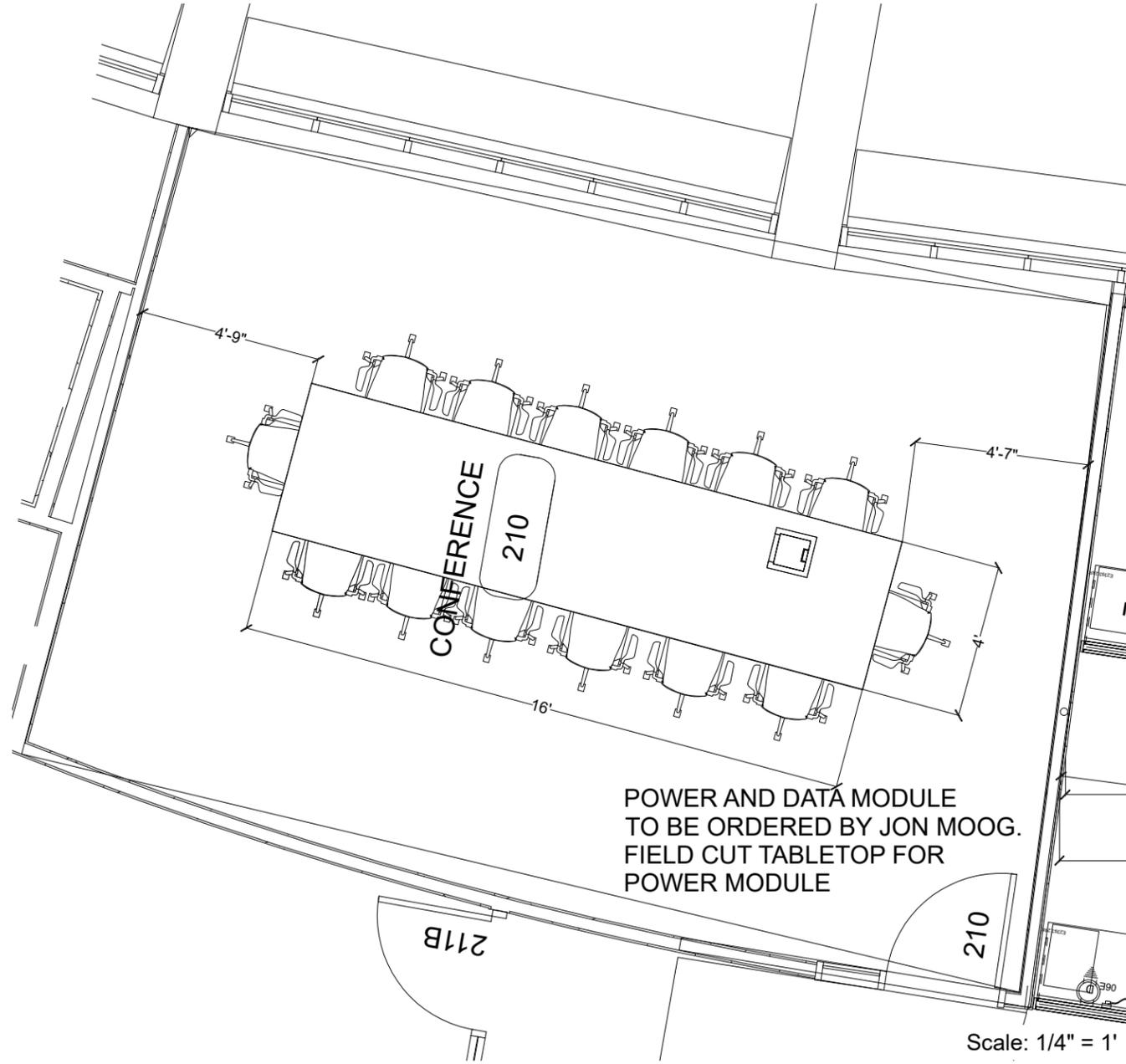
ACCOUNT MANAGER: **CB**

FILE NAME: **Pavilion 2nd Floor**

ACAD FILE NAME:

SHEET

1/1



CONTRACT DESIGN ASSOCIATES

402 E SPRAGUE AVE
SPOKANE, WA 99202
509.624.4220



CLIENT APPROVAL

I HAVE REVIEWED THESE PLANS AND THEY CONFORM TO OUR REQUIREMENTS. I UNDERSTAND AND AGREE TO THE NOTATIONS TO THESE PLANS WILL RESULT IN ADDITIONAL CHARGES.

- APPROVED AS DRAWN
- APPROVED AS NOTED
- NOT APPROVED

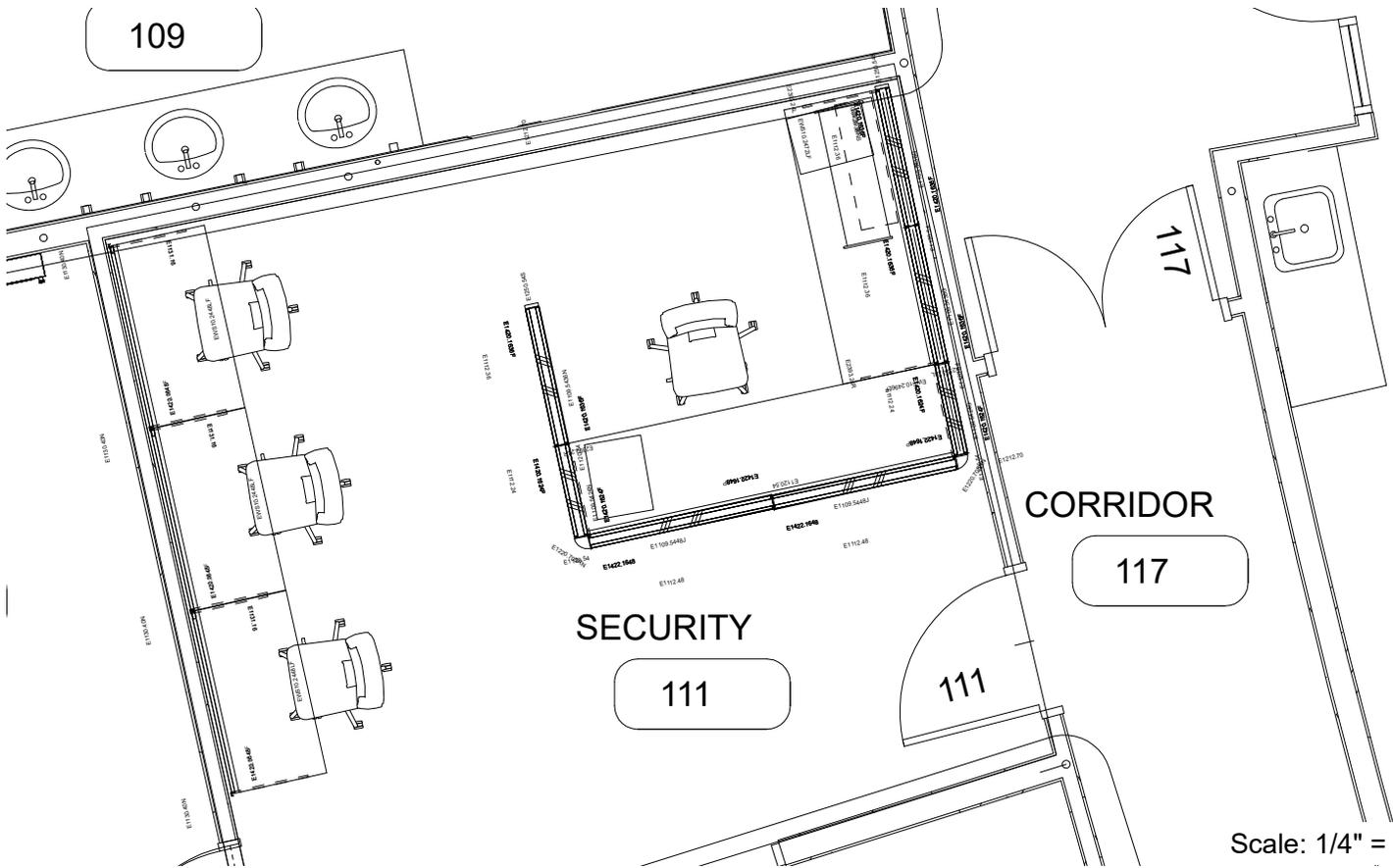
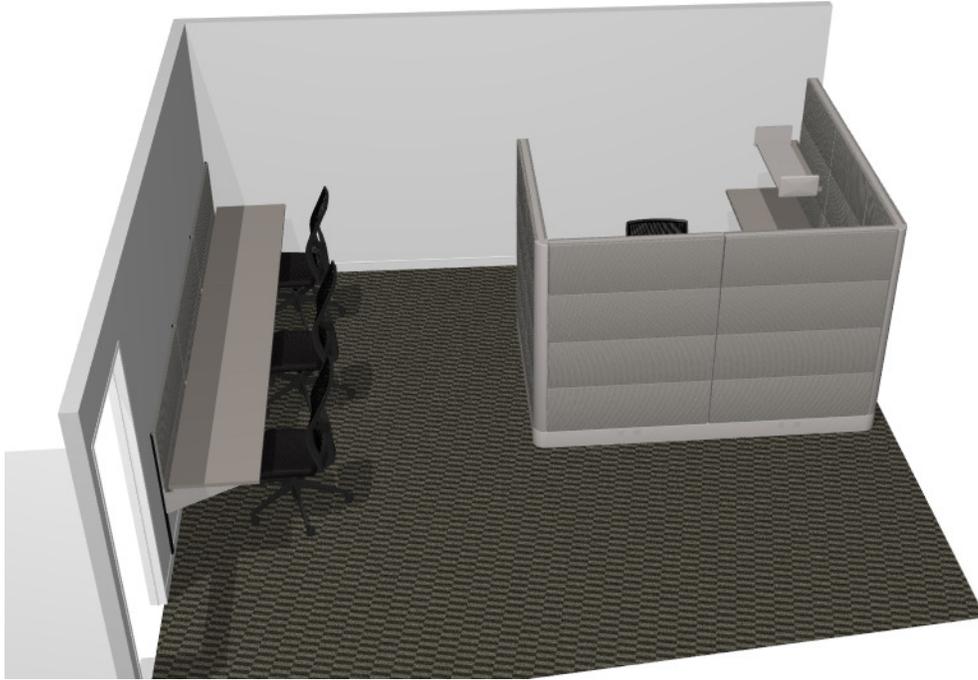
SIGNATURE: _____

DATE: _____

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CITY OF SPOKANE	PAVILION	CONFERENCE ROOM
-----------------	----------	-----------------

DRAWN BY: HB	DATE: 2/27/2019	REVISION DATE: 2/27/2019	ACCOUNT MANAGER: GWS	FILE NAME: Pavilion 2nd Floor	ACAD FILE NAME:
--------------	-----------------	--------------------------	----------------------	-------------------------------	-----------------



DATE:	1.11.2019
REVISION DATE:	2.27.19
DRAWN BY:	CG
ACCOUNT MANAGER:	CB

CITY OF SPOKANE
Spokane, WA

Riverfront Park Pavilion
1st Floor - 111 FINAL

CLIENT APPROVAL
I HAVE REVIEWED THESE PLANS AND THEY CONFORM TO OUR REQUIREMENTS. I UNDERSTAND THAT ANY MODIFICATIONS TO THESE PLANS WILL RESULT IN ADDITIONAL CHARGES.

APPROVED AS DRAWN
 APPROVED AS NOTED
 NOT APPROVED

SIGNATURE: _____
DATE: _____

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CDA
CONTRACT DESIGN ASSOCIATES

402 E SPRAGUE AVE
SPOKANE, WA 99202
509.624.4220

HermanMiller
certified dealer



Contract Design Associates

Spokane Showroom
402 East Sprague Ave.
Spokane, WA 99202

(509)624-4220 P
(509)623-1777 F

www.cdainteriors.com

Missoula Showroom
1330 West Broadway
Missoula, MT 59802

(406)926-3313 P&F

PROPOSAL

PROPOSAL #: 43726

DATE: 02/28/19

PROJECT #: 9-149

PROPOSAL FOR: 1746

CITY OF SPOKANE
ATTN: ACCOUNTS PAYABLE
808 SPOKANE FALLS BLVD
SPOKANE, WA 99201

INSTALL AT:

RIVERFRONT PARK - US PAVILION
507 N HOWARD STREET
SPOKANE, WA 99201

JON MOOG 625-6243

CUSTOMER P.O.	PAYMENT TERMS	QUOTE VALID	SALESPERSON
	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	1	E1109.7024N HF	+Frame,Npwr No Access 70H 24W +inner tone light	160.08	160.08
2	1	E1109.7024G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 24W +inner tone light +inner tone light	214.31	214.31
3	2	E1109.7036G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 36W +inner tone light +inner tone light	242.73	485.46
4	1	E1109.7036N HF HF	+Frame,Npwr No Access 70H 36W +inner tone light +inner tone light	187.34	187.34
5	2	E1109.7048J HF HF	+Frame,Npwr Access Holes W/Com Pt Lc 70H 48W +inner tone light +inner tone light	217.50	435.00
6	6	E1120.70	+Draw Rod 70H	11.31	67.86
7	4	E1130.40N	+Wall Strip,No Wall Fastener 40H	19.14	76.56
8	3	E1131.08	+Tile Adapter 8H	9.86	29.58
9	3	E1131.16	+Tile Adapter 16H	16.53	49.59
10	2	E1220.70SRN HF HF HF	+Conn,2-Way 90 Vinyl,Npwr 70H +inner tone light +inner tone light +inner tone light	98.89	197.78
11	2	E1250.70S HF	+Fin End,Std 70H +inner tone light	29.87	59.74
12	1	E1311.A HF	+15 Amp Receptacle 4 Circuit, Duplex, Circuit A 6/Pkg +inner tone light	67.28	67.28



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Missoula, MT 59802

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PROPOSAL

PROPOSAL #: 43726

DATE: 02/28/19

PROJECT #: 9-149

PROPOSAL FOR: 1746

CITY OF SPOKANE
ATTN: ACCOUNTS PAYABLE
808 SPOKANE FALLS BLVD
SPOKANE, WA 99201

INSTALL AT:

RIVERFRONT PARK - US PAVILION
507 N HOWARD STREET
SPOKANE, WA 99201

JON MOOG 625-6243

CUSTOMER P.O.	PAYMENT TERMS	QUOTE VALID	SALESPERSON
	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
13	1	E1311.B	+15 Amp Receptacle 4 Circuit, Duplex, Circuit B 6/Pkg	67.28	67.28
14	1	HF E1322.06E	+inner tone light +Power Entry,Ext. Dir Con 4-Circ,6Ft L	59.45	59.45
15	3	E1420.0848F 8T	+Tile,Face Fabric 08H 48W +crossing-Pr Cat 1	32.48	97.44
16	14	19 E1420.1624F 8T	+crossing shale +Tile,Face Fabric 16H 24W +crossing-Pr Cat 1	29.58	414.12
17	2	19 E1420.1624P HF	+crossing shale +Tile,Face Pntd 16H 24W +inner tone light	17.98	35.96
18	21	E1420.1636F 8T	+Tile,Face Fabric 16H 36W +crossing-Pr Cat 1	34.51	724.71
19	3	19 E1420.1636P HF	+crossing shale +Tile,Face Pntd 16H 36W +inner tone light	21.17	63.51
20	2	E1420.1648P HF	+Tile,Face Pntd 16H 48W +inner tone light	25.23	50.46
21	17	E1420.1648F 8T	+Tile,Face Fabric 16H 48W +crossing-Pr Cat 1	39.73	675.41
22	1	19 E2290.24SL HF	+crossing shale +Work Surface Support Panel,End,Glides,Use with Sq-Edge,Lam,24d +inner tone light	101.50	101.50
23	4	HF E2393.24L SM	+inner tone light +Support,Work Surf 24D (for 20" or 24" Deep surfaces) Left +inner tone light +on module	11.60	46.40



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
24	5	E2393.24R HF SM	+Support,Work Surf 24D (for 20" or 24" Deep surfaces) Right +inner tone light +on module	11.60	58.00
25	1	E3230.36 HF	+Shelf,B-Style Open 7-1/2H 36W +inner tone light	46.98	46.98
26	3	EWS10.2448L F HT HT	+Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 48W +inner tone +inner tone	80.91	242.73
27	1	EWS10.2472L F HT HT	+Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 72W +inner tone +inner tone	130.79	130.79
28	1	EWS10.2496L F HT HT	+Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 96W +inner tone +inner tone	176.61	176.61
29	1	LW100.20BBF SB SS HF KA 1F 3M	+Ped W-Pull,Freestd 20D B/B/F +full-extension ball-bearing +smooth paint on smooth steel +inner tone light +keyed alike +standard height +drawer divider in one box drawer, pencil tray in	208.89	208.89
30	1	LW100.20FF SB SS HF KA 1F 1M	+Ped W-Pull,Freestd 20D F/F +full-extension ball-bearing +smooth paint on smooth steel +inner tone light +keyed alike +standard height +2 file converters in each file drawer	176.55	176.55



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
31	2	1B2JK7- 234	+Lock Plug and Key,Chrome UM Series +key number 234	3.30	6.60
32	4	6023Y/E3 C26 FC11 Z3 B14 ~ MC5 FABRIC ~ FG1 SUGAR LICORICE AC	Torsa, Enhanced Synchro Cntrl, Armless Hard Floor and Carpet Casters Graphite Frame Graphite Back Support/Arms Graphite Base No Selection Onyx Mesh Fabric Grade Selections No Selection Fabric Grade 1 Sugar Color Selection Sugar Licorice Fully Assembled	388.70	1,554.80
33	1	G6160.AM	+Twist LED Task Light,Single unit,Magnet Att	125.86	125.86
34	1	6023Y/E3.A1 34 C25 FC11 Z3 B14 ~ MC5 FABRIC ~ FG1 SUGAR LICORICE AC	Torsa, Enhanced Synchro Cntrl, Multi-Adjustable Arms Carpet casters Graphite Frame Graphite Back Support/Arms Graphite Base No Selection Onyx Mesh Fabric Grade Selections No Selection Fabric Grade 1 Sugar Color Selection Sugar Licorice Fully Assembled	406.18	406.18



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
35	1	DT1AS.2472L D	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,C-Leg w/Hgt Adj 24D 72W	538.16	538.16
		HT	+inner tone		
		HT	+inner tone		
		HF	+inner tone light		
		57	+glides		
		NTG	+no grommet		
36	1	CC-C19248RT	Intermix 192x48x1.1875 Rectangular Top	1,312.50	1,312.50
		DSP	Desert		
		DS2	Desert		
		QR	No Cutout		
37	14	1012FT3.USA 147	Lumin, Light Task Chair, Upholstered Seat & Plastic Back, Fixed A147 Arm	243.80	3,413.20
		FC1	Black Frame		
		B17	Black Nylon Base		
		C15	55mm Caster, Std		
		SC1	Black		
		~	No Selection		
		FG1	Fabric Grade 1		
		SUGAR	Sugar Color Selection		
		LICORICE	Sugar Licorice		
		UC	Back Attached to Seat, Base Separate		
38	2	CC-35MTB3	Metal Table Base 35 x 16.75 x 27.75	195.72	391.44
		GRPH	Graphite		
39	2	CC-35MTB3C	Center Metal Table Base 35 x 8 x 27.75	189.84	379.68
		GRPH	Graphite		
40	4	E1109.5424J	+Frame,Npwr Access Holes W/Com Pt Lc 54H 24W	144.71	578.84
		HF	+inner tone light		
		HF	+inner tone light		
41	8	E1109.5430J	+Frame,Npwr Access Holes W/Com Pt Lc 54H 30W	157.76	1,262.08
		HF	+inner tone light		
		HF	+inner tone light		



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
42	2	E1109.5442J HF	+Frame,Npwr Access Holes W/Com Pt Lc 54H 42W +inner tone light	186.18	372.36
43	8	E1109.7024G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 24W +inner tone light +inner tone light	214.31	1,714.48
44	2	E1109.7030J HF HF	+Frame,Npwr Access Holes W/Com Pt Lc 70H 30W +inner tone light +inner tone light	176.03	352.06
45	17	E1109.7036G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 36W +inner tone light +inner tone light	242.73	4,126.41
46	8	E1109.7036J HF HF	+Frame,Npwr Access Holes W/Com Pt Lc 70H 36W +inner tone light +inner tone light	190.24	1,521.92
47	3	E1109.7042G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 42W +inner tone light +inner tone light	255.78	767.34
48	1	E1109.7042J HF HF	+Frame,Npwr Access Holes W/Com Pt Lc 70H 42W +inner tone light +inner tone light	203.58	203.58
49	11	E1109.7048G HF HF	+Frame,Pwr 4-Circ W/Com Pt Lc 70H 48W +inner tone light +inner tone light	268.83	2,957.13
50	16	E1109.7048J HF HF	+Frame,Npwr Access Holes W/Com Pt Lc 70H 48W +inner tone light +inner tone light	217.50	3,480.00
51	14	E1120.54	+Draw Rod 54H	9.28	129.92
52	42	E1120.70	+Draw Rod 70H	11.31	475.02



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
53	3	E1210.70	+Wall Start 70H	67.28	201.84
		HF	+inner tone light		
54	15	E1220.70SRN	+Conn,2-Way 90 Vinyl,Npwr 70H	98.89	1,483.35
		HF	+inner tone light		
		HF	+inner tone light		
		HF	+inner tone light		
55	3	E1230.70SE	+Conn,3-Way 90 Vinyl,Pwr 70H	143.84	431.52
		HF	+inner tone light		
		HF	+inner tone light		
		HF	+inner tone light		
56	2	E1230.70SN	+Conn,3-Way 90 Vinyl,Npwr 70H	132.24	264.48
		HF	+inner tone light		
		HF	+inner tone light		
		HF	+inner tone light		
57	3	E1240.70FE	+Conn,4-Way 90,Pwr 70H	156.31	468.93
		HF	+inner tone light		
58	12	E1250.54S	+Fin End,Std 54H	27.55	330.60
		HF	+inner tone light		
59	6	E1250.70S	+Fin End,Std 70H	29.87	179.22
		HF	+inner tone light		
60	12	E1251.16S	+Chg of Ht Fin End Std 16H	19.72	236.64
		HF	+inner tone light		
61	3	E1311.A	+15 Amp Receptacle 4 Circuit, Duplex, Circuit A	67.28	201.84
		HF	+inner tone light		
62	3	E1311.B	+15 Amp Receptacle 4 Circuit, Duplex, Circuit B	67.28	201.84
		HF	+inner tone light		
63	3	E1311.C	+15 Amp Receptacle 4 Circuit, Duplex, Circuit C	67.28	201.84
		HF	+inner tone light		



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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
64	3	E1311.D	+15 Amp Receptacle 4 Circuit, Duplex, Circuit D isolated ground 6/Pkg	67.28	201.84
		HF	+inner tone light		
65	6	E1322.06E	+Power Entry,Ext. Dir Con 4-Circ,6Ft L	59.45	356.70
66	72	E1420.1624F	+Tile,Face Fabric 16H 24W	29.58	2,129.76
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
67	16	E1420.1624P	+Tile,Face Pntd 16H 24W	17.98	287.68
		HF	+inner tone light		
68	60	E1420.1630F	+Tile,Face Fabric 16H 30W	31.03	1,861.80
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
69	4	E1420.1630P	+Tile,Face Pntd 16H 30W	19.43	77.72
		HF	+inner tone light		
70	173	E1420.1636F	+Tile,Face Fabric 16H 36W	34.51	5,970.23
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
71	27	E1420.1636P	+Tile,Face Pntd 16H 36W	21.17	571.59
		HF	+inner tone light		
72	37	E1420.1642F	+Tile,Face Fabric 16H 42W	36.54	1,351.98
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
73	7	E1420.1642P	+Tile,Face Pntd 16H 42W	23.78	166.46
		HF	+inner tone light		
74	197	E1420.1648F	+Tile,Face Fabric 16H 48W	39.73	7,826.81
		8T	+crossing-Pr Cat 1		
		19	+crossing shale		
75	19	E1420.1648P	+Tile,Face Pntd 16H 48W	25.23	479.37
		HF	+inner tone light		
76	4	E2290.24SL	+Work Surface Support Panel,End,Glides,Use with Sq-Edge,Lam,24d	101.50	406.00
		HF	+inner tone light		

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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
77	28	HF E2393.24L	+inner tone light +Support,Work Surf 24D (for 20" or 24" Deep surfaces) Left	11.60	324.80
78	28	HF SM E2393.24R	+inner tone light +on module +Support,Work Surf 24D (for 20" or 24" Deep surfaces) Right	11.60	324.80
79	3	HF SM E2394.DY	+inner tone light +on module +Peninsula Column Support, Plain Column	87.87	263.61
80	4	HF E3230.30	+inner tone light +Shelf,B-Style Open 7-1/2H 30W	43.79	175.16
81	10	HF E3230.36	+inner tone light +Shelf,B-Style Open 7-1/2H 36W	46.98	469.80
82	3	HF EWS10.2436L F	+inner tone light +Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 36W	65.83	197.49
83	6	HT HT EWS10.2442L F	+inner tone +inner tone +Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 42W	73.08	438.48
84	9	HT HT EWS10.2472L F	+inner tone +inner tone +Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 72W	130.79	1,177.11
85	2	HT HT EWS10.2484L F	+inner tone +inner tone +Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 84W	164.43	328.86
		HT	+inner tone		
		HT	+inner tone		



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
86	1	EWS10.2490L F	+Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 90W	169.36	169.36
		HT	+inner tone		
		HT	+inner tone		
87	10	EWS10.2496L F	+Rect Surf,Sq-Edge,Lam Top/TP Edge,Frame att 24D 96W	176.61	1,766.10
		HT	+inner tone		
		HT	+inner tone		
88	4	EWS35.3072L F	+Penin Surf,Round End,Sq-Edge,Lam Top/TP Edge,Frame att 30D 72W	201.84	807.36
		HT	+inner tone		
		HT	+inner tone		
		HF	+inner tone light		
		SM	+on module		
89	3	FV696.43	+Stiffener, 43 1/4W	20.88	62.64
90	14	LW100.20BBF	+Ped W-Pull,Freestd 20D B/B/F	208.89	2,924.46
		SB	+full-extension ball-bearing		
		SS	+smooth paint on smooth steel		
		HF	+inner tone light		
		KA	+keyed alike		
		1F	+standard height		
		3M	+drawer divider in one box drawer, pencil tray in		
91	14	LW100.20FF	+Ped W-Pull,Freestd 20D F/F	176.55	2,471.70
		SB	+full-extension ball-bearing		
		SS	+smooth paint on smooth steel		
		HF	+inner tone light		
		KA	+keyed alike		
		1F	+standard height		
		1M	+2 file converters in each file drawer		
92	5	LW200.424	+Lat File,W-Pull Freestd 4 Dwr 42W	630.63	3,153.15
		SS	+smooth paint on smooth steel		
		MT	+medium tone		

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	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		KD	+keyed differently, black		
		CB	+counterweight (recommended)		
		2R	+side-to-side filing rail		
93	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		229	+key number 229		
94	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		230	+key number 230		
95	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		231	+key number 231		
96	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		228	+key number 228		
97	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		233	+key number 233		
98	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		234	+key number 234		
99	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		235	+key number 235		
100	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		236	+key number 236		
101	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		237	+key number 237		
102	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		238	+key number 238		
103	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		239	+key number 239		
104	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		240	+key number 240		
105	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		232	+key number 232		
106	2	1B2JK7-	+Lock Plug and Key,Chrome UM Series	3.30	6.60
		227	+key number 227		



Contract Design Associates

Spokane Showroom
402 East Sprague Ave.
Spokane, WA 99202

(509)624-4220 P
(509)623-1777 F

www.cdainteriors.com

Missoula Showroom
1330 West Broadway
Missoula, MT 59802

(406)926-3313 P&F

PROPOSAL

PROPOSAL #: 43726

DATE: 02/28/19

PROJECT #: 9-149

PROPOSAL FOR: 1746

CITY OF SPOKANE
ATTN: ACCOUNTS PAYABLE
808 SPOKANE FALLS BLVD
SPOKANE, WA 99201

INSTALL AT:

RIVERFRONT PARK - US PAVILION
507 N HOWARD STREET
SPOKANE, WA 99201

JON MOOG 625-6243

CUSTOMER P.O.	PAYMENT TERMS	QUOTE VALID	SALESPERSON
	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
107	5	6023Y/E3.A1 34	Torsa, Enhanced Synchro Cntrl, Multi-Adjustable Arms C25 Carpet casters FC11 Graphite Frame Z3 Graphite Back Support/Arms B14 Graphite Base ~ No Selection MC5 Onyx Mesh FABRIC Fabric Grade Selections ~ No Selection FG1 Fabric Grade 1 SUGAR Sugar Color Selection LICORICE Sugar Licorice AC Fully Assembled	406.18	2,030.90
108	14	G6160.AM	+Twist LED Task Light,Single unit,Magnet Att	125.86	1,762.04
109	1		Exemplis Tariff Surcharge 1.6% Effective 3.4.19	113.10	113.10
110	1		Delivery/Install	6,768.00	6,768.00
			US COMMUNITIES CONTRACT 4400003403 NIPA CONTRACT R142205		



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CUSTOMER P.O.	PAYMENT TERMS	QUOTE VALID	SALESPERSON
	NET 10 DAYS	03/28/19	BUERSTATTE, CHLOE

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
<p><u>General Terms and Conditions of Sale</u></p> <p>*Upon approval of the Proposal, the order shall be deemed accepted and non-cancellable. *Title to the property listed on these pages shall remain with Contract Design Associates, Inc. (CDA) until Buyer pays the obligation in full. Buyer agrees not to sell, encumber, or remove the same property from the county in which it was delivered prior to full payment, without the written approval of CDA. *All invoices from CDA carry net 10-day terms. CDA reserves the right to assess and Buyer agrees to pay interest charges at 1.5% per month (18% per annum) on all unpaid balances past 30 days.</p> <p>Payments made by credit card for materials or services in excess of \$3000 per order will incur a 3% processing fee.</p> <p>*CDA reserves the right to make partial deliveries and to invoice accordingly and Buyer agrees to pay invoices for partial shipments. *After Buyer's acceptance of this proposal, should Buyer not be able to accept delivery of the goods covered under this contract within 10 business days of arrival at CDA warehouse or a designated receiving location, CDA shall invoice for goods as well as storage and handling costs, and Buyer agrees to pay such charges. Installation charges will be withheld until completed.</p> <p>COMPLETE TERMS AND CONDITIONS AVAILABLE UPON REQUEST</p>					

DEPOSIT REQUIRED: 0.00

SUBTOTAL 83,188.29

SALES TAX 7,320.57

TOTAL 90,508.86

THANK YOU FOR YOUR BUSINESS!!!
By acceptance of this proposal, I acknowledge and agree with the seller's standard terms and conditions.

ACCEPTED BY _____ DATE ACCEPTED _____

2018 FURNITURE STANDARD LIST
INDIVIDUAL WORK STATION FURNITURE



Torsa Chair - Task

SitOnIt • Seating®



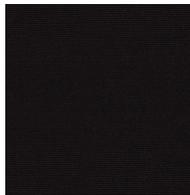
Torsa task:

Black Fabric: \$ 363.09

Black Vinyl: \$ 390.39

US Communities# 440003403

Fully adjustable arm
Fully adjustable seat
Black frame
Black arms
Partially Assembled
Delivery additional



Fabric:
Sugar Licorice

Lumin Chair - Conference

SitOnIt • Seating®



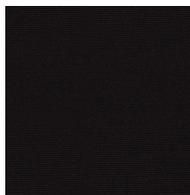
Lumin task:

Black Fabric: \$ 240.70

Black Vinyl: \$ 261.17

US Communities# 440003403

Fixed arm
Fixed seat
Black frame
Black arms
Delivery additional



Fabric:
Sugar Licorice



Vinyl:
Canter Onyx

Amplify Stool

SitOnIt • Seating®

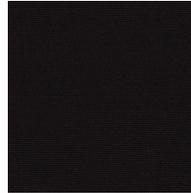


Amplify stool:

\$ 308.95

US Communities# 440003403

Adjustable arms
Adjustable seat
Black frame
Black base
Black arms
Black fabric and frame
Partially Assembled
Delivery additional



Fabric:
Sugar Licorice

Lumin 4 Leg Chair

SitOnIt • Seating®

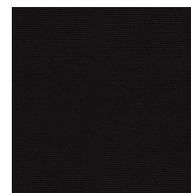


**Lumin 4 Leg Chair—Plastic Stacker
occasional chair not for conference
room use.**

\$ 108.75

US Communities# 440003403

Armless
Fixed height
Black frame
Plastic seat and back
Assembled
Delivery additional



Black

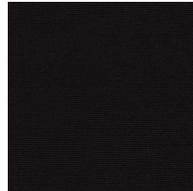
Lumin 4 Leg Chair



Lumin 4 Leg chair—Office Side
For conference rooms side chair and Office guest chair.

Black Fabric: \$ 187.92
Black Vinyl: \$ 221.59
US Communities# 440003403

Arms
Fixed height
Black frame Fully upholstered
Assembled
Delivery additional



Fabric:
Sugar Licorice



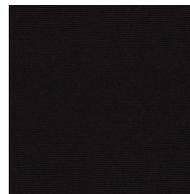
Vinyl:
Canter Onyx



Lumin 4 Leg chair—Office Side
For conference rooms side chair and Office guest chair.

Black Fabric: \$ 161.53
Black Vinyl: \$ 195.20
US Communities# 440003403

Armless
Fixed height
Black frame
Assembled
Delivery additional



Fabric:
Sugar Licorice



Vinyl:
Canter Onyx

Storage



BBF

\$ 222.95

US Communities# 440003403

*Full extension drawers
Ball bearing drawer glides*



Finish: Inner Tone Light HF



FF

\$ 189.00

US Communities# 440003403

*Full extension drawers
Ball bearing drawer glides*



Finish: Inner Tone Light HF



BF Mobile (matches existing)-with Cushion Seat Top

\$ 356.04

US Communities# 440003403

*Full extension drawers
Ball bearing drawer glides*



Finish: Inner Tone Light HF

Tables



Hat electric height table base

\$ 554.90—Base Only in silver

For 24" to 30" wide tops from 48" to 96" long.



**Hat electric height table base with top
Top color to be HT Inner tone**

\$680.47 - base with 24"x72" Top

For 24" to 30" wide tops from 48" to 96" long.



Top: Inner Tone HT

2018 FURNITURE STANDARD LIST
FACILITY/LOBBY FURNITURE





Herman Miller Everywhere tables flip top

\$ 586.08

US Communities# 440003403

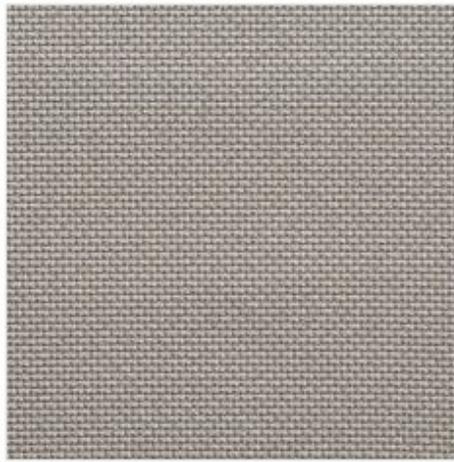
30"x72 " casters and non caster option.



Oak on Ash LBB



Crossing
Indigo
8T18



Crossing
Shale
8T19

**Herman Miller Ethospace
Crossing Indigo accent color
Crossing Shale main color**

US Communities# 440003403

Qty of stations and layouts dictate price

\$ 1,500.00– 10,000.00

Lobby

Ideon Visit chair with wood arms

TCPN Contract #R142205

\$ 756.70

Wood Arm Options:



Clear Maple



Amber Mahogany



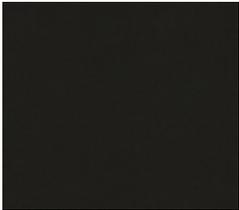
Ideon Visit chair armless

TCPN Contract #R142205

\$660.10



Vinyl Seat—All Chair Styles:



Slide Onyx

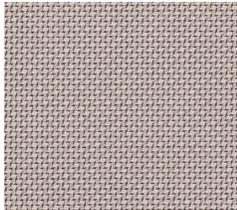


Slide Fog

Fabric Back Options—All Chair Styles:



Odyssey Captain



Tradition Ash



Ideon Occasional tables

TCPN Contract #R142205

\$ 470.00– 730.00



Clear Maple



Amber Mahogany



Ideon Cube tables

TCPN Contract #R142205

\$ 350.00– 473.00



Clear Maple



Amber Mahogany



March 6, 2019

Mr. Berry Ellison, PLA | City of Spokane Parks & Recreation | Riverfront Park Project Manager
Spokane Parks and Recreation
808 W Spokane Falls Blvd.
Spokane, WA 99201

RE: REVISED Proposal for the Riverfront Park West Havermale Island project

Dear Mr. Ellison,

Thank you for the opportunity to prepare this proposal for the Riverfront Park West Havermale Island project. We are honored to be selected for the project and look forward to partnering with you delivering an outstanding project to the citizens of Spokane!

The attached scope of work addresses the project from Schematic Design through the Construction Administration phase with the assumption the project will follow a design process that includes review by various required agencies and City departments as the project progresses.

Our standard agreement (attached) lists in detail our understanding of the project and the responsibilities of each party to the contract. Please contact me at your earliest convenience if you have any questions or comments regarding our proposal.

Best wishes,

A handwritten signature in black ink that reads 'Anne Hanenburg'. The signature is written in a cursive, flowing style.

Anne Hanenburg,
Principal
SPVV Landscape Architects

AGREEMENT BETWEEN CLIENT AND LANDSCAPE ARCHITECT

This Agreement, effective upon authorization by you, is between the Client; Spokane Parks and Recreation, 808 West Spokane Falls Blvd. Spokane, WA 99201 and SPVV Landscape Architects, 1908 W. Northwest Boulevard, Suite A, Spokane, WA, 99205, for landscape architectural services for redevelopment of the Riverfront Park West Havermale Island project.

Project Understanding:

We understand the scope of work for this project requires the design and development of construction documents that will be used for procurement and construction of the West Havermale Island site. We have assembled a team of professionals that include Landscape Architects and Professional Engineers (PE): Civil, Electrical, and Structural. Other team members include a landscape contractor and construction specialist. Our sub-consultants will support SPVV Landscape Architects during Schematic Design, Design Development, Construction Document, Bid and Award, and the Construction Observation phases of the project. The following information includes the team's current understanding of the scope of tasks to be completed, to deliver the necessary documentation. These tasks include preparation of documentation that addresses the following program elements as presented in the request for qualifications (RFQ):

- Re-conditioning of the 1974 Theme Stream and picnic shelter that also meet current code requirements.
- Reconstruction of a vehicular access crossing at the southern extent of the Theme Stream.
- Integration of a maintenance yard.
- A pre-manufactured restroom facility as an Add Alternate to service the Shane's Inspiration Playground.
- Integration of an inclusive play playground.
 - The inclusive play playground design will be lead by Shane's Inspiration Consulting. SPVV Landscape Architects will work together with Shane's Inspiration Consulting through the Design Development Phase, then SPVV will be responsible for final preparation of design documents necessary for construction.

This proposal is set in a format that describes the effort as it follows the standard design process.

Our team, as a whole, will provide the necessary deliverables that include existing and proposed topographical information, exterior materials, geotechnical information necessary for construction document preparation, restoration of existing historical features, planting, irrigation, lighting, electrical power supply, and treatment of stormwater generated on site.

We understand site specific topographic data from a 2015 survey will be provided. We anticipate this topographic information covers the majority of the area of interest, with the exception of the south extent of the Theme Stream, the current delivery access route, and its associated stormwater facilities. We will use the 2015 topographic information until the Design Development phase. At this point, our team will engage the proposed surveyor for acquisition of additional information as required.

We anticipate that geotechnical information is limited to site specific locations for the structural design and construction of site specific elements. This proposal limits geotechnical investigation to those areas that are determined to have geotechnical investigation for standard design practices.

PART 1 - Landscape Architect's Basic and Additional Services

Design Team's Basic Services

Our team will use the conceptual site plan presented during the selection process as a starting point for the following design phases. This initial concept will be used for identification of program elements, anticipated circulation, scaling site features, and general arrangement of site elements. Upon agreement of the program elements, we will prepare Schematic Design documents, and deliver as set forth in the proposed schedule. Schedule Exhibit 'A' (refer to last page)

Schematic Design Phase

- Meet with Client to discuss and update conceptual illustrations for the creation of general narratives associated with the following program elements:

- Shane's Inspiration inclusive playground
- Maintenance yard/area
- Pedestrian circulation pathways
- South Theme Stream vehicular crossing
- Restoration of the 1974 Theme Stream
- Restoration of the 1974 Picnic Shelter
- Initial pathway lighting approach
- ADA vehicular and maintenance vehicle access
- Plant palette for site specific needs
- Centennial Trail

- Using the defined narrative of the proposed program elements, our team will analyze and prepare conceptual Schematic Design drawing(s) that illustrate the scale and relationship of the Project program including: Inclusive playground area, hardscape, landscape areas, major landscape features, circulation elements, initial grading, initial drainage concepts if necessary, utility service locations if necessary, widened access drives, retaining walls, and other site elements.

The Schematic Design Phase will include an analysis that identifies the City's programmatic objectives and regulatory requirements for vehicular access across the Theme Stream including anticipated load ratings.

Deliverables include: 22"x34" drawing sheets, 30"x42" color rendering (electronic or hardcopy), 8.5"x11" written narrative.

Agency submissions will include:

- Design Review Board Collaborative Workshop submission.
- Riverfront Park Executive Team submission | Ad Hoc Committee

Design Development Phase

- Refine the approved Schematic Design. Further describe the Project's size and character, including the Shane's Inspiration inclusive playground layout. Refine program elements, including illustrations and narratives identified during Schematic Design, and current park standard improvement details. Our team will prepare outline specifications in Construction Specification Institute (CSI) format, draft site specific details, sections and elevations of key features, general plant selection, irrigation equipment selections, site

furnishings and materials palettes, utility connection and general routing paths. We will include a project construction cost analysis and colored illustration of the proposed improvements.

Deliverables include: 22"x34" drawing sheets (electronic copies in PDF format), 8.5"x11" specifications, 8.5"x11 updated narrative, and 30"x42" color rendering.

Agency submissions will include:

- Design Review Board Recommendation meeting submission.
- Park Board submission.

Assumed other Agency Submission's by Owner:

- Department of Health – Playground review
- Shoreline/Habitat Management Plan update
- Planning Department Pre-Development
- Avista Utilities
- Spokane Tribe
- Update to DAHP – Theme Stream and Picnic Shelter

Construction Documents Phase

Construction Document Phase 1: 2.5 Acre West Havermale Site – Less the area described in Construction Document Phase 2 below

Formalize the approved Design Development Documents into Construction Documents that detail the Project's construction requirements including:

- Existing Topographic Conditions
- Demolition Plan
- Erosion and Sediment Control Plans
- Site Grading and Drainage Plans
- Materials Plan
- Site Layout Plan
- Vehicular Access Plans for Theme Stream crossing
- Electrical Plans
- Site Utility Plans (if required)
- Landscape Planting Plan
- Irrigation plan
- Site improvement construction details.
- Specifications prepared using Construction Specification Institute (CSI) format include:
 - Division 02 through 32.

Construction Documents will be submitted at the following milestones: 30% and 95% as determined by the Design Team, and generally at 5-week intervals over the course of the Construction Document Phase.

Construction cost estimates will be updated at each interval, with a final engineers estimate at the close of the Construction Document Phase.

Deliverables include: 22"x34" drawing sheets (electronic copies in PDF format), 8.5"x11" specifications, and drainage and structural reports as required.

Agency submissions include:

- Park Board Submission

- City of Spokane Plan Check submission
- City of Spokane Permit submission

Construction Document Phase 2: West Area of Impact Used by Adjacent Post Street Bridge Project

Formalize the approved Design Development Documents into Construction Documents that detail the Project's construction requirements including:

- Existing Topographic Conditions
- Demolition Plan
- Erosion and Sedimentation Control Plan
- Site Grading and Drainage Plans
- Materials Plan
- Site Layout Plan
- Electrical Plans
- Utility Plans (if required)
- Landscape Planting Plan
- Irrigation Plan
- Site improvement construction details
- Specifications prepared using Construction Specification Institute (CSI) format include:
 - Division 02 through 32.

Construction documents will be submitted at the following milestones: 30% and 95% as determined by the Design Team, and generally at 5-week intervals over the course of the construction document phase. Construction cost estimates will be updated at each interval, with a final engineers estimate at the close of the Construction Document Phase.

Deliverables include: 22"x34" drawing sheets (electronic copies in PDF format), 8.5"x11" specifications, and drainage and structural reports as required.

Agency submissions include:

- Park Board Submission
- City of Spokane Plan Check submission
- City of Spokane Permit submission

Construction Procurement Phase

- Assist Owner to evaluate construction proposals.

Construction Phase – Phase I Only

- Participate in a maximum of Thirty-four (34) Project site visits with the Project's contractor and/or subcontractor(s) to generally review the progress of construction and to see if work completed is generally consistent with the intent of the Design Team's Construction Documents.

- Although Design team may observe and discuss potential problems, these visits are not construction inspections or a guarantee there will not be construction deficiencies.

- Review required contractor submittals, such as shop drawings and samples, but only to determine if they conform to the design teams visual and aesthetic design intent.

- Review contractor's payment applications to determine if the work represented as complete is generally consistent with the design team's observations during its site visits. Design teams review shall be subject to any noted qualifications by the Design team and its representatives. Client understands the frequency of the Design Team site visits may limit Design Teams ability to review certain payment applications. Design Teams review shall not be a representation that Design Team has supervised the work, or that The Design Team has reviewed how or for what purpose contractor has used or intends to use Owner's payments.

Additional Services

Additional services are not expected at this time. The proposal provides for a Theme Stream vehicular crossing, of which the solution is generalized as either a box culvert or simple pass-through for operation of the Theme Stream.

Excluded Services

• Excluded Services are not a part of the Design Teams Basic or Additional Services and are the responsibility of others. Excluded Services include, but are not limited to, the following:

- Investigation and testing of surface and subsurface conditions;
- Soil nutrient testing,
- Geotechnical evaluation – environmental, soil chemistry, hazardous substances,
- Lot line location
- Existing sub- drainage location
- No relocation of utilities: Water, Sewer, Gas, Electrical, Fiber Optic, etc...
- Signage
- No Centennial Trail within the Post Street R.O.W.
- No design of specialized signaling systems, including Audio Visual, Access Control, Intrusion Detection, CCTV, etc.
- No Zip-Line structures, foundations, slabs, or anchorages
- No Boundary Survey – including corner pin location

Design Team agrees to provide its professional services in accordance with generally accepted standards of its profession as mandated by the State of Washington.

PART 2 - Client's Responsibilities

- Client agrees to provide Design Team with all information, surveys, reports, and professional recommendations and any other related items requested by Design Team in order to provide its professional services. Design Team may rely on the accuracy and completeness of these items, however, it is the responsibility of the Design Team to inform the Client of discrepancies and deficiencies in the data if found to be incorrect.
- Client shall furnish the services of the following consultants: Any utility consultants or contacts.
- Client agrees to advise Design Team of any known or suspected contaminants at the Project site. Client shall be solely responsible for all subsurface soil conditions.
- Client will obtain and pay for all necessary permits from authorities with jurisdiction over the Project.
- Client agrees to provide the items described in Part 2, above and to render decisions in a timely manner so as not to delay the orderly and sequential progress of Landscape Architect's services.

PART 3 - Estimated Schedule and Project Budget

• Design Team shall render its services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact the Project schedule and/or Project budget. Client acknowledges that significant changes to the Project or construction schedule or budget, or the Project’s scope may require Additional Services of the Design Team. A preliminary schedule has been provided (Refer to Exhibit 'A')

PART 4 - Compensation and Payments

• Client agrees to pay Landscape Architect as follows:

Shane’s Inspiration Effort	\$ 82,540.00
Representing approx. 700 hours of labor	
West Havermale Island Design	\$137,260.00
Geotechnical & Site Survey Allowance	<u>\$ 16,000.00</u>
	\$153,260.00
Grand Total:	\$235,800.00

Representing approx. 1,250 hours of labor

Additional Services: As presented at a later date.

Standard hourly rates:	
Principal	\$150.00
Landscape Architect	\$125.00
Landscape Designer	\$115.00
Irrigation Designer	\$105.00
Clerical	\$ 75.00

• Reimbursable Expenses are included in the above Fee schedule; are generally subject to a multiple of 1.1% and include, but are not limited to: reproduction, postage, and handling of documents; long distance and facsimile charges; authorized travel; and Client requested renderings and models.

• Landscape Architect shall bill Client for Basic and Additional Services and Reimbursable Expenses once a month. All payments are due Landscape Architect upon receipt of invoice. An amount equal to 1.5% per month will be charged on all amounts due more than 90 days after the date of invoice.

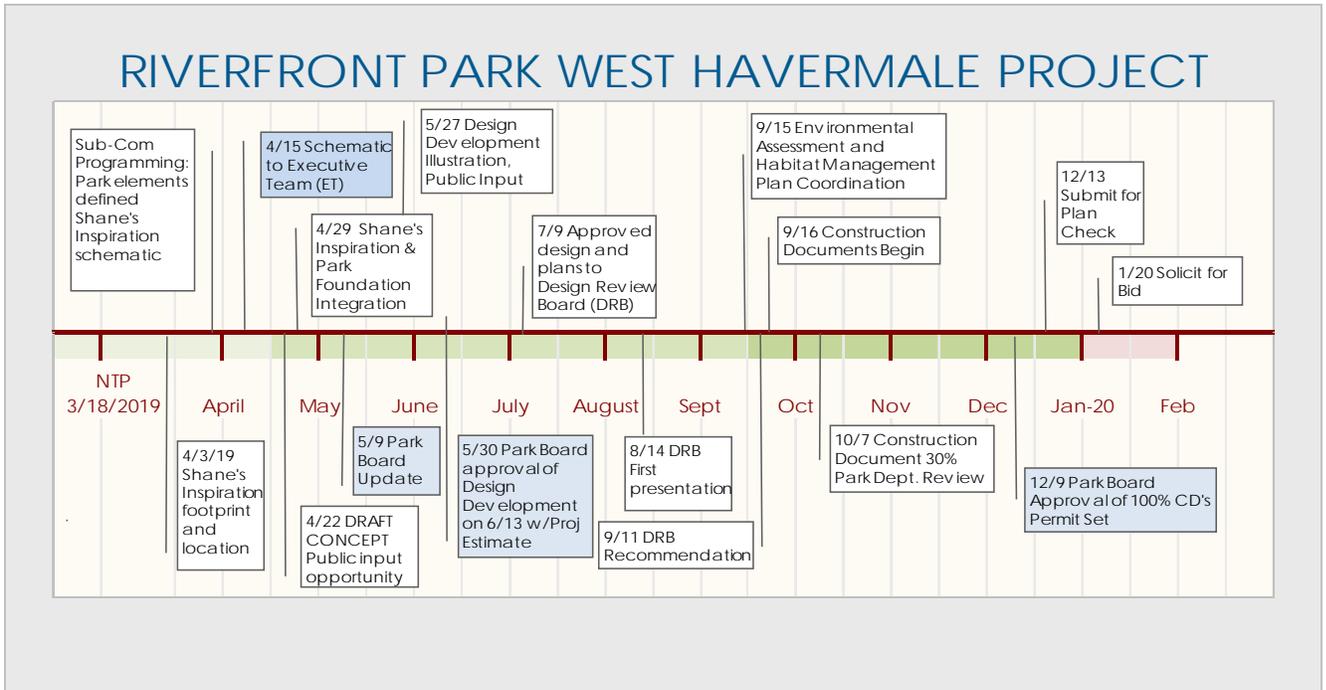
• If this Agreement is not signed and returned to Landscape Architect within 60 days, the offer to perform the described services may, in Landscape Architect’s sole discretion, be withdrawn and be null and void.



Name
Principal
Title
March 6, 2019
Date
WA LA— 1252
ID LA-16857

Client Name, Firm
Title
Date

Exhibit 'A'



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Riverfront Park // Tower Concept

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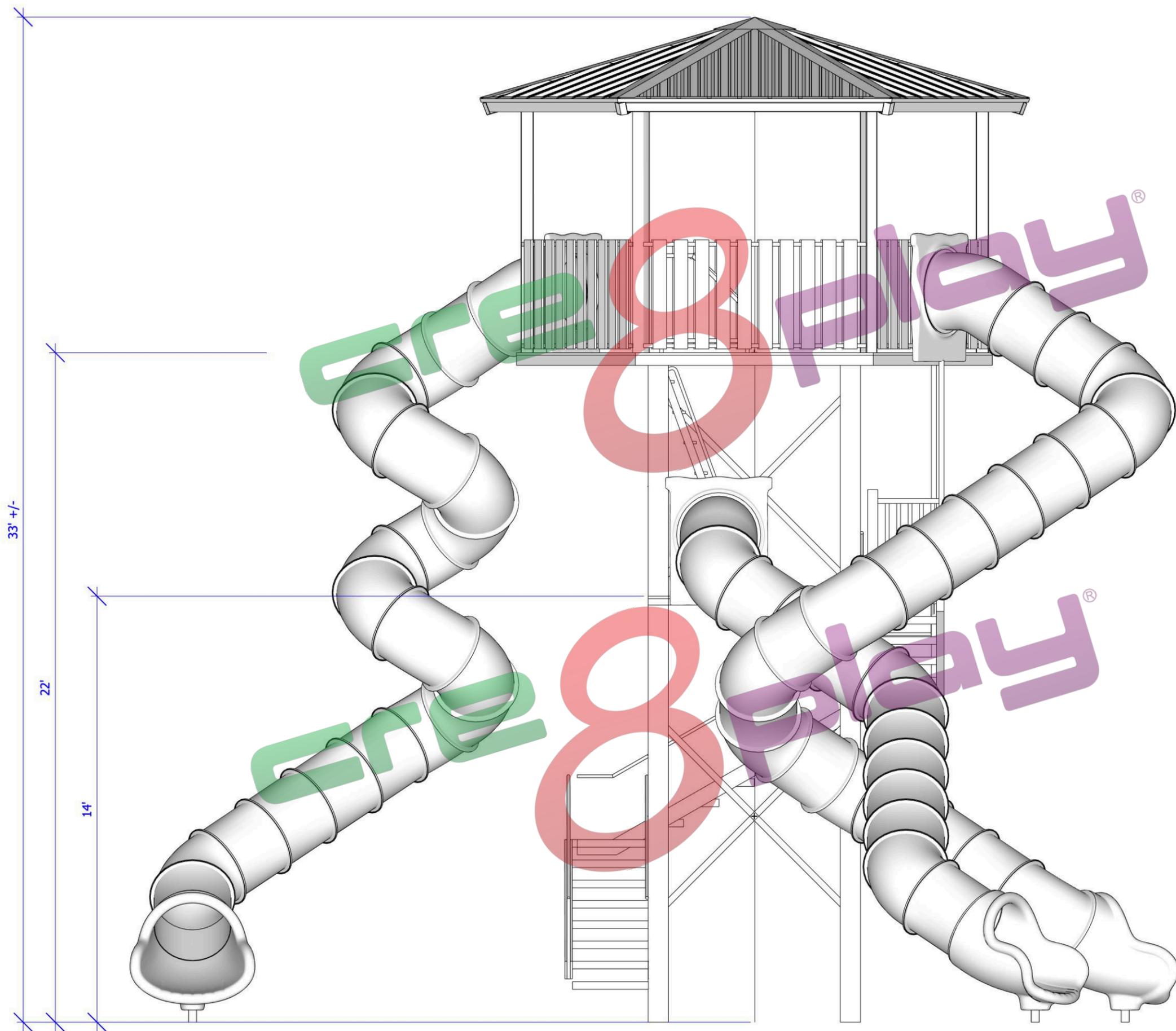


Riverfront Park // Tower Concept

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Northwest Playground Equipment, Inc.

PO Box 2410, Issaquah, WA 98027-0109
Phone (425) 313-9161 FAX (425) 313-9194
Email: sales@nwplayground.com

Budgetary Quote

Quote # 1222019CB1
Date: 2/1/2019

To: Bernardo|Wills Architects PC
Re: North Bank Playground Budget
Spokane, WA

Contact Name: Bill LaRue Phone: (509) 838-4511
Email: Bill LaRue <blarue@bwarch.com> Cell/Fax:

Table with 5 columns: Item #, Qty, Description, Price, Total Price

EQUIPMENT

Cre8Play Tower and Bridge

SP00169 1 Custom Cre8Play Tower \$ 384,722.22 \$ 384,722.22

Tower Structure- 33 feet in total height with three total levels (ground, 14', and 22' decks). Exterior ADA accessible stairs and transfer stations to 14' deck. Interior climber from 14' to 22' level. The top level to be a 16' hexagon deck with ribbed metal roofing. All levels to be enclosed with netting, structure will have an ASTM 10' critical fall height.

Climbers and Stairs- There will be ADA accessible stairs on the outside of the structure that lead to the 14 foot high level, and interior climber to reach the 22 foot level. There will be rope and belt climber at ground level to access the 14' level.

Slides- Tower will have three tube slides- 2 each at the 22 foot level deck, 1 each at the 14 foot level deck. Each slide will have a red light / green light system for safety.

Play theming and accessories- There will be a telescope at the top level of the tower. There will be play panels, talk tubes at each level - (ground, 14' and 22') panels to be themed and include history / geography / and wildlife of the great floods. Other play features to be included at final design.

Play Theming and Accessories Notes: Finalized Designs Details Such As Panels, GFRC, Finishes and Specific Play Elements Will Be Finalized by Cre8Play, City of Spokane and BW Architecture. Please Note Budget for These Items List Price is \$65,000-\$70,000 Included In Above Total Price.

Notes: Please Note All Terms and Conditions and Pricing Provided is Part of the NASPO ValuePoint Master Agreement #6480 for 2019 - Customer is Responsible for Verifying Quantities and Descriptions.

Equipment Subtotal \$ 384,722.22
Northwest Playground Equipment Discount: NASPO 10.00% \$ (38,472.22)
Cre8Play Freight: \$ 42,666.67

Freight Notes: Please note that this structure will be assembled at the factory and then disassembled and shipped in sections that will fit onto the trucks. We anticipate that this will come on 4-6 separate trucks to receive the whole structure

Equipment Total (less tax) \$ 388,916.67

CERTIFIED INSTALLATION

1 Installation of the cre8Play tower - includes erection of structure and all associated equipment (cranes, gradeall, etc.) \$ 83,750.00

Notes: Concrete Footings to be poured by others when retaining walls are poured. Our installation crew will set forms and have the footings inspected.

Prevailing Wage Job

Bond or Credit Card Fee: Performance Bond (If Required): 3.0% \$ -
Location Code: Resale Certificate Required for Tax Exemption: Tax: 0.0% \$ -

Installation Total: \$ 83,750.00
ORDER TOTAL: \$ 472,666.67

All quotes are subject to material and fuel surcharges.

Acceptance of Proposal:

(Please be sure you have read, signed, initialed and understand the Terms and Conditions on Page 2 of this Quote)

The items, prices and conditions listed herein are satisfactory and are hereby accepted.

Chris Brummett

Park and Play Consultant

Customer Signature

Date



City of Spokane Invitation to Bid

BID

TO: CITY OF SPOKANE, WASHINGTON
PROJECT NAME: Riverfront Park - South Bank Wayfinding Signs

The undersigned firm has examined the site, read and understands the specifications for the above Project and proposes to do the described Work at the following price: \$ 104,237.55

Trench Safety System, if excavation greater than four feet (4') deep: \$ 0.00

CONTRACTOR RESPONSIBILITY.

Washington State Contractor's Registration No. KR4FG5M35609
U.B.I. Number 328 043 922
Washington Employment Security Department Number 238 131 005
Washington Excise Tax Registration Number 328 043-922
City of Spokane Business Registration Number L0917779

The firm acknowledges receipt of addendum number 1 and agrees that its requirements have been included in this Bid.

The firm agrees that its Bid will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

For contracts up to \$150,000.00 including tax, the Contractor may request for ten percent (10%) retainage in lieu of bond.

YES NO

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

FIRM NAME: KRUEGER SHEET METAL
SIGNATURE: [Signature]
TITLE: ESTIMATOR/PM PHONE: 489-0221
ADDRESS: 731 N Superior Spokane WA 99201



City of Spokane Invitation to Bid

SUBCONTRACTOR LIST OPTIONAL USE

PROJECT TITLE: RIVERFRONT PARK - SOUTH BANK WALKWAY SIGN

PROPOSED SUBCONTRACTORS/SUPPLIERS TO BE USED ON THE PROJECT ARE: (USE ADDITIONAL PAGES IF NECESSARY)

CONTRACTOR/SUPPLIER LINDEN + SUNS SIGN ADVERTISING

TYPE OF WORK/BID ITEM Digital Prints + CHPE Prints

AMOUNT \$ \$ 18,524.54

CONTRACTOR'S REGISTRATION NO. VICBL5A 010KJ

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT \$ _____

CONTRACTOR'S REGISTRATION NO. _____

NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

02/24/2019
Date


Signature of Authorized Representative



Design-Build Change Order Form

For Use with DBIA Document No. 525, *Standard Form of Agreement Between Owner and Design-Builder – Lump Sum* (2010 Edition) and DBIA Document No. 530, *Standard Form of Agreement Between Owner and Design-Builder – Cost Plus Fee with an Option for A Guaranteed Maximum Price* (2010 Edition)

Change Order Number: 13	Change Order Effective Date: 3/18/19 (date when executed by both parties)
Project: PAVILION DESIGN-BUILD PROJECT	Design-Builder's Project No: 172100
	Date of Agreement: APRIL 13, 2017
Owner: CITY OF SPOKANE - PARKS & RECREATION DIVISION	Design-Builder: GARCO CONSTRUCTION, INC.

	<u>AREA</u>	<u>DESCRIPTION OF CHANGE</u>	<u>AMOUNT</u>
Item 1	PAV	RFP#7 Increase Width of Door 120B in the Service Corridor	\$ 3,578
Item 2	PAV	RFP#7 Rough-In to Motorize Yard Gate & Add Card Swipe	\$ 13,012
Item 3	PAV	RFP#11 Move WiScape Controller, Add phone and Camera	\$ 24,210
Item 4	PAV	RFP#12 – Delete Tree Wells – Add back Concrete & Trench Drain	\$ 4,831
Item 5	PAV	Add Design for Graphics	\$ 7,436
Item 6	PROM	RFP#19 Reconnect/ Fix Lighting along Centennial Trail	\$ 9,915
		TOTAL AMOUNT	\$ 62,982

Original Contract Price: \$ 14,500,000

Net Change by Previous Change Orders: \$ 4,981,262

Net Change by GMP Amendment: \$ 4,150,000

Net Change by Change Order No 13 : \$ 62,982

New Contract Price: \$ 23,694,244

Original Contract Substantial
Completion Date:

May 30, 2019

Adjustments by Previous Change Orders: **46** (calendar days)

Adjustments by Change Order No 13 : **0** (calendar days)

Revised Scheduled Substantial Completion Date for Site Only **July 15, 2019**

By executing this Change Order, Owner and Design-Builder agree to modify the Agreement's Scope of Work, Contract Price and Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document issued in accordance with DBIA Document No. 535, *Standard Form of General Conditions of Contract Between Owner and Design-Builder*, (2010 Edition).

OWNER:

DESIGN-BUILDER:

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



RIVERFRONT PARK MODERIZATION

Request for Proposal (RFP)

Project Name:	PAVILION	RFP No:	PAV 07
Project No.	SC6B0322000	Date:	6/27/18
Owner:	Spokane Parks & Recreation		
Contractor:	Garco Construction	Architect/Eng:	NAC/Berger/Jacobs

Please furnish your proposal for performing the changes outlined below and/or detailed on the attachments if applicable. The quotation should include an itemized breakdown of contractor and subcontractor costs, including labor, materials, rentals, approved services, and equipment. It should also include any schedule impact if applicable.

Description: Provide pricing for the following proposed changes that were part of the Permit Document review. Please provide a separate price for each item so that each can be evaluated and chosen separately. Refer to the PMO Comment drawings on the referenced page for more detail if needed.

ADMINISTRATION BUILDING

1. Work with RFP staff to reconfigure Commissary Kitchen and move the Exhaust Hood to exterior wall.(G2.02)
1. Increase ticket windows from 3 to 4. Add duplex to Ticket Office and change 2 of the receptacles to 4 plex in ticket booth. (A3.01a & E4.01)
2. Add Casework in Expo and 74 Rooms as well as Skyrooms and Office area. (A3.01b, A3.02a & b)
3. Add 2 monitors for show feed to Event Prep Rooms. (A3.01b & E3.02)
4. Provide design solution to screen/conceal office activities (Grid 52 – 59) from evening events. (A4.01)
5. Increase size of storage room under north stairs. (A3.01a)
6. **Change door 120B to a double door into service corridor. (A3.01b)**
7. Add 2 – 2” Conduits from Event Communications Room to Security, stage location, mix position and spotlight location. (The building part is the addition. The conduits were already shown to the Stage location). Add additional receptacles to this room and 6 network jacks (E3.03)



RIVERFRONT PARK MODERIZATION

Request for Proposal (RFP)

PAVILION SITE

1. Extend Grind & Overlay on asphalt path on the south side of the Pavilion east. (LM1.06)
2. Place the 5 trees on the SE side of Admin Building in moveable planters. (LP1.01)
3. **Motorize the yard gate and add prox card swipe and key pad. (A1.04)**
4. Add one more utility outpost (with water) at north side of Pavilion Floor (Asked for 4 more at 90%) for a total of 8. (E1.01)
5. Add 2 utility outposts without water in the Central Plaza. (E1.01)
6. Add 2nd Event Power at NW corner of Central Plaza. (E1.01)



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
01001-00	NAC - Furnish design for revisions to opening 120B.	1.0	LS				1070				1070	1070
02017-00	Concrete Cutters - Sawcut concrete as needed for new door.	1.0	LS				1489				1489	1489
02017-00	Garco - Haul off and remove demo concrete as needed to Action pit.	10.0	mh	48.96	116	240		490		240		730
SUB-TOTALS								490	-	240	2,559	3,289
ADD-ONS:				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			109	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			102	
								SUB-TOTAL			3,500	
Insurance								1.00% (of Subtotal)			35	
Bond Premium								0.75% (of Subtotal)			26	
								SUB-TOTAL			3,562	
B & O Tax								0.47% (of Subtotal)			16	
TOTAL - CHANGE ORDER REQUEST											\$ 3,578	

SPECIFIC EXCLUSIONS:

1. WSST

Robert Decker

Subject: FW: RFP-07- PAV - Enlarged Door-190220

From: Keith Comes <kcomes@nacarchitecture.com>

Sent: Wednesday, February 20, 2019 11:44 AM

To: Robert Decker <robertd@garco.com>

Cc: Rob Kuffel <rkuffel@NACARCHITECTURE.com>; Scott Battaglia <scottb@garco.com>

Subject: RFP-07- PAV - Enlarged Door-190220

Rob,

For the enlarged door opening change, we did the following:

- Reviewed/discussed the issue in an Owner meeting
- Studied options
- Reviewed code implications
- Confirmed hardware
- Changed the plan/ Revit model
- Changed the door schedule
- Marked up the change on the shop drawings
- Estimate fee for change, managed and tracked change, sent multiple email to document change and confirm status

The cost of this work is \$1070. When the change was originally requested I had included \$280 for structural review of the enlarged opening. That did not occur, so the cost can be reduced by \$280 to **\$1070 total.**

As discussed this morning, the work for these changes listed below (in most cases) occurred months ago and we are very eager to have all of these items approved, get the work invoiced and paid and get our sub-consultants paid. Let me know if there are other questions! Thanks for helping expedite.

Keith Comes AIA, LEED AP

NAC Architecture

From: Robert Decker <robertd@garco.com>

Sent: Tuesday, February 19, 2019 3:19 PM

To: Keith Comes <kcomes@nacarchitecture.com>

Cc: Rob Kuffel <rkuffel@NACARCHITECTURE.com>; Scott Battaglia <scottb@garco.com>

Subject: RE: Owner Requested Changes not included in an RFP-190214

Keith,

Can you provide additional information on design costs listed below on RFP-07 'enlarging door opening on south stair'?

ROB DECKER

GARCO CONSTRUCTION | Project Manager

4114 East Broadway, Spokane WA 99202

o: (509) 535-4688 | d: (509) 232-1269

c: (509) 710-8114 | robertd@garco.com

Concrete Cutters, Inc.

PO. BOX 760
MEAD, WA 99021

INVOICE

DATE	INVOICE #
11/5/2018	28274

BILL TO
GARCO CONSTRUCTION, INC P.O. BOX 2946 SPOKANE, WA 99220-2946

JOB LOCATION
PAVILLION RIVERFRONT PARK SPOKANE, WA

P.O. NO.	TERMS	DUE DATE
1721	Net 30 Days	12/5/2018

ITEM	QUANTITY	DESCRIPTION	RATE	AMOUNT
WSC	396	INCH/FEET WALL SAW CONCRETE	2.75	1,089.00
CHAIN SAW	8	CHAIN SAW CORNERS	50.00	400.00

RECEIVED
NOV 19 2018
GARCO CONSTRUCTION

JOB # _____
PHASE # _____
CAT. # _____
OK'D BY _____
COMMENTS _____

CUSTOMER ASSUMES ALL RESPONSIBILITY FOR LAYOUT.
WE ARE NOT LIABLE FOR CUTTING IMBEDDED OBJECTS.
PHONE (509) 487-0455 FAX (509) 465-4187
EMAIL: concretecutters@sisna.com

Sales Tax (0.00)	\$0.00
------------------	--------

Total	\$1,489.00
--------------	-------------------

28274

OPERATOR Paul/Steve

DATE 10/5/18



P.O. BOX 760 • MEAD, WA 99021

(509) 487-0455

FAX: 465-4187

WORK ORDER

ORDERED BY Rob

DATE ORDERED _____

P.O. NO. 1721

BILL TO Garco

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____ CELL 208-682-0865

JOB NAME Pavillion

ADDRESS Riverfront Park

CITY, STATE, ZIP Spokane 1061

CONTACT Rob

QUANTITY	DESCRIPTION OF WORK	UNIT	TOTAL
<u>49'10"</u>	<u>lin. FE. of 8" deep concrete wall saw</u>		
<u>8</u>	<u>Ring saw CORNERS 8" (No OVERCUTS)</u>		
	<u>@ 4' X 7'2" @ 7'3 X 6'5"</u>		
	<u>SECTION CUT & deep</u>		
	<u>WAGHO/VAC & HAUL AWAY SQUARY OFFSITE</u>		

COMMENTS:

TRAVEL START 7:45 END 8:30 ^{3/4}

ON JOB START 8:30 END 1:30 ^{4 1/2}

ACCEPTED BY [Signature]

WE ARE NOT LIABLE FOR CUTTING HIDDEN OR IMBEDDED OBJECTS

Thank You - We Appreciate Your Business!

ACTION Materials

P.O. Box 19425
Spokane, WA 99219
(509) 443-6230 Office
(509) 443-6234 Fax

Invoice

Date	Invoice #
11/13/2018	50701

Bill To
Garco Construction, Inc 4114 E. Broadway Spokane WA 99202

Job Address
Job 1721 Riverfront Park

Sales Rep	P.O. #	Job Name			Ordered By	Due Date
	JOB1721_RIVERFR					12/10/2018
Description	Ticket #	Qty	Unit	Rate	Amount	
Dirty Concrete Disposal DropOff Truck# ACME708	1021289	6.13	TN	12.00	73.56	
Dirty Concrete Disposal DropOff Truck# ACME708	1021306	7.41	TN	12.00	88.92	
Dirty Concrete Disposal DropOff Truck# ACME708	1021323	11.94	TN	12.00	143.28	
Dirty Concrete Disposal DropOff Truck# ACME708	1021339	14.71	TN	12.00	176.52	
Dirty Concrete Disposal DropOff Truck# ACME708	1021365	9.66	TN	12.00	115.92	
Concrete/Rock Disposal DropOff Truck# ACME708	1021377	14.73	TN	7.00	103.11	

JOB # _____
 PHASE # _____
 CAT. # _____
 R'D BY _____
 COMMENTS _____

RECEIVED
 NOV 26 2018
 GARCO CONSTRUCTION

Locally Owned and Operated ACTION MATERIALS, INC. An Equal Opportunity Employer Washington Contractor Number: ACTIONMI906D4 Idaho Contractor Number: RCE-19761	Please remit payment on this invoice.	
	Subtotal	\$701.31
	Sales Tax (0.0%)	\$0.00
	Total	\$701.31
	Payments/Credits	\$0.00
	Balance Due	\$701.31

All invoices are net and payment is due on all invoices through the end of the calendar month by the 10th of the following month. Interest may accrue on all invoices that are past due at the rate of 1 1/2% per month (18% per annum) until paid in full. Customer shall pay all attorney's fees, court costs, collection fees and other charges both at trial and on appeal, if this invoice should be placed in the hands of an attorney or collection agency for collection. Venue for any legal action shall be in Spokane County, Washington. For all credit card payments, there will be a 3% transaction fee.



Hill International

2/27/19

RFP#7 Pavilion – Widen Door 120B in the Service Corridor

Based on the subcontractor quotes and labor hours. We believe this represents a fair and reasonable cost for this work.

Lorraine Mead

RFP #7
Service Yard Gate Elec Rough-In



ITEM #2

2/22/2019

Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
16001-00	PCE - Furnish motorized gate rough-In only.	1.0	LS	-			6,679	-			6,679	6,679
02001-01	Garco - Excavate & Backfill	2.0	day			180				540	-	540
02001-01	Operator	16.0	mh	52.40				838			-	838
02001-01	Laborer	16.0	mh	48.03			-	768			-	768
02001-01	Bedding Sand	24.0	yd		12		-	-	288		-	288
02001-01	Trucking	3.0	hr			135	-	-		405	-	405
01001-00	Design Costs	1.0	LS				2,415	-			2,415	2,415
SUB-TOTALS								1,607	288	945	9,094	11,934
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.		12.00% (of Labor, Material & Equip.)		341
								OH&P: on Garco (as subcontractor) subcontracted work		4.00% (of Subcontract)		455
								SUB-TOTAL			<u>12,729</u>	
Insurance								1.00% (of Subtotal)				127
Bond Premium								0.75% (of Subtotal)				95
								SUB-TOTAL			<u>12,952</u>	
B & O Tax								0.47% (of Subtotal)				60
TOTAL - POTENTIAL CHANGE ORDER											\$ 13,012	

SPECIFIC EXCLUSIONS:

1. WSST



E. 3327 OLIVE
SPOKANE, WA 99202
PHONE: (509) 535-8500
FAX: (509) 535-4665

Proposal

PROPOSAL SUBMITTED TO Garco Construction	DATE 2/1/19
STREET 4114 E Broadway	JOB NAME MOD-50-Motorized gate rough in only
CITY, STATE, AND ZIP CODE Spokane WA 99202	JOB LOCATION 507 N Howard St Spokane, WA 99201
ATTN: Rob Decker	PHONE: 509-535-4688

Rob,
Thank you for the opportunity to provide pricing for the above mentioned project. Our proposal is detailed as follows.

General Inclusions

- Includes an empty ¾: raceway from SL4 to the area defined on the pricing request.
- Includes Qty (1) empty 1" conduit to MDF room stubbed into 2 different locations as indicated for future access control..

General Exclusions

- Tax.
- Excavation.
- Removal or patching of Concrete or Asphalt.
- Overtime.
- Bond.
- Above grade boxes or equipment connections.

Price \$6,679.00

Thank you for the opportunity,

Steve Gilbertz
509-481-0465
PM/Estimator

JOB #2014: ID RFP Pavillion1
JOB NAME RIVERFRONT PARK-PAVILION
EST. #24: ID RFP PAV
ESTIMATE Motorized Gate Rough in
PRINTED 2/1/2019 1:53:50 PM
DATA SET #1: Comm Indust UPC_EST_NECA ...

Take off
 Power City Electric, Inc
 3327 E. Olive Ave.
 Spokane, WA 99202
 509.535.8500
 FAX: 509.535.8598
 sgilbertz@powercityelectric.com

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
3/4"	ALUM LB & COVER	1.00	EACH	6.00	0.7000
4X3	BASE SPACER	176.00	EACH	365.90	17.6000
3/4"	BONDING BUSHINGS-INS	1.00	EACH	4.58	0.4500
3/4"	EMT	50.00	FEET	36.85	2.5000
3/4"	EMT 90 ELBOW	2.00	EACH	6.60	0.4400
3/4"	EMT STEEL SS CONN	2.00	EACH	0.48	0.2000
3/4"	EMT STEEL SS COUP	9.00	EACH	2.67	0.4500
1"	GRC 90 ELBOW	4.00	EACH	37.27	2.0000
3/4"	GRC 90 ELBOW	4.00	EACH	23.85	1.6000
3/4"	KO LABOR ONLY	1.00	EACH	0.00	0.5300
3/4"	PLASTIC BUSHINGS	2.00	EACH	0.51	0.4000
1"	PVC ADPT/FEMALE	8.00	EACH	2.90	1.4400
3/4"	PVC ADPT/FEMALE	8.00	EACH	2.11	1.2800
1"	PVC END BELLS	8.00	EACH	16.02	1.2800
1"	PVC SCH 40 UGRD	350.00	FEET	150.15	14.0000
3/4"	PVC SCH 40 UGRD	350.00	FEET	92.40	10.5000
	TRUE TAPE	800.00	FEET	17.60	0.8000
3/4"	UNISTRUT STRAP	7.00	EACH	5.31	0.2100
	core drill	8.00		220.00	10.0000
Grand Totals				991.20	66.3800

Mead, Lorraine

From: Scott Battaglia <scottb@garco.com>
Sent: Monday, February 25, 2019 8:11 AM
To: Mead, Lorraine
Cc: Robert Decker
Subject: FW: Service Yard Design

Lorraine,

Please see attached details for the service yard. Let me know if you have any questions.

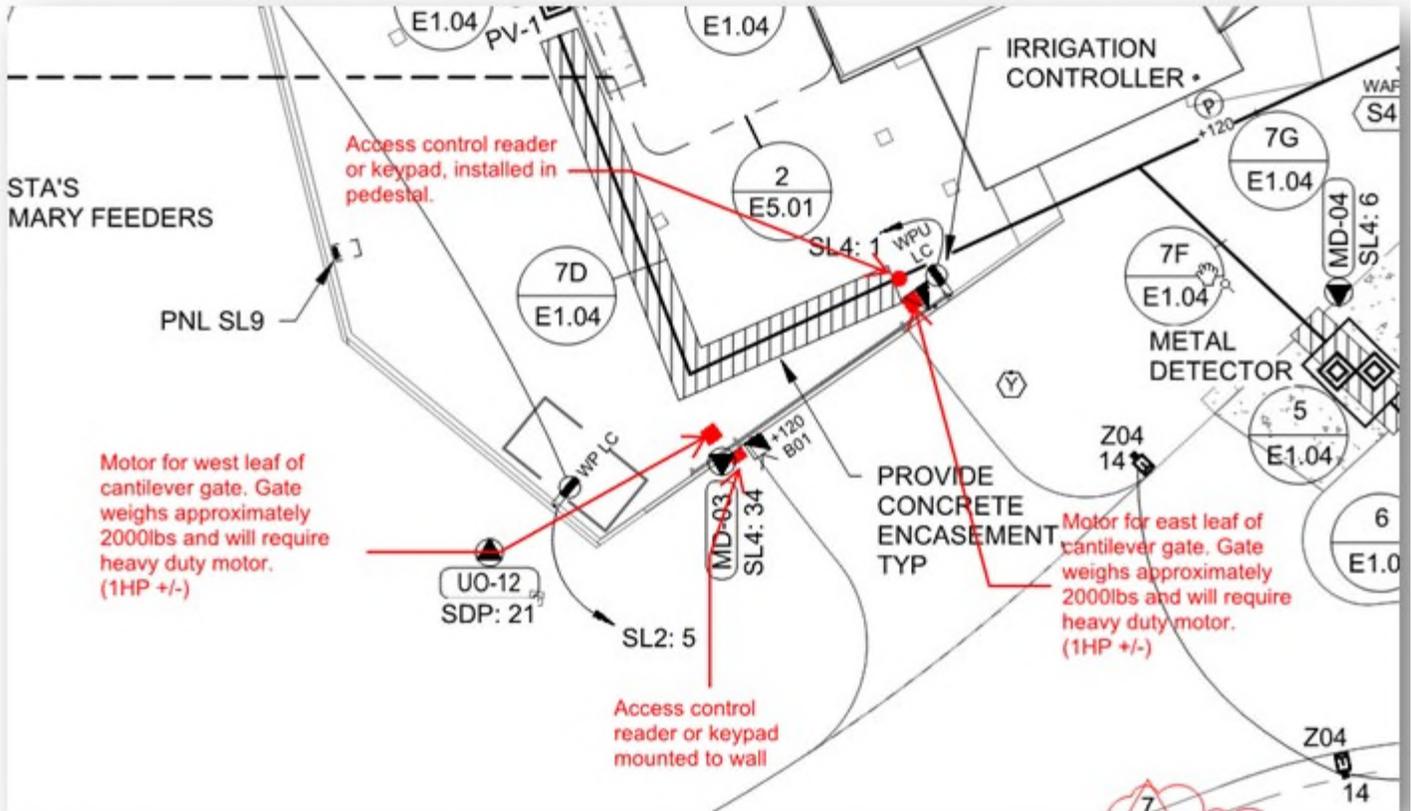
Thanks,

Scott Battaglia
Garco Construction |
scottb@garco.com
509-370-8767

From: Rob Kuffel <rkuffel@NACARCHITECTURE.com>
Sent: Wednesday, January 23, 2019 4:11 PM
To: Nathon O'Neel <NONeel@nacarchitecture.com>
Cc: Scott Battaglia <scottb@garco.com>
Subject: RE: Service Yard Design

Nate,

I'm cc'ing Scott on this email because I know time is of the essence on this. I have sketched up what we believe will be required for the gate motors and access control. Can you provide information on conductors, conduits, data and other electrical items to support this design? One thing to take note of is the horsepower rating of the motors. From Tymetal's website, we will likely need a motor around 1hp to operate these gates. Each gate leaf is around 2000 lbs.



Thank you,

Rob Kuffel AIA, LEED AP
NAC Architecture

From: Scott Battaglia <scottb@garco.com>
Sent: Thursday, January 17, 2019 12:24 PM
To: Rob Kuffel <rkuffel@NACARCHITECTURE.com>
Subject: Service Yard Design

Rob,

I am trying to put together pricing for the service yard motorized gate/card swipe change order. Can you give me a call when convenient?

Thanks,

Scott Battaglia
Garco Construction | scottb@garco.com
 509-370-8767

Mead, Lorraine

From: Nathon O'Neel <NONeel@nacarchitecture.com>
Sent: Monday, February 25, 2019 11:06 AM
To: Mead, Lorraine
Cc: Jack Schneider
Subject: RE: RFP #7 Elec Rough In at Service Yard Pricing

Lorraine,

We take no exception to the electrical costs.

Regards,

Nathon O'Neel BSEE, MBA
NAC Engineering

From: Mead, Lorraine <LorraineMead@hillintl.com>
Sent: Monday, February 25, 2019 8:37 AM
To: Jack Schneider <JSchneider@nacarchitecture.com>; Nathon O'Neel <NONeel@nacarchitecture.com>
Subject: FW: RFP #7 Elec Rough In at Service Yard Pricing

Team,

Can you please check these electrical costs too?

Thanks,
Lorraine

From: Robert Decker <robertd@garco.com>
Sent: Friday, February 22, 2019 12:52 PM
To: Mead, Lorraine <LorraineMead@hillintl.com>
Cc: Scott Battaglia <scottb@garco.com>
Subject: RFP #7 Elec Rough In at Service Yard Pricing

Lorraine,

Attached is pricing for RFP #7 re: electrical rough in for a future gate motor at the service yard.

ROB DECKER

GARCO CONSTRUCTION | Project Manager
4114 East Broadway, Spokane WA 99202
o: (509) 535-4688 | d: (509) 232-1269
c: (509) 710-8114 | robertd@garco.com



RIVERFRONT PARK MODERIZATION

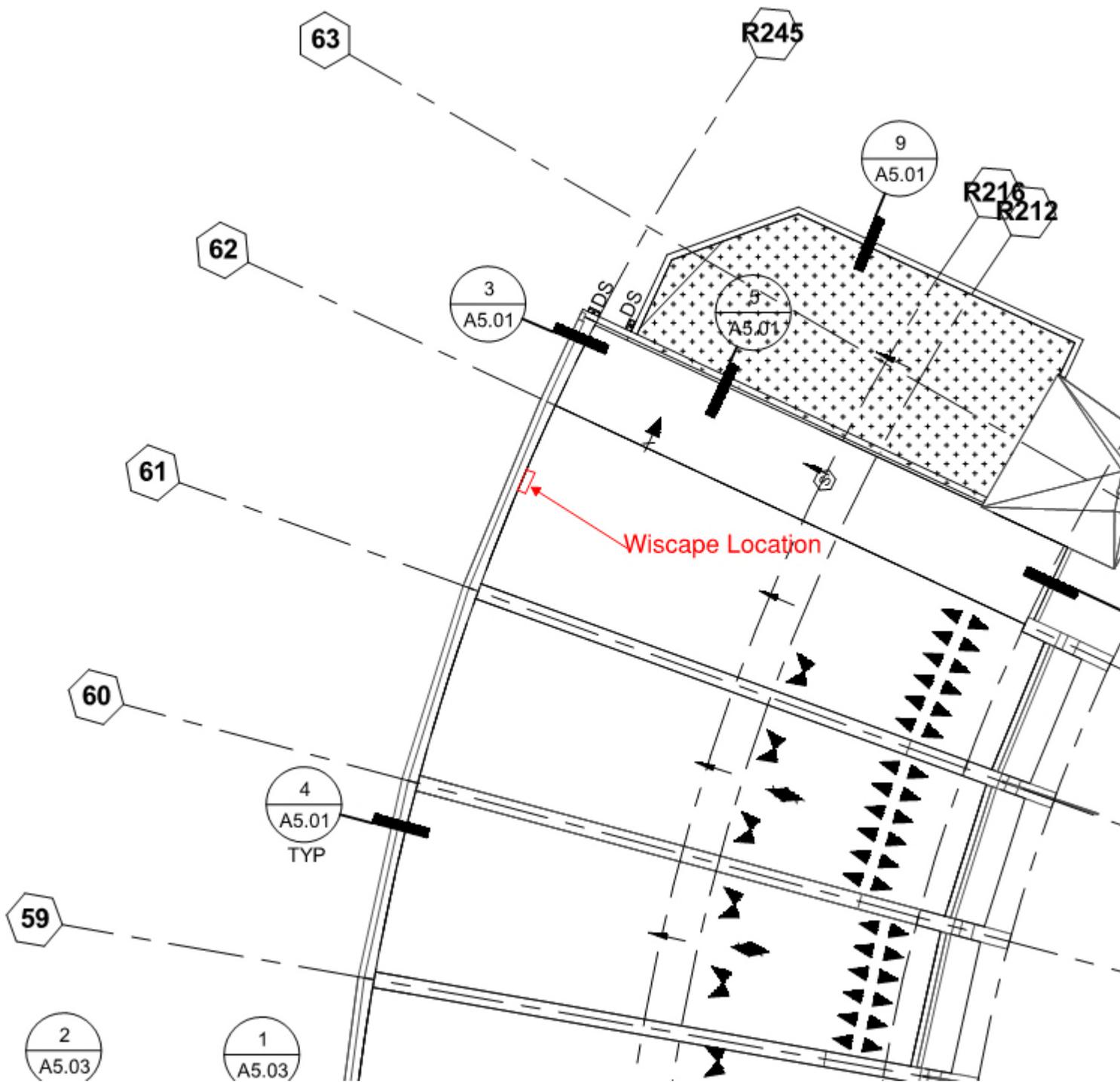
Request for Proposal (RFP)

Project Name:	PAVILION	RFP No:	PAV 11
Project No.	SC6B0322000	Date:	11/13/18
Owner:	Spokane Parks & Recreation		
Contractor:	Garco Construction	Architect/Eng:	NAC/Berger/Jacobs

Please furnish your proposal for performing the changes outlined below and/or detailed on the attachments if applicable. The quotation should include an itemized breakdown of contractor and subcontractor costs, including labor, materials, rentals, approved services, and equipment. It should also include any schedule impact if applicable.

Description: Provide pricing to do the following:

1. Add a telephone in the kitchen.
2. Add a camera in Room E4.01 watching the entry.
3. Relocate the WiScape controller from the Ice Ribbon to the Pavilion Project. The enclosure will need to be mounted high on the building and concealed from the public eye as much as possible. It will require power and data provision to operate. See the attached email sketch for the proposed location.



How would you like to proceed?

Regards,
Nathon O'Neel, BSEE, MBA
 Associate
 P 509 838 8240
 D 509 623 2391

RFP #11
 Add Telephone/Cam/WiScape
 Controller Revisions

2/22/2019



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
01001-00	NAC Design	1.0	LS				1340				1340	1340
16001-00	Power City Electric - Furnish and install power conductors, in ground power/data box matching HSP and GFI breakers.	1.0	LS				22,773.73	-	-	-	22,774	22,774
SUB-TOTALS								-	-	-	22,774	22,774
ADD-ONS:				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			-	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			911	
								SUB-TOTAL			23,685	
Insurance								1.00% (of Subtotal)			237	
Bond Premium								0.75% (of Subtotal)			178	
								SUB-TOTAL			24,099	
B & O Tax								0.47% (of Subtotal)			111	
TOTAL - CHANGE ORDER REQUEST											\$ 24,210	

SPECIFIC EXCLUSIONS:

1. WSST

Robert Decker

From: Keith Comes <kcomes@nacarchitecture.com>
Sent: Friday, November 16, 2018 11:16 AM
To: Robert Decker
Cc: Rob Kuffel; Nathon O'Neel; Jack Schneider
Subject: RFP-11- PAV- IT & WiScape
Attachments: PAV - RFP 11 - IT Comments.pdf

Rob,
Design services cost is \$1340. Yes, we'd issue an ASI. Let us know if we are authorized to proceed.

Keith Comes AIA, LEED AP
NAC Architecture

From: Robert Decker <robertd@garco.com>
Sent: Tuesday, November 13, 2018 9:02 AM
To: Rob Kuffel <rkuffel@NACARCHITECTURE.com>
Cc: Keith Comes <kcomes@nacarchitecture.com>
Subject: FW: PAV - RFP#11 IT & WiScape

Rob,

Please see attached RFP #11 for the Pavilion project. Please send a design services ROM to me on or before 12 pm on Friday, November 16, 2018 16th. I would assume we need this on a drawing set or design document (e.g. ASI).

ROB DECKER
GARCO CONSTRUCTION | Project Manager
4114 East Broadway, Spokane WA 99202
o: (509) 535-4688 | d: (509) 232-1269
c: (509) 710-8114 | robertd@garco.com

From: Mead, Lorraine <LorraineMead@hillintl.com>
Sent: Tuesday, November 13, 2018 7:27 AM
To: Robert Decker <robertd@garco.com>
Cc: Jeremy Sweatt <jeremys@garco.com>; Scott Battaglia <scottb@garco.com>; Pete Madsen <Pete@garco.com>; Daniel Bennett <danielb@garco.com>; jlbrown@spokanecity.org; bellison@spokanecity.org; Walker, Matthew <MatthewWalker@hillintl.com>; Robert Kuffel <rkuffel@NACARCHITECTURE.com>; Jack Schneider (<JSchneider@nacarchitecture.com>) <JSchneider@nacarchitecture.com>
Subject: PAV - RFP#11 IT & WiScape

Team,

Please see RFP#11 for the Pavilion. Please let us know if you have any questions.

Thanks,

Lorraine B. Mead, PE, LEED AP
Project Manager
Hill International



E. 3327 OLIVE
SPOKANE, WA 99202
PHONE: (509) 535-8500
FAX: (509) 535-4665

Proposal

PROPOSAL SUBMITTED TO Garco Construction	DATE 12/10/18
STREET 4114 E Broadway	JOB NAME RFP-11
CITY, STATE, AND ZIP CODE Spokane WA 99202	JOB LOCATION 507 N Howard St Spokane, WA 99201
ATTN: Rob Decker	PHONE: 509-535-4688

Rob,
Thank you for the opportunity to provide a proposal for the above mentioned project. As always, if I can provide any further information or clarification please do not hesitate to contact me.

Inclusions

- Electrical installation per RFP.
 - Includes up to 50' of raceway per device as exact location has not been determined.

General Exclusions

- **Reprogramming of existing wiscape hub which does not appear required.**
- Tax.
- Excavation.
- Removal or patching of Concrete or Asphalt.
- Overtime.
- Sales tax.
- Engineering Fee's and design

Total Price for either option \$8,892.00

Thank you for the opportunity.

Steve Gilbertz
509-481-0465
PM/Estimator

Proposal Acceptance:		
Authorized Customer Signature	Printed Name	Date

JOB #2014: ID RFP Pavillion1
JOB NAME RIVERFRONT PARK-PAVILION
EST. #17: ID RFP Pavilion
ESTIMATE RFP11 added camera and wiisc: .
PRINTED 12/10/2018 1:01:42 PM
DATA SET #1: Comm Indust UPC_EST_NECA ...

12/10/18 RFP11
 Power City Electric, Inc
 3327 E. Olive Ave.
 Spokane, WA 99202
 509.535.8500
 FAX: 509.535.8598
 sgilbertz@powercityelectric.com

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
Installation Codes : Installation Codes 001: 1 - Add Telephone in kitchen					
	core drill	1.00		25.00	1.5000
1"	EMT 90 ELBOW	2.00	EACH	8.78	0.5000
4-11/16 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	1.71	0.4500
1"	EMT	50.00	FEET	60.00	2.7500
	CADDY MSF SNAP ON	1.00	EACH	0.91	0.0500
1"	UNISTRUT STRAP	7.00	EACH	5.12	0.2100
4 SQ	5/8D 1G PLASTER RING	1.00	EACH	0.55	0.1500
	CADDY FAR SIDE SUPT	1.00	EACH	0.44	0.2000
1"	EMT STEEL SS COUP	9.00	EACH	3.87	0.5400
1"	EMT STEEL SS CONN	2.00	EACH	0.84	0.2400
1"	PLASTIC BUSHINGS	2.00	EACH	0.68	0.5000
	TRUE TAPE	60.00	FEET	1.29	0.0600
Subtotals for Installation Codes : Installation Codes 001: 1 - Add Telephone in kitchen				109.19	7.1500
Installation Codes : Installation Codes 002: F2 - Add Camera watching front entry					
	core drill	1.00		25.00	1.5000
1"	EMT 90 ELBOW	2.00	EACH	8.78	0.5000
4-11/16 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	1.71	0.4500
1"	EMT	50.00	FEET	60.00	2.7500
	CADDY MSF SNAP ON	1.00	EACH	0.91	0.0500
1"	UNISTRUT STRAP	7.00	EACH	5.12	0.2100
4 SQ	5/8D 1G PLASTER RING	1.00	EACH	0.55	0.1500
	CADDY FAR SIDE SUPT	1.00	EACH	0.44	0.2000
1"	EMT STEEL SS COUP	9.00	EACH	3.87	0.5400
1"	EMT STEEL SS CONN	2.00	EACH	0.84	0.2400
1"	PLASTIC BUSHINGS	2.00	EACH	0.68	0.5000
	TRUE TAPE	60.00	FEET	1.29	0.0600
Subtotals for Installation Codes : Installation Codes 002: F2 - Add Camera watching front entry				109.19	7.1500
Installation Codes : Installation Codes 003: F3 - Relocated WiScape controller					
	core drill	2.00		50.00	3.0000
1"	EMT 90 ELBOW	2.00	EACH	8.78	0.5000
3/4"	EMT 90 ELBOW	2.00	EACH	5.55	0.4400
4-11/16 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	1.71	0.4500
15A	5242 125V BROWN REC.	1.00	EACH	1.65	0.2000
1"	EMT	50.00	FEET	60.00	2.7500
1G	430 SS PL. 1 DUPLEX	1.00	EACH	1.04	0.1000
	CADDY MSF SNAP ON	1.00	EACH	0.91	0.0500
4 SQ BOX	2-1/8D 1/2 & 3/4 KO	1.00	EACH	0.87	0.3000
1"	UNISTRUT STRAP	7.00	EACH	5.12	0.2100
3/4"	UNISTRUT STRAP	7.00	EACH	4.80	0.2100
3/4"	EMT	50.00	FEET	34.00	2.5000
	CADDY 350 BOX SUPT	1.00	EACH	0.67	0.0300
	#12 GRD PIGTAIL	1.00	EACH	0.57	0.0200
4 SQ	1/2D 1G PLASTER RING	1.00	EACH	0.55	0.1500
4 SQ	5/8D 1G PLASTER RING	1.00	EACH	0.55	0.1500

JOB #2014: ID RFP Pavillion1

12/10/18 RFP11

JOB NAME RIVERFRONT PARK-PAVILION

Power City Electric, Inc

EST. #17: ID RFP Pavilion

3327 E. Olive Ave.

ESTIMATE RFP11 added camera and wiisc: .

Spokane, WA 99202

PRINTED 12/10/2018 1:01:42 PM

509.535.8500

DATA SET #1: Comm Indust UPC_EST_NECA ...

FAX: 509.535.8598

sgilbertz@powercityelectric.com

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
	CADDY FAR SIDE SUPT	1.00	EACH	0.44	0.2000
1"	EMT STEEL SS COUP	9.00	EACH	3.87	0.5400
1"	EMT STEEL SS CONN	2.00	EACH	0.84	0.2400
1"	PLASTIC BUSHINGS	2.00	EACH	0.68	0.5000
3/4"	EMT STEEL SS COUP	9.00	EACH	2.47	0.4500
3/4"	EMT STEEL SS CONN	4.00	EACH	0.89	0.4000
3/4"	PLASTIC BUSHINGS	2.00	EACH	0.45	0.4000
12	THHN STR CU	195.00	FEET	21.87	1.3650
	SCOTCHLOCKS-YELLOW	3.00	EACH	0.29	0.0900
	TRUE TAPE	60.00	FEET	1.29	0.0600
SMALL	WIRE TERM-LABOR ONLY	6.00	EACH	0.00	0.7200
Subtotals for Installation Codes : Installation Codes 003: F3 - Relocated WiScape controller				209.87	16.0250
Grand Totals				428.26	30.3250



Integrated Security Systems

**High-technology
security products for
commercial, technological,
industrial, educational and government
facilities.**

City of Spokane
PAV - RFP# 1 1 Additional Camera in
Vestibule 105

Prepared For:
City of Spokane
City It Dept
507 N Howard St
Spokane, WA 99201

Prepared By:
Lorie Stephenson
3815 E. Everett Ave.
Spokane, WA 99217
Office: 509-443-2609
Cell: 509-993-4444

Scope Of Work:

Camtek will provide and install 1 camera and associated items per change order request PAV - RFP# 11. PowerCom to provide required fiber optic cable.

One year warranty on equipment and installation.

Bill Of Materials:

Camera for Entry Vestibule 105 \$3,231.14

QTY	Manufacturer	Part #	Description	Unit Price	Ext. Price
1	Vicon	V942D-W310MIR-XS	Network Camera with IR	\$987.69	\$987.69
2	Vicon	FMC-TRM-A/B	Fiber Media Converter	\$551.43	\$1,102.86
1	Vicon	VN-CAM-LIC	Vicon Connection License	\$390.00	\$390.00
1	Micosemi	PD-9001GR/AT/AC	Single Port High PoE Midspan 30W	\$90.59	\$90.59

Labor Schedule for: Camera for Entry Vestibule 105

QTY	Description	Rate	Ext. Price
6.00	Journeyman Prevailing Wage	\$110.00	\$660.00

Equipment Subtotal: \$2,571.14
Labor Subtotal: \$660.00

Camera for Entry Vestibule 105 SubTotal: \$3,231.14

System Investment:

Total Equipment: \$2,571.14
Total Labor: \$660.00
Total Proposal Amount: \$3,231.14

Note: The above price does not include sales tax.

- Progress Billings
- Purchase Order, Balance Upon Completion

Billing Address:
3327 E Olive Ave
Spokane, WA 99202

Site Address:
507 N Howard St
Spokane, WA 99201

Customer Acceptance:

Camtek, Inc.:

Signature

Signature

City of Spokane

Camtek, Inc.

Title

Print

December 09, 2018

December 09, 2018

CHANGE ORDER #01

Date: 11/30/18 _____

To: Power City Electric
Spokane, WA

Job Name: Pavilion _____

P.O. Number: _____

PC Job Number: 420820 _____

SCOPE OF CHANGE: PAV 11

Add 1 each Cat 6 cable in the Kitchen. Add one each Cat 6 cable for a camera. Add 1 each Cat 6 cable for the WiScape. All pathway except j-hooks to be furnished by Power City Electric.

TOTAL ADDITION \$1,535.00

ACCEPTED BY:

Signature

Date

Print Name/Title

Department

CHANGE ORDER PROPOSAL (COP)

JOB NAME Pavilion

COP # _____ DATE 11/30/2018
RFI # _____ PowerCom JOB # 420820
PAV 11 PowerCom COP # _____

PROPOSAL DESCRIPTION: Added Cabling

LABOR COST		\$ 817
MATERIAL COST		\$ 483
EQUIPMENT COST		\$ -
SUBTOTAL		<u>\$ 1,301</u>
PERMIT		\$ -
SUB TOTAL		<u>\$ 1,301</u>
OVERHEAD	12%	\$ 156
PROFIT	6%	\$ 78
SUB TOTAL		<u>\$ 1,535</u>
SUB CONTRACTORS QUOTE		\$ -
OVERHEAD/PROFIT	4%	\$ -
SUB TOTAL		<u>\$ -</u>
B & O TAX	0.0000%	\$ -
	SELLING PRICE	<u>\$ 1,535</u>

- NOTE** 1) Proposal valid for acceptance within 30 days.
2) Costs associated with the impact of multiple changes have not been included in this proposal. Those costs will be submitted separately once their magnitude has been determined.

POWERCOM CHANGE ORDER COST PROPOSAL

Description: Added Cabling

FA #	PAV 11	DATE	11/30/18
RFI #	0	PowerCom JOB #	420820
		PowerCom COP #	1

DIRECT LABOR COSTS

Technician labor (per attached)		14	Hours @	\$	45.18	642
Safety	2.0% labor hours	0	Hours @	\$	45.18	13
Direct Supervision	15.0% labor hours	2	Hours @	\$	45.71	97
Field Engr		0	Hours @	\$	36.83	0
Cad Operator		0	Hours @	\$	22.50	0
Estimator		1	Hours @	\$	65.00	65
Clerical		0	Hours @	\$	22.25	0
Shift & Overtime premium						0

<i>Total Direct Labor Cost</i>				\$		817
--------------------------------	--	--	--	----	--	------------

Material Costs (per attached)

Material (per attached)				\$		426
Storage	0.0% of material					0
Consumables	2.0% of craft labor					16
Small Tools	5.0% of craft labor					41

<i>Total Material Cost</i>				\$		483
----------------------------	--	--	--	----	--	------------

Equipment Cost (per attached)

<i>Total Equipment Cost</i>				\$		-
-----------------------------	--	--	--	----	--	---

Total Sub Quotes						0
------------------	--	--	--	--	--	---

Mead, Lorraine

From: Nathon O'Neel <NONeel@nacarchitecture.com>
Sent: Monday, February 25, 2019 8:12 AM
To: Mead, Lorraine
Cc: Jack Schneider
Subject: RE: PAV | RFP #11 IT & WiScape Controller Revs Pricing

Lorraine,

The costs are within reason for the scope of work described.

Regards,

Nathon O'Neel BSEE, MBA
NAC Engineering

From: Mead, Lorraine <LorraineMead@hillintl.com>
Sent: Monday, February 25, 2019 7:55 AM
To: Jack Schneider <JSchneider@nacarchitecture.com>; Nathon O'Neel <NONeel@nacarchitecture.com>
Subject: FW: PAV | RFP #11 IT & WiScape Controller Revs Pricing

Team,

Can you please review this pricing and see if it is reasonable based on the request.

Thanks,
Lorraine

From: Robert Decker <robertd@garco.com>
Sent: Friday, February 22, 2019 3:43 PM
To: Mead, Lorraine <LorraineMead@hillintl.com>
Cc: Scott Battaglia <scottb@garco.com>
Subject: PAV | RFP #11 IT & WiScape Controller Revs Pricing

Lorraine,

Attached is pricing for RFP #1 re: IT & WiScape Controller Revisions.

ROB DECKER

GARCO CONSTRUCTION | Project Manager
4114 East Broadway, Spokane WA 99202
o: (509) 535-4688 | d: (509) 232-1269
c: (509) 710-8114 | robertd@garco.com



RIVERFRONT PARK MODERIZATION

Request for Proposal (RFP)

Project Name:	PAVILION	RFP No:	PAV 12
Project No.	SC6B0322000	Date:	11/26/18
Owner:	Spokane Parks & Recreation		
Contractor:	Garco Construction	Architect/Eng:	NAC/Berger/Jacobs

Please furnish your proposal for performing the changes outlined below and/or detailed on the attachments if applicable. The quotation should include an itemized breakdown of contractor and subcontractor costs, including labor, materials, rentals, approved services, and equipment. It should also include any schedule impact if applicable.

Description: Provide pricing to eliminate the six tree wells in front of the SE end of the Administration Building as shown on LC2.03 and pave to match the adjacent paving in front of the columns.

RFP #12
Delete Tree Wells at Pavilion

2/27/2019



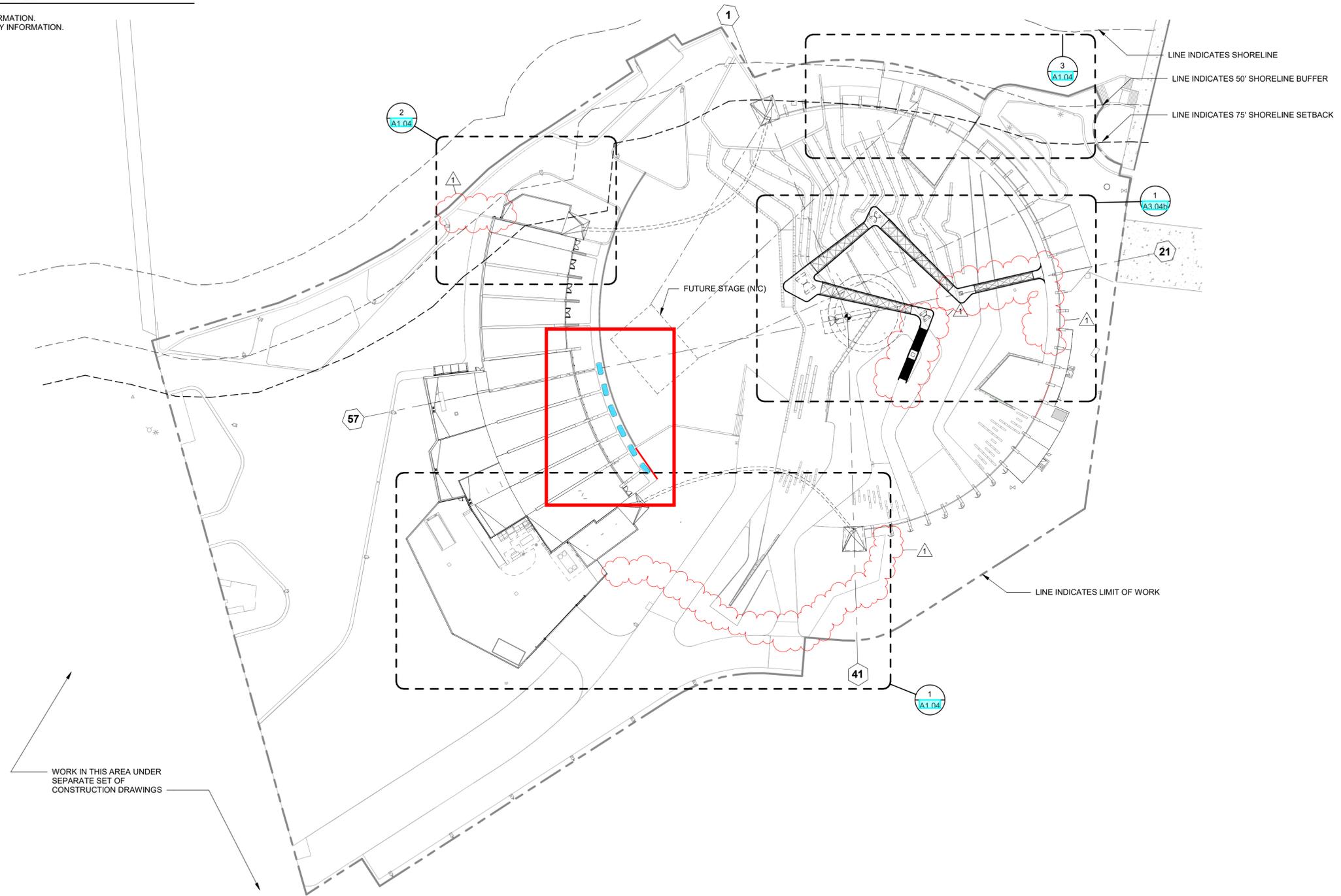
Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
02011-00	Land Expressions - Furnish credit for tree well deletion on east side of Pavilion.	1.0	LS				(1,958.00)	-	-	-	(1,958)	(1,958)
03112-01	Cameron-Reilly - Furnish reinforcement and concrete paving at tree well locations including sealer.	165.0	SF		0.30		7.58		50		1,251	1,300
02036-00	Garco Construction - Furnish, excavate and install additional trench drain/grate.	25.0	LF	52	120	15		1,300	3,000	375		4,675
SUB-TOTALS								1,300	3,050	375	(707)	4,017
ADD-ONS:				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)				709
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)				
								SUB-TOTAL				4,726
Insurance								1.00% (of Subtotal)				47
Bond Premium								0.75% (of Subtotal)				35
								SUB-TOTAL				4,809
B & O Tax								0.47% (of Subtotal)				22
TOTAL - CHANGE ORDER REQUEST											\$ 4,831	

SPECIFIC EXCLUSIONS:

1. WSST

GENERAL NOTES

1. REFER TO LANDSCAPE FOR FINAL GRADING INFORMATION.
2. REFER TO CIVIL AND ELECTRICAL FOR SITE UTILITY INFORMATION.



WORK IN THIS AREA UNDER SEPARATE SET OF CONSTRUCTION DRAWINGS

N
OVERALL SITE PLAN
Scale: 1" = 40'-0"

CONFORMED SET

6290 REGISTERED ARCHITECT
Keith M. Comes
KEITH M. COMES
STATE OF WASHINGTON

SHEET ISSUE DATE: 11/15/18

DIGITALLY SIGNED: --

TYPE OF IMPROVEMENT: ARCHITECTURAL

CITY PURCHASING NUMBER DRAWING NUMBER

OPR2017-0373 A1.03

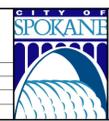
PR: OF # REVISION NO:

RK	1. OWNER REQUESTED & VE REVISIONS	11/15/18
BY	REVISIONS	DATE



LOCATION BRASS CAP ON CONCRETE WALL AT SW CORNER OF HOWARD STREET BRIDGE.		CURRENT DESIGN STANDARDS CCS - ADOPTED 2/95
ELEVATION 1878.66'	HORIZONTAL (AS NOTED)	
CBM NO. 43N 44W N41D 89	VERTICAL (AS NOTED)	DRAWN Author DESIGNED Designer CHECKED Checker APPROVED Approver
CITY DATUM	SCALE	

CITY OF SPOKANE, WASHINGTON DEPARTMENT OF PARKS AND RECREATION 808 WEST SPOKANE FALLS BLVD. SPOKANE, WASHINGTON 99201-3343 (509) 625-6200	
---	--



PROJECT TITLE: RIVERFRONT PARK US PAVILION
CONFORMED SET
SITE PLAN

PROJECT TITLE: RIVERFRONT PARK US PAVILION
CONFORMED SET
SITE PLAN



509.466.6683 .T
509.466.7694 .F
LANDEXPRESSIONS.COM

5615 E. DAY MT. SPOKANE RD.
MEAD, WA 99021

LETTER OF NOTIFICATION:

ATTN: Rob Decker
Garco Construction
EMAIL: robertd@garco.com
FAX:

DATE: 01/07/19
JOB NAME: US Pavilion - Riverfront Park
RE: PAV-012: Eliminate Tree Wells
FROM: Land Expressions, LLC

Notification of:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Change of Conditions | <input type="checkbox"/> Price Proposal | <input type="checkbox"/> Request for Additional Time |
| <input type="checkbox"/> Extra Work Not in Contract | <input checked="" type="checkbox"/> Credit for Changes | <input type="checkbox"/> Cost Neutral |
| <input checked="" type="checkbox"/> Cost Impact | <input type="checkbox"/> Intent to Claim | <input type="checkbox"/> Other |

Description:

Credit for the deletion of the tree wells on the U.S. Pavilion project.

- Credit reflects the removal of (6) 2"-caliper Tilia tomentosa / Silver Linden trees from the scope of work and all associated labor and materials.

CREDIT FOR ABOVE WORK IS: \$ 1,957.94

Above additional work to be performed under the same conditions as specified in original contract unless otherwise stipulated.

Authorized Signature: _____

OWNER SIGNATURE

Authorized Signature: _____

CONTRACTOR SIGNATURE

DATE: _____

1/7/2019

DATE: _____

This Letter of Notification becomes part of, and in conformance with, the existing contract.



www.cameron-reilly.com

309 N Park Rd, Spokane Valley, WA 99212
 509.466.5555 fax 509.468.3719
 WA LIC#: CAMERRL942NU
 ID LIC#: PWC-C-12153-AAA-4
 OR LIC#: 202351

Quote

Date: 1/18/2019

Job Name: US Pavilion Site Concrete - 100%
Garco

Item #	Description	Unit	Quantity	Price Per	Total
1	6" Concrete Paving (w/265' Thick Edge) #4 12"ocew	SF	7,591	\$7.10	\$53,896.10
2	6" Reinforced Plaza area	SF	21,566	\$7.10	\$153,118.60
3	2' Wide Exposed Band - 2' x 4"-Green Curb	LF	704	\$29.00	\$20,416.00
4	1' Wide Exposed Band - 1' x 8"-Green Curb	LF	431	\$26.50	\$11,421.50
5	Site Stairs (Excludes Imbeds/Handrail)	SF	185	\$75.00	\$13,875.00
6	V-Groove Pave	LF	4746	\$3.00	\$14,238.00
	Excludes Dowels, Joint Sealing				
7	4" Exposed Aggregate Concrete (#4 Bar 12" OCEW)	SF	3868	\$9.35	\$36,165.80
8	4" Extra Concrete Areas	SF	6735	\$5.50	\$37,042.50
9	Concrete Sealer	LS	1	\$11,500.00	\$11,500.00
10	Scrambler Steps	LS	1	\$39,860.00	\$39,860.00
11	Retaining wall/footings wall A,B and C-Per S.4.03	LS	1	\$49,392.00	\$49,392.00

This quote may be withdrawn if not accepted within 14 days **\$440,925.50**

Notes:

Price above includes the following mobilizations: 4.00 Additional mobilization: \$750.00

Price excludes staking, testing, restoration, traffic control, cold weather protection, joint sealing and gravel. Subgrade for curb machine to be 5' wide at grade of trimmable material. Otherwise, subgrade on grade. Final quantities to be field measured. General or Owner to provide wash-out tubs if required.



Hill International

2/27/19

RFP#12 Pavilion – Delete Tree Wells & Add Concrete Floor Area

Based on the subcontractor quotes and labor hours. We believe this represents a fair and reasonable cost for this work.

Lorraine Mead



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	NAC - Furnish design for graphic VWC.	1.0	LS				6,995.00	-	-	-	6,995	6,995
SUB-TOTALS								-	-	-	6,995	6,995
ADD-ONS:				OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)			-	
				OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)			280	
								SUB-TOTAL			7,275	
								Insurance			1.00% (of Subtotal)	73
								Bond Premium			0.75% (of Subtotal)	55
								SUB-TOTAL			7,402	
								B & O Tax			0.47% (of Subtotal)	34
								TOTAL - CHANGE ORDER REQUEST			\$ 7,436	

SPECIFIC EXCLUSIONS:

1. WSST
2. Furnish/install graphic VWC

Robert Decker

From: Keith Comes <kcomes@nacarchitecture.com>
Sent: Wednesday, December 19, 2018 11:35 AM
To: Robert Decker
Cc: Rob Kuffel; Kelly Hendrickson
Subject: RFP-XX- PAV - Interior Design-Graphics-Breakdown-181219

Rob,
The cost for interior design is \$6020. This includes item 1 and 2 below, furniture and art selection and a small allowance for any adjustment in currently established interior design elements (current colors and finishes).

The cost for graphic design is \$6995. This is focused on graphic design of custom wallcovering (graphic patterns, colors, potentially text and wayfinding).

For both the interior design and the graphic design we are expecting to propose and refine options then complete documentation (items 3, 4 and 5 below). All other assumptions noted below remain...the total for both is still \$13015.

I hope this helps. Let me know if there are any other questions.

Keith Comes AIA, LEED AP
NAC Architecture

From: Robert Decker <robertd@garco.com>
Sent: Monday, December 17, 2018 8:48 AM
To: Keith Comes <kcomes@nacarchitecture.com>
Cc: Rob Kuffel <rkuffel@NACARCHITECTURE.com>; Kelly Hendrickson <khendrickson@nacarchitecture.com>
Subject: RE: RFP-XX- PAV - Interior Design-181128

Keith,

It appears that the Parks would like your proposal broken out between items 1 and 2 below. Can you revise accordingly?

ROB DECKER
GARCO CONSTRUCTION | Project Manager
4114 East Broadway, Spokane WA 99202
o: (509) 535-4688 | d: (509) 232-1269
c: (509) 710-8114 | robertd@garco.com

From: Keith Comes <kcomes@nacarchitecture.com>
Sent: Thursday, November 29, 2018 2:59 PM
To: Robert Decker <robertd@garco.com>
Cc: Rob Kuffel <rkuffel@NACARCHITECTURE.com>; Kelly Hendrickson <khendrickson@nacarchitecture.com>
Subject: RFP-XX- PAV - Interior Design-181128

Rob,
The Owner has requested a proposal for additional interior design services for the Pavilion's West Building. As discussed during a meeting on 11.20.18, added interior design services include design of custom VWC (graphic patterns, colors, potentially text and wayfinding), furniture and artwork selection. In general, the interior design process is to include:

1. **Current interior design status-** A meeting/presentation to review current status of interior design finishes, colors and materials. The meeting is to review interior design status presented previously as a reminder for those who had attended a previous presentation and also to inform those who were unable to attend the previous meeting. Review of modifications to the interior design as the result of the VE process would also be addressed. This meeting was held 11.28.18.
2. **Owner's goals-** A second purpose for the meeting on 11.28.18 is to gain an understanding of the Owner's goals for the additional interior design services. The Owner has a total budget for additional interior design of \$75,000 including interior design service. It is the Owner's goal that the interior spaces have "pop and sizzle!"
3. **Propose options-** With an understanding of Owner's goals, NAC will present options for consideration.
4. **Refine options-** A single option will be further developed.
5. **Complete documentation-** Upon approval of the refined option, documentation will be completed.

It is assumed that the current interior design presented at the 11.28.18 meeting as illustrated on the attached diagrams will remain essentially unchanged.

1. Graphic Design of custom VWC includes 2 additional meetings with City representatives to establish and review graphic concepts. The graphic design will be led by Juliette Bellocq from NAC's graphic design studio in LA. Kelly Hendrickson will have a supporting role. The process is limited to these 2 meetings, up to 3 proposed graphic concepts and refinement of a single option.
2. Furniture and art selection will be led by Kelly Hendrickson. Furniture selections will be based on standards established by furniture at the Loeff Carrousel. Kelly will attend 2 additional meetings with City representatives to discuss, review and finalize furniture and art selections.
3. Additional work can be completed at Juliette's and Kelly's standard hourly rates of \$175 and \$115 respectively.

The proposed fee for these added interior design services is \$13,015. Please review this proposal with the Owner and let me know if there are any questions.

Keith Comes, AIA, LEED AP

Managing Principal

P 509 838 8240

NAC
ARCHITECTURE
nacarchitecture.com



RIVERFRONT PARK MODERIZATION

Request for Proposal (RFP)

Project Name:	PROMENADES	RFP No:	19
Project No.	SC6B0322000	Date:	9/27/18
Owner:	Spokane Parks & Recreation		
Contractor:	Garco Construction	Architect/Eng:	Berger/Jacobs

Please furnish your proposal for performing the changes outlined below and/or detailed on the attachments referred to below. The quotation should include an itemized breakdown of contractor and subcontractor costs, including labor, materials, rentals, approved services, and equipment. It should also include any schedule impact if applicable.

Description: Provide the Cost to reconnect the lighting per PCE RFI#6 and RFI#7. Also provide the cost to investigate and replace the fixtures under the Washington Street Bridge with new fixtures – same fixture type.



Power City Electric, Inc.
 3327 East Olive, Spokane, WA 99220
 Main Office (509) 535-8500 Fax (509) 535-8598

REQUEST FOR INFORMATION

RFI NO:	006	JOB NO:	22455
JOB NAME:	Howard Street Promenade		
TO:	GARCO CONSTRUCTION		

- | | |
|--|--|
| <input checked="" type="checkbox"/> Information requires clarification | <input checked="" type="checkbox"/> Additional information requested |
| <input type="checkbox"/> Approval is requested | <input type="checkbox"/> Confirmation requested in writing |

Drawing:	Ed 1.06	Spec. Reference:	
Date Submitted:	8/22/18	Date Response Needed:	8/31/18

Schedule Impact: Yes No Cost Impact: Yes No

Subject: 1) Sheet ED1.06 gives the fixture poles slated to be removed through the clock tower meadow, at the location of the clock tower, the fixtures on the south are to be removed and, there is no mention of the other three around the tower. All five of these fixtures are on the same existing circuit. Once the 2 on the south are removed, the remaining three will lose power as well. We have found the existing raceway is rusted through and can't be re-pulled. Please provide direction as to what we are to do with these three poles.

 2) In 2 locations, one in the Clock Tower meadow and one in the Lilac Bowl, there are light poles slated to be removed that have possibly WIFI mounted to the top of the pole and fed via a different power source. Who is to remove this equipment?

 This work is slated to commence shortly after the Labor Day Holliday and should be fairly fast track. I have attached a copy of ED1.06 with red clouds around possible fixture issues. The numbers are circuit #'s for that pole and identified during research we did on 21 Aug.

Originated By: Todd Giesa

Response:

Copy to:

By:

Nate O'Neel, NAC Engineering

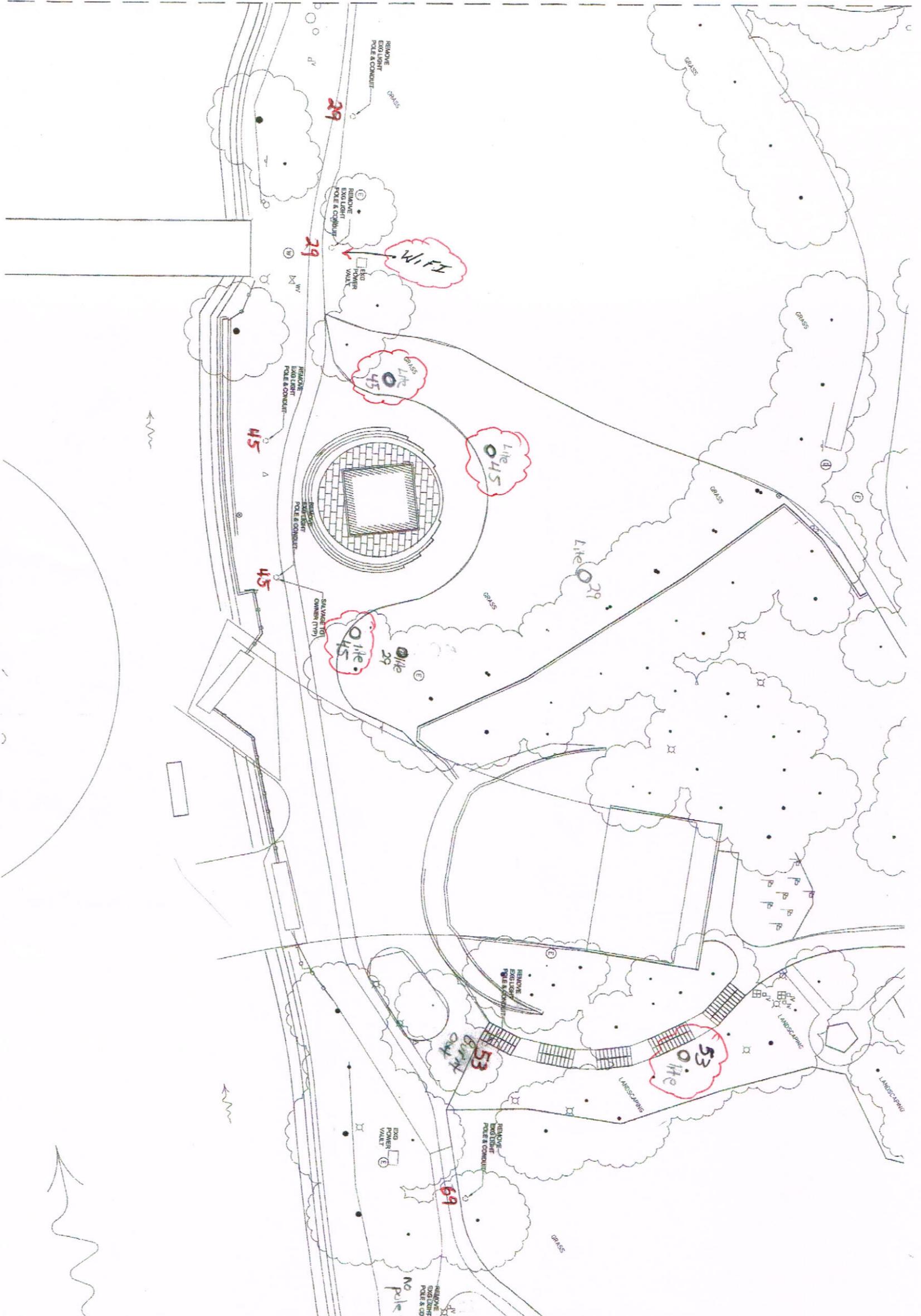
Date:

09/06/2018

Item 1: Provide a new circuit from the closest, new luminaire to the nearest existing luminaire. Power to the existing luminaire shall be from the same circuit as the new. Provide a new wiscap control to operate the existing luminaires. Provide trenching, back-filling, raceway, and conductors. Size conductors for voltage drop and the overcurrent protection device's rating in accordance to the NEC. Patch the damaged surfaces as the result of trenching to match the existing. Record the changes on the as-built drawings.

Item 2: Per the Owner's direction, demo the existing WiFi and savage the equipment to the Owner. Demo the existing conductors to the source and abandon the raceway. Update the panel's circuit card.

MATCHLINE (SEE SHEET E1.05)



MATCHLINE (SEE SHEET E1.07)

REVISIONS	DATE



LOCATION	STATE OF WASHINGTON, COUNTY OF SPOKANE, CITY OF SPOKANE
DATE	NOV08 DATUM
SCALE	AS SHOWN

DESIGN STANDARDS	CSS - ADOPTED 2008
DESIGNER	
CHECKER	
APPROVER	

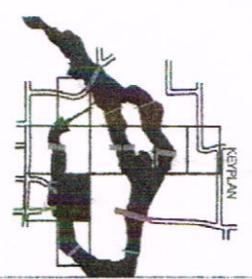


CITY OF SPOKANE, WASHINGTON
 DEPARTMENT OF PARKS AND RECREATION
 800 WEST SPOKANE FALLS BLVD.
 SPOKANE, WASHINGTON 99204
 (509) 325-2800

PROJECT TITLE: RIVERFRONT PARK
 MID HOWARD STREET PROMENADE & CENTENNIAL TRAIL
 SHEET TITLE: 100% CONSTRUCTION DOCUMENTS
 ELECTRICAL DEMOLITION PLAN
 DATE: Mar 13, 2018 - 13:49pm By: specklinh



01-05-2018



DIGITALLY SIGNED	
TITLE OF MEMORANDUM	PARK
DTP PAROCHIANO NUMBER	
DRAWING NUMBER	ED1.06
FILE NAME	

PROM RFP #19
Washington St. Bridge Lighting

2/27/2019



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
16002-00	PCE - Furnish and install replacement fixtures at the Washington St. bridge.	1.0	LS				5,845.00	-	-	-	5,845	5,845
02001-01	Garco - Furnish excavation and backfill of underground electrical.	32.0	Hrs	52.57	250	38		1,682	250	1,216		3,148
SUB-TOTALS								1,682	250	1,216	5,845	8,993
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.		15.00% (of Labor, Material & Equip.)		472
								OH&P: on Garco (as subcontractor) subcontracted work		4.00% (of Subcontract)		234
								SUB-TOTAL				9,699
								Insurance		1.00% (of Subtotal)		97
								Bond Premium		0.75% (of Subtotal)		73
								SUB-TOTAL				9,869
								B & O Tax		0.47% (of Subtotal)		46
TOTAL - CHANGE ORDER REQUEST												\$ 9,915

SPECIFIC EXCLUSIONS:

1. WSST
2. Rock excavation
3. Design - no design needed.



E. 3327 OLIVE
SPOKANE, WA 99202
PHONE: (509) 535-8500
FAX: (509) 535-4665

Proposal

PROPOSAL SUBMITTED TO Garco Construction	DATE 10/15/18
STREET 4114 E Broadway	JOB NAME MOD030- RFP#19
CITY, STATE, AND ZIP CODE Spokane WA 99202	JOB LOCATION 507 N Howard St Spokane, WA 99201
ATTN: Robert Decker	PHONE: 509-535-4688

Rob,
Thank you for the opportunity to provide a proposal for the above mentioned project. As always, if I can provide any further information or clarification please do not hesitate to contact me.

General Inclusions

- Research and installation replace the existing fixtures under the Washington Street Bridge.
- Price includes new fixtures.
- Includes work referenced in PCE RFI 6 and 7.

General Exclusions

- Tax.
- Excavation
- Removal or patching of Concrete or Asphalt.
- Overtime.
- Sales tax.
- Bond is available by request.

Total Price \$ 5,845.00

Thank you for the opportunity.

Steve Gilbertz
509-481-0465
PM/Estimator

Proposal Acceptance:		
Authorized Customer Signature	Printed Name	Date

JOB #1956: ID RFP Pavillion
 JOB NAME RIVERFRONT PARK-PAVILION
 EST. #07: ID 10/11/2015
 ESTIMATE RFP #19
 PRINTED 10/11/2018 8:11:42 AM
 DATA SET #1: Comm Indust UPC_EST_NECA ...

NECA
 Power City Electric, Inc
 3327 E. Olive Ave.
 Spokane, WA 99202
 509.535.8500
 FAX: 509.535.8598
 dhess@powercityelectric.com

MATERIAL Discounted Pricing
 LABOR Alternate Labor

NOTES

Item				Material	Labor
Size	Item Desc	Qty	UOM	Mat Ext	Lbr Ext
1"	GRC 90 ELBOW	2.00	EACH	15.84	1.0000
	Cree fixture	3.00		15.00	6.0000
1"	PVC SCH 40 UGRD	100.00	FEET	38.76	4.0000
1"	PVC ADPT/FEMALE	2.00	EACH	0.60	0.3600
10	THHN STR CU	336.00	FEET	65.38	3.0240
1"	PVC COUPLING	2.00	EACH	0.35	0.0000
Grand Totals				135.92	14.3840



Hill International

2/27/19

RFP#19 Promenades – Reconnect/Fix Lighting on the Centennial Trail

Based on the number of issues and the investigative work to come up with solutions. We believe this represents a fair and reasonable cost for this work.

Lorraine Mead



February 22, 2019

Mr. Berry Ellison
 City of Spokane Parks & Recreation
 808 W Spokane Falls Blvd # 5
 Spokane, WA 99201

**Re: Proposal of Professional Services for Riverfront Park, North Bank Regional Playground;
 Amendment No. 3 – Change of Scope**

Dear Berry:

This amendment to the Consultant Agreement between the City of Spokane Parks and Recreation Department and Bernardo | Wills Architects, P.C. Dated August 27, 2018 is intended to expand consultant services to include; (a) Eight-week Project Design Schedule extension, additional scope of work and meetings required accommodate change of scope direction after 30% Design Development submittal. The additional work required occurred between the dates of October 16, 2018 and December 17, 2018. (b) Additional fees required to accommodate the revised Operations and Maintenance (O&M) Building budget.

Project Understanding and Scope Elements

Scope of Work Direction Change: The 30% Design Development Package was submitted to the Executive Team October 15th, 2018. At that time, it was determined to relocate the O&M Building located along Washington Avenue Right-of-Way to the northern portion of the site adjacent the cliff and remove the Maintenance Yard away from the Project. Approximately eight weeks of design time was lost while developing the programming for the O&M Building that had revised to include items such as a public roof plaza deck and public access through the O&M Building to the Sportsplex Project located to the north. These elements were not part of the original scope of services. However, the design team was able to MAKE some progress with 60% Design Development Phase tasks that included the DSC Open House, DRB Submittal #1, Public Survey and AN Early Pre-Development Meeting with the City that was part of the original scope of services. This work has been separated from the change of design direction work that is considered additional services.

Increased Budget for O&M Building: The North Bank Playground construction budget was revised they the Riverfront Park Executive Team December 17, 2018 with an increase of \$896,746 to accommodate basic architectural, mechanical, electrical and plumbing tenant improvements deemed necessary for the Operations and Maintenance building.

Design for Add Alternates: The Splash Pad Water Feature with a construction budget of \$230,000, Skatepark Phase 2 consisting of an additional 2,763 square feet of bowl terrain and the O&M Building Covered Parking structure will be designed as a add alternate to the project.

Professional Fees

a) Scope of Work Direction Change	\$24,403.00
b) Increased Budget for O&M Building (3% A/E design fees)	\$26,902.00
c) Design for Add Alternates	
a. Splash Pad Water Feature	\$23,000.00
b. Skatepark Phase 2	\$15,195.00
c. O&M Building Covered Parking Structure (incl. in bldg. fees)	-
	<u>\$89,500.00</u>

BWA proposes to complete the **Amendment No. 3 – Scope of work Change of Direction, Increased budget for the O&M Building and Design for Alternate bid items for a lump sum fee of \$89,500.00** (Eighty-nine thousand, five hundred 00/dollars).

Please feel free to call us at any time should you have any questions or require further clarification.

Attached: Revised Project Design Schedule

Sincerely,



Dell Hatch, ASLA
BWA Landscape Architecture/Urban Design/Planning



William LaRue, ASLA
Landscape Architect



Hill International

Hill International, Inc.
Lincoln Plaza
818 West Riverside Ave, Suite 400
Spokane, WA 99201
Tel: 509-570-0930
www.hillintl.com

February 27, 2019

Mr. Berry Ellison, PLA,
Riverfront Park Redevelopment
Program Manager
City of Spokane Parks & Recreation
808 W Spokane Falls Blvd.
Spokane, WA 99201

Subject: Riverfront Park – Program Management Support Services

Ref: Hill Amendment 7: 2019 Pavilion Promenades & Sister Cities Additional Services

Dear Mr. Ellison:

Hill International Inc., (Hill) is pleased to submit this proposal for supplemental 2019 construction management services for the Pavilion Promenades and Sister Cities projects. Please refer to the attached Hill Attachment A Scope of Services and Attachment B Hill Fee Projection spreadsheet for additional detail.

Pavilion Promenades CM	\$31,858
Sister Cities Garden (West Havermale) CM	<u>\$ 9,452</u>
Amendment Seven total	\$ 41,309

If you have any questions or need any additional information, please contact me at (425) 214-0317 or contact Matt Walker at (509) 570-0931. We look forward to continuing our work with you and the rest of the outstanding team at Spokane Parks and Recreation.

Very truly yours,
Hill International, Inc.

Gregory C. Heinz
Vice President

Cc M. Walker, L. Mead, D. Selzer, Hill



Hill International

CITY OF SPOKANE PARKS DIVISION
Riverfront Park Program Support Services
Amendment 7 Attachment A
Scope of Services
2/27/19

The purpose of this document is to define the additional services to be provided for Amendment 7.

SISTER CITIES GARDEN (WEST HAVERMALE) SERVICES TO BE PROVIDED:

Construction Management:

1. Develop communication protocol and work with the project team to implement same.
2. Manage, coordinate, and document any progress meetings as required. Transmit minutes to all team members.
3. Coordinate with RFP Personnel, PMO, A/E Consultants and Contractor.
4. On a bi-weekly basis take progress photographs and develop a written site observation report to document the status of the construction. Transmits reports to all team members.
5. Review the Contractor's project schedule.
6. Review and recommend payment of contractor applications for payment.
7. Review potential change order (PCO) requests from the Contractor and determinations by the Architect. Provide change order cost negotiations and produce Change Orders.
8. Review Requests for Information (RFI's) from the Contractor and expedite responses from the A/E Consultants.
9. Coordinate special inspections between the Contractor(s) and the City's special inspection consultant and the City's environmental consultant.
10. Manage flow of Request for Information (RFI), submittals, daily work logs, all construction correspondence, etc. from contractors and A/E Consultants to assure that team is responsive throughout construction.

Closeout Management:

1. Expedite as-built document submission by the Contractor.

PAVILION ADDITIONAL SERVICES TO BE PROVIDED:

Construction Management:

1. Provide additional coordination with RFP Personnel, PMO, A/E Consultants and Contractor.
2. On a weekly basis take progress photographs and develop a written site observation report to document the status of the construction. Transmits reports to all team members.

**RIVERFRONT PARK MODERNIZATION
 SPOKANE PARKS AND RECREATION DIVISION
 HILL AMENDMENT 7: 2019 PAVILLION PROMS SISTER CITIES GARDEN ATTACHMENT B FEE PROJECTION**

					2019											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
PHASE 5 - PAVILION/PROMENADES																
	Matt Walker	PM	Hours	-												
	Patrick McCord	CM	Hours	-												
	Project Controls	Project Cont	Hours	-												
	Lorraine Mead	CM	Hours	247	22	20	20	25	25	35	35	35	20	10		
	Debbie Selzer	Admin	Hours	10	1	1	1	1	1	1	1	1	1	1		
			Subtotal	257												
PHASE 11 - SISTER CITIES GARDEN																
	Matt Walker	PM	Hours	-												
	Patrick McCord	CM	Hours	-												
	Project Controls	Project Cont	Hours	-												
	Lorraine Mead	CM	Hours	70		15	15	15	15	10						
	Debbie Selzer	Admin	Hours	8		4	1	1	1	1						
			Subtotal	78												
BILLING		2018	2019	2020												
MV\ PM		137.90	142.04	146.30												
PM CM		116.69	120.19	123.80												
PC Proj		90.12	92.82	95.61												
LM CM		122.00	125.66	129.43												
DS Adn		79.57	81.96	84.42												
					2019											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
PHASE 5 - PAVILION/PROMENADES																
	Matt Walker	PM	\$	-												
	Patrick McCord	CM	\$	-												
	Project Controls	Project Cont	\$	-												
	Lorraine Mead	CM	\$	31,038	2,765	2,513	2,513	3,142	3,142	4,398	4,398	4,398	2,513	1,257		
	Debbie Selzer	Admin	\$	820	82	82	82	82	82	82	82	82	82	82		
			Subtotal	31,858												
PHASE 11 - SISTER CITIES GARDEN																
	Matt Walker	PM	\$	-												
	Patrick McCord	CM	\$	-												
	Project Controls	Project Cont	\$	-												
	Lorraine Mead	CM	\$	8,796		1,885	1,885	1,885	1,885	1,257						
	Debbie Selzer	Admin	\$	656		328	82	82	82	82						
			Subtotal	9,452												
FEE PER MONTH					2,846	4,808	4,562	5,190	5,190	5,819	4,480	4,480	2,595	1,339		
PHASE 5 PAV/PROM TOTAL				31,858												
PHASE 11 SC TOTAL				9,452												
GRAND TOTAL				41,309												

