



## Spokane Park Board

Jan. 11, 2018 – 1:30 p.m.

City Council Chambers, lower level City Hall  
808 W. Spokane Falls Blvd, Spokane, Washington

### Park Board Members:

- X Chris Wright – President
- X Nick Sumner – Vice President
- X Leroy Eadie
- X Ross Kelley
- X Ted McGregor
- X Greta Gilman
- Richard Chase (absent/excused)
- X Steve Salvatori
- X Sally Lodato
- X Jennifer Ogden
- X Mike Fagan – Council Liaison

### Parks Staff:

Jason Conley  
Mark Buening  
Garrett Jones  
Fianna Dickson  
Al Vorderbrueggen  
Jennifer Papich  
Carl Strong  
Angel Spell  
Jonathan Moog  
Alice Busch  
Berry Ellison  
Pamela Clarke

### Guests:

Tammy Robertson  
Roger Schramm  
Gavin Cooley  
Rick Romero  
Hal McGlathery  
Nathaniel Odle  
Pat Dalton  
James Richman

## MINUTES

1. **Roll Call:** *Pamela Clarke*  
See above

2. **Minutes:**  
A. Dec. 14, 2017, regular Park Board meeting minutes and study session notes; and Dec. 22, 2017, special meeting minutes

**Motion No. 1:** Jennifer Ogden moved to approve the Dec. 14, 2017, regular Park Board meeting minutes and study session notes; and the Dec. 22, 2017, special Park Board meeting minutes.

Mike Fagan seconded.  
Motion carried with unanimous consent (9-0 vote).

3. **Additions or Deletions to the Agenda:**  
A. None

4. **Special Guests/Recognitions:**  
A. North Shadle Lions Club recognition/TRS Powderhounds – *Alice Busch* recognized and thanked North Shadle Lions Club for selecting the TRS Powderhounds snowboarding program as the recipient of the club's annual Crab Feed Paddle Raise. This annual charity event raised \$5,150 in 2017. The Powderhounds will be using these funds for scholarships and new team jackets.

5. **Claims:** [Claims for the month of December 2017](#) – *Ross Kelley*

**Motion No. 2:** Ross Kelley moved to approve claims for the month of December 2017 in the

amount of \$4,022,306.06.

Mike Fagan seconded.

Motion carried with unanimous consent (9-0 vote).

6. **Financial Report & Budget Update:** – No financial report was presented due to the yearend, 13-month closeout. There will be a final 2017 financial report presented at the Feb. 8 Park Board meeting.

7. **Committee Reports:**

**Urban Forestry Tree Committee:** Jan. 2, 2018, *Jennifer Ogden*

A. Action Item: None

B. The next regularly scheduled meeting is 4:15 p.m. Jan. 30, 2018, at the Woodland Center, Finch Arboretum.

**Golf Committee:** (The Jan. 9 meeting was canceled.) *Nick Sumner*

A. Action Item: None

B. The next scheduled meeting is 8:05 a.m. Feb. 6, 2018, Manito Park conference room, Manito Park.

**Land Committee:** (The Jan. 3 meeting was canceled.) *Greta Gilman*

A. Action Item: None

B. The next scheduled meeting is 3 p.m. Jan. 31, 2018, Park Operations Complex, 2304 E. Mallon.

**Recreation Committee:** (The Jan. 4 meeting was canceled.) *Sally Lodato*

A. Action Item: None

C. The next scheduled meeting is 3 p.m. Feb. 1, 2018, Park Operations Complex, 2304 E. Mallon.

**Riverfront Park Committee:** Jan. 8, 2018, *Ted McGregor*

A. [Utilities Promenade water line reimbursement Memorandum of Understanding](#) – *Garrett Jones* presented an overview of an MOU which involves Utilities agreement to reimburse the Riverfront Park Bond for utility water main upgrades along the Howard Street Promenade from the north boundary of the bridge to the intersection of Mallon Avenue and Howard Street. The cost is expected not to exceed \$570,000. The Howard Street Promenade currently houses a vital Utilities, 10-inch water transmission main. Utilities require the Promenade to continue carrying the water main, which will be updated, most sections, to an 18-inch water transmission main to facilitate greater flows to downtown and northwest Spokane. For this reason, Utilities is financially contributing to the construction costs necessary to ensure its upgrade from a 10-inch to 18-inch water main.

**Motion No. 3:** Ted McGregor moved the Park Board approve the Utilities Promenade water line reimbursement Memorandum of Understanding.

Ross Kelley seconded

Motion carried with unanimous consent (9-0 vote).

B. [North Bank strategic investment letter of understanding](#) – *Garrett Jones* presented the North Bank strategic investment letter of understanding (LOU). This agreement between the City and the Public Facilities District (SPFD) provides the foundation for the development of the North Bank property for a SportsPlex and parking structure. *Rick Romero* provided details

of the partnership with the City, SPFD and Hotel/Motel Association to develop the North Bank. The Spokane Sports Commission, along with Parks and SPFD, are planning to develop the SportsPlex, which will consist of a field house that houses an indoor track, and basketball, volleyball and other court sports. The complex will also include meeting rooms, locker rooms, restrooms, public areas, office space, concession areas and an approximately 300-space parking structure. Parks will lease the North Bank site to the SPFD for 30 years to develop and maintain the SportsPlex. The Spokane City Council will be requested to approve an ordinance committing \$5 million for construction of the SportsPlex. Park Board will be requested to pass a resolution committing up to \$7 million toward the parking structure, associated demolition costs on Parks property, new public restroom facility and park maintenance storage/facility. Parks and SPFD will each contribute up to \$300,000 of the overall project-committed funds for design services. Mr. Romero explained this endorsement from the Park Board will allow the opportunity to bring in the design-build team, move forward with the schematic design, and get to a gross maximum price (GMP) for the SportsPlex piece and the parking structure piece. Staff was directed to edit Section 2, Item H – omit “Parks (through the Park Board)” and replace with “The Park Board.”

**Motion No. 4:** Ted McGregor moved the Park Board endorse the North Bank strategic investment LOU.

**Recess:** Mike Fagan requested and was granted a three-minute recess (2:23 p.m. to 2:26 p.m.) to confer with Rick Romero regarding pending litigation/on-going mediation potentially relating to this action item.

Steve Salvatori seconded.

Motion carried with unanimous consent (9-0 vote).

C. [Walker Construction change order #9/Loeff Carrousel \(\\$286,142\)](#) – *Berry Ellison* presented an overview of the proposed change order with Walker Construction for work on the Loeff Carrousel in the amount of \$286,142. Work includes overhead costs for extended construction schedule, Carrousel deck, irrigation service to Red Wagon Meadow and compensation for unforeseen conditions.

**Motion No. 5:** Ted McGregor moved to recommend the Park Board approve change order #9 with Walker Construction in the amount of \$286,142.

Ross Kelley seconded.

Motion carried with unanimous consent (9-0 vote).

D. [T. LaRiviere change order #8/Howard Street Bridge South \(\\$10,411.70\)](#) – *Berry Ellison* presented an overview of the proposed change order with T. LaRiviere for work on the Howard Street Bridge South in the amount of \$10,411.70. Work includes adding waterproofing under pavers on the bridge.

**Motion No. 6:** Ted McGregor moved to recommend the Park Board approve change order #8 with T. LaRiviere in the amount of \$10,411.70.

Jennifer Ogden seconded.

Motion carried with unanimous consent (9-0 vote).

E. [Contractors Northwest Inc. change order #15/Recreational Rink \(\\$398,678.38\)](#) – *Berry Ellison* presented an overview of the proposed change order with Contractors Northwest Inc.

for work on the Recreational Rink in the amount of \$398,678.38. Work involves construction debris removal for \$364,290, credit for bid alternate #5 site furnishings for \$2,900, relocation of transformer for \$16,506.16, rock excavation and various value-added improvements. Change order #15 exhausts the existing construction contingency and will require additional budget from other projects, such as Howard Street Bridge South.

**Motion No. 7:** Ted McGregor moved to recommend the Park Board approve change order #15 with Contractors Northwest Inc. for work on the Recreational Rink in the amount of \$398,678.38.

Sally Lodato seconded.

Motion carried with unanimous consent (9-0 vote).

F. [Riverfront Park redevelopment update](#) – *Garrett Jones* presented the monthly bond update. Project highlights include: 1) Howard Street Bridge South – amenities are re-painted and installed, and lighting will be connected shortly; 2) Loeff Carrousel/Rotary Fountain – dome ceiling is complete, and the Carrousel and Garbage Goat electrical cabinets are complete; 3) Pavilion and Central/North Promenades – selective demolition of IMAX, former ice palace roof and former science building began late January/early February; and 5) budget overview – the total \$71,234,136 budget includes the \$64.3 bond, anticipated interest earned, grants, and Utility and other reimbursements.

G. The next scheduled meeting is 8:05 a.m. Feb. 5, 2018, in the City Council Briefing Center.

**Finance Committee:** Jan. 9, 2018, *Ross Kelley*

A. [Southside Senior Activity Center briefing paper](#) – *Leroy Eadie* and *Gavin Cooley* reviewed the Southside Senior Activity Center (SSAC) briefing paper addressing the potential of retiring the debt previously guaranteed by the Park Board in connection with construction financing for the activity center. In 1998, the Water Department agreed to lease land to Parks for the future site of the SSAC. More than \$1 million was raised toward construction of the center and Washington Trust Bank loaned the center \$650,000 for the remaining amount. This loan has been paid down to \$139,620.07, but SSAC recently defaulted on the loan. There are 50 years remaining on the lease. Water has offered to extend a loan to Parks sufficient to retire the bank loan on the condition that Parks increases the rent it pays to Water in the amount sufficient to amortize the loan. This interfund loan would be amortized over 15 years resulting in a monthly loan payment from Parks to Water for \$989.22. SSAC's net monthly lease payment will match the related loan amortization of \$989.22 monthly for the 15 years and \$500 monthly for the remaining period. Pending Park Board approval, a resolution would be developed based on the specifics noted in the briefing paper. The resolution will then come before Park Board for consideration Feb. 8.

**Motion No. 8:** Steve Salvatori moved the Park Board support refinancing the center as spelled out in the briefing paper subject to a formal resolution in February.

Ross Kelley seconded.

Motion carried with unanimous consent (9-0 vote).

B. [Robert Half Accountemps contract addendum \(\\$9,499.80\)](#) – *Mark Buening* presented on overview of the contract addendum with Accountemps in the amount of \$9,499.80. This contract addendum is for additional services beyond the original contract scope. Accountemps provided a temporary accountant to fill in for a staff member on medical leave. The position was kept on past the original anticipated termination date to assist with a large amount of procurement

required for the opening of the Ice Ribbon at Riverfront Parks.

**Motion No. 9:** Ross Kelley moved the Park Board approve the contract addendum with Accountemps in the amount of \$9,499.80.

Jennifer Ogden seconded.

Motion carried with unanimous consent (9-0 vote).

C. [Desautel Hege \(DH\) contract extension \(\\$197,000\)](#) – *Fianna Dickson* presented the one-year contract extension with Desautel Hege in the amount of \$197,000 (\$143,000 – Parks, \$49,000 – Golf and \$5,000 – RFP Bond). The scope of this contract from Jan. 18, 2018, through Jan. 17, 2019, includes assistance in development and implementation of strategic marketing campaigns, video production, public engagement, and advertising designed to leverage and promote the multiple assets of Parks. Ms. Dickson explained DH will also assist in the development of comprehensive advertising and promotional campaigns to support Parks featured events.

**Motion No. 10:** Ross Kelley moved the Park Board approve the contract extension with Desautel Hege in the amount of \$197,000.

Nick Sumner seconded.

Motion carried with unanimous consent (9-0 vote).

D. [F550 pickup purchase \(\\$111,000\)](#) – *Carl Strong* presented vehicle specifications on the proposed purchase of an F550 pickup for Park Operations. Some of the truck's features include a plow, sander, de-icer and dump bed.

**Motion No. 11:** Ross Kelley moved the Park Board approve the purchase of an F550 pickup not to exceed \$111,000.

Sally Lodato seconded.

Motion carried with unanimous consent (9-0 vote).

E. The next regularly scheduled meeting is 3 p.m. Feb. 6, 2018, in City Hall Conference Room 2B.

**Bylaws Committee:** *Ross Kelley*

A. [Spokane Park Board Bylaws amendment/final reading](#) – *Ross Kelley* provided an overview of the proposed Bylaws. Recommendations made by the Bylaws Committee include: 1) change Park Board meeting time to 3:30 p.m.; 2) Sec. 5, item 2 - edit abstention/recusal language; 3) Sec. 11, item 4 - add provisions for vacancies; 4) correct City Charter references; 5) remove gender bias language; 6) add language to allow for telephonic participation; 7) correct formatting issues; and 8) various grammatical corrections.

**Motion No. 12:** Ross Kelley moved the Park Board approve the amended Spokane Park Board Bylaws as presented.

Sally Lodato seconded.

Motion carried with unanimous consent (9-0 vote).

8. **Executive Session:**

A. Pending litigation – *Chris Wright* adjourned the regular meeting at 3:12 p.m. for an executive session relating to potential litigation. The regular session reconvened at 4:06 p.m.

9. **Special Discussion/Action Item:**

A. Bluff property settlement agreement – *Nathaniel Odle* provided an overview of the proposed Memorandum of Agreement in Mediation relating to the High Drive Bluff property settlement agreement. Mr. Odle explained the motion before the board is to permit the Parks director to enter into an agreement which would waive the City's claims related to the destruction of Parks property on the South Hill Bluff in exchange for an option agreement to purchase the property for \$270,000. The option agreement involves a \$5,000 down with a term of 12-months. A final sale agreement will come to the full Spokane Park Board for approval. Ted McGregor explained he believes this is an opportunity for Parks to connect properties to create new recreation opportunities for the community. Chris Wright commended Legal staff for the work done on this mediated settlement and while he would like to pay less, he supports the agreement.

**Motion No. 13:** Jennifer Ogden moved the Park Board accept the Memorandum of Agreement in Mediation as presented.

Steve Salvatori seconded.

Motion carried with unanimous consent (9-0 vote).

B. Nomination committee appointment – *Chris Wright* reported the following Park Board members have volunteered to serve on the Nomination Committee: Rick Chase, Ross Kelley, Jennifer Ogden and Chris Wright. This committee is tasked to bring their recommendation to the Park Board Feb. 8 with a slate of officers for 2018.

**Motion No. 14:** Chris Wright moved the Park Board approve the appointments of Rick Chase, Ross Kelley, Jennifer Ogden and Chris Wright to the Nomination Committee.

Nick Sumner seconded.

Motion carried with unanimous consent (9-0 vote).

10. **Reports:**

**Park Board President:** *Chris Wright*

1. Park Board vacancies – *Chris Wright* reported the two vacancies on the Park Board are expected to be filled and appointed this month. The Mayor has accepted the Park Board Selection Committee's recommendation. The appointments are pending City Council approval the end of January.

**Liaison reports:**

1. Conservation Futures Liaison – *No report given*
2. Parks Foundation Liaison – *Ted McGregor* reported a meeting with the Foundation is scheduled with the Foundation Jan. 22.
3. Council Liaison – *No report given*

**Director's report:** *Leroy Eadie*

1. Leroy Eadie commended the Park Board for the action taken on the Bluff property settlement agreement. He explained it's a great opportunity to bring 50 acres of land into public ownership which protects the existing trail system on the Bluff. He looks forward to continuing to work with Friends of the Bluff.

11. **Correspondence:**  
A. Letters/emails/  
notices: [2018 Riverfront Park use fees](#)  
[Urban Forestry Tree Removal Overview – Talking Points](#)  
[Riverfront Park tree removal concerns](#)  
[Skate park suggestion](#)
12. **Public Comments:** None
13. **Executive Session:** None
14. **Adjournment:** The meeting adjourned at 3:36 p.m.
15. **Meeting Dates:**  
A. Next Committee meeting dates:  
Urban Forestry Committee: 4:15 p.m. Jan. 30, 2018, Woodland Center, Finch Arboretum  
Golf Committee: 8:05 a.m. Feb. 6, 2018, Manito Park conference room, 1702 S. Grand Blvd.  
Land Committee: 3 p.m. Jan. 31, 2018, Park Operations Complex, 2304 E. Mallon  
Recreation Committee: 3 p.m. Feb. 1, 2018, Southside Senior and Community Center, 3151 E. 27<sup>th</sup> Ave.  
Riverfront Park Committee: 8:05 a.m. Feb. 5, 2018, City Council Briefing Center  
Finance Committee: 3 p.m. Feb. 6, 2018, City Hall Conference Room 2B  
B. Next Park Board: 3:30 p.m. Feb. 8, 2018, City Council Chambers  
C. Park Board Study Session: No session scheduled at this time.

Minutes approved by:

  
Leroy Eadi, Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT  
DEC 2017 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - JAN 11, 2018**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	640,617.62
MAINTENANCE & OPERATIONS	\$	405,453.09
CAPITAL OUTLAY	\$	339,395.81
PARK CUMULATIVE RESERVE FUND	\$	16,695.63

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY	\$	2,508,306.54
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**GOLF:**

SALARIES & WAGES	\$	63,117.19
MAINTENANCE & OPERATIONS	\$	46,887.66
CAPITAL OUTLAY	\$	1,832.52

<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>4,022,306.06</b>
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City Clerks No. \_\_\_\_\_



**CITY OF SPOKANE  
INTERDEPARTMENTAL REIMBURSEMENT  
MEMORANDUM OF UNDERSTANDING**

**RE: New Riverfront Park Promenades Construction and the Utilities Water Main**

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is between the City of Spokane Parks and Recreation Division ("Parks"), and the Utilities Division ("Utilities"), both parties being Divisions of the City of Spokane, a Washington State municipal corporation, whose address is 808 West Spokane Falls Boulevard, Spokane, Washington 99201. Hereafter referenced individually as a "party", and together as the "parties".

**1. PURPOSE:** The City of Spokane Parks and Recreation Division owns and operates Riverfront Park located in the heart of downtown Spokane. Within Riverfront Park are numerous promenades. One particular promenade, the Howard Street Promenade, currently houses a vital Utilities Division 10-inch Water Transmission Main ("Water Main"). The Howard Street Promenade is being re-routed and reconstructed during the 4-year Riverfront Park Rehabilitation Project, funded via a voter approved \$64 Million Parks Bond ("Bond").

Utilities requires that the Promenade continue carrying the vital Water Main, which will be updated to an 18-inch Water Transmission Main, to facilitate greater flows to downtown and northwest Spokane. Utilities is therefore financially contributing to the construction costs necessary to upgrade from a 10 inch Water Main to an 18 inch Water Transmission Main and corresponding installation during the Howard Street Promenade construction process. The Water Main will not be replaced at the Mid-Channel Bridge, therefore the new 18 inch Water Main will be coupled onto the existing 10 inch Water Main immediately north and south of the Mid-Channel Bridge.

The purpose of this MOU is to memorialize this interdepartmental arrangement wherein Utilities agrees to be financially responsible for all costs necessary for the replacement of the Water Main in the Howard Street promenade. Current estimates for the installation of the 18 inch Water Main replacement is expected to be approximately FIVE HUNDRED SIXTY-SIX THOUSAND, SIX HUNDRED FOURTY ONE DOLLARS (\$566,641). The parties agree that Utilities is solely financially responsible for any and all costs associated with the Water Main installation during construction of the new Howard Street PROMENADES. Estimation of construction contingency (10% admin reserve), construction management (15% of construction plus contingency), and design (10% of bid price) costs multiply the construction cost by 1.365. For a bid cost of \$415,121, this brings the reimbursement cost to \$566,641. The reimbursement request should not exceed \$570,000.

Utilities will reimburse Parks directly after costs have been incurred.

## **2. PARKS PROMENADES REPLACEMENT PROJECT BACKGROUND:**

Construction ("Work") will begin in February 2018, with demolition and removal of the current promenade, with Water Main installation slated to commence as early as March, 2018. Work is expected to take eighteen (18) months, with completion expected no later than the summer of 2019. The Water Main will be out of commission for most of that period of time.

- a. The Howard Street Promenade is located in Riverfront Park immediately north of the Howard Street South Channel Bridge, and crosses the Spokane River to the north, including the North Channel and the Mid-Channel bridges, ending at the intersection of Howard Street and Mallon Avenue.
- b. This Promenade Replacement Project will remove and replace the existing promenade due to its degraded condition. The new Howard Street Promenade will be built close to its original footprint, although it will be updated, modernized and streamlined.
- c. The existing Promenades also carries a Utilities 10-inch Water Main across the Spokane River. The new Promenades will house an upgraded 18-inch Water Transmission Main (Water Main will not be replaced on the Mid Channel Bridge), updated to facilitate greater flows to downtown and northwest Spokane.

## **3. UTILITIES OBLIGATIONS:**

Utilities shall be responsible for all design and construction costs associated and necessary to replace the existing Water Main as part of the replacement of the Howard Street promenade. The Utilities' responsibility includes all related Water Main Engineering, Design, and installation followed by construction necessary to complete the Water Main installation as part of the replacement Project.

**4. PARKS OBLIGATIONS:**

Parks shall be responsible for all design and construction costs associated and necessary to the replacement of Promenades not otherwise the responsibility of Utilities. This Parks responsibility includes all related Engineering, Design, and associated construction Work necessary to complete the replacement Project.

**5. PARTIES MUTUAL OBLIGATIONS:**

Each party to this MOU is independently responsible for compliance with all federal, state, and local laws and ordinances related to the subject matter of this MOU. Each party to this MOU is an independent Division within the City of Spokane, with employees and agents acting solely within the confines of their own related Division, and not under the influence or control of the other party.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

UTILITIES DEPARTMENT

CITY OF SPOKANE  
PARKS AND RECREATION

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

CITY OF SPOKANE

\_\_\_\_\_  
CITY ADMINISTRATOR

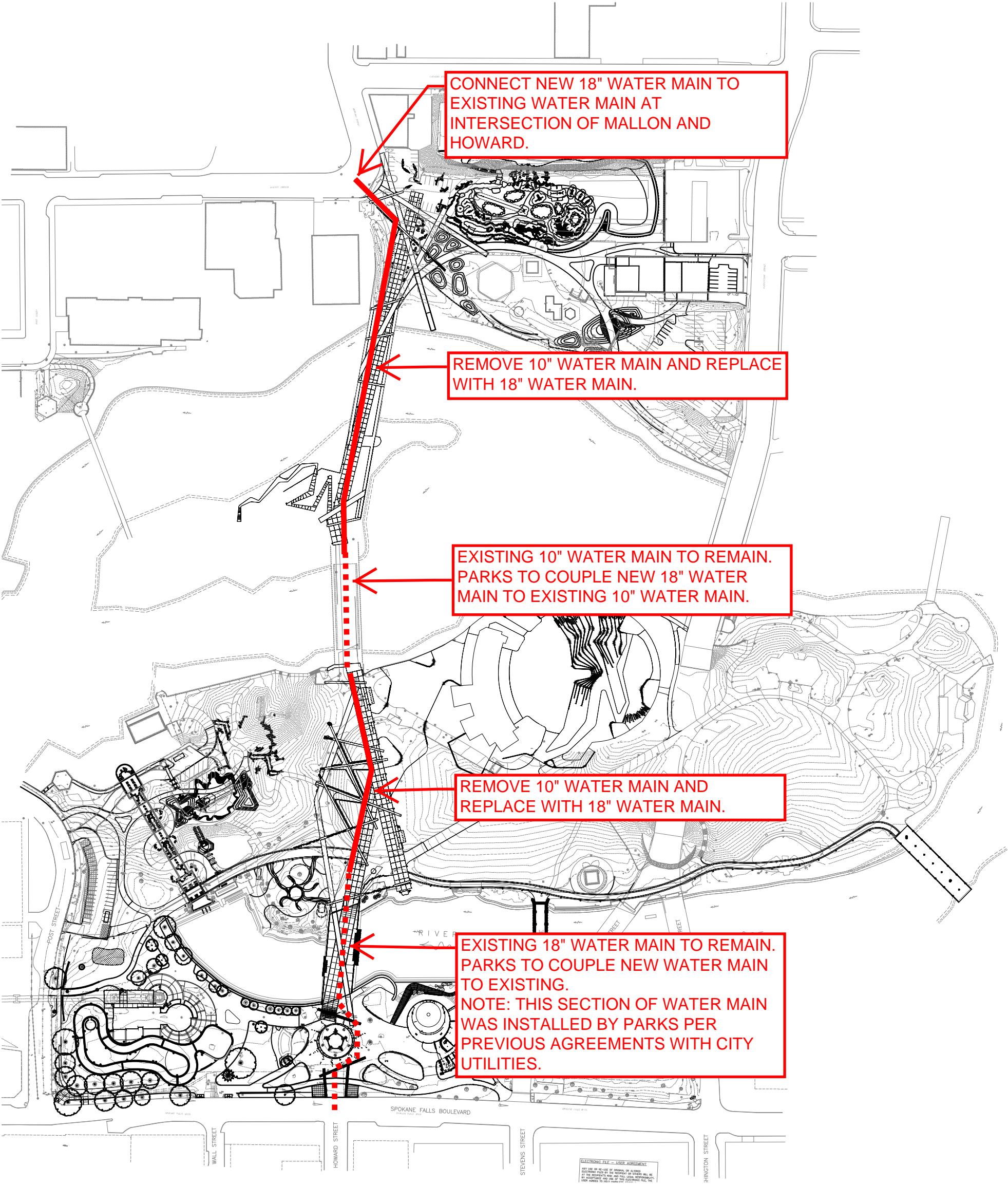
Attest:

Approved as to form:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
City Attorney

Attachments that are part of this MOU:  
Exhibit "A" Promenades Utilities Water Main  
Exhibit "B" Waterline 90% Cost Estimate



**Exhibit B**  
**Riverfront Park - Promenade, South Bank East, and Centennial Trail**  
**90% CONSTRUCTION COST ESTIMATE SUMMARY**  
**7/7/2017**

<b>18" Waterline Replacement</b>	
NORTH HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 244,638
MID HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 132,745
<b>Construction Subtotal (does not include water main @ Howard Street Mid Channel Bridge)</b>	<b>\$ 377,383</b>
Contingency (10%)	\$ 37,738
Mobilization (10%)	\$ 37,738
<b>Construction Cost</b>	<b>\$ 452,859</b>
Note: All figures are in 2017 dollars and do not include inflation.	

DRAFT

**LETTER OF UNDERSTANDING**

January 11, 2018

City of Spokane Park & Recreation Department

Spokane Public Facilities District

Re: Lease and Development of North Bank Park Property for a Sportsplex and Associated Parking Structure

The purpose of this Letter of Understanding is to set forth the understanding of the City of Spokane (City), the Spokane Park Board (Parks) and the Spokane Public Facilities District (SPFD) (hereinafter referred to as the "Parties"), regarding the lease and development of the North Bank Site for the construction and operation of a regional indoor sports complex (SportsPlex) and associated parking structure. This Letter of Understanding supersedes and replaces the March 25, 2015, Letter of Understanding between the City of Spokane Park Department and the Spokane Public Facilities District, City Clerk File OPR 2015-0349.

The Parties agree to exercise good faith and best efforts to take all action necessary to fulfill the terms and intent set forth in this Letter of Understanding; however, with the exception to commit funding for preliminary design, no legally binding obligations are intended from this joint Letter of Understanding until such time legally binding documents are created.

The Parties understand and intend the following:

1. The North Bank Site.

Parks owns certain real property immediately north of Riverfront Park, located in the City of Spokane, described and identified in Exhibit A, attached hereto. Some of the Site contains gravel parking lots as well as structures and improvements.

2. The Proposal.

A. The Spokane Sports Commission (Sports Commission), along with the City, Parks and SPFD, desires to develop the SportsPlex, which shall consist of a sports field house for use by the general public that will include basketball, volleyball, indoor track and other court sports with associated meeting rooms, locker rooms, rest rooms, public areas, office space, concession areas and an approximately 300-space car parking structure (the "Project"). The Sportsplex may include an Ice House for team and similar purposes other than family recreational skating. The City, Parks and SPFD will work to finalize siting of the SportsPlex and the parking structure.

- B. Parks will lease the North Bank Site to the SPFD for thirty years to develop and maintain the SportsPlex. SPFD will pay rent of \$1.00 per year to Parks as consideration for lease of the North Bank Site.
  - C. The City, Parks, and SPFD will enter into an Interlocal Agreement (and such other agreements as may be necessary) to finance, develop and construct the SportsPlex and associated parking structure.
  - D. SPFD will be responsible for managing the design, permitting, and construction of the SportsPlex and associated parking structure, with maintenance, and operation of the SportsPlex to be the responsibility of SPFD and operation and maintenance of the parking structure to be the responsibility of Parks. A pledge of lodging tax revenues and other legally available funds will be made to offset any and all operating losses of the SportsPlex. Beginning in the sixth year of operation, net profits from the SportsPlex, excluding any contribution of lodging tax and contributions to a mutually agreeable reserve account, shall be distributed 80% to SPFD and 20% to Parks.
  - E. Parks and the SPFD will engage the Sports Commission and obtain a commitment to provide personnel and resources to market, license and program the use of the SportsPlex; and form a Joint Use Committee to develop a "Joint Use Agreement".
  - F. The SPFD will commit \$25,000,000 in 2018 Spokane County Bonds subject to SPFD and Spokane County approvals. The bonds are backed by a \$5,000,000 pledge of the SPFD's Lodging Tax Allocation Committee (LTAC). Furthermore, the SPFD will pursue an additional \$2,000,000 in State of Washington Capital requests.
  - G. The City will approve an ordinance committing \$5,000,000 from the City toward construction of the SportsPlex.
  - H. Parks (through the Park Board) will commit up to \$7,000,000 in reimbursement funds toward construction of the parking structure and access, associated demolition costs on Parks property, construction of a new public restroom facility and park maintenance storage/facility.
  - I. Parks and SPFD will each contribute up to \$300,000 of the overall project-committed funds for design services that include alternative project delivery approval, RFQ and RFP production and design scope through the project validation phase.
3. Mutual Benefit.  
The Parties believe that the development of the North Bank Site creates an opportunity to enhance the use and enjoyment of the Site for public purposes, consistent with the authority of the City Park Board and the SPFD.
4. Other Terms and Commitments.
- A. Design and Development. The SPFD shall manage and coordinate the conceptual design work for the SportsPlex and parking structure, ensuring a public process to receive input from the public, and will work with the City, Parks and other interested persons and groups. The site design shall include pedestrian connections from the Site to Riverfront Park and shall conform to standards established by the Park Board

- as part of the established process presently used in the redevelopment of Riverfront Park. Permitting and construction shall be by SPFD. Parks shall have the right to approve the final design of the SportsPlex exterior façade and related improvements, and will be responsible for funding all environmental, unsuitable soils, heritage mitigation, utility extensions, pre-design, design and construction costs and any other related elements of the parking structure south of the existing basalt bluff, and specifically reserves the right to make any improvements on adjacent Park land or in Riverfront Park without regard to view corridors. The Parties will develop a storm water retention and discharge plan for the Project.
- B. Periodic Use. SPFD and Parks shall enter into a Joint Use Agreement setting forth Parks' and public use of the facilities of the SportsPlex, taking into account the primary purpose of the SportsPlex is to host large tournament-style events and may support team ice use. Parks shall reimburse SPFD for conversion costs and any event-specific security expenses that exceed normal operations, but shall not be charged rent for use of the facilities. Execution of a Joint Use Agreement shall be a material term of any final agreements(s) executed pursuant to this Letter of Understanding.
- C. Parking Structure. The parking structure shall be maintained and operated by Parks.
- D. Financing. The Parties shall meet and confer on the financing of the SportsPlex. It is understood that the costs of financing (including debt repayments) and other related expenses will come from funds pledged by the City and by the SPFD with a debt service and an operating loss pledge of lodging tax as approved by the Lodging Tax Advisory Committee and Public Facilities District.
- E. Land acceptance. The City and/or Parks will assure that any City or Parks property, respectively, used for the Sportsplex or parking structure projects is clear of all liens, encumbrances and claims of title. The City and Parks shall retain responsibility for demolition of structures and for any environmental clean-up, as depicted on Exhibit B. The SPFD accepts all other properties used as the site for the Sportsplex "as is" and will assume responsibility for environmental mitigation, removal of structures or any other needs related to construction of the facility.
- F. Miscellaneous. The Parties will exercise their best efforts to agree on the following:
1. The form and content of all documents governing the lease, financing, development, management and operation of the SportsPlex and the Site;
  2. The site plan and building program for the Project;
  3. The extent of and terms for use of the SportsPlex facilities by Parks and public via a Joint Use Agreement;
  4. Any legal limitations on construction or use of the SportsPlex or adjacent Park property, whether for the benefit of Parks or the SPFD, including limitation on public access to a potential Ice House for recreational purposes.
  5. Other studies determined to be necessary;

6. A robust public process and obligations for development, including government approvals, an information campaign and conceptual design of the SportsPlex.
  7. It's understood by all Parties that the name SportsPlex is a current reference to the facility and the actual name, if changed, could recognize sponsorship naming-rights.
  8. It is intended that the preliminary design and validation phase of the SportsPlex, parking structure, all identified amenities and associated final agreements are completed by the end of 2018. Parks will complete the appropriate design procurement for the North Bank Regional Playground and remaining site by summer 2018.
5. Due Diligence. This Letter of Understanding shall be presented to the SPFD Board of Directors for review and action. It shall also be presented to the Spokane Park Board, with a request that the Park Board consider the terms and content of this Letter of Understanding and take action at its next regular meeting. The City agrees to secure any necessary Council approval for allocation of City funds identified in this Letter.
6. Inspection of the Site; Preliminary Study Period. Following execution of this Letter of Understanding, Parks shall allow the SPFD, its agents, consultants, employees and other authorized persons the right to enter the Site, conduct a comprehensive investigation and evaluation of all aspects of the Site, in such scope and detail as may be required or desired by SPFD, including, without limitation:
- A. A study of the physical condition and attributes of the Site;
  - B. An assessment of the Sites to determine the presence and extent of hazardous and toxic wastes and substances, if any, and other environmental concerns, if any;
  - C. A review of all licenses, agreements, or permits affecting the Site;
  - D. Other matters agreed to by the Parties.

In this regard, Parks grants to the SPFD, its agents and employees, the right to enter the Site, at SPFD's sole expense and risk, to make any and all physical inspections, surveys and tests of the property as are reasonable, and to restore the property to the condition in which it was found, reasonable wear and tear excepted.

In the event SPFD, its agents, employees or authorized persons enter the Site, SPFD agrees to indemnify and hold harmless Parks and City from all liability, loss, costs, expense and damages for personal injury, death of persons or damage to the Site, where such injury, death, or damage is caused by the entry or occupation of the Site by SPFD, its agents, employees or authorized persons.

This Letter of Understanding is signed as of the dates shown below:

City of Spokane Park Board

Dated: \_\_\_\_\_

\_\_\_\_\_  
Attest: Christopher J. Wright, President

City of Spokane

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Spokane Public Facilities District

Dated: \_\_\_\_\_

\_\_\_\_\_

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 9**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: OPR 2017-0143

=====

**DESCRIPTION OF CHANGE:**

**AMOUNT: 286,142.00**

Substantial Completion BLDG 3/29/18

Substantial Completion Site 5/4/18

Substantial Completion Fountain 4/13/18

Summary of Changes on attached list

=====

**TOTAL AMOUNT: \$ 286,142.00**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$1,264,690.00
CURRENT CONTRACT AMOUNT	\$8,329,290.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$286,142.00
<b>REVISED CONTRACT SUM</b>	<b>\$ 8,615,432.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	<b>12/19/17</b>
CURRENT COMPLETION DATE	<b>12/26/17</b>
<b>REVISED COMPLETION DATE</b>	<b>5/4/18</b>

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

	<b>Looff Carrousel</b>	
	Change Order #9	
	12/14/2017	
PCO #	Description	Amount
CP 13	Incorporate Park Standards	\$ 13,607.00
CP 19	Rebuild Carrousel wood deck	\$99,692.00
CP 24	Add steel at circular header for aliminum framing attachment	\$3,371.00
CP 25	Delete paving north of bridge. Add steel plates at each end to support paver edge.	\$209.00
CP 27	Add concrete edge detail where pavers meet asphalt	\$4,464.00
CP 28	Extend irrigation and control wiring to South Bank east	\$10,216.00
CP 32	Copper electric feeders at Carrousel in lieu of aluminum (conduits too small to fit).	\$3,526.00
CCD 12	Costs to perform electrical investigation and proposals to rebuild east side circuitry	\$3,718.00
CCD 16	Remove existing buried concrete slab at NW pond area	\$2,250.00
CCD 23	New electric service to the Café	\$8,754.00
CCD 28	Power for one added camera	\$200.00
Time Ext.	Overhead costs to extend the schedule to 5/4/18. This includes General Conditions costs for all current CCD's (through CCD No. 28) and all current CP's (through CP No. 33). Assumes adequate design and timely Owner decisions are provided to allow construction to be completed.	\$136,135.00
	<b>Change Order #9</b>	<b>\$286,142.00</b>

## Change Proposal

CP No.	025		
Project	LOOFF CARROUSEL FACILITY		
Date	September 8, 2017		
NAC No.	111	- 16004	- 10Fa
Owner Project No.	4312-16		

**Request for Proposal to** WALKER CONSTRUCTION  
 in connection with your contract with City of Spokane dated January 27, 2017  
 please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Delete asphalt paving north of the Howard Street Bridge

**Description** ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Delete all asphalt paving/overlay north of the Howard Street South Channel Bridge. Add metal edge to the north edge of pavers at the North end of the bridge per revision 2 notes and detail of the attached drawing.

**Attachments** L3.05

**Proposal to**

We propose to perform all changes described in the above request for a total of Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by** **Date**

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to** **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation** **Date**

**Owner's Acceptance** **Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

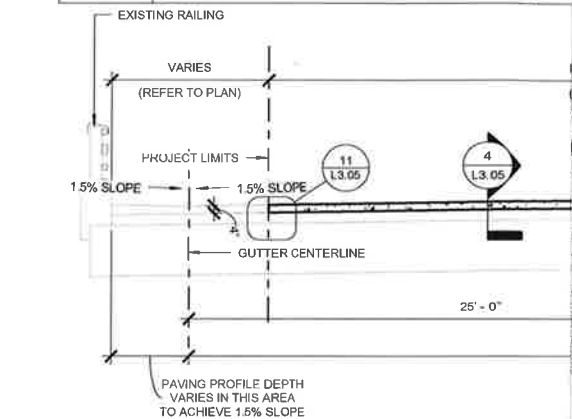
As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_025.xlsm

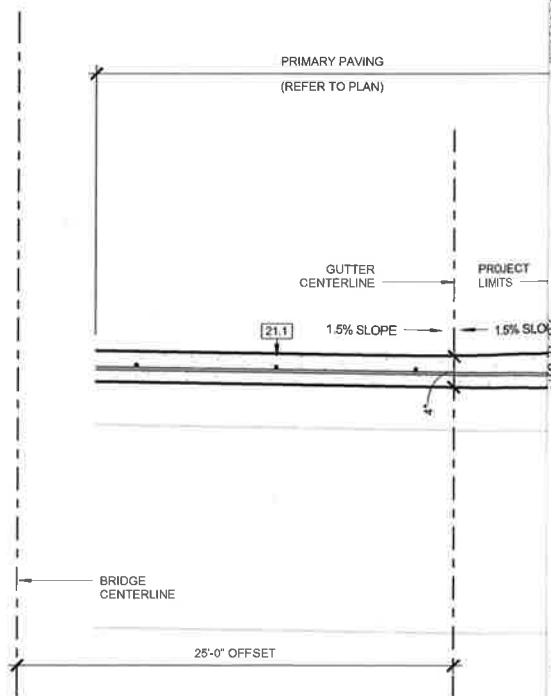


# KEYNOTE VALUE

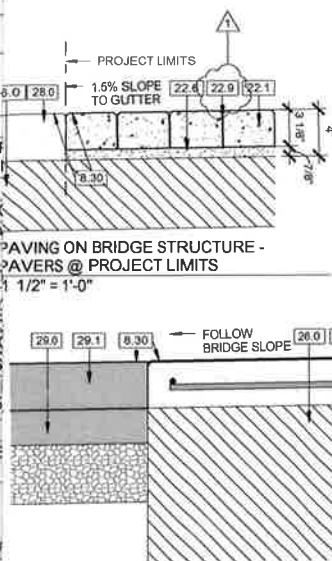
8.3	PRECAST CONCRETE PAVER - 'DOUBLE STANDARD' -
8.30	FLUSH
21.1	C.I.P. CONCRETE PAVING (MEDIUM BROOM FINISH PER DEVIATION OF 1/8" OVER 12"). LOCATED JOINTS AND
21.2	EDGE OF PAVING - 3/8" RADIUS
21.6	#4 BAR REINFORCEMENT @ 18" O.C. EA. WAY. VERTIC
22.1	PRECAST CONCRETE PAVER - 'STANDARD' - COLOR A
22.2	COMPACTED CRUSHED ROCK BASE
22.5	TIGHT JOINT SWEEP/FILLED W/ JOINT SAND (REFER
22.6	SAND SETTING BED
22.9	TIGHT JOINT FILLED W/ JOINT SAND OVER STRUCTUR
26.0	EXISTING BRIDGE C.I.P. CONC. STRUCTURAL TOPPING
26.1	3/8" UNFINISHED STEEL EDGE W/ PREDRILLED HOLES
26.2	1/2" DIA. SSTL POST INSTALLED EPOXY ANCHOR, 4" E
28.0	EXISTING BRIDGE C.I.P. CONC. PAVING (PROTECT & P
29.0	EXISTING ASPHALT PAVING
29.1	ASPHALT OVERLAY AS NECESSARY TO MEET BRIDGE PLAN TO MEET EXISTING AND ACHIEVE SLOPES.



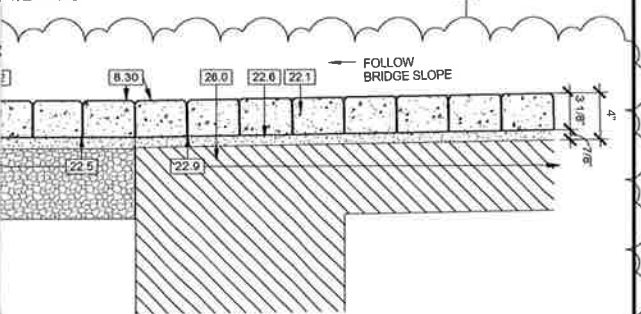
## 1 PAVING ON BRIDGE STRUCTURE 1/4" = 1'-0"



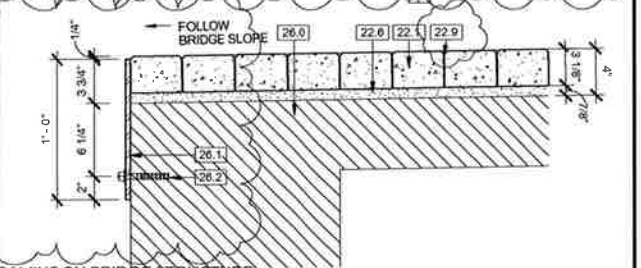
## 2 PRIMARY PAVING ON BRIDGE STRUCTURE @ GUTTER 1" = 1'-0"



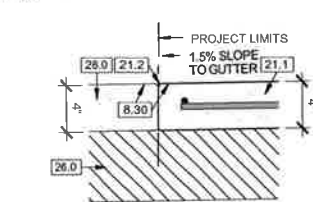
## PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ ASPHALT 1 1/2" = 1'-0"



## PAVING ON BRIDGE STRUCTURE - PAVERS @ SOUTH EDGE OF STRUCTURE 1 1/2" = 1'-0"



## PAVING ON BRIDGE STRUCTURE - PAVERS @ NORTH EDGE OF STRUCTURE 1 1/2" = 1'-0"



## PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ PROJECT LIMIT 1 1/2" = 1'-0"

AO	2017-08-30
BY	2017-05-12
REVISIONS	DATE

RIVERFRONT PARK  
OUTH GATEWAY & ROTARY FOUNTAIN  
100% PS&E SUBMITTAL

LANDSCAPE  
BRIDGE PAVING SECTIONS

**DIGITALLY SIGNED: 12-23-2016**

TYPE OF IMPROVEMENT: PARK

CITY PURCHASING NUMBER

DRAWING NUMBER

4312-16

L3.05

REVISIONS

**Change Proposal**

**CP No.** 027  
**Project** LOOFF CARROUSEL FACILITY  
**Date** September 12, 2017  
**NAC No.** 111 - 16004 - 10Fa  
**Owner Project No.** 4312-16

**Request for Proposal to** WALKER CONSTRUCTION  
in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Paver and Asphalt Transition

**Description** ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Provide CIP Concrete Curb w/ exposed aggregate finish at all locations where pavers meet asphalt (2 locations). Refer to detail 3, sheet L3.10 "Condition @ CIP Concrete Curb" for detail. The paver extent shall remain as shown on the plans. The curb shall be offset from the line between the pavers and asphalt towards the asphalt.

**Attachments**

**Proposal to**

We propose to perform all changes described in the above request for a total of 4464 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (if left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**

**Date** 9/29/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**

**Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**

**Date**

**Owner's Acceptance**

**Date**

Owner/Representative Authorization by

☐ Signature

☐ Telephone

☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_027.xlsm





	Looff Carrousel	Description:	CIP curbs at pavers							
CO req #	Dated								Revised Submitted	9/29/2017
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL
							0.00	0.00	0.00	0.00
	Cameron	ls	1	0	0	1755	0.00	0.00	1,755.00	1,755.00
							0.00	0.00	0.00	0.00
	Excavate, Gravel - Walker	lf	65	15	5.00	5	975.00	325.00	325.00	1,625.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
						SUBTOTAL	975.00	325.00	2,080.00	3,380.00
						BUR/RATE	0.52	0.02	0.02	
						BURDEN	507.00	6.50	41.60	555.10
							1,482.00	331.50	2,121.60	3,935.10
								SUP/MED	0	0.00
										3,935.10
								SUB OH&P	8%	169.73
										0.00
								WALKER OH&P	15%	272.03
										0.00
								ADJUST		0.00
										4,376.85
								BOND	0.02	87.54
								TOTAL	ADD \$	4,464
<b>Accepted by Contractor: Walker Construction, Inc.</b>				<b>Recommended By: NAC</b>				<b>Approved by Owner:</b>		
By:				By:				By:		
Date:				Date:				Date:		





## Change Proposal

**CP No.** 032  
**Project** LOOFF CARROUSEL FACILITY  
**Date** November 21, 2017  
**NAC No.** 111 - 16004 - 10Fa  
**Owner Project No.** 4312-16

**Request for Proposal to** WALKER CONSTRUCTION  
in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Copper Electrical Feeders  
**Description** ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

### Attachments

#### Proposal to

We propose to perform all changes described in the above request for a total of 3526 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**  **Date** 12/4/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**  **Date** 

**Owner's Acceptance**  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

Project\_Assignments-171120.xlsx



[illegible]



# Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carousel Facility

COP No. COP-032

Project No.

Source Documents: COP-032

Date: 11/28/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-032

Description: Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

## 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$190.79

b. foreman

\$-

c. lead foreman

DIRECT LABOR SUBTOTAL

\$190.79

### Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$3.82

1. CRAFT LABOR COSTS \$195.00

## 2. MATERIAL COSTS

a. material costs

\$2,481.09

b. freight costs (Itemize)

\$-

2. MATERIAL COSTS \$2,481.00

## 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

## 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$9.54

4. SMALL TOOLS \$10.00

SUBTOTAL 1 thru 4 \$2,686.00

## 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4

\$402.90

5. OVERHEAD & PROFIT \$403.00

## 6. SUB-SUBCONTRACTORS

a.

b.

c.

d.

\$-

\$-

\$-

6. SUB-SUBCONTRACTORS \$-

## 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

## 8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$2.93

b. volume driven liability insurance

1.50 % of 1-7

\$46.34

8. INSURANCE \$49.00

## 9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,138.00

\_\_\_\_\_

COP No.	COP-032
Date:	11/28/2017
Contractor Ref. No.	COP-032

	Description	Quantity	Unit Type	Labor		Material		Equipment		Total Cost
				Unit \$	Cost	Unit \$	Cost	Unit \$	Cost	
	Foreman Labor 350 Copper	-19.76		\$61.15	\$(1,208.32)		\$-		\$-	\$(1,208.32)
	Foreman Labor 500 Copper	22.88		\$61.15	\$1,399.11		\$-		\$-	\$1,399.11
					\$-		\$-		\$-	\$-
	#350 Copper	-520	ft		\$-	\$4.23	\$(2,199.60)		\$-	\$(2,199.60)
	#500 Copper	520	ft		\$-	\$8.80	\$4,576.00		\$-	\$4,576.00
					\$-		\$-		\$-	\$-
	700A RP 1 SRPK800A700	1			\$-	\$104.69	\$104.69		\$-	\$104.69
					\$-		\$-		\$-	\$-
					\$-		\$-		\$-	\$-
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					\$-		\$-		\$-	\$-
					\$-		\$-		\$-	\$-
					\$-		\$-		\$-	\$-
	Labor Subtotal				\$190.79					
	Foreman				\$-		\$-		\$-	\$-
	Lead Foreman				\$-		\$-		\$-	\$-
					\$-		\$-		\$-	\$-
	Total Cost of Work		Firm Revised 8/1/2004		\$190.79		\$2,481.09		\$-	\$2,671.88

## COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.88	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

NOTES: \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

---

**Contractor:** Peterson Electric, Inc.

[illegible]

## Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 012

Project LOOFF CARROUSEL FACILITY

Date August 11, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

in connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Field Verify and Reenergize Existing Circuits

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

See description on page 2.

### Attachments

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change in Contract Sum of

☐ Fixed ☐ Maximum

Change not applicable in Contract Time of calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

3309

Final time change

0

calendar days

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance


Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.

CCD-012-AsBuilt\_Circuits.xlsm




**WALKER  
CONSTRUCTION**

	<b>Looft Carrousel</b>		Description:	Investigate Goat Panel							
CO req # Dated										Revised Submitted TOTAL 12/8/2017	
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL	
	Peterson	ls	1	0	0	3309	0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	3,309.00	3,309.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
						SUBTOTAL	0.00	0.00	3,309.00	3,309.00	
						BUR/RATE	0.52	0.02	0.02		
						BURDEN	0.00	0.00	66.18	66.18	
							0.00	0.00	3,375.18	3,375.18	
								SUP/MED	0	0.00	
										3,375.18	
								SUB OH&P	8%	270.01	
										0.00	
								WALKER OH&P	15%	0.00	
										0.00	
								ADJUST		0.00	
										3,645.19	
								BOND	0.02	72.90	
								TOTAL	ADD \$	3,718	

Accepted by Contractor:  
Walker Construction, Inc.

Recommended By:  
NAC

Approved by Owner:

By:  
Date:

By:  
Date:

By:  
Date:



# Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carrousel Facility

COP No. CCD12

Project No.

Source Documents: CCD-12 Goat Panel Circuits

Date: 11/1/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD12

Description: Discovery as-built circuits for goat panel

## 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$-

b. foreman

\$2,358.40

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$2,358.40

### Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$47.17

1. CRAFT LABOR COSTS \$2,406.00

## 2. MATERIAL COSTS

a. material costs

\$-

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$-

## 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

## 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$117.92

4. SMALL TOOLS \$118.00

SUBTOTAL 1 thru 4 \$2,524.00

## 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000

\$378.60

b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000

\$-

5. OVERHEAD & PROFIT \$379.00

## 6. SUB-SUBCONTRACTORS

a. Advanced Underground Utility Locating

\$297.50

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$298.00

## 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$23.80

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$24.00

## 8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$36.09

b. volume driven liability insurance

1.50 % of 1-7

\$48.38

8. INSURANCE \$84.00

## 9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,309.00

## COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility  
 Project No: \_\_\_\_\_  
 Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.69	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	Rate										
3. FUI % of 1	0.80%	\$0.26	\$0.28	\$0.30	\$0.16	\$0.16	\$0.16	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

- NOTES:** \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.
- a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.
- b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.
- c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.
- d. definitions
1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
  2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
  3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
  4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
  5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
  6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))



# Advanced Underground Utility Locating, Inc.

Shawn Rushing

N. 20427 Spotted Rd., Deer Park, WA 99006

AUULinc.com • (509) 710-2621



Customer: PETERSON ELECTRIC Phone: 939-5975

Contact Name: BRANDON Phone: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_ Requested Due Date: 9-8-17

Billing Address: \_\_\_\_\_

Locate Address: RIVER FRONT PARK City: CARRISSEL State: \_\_\_\_\_ Zip: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date Located: 9-8-17 Locators Name: Sgt. A. M.

Locate Description: LOCATE LIGHTING

BRANDON O PETERSON ELECTRIC : CORP

GAVE TO DATE

As this locate is being performed on private property with no knowledge of other utilities in the area, we assume no responsibility for damage incurred while excavating.

Total Chargeable Time: 3.5 Per Hour Rate: 85<sup>00</sup> TOTAL: 297.50

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Sign and Print Name

INVOICE № 004683

## Construction Change Directive

<b>To</b> WALKER CONSTRUCTION	<b>CCD No.</b> 016
	<b>Project</b> LOOFF CARROUSEL FACILITY
	<b>Date</b> October 6, 2017
	<b>NAC No.</b> 111 - 16004 - 10Fb
	<b>Owner Project No.</b> 4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

**Title of CCD** Remove Existing Concrete Slab

**Description** ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Remove existing below-grade slab discovered at northwest corner of project site and dispose of material off site. Size of concrete slab is approximately 28 ft. X 16 ft. X 1 ft.

**Attachments** None

The proposed basis of adjustment to the Contract Sum is: (lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

<b>Change</b> Addition	<b>in Contract Sum of</b> TBD	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum
<b>Change</b> not applicable	<b>in Contract Time of</b> 0 calendar days	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

<b>Contractor's Acceptance</b>		<b>Date</b>	
<b>Architect's Recommendation</b>		<b>Date</b>	
<b>Owner's Acceptance</b>		<b>Date</b>	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:	<b>Final cost of change</b>	
	<b>Final time change</b>	calendar days

<b>Contractor's Acceptance</b>		<b>Date</b>	
<b>Architect's Recommendation</b>		<b>Date</b>	
<b>Owner's Acceptance</b>		<b>Date</b>	

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



## Construction Change Directive

<b>To</b> WALKER CONSTRUCTION	<b>CCD No.</b> 023
	<b>Project</b> LOOFF CARROUSEL FACILITY
	<b>Date</b> November 2, 2017
	<b>NAC No.</b> 111 - 16004 - 10Feb
	<b>Owner Project No.</b> 4312-16

In connection with your contract with City of Spokane dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

**Title of CCD** Fountain Cafe Service  
**Description** ☒ Continued on page 2 (Use Alt + Enter to create new lines.)

See next page.

**Attachments** Fountain Café Service Sketch

The proposed basis of adjustment to the Contract Sum is: (lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

<b>Change Addition</b>	<b>in Contract Sum of</b> <u>TBD</u>	<input type="checkbox"/> <b>Fixed</b>	<input type="checkbox"/> <b>Maximum</b>
<b>Change not applicable</b>	<b>in Contract Time of</b> <u>0</u> <b>calendar days</b>	<input type="checkbox"/> <b>Fixed</b>	<input type="checkbox"/> <b>Maximum</b>

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.


Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

<b>Contractor's Acceptance</b>		<b>Date</b>	
<b>Architect's Recommendation</b>		<b>Date</b>	
<b>Owner's Acceptance</b>		<b>Date</b>	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

**Final cost of change** 8734  
**Final time change** TBD **calendar days**

<b>Contractor's Acceptance</b>		<b>Date</b>	<u>12 4 17</u>
<b>Architect's Recommendation</b>		<b>Date</b>	
<b>Owner's Acceptance</b>		<b>Date</b>	

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



[illegible]



# Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carousel Facility

COP No. CCD-023

Project No.

Source Documents: CCD-023

Date: 11/22/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD-023

Description: Ductbank construction to the Café (wire pull by Avista)  
New electric conduit from interior of Café to west edge of existing pavers (through the exterior west wall of the Café, above the floor, as low as possible, paint the exposed conduit, reconnect to existing conduit at edge of pavers). Install new wire from Café to new Ice Ribbon panel (panel by others).

## 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)	\$2,732.49
b. foreman	\$725.73
c. lead foreman	\$-
<b>DIRECT LABOR SUBTOTAL</b>	<b>\$3,458.22</b>

### Supervision:

d. direct supervision (NTE 15% of 1a)	\$409.87
e. safety (NTE 2% of lines 1a, b, & c)	\$69.16

1. CRAFT LABOR COSTS \$3,937.00

## 2. MATERIAL COSTS

a. material costs	\$2,359.80
b. freight costs (itemize)	\$-

2. MATERIAL COSTS \$2,360.00

## 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)	\$-
b. rental equipment (per invoices attached)	\$153.95

3. EQUIPMENT COSTS \$154.00

## 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)	\$172.91
-----------------------------------	----------

4. SMALL TOOLS \$173.00

SUBTOTAL 1 thru 4 \$6,624.00

## 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4	\$993.60
------------------------------------	----------

5. OVERHEAD & PROFIT \$994.00

## 6. SUB-SUBCONTRACTORS

a.	\$-
b.	\$-
c.	\$-
d.	\$-

6. SUB-SUBCONTRACTORS \$-

## 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub	\$-
b. NTE 6% of Line 6 in excess of \$50,000 for each sub	\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

## 8. INSURANCE

a. payroll driven liability insurance	1.50 % of 1	\$59.06
b. volume driven liability insurance	1.50 % of 1-7	\$114.27

8. INSURANCE \$173.00

## 9. BOND

a. bond	0.00 % of 1-8	\$-
---------	---------------	-----

9. BOND \$-

TOTAL COST \$7,791.00

\_\_\_\_\_

COP No. CCD-023

Date: 11/22/2017

Contractor Ref. No. **CCD-023**Breakdown.xls

## COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (Insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

NOTES: \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. Items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

Contractor: Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

Issued 11/22/2017

Job ID: JOB-0004  
Project: B16-015 Riverfront Park Looff Carousel



CO: CO-0014: CCD-023 Fountain Cafe

### Takeoff

Vendor: BEST BUY + 54%

Labor Level: LABOR 1

22 Nov 2017 9:26:28

#### Phase: SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0				DUCT BANK				
	TITLE	150	EA	M	2-DUCT / NO TRENCHING 4" PVC	0.0000	0.00	0.0000	0.00
10183	300	FT	M	4	PVC SCH 40 10' LAID IN TRENCH	2.1745	652.39	0.0495	14.85
390097	60	EA	M	4 x 2	CARLON SNAP-LOC BASE SPACER	1.2468	74.81	0.1800	10.80
390584	158	FT	M	3"	RED TRENCH CAUTION TAPE	0.0467	7.38	0.0036	0.57
40043	42	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.5859	24.61	0.0108	0.45
390251	150	FT	M	18" WIDE	HAND TRIM SANDY TRENCH	0.0000	0.00	0.0300	4.50
7	1		M		RED DYE	33.7000	33.70	0.5000	0.50
10544	2	EA	M	4	CORED HOLE UP TO 8" D	0.0000	0.00	2.0000	4.00
	0				FOUNTAIN CAPE				
20224	1	EA	M	4	PVC SCH 40 90-DEG-EL	9.8786	9.88	1.0000	1.00
40179	1	EA	M	4 x 2	GRC REDUCING BUSHING	104.8124	104.81	0.3000	0.30
30161	1	EA	M	2	GRC LB CONDUIT BODY	82.9774	82.98	2.0000	2.00
710161	1	EA	M	12x12x8	PULL BOX-PAINT SCREW CVR W/KO	36.0514	36.05	1.9000	1.90
60005	1	EA	M	2	GRC BUSHED CHASE NIPPLE	5.7424	5.74	0.3000	0.30
40237	3	EA	M	2	LOCKNUT	0.6240	1.87	0.2700	0.81
40214	2	EA	M	2	PLASTIC BUSHING	0.5723	1.14	0.2700	0.54
60082	2	EA	M	2 x 12	GRC NIPPLE	21.8500	43.70	0.6000	1.20
	0				ALUMINUM FEEDS TO COPPER				
380085	43	FT	M	500	EXISTING WIRE TO PULL OUT	0.0000	0.00	0.0264	1.14
70050	43	FT	M	500	THHN/THWN CU (STR)	7.5510	324.69	0.0440	1.89
	0				FOUNTAIN CAPE TO EXISTING MAN HOLE				
70040	520	FT	M	1.	THHN/THWN CU (STR)	1.3014	676.73	0.0190	9.88
70148	130	FT	M	6.	GREEN THHN CU (GRD 200A)	0.4507	58.59	0.0110	1.43
180164	1	EA	M	100/3	BOLT-ON BREAKER	220.7300	220.73	1.2800	1.28
Phase Totals:							2,359.80		59.34

Peterson Electric

5622 N. MYRTLE ST  
Spokane, WA 99217

Phone: (509) 489-1950  
Web:

<b>Job Totals:</b>	<b>2,359.80</b>	<b>69.34</b>
--------------------	-----------------	--------------

Peterson Electric

5622 N. MYRTLE ST  
Spokane, WA 99217

Phone: (509) 489-1950  
Web:



Construction Supply

# EDGE CONSTRUCTION SUPPLY, INC.

1503 E RIVERSIDE  
PO BOX 3437  
SPOKANE WA 99220  
509-535-9841 Fax: 509-534-3139  
Toll Free: 800-348-4808  
www.edgecs.com

## RENTAL INVOICE

REPRINT

### Customer Copy

Number	E70317	
Date		
Page	1	
Rental	11/06/17	8:42 AM
Return	11/06/17	2:31 PM

Customer: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE SPOKANE WA 99217	Ship-to: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE
--------------------	--	-------------------	--

WH	Slsp	Terms	Ref#	Contract
01	JCT	NET 30 DAYS	1422	00158894

T	Item	Description	Equipment#	Units	UM	Extension
	R-DP4245055	DIAMOND PRODUCT CORE DRILL M-1 W/B&D 2 SPEED 18 AMP MOTOR RATES: 400.00/Month 140.00/Week 50.00/Day PERIOD: 1 Day	14023	1	EA	50.00
	DP4699102	DIAMOND PROD 50' 10GA 30AMP TWIST LOCK TO 15AMP ST. CORD RATES: 20.00/Month 10.00/Week 5.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	5.00
	TA542785160	TARGET CORE BIT 5" 5500 SERIES W/BUILT-IN-ADP RATES: 495.00/Month 165.00/Week 55.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	55.00
	CH1949	CHAPIN SPRAYER 3.5 GALLON TRI-POXY INDUSTRIAL RATES: 45.00/Month 15.00/Week 7.50/Day PERIOD: 1 Day	NONSERIAL	1	EA	7.50
I	ENVDIS	ENVIRONMENTAL DISPOSAL FEE  PRICE: 3.00 EA WC 11-6-17 MSR		1	EA	3.00
	DTDW5935	DEWALT 2-3/4"X22" SPLINE CORE BIT ONE PIECE RATES: .00/Month .00/Week .00/Day PERIOD: 1 Day	NONSERIAL	1	EA	.00
	DTDW5919	DEWALT 2-3/4"X22" SDS-MAX CORE BIT ONE PIECE RATES: 189.00/Month 63.00/Week 21.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	21.00

Rentals	Sales	Tax	Freight	Total	Paid	Dep Applied	Balance
138.50	3.00	12.45	.00	153.95	.00	.00	153.95

1. TERMS OF SALE. The terms as hereinafter written shall supersede the terms of Buyer's order in the event of contradiction or inconsistency herewith. No understanding, agreement, term, condition or trade custom at variance with or contradictory to the terms and conditions herein set forth shall be binding on the Seller. There are no prior or contemporaneous, oral or written understandings or agreements binding on the Seller affecting the subject matter of the order other than those expressly referred to herein. No agreement or other understanding in any way modifying these conditions will be binding upon the Seller unless made in writing and signed by its authorized representative.

2. DELIVERY. Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.

3. PAYMENT. Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject at all times to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSEE (contractor) agrees to pay reasonable attorney's fees and costs.

4. CONTINGENCIES BEYOND SELLER'S CONTROL. Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.

5. WARRANTIES. Seller guarantees the standard quality of the material and compliance to published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.

6. CANCELLATION. This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.

7. The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.



Construction Supply

# EDGE CONSTRUCTION SUPPLY, INC.

1503 E RIVERSIDE  
PO BOX 3437  
SPOKANE WA 99220  
509-535-9841 Fax: 509-534-3139  
Toll Free: 800-348-4808  
www.edgecs.com

## RENTAL INVOICE

REPRINT

### Accounting Copy

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- DELIVERY: Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.
- PAYMENT: Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSOR (contractor) agrees to pay reasonable attorney's fees and costs.
- CONTINGENCIES BEYOND SELLER'S CONTROL: Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.
- WARRANTIES: Seller guarantees the standard quality of the material and compliance in published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to so be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.
- CANCELLATION: This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.
- The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.

## Construction Change Directive

To	WALKER CONSTRUCTION	CCD No.	028
		Project	LOOFF CARROUSEL FACILITY
		Date	November 27, 2017
		NAC No.	111 - 16004 - 10Fb
		Owner Project No.	4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

**Title of CCD** **Additional Security Cameras**  
**Description** ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

See instructions on next page.

**Attachments**

The proposed basis of adjustment to the Contract Sum is: (Lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

**Change Addition** in Contract Sum of **TBD** ☐ Fixed ☐ Maximum  
**Change not applicable** in Contract Time of **0** calendar days ☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

<b>Contractor's Acceptance</b>		<b>Date</b>	
<b>Architect's Recommendation</b>		<b>Date</b>	
<b>Owner's Acceptance</b>		<b>Date</b>	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

	<b>Final cost of change</b>	
	<b>Final time change</b>	
		<b>calendar days</b>
<b>Contractor's Acceptance</b>		<b>Date</b>
<b>Architect's Recommendation</b>		<b>Date</b>
<b>Owner's Acceptance</b>		<b>Date</b>

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



## Construction Change Directive

CCD No. 028

### Additional Description

(Use Alt + Enter to create new lines.)

Provide CAT6 control wiring to (2) camera locations at the Wedge building. Provide power (120 volt) at the exterior camera locations. Power can be supplied from adjacent home run circuits. The electrical contractor to provide a tap from unswitched phase conductor homerun to a weatherproof receptacle adjacent to camera locations.





**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 8**

NAME OF CONTRACTOR: T. LaRiviere Equipment and Excavation, Inc

PROJECT TITLE: Howard Street South Channel Bridge Replacement

CITY CLERK CONTRACT NUMBER: 2016119

DESCRIPTION OF CHANGE:	AMOUNT
Item 1: Added Waterproofing for Pavers on the Bridge	\$ 10,411.70

**TOTAL AMOUNT: \$ 10,411.70**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 4,737,101.50
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 336,585.20
CURRENT CONTRACT AMOUNT	\$ 5,073,686.70
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ <b>10,411.70</b>
<b>REVISED CONTRACT SUM</b>	<b>\$ 5,084,098.40</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	252 Work Days
CURRENT COMPLETION DATE	283 Work Days
<b>REVISED COMPLETION DATE</b>	283 Work Days

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

# HSBS Change Order Log

C/O Number	\$	Date	Topic/Reason for C/O
Contract amount	\$ 4,737,101.50		10% of Original Contract = \$473,710.15
#1	\$ 2,300.00	2/6/2017	Theme stream, Salvage rail
#2	\$ 22,272.48	4/27/2017	Deck thickness, differing site cond.
#3	\$ 26,230.00	6/2/2017	Partial Pier 4, Pond liner
#4	\$ 126,038.88	6/21/2017	Pier 4, Irrigation, etc.
#5	\$ 22,577.99	8/8/2017	Final rock fill, survey, Irrigation
#6	\$ 90,953.13	20-Oct	Review w/ET, RFP, & PB in October
#7	\$ 46,212.72	11/21/2017	Pier 1&2 cap & wire, etc
#8	\$ 10,411.70		Pending PB Approval
	\$ 5,084,098.40		New contract amount

**PROJECT:** Howard street bridge  
**JOB#:**  
**PCO #:**  
**CPR #:**  
**DATE:** Friday, October 27, 2017  
**SUBJECT:** bridge deck waterproofing

**Scope of Change Request:**

waterproofing deck section.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$5,372.51
Total Charges for Material	\$5,039.19
Total Charges for Subcontractor	
<b>Subtotal:</b>	<b>\$10,411.70</b>
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$10,411.70</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**T. LaRiviere**  
**EQUIPMENT & EXCAVATION INC.**  
**208-683-2646 208-699-6661**  
**ATHOL, ID.**

PROJECT: Howard street bridge  
 JOB#:  
 PCO #:  
 PR #:  
 DATE: 10/27/17  
 SUBJECT: bridge deck waterproofing

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	19.50 ✓	MH	85.00	1,657.50					1,657.50
foreman		HRS	56.32						
operator		hrs	53.73						
laborer	29.00 ✓	hrs	47.92	1,389.68					1,389.68
overtime labor	12.00 ✓	hrs	71.88	862.56					
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	2.00 ✓	hrs			59.23				
welding machine, generator		hrs			25.00				
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops		tot			1,904.40				
foreman truck	1.00 ✓	week			175.00				
survey crew		hrs					200.00		
cat 305		hrs			24.80				
rental pump		day			60.00				
subcontractor labor hours		hrs	47.92						
waterproofing materials	1.00	tot			3,831.44	3,831.44 ✓			
		week							
<b>Direct Expense Subtotal</b>				<b>4,164.74</b>		<b>3,831.44</b>			<b>7,996.18</b>
Small Tools and Consumables		hrs				333.18			333.18
<b>Direct Expense + Overheads Subtotal</b>				<b>4,164.74</b>		<b>4,164.62</b>			<b>8,329.36</b>
Mark-up				1,207.77		874.57			2,082.34

Sales Tax: \$ -  
 Total: \$ 10,411.70

CESSCO, INC.  
4222 NE Columbia Blvd  
Portland, OR 97218

[www.cessco.us](http://www.cessco.us)

Office: 503-288-1242  
Toll Free: 1-800-882-4959  
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment  
Sales / Service / Rentals

T&M Weather proofing

10-11-17

Labor:

James - 4

Ron - 5 → (cleaned area, washed area)

Bryce - 2 (superintendent)

10-9-17

Labor:

Bryce - 2 (superintendent) Figured out SF and ordered material

10-12-17

Labor:

Bryce = 1.5 (super) picking up, unloading material & supplies

10-14-17

Labor:

Bryce - 6

James - 6

Ron - 6

→ overtime hrs. (only window to install primer)

CESSCO, INC.  
4222 NE Columbia Blvd  
Portland, OR 97218

[www.cessco.us](http://www.cessco.us)

Office: 503-288-1242  
Toll Free: 1-800-882-4959  
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment  
Sales / Service / Rentals

10-16-17

Labor:

Bryce - 8  
Ron - 8  
James - 8 } Install membrane and cover.

T. LaRiviere

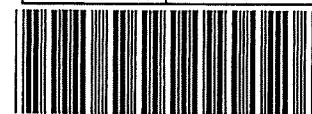
CHAM



Miller Paint Co., Inc.  
Remit to: P.O. Box 20609  
Portland, Oregon 97294 USA  
Phone: (503) 255-0190  
www.millerpaint.com

# INVOICE

PAGE	1
INVOICE NO.	30449523
INVOICE DATE	10/12/17







8:44

0915CNI  
CONTRACTORS NORTHWEST INC  
PO BOX 6300  
COEUR D'ALENE, ID 83816-1938  
United States of America

3RD ST.  
7 EAST 3RD  
SPOKANE, WA 99202-1407  
United States of America

3RD ST.  
7 EAST 3RD  
SPOKANE  
509-455-4555

WA 99202-140

CUSTOMER PURCHASE ORDER NO.		SHIP VIA		TERMS		DATE SHIPPED	SLMN 1	SLMN 2	PICK TICKET NO.		
HSB WATERPROOFING		Pick-Up		1% 10TH, NET 25th		10/12/17	1007		31637726-000		
JOB NUMBER / NAME: HSB WATERPROOFING											
QTY. ORDERED	QTY. SHIPPED	U/M	ITEM NO. / DESCRIPTION				PRICE	AMOUNT			
1	1	EA	03532 14"X3/4" NAP WOOSTER SUPER FAB ROLLER COVER R241				8.10	8.10			
2	2	PKG	06428 MASTERWEAVE 3/8" 3-PACK 3MW938				6.20	12.40			
1	1	PKG	00733 FOAM COVERS 4" 10PK 58450				9.10	9.10			
1	1	EA	11710 SHERLOCK CAGE FRAME 14"				12.65	12.65			
1	1	BX	05059 WHITE RAGS 8 LBS BOX 10526				14.45	14.45			
2	2	EA	02552 SHERLOCK EXT POLE 4-8 FT				22.85	45.70			
<i>T &amp; M Peck waterproofing @ Howard St. Bridge Please give to Thomas</i>											
Want more Miller Paint? Check us out on  ,  @millerpaintco, millerpaint.com, and rate us on Google Places 											
SUB - TOTAL		SHIPPING & HANDLING		TAX		SUB-TOTAL		DEPOSIT		BALANCE DUE	
102.40		.00		9.02		111.42		.00		111.42	
SIGNATURE BY SIGNING OFFICER											

SIGNATURE: BY SIGNING THIS INVOICE I AGREE TO THE TERMS & CONDITIONS LISTED ON THE REVERSE SIDE  
CAUTION: CHECK EVERY CONTAINER FOR ACCEPTABLE COLOR PRIOR TO APPLICATION

**Arrow Construction Supply, Inc.**P.O. Box 11133  
Spokane, WA 99211-1133

(509) 922-7847 Fax# (509) 922-9879

# Invoice

Customer No.: LARIVIERE

Invoice No.: 204220

Bill To: T. Lariviere Equipment & Exc. Inc  
P.O. Box 100  
Athol, ID 83801Ship To: T. Lariviere Equipment & Exc. Inc  
24290 N. Vlasy S Lane  
Athol, ID 83801

Date		Ship Via		F.O.B.		Terms	
10/11/17		W/C-Spokane		Origin		Net 30	
Purchase Order Number		Order Date		Sales Person		Tax ID#	
Howard St. Brid		10/11/17		Kerry		602-764-461	
Quantity		Item Number	Description	Unit Price	Amount	Our Order Number	
Required	Shipped					322048	
13	13	SPEC SPO	Special Order Crafco Geotac HS 48"x50'	218.570	2,841.41		
5	5	PRIMER APOC 1	Apoc 103 Primer	117.090	585.45		
24	24	MASTIC	Pointing Mastic 29 oz. WR MEADOWS 5130129	12.591	302.18		
Invoice subtotal					3,729.04		
Invoice total					3,729.04		

**Thank You For Your Business**

Special Order Items are returnable pending the manufacturers authorization. Customer is responsible for any re-stock fee and all freight associated with the purchase and return. Claims for shortages must be made immediately. Items not returnable after 90 days/No return without authorization 20% minimum restock charge. After 30 days a 1.5% monthly late charge applies. Proper disposal of hazardous materials purchased is customer's responsibility. If any of the above listed items were purchased originally for resale, but are subsequently used for taxable purposes, the taxes due thereon will be reported and paid by the undersigned. If collection procedures are necessary, buyer agrees to pay all reasonable attorney & collection fees. Buyer fully understands credit terms and agrees to proper payment in consideration of extended credit.

Date: \_\_\_\_\_ Received By: \_\_\_\_\_  
Payment Rec'd: Cash \_\_\_\_\_ Check # \_\_\_\_\_ Credit Card \_\_\_\_\_

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO.**

NAME OF CONTRACTOR:

PROJECT TITLE:

CITY CLERK CONTRACT NUMBER:

=====

DESCRIPTION OF CHANGE:

AMOUNT

Item 1:

\$

Item 2:

\$

Item 3:

\$

Item 4:

\$

Item 5:

\$

=====

**TOTAL AMOUNT:     \$**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$
CURRENT CONTRACT AMOUNT	\$
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
<b>REVISED CONTRACT SUM</b>	\$

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	Work Days
CURRENT COMPLETION DATE	Work Days
<b>REVISED COMPLETION DATE</b>	Work Days

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

<b>Change Order #15</b>		
<b>Dec. 14, 2017</b>		
<b>PCO #</b>	<b>Description</b>	<b>Amount</b>
19	Construction debris removal and disposal per contract unit price. (2428.9 Tons @ \$150/Ton)	\$364,290.00
<b>Alt #6</b>	<b>Credit for Site Furnishings</b>	<b>-\$2,900.00</b>
46	Relocation of transformer	\$16,506.16
<b>53</b>	<b>Rock Excavation</b>	<b>\$0.00</b>
59	Ammonia alarm changes required by COS Fire Dept.	\$5,668.59
60	Junction box and wiring required to maintain street light circuits necessary for remaining street lights.	\$3,438.57
61	Relocate thermostat from room 107 to 103	\$805.07
62	Power source for the street light was noted for the wrong j-box	\$3,643.94
63	Move the construction fence to accommodate pre-opening activities	\$768.80
64	Misc. plant and irrigation changes directed by the Owner	\$6,554.02
65	Added fire extinguishers required in the kitchen	\$562.23
66	Kitchen equipment changes directed by staff.	<b>-\$659.00</b>
<b>Sub Total</b>		<b>\$398,678.38</b>

**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 19

**DATE:** Wednesday, November 15, 2017  
**SUBJECT:** Debris Removal

**Scope of Change Request:**

Unit Price Debris Removal. Pricing includes deduct for the 30 Tons Included in the contract.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$364,290.00
<b>Subtotal:</b>	<b>\$364,290.00</b>
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$364,290.00</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 19  
**PR #:**  
**DATE:** 11/15/17  
**SUBJECT:** Debris Removal

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Debris Removal Included in Bid	30	TON					-150.00	-4,500.00	-4,500.00
Debris Removal - CNI	78.9	TON					150.00	11,838.00	11,838.00
Debris Removal - T. Lariviere	2379.68	TON					150.00	356,952.00	356,952.00
<b>Direct Expense Subtotal</b>								364,290.00	364,290.00
Bond									
Liability Insurance									
Builders Risk Insurance									
<b>Direct Expense + Overheads Subtotal</b>								364,290.00	364,290.00
Mark-up									

Sales Tax: Not Included  
 Total: \$ 364,290.00



December 12, 2017

Harvey Morrison  
Morrison Construction Management  
3805 S. Lamonte  
Spokane, WA 99203

RE: Ice Rink Debris

Mr. Morrison,

This letter is to certify the tickets furnished for debris removal in PCO#19 are for material that came from the Ice Rink & Skyride Site. All the jobsites on the south bank utilize the same construction entrance off Howard Street. This is the reason for its reference on the truck tickets and not the physical address of the Skyride Building.

Sincerely,

A handwritten signature in black ink, appearing to read "Tommy LaRiviere", with a long horizontal flourish extending to the right.

Tommy LaRiviere  
President,  
T. LaRiviere Equipment & Excavation

tickets included in  
Backup- not on this  
Summary

10-3-17 07-02760  
\$102.23 3020Lbs

Date	Ticket	LBS
1/31/2017	✓05-78804	7980 ✓
2/22/2017	✓15-36833	9740 ✓
2/27/2017	✓05-86114	6040 ✓
3/6/2017	✓15-43342	4760 ✓
3/7/2017	✓15-44081	31600 ✓
3/7/2017	✓15-43938	11120 ✓
7/12/2017	✓06-57098	3340 ✓
7/13/2017	✓06-57528	4340 ✓
8/31/2017	✓06-84535	8980 ✓
9/14/2017	✓06-91821	6240 ✓
9/21/2017	✓06-95714	6540 ✓
10/3/2017	06-95715	3020 missing
10/6/2017	✓07-04026	6260 ✓
10/19/2017	✓07-10813	8940 ✓
10/25/2017	✓07-14161	10560 ✓
11/8/2017	✓07-21746	10940 ✓
11/15/2017	✓07-25611	9760 ✓
11/17/2017	✓07-26309	7680 ✓
Total LBS		157840
CNI Total Tons		78.92

Date	Ticket	Ton
1/31/2017	✓167744	8.82 ✓
1/31/2017	✓167781	11.89 ✓
1/31/2017	✓167795	11.1 ✓
1/31/2017	✓167811	12.59 ✓
2/1/2017	✓167827	9.01 ✓
2/1/2017	✓167836	9.44 ✓
2/1/2017	✓167848	11.75 ✓
2/1/2017	✓167863	11.41 ✓
2/1/2017	✓167874	11.88 ✓
2/1/2017	✓167887	7.81 ✓
2/1/2017	✓168969	9.32 ✓
2/2/2017	✓167908	8.28 ✓
2/2/2017	✓167925	7.84 ✓
2/3/2017	✓168025	7.56 ✓
2/3/2017	✓168032	11.86 ✓
2/3/2017	✓168036	22.23 ✓
2/3/2017	✓168048	14.9 ✓
2/3/2017	✓169018	24 ✓
2/3/2017	✓169022	10.72 ✓
2/6/2017	✓168064	11.64 ✓
2/6/2017	✓168065	16.28 ✓
2/6/2017	✓168068	28.15 ✓
2/6/2017	✓168105	31.21 ✓
2/6/2017	✓168078	27.33 ✓

2/6/2017	✓168079	10.2
2/6/2017	✓168089	10.71
2/6/2017	✓168090	✓7.71
2/6/2017	✓168108	✓24.65
2/6/2017	✓168110	✓11.65
2/6/2017	✓168126	✓31.99
2/6/2017	✓168130	✓8.41
2/6/2017	✓168143	✓14.91
2/6/2017	✓168148	✓32.57
2/6/2017	✓168151	✓10.18
2/6/2017	✓168173	✓34.07
2/7/2017	✓168191	✓11.61
2/13/2017	✓168512	✓13.5
2/13/2017	✓168539	✓11.39
2/13/2017	✓168562	✓14.68
2/14/2017	✓168622	✓15.23
2/14/2017	✓168640	✓14.46
2/14/2017	✓168680	✓14.08
2/20/2017	✓169442	✓14.02
2/21/2017	✓169218	✓10.23
2/21/2017	✓169483	✓11.56
2/21/2017	TyPO (168162)	✓13.98
2/21/2017	✓169189	✓16.55
2/21/2017	✓169201	✓13.13
2/21/2017	TyPO (168218)	✓10.23
2/22/2017	✓169242	✓11.44
2/22/2017	✓169256	✓13.14
2/22/2017	✓169258	✓8.48
2/22/2017	✓169270	✓8.47
2/22/2017	✓169487	✓6.16
2/24/2017	✓169439	✓12.05
2/27/2017	✓169512	✓10.34
2/28/2017	✓169541	✓11.98
2/28/2017	✓169558	✓11.09
3/1/2017	✓169710	✓11
3/2/2017	✓169741	✓10.12
3/2/2017	✓169753	✓7.85
3/2/2017	✓169759	✓9.25
3/6/2017	✓169928	✓12
3/6/2017	✓169919	✓10.36
3/6/2017	✓169936	✓10.15
3/6/2017	✓169980	✓12.4
3/8/2017	✓170214	✓11.06
3/10/2017	✓170404	✓10.81
3/14/2017	✓170617	✓4.72
3/14/2017	✓170642	✓8.98
3/16/2017	✓170782	✓12.06

169 285 2-22-17 11.65 Tons

169 756 3-2-17 8.75 Tons

169162

169218

3/16/2017	✓170784	✓9.63
3/16/2017	✓170843	✓10.28
3/17/2017	✓170951	✓6.8
3/17/2017	✓170990	✓10.36
3/23/2017	✓171542	✓7.49
4/3/2017	✓172212	✓11.88
4/3/2017	✓172237	✓16.22
4/4/2017	✓171705	✓22.64
4/4/2017	✓172430	✓6.93
4/5/2017	✓172478	✓7.74
4/5/2017	✓172497	✓10.14
4/5/2017	✓172499	✓6.75
4/5/2017	✓172515	✓9.5
4/5/2017	✓172516	✓10.49
4/5/2017	✓172531	✓11.44
4/5/2017	✓172532	✓13.93
4/6/2017	✓172574	✓11
4/6/2017	✓172579	✓8.62
4/6/2017	✓172601	✓9.19
4/6/2017	✓172624	✓11.01
4/6/2017	✓172650	✓11.6
4/6/2017	✓172670	✓11.61
4/7/2017	✓172694	✓14.96
4/7/2017	✓172716	✓14.33
4/7/2017	✓172736	✓10.38
4/10/2017	✓172047	✓12.83
4/10/2017	✓172800	✓9.44
4/10/2017	✓172809	✓9.55
4/10/2017	✓172820	✓9.4
4/10/2017	✓172823	✓10.88
4/11/2017	✓172930	✓9.76
4/11/2017	✓172977	✓10.42
4/11/2017	✓172989	✓10.52
4/11/2017	✓172991	✓11.97
4/12/2017	✓173091	✓4.87
4/12/2017	✓173117	✓4.97
4/12/2017	✓173145	✓30.93
4/12/2017	✓173158	✓7.6
4/12/2017	✓173148	✓27.52
4/13/2017	✓173194	✓16.75
4/13/2017	✓173197	✓11.2
4/14/2017	✓173393	✓6.4
4/14/2017	✓173396	✓7.23
4/17/2017	✓173452	✓11.78
4/18/2017	✓173537	✓7.66
4/18/2017	✓173511	✓9.18
4/19/2017	✓173598	✓12.1

173148 4-12-17 27.52 Tons  
 out of order

4/24/2017	✓173884	✓8.82
4/24/2017	✓173909	✓13.72
4/24/2017	✓173910	✓11.35
4/24/2017	✓173936	✓10.8
4/24/2017	✓173940	✓8.07
4/24/2017	✓173976	✓12.04
4/24/2017	✓173979	✓12.15
4/24/2017	✓174013	✓11.41
4/24/2017	✓174025	✓12.62
4/24/2017	✓173544	✓13.32
4/25/2017	✓174087	✓11.38
4/25/2017	✓174104	✓13.83
4/25/2017	✓174123	✓15.96
4/25/2017	✓174137	✓13.88
4/25/2017	✓174154	✓9.16
4/25/2017	✓174158	✓13.34
4/25/2017	✓174165	✓10.75
4/25/2017	✓174189	✓12.4
4/25/2017	✓174194	✓8.15
4/25/2017	✓174219	✓10.67
4/25/2017	✓174253	✓12.8
4/26/2017	✓174315	✓10.03
5/24/2017	✓177121	✓7.08
5/24/2017	✓177173	✓4.1
5/30/2017	✓177705	✓13.09
6/12/2017	✓178756	✓11.19
6/12/2017	✓178775	✓14.23
6/12/2017	✓178788	✓7.56
7/17/2017	✓182340	✓21.16
7/17/2017	✓182342	✓10.7
7/17/2017	✓182348	✓26.7
7/17/2017	✓182373	✓11.79
7/17/2017	✓182380	✓26.77
7/17/2017	✓182417	✓12.71
7/17/2017	✓182418	✓32.47
7/17/2017	✓182455	✓23.15
7/17/2017	✓182499	✓26.93
7/17/2017	✓180028	✓23.5
7/18/2017	✓182539	✓32.4
7/18/2017	✓182540	✓15.09
7/18/2017	✓182547	✓13.42
7/18/2017	✓182550	✓22.2
7/18/2017	✓182554	✓13.93
7/18/2017	✓182557	✓15.08
7/18/2017	✓180076	✓23.03
7/18/2017	✓182576	✓9.25
7/19/2017	✓182636	✓10.58

7/19/2017	✓182651	✓ 9.08
7/20/2017	✓ 182753	✓ 14.54
7/20/2017	✓182770	✓11.84
7/20/2017	✓182786	✓ 9.94
7/20/2017	✓182798	✓12.08
7/20/2017	✓ 182816	✓15.21
7/26/2017	✓183231	✓12.22
8/1/2017	✓181353	✓ 8.15
8/4/2017	✓184269	✓8.75
8/4/2017	✓184295	✓8.58
8/4/2017	✓ 184315	✓ 8.08
8/4/2017	✓ 184352	✓ 7.54
8/11/2017	✓ 183126	✓12.05
9/25/2017	✓189971	✓ 8.11
9/25/2017	✓190034	✓ 8.27
9/27/2017	✓ 190372	✓10.85
9/27/2017	✓190396	✓ 9.7
10/6/2017	✓189534	✓13.36
10/10/2017	✓189682	✓8.09
10/10/2017	✓189743	✓ 8.96
10/13/2017	✓189897	✓ 11.66
10/18/2017	✓192928	✓ 8.68
10/19/2017	✓193064	✓ 5.92
<b>T. LaRiviere Total Tons</b>		<b>2386.93</b>

**PROJECT: Rivefront Ice Rink & Skyride Facility****JOB#: 836****PCO #: 46****DATE: Friday, September 29, 2017****SUBJECT: Transformer Relocation****Scope of Change Request:**

Relocate transformer in mechanical room due to code clearance design issue.

All electrical installations are critical path activities to the project schedule. This additional work will require a 7 day extension to the contract time.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$16,170.00
<b>Subtotal:</b>	<b>\$16,267.75</b>
Bonding and Insurance	\$238.41
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$16,506.16</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/18/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 46  
**PR #:**  
**DATE:** 09/29/17  
**SUBJECT:** Transformer Relocation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Transformer - Colvico	1.00	ls					14,700.00	14,700.00	14,700.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>			<b>14,700.00</b>		<b>14,785.00</b>
Bond						119.97			119.97
Liability Insurance						67.36			67.36
Builders Risk Insurance						19.98			19.98
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>207.32</b>	<b>14,700.00</b>		<b>14,992.32</b>
Mark-up				12.75		31.10		1,470.00	1,513.85

**Sales Tax: Not Included**  
**Total: \$ 16,506.16**



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: October 12, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing – ASI – Xfmr Move  
Lump Sum Pricing: 14,700.00

**Timeline is as follows:**

Called for preliminary inspection on transformer placement. Week of 09/11/2017.  
Outstanding clearance issue identified. Week of 09/18/2017  
Request a variance using identification. Week of 09/18/2017  
Variance denied using identification. 09/22/2017  
Meeting with inspector to resolve issue. Rotation of xfmr was accepted. 09/26/2017  
Completion of xfmr rotation completed. 10/03/2017

The following is a summary of our Scope of Work

**Included:**

- Disconnect all existing conduit and conductors
- rotate transformer 90 degrees
- reconnect conduit where possible and run new where needed
- install new conductors
- overtime as required

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

Washington Contractor's License: COLVII\*134D6



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

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If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

# BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

Job Name: Xfmr Relocation

Contractor:

Estimator: Terry

Notes:

Bid Date:

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$4,574.27	100.00	\$4,574.27	105.40	100.00	105.40

## Top Sheet

Raw Cost	\$12,373.87	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$12,373.87	Price Per Sq Foot	\$0.00
Overhead	\$1,237.39	Hours Per Sq Foot	0.00
Profit	\$1,088.90	Square Feet	0.00
Total Return \$	\$2,326.29	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$14,700.15	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
<b>Sell Price</b>	<b>\$14,700.15</b>	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		

## Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
<b>Totals:</b>	<b>100.00%</b>	<b>105.40</b>	<b>\$74.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$7,799.60</b>

## MARK UPS

	OVERHEAD		PROFIT	
	Total	%	Amount	%
Materials	\$4,574.27	10.00%	\$5,031.69	8.00%
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%
SubContractors	\$0.00	10.00%	\$0.00	8.00%
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%
<b>Totals:</b>	<b>\$12,373.87</b>	<b>10.00%</b>	<b>\$13,611.25</b>	<b>8.00%</b>

## TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$4,574.27	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
<b>Total Tax:</b>			<b>\$0.00</b>

## BID SUMMARY REPORT

**Name:** Xfmr Relocation

**Estimator:** Terry

**Job #:** 444

# COLVICO DAILY FOREMAN'S REPORT

DATE: 09.27.17 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 17

INSPECTORS NAME: Ernie WEATHER: Clear TEMP: 72

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>5</u>	<u>Electrical</u>
<u>Trauten Renecke</u>	<u>2</u>	<u>Electrical</u>
<u>Tony Den Boer</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer rework

## TESTING

Areas under construction

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## MATERIAL RECEIVED:

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CHANGE ORDER WORK PERFORMED: YES / NO  
NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

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DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_

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# COLVICO DAILY FOREMAN'S REPORT

DATE: 09.28.2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 30

INSPECTORS NAME: \_\_\_\_\_ WEATHER: Clear TEMP: 75

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>10</u>	<u>Electrical</u>
<u>Tyson</u>	<u>10</u>	<u>Electrical</u>
<u>Dave Johnston</u>	<u>10</u>	<u>Electrical</u>

EQUIPMENT: \_\_\_\_\_ Phase of Project \_\_\_\_\_  
EQUIPMENT #: \_\_\_\_\_ HOURS: \_\_\_\_\_ OPERATOR: \_\_\_\_\_ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer rework.

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_ EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT: YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

# COLVICO DAILY FOREMAN'S REPORT

DATE: 09.29.2011 S M T W T F S

FOREMAN: Mark Easton

JOB #: 9577

HOURS: 25

INSPECTORS NAME:

WEATHER: Clear

TEMP: 70.

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:

HOURS WORKED:

TRADE:

Trenton Renecke

7

Doug Johnston

7

Kala Barty

7

Mark Easton

4

EQUIPMENT:

Phase of Project

EQUIPMENT #:

HOURS:

OPERATOR:

EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO

NAMES:

SAFETY MEETING CONDUCTED: YES / NO

DELAYS: YES / NO

CONFLICTS: YES / NO

TESTS PERFORMED: YES / NO

NOTES:

Transformer rework

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES:

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

# COLVICO DAILY FOREMAN'S REPORT

DATE: 09-30-2017 S M T W T F S FOREMAN: Mark Easton JOB #: Q577 HOURS: 15

INSPECTORS NAME: \_\_\_\_\_ WEATHER: \_\_\_\_\_ TEMP: \_\_\_\_\_

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke</u>	<u>5</u>	
<u>Doug Johnston</u>	<u>5</u>	
<u>Kata Baty</u>	<u>5</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer work

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10-02-2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: \_\_\_\_\_

INSPECTORS NAME: \_\_\_\_\_ WEATHER: Clear/ cloudy TEMP: 65°

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renwick</u>	<u>5</u>	
<u>Mark Easton</u>	<u>5</u>	

EQUIPMENT:	Phase of Project		
EQUIPMENT #:	HOURS:	OPERATOR:	EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESTING

Areas under construction  
\_\_\_\_\_  
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\_\_\_\_\_

## MATERIAL RECEIVED:

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\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10.03.2017 S M 1 W T F S FOREMAN: Mark Easton JOB #: 01577 HOURS: \_\_\_\_\_

INSPECTORS NAME: \_\_\_\_\_ WEATHER: \_\_\_\_\_ TEMP: \_\_\_\_\_

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke.</u>	<u>4</u>	
<u>Mark Easton</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESTING

Areas under construction	MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:

NOTES: \_\_\_\_\_ YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE: \_\_\_\_\_  
\_\_\_\_\_

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Terry DenBoer

---

**From:** Harvey Morrison <hmorrisoncm@gmail.com>  
**Sent:** Monday, September 25, 2017 2:50 PM  
**To:** Hanson, Leif  
**Cc:** Brown, Jo-Lynn; Matt Nason; Rick Welker; Whiting, Aaron; Flynn, Lanny; Witt, Riley; Terry DenBoer; Ellison, Berry  
**Subject:** Re: FW: Transformer

I've spent time on site looking and talking to electricians and Rick.

According to the Square D submittal, the clearance at the back of the transformer needs to be a minimum of 1/2". If we could take advantage of that, we could provide 36" of service space in front. However, the problem is the 2" roof drain behind the transformer which is connected to the OWS and takes up most of the space behind the transformer. Moving the transformer either up or shifting to the west to avoid the pipe creates a bunch of other issues. So, looking for a clever way to move the pipe.

Moving the compressor south remains a possible solution so long as the space between the 2 compressors is not critical and the expanding the housekeeping pad doesn't get complicated. Matt and I discussed the pad, it would be fairly simple to dowel into the existing pads and pour a pad connecting the two. The power to the compressors can be brought overhead.

Before meeting with the inspector we need to have a reasonable solution to the problem. Also, can someone tell me where the inspector found the drawing that calls for 42" service area.

This problem is starting to hurt.

Harv

On Mon, Sep 25, 2017 at 10:44 AM, Hanson, Leif <[leif.hanson@stantec.com](mailto:leif.hanson@stantec.com)> wrote:

Harvey,

I've discussed it with Matt and Aaron, and we feel a discussion with the inspector would be helpful. Aaron has agreed to accompany us to the site for that discussion.

I've asked Matt to look into what drove the change in location for the transformer from the construction drawings, hopefully he can find something beneficial to our cause in why it was. It would be good to have that information prior to any meeting.

Can you set up a meeting with the inspector? I'm available tomorrow or Wednesday I can make pretty much any time work, and today only have a 2-3 PM meeting booked and could make arrangements to re-schedule that if needed.

Regards,  
Leif

Leif Hanson, AIA NCARB

Senior Architect  
Phone: (509) 340-1713

**From:** Harvey Morrison [mailto:[hmorrisoncm@gmail.com](mailto:hmorrisoncm@gmail.com)]  
**Sent:** Monday, September 25, 2017 10:19 AM  
**To:** Hanson, Leif <[leif.hanson@stantec.com](mailto:leif.hanson@stantec.com)>  
**Cc:** Brown, Jo-Lynn <[JLBrown@spokanecity.org](mailto:JLBrown@spokanecity.org)>; Matt Nason <[matt@contractorsnorthwest.com](mailto:matt@contractorsnorthwest.com)>; Rick Welker <[rickw@contractorsnorthwest.com](mailto:rickw@contractorsnorthwest.com)>; Whiting, Aaron <[awhiting@trindera.com](mailto:awhiting@trindera.com)>; Flynn, Lanny <[Lanny.Flynn@stantec.com](mailto:Lanny.Flynn@stantec.com)>; Witt, Riley <[riley.witt@stantec.com](mailto:riley.witt@stantec.com)>  
**Subject:** Re: FW: Transformer

Turning it won't work. Leaves no room to walk between the transformer and the compressor. There is no practical solution other than getting a waiver. Since there is no reason to service the transformer without first de-energizing it, is it reasonable to ask for the waiver?

The wall to wall size of the room and equipment sizes and service clearances has resulted in this problem.

We need Stantec and Trindera to help us resolve this as it is holding up progress.

Do we need to meet in the room with the inspector?

Harv

On Mon, Sep 25, 2017 at 8:20 AM, Harvey Morrison <[hmorrisoncm@gmail.com](mailto:hmorrisoncm@gmail.com)> wrote:

I will look into it.

On Mon, Sep 25, 2017 at 8:15 AM, Hanson, Leif <[leif.hanson@stantec.com](mailto:leif.hanson@stantec.com)> wrote:

Matt/Harvey,

See Aaron's suggestion below. Thoughts?

Thanks  
Leif

Leif Hanson, AIA NCARB

Senior Architect  
Phone: (509) 340-1713

**From:** Whiting, Aaron [mailto:[awhiting@trindera.com](mailto:awhiting@trindera.com)]  
**Sent:** Monday, September 25, 2017 8:11 AM  
**To:** Hanson, Leif <[leif.hanson@stantec.com](mailto:leif.hanson@stantec.com)>; Flynn, Lanny <[Lanny.Flynn@stantec.com](mailto:Lanny.Flynn@stantec.com)>  
**Subject:** RE: Transformer

Can it be rotated 90 degrees so the front of the transformer is pointed to the left? That should give us the clearance needed just not sure if there would be enough walking space left since we would lose about 8".

Aaron Whiting, P.E.

Trindera Engineering | *Senior Electrical Project Engineer*

Spokane | p: 509.435.4013 | e: [awhiting@trindera.com](mailto:awhiting@trindera.com)

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**From:** Harvey Morrison <[h Morrisoncm@gmail.com](mailto:h Morrisoncm@gmail.com)>  
**Sent:** Saturday, September 23, 2017 12:00:40 PM  
**To:** Hanson, Leif; Ellison, Berry; Brown, Jo-Lynn; Witt, Riley; Maland, Jim  
**Subject:** Fwd: FW: Transformer

Note that the inspector didn't buy into a variance. This is a big problem to either move the compressor or hang the transformer. We need Stantec's immediate help to resolve.

Harv

----- Forwarded message -----

**From:** Terry DenBoer <[terry@colvicoinc.com](mailto:terry@colvicoinc.com)>  
**Date:** Fri, Sep 22, 2017 at 1:59 PM  
**Subject:** FW: Transformer  
**To:** Harvey Morrison <[h Morrisoncm@gmail.com](mailto:h Morrisoncm@gmail.com)>  
**Cc:** Matt Nason <[matt@contractorsnorthwest.com](mailto:matt@contractorsnorthwest.com)>

Hey Harvey

We were unsuccessful in getting a waiver on the transformer remaining in its current location.

I have attached the cut sheet for the transformer and the weight is listed at 2091 lbs.

Let me know if there is anything you want me to do to figure this out.

Thanks

Terry Den Boer

Colvico Inc.

2812 N Pittsburg

Spokane, WA 99207

509-252-5843 office

509-342-4060 cell

-----Original Message-----

From: Info

Sent: Friday, September 22, 2017 2:12 PM

To: Terry DenBoer

Subject:

-----  
TASKalfa 3551ci

[00:c0:ee:3f:88:15]  
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# BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

**Job Name:** Xfmr Relocation

**Contractor:**

**Estimator:** Terry

**Notes:**

**Bid Date:**

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$6,441.21	100.00	\$6,441.21	105.40	100.00	105.40

## Top Sheet

Raw Cost	\$14,240.81	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$14,240.81	Price Per Sq Foot	\$0.00
Overhead	\$1,424.08	Hours Per Sq Foot	0.00
Profit	\$1,253.19	Square Feet	0.00
Total Return \$	\$2,677.27	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$16,918.08	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
<b>Sell Price</b>	<b>\$16,918.08</b>	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		\$0.00

## Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
<b>Totals:</b>	<b>100.00%</b>	<b>105.40</b>	<b>\$74.00</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$7,799.60</b>

## MARK UPS

	Total	%	OVERHEAD		PROFIT	
			Amount	%	Amount	
Materials	\$6,441.21	10.00%	\$7,085.33	8.00%	\$7,652.16	
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%	\$9,265.92	
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
SubContractors	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
<b>Totals:</b>	<b>\$14,240.81</b>	<b>10.00%</b>	<b>\$15,664.89</b>	<b>8.00%</b>	<b>\$16,918.08</b>	

## TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$6,441.21	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
<b>Total Tax:</b>			<b>\$0.00</b>

## BID SUMMARY REPORT

**Name:** Xfmr Relocation

**Estimator:** Terry

**Job #:** 444

**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 53

**DATE:** Wednesday, November 15, 2017  
**SUBJECT:** Rock Excavation

**Scope of Change Request:**


Rock Excavation & Lost Productivity

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$297,000.00
<b>Subtotal:</b>	<b>\$297,000.00</b>
Bonding and Insurance	\$4,353.87
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$301,353.87</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 11/22/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 53  
**PR #:**  
**DATE:** 11/15/17  
**SUBJECT:** Rock Excavation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Rock Excavation - T. Lariviere	1	LS					200,000.00	200,000.00	200,000.00
Lost Productivity - T. Lariviere	1.00	LS					70,000.00	70,000.00	70,000.00
<b>Direct Expense Subtotal</b>							<b>270,000.00</b>		<b>270,000.00</b>
Bond						2,190.94			2,190.94
Liability Insurance						1,230.13			1,230.13
Builders Risk Insurance						364.90			364.90
<b>Direct Expense + Overheads Subtotal</b>						<b>3,785.97</b>	<b>270,000.00</b>		<b>273,785.97</b>
Mark-up						567.90		27,000.00	27,567.90

**Sales Tax:** Not Included  
**Total: \$ 301,353.87**

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 59**

**DATE: Thursday, December 07, 2017**

**SUBJECT: Fire Department Requirements**

**Scope of Change Request:**

The Fire Department has requested additional features be added to the fire and ammonia systems to grant final occupancy to the building.

Connect the ammonia leak detection system to the fire alarm panel and program a dedicated "hazardous" alarm that would notify the fire department of an ammonia alarm.

Furnish and install a remote readout for the ammonia detection panel so readings can be taken without entering the building.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$5,489.00
<b>Subtotal:</b>	<b>\$5,586.75</b>
Bonding and Insurance	\$81.84
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$5,668.59</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 59  
**PR #:**  
**DATE:** 12/07/17  
**SUBJECT:** Fire Department Requirements

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Connect Ammonia System To Fire Alarm - Colvico/EVCO	1	LS					1,340.00	1,340.00	1,340.00
Furnish Remote Readout Panel - CIMCO	1	LS					1,300.00	1,300.00	1,300.00
Install and wire readout panel - Colvico	1	LS					2,350.00	2,350.00	2,350.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>			<b>4,990.00</b>		<b>5,075.00</b>
Bond						41.18			41.18
Liability Insurance						23.12			23.12
Builders Risk Insurance						6.86			6.86
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>71.16</b>	<b>4,990.00</b>		<b>5,146.16</b>
Mark-up				12.75		10.67		499.00	522.42

**Sales Tax: Not Included**  
**Total: \$ 5,668.59**



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

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Date: December 4, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Ammonia Alarm Conduit

Lump Sum Price: \$1,340.00

The following is a summary of our Scope of Work

**Included:**

-conduit and wiring from mechanical room to fire alarm panel for ammonia monitoring.

**Excluded:**

-add 2% for bond rate if required  
On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

<b>JOB NAME:</b>					
Ammonia Alarm					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
3/4 emt	80	\$ 0.91	\$ 72.80	0.2	16
3/4 emt conn	2	\$ 0.17	\$ 0.34	0.05	0.1
3/4 emt coup	10	\$ 0.21	\$ 2.10	0.03	0.3
3/4 emt strap	10	\$ 0.10	\$ 1.00	0.01	0.1
4 sq box	1	\$ 3.00	\$ 3.00	0.6	0.6
18/2 TP wire	85	\$ 0.40	\$ 34.00	0.006	0.51
<b>MATERIAL subTOTALS</b>			\$ 113.24		
<b>LABOR TOTAL HOURS</b>					17.61
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 1,003.77		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,117.01		
<b>O&amp;P</b>			\$ 223.40		
<b>JOB TOTAL</b>			\$ 1,340.41		
<b>BID BOND 2%</b>			\$ -		

Tuesday, December 5<sup>th</sup>, 2017

Matt Nason, Project Manager  
Contractors Northwest, Inc.

**RE: Change Order – Leak Detection Additional Requirements**

**Change Order # 1**

**Spoke Riverfront Park Project Cimco Project A1200138**

Change order to add a remote readout of the ammonia leak detection mounted on the exterior of the building so readings can be taken without entering the building.

Total Price add: \$1,300 USD

Supply only – installation and all electrical by others

No taxes per project requirements

If you could please sign and return this change order to our office, we can proceed in ordering these materials and adding this to the original contract.

Should you have any questions, please don't hesitate to contact me any time at 616-745-6374 or by e-mail at [dperryman@toromont.com](mailto:dperryman@toromont.com)

Matt Nason: \_\_\_\_\_ Date: \_\_\_\_\_

**DREW PERRYMAN** • Account Manager, US Recreation  
CIMCO Refrigeration, Inc.  
NHL Preferred Ice Rink Equipment Supplier  
t 616-745-6473  
e [dperryman@toromont.com](mailto:dperryman@toromont.com)





2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: December 5, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Ammonia Remote Readout

Lump Sum Price – Base Bid: \$2,350.00

The following is a summary of our Scope of Work

**Included:**

-labor and misc. materials to install added ammonia remote readout panel.

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

<b>JOB NAME:</b>					
Remote Readout					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
3/4 emt	120	\$ 0.91	\$ 109.20	0.2	24
3/4 emt conn	4	\$ 0.17	\$ 0.68	0.05	0.2
3/4 emt coup	15	\$ 0.21	\$ 3.15	0.03	0.45
3/4 emt strap	15	\$ 0.10	\$ 1.50	0.01	0.15
4 sq box	2	\$ 3.00	\$ 6.00	0.6	1.2
18/2 TP wire	125	\$ 0.40	\$ 50.00	0.006	0.75
Beldon	125	\$ 0.40	\$ 50.00	0.006	0.75
Panel mounting	1			2	2
Wall Coring	1	\$ 25.00		1	1
<b>MATERIAL subTOTALS</b>			\$ 220.53		
<b>LABOR TOTAL HOURS</b>					30.5
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 1,738.50		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,959.03		
<b>O&amp;P</b>			\$ 391.81		
<b>JOB TOTAL</b>			\$ 2,350.84		
<b>BID BOND 2%</b>			\$ -		

**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 60

**DATE:** Thursday, December 07, 2017  
**SUBJECT:** Street Light Additions

**Scope of Change Request:**

One of the existing light pole bases to be demolished has active street light circuits. Contractor requested to add a type 1 junction box and splice the wires to maintain the circuit.


No power was scheduled for the receptacles on the new street light poles. Contractor has been requested to pull wire from the power pedestal on Wall St. to feed the receptacles.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,291.20
<b>Subtotal:</b>	<b>\$3,388.95</b>
Bonding and Insurance	\$49.62
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$3,438.57</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17  
 Matt Nason, Project Manager  
 Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
 Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_





2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: December 4, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Added Type 1 Junction Box for Alternate 6

Lump Sum Price: \$1,619.00

The following is a summary of our Scope of Work

**Included:**

- removal of concrete at an existing pole location
- addition of 1 – type 1 junction box
- splice existing circuit thru junction box to maintain existing lighting circuit

**Excluded:**

- add 2% for bond rate if required
- On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

<b>JOB NAME:</b>					
Type 1 Street Box					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
Type 1	1	\$ 225.00	\$ 225.00	4	4
Hammer Foundation	6	\$ 65.00	\$ 390.00	1	6
Remove Concrete	1	\$ 50.00	\$ 50.00	2	2
<b>MATERIAL subTOTALS</b>			\$ 665.00		
<b>LABOR TOTAL HOURS</b>					12
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 684.00		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,349.00		
<b>O&amp;P</b>			\$ 269.80		
<b>JOB TOTAL</b>			\$ 1,618.80		
<b>BID BOND 2%</b>			\$ -		



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

---

Date: December 7, 2017  
Attention: General Contractors  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing  
Alternate 6 Receptacle Pole Wiring

Lump Sum Pricing: \$1,373.00

The following is a summary of our Scope of Work

**Included:**

-wire from service pedestal located on Wall Street to feed receptacles in Alternate 6 poles along Spokane Falls Blvd.

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.

Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

<b>JOB NAME:</b>					
Alt 6 Recept					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
6 thhn	940	\$ 0.59	\$ 554.60	0.011	10.34
<b>MATERIAL subTOTALS</b>			\$ 554.60		
<b>LABOR TOTAL HOURS</b>					10.34
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 589.38		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,143.98		
<b>O&amp;P</b>			\$ 228.80		
<b>JOB TOTAL</b>			\$ 1,372.78		
<b>BID BOND 2%</b>			\$ -		

**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 61

**DATE:** Thursday, December 07, 2017  
**SUBJECT:** Relocate T-Stat

**Scope of Change Request:**

Owner has requested thermostat be relocated from Skate Fitting Room 107 to Skate Rental Room 103

Excludes painting of any new conduit.

Excludes any balancing due to new thermostat location.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$695.75
<b>Subtotal:</b>	<b>\$793.50</b>
Bonding and Insurance	\$11.57
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$805.07</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/12/17

Stantec

Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 61  
**PR #:**  
**DATE:** 12/07/17  
**SUBJECT:** Relocate T-Stat

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Thermostat - Pro Mechanical/Standard Plumbing	1	LS					632.50	632.50	632.50
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>632.50</b>	<b>717.50</b>
Bond						5.82			5.82
Liability Insurance						3.27			3.27
Builders Risk Insurance						0.97			0.97
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>10.06</b>		<b>632.50</b>	<b>727.56</b>
Mark-up				12.75		1.51		63.25	77.51

**Sales Tax:** Not Included  
**Total:** \$ 805.07

# Cost Estimate Detail Sheet

Project	Riverfront Park Ice Rink
Job Number	C17-6
Pro MSI Change Proposal #	3
Date	12/12/2017
Reference # / RFP # / RFI #	
Area	
Schedule Impact	No
Originator Pro MSI	Craig Graves
submitted to	Matt Nason
Company	CNI

Harvey has asked Bryan with Standard plumbing and heating to move a room sensor from the current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to cycle heat all the time due to the door opening close by.

Scope

Item	Description	Unit	Quantity	Unit Costs	Material	Labor	Material Costs	Labor Costs	Total
------	-------------	------	----------	------------	----------	-------	----------------	-------------	-------

1				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5						\$0.00	\$0.00	\$0.00	\$0.00
6						\$0.00	\$0.00	\$0.00	\$0.00
7						\$0.00	\$0.00	\$0.00	\$0.00
8						\$0.00	\$0.00	\$0.00	\$0.00
9						\$0.00	\$0.00	\$0.00	\$0.00
10						\$0.00	\$0.00	\$0.00	\$0.00
11						\$0.00	\$0.00	\$0.00	\$0.00
12						\$0.00	\$0.00	\$0.00	\$0.00
13						\$0.00	\$0.00	\$0.00	\$0.00
14						\$0.00	\$0.00	\$0.00	\$0.00
15						\$0.00	\$0.00	\$0.00	\$0.00
16						\$0.00	\$0.00	\$0.00	\$0.00
17						\$0.00	\$0.00	\$0.00	\$0.00
18						\$0.00	\$0.00	\$0.00	\$0.00
19						\$0.00	\$0.00	\$0.00	\$0.00
20						\$0.00	\$0.00	\$0.00	\$0.00
				Subtotal		\$0.00	\$0.00	\$0.00	\$0.00

Sub-Contractor Costs			
1	Standard Plumbing and Heating		\$550.00
2			
3			
4			
Subtotal			\$550.00
15% OH & P			\$82.50
Sub-Contractor Total			\$632.50

10%		Overhead	\$0.00
		Subtotal	\$0.00
		Subcontractor(s)	\$632.50
		Subtotal	\$632.50
5%		Profit	\$0.00
		Grand Total	\$632.50

4911 N Rebecca PO Box 6526 Spokane, WA 99217  
 (509) 483-1305 Main (509) 483-1805 Fax  
 pro-msi.com 24 Hr Service (509) 455-3872

**Pro Mechanical Services, Inc.**  
 The future of Smart Energy

# **SPHControls**

**STANDARD PLUMBING HEATING CONTROLS**

Tuesday, December 12, 2017

Pro Mechanical  
Spokane, WA

Craig:

Harvey asked me to let them know what it will take to move the room sensor that is for RTU-1 from its current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to be in heating all the time due to lobby having open doors, etc. He said they were not as concerned about the lobby/skate fitting area as much as they are about the skate rental or office space.

The cost to relocate the sensor and put a blank plate in the existing location will be \$550.00. We are assuming this can be done in the AM from 7:00AM until 11:00AM before they open for the day.

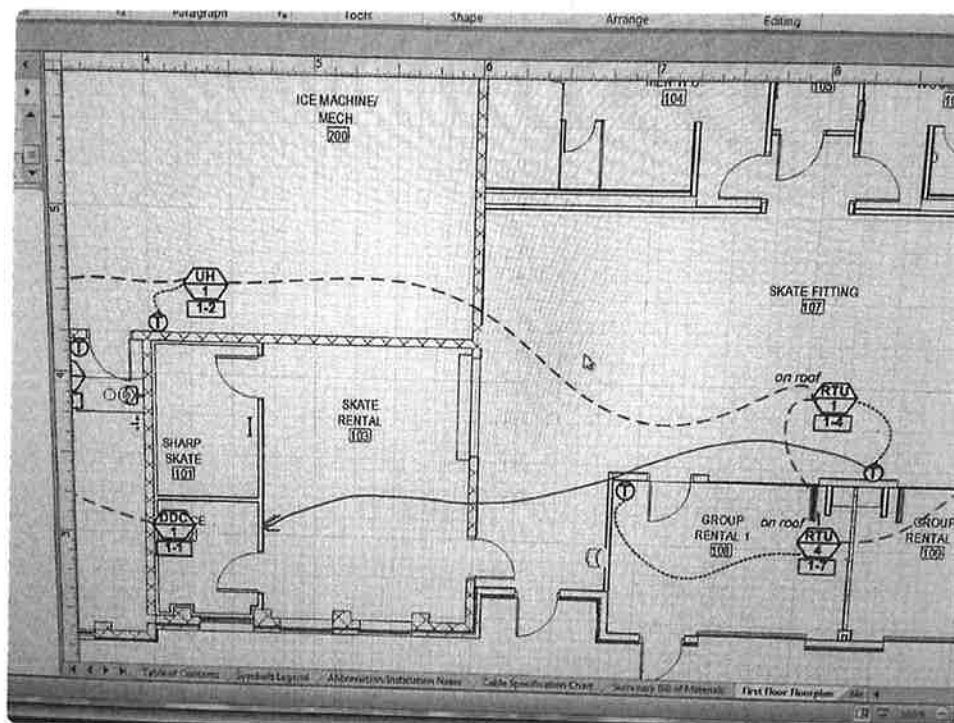
If you have any questions please call our office.

Sincerely,



Bryan Johnson

This Bid contains information owned by Standard Plumbing Heating Controls. It is provided to you for **BIDDING PURPOSES ONLY** and on condition that **PRIOR TO THE TIME OF BIDDING** all of it is **CONFIDENTIAL** and is not to be shared or given, for any reason, to anyone else. If this policy is not followed Standard Plumbing Heating Controls retains the right to recover any damages as a result of a breach of this policy. Please contact our office if these conditions are not acceptable.



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 62

**DATE:** Wednesday, December 13, 2017  
**SUBJECT:** Post Street Light Power

**Scope of Change Request:**

Power for the street lights on Post was not available where indicated on the drawings. Contractor needs to hand dig street and undermine sidewalk to access another junction box for power.

Price includes cold patch of asphalt only. Permanent patching of asphalt is not available until next year and is to be completed by others.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,493.60
<b>Subtotal:</b>	<b>\$3,591.35</b>
Bonding and Insurance	\$52.59
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$3,643.94</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 62  
**PR #:**  
**DATE:** 12/13/17  
**SUBJECT:** Post Street Light Power

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Extend trenching & conduit for power - Colvico	1	LS					3,176.00	3,176.00	3,176.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>3,176.00</b>	<b>3,261.00</b>
Bond						26.46			26.46
Liability Insurance						14.86			14.86
Builders Risk Insurance						4.41			4.41
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>45.73</b>		<b>3,176.00</b>	<b>3,306.73</b>
Mark-up				12.75		6.86		317.60	337.21

**Sales Tax:** Not Included  
**Total: \$ 3,643.94**



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: December 13, 2017  
Attention: General Contractors  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing  
Post Street Light Pole Power  
Lump Sum Pricing: \$3,176.00

The following is a summary of our Scope of Work

**Included:**

- sawcut and remove asphalt against curbing
- hand dig street and undermine sidewalk for conduit access to both junction boxes
- cold patch asphalt for winter

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.

Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

<b>JOB NAME:</b>					
Post Street Power					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
Sawcut	50	\$ 6.00	\$ 300.00	0.1	5
asphalt removal	1	\$ 65.00	\$ 65.00	2	2
asphalt disposal	1	\$ 100.00	\$ 100.00	1	1
handdig	16	\$ 0.10	\$ 1.60	1	16
10 thhn	60	\$ 0.30	\$ 18.00	0.006	0.36
1 pvc	15	\$ 0.40	\$ 6.00	0.023	0.023
cold patch (winter)	1	\$ 100.00	\$ 100.00	2	2
barricading	1	\$ -	\$ -	2	2
Equipment MOB	1	\$ 50.00	\$ 50.00	4	4
Truck Charge	8	\$ 20.00	\$ 160.00		
<b>MATERIAL subTOTALS</b>			\$ 800.60		
<b>LABOR TOTAL HOURS</b>					32.383
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 1,845.83		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 2,646.43		
<b>O&amp;P</b>			\$ 529.29		
<b>JOB TOTAL</b>			\$ 3,175.72		
<b>BID BOND 2%</b>			\$ -		

**PROJECT: Rivefront Ice Rink & Skyride Facility****JOB#: 836****PCO #: 63****DATE: Wednesday, December 13, 2017****SUBJECT: Temporary Fencing****Scope of Change Request:**

Contractor was requested to have fence contractor relocate all the temporary fencing around the site to accommodate planned activities in the park prior to opening the ice rink and skyride facility

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$660.00
<b>Subtotal:</b>	<b>\$757.75</b>
Bonding and Insurance	\$11.05
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$768.80</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 63  
**PR #:**  
**DATE:** 12/13/17  
**SUBJECT:** Temporary Fencing

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Temp Fencing - Statewide Fencing	6	MH					100.00	600.00	600.00
<i>Direct Expense Subtotal</i>				85.00				600.00	685.00
Bond						5.56			5.56
Liability Insurance						3.12			3.12
Builders Risk Insurance						0.93			0.93
<i>Direct Expense + Overheads Subtotal</i>				85.00		9.61		600.00	694.61
Mark-up				12.75		1.44		60.00	74.19

**Sales Tax:** Not Included  
**Total: \$** 768.80



**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 64**

**DATE: Wednesday, December 13, 2017**

**SUBJECT: Landscape Revisions**

**Scope of Change Request:**

Landscape revisions including adding quick couplers to the irrigation system and revising landscape plans to cover areas that were not addressed by the contract drawings.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$6,361.64
<b>Subtotal:</b>	<b>\$6,459.39</b>
Bonding and Insurance	\$94.63
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$6,554.02</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 64  
**PR #:**  
**DATE:** 12/13/17  
**SUBJECT:** Landscape Revisions

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Landscape Revisions - Land Expressions	1	LS					5,783.31	5,783.31	5,783.31
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>5,783.31</b>	<b>5,868.31</b>
Bond						47.62			47.62
Liability Insurance						26.74			26.74
Builders Risk Insurance						7.93			7.93
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>82.29</b>		<b>5,783.31</b>	<b>5,950.60</b>
Mark-up				12.75		12.34		578.33	603.42

**Sales Tax:** Not Included  
**Total: \$** 6,554.02



**LAND**  
EXPRESSIONS

SEV 466 6893 T  
509 466 7694 F  
LANDEXPRESSIONS.COM

5615 E. DAY BLVD. SPOKANE, ID.  
83201

**ATTN: Matt Nason**

**Contractors Northwest Inc.**

**PO Box 100**

**Athol, ID 83801**

**FAX: 208.667.6388 PHONE: 208.667.2456**

**LETTER OF NOTIFICATION:**

**1**

**DATE: 10.27.17 JOB NO: 172019**

**JOB NAME: Riverfront Park Ice Rink**

**RE: Change Order**

**FROM: Clayton Varick**

**Notification of:**

☒ Change of Conditions

☒ Price Proposal

☐ Request for Additional Time

☒ Extra Work Not in Contract

☐ Credit for Changes

☐ Cost Neutral

☒ Cost Impact

☐ Intent to Claim

☐ Other

**Description:**

- |   |             |             |
|---|-------------|-------------|
| 1 Additional Quick Couplers: supply and install 6 additional QC's around the site.  | Material:   | \$ 1,057.50 |
|   | Labor:      | \$ 398.70   |
| 2 Rock Work: supply and set a remnant wall at east lawn to negotiate grade from new curb to existing without further disturbing the root zone of the existing spruce. Supply and set boulders at the Fountain Café and pedestal in east lawn to retain grade. Add rip rap around gondola post per Harvey. | Boulders:   | \$ 437.50   |
|   | Remnants:   | \$ 375.00   |
|   | Rock Truck: | \$ 1,218.75 |
|   | Labor:      | \$ 1,511.74 |
| 3 Subgrade at 'Riverwall' planter: Land Expressions had to provide our own subgrade to allow for garden soil. All hand work.  | Labor:      | \$ 631.28   |
| 4 Additional Tree: supply and install an additional tree at Fountain Café.  | Material:   | \$ 193.75   |
|   | Labor:      | \$ 199.35   |
| 5 Irrigation: remove 875 sf of irrigation at Spokane Falls Blvd and add 720 sf irrigation for east Riverwall planter and triangle at Fountain Café. Net   | DEDUCT      | \$ (240.25) |
| DEDUCT based on sf price bid.   |             |             |

**ADDITIONAL CHARGE FOR ABOVE WORK IS:**

**\$**

**5,783.31**

Above additional work to be performed under the same conditions as specified in original contract unless otherwise stipulated.

Authorized Signature \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Signature \_\_\_\_\_

OWNER SIGNATURE

CONTRACTOR SIGNATURE

Date: 10.27.17

This Letter of Notification becomes part of, and in conformance with, the existing contract.

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 65**

**DATE: Wednesday, December 13, 2017**

**SUBJECT: Fire Extinguishers**

**Scope of Change Request:**

Contractor was requested to furnish and install (2) 10lb K class fire extinguishers for the kitchen that were not required by the contract documents.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$224.25
Total Charges for Material	
Total Charges for Subcontractor	\$330.00
<b>Subtotal:</b>	<b>\$554.25</b>
Bonding and Insurance	\$7.98
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$562.23</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

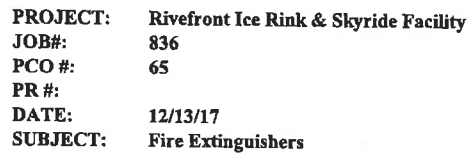
Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_



**Sales Tax: Not Included**  
**Total: \$ 562.23**

**PROJECT:** Rivefront Ice Rink & Skyride Facility

**JOB#:** 836

**PCO #:** 66

**DATE:** Wednesday, December 13, 2017

**SUBJECT:** Kitchen Equipment Changes

**Scope of Change Request:**

Delete heated cabinet K23 and ice tea dispenser K64  
Add K20 hot well and RW-2 drawer warmer

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$160.00
Total Charges for Material	
Total Charges for Subcontractor	(\$819.00)
<b>Subtotal:</b>	<b>(\$659.00)</b>
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>(\$659.00)</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 66  
**PR #:**  
**DATE:** 12/13/17  
**SUBJECT:** Kitchen Equipment Changes

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Kitchen Equipment Revisions - Spokane Restaurant Equipment	1	LS					-819.00	-819.00	-819.00
<i>Direct Expense Subtotal</i>				160.00				-819.00	-659.00
Bond									
Liability Insurance									
Builders Risk Insurance									
<i>Direct Expense + Overheads Subtotal</i>				160.00				-819.00	-659.00
Mark-up									

Sales Tax: Not Included  
 Total: \$ (659.00)

**Matt Nason**

---

**From:** Sean Mallert <sean@sporest.com>  
**Sent:** Thursday, October 26, 2017 11:48 AM  
**To:** Matt Nason  
**Subject:** CO#2 City of Spokane Ice Rink Contractors NW Quote AND CO#3 BUNN #64 Tea Brewer Return Quote  
**Attachments:** FW: ice tea dispenser cancelled

Matt , see attached , please review and let me know how to proceed,  
See attached e-mail regarding the additional return for the Bunn Ice Tea EQ.

Hatco return and Wells ADD [View "CO#2 City of Spokane Ice Rink Contractors NW" Quote](#)  
SUMMARY- \$78.00 CREDIT

Bunn Ice Tea Brewer Return [View "CO#3 BUNN #64 Tea Brewer Return" Quote](#)  
SUMMARY \$741.00 CREDIT

Sean R. Mallert  
Food Service Equipment Contractor / Project Management  
Spokane Restaurant Equipment, Inc.  
1750 E Trent Avenue  
Spokane, WA 99202  
O.509.534.5500  
C.509.863.2184  
[sean@sporest.com](mailto:sean@sporest.com)



## **January Update to the Board**

Garrett Jones, Parks Planning & Development Manager

Berry Ellison, Program Manager

Jo-Lynn Brown, Program Coordinator

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# Howard Street Bridge South

The first phase of the Promenades



Amenities have been re-painted and installed.

Lighting is installed and will be connected shortly.

Public opening Spring 2018 with Carrousel and Rotary Fountain.



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# Howard Street South Channel Bridge Construction Status January 2018

Contractor: **T. LaRiviere Equipment**  
Project Manager: Thomas Haroldsen  
Superintendent: Bryce Heitman

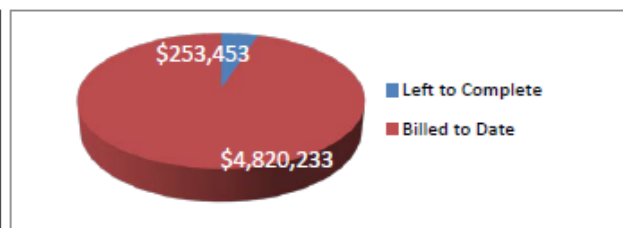
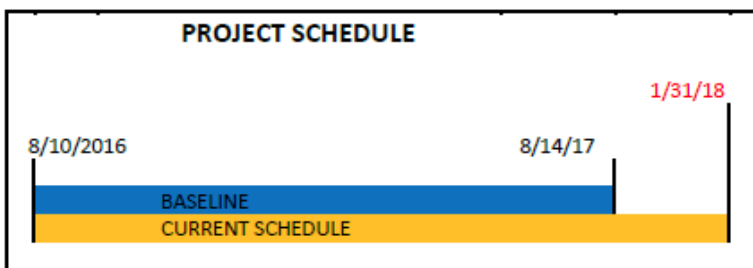
Engineer: CH2M  
Inspector Clark Cosby

Owner PM: Berry Ellison - Parks  
Owner CM: Lorraine Mead - Hill Intl



## SCHEDULE/UPDATE:

- Contractor will complete the installation of the Amenities by the end of the month.
- Amenities and railings have been repainted and reinstalled.
- Bridge Lighting is installed and will be connected in when the electrical service at the Looff is available.



Base Bid Amount	Change Order #1 -7	Current Expenditures (Thru Dec. 15, 2017)	Remaining Contract Amount	Percent Complete by Budget	Schedule Percent Complete	Estimated Completion Date*
\$4,737,101.50	\$336,585.20	\$4,820,233.28	\$253,453.42	95%	96%	1/31/18

\*With Time Extension



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# Looff Carrousel & Rotary Fountain



Dome ceiling complete.  
Wedge drywall and mechanical  
room pipping being installed.  
Carrousel and Garbage Goat  
electrical cabinets complete.  
Completion: Spring 2018





# Looff Carrousel Construction Status January 2018

Contractor: **Walker Construction**  
Project Manager: Justin Paine  
Superintendent: Mark Anderson

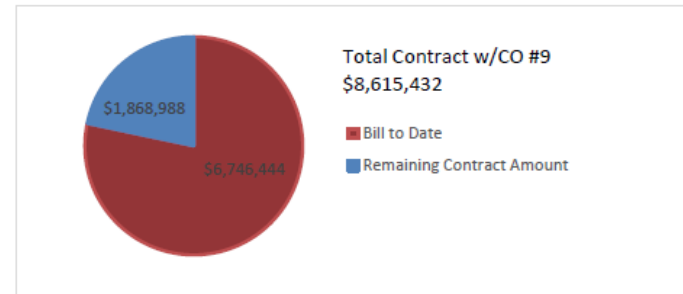
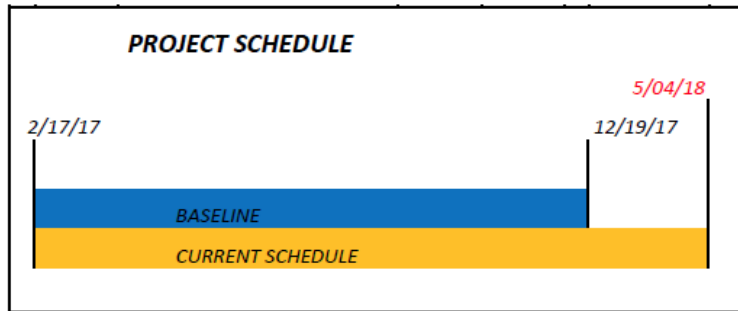
Architect: **NAC**

Owner PM: Berry Ellison - Parks  
Owner CM: Patrick McCord - Hill International



## SCHEDULE/CONCERNS:

- Carrousel building dome ceiling complete.
- Wedge building drywall being finished.
- Wedge building mechanical room piping being completed.
- Carrousel electric cabinet and Goat electric cabinet complete.

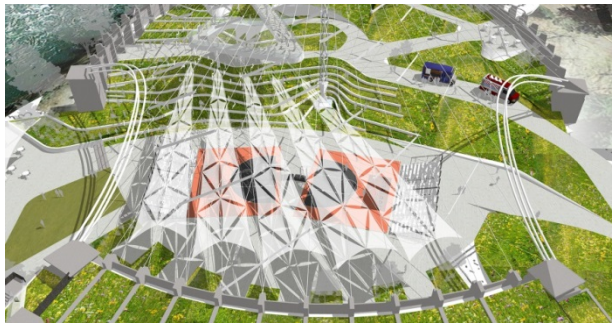


Base Bid Amount	Change Orders Total w/#9	Current Expenditures (Thru DEC 2017)	Remaining Contract Amount	Percent Complete by Budget	Schedule Percent Complete	Contract End Date
\$7,064,600	\$1,550,832	\$6,746,444	\$1,868,988	81.0%	71.0 %	5/04/18



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# Pavilion & Central/North Promenades



Site preparation completed, including tree protections and removals. Abatement taking place now. Selective demolition of IMAX, former ice palace roof, and former science building (none part of original Pavilion structure for Expo) starting late January/early February.

North Promenade: Early 2018 – Fall 2018

Central Promenade & Pavilion: Until Fall 2019

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# Pavilion/Promenades Project Design / Construction Status January 2018

Design Builder: Garco Construction  
Project Director: Clancy Welsh  
Project Manager: Sean LaRue/Josh Grisby

Architect: NAC  
Landscape Architect: Berger Partnership  
Civil: CH2M

Program Manager: Berry Ellison - Parks  
Project Manager: Matt Walker-Hill Intl.  
Construction Manager: Lorraine Mead-Hill



## DESIGN SCHEDULE

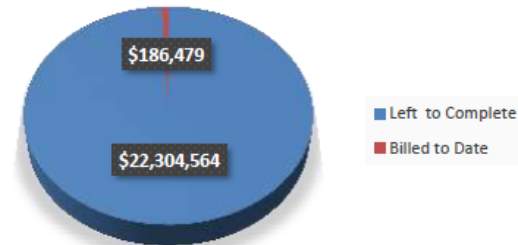
- PROM 100% CDs 01/17/18
- PAV DD Approval 02/08/18
- PAV 100% CDs April 2018

## CONSTRUCTION SCHEDULE

- PAV Abatement started on 1/2/18 and should finish ~1/19/18
- PAV Demo will start late January
- N. PROM Construction will start in February 2018



## OVERALL PROJECT SCHEDULE



Contract Amount (Incl. WSST)	Change Order	Current Expenditures	Remaining Contract Amount	Percent Complete by Budget	Construction Schedule Percent Complete	Contract End Date
\$22,491,043	\$0	\$186,478.92	\$22,304,564.08	.8%	1%	5/30/19

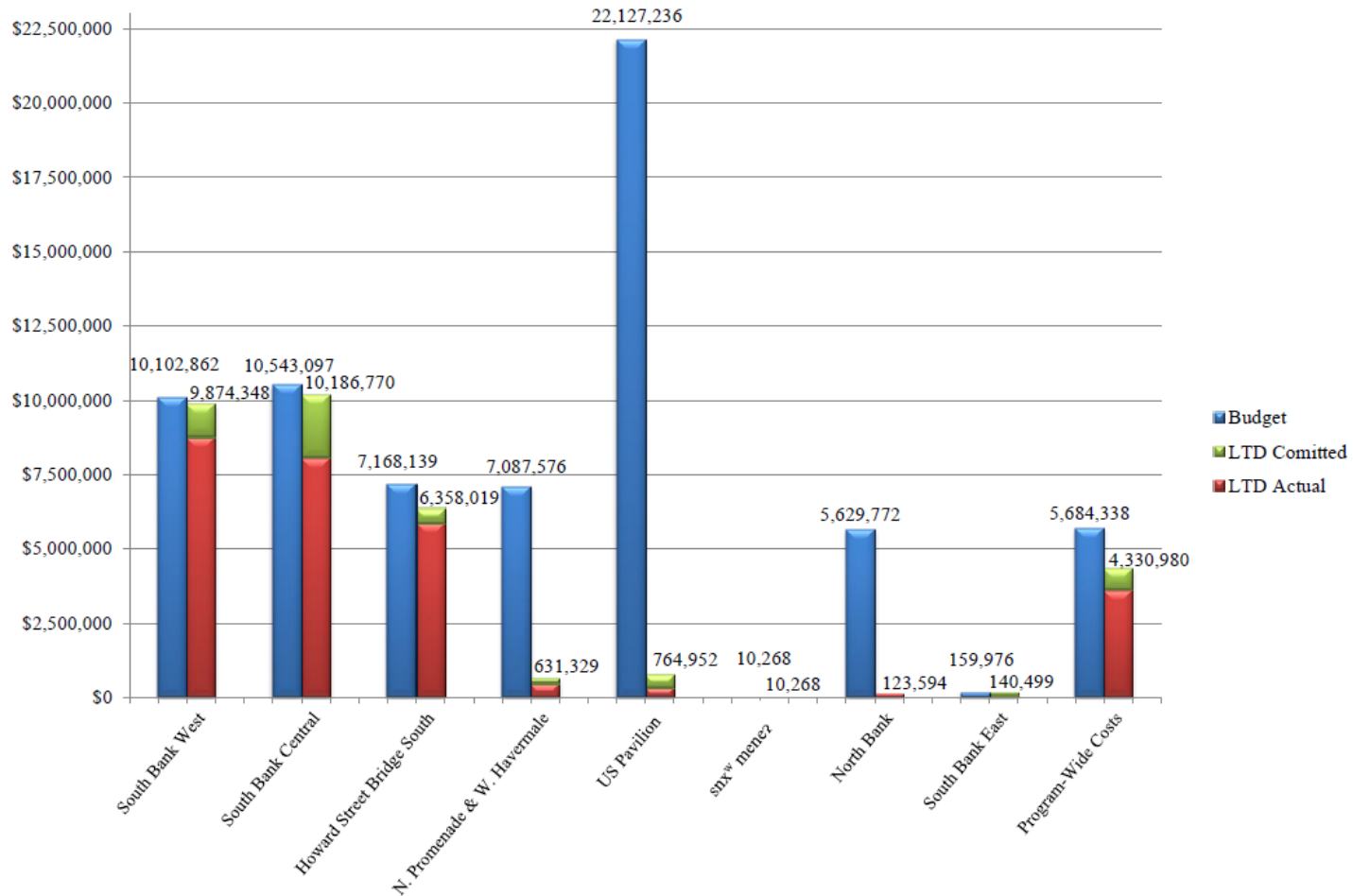


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## Comparison of Approved Bond Budget to Actual & Committed Expenditures December 2017





Budget  
Riverfront Park Redevelopment  
Approved by Park Board October 12, 2017

Project	Budget
Ice Ribbon and SkyRide Facility	\$ 10,102,862
Looff Carrousel	\$ 10,543,097
Howard Street Bridge South (part of the Promenade)	\$ 7,168,139
North Promenade	\$ 2,546,613
West Havermale Island	\$ 4,540,963
U.S. Pavilion	\$22,127,236
snx <sup>W</sup> mene? (formerly known as Canada Island)*	\$ 10,268
Regional Playground / North Bank	\$ 5,629,772
Red Wagon Meadow / South Bank East*	\$ 159,976
Program Level Owner Costs	\$ 5,684,338
Non-Bond Funds	\$ 2,720,872
Total	\$71,234,136
	<i>Includes total bond amount of \$64.3m plus anticipated interest earned, grants, Utility reimbursements, and other reimbursables.</i>

\*Not one of the five promised bond projects.



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**BRIEFING PAPER**  
Southside Senior Activity Center  
January 11, 2018

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**Subject**

Retirement and refinance of debt previously guaranteed by the Spokane Park Board in connection with construction financing for the Southside Senior Activity Center.

**Background**

In 1998, the Water Department ("Water") and Parks Department ("Parks") signed a memorandum of understanding in which Water agreed to lease certain land to Parks for the then future site of the Southside Senior Activity Center ("SSAC"), in exchange for certain landscape maintenance services. In turn, Parks subleased Water's land to SSAC along with some additional land belonging to Parks to make up the site for the SSAC (the "Lease").

Thereafter, over \$1 million was raised towards the cost of constructing the SSAC. Washington Trust Bank agreed to loan SSAC approximately \$650,000, the difference between total construction costs and the funds that had been raised (the "Loan"). Parks allowed SSAC to use the Lease as collateral for the Loan by consenting to an assignment of SSAC's lease to the Bank for security purposes. In the event of a default on the Loan, the Bank can step into SSAC's rights under the Lease and sublease the premises in order to repay the Loan.

Over the years, Parks has paid Water annual rent of approximately \$9450.00 for Water's portion of the SSAC site (in lieu of aforementioned landscape maintenance services). SSAC has paid Parks annual rent of \$1.

SSAC has paid down the original approximate \$650,000 loan on the building to \$139,620.07; however SSAC has recently fallen in arrears and defaulted on the Loan. The Bank has refrained from exercising its foreclosure rights while SSAC and the City have explored options. In order to protect its property interests, Water has offered to extend an interfund Loan to Parks sufficient to retire the Bank Loan on the condition that Parks increases the rent it pays to Water in an amount sufficient to amortize the interfund loan.

The interfund loan amortization is calculated at the balance owing Washington Trust Bank of \$139,711.59 at January 31, 2018 amortized over 15 years at 3.40% (assuming use of the standard Spokane Investment Pool lending rate calculation) resulting in a monthly interfund loan payment from Parks to Water for \$989.22 (see loan calculations attached hereto).

SSAC agrees that in return for having its loan from Washington Trust Bank retired, it will concurrently release any ownership interest it has in the building to City Water and Parks subject to the remaining lease term now in place (through 2048 plus two 10-year extension options through 2068). As a result of this proposed arrangement, it is agreed that SSAC's net monthly lease payment will match the related loan amortization of \$989.22 monthly for the first 15 years and \$500.00 monthly thereafter.

**Action**

To avoid a foreclosure by Washington Trust Bank and resulting compromise of the City's ownership, use and policy objectives with respect to the SSAC property, approve an interfund

loan to be extended from Water to Parks in the principal sum of \$139,711.59 in order for Parks to pay off the remaining Washington Trust Bank loan.

Parks will fund repayment of the new loan from Water with the rent received from SSAC. Mechanically, Parks plans to receive its rent by decreasing its annual budget allocation to SSAC, (currently \$115,758) by the amount of annual rent due from SSAC (i.e. first 15 years: \$989.22 monthly; remaining term: \$500 monthly). In the event there is no budget allocation from Parks to SSAC in any future lease year, SSAC will pay monthly rent directly to Parks.

CONFIDENTIAL

City Clerk's No. OPR 2017-0567

### **CONTRACT ADDENDUM**

THIS AGREEMENT is between the CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT, a Washington State municipal corporation, as "City", and ACQUITEMPS, whose address is 601 W. RIVERSIDE, as "COMPANY".

WHEREAS, the parties entered into a Contract wherein the COMPANY agreed to ASSIGN A TEMPORARY EMPLOYEE ("ASSIGNED INDIVIDUAL") TO HANDLE THE CITY'S ACCOUNTING NEEDS; and

WHEREAS, additional work has been requested; -- Now, Therefore,

The parties agree as follows:

1. **CONTRACT DOCUMENTS.** The Contract dated 7/3/17, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.
2. **EFFECTIVE DATE.** This Contract Addendum shall become effective 10/15/17 and ends on 12/31/17.
3. **ADDITIONAL WORK.** The scope of work of the original Contract is expanded to include the following:

ADDITIONAL ACCOUNTING WORK.

4. **COMPENSATION.** The City shall pay the Company an amount not to exceed NINE THOUSAND FOUR HUNDRED NINETY NINE AND 80/100 DOLLARS, (\$9,499.80) as full compensation for the services provided for under in this Agreement. This is the maximum amount to be paid under this Agreement for the work described in Section I above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Agreement.

<p>ACCONTEMPS, A DIVISION OF ROBERT HALF INTERNATIONAL INC.</p> <p>By: _____  <i>(signature)</i></p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Email: _____</p>	<p>CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT</p> <p>By: _____  <i>(Director)</i></p> <p>Date: _____</p>
--	---

<p>ATTEST:</p> <p>_____</p> <p>City Clerk</p> <p>DATE: _____</p>	<p>APPROVED AS TO FORM:</p> <p>_____</p> <p>Assistant City Attorney</p>
--	---

Attachments that are part of this Contract Addendum:

City Clerk's No. [OPR 2016-0125]

**CONTRACT AMENDMENT/EXTENSION**

THIS AGREEMENT is between the CITY OF SPOKANE PARKS AND RECREATION DIVISION, a Washington State municipal corporation, as "City", and "DESAUTEL HEGE COMMUNICATION (DH)," whose address is 315 W. RIVERSIDE AVENUE, SUITE 200, SPOKANE WASHINGTON 99201, as "CONSULTANT."

WHEREAS, the parties entered into a Contract wherein the "Consultant" agreed to COMMUNICATIONS, OUTREACH, BRANDING AND ADVERTISING; and

WHEREAS, additional work and time to perform has been requested; -- Now, Therefore,

The parties agree as follows:

1. **CONTRACT DOCUMENTS.** The Contract dated JANUARY 18, 2018 - JANUARY 17, 2019, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. **EFFECTIVE DATE.** This Contract Amendment/Extension shall become effective JANUARY 18, 2018.

3. **ADDITIONAL WORK.** The scope of work of the original Contract is amended to add the following:

[SCOPE OF WORK IDENTIFIED IN EXHIBIT A 2018].

4. **EXTENSION.** The contract documents are hereby extended and shall run through JANUARY 17, 2019.

5. **COMPENSATION.** The City shall pay [NOT TO EXCEED ONE HUNDRED NINETY SEVEN THOUSAND DOLLARS AND NO/100 DOLLARS, (\$197,000) for everything furnished and done under this Contract Amendment/Extension.



**CITY OF SPOKANE  
PARKS & RECREATION DIVISION**

Marketing, Advertising, and Brand Development Services – Desautel Hege  
January 18, 2018 - January 17, 2019

**SCOPE OF WORK OVERVIEW**

The scope of this contract includes assistance in development and implementation of strategic marketing campaigns, video production, public engagement, and advertising designed to leverage and promote the multiple assets of the Parks & Recreation Division. The Consultant will assist in the development of comprehensive advertising and promotional campaigns to support the City of Spokane's Parks & Recreation Division featured events.

The Consultant shall work with City staff to manage overall communication and marketing strategies. The Consultant shall provide formal reports to City staff and occasionally to the Park Board.

**Consultant shall coordinate all Scope of Work outlined in this document through City staff.**

Marketing, advertising, and brand development services beginning January 18, 2018 and running through January 17, 2019, which may be extended for two (2) additional one year contract terms subject to mutual agreement, with the total contract term not to exceed five (5) years. Yearly contract expenditure not to exceed One Hundred Ninety Seven Thousand dollars and no cents (\$197,000.00), which includes all Consultant fees and all expenses related to fulfilling entire Scope of Work.

**DETAILED SCOPE OF WORK**

- 1) PLANNING: \$20,000**
  - a. Develop a marketing and advertising plan; including:
    - i. Goals and objectives
    - ii. Audience considerations
    - iii. Strategies and tactics
    - iv. Timeline
    - v. Deliverable: comprehensive marketing plan
    - vi. Timeline: Q1 2018
  - b. Frequent meetings and account management
    - i. DH team members will facilitate frequent meetings.
    - ii. Timeline: monthly, ongoing.

**2) IMPLEMENTATION: \$175,000**

- a. Mix of marketing, advertising, and communication tactics will be identified in marketing, advertising and communication plan.
- b. DH shall develop quarterly plans that outline strategic priority tactics with associated costs to implement for that quarter.
- c. Tactics may include:
  - i. Shooting and editing of videos such as commercials, construction updates, interviews with those working on project and those who work in the park, etc.
  - ii. Development of graphics, and other creative elements associated with Parks & Recreation Division brand and promotions.
  - iii. Development of strategic advertising campaign(s) for Parks & Recreation Division featured programs.
  - iv. Marketing campaign creative development to promote major programs and events, such as Aquatics season, Sports, etc.
  - v. Shooting and editing of videos for Parks & Recreation Division, such as commercials, promotional videos.
  - vi. Assist City staff in professional photography (primarily focused on, but not limited to: Golf, Aquatics, Sports, Outdoor Recreation, various City parks.
  - vii. Campaign media buys—procurement, placement and billing strategy (includes standard agency commission 15%).
- d. Deliverables: Quarterly strategy implementation reports and applicable tactics.
- e. Cost and timeline will be outlined in quarterly plans, but will not exceed \$175,000.

**3) MEASUREMENT: \$2,000**

- a. Establish output/outcome measures for each campaign
  - i. Measures will be identified in marketing, advertising and communication plan and may include:
    - a. Digital analytics
    - b. Earned media coverage tracking
    - c. Attendance tracking at events
    - d. Ticket/season pass sales, other outputs, etc.
  - ii. Deliverable: quarterly reports of marketing efforts and results to City staff
  - iii. Timeline: Q4 2018

**PART I. PRICING PAGE****TO: PURCHASING, CITY OF SPOKANE****BID NAME: Truck Bodies and Accessories****BID NO: 4401-17**

The purpose of this Request for Bid is to invite quotes to supply The City of Spokane Fleet Services Department with a truck bodies and accessories to mount on eight (8) or more different vehicles. The bid is for an all or none type purchase to streamline the purchasing process. The vehicles to receive mounted equipment are:

Item# 1: Unit# 428679 & 428680; 60" C/A Ford F350 4X4 single rear wheel chassis cab to receive service bodies, cranes, arrowboards and accessories per technical specifications to follow.

Item# 2: Unit# 428681 & 428682; 84" C/A Ford F450 4X4 dual rear wheel chassis cab to receive service bodies, cranes, arrowboards and accessories per technical specifications to follow.

Item# 3: Unit# 428683 & 428684; 84" C/A Ford F450 4X4 dual rear wheel chassis cab to receive custom low deck height platform bodies, liftgates, arrowboards, snowplows and accessories per technical specifications to follow.

Item# 4: Unit# 428685; 60" C/A Ford F350 4X4 single rear wheel chassis cab to receive service body and accessories per technical specifications to follow.

Item# 5: Unit# 428686; 60" C/A Ford F550 4X4 dual rear wheel chassis cab to receive custom low deck height platform body with headlift hoist, 8' hopper spreader, mag chloride system, centralized hydraulic/control system and accessories per technical specifications to follow.

Item# 6: Unit# 428627; 84" C/A Ford F350 4X4 dual rear wheel chassis cab to receive 11'6" dump body, snow plow and accessories per technical specifications to follow.

Item# 7: Unit# 428702; 84" C/A Ford F550 dual rear wheel chassis cab to receive service body, custom canopy roof and hydraulic rope reel with accessories per technical specifications to follow.

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	2 OR MORE	Provide and install heavy duty custom 108" service bodies, cranes, arrowboards and accessories per technical specifications to follow.	36,726.00	\$ 73,452.00
2	2 OR MORE	Provide and install heavy duty custom 130" service bodies, cranes, arrowboards and accessories per technical specifications to follow.	53,131.00	\$106,262.00
3	2 OR MORE	Provide and install heavy duty custom 12'6" low deck height platform bodies, snow plows, arrowboards and accessories per technical specifications to follow.	30,217.00	\$ 60,434.00
4	1 OR MORE	Provide and install heavy duty custom 108" service body and accessories per technical specifications to follow.	21,387.00	\$ 21,387.00
5	1 OR MORE	Provide and install heavy duty custom 9'6" low deck height platform bod body and accessories per technical specifications to follow.	55,996.00	\$ 55,996.00
6	1 OR MORE	Provide and install heavy duty custom 11'6" dump body, snow plow and accessories per technical specifications to follow	40,428.00	\$ 40,428.00
7	1 EA	Provide and install heavy duty custom 130" service body, custom canopy roof, hydraulic rope reel and accessories per technical specifications to follow.	60,254.00	\$ 60,254.00
		<b>SUBTOTAL</b>		\$418,213.00
		<b>WA STATE SALES TAX (@ 8.8% )</b>		\$ 36,802.74
		<b>GRAND TOTAL</b>		\$455,015.74

Unless agreeing to payment by credit card with no additional fee, payment shall be made via direct deposit/ACH (except as provided by state law) after receipt of the goods/services ordered. A completed ACH application is required before a City order will be issued. If the City objects to all or any portion of an invoice, it shall notify the supplier and reserve the right to pay only that portion of the invoice not in dispute. In that event, all parties shall immediately make every effort to settle the disputed amount.

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
<b>ITEM# 4 LIGHTS (Unit# 428685)</b>		
Service body to be equipped with all lights to be in compliance with FMVSS 108 Stop, tail, turn, and back-up lights recessed in rear panels of body plus all marker lights including the rear identification cluster. All lighting to be LED with factory installed wiring in sealed loom that will plug into the cab and chassis wiring using a weather proof plug.	B	
<b>ITEM# 4 LIGHTS CONTINUED (Unit# 428685)</b>		
All lighting to be LED with factory installed wiring in sealed loom that will plug into the cab and chassis wiring using a weather proof plug. Lights are to be installed & fully wired at time of delivery. Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "up fitter" switch and be equipped with a permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" steel round bar	B	
All wiring is to be encased in split loom with all wire connections to be of the heat shrink type.	B	
Service body and accessories to be installed per specifications stated in the above SERVICE BODY INSTALLATION AND PAINT section of the bid to be turnkey, ready for operation	B	
<b>ITEM# 5: CUSTOM LOW DECK HEIGHT 304 STAINLESS STEEL PLATFORM BODY</b> with head lift hoist, 9' hopper spreader body, mag chloride system, centralized hydraulic/control system and accessories per technical specifications to follow. (Unit# 428686)	B	
<b>CUSTOM PLATFORM CONSTRUCTION (Unit# 428686)</b>		
<b>UNDERSTRUCTURE</b> Stainless steel 8" structural steel channel longitudinal members to extend full length of platform plus front extensions as required to mount front mounted hoist. Longitudinal members to be notched for <b>full width 3"</b> stainless structural steel channel cross members on 12" centers. <b>"Cut and nested" cross members will not be accepted. NO Exceptions.</b> Cross sills are to interlock with longitudinal members to support the floor the full length and width of the floor of platform. Welded to the inside of the front and rear end rails are to be 3" X 3" X 3/8" stainless steel angle floor supports.	B	
<b>SIDE AND END RAIL CONSTRUCTION</b> Both side and end rails are to be fabricated of <u>in facing</u> stainless steel 5" structural steel channel. Side and <b>rear end</b> rails are to be equipped with 4" high X 7 Ga. thick formed stainless steel plate stake pockets designed to accept standard mill cut nom. 2 x 4 wood stakes. The first side stake pocket is to be located 12" on center from the front of the platform with the following stake pockets on 24" centers. The <b>rear</b> pockets are to be attached 12" on center in from each side with a 2 <sup>nd</sup> stake pocket 24" in from the outer pocket. Welded to outside of the side and rear stake pockets is to be a 3" x 1/4" stainless steel plate tie down rail.	B	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
<b>FLOOR CONSTRUCTION</b> The floor is to consist of 1/8" stainless steel treadplate with all cross seams 100% welded and skip welded along each side rail.	<i>B</i>	
<b>ITEM# 5 BANGBOARD (Unit# 428686)</b> Front Bulkhead shall be constructed of 2 overlapping stainless steel pieces. It shall have a formed recess, 6 1/8" deep by 11 5/8" wide, to house the trunnion mount hoist. The formed recess shall have chamfered 45deg corners on the two rear edges to reduce stress points ( <b>no exceptions</b> ). The Bangboard is to be equipped with a "slotted" visibility window <b>A detailed engineering drawing of the design of the understructure, floor, and bangboard construction is to be provided with the bid response. Failure to provide drawing will be cause for immediate disqualification of the vendor's response.</b>	<i>B</i>	
<b>ITEM# 5 CUSTOM PLATFORM, CONTINUED (Unit# 428686)</b>		
<b>ITEM# 5 HOIST (Unit# 428686)</b>		
<b>HOIST</b> Trunnion mounted Maillot Model CS90-4.5-3DA double-acting hoist cylinder or approved equal. Hoist to be equipped with a body up and a dump angle limit sensors Hoist to be rated approximately 8 tons capacity at 50 degree dump angle. Hoist cylinder to be double-acting (power up/power down). Hoist cylinder to be trunnion mounted in front of platform bulkhead. Hoist cylinder to be isolated from truck frame and platform body bending stresses with a "floating" cradle allowing the cylinder to pivot side to side. Hoist to be covered by a two (2) year warranty. <b>A detailed engineering drawing of the design of the floating mounting cradle is to be provided with the bid response. Failure to provide drawing will be cause for immediate disqualification of the vendor's response.</b>	<i>B</i>	
<b>ITEM# 5 LIGHTS (Unit# 428686)</b>		
Custom platform body to have all lights to be in compliance with FMVSS 108 L.E.D. Stop, tail, turn, and back-up lights plus all marker lights including the rear identification cluster to be recessed in a stainless steel rear light panel located below rear rail of platform Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "upfitter" switch and be equipped with a permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" stainless steel round bar All wiring is to be encased in split loom with all wire connections to be of the heat shrink type with all wiring terminating in junction boxes, <u>one located on the platform and the other on the chassis frame.</u> All wiring connections are to be sealed/waterproof. <b>Use of 3M style quick connects will cause immediate rejection of vehicle.</b>	<i>B</i>	
<b>ICC BUMPER / BUCKPLATE HITCH</b> Provide and install <u>Buck Plate Style Class IV, 2" receiver hitch / ICC bumper with 6-way Round Pin trailer plug receptacle</u> with L.E.D. stop, tail, turn, license plate lights recessed in hitch buck plate. The bidder is to provide an adjustable height pintle hitch mount and a 2" combination ball/pintle hitch complete with receiver	<i>B</i>	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
<b>ICC BUMPER / BUCKPLATE HITCH (Continued)</b> tube hitch pin. Location of Hitch/I.C.C. bumper to not interfere with operation of hoist. Design of Hitch/ICC bumper to be finalized at the <b>mandatory</b> Pre-build meeting. <b>NO EXCEPTIONS</b>	B	
<b>Item #5 INSTALLATION INSTRUCTIONS</b>		
Between top of truck frame and longitudinal members of platform installer to provide vulcanized rubber cushion strips.	B	
Vendor to supply detailed concept drawing and weight distribution of proposed custom low profiles stainless steel body showing location and type of lights and design of bumper and receiver hitch and hitch recess folding cover. <b><u>Failure to provide drawing will disqualify vendor's response.</u></b>	B	
Mount fuel inlet to platform. Single tank, street side.		
<b>ITEM#5 HOPPER SPREADER (Unit# 428686)</b>	B	
This specification shall describe a 304 Stainless Steel 9' 4.0 cubic yard hydraulic driven V-box material spreader, capable of hauling and spreading free flowing granular materials. This unit shall consist of a 304 stainless steel body, rear discharge conveyor, spinner disc, power drive, and all components necessary to make a complete operating unit designed for medium duty trucks. Unit shall be manufactured in the USA by an ISO 9001:2008 certified company. To consist of the following	B	
<b>ITEM#5 HOPPER</b> <ul style="list-style-type: none"> <li>• Inside length of 9 feet.</li> <li>• Inside width to be 70".</li> <li>• Overall height to be 45".</li> <li>• Side slope no less than 45°</li> <li>• Sides &amp; ends are 12 gauge 304 Stainless Steel.</li> <li>• There shall be 4 built in lifting point ( 5/8" round stock) for attachment to platform and easy removal from truck</li> </ul>	B	
<ul style="list-style-type: none"> <li>• 12 gauge 304 Stainless Steel feed gate (12.25" wide X 8" tall), lever operated, pin style lock control</li> <li>• Heavy duty, 4 section hinged top screens to be constructed of 1/4" x 2" angle with 1/4" diameter bar stock on a 3" diameter grid pattern.</li> <li>• Top screens to be powder coated black</li> <li>• All welds go through passivation process to ensure reformation of chrome oxide layer of stainless steel to optimize corrosion protection</li> </ul>	B	
<b>ITEM#5 CONVEYOR (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>• 14 1/2" chain width, with all steel riveted, pintle type chain with 1/4" x 1" cross bars spaced on 4 5/8" centers.</li> <li>• Chain strength is 12,500 lbs./strand, 25,000 lbs. total (2.31 pitch)</li> <li>• 304 stainless steel 10 gauge chain shield to be replaceable</li> <li>• 304 stainless steel 10 gauge Inverted "V"</li> <li>• All sprockets are of high density cast iron, 6-tooth, self-cleaning</li> <li>• Drive sprockets are keyed to a 1-1/4" shaft with sealed ball bearings</li> <li>• Idler sprockets are assembled on a 1" shaft with sealed ball bearings</li> <li>• Idler shaft has 3" of adjustable for chain for proper tension.</li> <li>• Belt type chain wiper under rear lip to clean chain.</li> </ul>	B	
<b>ITEM#5 CONVEYOR GEARCASE (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>• Housing is high tensile cast iron. Reduction ratio to be 20:1</li> <li>• Gear is aluminum bronze alloy having minimum tensile strength of 90,000 lbs.</li> <li>• Input shaft to be 1" dia. Output shaft to be 1-1/4" diameter</li> </ul>	B	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
<b>ITEM#5 CONVEYOR GEARCASE (Unit# 428686) (Continued)</b>		
<ul style="list-style-type: none"> <li>Gearcase to be driven by a 2.8 Cubic Inch displacement with a maximum continuous flow rate of 12 GPM</li> </ul>	<i>B</i>	
<b>ITEM#5 SPINNER CHUTE ASSEMBLY (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>Chute assembly to be of 12 gauge 304 Stainless Steel enclosed design. All mounting and adjustment hardware shall be 304 stainless steel</li> <li>Two (2) 12 gauge 304 stainless steel baffles shall be positioned at the bottom of the spinner chute to direct flow of material onto spinner disc for directional spread pattern.</li> <li>Four (4) 12 gauge 304 stainless steel bottom spinner deflectors shall be overlapping to prevent loss of granular materials when the deflectors are raised, front deflector is fixed.</li> <li>Spinner disc to be 18" diameter x ¾" thick polyurethane with 6 directional fins.</li> <li>Spinner hub (4.75" x ¼") to be machined four bolt pattern with a 1" bore and a ¼" keyway.</li> <li>Spinner hydraulic motor shall mount above the spinner assembly. Bottom mounted motor <u>not acceptable</u>.</li> <li>Spinner hydraulic motor to be 2.8 Cubic Inch displacement with a maximum continuous flow rate of 12 GPM</li> </ul>	<i>B</i>	
<b>ITEM#5 PAINT (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>All metal surfaces chemically cleaned to remove slag, splatter, oxide and oil.</li> <li>304 stainless steel unpainted with non-304 stainless steel components painted black</li> </ul>	<i>B</i>	
<b>ITEM#5 HOPPER SPREADER TIE DOWN KIT (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>Four (4) 2" nylon ratcheting straps tie down system set up to attach the sander hopper to the platform by means of the four (4) lifting points on the hopper and the tie down rail of the platform.</li> </ul>	<i>B</i>	
<b>ITEM#5 HOPPER SPREADER LIGHTS (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "up fitter" switch and be equipped with permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" steel round bar</li> <li>Light box to be constructed of .060 304 stainless steel measuring 44" long X 8" wide X 3" deep.</li> <li>Light box to consist of six (4) 4 ½" holes three on each side and three (3) 3" holes in the center.</li> <li>Back panel of the box (44" X 8") to be removable easier installation of wiring harness</li> <li>Light bar to include two (2) 4" round LED stop, tail and turn lights with grommet, and two (2) 4" round LED amber strobe light with grommet and three (3) 2 ½" LED red marker lights with grommet.</li> <li>A sealed wiring harness with a 12' lead will be provided with the light bar. Wiring harness to be integrated into the trucks wiring system with a weatherproof connector wired to the junction box mounted on the chassis</li> </ul>	<i>B</i>	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
<b>ITEM#5 MAG CHLORIDE SYSTEM (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>The vehicle is to be equipped with a single lane direct application mag chloride spray bar to be powered by electric pump system.</li> <li>System to include a 7 GPM electric pump</li> <li>System to include two 105 gallon polymer reservoirs (total of 210 gallons storage). Tanks to mount to hopper spreader.</li> <li>Single lane mag chloride spray bar</li> <li>Low pressure/empty tank light</li> <li>In cab variable speed pump control</li> <li>Pump enclosure provided to protect unit from the elements.</li> </ul>		
<b>ITEM#5 CENTRALIZED HYDRAULIC SYSTEM (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>P.T.O./hydraulic pump compatible with the Ford PTO provision (Provision must be ordered as part of the chassis) to provide up to 17 gallons per minute at 2,000 P.S.I.</li> <li>Double-acting electric/hydraulic spool to operate the power up and power down hoist cylinder with cylinder port relief (set at 500 P.S.I.) on the down side of spool.</li> <li>Hoist power up/power down functions to be operated by an dash mounted heavy duty rocker switch with Hoist Interlock and a <b>body up</b> indicator light</li> <li>Single-acting electric/hydraulic spool to activate sander conveyor</li> <li>Single-acting electric/hydraulic spool to activate the sander spinner</li> <li>Sander functions operated by an in cab electric dual flow sander controller.</li> </ul>		
<b>ITEM#5 HYDRAULIC RESERVOIR/VALVE ENCLOSURE (Unit# 428686)</b>		
<ul style="list-style-type: none"> <li>Valve enclosure/reservoir to be constructed of 304 Stainless steel with sealed lid to protect valves and electrical connections.</li> <li>Reservoir to have 15 Gallon capacity</li> </ul>		
<ul style="list-style-type: none"> <li>11 Gallon per minute maximum integrated flow control.</li> <li>In-Tank hydraulic oil return line filter rated to 26 gallons per minute</li> <li>Suction liner filter</li> <li>System pressure gauge integrally mounted to valve body.</li> <li>Hydraulic oil level/temperature gauge provided</li> <li>Valve enclosure/reservoir to mount to side of truck frame to minimize amount of free frame required.</li> </ul>		
<b>ITEM# 6: 11'6" CONTACTOR STYLE DUMP BODY (Unit# 428627)</b>		
<b>ITEM# 6 CONTACTOR BODY CONSTRUCTION (Unit# 428627)</b>		
<ul style="list-style-type: none"> <li>Floor to be constructed of one (1) piece 3/16" AR450 Hardox steel</li> <li>Sides and ends constructed of 1/8" 100W Domex steel</li> <li>62" high front bangboard with integral 12" cab protector. Bangboard equipped with slotted visibility window and housing for hoist cylinder</li> <li>Sides of body to be 12" high with minimum of two (2) intermediate vertical supports. Sides to be equipped with side board pockets (boards NOT included)</li> <li>Tailgate to be 20" high and equipped with electric/air tailgate trip mechanism</li> <li>Tailgate to be equipped with quick release lever to allow tailgate to drop similar to a pick-up tailgate</li> <li>Truck to be equipped with a 12 volt industrial grade air compressor, Firestone Industrial Products 2581 Air Command F3, or approved equal plus air storage tank with sufficient capacity for multiple cycles per hour. Viking V1003AT 1.5 Gallon Air Tank, or approved equal.</li> </ul>		

428686  
Dave Randolph

Truck #40,731.30  
Body #60,699.66  
Total #101,430.96

## Contract Automobile Request System (CARS)



### Create Vehicle Quote

#### Contract & Dealer Information

Contract #: 05916 - Motor Vehicles [View Contract](#)

Dealer: Columbia Ford - W403

700 7th Avenue

Longview WA 98632

Dealer Contact: Marie Tellinghuisen

Dealer Phone: (360) 423-4321 Ext: 187

Dealer Email: [orders@colford.com](mailto:orders@colford.com)

Order Code	Vehicle Description	Base Price
2018-0914-0001	2018 Ford F550 4WD Cab and Chassis, Regular Cab, 145WB, 60CA, DRW, 18,000# GVWR (F5H/660A/145WB) <a href="#">View contract standard specifications</a>	\$35,501.00

Options 2074.00

Truck Total 37,575.30

Tax 3156.30

Truck Total 40,731.30

#### Organization Information

Organization: -- Select your organization --

Email Address:

Final Vehicle Location: -- Select vehicle location city --

Internal Notes:

#### Color Options

Color Name	Qty
-- Select vehicle color --	<input type="text"/>
<input type="button" value="Add Color"/>	

Tax Exempt: ☐ Yes

#### Vehicle Options

Order Code	Option Description	Unit Price
<input type="checkbox"/> 2018-0914-0002	Information Only: Chassis Upfits (service bodies, flatbeds, dump bodies, cranes, snow plows, liftgates, etc.) are available and will be installed prior to vehicle delivery. To view, at bottom of page, check the box to the right of DISPLAY UPFIT OPTIONS. Do not mix-n-match between upfitters. (Allied Body Works #300-599) (PMI Truck Bodies #600-899) (Northend Truck Equipment #900-1199). Please contact dealer for pricing if upfit option desired is not currently offered.	\$0.00
<input type="checkbox"/> 2018-0914-0003	Credit for pickup from Dealer (Orders for Eastern Washington) (Deduct)(DLR) (Customer to provide mud flaps & trip permit)	(\$200.00)
<input type="checkbox"/> 2018-0914-0004	Credit for pickup from Dealer (Orders for Western Washington) (Deduct)(DLR) Customer to provide mud flaps & trip permit)	(\$75.00)
<input type="checkbox"/> 2018-0914-0005	Alternative Wheelbase, Regular Cab, 169WB, 84CA, 18,000# GVWR (F5H/169WB)	\$170.00
<input type="checkbox"/> 2018-0914-0006	Alternative Wheelbase, Regular Cab, 193WB, 108CA, 18,000# GVWR (F5H/193WB)	\$342.00
<input type="checkbox"/> 2018-0914-0007	Alternative Wheelbase, Regular Cab, 205WB, 120CA, 18,000# GVWR (F5H/205WB)	\$521.00
<input type="checkbox"/> 2018-0914-0008	Alternative Wheelbase, Extended Cab, 168WB, 60CA, 18,000# GVWR (X5H/168WB)	\$2,709.00
<input type="checkbox"/> 2018-0914-0009	Alternative Wheelbase, Extended Cab, 192WB, 84CA, 18,000# GVWR (X5H/192WB)	\$2,881.00

<input type="checkbox"/>	2018-0914-0010 Alternative Wheelbase, Crew Cab, 179WB, 60CA, 18,000# GVWR (W5H/179WB)	\$3,516.00
<input type="checkbox"/>	2018-0914-0011 Alternative Wheelbase, Crew Cab, 203WB, 84CA, 18,000# GVWR (W5H/203WB)	\$3,695.00
<input type="checkbox"/>	2018-0914-0012 GVWR Increase (19,000# GVWR, 4.88 RAR with Limited Slip)(Only available with Gas Engine and 145WB)(68U/X8L)	\$1,135.00
<input type="checkbox"/>	2018-0914-0013 GVWR Maximum (19,500# GVWR, 4.88 RAR with Limited Slip) (Only available with Gas Engine) (Not available with 145WB Gas Engine) (68M/X8L)	\$1,465.00
<input type="checkbox"/>	2018-0914-0014 GVWR Maximum (19,500# GVWR, 4.88 RAR with Limited Slip, High-Capacity Trailer Tow Package) (Increases GCW from \$2,024.00 31,000 Lbs to 40,000 Lbs) (Only available with Diesel Engine)(68M/X8L/535)	
<input type="checkbox"/>	2018-0914-0015 Alternative Engine, 6.7L 4-Valve OHV PowerStroke V8 Turbo Diesel B20 with manual push-button Engine-Exhaust Braking/TorqShift Six-Speed Automatic Transmission w/SelectShift (Includes 4.10 RAR, Dual 750CCA Batteries, 220-AMP Alternator, 18,000# GVWR) (99T/44W)	\$8,584.00
<input type="checkbox"/>	2018-0914-0016 Programmable Engine Idle Shutdown -- 5 minutes (Diesel Only)(86A)	\$243.00
<input type="checkbox"/>	2018-0914-0017 Programmable Engine Idle Shutdown -- 10 minutes (Diesel Only)(86B)	\$243.00
<input type="checkbox"/>	2018-0914-0018 Programmable Engine Idle Shutdown -- 15 minutes (Diesel Only)(86C)	\$243.00
<input type="checkbox"/>	2018-0914-0019 Programmable Engine Idle Shutdown -- 20 minutes (Diesel Only)(86D)	\$243.00
<input type="checkbox"/>	2018-0914-0020 Alternator, Dual, Extra Heavy Duty (Total 377 Amps)(Only available with Diesel Engine) (67B)	\$110.00
<input checked="" type="checkbox"/>	2018-0914-0021 Upfitter Interface Module (18A)	\$286.00
<input type="checkbox"/>	2018-0914-0022 Advanced Security Pack (includes SecuriLock Passive Anti-Theft System (PATS) and Inclination/Intrusion Sensors) (Must also order Power Equipment Group #90L/54K or XLT Trim Upgrade) (76Z)	\$59.00
<input type="checkbox"/>	2018-0914-0023 Utility Lighting System (LED Side Mirror Spotlights) (Must also order Power Equipment Group #90L/54K) (63A)	\$155.00
<input type="checkbox"/>	2018-0914-0024 Rear Inflatable Seatbelts (Only available with Crew Cab) (555)	\$180.00
<input checked="" type="checkbox"/>	2018-0914-0025 110V/400W Outlet (includes one in-dash mounted outlet) (if ordered with XLT Trim Upgrade and XLT 40/Console/40 Seat, also includes 2nd outlet in rear of console) (43C)	\$72.00
<input type="checkbox"/>	2018-0914-0026 Rear Window Defrost and Privacy Glass (fixed glass) (43B/924)	\$87.00
<input type="checkbox"/>	2018-0914-0027 Rear Window Defrost and Privacy Glass (includes Power Sliding Window) (Must also order Power Equipment Group #90L/54K) (Not available with Regular Cab) (435/924)	\$419.00
<input type="checkbox"/>	2018-0914-0028 Speed Limitation - 65 mph governed top speed (926)	\$77.00
<input type="checkbox"/>	2018-0914-0029 Speed Limitation - 75 mph governed top speed (927)	\$77.00
<input type="checkbox"/>	2018-0914-0030 LED Warning Strokes - Amber (includes center high-mounted stop light bar and two (2) hood mounted lights) (Includes Center High-Mounted Stop Lamp (CHMSL) (91S/59H)	\$652.00
<input type="checkbox"/>	2018-0914-0031 Extra Heavy-Duty Front End Suspension - max 7,500 lbs. Front GAWR (includes upgraded front axle) (If ordered with 6.8L V10 Gas Engine, can order 4.88 RAR Limited Slip Rear Axle if desired) (If ordered with Diesel Engine, MUST also order 4.30 RAR Limited Slip Rear Axle #X4L) (67P)	\$276.00
<input type="checkbox"/>	2018-0914-0032 Aft-Axle Frame Extension (42.4-inch frame extension increases AF dimension to 89.4 inches) (Only available with F450/F550 Regular Cab 145-inch Wheelbase) (63C)	\$110.00
<input type="checkbox"/>	2018-0914-0033 Aft-Axle Frame Extension (32.4-inch frame extension increases AF dimension to 79.6 inches) (Only available with F550 Regular Cab 169-inch Wheelbase) (63C)	\$110.00
<input type="checkbox"/>	2018-0914-0034 Operator Commanded Regeneration (OCR) with Active Regeneration Inhibit (Only Available with diesel)(98R)	\$243.00
<input checked="" type="checkbox"/>	2018-0914-0035 Power Take-Off (PTO) Provision with Mobile and Stationary PTO Modes (Available with 6.8L Gas or 6.7L Diesel) (62R)	\$270.00
<input type="checkbox"/>	2018-0914-0036 Electronic Shift-on-the-Fly (Only available with Diesel Engine)(213)	\$180.00
<input type="checkbox"/>	2018-0914-0037 Tires, Alternative All Terrain (225/70Rx19.5G BSW Traction: 4 Rear Traction, 2 Front A/S)(THB)	\$184.00
<input type="checkbox"/>	2018-0914-0038 Tires, Alternative, Max Traction (225/70Rx19.5G BSW, Front and Rear)(Not recommended for over-the-road applications; could incur irregular front tire wear and/or NVH)(TGB)	\$207.00
<input type="checkbox"/>	2018-0914-0039 Spare tire with wheel (includes hydraulic jack) (512/61J)	\$339.00
<input type="checkbox"/>	2018-0914-0040 Front Wheel Well Liners (factory) (61L)	\$174.00
<input type="checkbox"/>	2018-0914-0041 High-Capacity Trailer Tow Package (Includes 4.88 RAR Limited Slip Rear Axle and upgraded rear axle)(Increases GCW from 31,000 Lbs to 40,000 Lbs.)(Includes Trailer Brake Wiring Kit #531 unless Trailer Brake Controller #52B is ordered) (Only available with Diesel) (535/X8L)	\$908.00
<input type="checkbox"/>	2018-0914-0042 Trailer Brake Controller (verified to be compatible with electronic actuated drum brakes only, includes Smart Trailer Tow Connector) (N/A with Trailer Brake Wiring Kit #531)(52B)	\$261.00
<input type="checkbox"/>	2018-0914-0043 Trailer Brake Wiring Kit (N/A with Trailer Brake Controller #52B)(531)	\$43.00
<input checked="" type="checkbox"/>	2018-0914-0044 Limited Slip Rear Axle (4.88 RAR w/ gas, 4.10 RAR w/ diesel)(if also ordering 19,500# GVWR, 4.88 RAR Limited Slip axle is already included)(X8L/X4N)	\$349.00

<input type="checkbox"/>	2018-0914-0045 Heavy Service Front Suspension Package (Increases 400-500 lbs.)(67H)	\$121.00
<input type="checkbox"/>	2018-0914-0046 Extra Heavy Service Front Suspension Package (Increases 500-1,000 lbs.)(67X)	\$121.00
<input checked="" type="checkbox"/>	2018-0914-0047 Snow Plow Prep Package (maximum front springs upgrade)(473)	\$180.00
<input type="checkbox"/>	2018-0914-0048 Dual Fuel Tanks (40-gallon aft-of-axle and 28-gallon mid-ship) (Only available with Diesel Engine, relocates DEF tank to outside of frame rail) (Must also order either AM/FM/CD #585 or XL Value Package #96V) (N/A with SYNC)(65C)	\$604.00
<input type="checkbox"/>	2018-0914-0049 Fuel Capacity Decreased 28 Gallon Tank (Mid-Ship) (If ordered with diesel, relocates DEF tank to outside of frame rail) (N/A with Regular Cab 193WB or Crew Cab 203WB ordered with gas engines)(65M)	\$121.00
<input type="checkbox"/>	2018-0914-0050 Rapid-Heat Supplemental Cab Heater (only available with Diesel) (Must also order Dual Extra Heavy Duty Alternators w/ 377 Amps #67B) (N/A with Air-Condition Delete)(41A)	\$243.00
<input checked="" type="checkbox"/>	2018-0914-0051 Cab Steps, Regular Cab (6in Angular Black Running Boards)(18B)	\$310.00
<input type="checkbox"/>	2018-0914-0052 Cab Steps, Extended or Crew Cab (6in Angular Black Running Boards)(18B)	\$430.00
<input type="checkbox"/>	2018-0914-0053 Cruise Control (525)	\$227.00
<input type="checkbox"/>	2018-0914-0054 Daytime Running Lights (replaces standard on/off configuration) (942)	\$43.00
<input checked="" type="checkbox"/>	2018-0914-0055 Engine Block Heater (41H)	\$87.00
<input type="checkbox"/>	2018-0914-0056 Backup Alarm (76C)	\$134.00
<input type="checkbox"/>	2018-0914-0057 Skid Plate, Transfer Case (Not available with Regular Cab) (41P)	\$97.00
<input type="checkbox"/>	2018-0914-0058 Power Equipment Group (Regular/Extended Cabs) [Includes manual-folding, manually-telescoping trailer tow mirrors with power heated glass and integrated clearance lamps/turn signals, power windows, power door locks, remote keyless entry] (Includes (4) RKE Fobs w/ Integrated Key) (90L/54K)	\$1,198.00
<input type="checkbox"/>	2018-0914-0059 Power Equipment Group (Crew Cabs) [Includes manual-folding, manually-telescoping trailer tow mirrors with power heated glass and integrated clearance lamps/turn signals, power windows, power door locks, remote keyless entry] (Includes (4) RKE Fobs w/ Integrated Key) (90L/54K)	\$1,402.00
<input type="checkbox"/>	2018-0914-0060 AM/FM/CD/MP3(585)	\$266.00
<input type="checkbox"/>	2018-0914-0061 SYNC Voice-Activated Communications System (Includes 911 Assist, 4.2in LCD center stack screen, AppLink, one (1) smart-charging USB port, AM/FM/CD/MP3) (91M)	\$353.00
<input type="checkbox"/>	2018-0914-0062 XL Value Package (includes 4.2in center stack screen AM/FM/CD/MP3 #585, Cruise Control #525, chrome front bumper) (96V)	\$696.00
<input type="checkbox"/>	2018-0914-0063 Remote Start System (Must also order Power Equipment Group #90L/54K)(76S)	\$243.00
<input checked="" type="checkbox"/>	2018-0914-0064 Rearview Camera and Prep Kit (includes loose camera, wiring bundle, electrochromic mirror w/ video display) (Must also order AM/FM/CD #585 or XL Value Package #96V) (872) (Info: Upfitters offer rearview camera installation with body orders)	\$400.00
<input type="checkbox"/>	2018-0914-0065 Center High-Mounted Stop Lamp (CHMSL)(59H)(No-charge)	\$0.00
<input type="checkbox"/>	2018-0914-0066 Alternative Seat, Vinyl 40/Floor Tray/40 (Regular Cab Only)(TTL)	\$343.00
<input type="checkbox"/>	2018-0914-0067 Alternative Seat, Cloth 40/20/40 (Reg/Ext Cab Only)(TT1)	\$97.00
<input type="checkbox"/>	2018-0914-0068 Alternative Seat, Cloth 40/floor tray/40 (Regular and Extended Cab) (TT4)	\$497.00
<input type="checkbox"/>	2018-0914-0069 Alternative Seat, Cloth 40/floor tray/40 (Crew Cab) (TT4)	\$593.00
<input type="checkbox"/>	2018-0914-0070 Alternative Seat, Cloth 40/20/40 (Crew Cab)(TT1)	\$303.00
<input type="checkbox"/>	2018-0914-0071 VSO Special Paint, Vermillion Red (add 30 days)	\$581.00
<input type="checkbox"/>	2018-0914-0072 VSO Special Paint, School Bus Yellow (add 30 days)	\$751.00
<input type="checkbox"/>	2018-0914-0073 VSO Special Paint, Green Gem (add 30 days)	\$581.00
<input type="checkbox"/>	2018-0914-0074 XLT Upgrade (Regular Cab Only) [includes contents of Power Equipment Group #90L/54K, cloth front 40/20/40 split bench with 20% underseat storage and center armrest, four-way adjustable driver/passenger headrests, cloth sunvisors with mirrors, rear privacy glass, Cruise Control #525, SYNC Voice Recognition Communications System #91M, AM/FM/Single CD/MP3 #585, upgraded door trim with map pockets, full carpeting, carpeted floor mats, Trailer Brake Controller with Smart Trailer Tow Connector #52B, chrome front bumper and grille (663A/TT3)	\$3,516.00
<input type="checkbox"/>	2018-0914-0075 XLT Upgrade (Extended Cab Only) [includes contents of Power Equipment Group #90L/54K, cloth front 40/20/40 split bench with 20% underseat storage and center armrest, four-way adjustable driver/passenger headrests, cloth sunvisors with mirrors, rear privacy glass, Cruise Control #525, SYNC Voice Recognition Communications System #91M, AM/FM/Single CD/MP3 #585, upgraded door trim with map pockets, full carpeting, carpeted floor mats, Trailer Brake Controller with Smart Trailer Tow Connector #52B, chrome front bumper and grille (663A/TT3)	\$3,778.00
<input type="checkbox"/>	2018-0914-0076 XLT Upgrade (Crew Cab Only) [includes contents of Power Equipment Group #90L/54K, cloth front 40/20/40 split bench with 20% underseat storage and center armrest, four-way adjustable driver/passenger headrests, cloth sunvisors with	\$4,542.00

mirrors, rear privacy glass, Cruise Control #525, SYNC Voice Recognition Communications System #91M, AM/FM/Single CD/MP3 #585, upgraded door trim with map pockets, full carpeting, carpeted floor mats, Trailer Brake Controller with Smart Trailer Tow Connector #52B, chrome front bumper and grille (663A/TT3)

<input type="checkbox"/>	2018-0914-0077	XLT Only - Value Package (Regular Cab) (Must also order XLT Upgrade) (Includes autolock/unlock and SecuriCode keyless entry keypad on drivers side) (Regular Cab does NOT include power adjustable pedals or power driver seat) (17V)	\$1,411.00
<input type="checkbox"/>	2018-0914-0078	XLT Only - Value Package (Extended/Crew Cab) (Must also order XLT Upgrade) (Includes autolock/unlock, 8-way power drivers seat, power-adjustable pedals and SecuriCode keyless entry keypad on drivers side) (17V)	\$1,546.00
<input type="checkbox"/>	2018-0914-0079	XLT Only - Power-folding, PowerScope telescoping, power glass trailer tow mirrors with heat, turn signal, high-intensity LED security approach lamps, utility lighting system (LED side-mirror spotlights) (Must also order XLT Upgrade) (54F)	\$270.00
<input type="checkbox"/>	2018-0914-0080	XLT Only - Carpet Delete (replaces with black vinyl flooring) (Must also order XLT Upgrade) (166)	(\$47.00)
<input type="checkbox"/>	2018-0914-0081	XLT Only - Voice-activated navigation with HD and SiriusXM Traffic and Travel Link (Must also order XLT Upgrade and SYNC3 Upgrade #913) (21N)	\$551.00
<input type="checkbox"/>	2018-0914-0082	XLT Only - SYNC3 Upgrade (includes enhanced voice-recognition communication system with 8-inch LCD capacitive touchscreen in center stack with swipe capability, pinch-to-zoom capability if ordered with Navigation System #21N, AppLink, 911 Assist, two (2) smart-charging USB ports) (Must also order XLT Upgrade) (913)	\$435.00
<input type="checkbox"/>	2018-0914-0083	XLT Only - Adjustable Gas and Brake Pedals (Must also order XLT Upgrade) (62M)	\$116.00
<input type="checkbox"/>	2018-0914-0084	XLT Only - Cloth 40/Console/40 (Not available with Regular Cab) (Includes four-way adjustable driver/passenger headrests, driver side manual lumbar, flow-through console) (Must also order XLT Upgrade) (if ordered with 4WD, must also order Electronic Shift-on-the-Fly #213) (TT2)	\$912.00
<input checked="" type="checkbox"/>	2018-0914-0099	Warranty, Delayed Start (End-User submits request at www.fordwsd.com)	\$0.00
<input type="checkbox"/>	2018-0914-0200	200-299 Dealer Installed Options	\$0.00
<input type="checkbox"/>	2018-0914-0201	Stock Vehicle Upcharge (Call Dealer for Availability) (DLR)	\$250.00
<input type="checkbox"/>	2018-0914-0202	One (1) Extra RKE Fob w/ Integrated Key, programmed (Must also order Power Equipment Group #90L or XLT Trim Upgrade) (DLR)	\$205.00
<input type="checkbox"/>	2018-0914-0203	HD 850CCA Battery Upgrade (Only available with GAS Engines) (DLR)	\$189.00
<input checked="" type="checkbox"/>	2018-0914-0204	Floor Mats, HD Rubber Molded, Front (Weather Tech)(DLR)	\$120.00
<input type="checkbox"/>	2018-0914-0205	Floor Mats, HD Rubber Molded, Rear (Weather Tech) (DLR)	\$100.00
<input type="checkbox"/>	2018-0914-0206	Flare Kit, 3-piece triangle with storage box, for roadside emergency use (DLR)	\$54.00
<input type="checkbox"/>	2018-0914-0207	Fire Extinguisher, 2.5# Dry Chemical ABC Rated w/ Mounting Bracket, uninstalled (DLR)	\$35.00
<input type="checkbox"/>	2018-0914-0208	Undercoating (wheel wells) (DLR)	\$125.00
<input type="checkbox"/>	2018-0914-0209	Service Manual, CD (DLR)	\$221.00
<input type="checkbox"/>	2018-0914-0210	Service Wiring Diagram, Paper (DLR)	\$87.00
<input type="checkbox"/>	2018-0914-0211	Spotlight, 6in Clear Lens, Pillar Mounted, Driver Side (Unity) (DLR)	\$425.00
<input type="checkbox"/>	2018-0914-0212	Spotlight, 6in Clear Lens, Pillar Mounted, Passenger Side (Unity) (DLR)	\$425.00
<input type="checkbox"/>	2018-0914-0213	Spotlight, LED 6in Clear Lens, Pillar Mounted, Driver Side (Unity) (DLR)	\$560.00
<input type="checkbox"/>	2018-0914-0214	Spotlight, LED 6in Clear Lens, Pillar Mounted, Passenger Side (Unity) (DLR)	\$560.00
<input type="checkbox"/>	2018-0914-0215	Setina - PB400 Push Bumper, Aluminum, includes Mar Pad (DLR)	\$397.00
<input type="checkbox"/>	2018-0914-0216	Setina - PB450L4 Lighted Push Bumper, Aluminum, includes Mar Pad (red/blue/amber available) (DLR)	\$910.00

#### DISPLAY UPFIT OPTIONS ☐

#### Quote Totals

Total Vehicles: **0**  
 Sub Total: **\$0.00**  
 8.4 % Sales Tax: **\$0.00**  
 Quote Total: **\$0.00**

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BYLAWS OF THE SPOKANE PARK BOARD  
of the  
City of Spokane, Washington

Reference: City Charter Article V, Section 44, Park Board Organization - "The Park Board shall have the power to make Bylaws and Rules for the conduct of business."

We, the members of the Park Board of the City of Spokane, State of Washington, do hereby publish and declare the following Bylaws of the Board:

Section 1. Definitions.

1. The City of Spokane Park Board: "shall consist of ten electors of the City of Spokane, who shall be appointed by the council, and one member of the council to be designated by the council." (City of Spokane Charter §41)
2. Park Board Member: A person who has been nominated by the Mayor and appointed by the City Council.
3. Financial Report: An annual report of all receipts and expenditures, and of all other business transacted by the Park Board. This report shall be furnished to the City Council. (City of Spokane Charter §45)

Section 2. Regular Meetings.

1. The regular meetings of the Park Board shall be held at 3:30 p.m. on the second Thursday of each month in the City Council Chambers in City Hall and shall be conducted generally following Robert's Rules of Order.
2. Except for executive sessions, all Park Board meetings are open to the public. The Board or President may cancel or reschedule meetings. If a regular meeting is to be canceled or rescheduled notice, shall be given pursuant to the Open Public Meetings Act (RCW Ch. 42.30).

3. The public may address the Park Board during scheduled meetings. The President may prescribe, on a case-by-case basis, procedures for public testimony as necessary to maintain order.

#### Section 3. Special Meetings.

1. Special meetings may be called, canceled, or rescheduled by the President whenever he/she deems the same expedient and/or shall be called whenever three Park Board members shall request the same in writing. Any measure adopted by six affirmative votes at a special meeting shall have the same effect as if adopted at a regular meeting. Special meetings are open to the public.
2. The date, hour and place of the special meetings shall be set by the President; notice of special meetings shall be given consistent with the Open Public Meetings Act (RCW Ch. 42.30). If a special meeting is to be canceled, notice should be given by posting on the door of the place where the special meeting was scheduled to have been held and on the City website where notices of meetings are regularly posted.

#### Section 4. Annual Meetings.

1. The annual meeting shall be held at the regular February meeting of the Park Board each year. Parks and Recreation Division staff shall present a Financial Report at the Annual Meeting.

#### Section 5. Quorum and Voting of Park Board.

1. Six members shall constitute a quorum for conducting business for the Park Board. In case there is no quorum present on a day set for a regular, continued, or special meeting, the Park Board members present may adjourn until a quorum is obtained or may adjourn said meeting specifying the time and place to which the meeting matter was continued.

Six affirmative votes shall be necessary to adopt any measure in a regular, continued or special meeting.

2. Members of the Park Board, or any committee designated by the Park Board, may participate in a meeting of the Park Board or committee by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.
3. Voting shall be by voice unless a show of hands is called for by the President or a Board Member. Minutes shall record the number of yeas and nays, and the names of any members abstaining. Any member may ask that votes be recorded by name. Any member may abstain or recuse from voting after stating the basis for abstention or recusal. Such basis shall be placed on the record.

## CONDUCT OF BUSINESS

### Section 6. Scheduling Business.

1. Business to be transacted at any regular or special meeting shall be scheduled by the Secretary or designee subjected to order of the President. The Secretary or designee shall prepare, transmit to Park Board members, release to news media, and give official notice of business to be considered in the normal administration of business at the Park Board meetings, provided the consideration of all or any one item of business shall be subjected to cancellation or rescheduling to another meeting of the Park Board by order of the President or by the Park Board. The agenda of a regular or special meeting may contain

business not on the advance notice, consistent with the Open Public Meetings Act (RCW Ch. 42.30).

Section 7. Chairing Meetings.

1. Meetings shall be called to order by the President, or in the President's absence, by the Vice President, or in the anticipated absence of both, the President or the Park Board shall designate a member of the Park Board to preside. In the event a person to preside has not been named, the Secretary shall call the meeting to order and the Park Board members present may, by general consent, select a President pro-tem. Meetings may be adjourned by majority vote of the Park Board members present or by order of the President if there are no objections from Board members.

Section 8. Minutes.

1. The Secretary or designee shall prepare official minutes of the meetings containing the actions of the Park Board as a substantive account of proceedings. A record of the Park Board members present and absent shall be entered in the minutes of the meeting. Minutes shall be signed by the Secretary and placed on public record. Minutes may be approved by the Park Board without reading at Park Board meetings unless such reading is requested by a member of the Park Board. Correction of typographical errors in signed minutes may be made by the Secretary. Correction of substantive records in signed minutes may be made by majority vote of the Park Board.
2. All regular meetings and special meetings of the Park Board may be recorded, provided such shall not be deemed the official minutes. The absence of such recording due to mechanical failure or other cause shall not invalidate the actions taken at such meetings. Remarks and other volunteer statements from the public, present but not recognized by the Chair and which may have been recorded, will not be considered as part of the

transcript. Any interested party may listen to a recording or read written minutes on file pursuant to the Washington State Public Records Act (RCW Ch. 42.56). Recordings will not normally be transcribed except by order of the Park Board or the Director of Parks and Recreation.

Section 9. Order of Business.

1. At a regular meeting, the order of business shall be as follows unless otherwise ordered by the President or as amended by the majority vote of the Park Board:

**AGENDA**

1. Roll Call
2. Minutes of the previous Park Board meeting and Study Session notes
3. Additions or Deletions to the Agenda
4. Special Guests
5. Claims
6. Financial Report and Budget Update
7. Special Discussion/ Action Items
8. Committee Reports - Action Items
  - Golf Committee
  - Land Committee
  - Recreation Committee
  - Riverfront Park Committee
  - Finance Committee
  - Urban Forestry Tree Committee
  - Bylaws Committee

9. Reports

Park Board President

Liaison Reports

Director's Report

10. Correspondence

11. Public Comments

12. Adjournment

Next Committee meeting dates

Next Park Board meeting dates

Section 10. Executive Sessions.

1. Executive sessions may be held as allowed by the Open Public Meetings Act (RCW Ch. 42.30). No action or minutes shall be taken in executive sessions. Executive sessions may be held at any time during a regular or special meeting.

## OFFICERS AND COMMITTEES

Section 11. Officers.

1. At its regular February meeting of each year, the Park Board shall elect a President and Vice President from its members, but in case of failure to elect at the time specified, the election shall take place at a subsequent meeting without delay, and the President and Vice President shall continue to serve until replaced by election of the Board. The Secretary of the Park Board shall be the Director of Parks and Recreation unless another person is elected by the Park Board.

2. The President and Vice President shall hold their respective offices until the first regular meeting in February of the next year after election, and/or until their successors are elected.
3. The President, Vice President, and Secretary shall perform the duties prescribed by law, these rules, and such other duties as the Park Board may prescribe.
4. In the event of the vacancy in the office of President, Vice President or Secretary, the Park Board shall elect an interim President, Vice President or Secretary to serve until the next regular election.

#### Section 12. Nominations.

1. At the regular meeting in January, the President shall appoint an ad hoc committee of four (4) other Park Board members to serve as the Nomination Committee to recommend nominees for the office of Park Board President, Vice President and Secretary. In making such nominations, the Committee shall take into consideration, among other matters, the length of service on the Park Board of the member being considered for election to an office. No voting member of the Park Board shall serve more than two consecutive terms in any office of the Park Board unless said member receives the unanimous consent of the entire membership of the Park Board.

#### Section 13. Duties of the President.

The duties and powers of the President shall be as follows:

1. To perform duties prescribed by law and all duties properly mandated by such office, and such other duties as the Park Board may prescribe.
2. To preside over the meetings of the Park Board.
3. To call special meetings and executive sessions of the Park Board within the limits of state law.

4. To set the agenda and change the order of business.
5. To set the place, date and time of special meetings, pursuant to the Open Public Meeting Act (RCW Ch. 42.30).
6. To vote on any matter that may come before the Park Board for consideration.
7. To prepare and sign all official recommendations or documents duly adopted by the Park Board.
8. To assign members of the Park Board to standing and existing ad hoc committees before March 15 of each year with the advice and consent of the Park Board. The President shall name one member of each committee as the Chair of that committee. These new Chair assignments will begin at the April committee meetings. Ad hoc committees of the Park Board will be appointed, as needed, by the President with the advice and consent of the Park Board.
9. To rule on procedure where no direct rule had been adopted by the Park Board. In so doing, the President shall be guided by Robert's Rules of Order.
10. To notify the Mayor in writing of any vacancy or pending vacancy on the Park Board.
11. To assign members of the Park Board to an ad hoc Park Board Interview Committee which shall recommend to the Mayor two (2) Park Board candidates per vacancy for City Council appointment.
12. To have the same rights and privileges as all other Park Board members.
13. To send a letter of interest to the Mayor for all Park Board members seeking reappointment.

Section 14. Duties of the Vice President.

The duties and powers of the Vice President shall be as follows:

1. The Vice President shall act in the absence of the President at any meeting, and when the President is unavailable, all duties of the office of President or as a member or any

committee of which the President may be a member, shall temporarily fall upon the Vice President.

Section 15. Duties of the Secretary.

The duties of the Secretary shall be as follows:

1. The Secretary shall perform the duties required by law and all duties properly mandated by such office.
2. The Secretary shall attend meetings of the Park Board and meetings of its committee where requested.
3. The Secretary shall keep a true and accurate record in substance of the proceedings of the Park Board, and shall have charge and custody of all the Park Board books, documents, records, minutes and papers which properly belong in the Secretary's office.
4. The Secretary shall handle correspondence of the Park Board, including responses to inquiries and provide correspondence copies to all Park Board members.
5. The Secretary shall prepare agendas and schedule business on regular Park Board meetings, with the approval of the Park Board President, and transmit a tentative notice of business to Park Board members in advance of the meeting, and provide legal notice of public hearings as required by law.
6. The Secretary may delegate these duties as appropriate and necessary for their accomplishment.

Section 16. Standing Committees.

1. The standing committees of the Park Board shall be:  
  
Finance  
  
Land  
  
Recreation  
  
Golf

Riverfront Park

Urban Forestry Tree

Bylaws

2. Unless otherwise ordered by the Park Board all standing committees shall consist of a minimum of three (3) Park Board members, except the Urban Forestry Tree Committee which shall consist of two (2) Park Board members and three (3) citizens pursuant to Spokane Municipal Code (SMC 04.28.030).
3. The Board may reclassify, add to, or change the number of standing committees by adopting changes to the Park Board Bylaws.
4. The Board President may appoint ad hoc committees for specific purposes and length of time.
5. Committees should be transmitted a notice of tentative business 48 hours prior to the time of said Committee meeting.

Section 17. Duties of Committees.

1. Committees are advisory to the Park Board and shall serve the Park Board acting as fact finders to provide information and make recommendation to the Park Board.  
  
Recommendations to the Park Board will be submitted by a majority of committee members present at the committee meeting. Votes or other actions taken by committees shall not be deemed as official actions of the Park Board but rather as recommendations to the Park Board. Only members appointed to a committee or an alternate substituting for a committee member may vote at any committee meeting. Any Park Board member attending the committee meeting may be designated by the Chair as an alternate for an absent committee member.

2. Committees shall have the authority to task the Director of Parks and Recreation to provide information upon a majority vote of committee members present.
3. The Chair of each committee shall consult with the Director of Parks and Recreation, or the designee, to establish the agenda of the meetings.
4. In the event the Committee Chair is not present at a meeting, the committee, by consensus, shall select a Chair pro tem.
5. Committee Chairs may allow public participation in matters coming before the committee as time permits.
6. Committee Chairs, or their designees, shall present committee information, recommendations and minutes to the full Park Board at the regular monthly Park Board meeting.
7. Committee Chairs can make, second and vote on motions brought before the Committee, and shall have the same rights and privileges as all other Committee members.
8. All monthly Committee meetings will take place before the corresponding monthly meeting of the full Park Board.

#### Section 18. Administration.

1. The administration of the Spokane Parks and Recreation Division is the responsibility of the Director of Parks and Recreation.
2. The Director of Parks and Recreation will assign lead staff to support each committee.

#### Section 19. Functions of the Director of Parks and Recreation.

1. The Director of Parks and Recreation, or a designee, is the chief executive officer of the Park Board. The director is also an employee under the direct supervision of the Mayor.
2. The Director of Parks and Recreation is responsible for carrying out all policies or rules and regulations established by the Park Board.

3. All individuals employed in the Parks and Recreation Division report directly to, and are responsible to, the Director of Parks and Recreation.
4. The Director of Parks and Recreation shall make such rules, develop an administrative organization, and give such instructions to Parks and Recreation Division employees as may be necessary to make policies of the Park Board effective. The Director of Parks and Recreation may delegate authority for actions to subordinates.
5. The Director of Parks and Recreation should be present at all meetings of the Park Board, except when matters pertaining to the Director's employment are being considered or when requested by the Park Board President not to be present.
6. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a budget for the ensuing fiscal year, for Park Board approval. The Director shall develop the Parks and Recreation Division budget working with the Park Board Finance Committee.
7. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a monthly and an annual report on the operation of the Park and Recreation Division, and additional information as requested by the President or by consensus of the Park Board.
8. The Director of Parks and Recreation shall keep a continuous inventory of all property, furniture, material, and supplies of the Park and Recreation Division.
9. The Director of Parks and Recreation shall draw all requisitions against the budget of the City Parks and Recreation Division, handle funds of the Park Board, and shall keep proper record of expenditures and funds available.
10. As the Park Board's professional advisor, the Director of Parks and Recreation is expected to keep abreast of technical advances, and Park and Recreation techniques, to

participate in professional Parks and Recreation organizations, and to attend conventions and meetings of said organizations as approved by the Park Board.

11. The Director shall provide a Parks and Recreation Division orientation for new Park Board members, and new members shall read and sign the Duties and Responsibilities form, attached to these Bylaws.

#### Section 20. Employment of Park Director.

1. Employment of the Park Director shall be in accordance with City Charter Article IV Administration of City Affairs, §24, ¶1.

#### Section 21 . Adoption and Amendment of Rules, Bylaws and Policies.

1. Proposed new Rules, Bylaws and Policies and proposed changes in existing Rules, Bylaws and Policies will be presented in writing for reading and discussion. Unless it is deemed by the Park Board that immediate action would be in the best interest of the Park Board, the final vote for adoption shall take place not earlier than the next succeeding regular or special Park Board meeting.
2. In the event that immediate action on a proposed Rule, Bylaw or policy is necessary, the motion for its adoption shall provide that immediate adoption is in the best interest of the Park Board. No further action is required. All new Rules, Bylaws or amended policies shall become effective upon adoption unless a specific effective date is provided in the motion for adoption.
3. Rules, Bylaws and Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken and shall also be included in the Park Board's Rules, Bylaws and Policy Manual.

#### Section 22. Adoption.

The foregoing Bylaws are hereby declared adopted at the meeting of the Spokane Park Board held this \_\_\_\_\_ day of \_\_\_\_\_ and all previous Bylaws are hereby declared void and repealed.

Spokane Park Board

By:

\_\_\_\_\_  
Spokane Park Board President

Date approved: \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## MEMORANDUM OF AGREEMENT IN MEDIATION

The parties to this mediation are Randall Bracher and Bracher Properties, LLC (Bracher); Adam Swedberg and Swedberg Contracting Corporation (Swedberg); Steve Prugh and Inland Northwest Golf Foundation (First Tee); and Avista Company (Avista). Not party to the pending litigation, but in attendance at the mediation session is an interested stakeholder, the City of Spokane (City). The parties and City have reached a conditional\* settlement agreement resolving all claims, including potential City claims, arising out of the April, 2017 entry into and tree removal from, real property owned by Bracher and City, and all claims as alleged by way of claims, counterclaims, cross-claims and/or third party claims in Spokane County Cause No. 17-201501-1.

Bracher will grant to the City an option to purchase the subject real property for the amount of \$270,000, said option to be valid until December 31, 2018. The City will pay an option fee of \$5,000, which will apply to the purchase price, but will be nonrefundable if the City does not exercise its option. The full terms of the City's purchase option with Bracher will be outlined by separate agreement. With the signing of the option, the City will release any and all claims it might have against any party to this agreement.

\*This memorandum of agreement is conditioned upon approval of the real estate option described herein by the Spokane Park Board, said approval to be granted no later than January 5, 2018.

The parties and the City will cooperate with one another in the preparation and signature of any additional documents necessary to complete this settlement, including an appropriate mutual and global Release of all Claims as to all parties and the City, a stipulation dismissing with prejudice the pending litigation, and such other reasonable documents or provisions therein needed to implement this agreement. The City agrees that on the event it exercises its option, it will complete IRS Form 8283 for taxes purposes.



# 2018 Use Fees



Key	Facility	Day	Approx. Sqft	Fee	Notes
<b>1</b>	<b>East Havermale</b>	<b>\$1,800</b>		<b>\$1800 per day</b>	
1A	Lilac Bowl	\$1,000	116K	\$1000 per day	Sloped Lawn
1B	Forestry Shelter & Lawn	\$600	16K	\$600 per day / \$200 per 2 hours	
1C	Havermale Point	\$700	40K	\$700 per day	
1D	Washington St Couplet Meadow	\$400	24K	\$400 per day	
<b>2</b>	<b>Clock Tower Meadow</b>	<b>\$900</b>	<b>58k</b>	<b>\$900 per day</b>	<b>Sloped Lawn</b>
<b>3</b>	<b>Red Wagon Meadow</b>	<b>\$600</b>	<b>23k</b>	<b>\$600 per day</b>	<b>limited electrical power</b>
<b>4</b>	<b>South Gateway</b>	<b>\$900</b>		<b>\$900 per day</b>	
4A	Rotary Fountain Plaza	\$400	39K	\$400 per day	
4B	Fountain Patio	\$200	1.2K	\$200 per 2 hours	All day rental available with South Gateway
4C	South Howard Street Bridge	\$500	10K	\$500 per day	
<b>5</b>	<b>Looff Carrousel</b>	<b>\$1,000</b>		<b>\$1000 per 4 hours</b>	<b>Includes private carrousel rental, 4 hour minimum before or after normal operating hours</b>
				1 x Rm - \$200 per 2 hours 2 x Rm - \$350 per 2 Hours 3 x Rm - \$500 per 2 hours	
5A	Event Room - 3 available	\$500			
				W/O Rm - \$200 per 2 hours W/ Rm - \$100 per 2 hours	
5B	Looff Patio	\$200	1.2K	\$200 per 2 hours	
5C	Boardwalk	\$200	2.4K	\$200 per 2 hours	
5D	Looff Plaza	\$400	10k	\$400 per Day	Not rented independently. Must be combined with adjacent rentals
<b>6</b>	<b>SkyRink</b>	<b>\$1,200</b>		<b>\$1200 per 4 hours</b>	<b>Included kitchen use and Dining Area, 4 Hour Minimum before or after hours</b>
				1 x Rm - \$100 per 2 hours 2 x Rm - \$175 per 2 hours	
6A	Event room - 2 available	\$175	200 ea.	\$175 per 2 hours	
6B	Rink	\$600	13.3K	\$600 per 4 hours	Available before or after operating hours
6C	Rink Pond	\$300	3.3K	\$300 per 2 hours	100 person capacity
6D	Patio	\$200	1.9K	\$200 per 2 hours	
<b>7</b>	<b>snx" mene?</b>	<b>\$600</b>		<b>\$500 per 4 Hours</b>	<b>Available for Private functions only</b>
7A	Amphitheater	\$300	7.8K	\$250 per 4 hours	
7B	Lawn	\$300	1.4K	\$250 per 4 hours	
7C	Inspiration Point	\$200	2.3K	\$200 per 2 Hours	
<b>8</b>	<b>North Bank lawn and shelter</b>	<b>\$600</b>	<b>53K</b>	<b>\$600 per day or \$200 per 2 hours</b>	
<b>9</b>	<b>Locus Lane and lawn</b>	<b>\$700</b>	<b>20K</b>	<b>\$700 per day</b>	
	<b>Bridges</b>	<b>\$0</b>			
10	Blue Bridge	\$0		Not available	
11	King Cole Bridge	\$0	6K	Not available	
12	Lou Barbieri Bridge	\$0	3.8K	Not available	
	<b>Miscellaneous Locations</b>				
13	Tribal Gathering Place	\$300	11K ttl / 2.2K	\$300 per 3 hours	
NA	Walks/Runs using Pathways	\$0	Varies	\$200 Flat Rate	Assessed when over 200 participants
50% Discount of facility rates for new events to Riverfront Park				Includes Move-in / Move Out	
75% Multi-Day Discount - Event reservations greater than four days. Each day after four receives the discount.				Per day rates are assumed to be from 6am to 6am on the following day. Rates will be charged per day or portion thereof.	
Non-Profit Discounts:					
50% Discount of facility rents for events free and open to public					
40% Discount of facility rates if event is a public fundraiser (fun run, entrance fees, etc.)					
25% Discount of facility rates if event is ticketed					



## Tree Removal and Protection in Riverfront Park Redevelopment

Overview Update: January 2018

[www.RiverfrontParkNow.com](http://www.RiverfrontParkNow.com)

### Overview

- Tree protections and removals recently took place at the Promenade, snx<sup>w</sup> mene? (formerly Canada Island), and the U.S. Pavilion.
- Site preparation includes tree canopy and root pruning, mulch and protection zones, and tree removals – all provided by certified arborists.
- Read the [press release](#) and view the most recent [community newsletter](#).

### Planning & Design

- The Riverfront Park redevelopment project was designed with trees at the forefront. Plans were drawn to **ensure trees with the highest significance and value remained**.
- We heard loud and clear in the master planning community input process that preservation and implementation of urban green space was key.
- Trees are not removed to reduce maintenance costs.
- Tree plantings along the shoreline will improve soil stabilization, wildlife habitat, and visual appearances.

### 2-for-1 Replacement Policy

- There is a 2-for-1 replacement policy; for every tree removed, two will be planted in City of Spokane parks with priority given to Riverfront Park.
- The tree work for the Promenade and Pavilion project involves the removal of 128 trees, resulting in the planting of 256 new trees throughout the park system.
- New plantings are an approximate mix of 50% deciduous and 50% evergreen.

### Canopy & Shade

- The redevelopment preserves lush green space, river's edge and green meadows.
- It also preserves native Eastern Washington landscape in conservation areas.
- Based on current design, the new park will gain 2.75 more acres of softscape than it had prior to renovations. Softscape will make up about 65% of the new park. (Previously, it was about 58%.)
- A mature canopy will be attained in 5-15 years for the new trees.

### Questions/Concerns

- Citizens can email [UrbanForestry@SpokaneCity.org](mailto:UrbanForestry@SpokaneCity.org) or call 363-5495.

To Whom it May Concern:

Here is what Coeur d'Alene is doing. What about Spokane? Every small town around is doing this. Spokane tore out the under the freeway park earlier than they had to with the promise of a new skate park. The skaters keep out the homeless in the park. Since it's removal, the homeless has been a pain for Spokane in this area. I know there is some money earmarked for a skate park. I would like to see something in the paper about this issue. I think skaters have been forgotten. A park would get a lot of young people off the down town streets as well as giving a lot of bored young something to do rather than getting into trouble or just loitering around down town.



LOREN BENOIT/Press File

Nathan Ope Baker practices his frontside rock trick last summer at the temporary skatepark at 1355 Best Ave. in Coeur d'Alene. Despite a blip in financing, the skate park project's construction is still on schedule. The park should be ready to carve by late summer 2018.

# Skate park, arise

## Cd'A finds money, plan rolls ahead

By RALPH BARTHOLDT  
Staff Writer

**COEUR d'ALENE** — Funding for a new Coeur d'Alene skate park is coming down the half-pipe.

The city of Coeur d'Alene Parks and Recreation Department, along with the city's urban renewal agency, will assure it.

Since the original park at Garden Way was dismantled last summer as part of the city's Four Corners construction project, local skaters have migrated to a small lot along Best Avenue near 15th Street to roll their wheels.

The lot was empty on a clear and cold Tuesday afternoon that whiffed of winter, but the work of its supporters was evident.

Rails, boxes, a jump and quarter-pipes set up last summer by refugee skaters — waiting to return home to a new park — sat

**"Commissioners said that was the perfect funding source. That's what those funds are designed to do."**

**BILL GREENWOOD**, Parks and Rec director

idly in the December shade of a nearby building.

It wasn't apparent to a passerby that the shadows that befell funding for a new park had been lifted.

Earlier this year, funding sources for a state-of-the-art, \$400,000-plus park that was scheduled to be built near the former Garden Way site took an errant heel flip.

The city's Parks and Rec Department, which had planned

to kick in half the projected cost, was waiting on grant money that didn't materialize.

The city's urban renewal agency, which had offered to pay \$200,000 toward the project, stepped up, however, pitching in an additional \$150,000.

That left Parks and Rec with a \$50,000 tab it filled through its capital funds. The move was recently approved by the parks board, switching on the green light for the project to move forward as planned.

"It was approved," Parks and Rec director Bill Greenwood said. "Commissioners said that was the perfect funding source. That's what those funds are designed to do."

Despite the blip in financing the project, construction for the Coeur d'Alene Skate Park is still on schedule. The park should be ready to carve by late summer 2018.