



Spokane Park Board

Nov. 9, 2017– 1:30 p.m.

City Council Chambers, lower level City Hall
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Nick Sumner – Vice President
(Arrived: 2:57 p.m.)
- X Leroy Eadie
- X Ross Kelley
- X Ted McGregor
Greta Gilman (absent/excused)
Richard Chase (absent/excused)
- X Steve Salvatori
- X Sally Lodato
- X Jennifer Ogden
- X Mike Fagan – Council Liaison

Parks Staff:

Jason Conley
Mark Buening
Garrett Jones
Fianna Dickson
Al Vorderbrueggen
Jennifer Papich
Angel Spell
Jonathan Moog
Berry Ellison
Megan Qureshi
Pamela Clarke

Guests:

Matthew Walker
Kate Green
Jerry Unruh
Narong Norasakkunit
Melissa Huggins

MINUTES

1. **Roll Call:** *Pamela Clarke*
See above

2. **Minutes:**
A. Oct. 12, 2017, regular Park Board meeting minutes

Motion No. 1: Mike Fagan moved to approve the Oct. 12, 2017, regular Park Board meeting minutes.

Jennifer Ogden seconded.
Motion carried with unanimous consent.

3. **Additions or Deletions to the Agenda:**
A. None

4. **Special Guests:**
A. [SYSCA Update](#) – *Kate Green*, Northeast Youth Center executive director, and *Jerry Unruh*, Hillyard Senior Center executive director presented a quarterly recap of the activities, fundraising accomplishments and participation hours at Spokane's youth, senior and community centers.

5. **Claims:** [Claims for the month of October 2017](#) – *Ross Kelley*

Motion No. 2: Ross Kelley moved to approve claims for the month of October 2017 in the amount of \$3,810,660.80.

Mike Fagan seconded.
Motion carried with unanimous consent.

6. **Financial Report & Budget Update:** – *Mark Buening* provided the [October Financial Report & Budget Update](#). Park Fund revenue is tracking at 87.74% of the projected budget. Parks and Recreation expenditures are tracking at 105.64% of the projected budget. The Golf Fund revenue is tracking at 91.03% of the projected budget. The Golf Fund expenditures are tracking at 105.35% of the projected budget. The Bond budget balance, to date, is at \$37.73 million of the total \$68.51 million budget.

8. **Special Discussion/Action Items:**

A. [Recreation Committee Chair appointment/Sally Lodato](#) – Sally Lodato has served as Recreation Committee chair pro tem for the past eight months. As a housekeeping item, Chris Wright entertained a motion she be appointed as committee chair.

Motion No. 3: Jennifer Ogden moved to appoint Sally Lodato as the Recreation Committee chair.

Steve Salvatori seconded.
Motion carried with unanimous consent.

9. **Committee Reports – Action Items:**

Urban Forestry Tree Committee: Oct. 31, 2017, *Jennifer Ogden*

A. Action Item: None

B. The next regularly scheduled meeting is 4:15 p.m. Dec. 5, 2017, at the Woodland Center, Finch Arboretum.

Golf Committee: Nov. 7, 2017, *Nick Sumner*

A. [Qualchan golf professional contract/Mark Gardner](#) – *Jason Conley* presented an [overview of the selection process](#) and the proposed [Qualchan golf professional contract](#) with Mark Gardner.

Motion No. 4: Nick Sumner moved to accept the Qualchan golf professional contract with Mark Gardner as presented.

Ross Kelley seconded.
Motion carried with unanimous consent.

B. The next scheduled meeting is 8:05 a.m. Dec. 12, 2017, Manito Park conference room, Manito Park

Land Committee: Nov. 1, 2017, *Ross Kelley*

A. [R&R Woodworking, Inc./Manito Park overhead structure \(\\$74,259.33\)](#) – *Ross Kelley* presented the proposed contract with low bidder R&R Woodworking, Inc., to construct a new overhead structure at Manito Park. The storage structure was damaged during the November 2015 windstorm.

Motion No. 5: Ross Kelley moved to accept the contract with R&R Woodworking, Inc., to construct the Manito Park overhead structure in the amount of \$74,259.33.

Mike Fagan seconded.

Motion carried with unanimous consent.

B. [KPFF Consulting Engineers contract/Don Kardong Bridge 30% design contract](#) (not to exceed \$75,000) – *Ross Kelley* presented the proposed contract with KPFF Consulting Engineers to create a 30% set of plans, specifications and cost estimate for the Don Kardong Bridge. The project funding will be provided by the Friends of the Centennial Trail up to \$75,000.

Motion No. 6: Ross Kelley moved to accept the contract with KPFF Consulting Engineers contract to complete the Don Kardong Bridge 30% design plans not to exceed \$75,000.

Mike Fagan seconded.

Motion carried with unanimous consent.

C. The next scheduled meeting is 3 p.m. Dec. 6, 2017, Park Operations Complex, 2304 E. Mallon

Recreation Committee: Nov. 2, 2017, *Sally Lodato*

A. Action Item: None

B. The next scheduled meeting is 4 p.m. Dec. 7, 2017, West Central Community Center -1603 N Belt St.

Riverfront Park Committee: Nov. 6, 2017, *Ted McGregor*

A. [Lead Artist change order #1/three-month extension](#) – *Ted McGregor* explained the request for the extension does not result in any additional expense. It is designed to provide time to further evaluate designs and develop cost estimates which are in line with the art budget. Mr. McGregor expounded on the four conceptual art designs which have been developed by lead artist Meejin Yoon. Each of the conceptual plans are designed to engage visitors with the natural features of the park, including the river and the falls, views, landscape, etc. He encouraged citizens to watch a [video](#) of Ms. Yoon's Oct. 26 art open house presentation to better understand the direction the artist is taking in creating this signature art piece.

Motion No. 7: Ted McGregor moved to accept the Lead Artist change #1 with Meejin Yoon to extend the design phase by three months.

Jennifer Ogden seconded.

Motion carried with unanimous consent.

B. [Walker Construction change order #7/Looff Carrousel \(\\$13,171, plus tax\)](#) – *Berry Ellison* provided an overview of change order #7 with Walker Construction which involves adding gateway improvements, deduct irrigation controller, deduct 80 engraved fish and the installing the Looff Carrousel "tree" support.

Motion No. 8: Ted McGregor moved to recommend the Park Board approve change order #7 with Walker Construction in the amount of \$13,171, plus tax.

Ross Kelley seconded.

Motion carried with unanimous consent.

C. [Walker Construction change order #8/Looff Carrousel \(\\$14,266, plus tax\)](#) – *Berry Ellison*

provided an overview of change order #8 with Walker Construction which involves disconnecting the chiller unit, adding power and data to the building sign, adding demolition, installing conduit and boxes for lights at the planter, adding up-sized water service line, and adding waterproofing at the roof edge of rotunda.

Motion No. 9: Ted McGregor moved to recommend the Park Board approve change order #8 with Walker Construction in the amount of \$14,266, plus tax.

Sally Lodato seconded.

Motion carried with unanimous consent.

D. [T. LaRiviere change order #7/Howard Street Bridge South \(\\$46,212.72\)](#) – *Berry Ellison* provided an overview of change order #7 with T. LaRiviere which involves adding the following: 1) irrigation sleeves; 2) dewatering; 3) curb joints; 4) pier caps and wing walls for Pier 4; and 5) water main thrust block.

Motion No. 10: Ted McGregor moved to recommend the Park Board approve change order #7 with T. LaRiviere in the amount of \$46,212.72.

Sally Lodato seconded.

Motion carried with unanimous consent.

E. [Berger Partnership amendment #15/Major Public Spaces \(\\$20,000\)](#) – *Berry Ellison* provided an overview of amendment #15 with Berger Partnership to cover additional on-call services, and support allowance for time, travel, design and coordination as needed.

Motion No. 11: Ted McGregor moved to recommend the Park Board approve Berger Partnership amendment #15 in the amount of \$20,000.

Jennifer Ogden seconded.

Motion carried with unanimous consent.

F. [Contractors Northwest, Inc., change order #13/Rec Rink \(\\$156,331.35, plus tax\)](#) – *Berry Ellison* provided an overview of change order #13 with Contractors Northwest, Inc., which includes adding the following: 1) import structural fill; 2) street light foundation rock excavation; and 3) install insulation in the Zamboni Room.

Motion No. 12: Ted McGregor moved to recommend the Park Board approve change order #13 with Contractors Northwest, Inc., in the amount of \$156,331.35, plus tax.

Ross Kelley seconded.

Motion carried with unanimous consent.

G. [Riverfront Park redevelopment update](#) – *Garrett Jones* presented the monthly bond update. Project highlights include: 1) Art conceptual designs/plan – Oct. 26 open house revealed four preliminary art concepts; 2) Howard Street Bridge South – public opening set for Spring 2018; 3) Recreational Ice Ribbon – grand opening is set for 5-10 p.m. Dec. 8; 4) Looft Carousel – glass being installed and completion set for Spring 2018; 5) Promenades – 90% design; and 6) Pavilion – design validation phase to be completed and to Park Board for approval Nov. 17. Jonathan Moog presented an overview of the [new Riverfront Park logo and park branding](#).

H. The next scheduled meeting is 8:05 a.m. Dec. 11, 2017, in the City Hall Conference Room

5A.

Finance Committee: Nov. 7, 2017, *Ross Kelley*

A. [Purchasing credit card policy amendment](#) – *Ross Kelley* presented the proposed policy amendment designed to make the Parks procurement policy in line with the City's policy. The current Parks' policy references an old City procurement policy which prohibits capital purchases to be made with the purchasing card.

Motion No. 13: *Ross Kelley* moved to approve the purchasing credit card policy amendment as presented.

Mike Fagan seconded

Motion carried with unanimous consent.

B. The next regularly scheduled meeting is 3 p.m. Dec. 12, 2017 in City Hall Conference Room 2B.

Bylaws Committee: *Ross Kelley* reported the Bylaws Committee will meet following today's Park Board study session. The committee will review some potential amendments to the bylaws. Recommendations will be brought to the full Park Board next month for a first reading. The Park Board will take action on the recommendations at the January Park Board meeting.

10. **Reports:**

Park Board President: *Chris Wright*

1. *Chris Wright* reported one of the potential amendments to the bylaws which the Bylaws Committee will review today will be a change in the Park Board meeting time. The reason for considering a time later in the day is designed to allow citizens a more convenient time for testimony/public comment and to accommodate board members' work schedule. This amendment would be reflected in the Spokane Park Board Bylaws, but does not involve a City Charter amendment. Mr. Wright also reminded the board, three to four members are needed this month to serve on a selection ad hoc committee to conduct interviews and submit recommendation to fill the single vacancy on the Park Board.

Liaison reports:

1. Conservation Futures Liaison – *No report given*
2. Parks Foundation Liaison – *No report given*
3. Council Liaison – *Mike Fagan* gave an update on City Council activities as they relate to Parks.

Director's report: *Leroy Eadie*

1. *Leroy Eadie* recognized *Ryan Griffith* who was recently promoted to assistant director of recreation. Mr. Eadie encouraged any Spokane organizations who are interested in scheduling a Riverfront Park redevelopment project presentation for their group to contact Parks. He also provided an update on the cross-country skiing trail plans for the year. Groomed trails will be offered at Finch Arboretum, Dwight Merkel Sports Complex and Antoine Peak. There are also discussions are underway regarding groomed trails in and around the Park's golf courses.

11. **Correspondence:**

A. Letters/emails: Riverfront Park conceptual art designs

- A. Letters/emails: Riverfront Park conceptual art designs
Veterans Patriotic Extravaganza/Southside Senior and
Community Center – 5:30-9 p.m. Nov. 9
- B. Event announcement: [Bluff Talks – 7-9 p.m. Thursday, Nov. 16](#)
- C. Newsletters: Hillyard Senior Center

12. **Public Comments:** None

13. **Executive Session:** None

14. **Adjournment:** The meeting adjourned at 3:25 p.m.

15. **Meeting Dates:**

- A. Next Committee meeting dates:
Urban Forestry Committee: 4:15 p.m. Dec. 5, 2017, Woodland Center, Finch
Arboretum
Golf Committee: 8:05 a.m. Dec. 12, 2017, Manito Park conference room, Manito Park
Land Committee: 3 p.m. Dec. 6, 2017, Park Operations Complex, 2304 E. Mallon
Recreation Committee: 4 p.m. Dec. 7, 2017, West Central Community Center, 1603 N.
Belt St.
Riverfront Park Committee: 8:05 a.m. Dec. 11, 2017, City Hall Conference Room 5A
Finance Committee: 3 p.m. Dec. 12, 2017, City Hall Conference Room 2B
- B. Next Park Board: 1:30 p.m. Dec. 14, 2017, City Council Chambers
- C. Park Board Study Session: 3:30 p.m. Dec. 14, 2017, City Hall Conference Room 5A

Minutes approved by:



Leroy Eadie, Director of Parks and Recreation

SYSCA

**Spokane Youth
& Senior Centers
Association**

2017 Highlights: SYSCA Centers

Association Members:

- Corbin Senior Activity Center
- East Central Community Center
- Hillyard Senior Center
- Mid-City Concerns Senior Center
- Northeast Youth Center
- Southwest Spokane Community Center
- **Project Joy**
- Sinto Senior Activity Center
- Southside Senior & Community Center
- West Central Community Center



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SYSCA Centers: "By the Numbers"

- With 8 of the 10 SYSCA agencies reporting, Over 149,000 senior/youth recreation program participant hours occurred during 3rd Quarter of 2017.
- In addition, multiple fundraisers took place at these centers during the same time frame raising thousands of operational dollars that are leveraged with Park Funds to provide hundreds of quality recreational programs to area youth and seniors.

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By The Numbers

	2017	Attendances By Quarter			
<u>SYSCA Center</u>	<u>1st Qtr</u>	<u>2nd Qtr</u>	<u>3rd Qtr</u>	<u>4th Qtr</u>	<u>Totals</u>
NE Youth Ctr	29,762	48,967	70,913		149,642
West Central CC	14,434	20,889	22,224		57,547
Southwest CC	5,939	8,972	No Report		14,911
East Central CC	4,572	5,673	No Report		10,245
Hillyard Sr Ctr	13,727	12,806	14,034		40,567
Southside Sr Ctr	16,150	14,675	12,291		43,116
Corbin Sr Ctr	18,713	20,006	15,021		53,740
Mid City Concerns	5,233	5,586	1,584		12,403
Sinto Sr Ctr	12,282	10,060	11,343		33,685
Project Joy	2,360	2,760	2,474		7,594

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Here's Some Fall 2017 Highlights !!



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Northeast Youth Center



- The Northeast Youth Center has had a busy start to the school year. Our [Taekwondo Program](#) is in full swing operating Monday & Fridays out of Cooper Elementary & Wednesday at the center. Our preschoolers took a trip to [Walters Farm](#) for some fun. We had our community [Halloween Party](#) had 247 children attend. We had a variety of activities, games, face painting, crafts and a bounce castle. We are gearing up for the holiday season with lots of wonderful activities planned.

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Southwest Spokane Community Center

No Report

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West Central Community Center



The youth of WCCC enjoyed many great activities over the summer including karate, wrestling, drama, and music! This year our Kindergartners enjoyed their own mini-camp while the big kids started school. They enjoyed crafts, games, and activities that got them ready to start Kindergarten. Participants in our program, as well as youth from our community, were the recipients of some back to school supplies thanks to the General Store.

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East Central Community Center

No Report

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Corbin Senior Activity Center



During this quarter, Corbin has been full of activity, games, travel and exercise. Part of reaching all of Spokane's seniors, Corbin also unveiled its [newly designed website](#) this quarter. We have already been reaching new members and groups of seniors who had no idea just how much activity took place at our center.

Corbin seniors enjoyed a great [Picnic in Mission Park](#) where lunch was free for the seniors. Corbin celebrated 50 years of serving Spokane's seniors at their open house in August, we were reminded just how important it is to offer a variety of activities so that every senior has an opportunity to get involved!



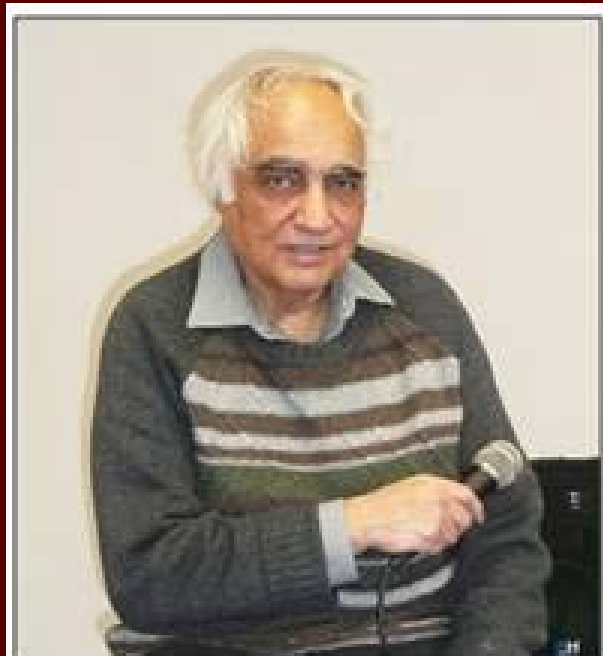
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Project Joy 'keeps on singing'

From August through October, Project Joy's 26 entertainment groups performed a total of 69 times to a audience of 2097 individuals in the Spokane area.

During these fall months Narong Norasakkunit entertained 7 times for Project Joy, featuring favorite great songs from the '50s and later!



Narong Norasakkunit



Grace Notes

The Grace Notes present favorites from the '40s and later in 3-part ladies' harmony. The audience is invited to join them in a sing-along part of the show.

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Hillyard Senior Activity Center

2017 Fall Recreation Highlights



- 10th year of our 10 week Senior Wii Bowling League featuring 18 senior bowlers vying for top honors in our League & End of Season Tourney.
- Outdoor Recreation adventure programming included Kayaking on Horseshoe Lake in September.
- Great Classes & Special Events happen daily at HSC! A new music class has been quite popular as well as our Annual Halloween Party!

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Sinto Senior Activity Center



Sinto Day trip to
Greenbluff for the
Peach Harvest!

A great game of Bocce Ball took place at Sinto's Annual Picnic!



We are looking forward
Progress on the new bus
Garage building at Sinto!

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Mid-City Concerns Senior Program

- ❖ Mid City Members had a great recreational outing in September by attending the "Spokane Interstate Fair" where many won some tasty treats at Senior's Bingo!



- ❖ Mid City Members enjoyed a Luah Party with DJ Dan for the entertainment

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Southside Senior & Community Center

SSAC celebrated their
annual Centenarians
Luncheon honoring
individuals 100 years +



It was a busy summer for
classes & entertainment
at Southside Senior & Community
Center (Outdoor Tai Chi Class &
Tap Grammas)



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THANK YOU!



SYSCA appreciates our continued partnership with the Spokane Parks and Recreation Department!

Your funding is vital to the operations of our non-profit organizations.

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT
OCT. 2017 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - NOV. 09, 2017**

PARKS & RECREATION:

SALARIES & WAGES	\$	710,370.93
MAINTENANCE & OPERATIONS	\$	367,329.47
CAPITAL OUTLAY	\$	484,597.09
PARK CUMULATIVE RESERVE FUND	\$	4,780.83

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY	\$	1,850,980.25
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GOLF:

SALARIES & WAGES	\$	147,732.17
MAINTENANCE & OPERATIONS	\$	215,445.38
CAPITAL OUTLAY	\$	29,424.68

TOTAL EXPENDITURES:	\$	3,810,660.80
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Financial Reports
October 2017

City of Spokane Parks & Recreation

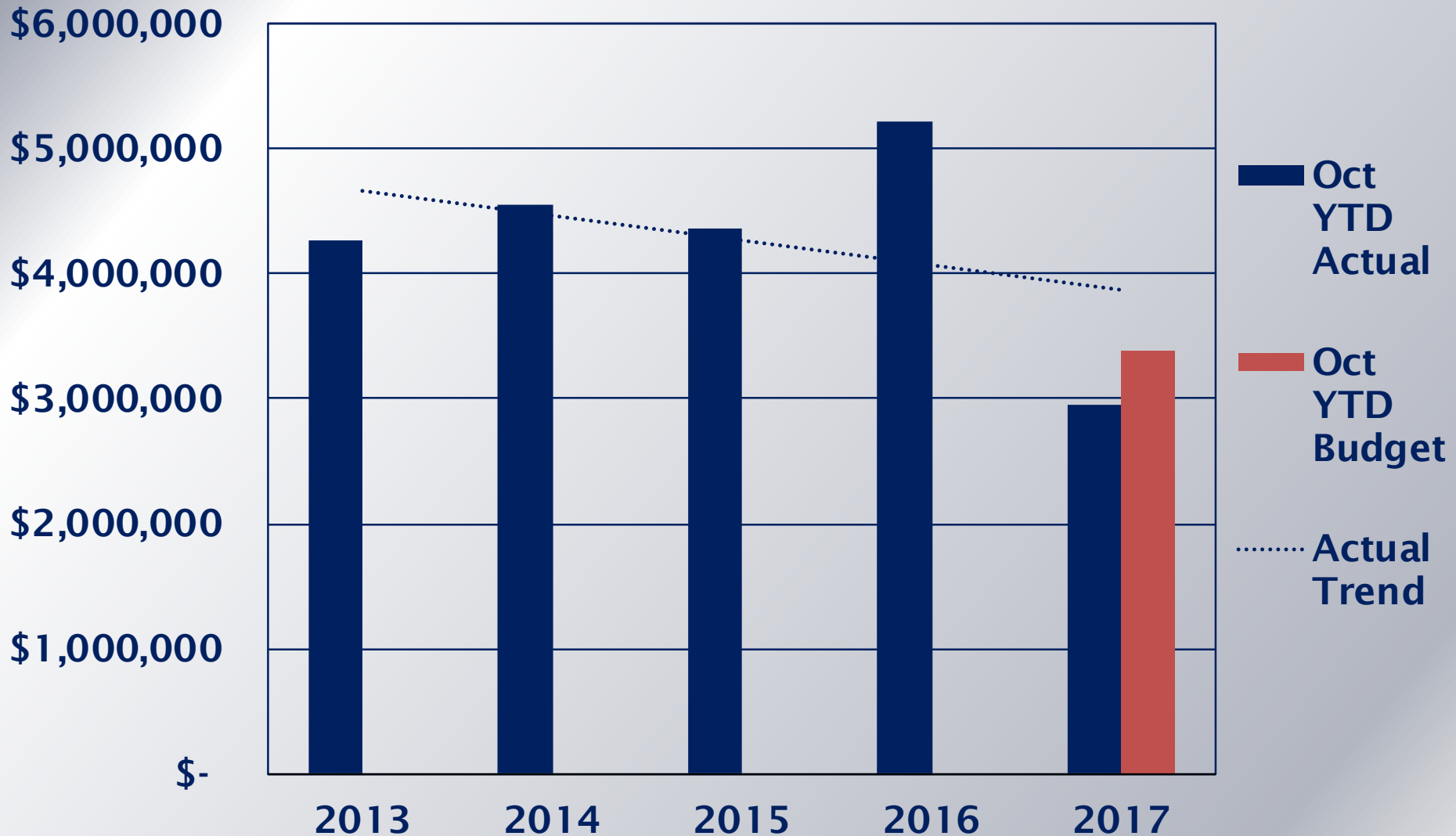
PARK FUND – Revenues & Expenditures

As of October 2017 (in millions)	2017 Budget	YTD Budget	YTD Actual	% YTD Budget
Park Revenue	4.65	3.39	2.97	87.74%
Transfers In	13.81	11.70	11.74	100.42%
Funds Available	18.46	15.08	14.72	97.57%
Expenditures	-16.10	-12.43	-13.13	105.64%
Transfers Out	-0.37	-0.16	-0.24	145.34%
Capital Outlay	-4.54	-0.59	-1.55	264.89%
2015 Windstorn	-0.33	0.04	-0.11	-287.72%
NET	- 2.87	1.94	- 0.32	
Beg. Noncommitted Bal*			0.51	
End Noncommitted Bal			0.19	

*For clarification purposes, the 7% Reserve is a reduction against the Beginning Balance. Amount also includes the Revenue Stabilization Reserve for illustration purposes only. Use has not been approved by Park Board.

Park Fund Revenue

5 Year Trend & YTD Budget



City of Spokane Parks & Recreation

GOLF FUND – Revenues & Expenditures

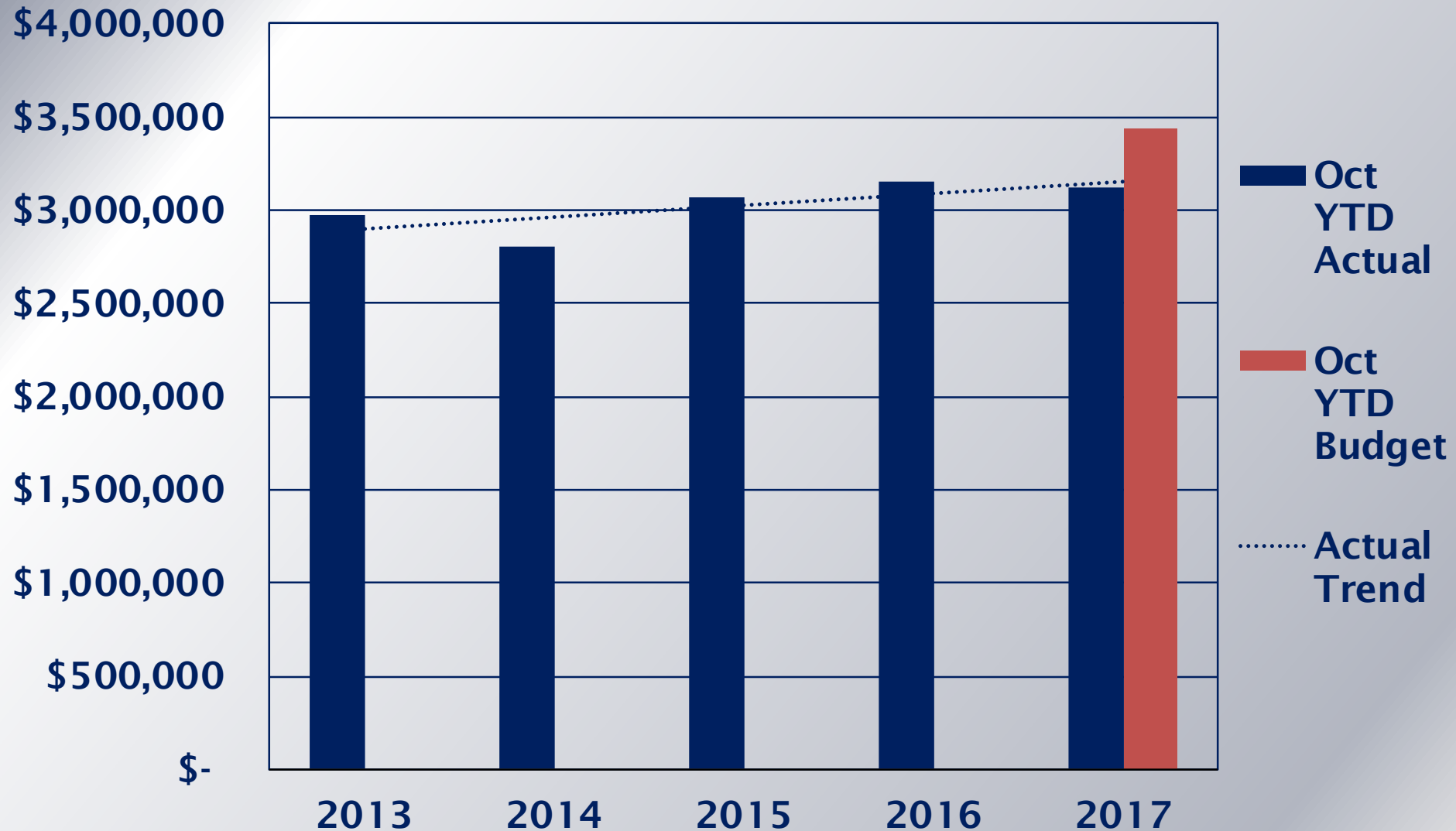
As of October 2017 (in millions)	2017 Budget	YTD Budget	YTD Actual	% YTD Budget
Golf Revenue	3.68	3.44	3.13	91.03%
Transfers In	0.05	0.00	0.05	0.00%
Funds Available	3.73	3.44	3.17	92.34%
Expenditures	-3.44	-2.68	-2.82	105.35%
Transfers Out	0.00	0.00	0.00	0.00%
Capital Outlay	-0.30	-0.18	-0.18	99.37%
NET	- 0.01	0.58	0.18	
Beg. Noncommitted Bal*	0.00			
End Noncommitted Bal**	0.17			

*For clarification purposes, the 7% Reserve is a reduction against the Beginning Balance.

** Does not include \$45,000 transfer from Park Fund

Golf Fund Revenue

5 Year Trend & YTD Budget



Riverfront Park Bond Fund

Project Component	Budget Adopted August 2017	Expended as of Oct 31, 2017	Committed to Date	Budget Balance
1. South Bank West	10,045,862.00	6,844,866.00	2,278,517.28	922,478.72
2. South Bank Central	10,606,097.00	4,972,693.00	4,358,315.66	1,275,088.34
3. Howard St. SC Bridge	7,216,139.00	5,499,699.00	996,926.40	719,513.60
4. Promenades & Cent. Trail	7,105,876.00	427,510.00	177,954.10	6,500,411.90
5. Havermale Island	22,127,236.00	139,178.00	451,015.15	21,537,042.85
6. snxw mene?	10,268.00	1,741.00	8,527.00	-
7. North Bank	5,629,772.00	123,594.00	-	5,506,178.00
8. South Bank East	158,782.00	63,598.00	77,926.13	17,257.87
Program Level	5,613,232.00	3,508,168.00	853,614.46	1,251,449.54
Total	68,513,264.00	21,581,047.00	9,202,796.18	37,729,420.82

Spokane Park Board November 2017 – February 2018	Term Ends	Riverfront Park	Golf	Land	Recreation	Finance	Urban Forestry	Bylaws	Riverfront Park Executive Team	Liaisons
Wright, Chris – President cwright@spokanecity.org	2019	--	--	--	--	--	--	--	✓	--
Sumner, Nick – Vice President nsumner@spokanecity.org	2020		Chair		✓	✓		✓		
Kelley, Ross rkelly@spokanecity.org	2018	✓	✓	✓		Chair		Chair		
McGregor, Ted tmcgregor@spokanecity.org	2020	Chair			✓				✓	PF
Gilman, Greta ggilman@spokanecity.org	2018	✓		Chair		✓			✓	
Chase, Rick rchase@spokanecity.org	2022	✓	✓				Chair			
Salvatori, Steve ssalvatori@spokanecity.org	2022	✓	✓	✓		✓				CF
Lodato, Sally slodato@spokanecity.org	2022			✓	Chair		Alternate	✓		
Ogden, Jennifer jmogden@spokanecity.org	2021	✓		✓			✓			
Fagan, Mike mfagan@spokanecity.org	N/A			✓						Council
Vacant	2021									

PF = Spokane Parks Foundation

CF = Conservation Futures

Qualchan Golf Professional Contract Recommendation



City of Spokane Procurement Contract Requirements



- Personal Services contracts greater than \$49,000 require a public RFP process administered by Purchasing Department
- Parks and Recreation current contract for golf professional services will expire 12/31/17 for Qualchan Golf Course
- P&R issued a Request for Proposal (RFP) for golf professional contract services for the years 2018-2022 (5 years). Includes optional 5-year renewal

Selection Process Timeline



Spring/early Summer 2017

Golf Professional specification review and update

July 2017

RFP advertised to prospective golf professionals.

August 2017

Proposals received and evaluations conducted

September 2017

Interview of finalists/Reference Checks

November 2017

Golf Committee and Board contract recommendation

Selection Process



3 Step Process:

- Creation of Request for Proposal
- Evaluation of Proposals Received
 - Written proposal reviews
 - Interviews of finalists
 - Reference checks
- Committee Recommendation

Evaluation Criteria



- Business Plan and Implementation Plan
- Management proposal and financial capability
- Career experience and managing similar contracts
- Off-season activities/opportunities
- Leading golf lessons and instructional programs
- Revenue sharing proposal

Evaluation Committee for Qualchan Golf Professional



Jason Conley – Executive Officer

Jennifer Papich – Recreation Director

Rex Schultz – Retired Golf Professional

Ross Kelley – Golf Committee

Nick Sumner- Golf Committee Chair

Mark Buening – Finance

Carol Pence—PGA Director, Employment Services

Professionals Responding to RFP & Evaluated



- Mike Rademaker
- Mark Gardner

Professionals Advanced to Finalist Interviews



- Mike Rademaker
- Mark Gardner

Career Experience

Mark Gardner 31 years



- General Manager/Head Pro at Qualchan GC (1992-Present). 37,000 rounds annually
- General Manager/Head Pro Downriver GC (1990-1992). 46,000 rounds annually.
- Head professional, Twin Lakes Village, (1989-1990). 13,000 rounds annually.
- (7) time IEPGA Professional of the Year.

Management Personnel



- Assistant Golf Professional
 - Player Development
 - Golf Instruction
- Professional staff
- Range Staff
- Food and Beverage Manager
 - Food and Beverage Staff

Rental Cart Fleet



- Established credit history with local supplier.
- 60 rental carts/5 year replacement cycle (NEW 2018)
- 1 beverage cart (NEW 2018)

Merchandise

- Golf shop is a first impression touch point for customers. Scored highest marks in recent survey.
- 30 year track record of supplier accounts in good standing.
- (9) Merchandiser of the Year Awards.
- Proven merchandise marketing through news letters, social media, print advertising.

Driving Range



- Inventory of 24,000 new golf balls
- Expansion of range.
- Optimize the hours of operation
- Yardage markers, range targets to activate the driving range experience

Staff Development



- (11) former Assistant PGA members advanced to Head PGA positions
- Offers a retirement plan to his employees.
- Intent focus on Customer Service
- “Our team will be working in a symbiotic relationship inside of the goals and policies of the City of Spokane golf to grow the number of rounds played and elevate each golfer’s experience.”

Off-season Activities

Non-traditional Revenue Opportunities



- Weddings/Wedding Photos
- Meetings/Seminars
- Holiday Parties
- Neighborhood gathering place
- Off-Season Restaurant operation

Pro Shop Renovations First Year-Proposed



- New Paint in Pro shop
- New Carpet in Pro shop
- New point of sale displays
- Update accent finishes.
- Re-sealing aggregate concrete outside Pro shop

Restaurant/Patio Renovations Year 1 Proposed



- Painting
- New Equipment as needed
- New Furniture
- Patio upgrades to create an amazing patio for golfers and non-golfers (shade and shelter)

Driving Range Renovations Year 1 Proposed



- Expanding the number of hitting stations on the driving range, to expand the number of golfers who may participate.

Revenue to Parks and Recreation Proposed



- 1% of gross receipts—driving range
- 1% of gross receipts—rental carts
- 1% of gross receipts—Pro Shop sales
- 50% of fee per person P&R golf lessons
- 40% of gross receipts—facility rentals.
- 80% of gross receipts—course rentals (wedding)
- 100% of green fees until incentives are met

Revenue to Parks and Recreation Proposed



- Professional agrees to fund the aforementioned capital improvements as partial consideration for the City agreeing to take the same percentage of fees during the contract period.
- Capital upgrades are valued in excess of \$48,600
- Improvements will belong to the City at the termination of this contract period

Revenue to Golf Professional Proposed



- 99% of gross receipts—driving range
- 99% of gross receipts—cart rentals
- 99% of gross receipts—Pro Shop sales
- 50% of fee per person P&R lessons
- 20% of gross receipts, facility rentals
- 100% of food and beverage sales
- 0% of green fees until incentives are met

Recommendation



Mark Gardner

January 1, 2018 to December 31, 2022

Comments from Mark Gardner.

City Clerk's No. _____



City of Spokane Parks and Recreation Division

**2017 AGREEMENT FOR OPERATION OF
THE CREEK AT QUALCHAN MUNICIPAL GOLF
COURSE**

This Agreement made and entered into this 9th day of November 2017, by and between the **SPOKANE PARKS AND RECREATION DIVISION**, a municipal corporation of the State of Washington, as ("Parks and Recreation Division"), and **MARK GARDNER, PGA GOLF PROFESSIONAL d/b/a MARK'S GOLF INC**, as ("Professional"). Hereafter together referenced as the "parties", and individually a "party".

WHEREAS, the Parks and Recreation Division is the owner of The Creek at Qualchan Municipal Golf Course, which ownership includes the land upon which said Golf Course is located, the buildings and other improvements which are a part thereof; and

WHEREAS, the services of a Golf Professional at The Creek at Qualchan Municipal Golf Course are desired to operate the concession as well as to provide Golf Professional services throughout the playing season; and

WHEREAS, the Parks and Recreation Division wishes to contract with the Professional for the operation of the Clubhouse facilities, Restaurant/Coffee Shop, Pro Shop, and Practice Range.

-- NOW, THEREFORE, pursuant to the requirements of the Charter of the Parks and Recreation Division, and in consideration of the mutual covenants contained herein, the parties agree as follows:

Section 1. **CONTRACT DOCUMENTS.** This Agreement, and the Rules and Regulations for the Performance of Golf Professional Services constitute the contract documents, PROVIDED THAT, specific and applicable federal, state, and local requirements and the terms of this Agreement, respectively, supersede other inconsistent provisions. The contract documents are incorporated into this Agreement as fully as if they were set forth herein.

Section 2. **CONCESSION AND LEASE GRANTED.** The Parks and Recreation Division hereby grants to the Professional the concession to operate the

clubhouse facilities, pro shop, practice range and the restaurant at The Creek at Qualchan Municipal Golf Course at 301 East Meadowland Road, Spokane, Washington.

2.1 The Concession Premises/Location. The concession shall be conducted on the golf course known as The Creek at Qualchan Municipal Golf Course ("Premises").

2.2 Condition of Premises. The Professional and Golf Manager will conduct a walkthrough inspection before 2/1/2018 to determine if any repairs are necessary. If repairs are mutually determined necessary, the Parks and Recreation Division will make necessary arrangements and be financially responsible to complete those immediate repairs before May 1, 2018. Any repairs not noted or discovered in the mutual walk through inspection, will exclusively be the sole financial responsibility of the Professional whom inspected and examined the Premises, and all facilities, appurtenances and fixtures thereon and accepts the same in their present "AS-IS" condition and agrees the City assumes no liability for and damages or lost revenue to the Professional resulting from any conditions that existing prior to the date of his signature and agrees to make no claims against the City for course contentions that existed prior to the date of signature. The Professional shall not make any alterations, changes, or additions to the clubhouse facilities, pro shop, practice range, restaurant, or any other property or facility, or to any fixtures or equipment owned by the Parks and Recreation Division without prior written consent of the Golf Manager, PROVIDED THAT, any alterations, changes, or additions consented to shall be subject to section 3.9(g) of this Agreement. The Professional shall not commit, permit, or allow any nuisance, waste, or injury in, upon, or to the Golf Course, or permit the use of the Golf Course for any illegal or immoral purpose.

Section 3. **OPERATING RESPONSIBILITIES OF PROFESSIONAL.** The following duties and responsibilities shall be the obligation of the Professional, his agents, representatives and employees.

3.1 Lessons. To use the practice range and to give competent golf instruction to all groups and levels of public players and make charges therefore. The Professional, or other PGA/LPGA qualified golf instructor, must be available to conduct lessons during normal operating hours throughout the golfing season. Lessons will ONLY be taught by PGA, LPGA members or apprentices in good standing with the PGA.

3.2 Men's and Ladies' Clubs.

a. The Professional must offer a minimum of one (1) clinic per season for each Men's and Ladies' Clubs.

- b. The Professional must provide good faith efforts to increase active membership in the Men's and Ladies' Clubs.

3.3 Practice Range.

- a. The Professional must supply ONE THOUSAND (1,000) dozen (12 balls per dozen) top-quality, clean range balls, at all times during the golfing season.
- b. Range balls shall be picked up daily or as appropriate to ensure availability and must be easily accessible to the golfing public.

3.4 Pro Shop.

- a. The Professional must display, sell, rent, and otherwise supply to the public all golf goods, clothing, merchandise, golf equipment, golf pull carts and golf cars, all of which will be of good quality, diversity, attentive upkeep, and kept up to date.
- b. The Pro Shop must be staffed with at least two (2) people during "prime time" to meet, without delay, the needs of the golfing public unless there is inclement weather and the Professional determines that one (1) staff member is sufficient. Prime time shall be described as 7:00 a.m., to 5:00 p.m., April 1 through October 1. The Pro Shop must be OPEN and staffed no later than daylight at all times during the golfing season.
- c. Pro Shop employees must be friendly, well-dressed, and courteous to golfers; maintain a neat appearance, exercise good public relations skills, become familiar with regular customers' names and have good phone mannerisms. Employees will not be allowed to use tobacco products of any kind while on shift. Professional will ensure all employees maintain a high level of customer service.
- d. Prices charged for sale, rental, or repair of equipment and merchandise will be consistent with prices comparable with other golf courses in Spokane.

3.5 General Responsibilities.

- a. Cooperate with the Golf Manager to participate in the successful operation of the Pro Shop, golf course, golf course premises, clubhouse, restaurant and golf professional activities and meet the goals and expectations of the Golf Committee and Spokane Park Board as defined in this Agreement.
- b. Supporting and enforcing Parks and Recreation Division policies to staff

and the golfing public.

- c. Regulate the play and conduct of all persons on the golf course, including keeping off trespassers and preventing injury to the golf course by players and others during the golfing season.
- d. Enforce all rules and operations established by the Park Board of the Parks and Recreation Division, including adherence to the free play policy approved by the Park Board.
- e. Collect all fees, issuing receipts for greens fees, range balls, cart rentals, Pro Shop sales and cafe items, sign golfers in, and shall be performed in accordance with Section 8.1 (below), delineating timely transfer of fees and/or payments to the Parks and Recreation Division.
- f. Report tournament, fee, and sponsorship schedules to the Golf Manager each month.
- g. Turn the heat down to sixty (60) degrees when the Clubhouse/restaurant is closed.
- h. Provide and staff a starter for the 1st tee when deemed necessary. Professional needs to be available to the public golfers.
- i. Keeping the Golf Course open for the prescribed hours of play as described in the Parks and Recreation Golf Operations Manual.
- j. All services rendered by the Professional shall be in accordance with the PGA Code of Ethics.
- k. The Professional shall provide competent personnel necessary for such operations and shall supervise them in their work and shall pay them for their services at the Professional's sole cost and expense. Staff must include two (2) Class "A" Assistants or Apprentices. No staff under 21 years of age will be allowed at the desk during the day until 6:00 p.m., unless approved by the Golf Manager. Desk staff working after 6:00 p.m. must be 19 years of age, unless approved by the Golf Manager.
- l. The Professional shall not employ or allow family members or relatives of self and/or family members of City Golf staff maintenance to participate in the operation of the golf course, clubhouse, restaurant and golf professional activities in any manner without the specific written approval of the Golf Manager and Park Board.
- m. Personnel employed by the Professional shall not engage in conduct injurious to the interests of the Parks and Recreation Division in having an efficient and successful operation at the Golf Course.

- n. The Professional may conduct any business or social activity on the Golf Course premises, or use the Golf Course, Clubhouse, restaurant or Golf Pro Shop for any other purpose so long as the Professional obtains the prior express written consent of the Golf Manager. All outside activities on Golf Course premises need prior approval, and revenue received will be divided with the Professional receiving sixty percent (60%) and the Parks and Recreation Division forty percent (40%).
- o. The Professional shall not be otherwise employed or engaged in other business which is in conflict with the responsibilities and duties of the Professional under this Agreement without the express written consent of the Golf Manager.
- p. The Professional or designee shall make a daily physical inspection of the Clubhouse/restaurant, adjacent Parks and Recreation Division grounds, and Golf Course during the playing season, and shall report any unusual or unsafe conditions observed during said inspection to the Golf Manager immediately. Such reports shall be followed up in writing and the Professional shall at all times be safety conscious for the life of the Agreement. Clubhouse maintenance personnel will check in with the Golf Professional daily to discuss any maintenance items of concern regarding the clubhouse/restaurant area.
- q. Use good faith efforts to promote increased play and income during identified slow-play periods.
- r. Upon City request, the Professional shall provide documentation that dollars (\$) were spent to advertise and promote the Golf Course, Pro shop, and/or Clubhouse/Restaurant services.
- s. Professional or PGA affiliate shall be available for consistent contact with Men's and Ladies' Clubs, Tournament Chairperson(s) and outside groups.
- t. The Professional or PGA certified designee must cooperate with and be easily accessible daily by the golfing public and organized groups.
- u. The Professional or his/her designee must communicate with the Golf Course Superintendent or designee on a daily basis regarding course conditions, practice range conditions, tournaments, and special events. Disputes between the Professional and the Golf Course Superintendent will be resolved by the Golf Manager.
- v. Equal treatment of all golfers.
- w. Handle reservations in a fair and open manner as per Parks and

Recreation Division guidelines.

- x. Promote Men's and Ladies' Club memberships and leagues.
- y. Consistently attend Men's and Ladies' Club meetings and events.
- z. Ensure that all signage in and around the clubhouse/restaurant and Pro Shop is of excellent quality and appearance. All signage must be approved by the Golf Manager.

3.6 Sponsorships. It is in the best interests of both the Professional and the Parks and Recreation Division to support appropriate sponsorship and co-promotional opportunities on the Golf Courses. The Parks and Recreation Division may at any time enter into a sponsorship agreement to promote the operation of the golf course and may share a percentage of the revenue with the Professional, depending on the nature of the sponsorship. If the Professional finds an appropriate sponsorship, the Parks and Recreation Division may agree to enter into an agreement with that sponsor and will share with the Professional the proceeds from that sponsorship. The amount of any sharing will be as mutually agreed between the Professional and the Golf Manager.

3.7 Management Duties.

- a. Professional must be current in the PGA Certification Program.
- b. Marshal the Golf Course daily, except during inclement weather and obvious slow times, to monitor play and check receipts.
- c. Cooperate with the Parks and Recreation Division's Junior program, including testing for knowledge of golf rules and courtesies, and providing a qualified PGA/LPGA instructor for the Parks and Recreation Division - City sponsored Junior golf program. This is either the Professional or his/her Assistant(s) responsibility.
- d. Play in Pro/Ams to provide club members an opportunity to participate (Pro and Assistant).
- e. Ensure a high-caliber, quality staff and institution of an ongoing staff-training program, as provided by PGA.
- f. Make a good faith effort to hire diverse workforce, in keeping with the City of Spokane's minority employment goals.

3.8 Restaurant/Food Service.

- a. The Professional will be responsible for the operation, management, and

supervision of the food and beverage concessions in the Clubhouse/restaurant and for furnishing an adequate stock of food & beverage (F & B) supplies for the operation of the restaurant. The Professional may provide F & B services at other locations throughout the Golf Course, with the express prior written consent of the Golf Manager.

- b. The Cafe operation shall be friendly, courteous, and efficient; with quality service, F & B items and clean appearance. Staff shall have a neat and clean appearance.
- c. Prices charged shall be consistent with comparable operations in the area. Menu and prices shall be provided as an Addendum to this Agreement.
- d. The Professional will be solely responsible for obtaining all required F & B permits and licenses and complying with the Spokane Regional Health District Food Safety program.

3.9 Pro shop. Clubhouse/restaurant maintenance.

- a. The Parks and Recreation Division will furnish the Professional with a list of Parks and Recreation Division-owned restaurant equipment ("Equipment") as an Exhibit attached hereto as **Exhibit A** (if any City owned equipment is available), which Professional may choose to use all or part thereof. The City will make repairs to this Equipment for the first sixty (60) days from the signature dates of this Agreement. Loaned Equipment which is deemed useless during this Agreement shall be disposed of by mutual consent. When Equipment has to be replaced or repaired, it shall be the responsibility of the Professional. The Parks and Recreation Division may purchase and or replace Equipment at the end of the Agreement, based upon the fair market appraised value at that time.
- b. Maintenance of restaurant/food service area. It shall be the responsibility of the Professional to maintain the food service area, including all cleaning and regular maintenance to taps, hoods, plumbing and electrical.
- c. The Professional shall be responsible for providing routine maintenance and janitorial services for the Golf Clubhouse/restaurant and Pro Shop. The janitorial services shall include, but not be limited to: cleaning of windows (inside and outside), shampooing and cleaning of all carpets twice a year, annual cleaning of all chairs, daily maintenance of all lavatories, washbasins, other interior furnishings equipment, and fixtures. The Professional agrees to keep the Pro Shop, Clubhouse, and

restaurant in a clean and sanitary condition at all times in a manner to the satisfaction of the Parks and Recreation Division.

- d. The Professional agrees to keep the lavatories in the clubhouse/restaurant open at all times the Golf Course or Clubhouse/restaurant is open for business.
- e. The Professional shall keep the bulletin/reader board updated monthly and free of out-of-date notices on a daily basis.
- f. The Professional will be responsible for one hundred percent (100%) of all personal telephones, fax machines, computer equipment and services. Additionally, the Professional will be responsible for twenty five percent (25%) of the Parks and Recreation Division telephone service. The Parks and Recreation Division will pay the natural gas and electric charges and will reimburse the professional for one hundred (100%) of internet expenses related to operating the provided point of sale system.
- g. The Parks and Recreation Division encourages capital project improvements by the Professional. Prior to capital project approval the Parks and Recreation Division will determine the value of the improvement and will work out a depreciation schedule, where if the Professional leaves prior to the total depreciation of the improvement, the Parks and Recreation Division will buy-out the remaining value. All improvements will be clearly defined and become an agreed upon written Addendum to this Agreement.
- h. The Parks and Recreation Division will pay for the installation of a monitored burglar alarm system at the Clubhouse/restaurant and the Professional will pay the monthly service charge for the system.

3.10 Golf Carts.

- a. The Professional shall make a minimum of sixty (60) golf carts available for rental at the Golf Course, and the carts must be kept in good condition and must be replaced and maintained on a regularly scheduled program. Carts will not be more than five (5) years old unless with written permission from the Golf Manager the golf cart fleet may be extended if the appearance and condition of the fleet is in satisfactory condition.
- b. The Professional may purchase or lease new golf carts during the term of this Agreement and the Parks and Recreation Division has the option to purchase or assume lease of those carts upon expiration or early termination of this or subsequent agreements, at current appraised value, from the Professional under the terms provided below, and, PROVIDED THAT, the buy-out provisions will apply only under all of the

following conditions:

- i) The Parks and Recreation Division must approve the purchase price prior to the Professional's purchase of the carts, and a copy of the bill of sale must be provided to the Parks and Recreation Division; and
 - ii) The carts purchased will be subject to a five-year (5) amortization of the agreed upon purchase price; and
- c. Arrangement shall be made by the Professional for fueling of the golf carts. Professional may choose to provide his/her own fuel, which shall only be dispensed from an approved above ground fuel tank. If Professional installs his/her own tank, location must be prior approved by the Parks and Recreation Division. The Professional may request to purchase fuel from the Parks and Recreation Division. All fueling arrangements will be made between the Professional and the Golf Manager.

Section 4. **TERM.** This Agreement shall commence on January 1, 2018, and shall terminate December 31, 2022. The Golf Manager, with the approval of the Park Board may extend this Agreement for one (1) additional five (5) year term. Any extensions will be conditioned on the Professional's previous Term's operation having been performed to sole discretion of the Park Board and the Golf Manager's satisfaction. The Golf Professional will advise the Golf Manager, in writing, no later than February 1, 2022, of his or her desire to extend the Agreement. The extension request shall not be entertained if the Golf Professional is in any form of default. This does not preclude the Parks Division from issuing Requests For Proposals (RFP) for the following term.

- 4.1 **Annual Evaluation.** The Golf Manager will conduct an annual formal written evaluation with the Golf Professional no later than February 15th of each year and prior to any Agreement extension. Results of the annual evaluation will be discussed and shared with the Golf Committee.

Section 5. **GOLF MANAGER.** The Golf Manager shall be the designated representative of the Parks and Recreation Division for the purpose of supervising and managing the Golf Course grounds, Clubhouse/restaurant operations, and to ensure compliance with the terms and conditions of this Agreement. The Professional shall first address any concerns to the Golf Manager.

- 5.1 **Maintenance.** The Parks and Recreation Division shall be responsible for the maintenance of Golf Course grounds, the practice range, parking area, snow removal in the parking area, lighting, flooring, restroom fixtures, plumbing, heating, and air conditioning. The Professional shall

be responsible for minor maintenance, helping with general litter clean-up of the parking area, replacement of light bulbs, minor plumbing of restroom fixtures, and replacement of toilet paper, towels, and soap in the restrooms. Minor repairs and supplies will be done at the sole expense of the Professional. If the Professional and Golf Manager disagree on the definition of appropriate maintenance, a mutually agreed third-party will be consulted to reach a resolution.

5.2 Golf Course Marshal. The Parks and Recreation Division may, at its own cost and expense, provide a golf marshal at the course who shall ensure all players have paid the necessary fees and been issued receipts, as well as provide other customer service as directed by the Golf Manager.

5.3 Rules and Regulations. The Park Board of the Parks and Recreation Division shall fix, by resolution, rules and regulations for the operation of the Golf Course, Golf Pro Shop and Clubhouse/restaurant, including but not limited to: minimum number of hours of play for which the course is to be kept open each day and each week; (a reasonable number), minimum numbers of hours the Golf Pro Shop and restaurant are to be kept open each day and each week, amount of all fees, including but not limited to: Greens fees, private cart daily fees, annual private cart permit fees and season ticket fees.

Section 6. **CONSIDERATION PAID TO PARKS AND RECREATION.**

6.1 Shall be addressed in a forthcoming Amendment to the original Agreement reconciling the commission or split between the City and The Professional.

Section 7. **CONSIDERATION PAID TO THE PROFESSIONAL.**

7.1 Shall be addressed in a forthcoming Amendment to the original Agreement reconciling the commission or split between the City and The Professional.

Section 8. **COLLECTION OF FEES BY PROFESSIONAL.**

8.1 Unless granted a waiver the Professional shall cause to be delivered and deposited in the Parks and Recreation Division's designated bank, once every twenty four (24) consecutive hours, monies collected due and owing to the Parks and Recreation Division and all greens fees, all deposit receipts, required reports and season ticket sales. The Professional may deduct those amounts owed to him as provided in Section 6.1. In the event of a deposit shortage, the Golf Professional will

be responsible for the entire amount of the shortage in the deposit. In the event of an overage in the deposit, the Golf Professional and the Parks and Recreation Division will equally split the amount of the overage. The Professional shall deliver all deposit receipts and required reports to the Parks and Recreation Division accounting office by no later than 4:00 p.m. on each Tuesday of each week during the playing season.

- 8.2 The Parks and Recreation Division shall install and maintain a system of records and accounts of fees and gross revenues from which the amounts of fees and gross revenues from all sources can be readily ascertained. The Professional shall use such system for all fees and monies collected and received at the Golf Course; however, the Professional may install and maintain at his expense a system for Restaurant and lesson sales if such system is prior approved in writing by the Golf Manager. The Professional shall permit the Parks and Recreation Division, through its designated representatives, to inspect such accounts and all other business records concerning operations at the Golf Course.
- 8.3 At the end of the year, a financial report shall be sent to the Parks and Recreation Division of Spokane.
- 8.4 The Professional shall follow the collection of fees process as currently directed by Parks and Recreation Division, to include the City of Spokane Cash Handler Policy and Procedures Manual.

Section 9. **INDEMNIFICATION, INSURANCE, BOND.**

- 9.1 Indemnification. Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself, its employees, representatives or its agents. Each party shall be responsible for its own negligence and shall defend, indemnify and hold the other party harmless from any loss, liability, damage, death or injury to any person or property, caused from any act or omission of itself, its agents, representatives or employees (including reasonable attorney fees and court costs and amounts paid in settlement and judgment).
- 9.2 Insurance. The Professional shall throughout the duration of this Agreement, provide and maintain at his expense, in forms satisfactory to the Parks and Recreation Division a policy or policies for each of the following types of insurance coverage:

- a. Combined single limit liability insurance covering bodily injury and property damage in an amount not less than TWO MILLION DOLLARS (\$2,000,000). Said insurance shall be on the comprehensive or commercial general liability occurrence form with coverage to include premises liability, golf cart liability, blanket contractual liability, owners and contractors protective liability (covering work performed for the Professional by independent contractors rather than employees), products and completed operations liability, stopgap liability, and the broad form comprehensive general liability endorsement, and liquor liability coverage.
 - b. Statutory Washington Worker's Compensation Insurance and a minimum of ONE MILLION DOLLARS (\$1,000,000) Employer's Liability Insurance for all employees of the Professional.
 - c. Comprehensive Automobile Liability insurance for owned, hired, and non-owned automobiles in an amount not less than ONE MILLION DOLLARS (\$1,000,000).
 - d. Professional liability insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000).
 - e. The Professional shall furnish Parks and Recreation Division with a Certificate of Insurance (COI) evidencing coverages in items a, b, c, and d (above) and shall provide an Additional Insured endorsement naming the Parks and Recreation Division of Spokane as Additional Insured under items a and c.
 - f. The Professional, at the Professional's option may purchase and maintain such insurance as will insure the Professional against loss of use of the Professional's, and Parks and Recreation Division property due to fire or other hazards, however caused. The Professional waives all rights of action against the Parks and Recreation Division for loss of use of the Parks and Recreation Division and Professional's property, including consequential losses due to fire or other hazards - however caused.
- 9.3 Bond. The Professional shall continuously maintain at his sole expense a Surety/payment guarantee or employee dishonesty Bond covering collection of fees on the Premises for the benefit of the Parks and Recreation Division. The Bond shall be in an amount not less than TWENTY

THOUSAND AND NO/100 DOLLARS (\$20,000.00) and must cover all employees. The Professional must additionally provide broad form money and securities coverage, both inside and outside the Premises in an amount not less than TWENTY THOUSAND AND NO/100 DOLLARS (\$20,000.00).

- 9.4 Proof of the above requirements must be provided to the Parks and Recreation Division upon execution of this Agreement. The policies required herein shall provide not less than thirty (30) days prior written notice to the Parks and Recreation Division of any cancellation, expiration, modification, or reduction in coverage or liability limits.

Section 10. **INDEPENDENT CONTRACTOR.** The parties agree and acknowledge that the Professional is an independent contractor and not the agent or employee of the Parks and Recreation Division or City of Spokane, and that no liability shall attach to the Parks and Recreation Division or City of Spokane as a result of the acts or omissions of the Professional, his agents, representatives or employees. The Professional realizes that the Parks and Recreation Division employs other independent contractors as Golf Professionals and that each Professional's situation is unique. The compensation for each Professional is negotiated and may differ from other Professionals.

Section 11. **TERMINATION.**

- a. The Parks and Recreation Division reserves the right to terminate this Agreement upon the failure of the Golf Professional to perform any of the terms and conditions of this Agreement. The Parks and Recreation Division shall give ten (10) days written notice to the Professional stating the nature of the default. At the end of this ten (10) day period, the Parks and Recreation Division shall have the right to:
 - i) Enter the Golf Pro Shop and Golf Course and take immediate possession thereof;
 - ii) Bring suit for and collect all fees and portions of gross revenue or any other monies required to be paid to the Parks and Recreation Division, which shall have accrued to the time of termination of the Professional's rights.
- b. The Professional is subject to immediate termination if the Professional violates any fiduciary duty to the Parks and Recreation Division, including but not limited to, by allowing play at less than the posted rates (excluding discounted rates approved by the Golf Manager).
- c. The Professional is subject to immediate termination if the Professional or

any employee is knowingly found to be in violation of food service regulations and/or alcohol service regulations/laws and/or a State issued audit finding solely due to the actions of the Professional.

- d. The Professional may terminate this Agreement by giving ninety (90) days prior written notice. Such notice shall be given to the Golf Manager.

Section 12. **TIME TO BE DEVOTED BY PROFESSIONAL.**

- a. General. It is mutually understood the primary function of the Professional shall devote such time as necessary to satisfactorily and wholly carry out the duties of this Agreement.
- b. Golf Season. During the golf season, the Professional is expected to be at the golf course on a regular basis, sufficient to meet the reasonable demands of the public and supervisory staff. When the Professional will be away from the golf course for a period exceeding forty-eight (48) hours, written notice must be given to the Golf Manager. The Professional shall endeavor to be available to the public during major tournaments. Time off unrelated to the golf business is discouraged. The Professional's personal tournament schedule shall be submitted to the Golf Manager before the season begins. Any changes to the schedule will also be submitted during the season.
- c. Non-Golf and Off-Season Activities. Golf Professional acknowledges that it is the Parks and Recreation Division's intent to potentially implement, at its expense, non-golf recreational programs such as hiking, biking, cross-country skiing, snowshoeing, and other similar programs on or near the Golf Course facilities. The Parks and Recreation Division will consult with the Professional to develop said programs and identify potential operational issues with said activities to minimize conflicts with golf operations.

Section 13. **REFUSE CHARGES.** Professional will pay the Clubhouse/restaurant refuse charges during the playing season. On or before December 1, it will be the responsibility of the Professional to notify, in writing, the City Solid Waste Management Division to stop regular pick-up and to be certain that service will be changed as necessary to an "on-call" basis. The Superintendent will then be responsible for contacting the Solid Waste Management Division when pick-up is necessary. The Parks and Recreation Division will pay for these "on-call" services, when authorized by the Superintendent. On or before March 1, when the restaurant again re-opens, the Professional will be responsible for notifying, in writing, the Solid Waste Management Division to resume regular pick-ups.

In essence, the Parks and Recreation Division pays for refuse pick-up only during December, January and February.

The Written communications and notices directed above shall be copied and sent to the Golf Manager, Parks and Recreation Division, 5th Floor - City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201.

Section 14. **TAXES AND FEES.** As an independent contractor, the Professional acknowledges that he is solely responsible for payment of any local, state, or federal taxes or fees with respect to the Professional's agents, representatives and employees and any taxes or licenses applicable to the Professional's business activity at the Golf Course. The Lessee shall pay any applicable taxes related to its use and occupancy of the Premises, including, but not limited to: the Leasehold Excise Tax required by RCW 82.29A. The burden is on the Lessee to show that it falls within a legal exemption. A monthly rental amount valued at one thousand four hundred sixteen and 67/100 dollars (\$1,416.67) is in effect for the facilities and areas at the time this agreement is executed and will extend until the termination date: unless significant rental value is added to the facilities and areas through new development or renovations.

Section 15. **ASSIGNMENT.** The parties acknowledge and agree that the Professional may not assign, transfer or sublease all or any part of his responsibilities, operations or interests under this Agreement without the express prior written consent of the Park Board. Any unauthorized assignment, sublease or transfer by the Professional shall be null and void and shall terminate this Agreement at the option of the Parks and Recreation Division.

Section 16. **SEVERABILITY.** In the event any one (1) or more of these agreements and covenants are held invalid by a court of competent jurisdiction, they shall be severed and this Agreement shall not be voided in its entirety. This Agreement shall then be interpreted as if such invalid portions and covenants were not contained herein.

Section 17. **ANTI-KICKBACK.** No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Agreement.

Section 18. **NON-WAIVER.** Waiver by the Parks and Recreation Division of any rights hereunder in any one (1) instance shall not be deemed a future

waiver of this or any other right by the Parks and Recreation Division in any subsequent instance and shall still insist on full performance of the terms of this Agreement.

Section 19. **LIENS.** The Professional agrees that he shall pay, or cause to be paid, all costs and expenses for work done and materials delivered to the Premises and shall keep the Premises free and clear of all liens for work performed thereon.

Section 20. **DISPUTES.** Should situations arise which cannot be resolved by the Professional and the Golf Manager, these questions shall be referred for determination to the Golf Committee of the Park Board and shall be subject to the final resolution by the Park Board as a whole. Any such resolution shall not be deemed a waiver, or future waiver by either party to any action in law or equity.

Section 21. **NONDISCRIMINATION.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Professional agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Professional and the subject matter of this Agreement.

Section 22. **AUDIT/RECORDS.** The Professional and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Agreement. The Professional and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal or state law applicable to the subject matter of this Agreement, the federal or state law shall prevail.

Dated: _____

CITY OF SPOKANE PARKS AND
RECREATION DIVISION

By: _____

Title: _____

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Dated: _____

Mark Gardner, dba MARK'S GOLF INC.

E-Mail address, if available:
mgardner@spokanecity.org

By: _____

Title: _____

Attachments that are a part of this Agreement:

City of Spokane's Formal Solicitation entitled: RFP # 4376-17
Exhibit A – Parks and Recreation Qualchan Restaurant Equipment
Exhibit B – Commission Split for Operation of the Qualchan Municipal Golf Course

17-133



2017.11.01

CONSTRUCTION CONTRACT | MANITO PARK OVERHEAD STRUCTUREINTENT

Contract with 'R&R Woodworking, Inc.' to construct the 'base bid' & 'alternate #2' scope for the 'Manito Park Overhead Structure' in the amount of \$74,259.33 including tax. Friends of Manito to contribute up to \$20,000.00 to fund project.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
Base Bid - Construct new overhead stucture	1.0	\$ 71,931.01	\$ 71,931.01
Alt #2: Demolish & Dispose of ex. dilapidated structure	1.0	\$ 2,328.32	\$ 2,328.32
Subtotal Base Bid & Alt. 2 (includes tax):			\$ 74,259.33



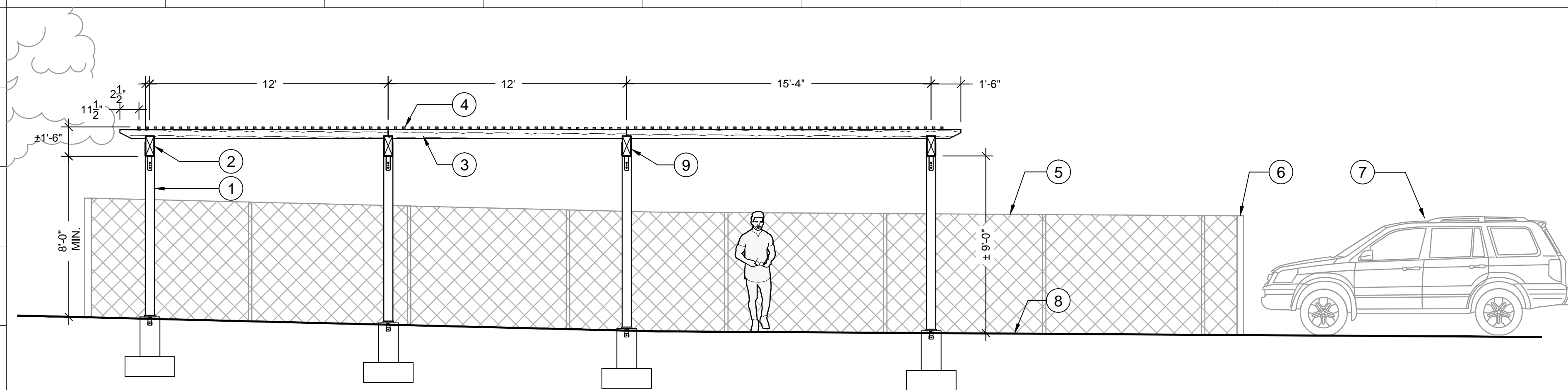
CITY OF SPOKANE

MANITO PARK OVERHEAD STRUCTURE

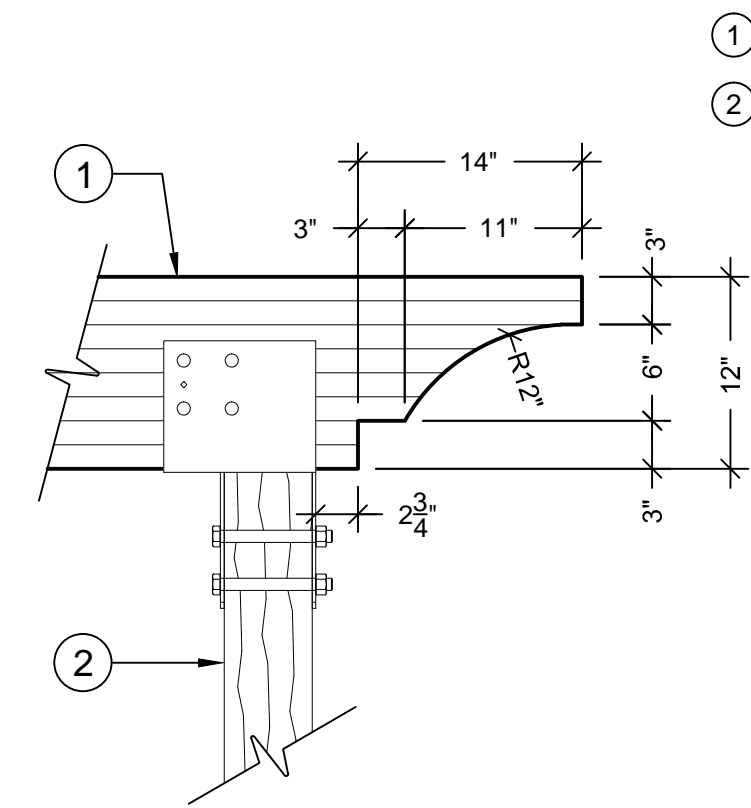
REQUEST FOR QUOTES

SECTION I. QUOTE PREPARATION AND EVALUATION

1. PRE-BID CONFERENCE. A pre-bid conference will be held **Tuesday, October 4th, 2017 at 1:00 PM.** The pre-bid will be held on site at the Manito Park Maintenance Yard, located at 1702 S. Grand Boulevard, directly East of the Manito Park Duncan Gardens.
2. QUOTE PREPARATION. Quotes shall be typed or printed in ink, prepared on the form furnished by the City of Spokane and signed by an authorized person of the Contractor's firm. If errors are made, the corrections shall be initialed by the person signing the quote.
3. SUBMISSION OF QUOTES. Submit one copy of the quote by **1:00 PM on OCTOBER 16, 2017 to NICK HAMAD at 5TH FLOOR, CITY HALL – 808 W. SPOKANE FALLS BLVD. SPOKANE, WA 99201.**
4. CONTRACTOR'S REPRESENTATION. The Contractor by making its quote represents that it has read and understands the specifications; and has visited the site and familiarized itself with the local conditions under which the work is to be performed.
5. PREQUALIFICATION. Prior to the award of contract, the Contractor shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the work, unless waived by the City.
6. AWARD OF CONTRACT. Award of contract, when made by the City, will be to low responsive responsible Contractor. Unsuccessful firms will not automatically be notified of results.
7. REJECTION OF QUOTES. The City reserves the right to reject any or all quotes, to waive minor deviations from the specifications, to waive minor informalities in quote process whenever it is in the City's best interest, and to accept or reject all or part of this Request for Quotes, at the prices shown.
8. CONTRACTOR REGISTRATION. The Contractor shall be a Washington State registered or licensed contractor at time of quote submittal.
9. PUBLIC WORK REQUIREMENTS. The scope of work for this project constitutes a public work under state law. Contractors are warned to take into consideration statutory legal requirements, particularly, the payment of prevailing wages, payment/performance bond and sales tax implications in making their quotes.
10. PROJECT CONTACT.
The project contact for the City of Spokane (Owner) is:
Name: **Nick Hamad**
Department: **Parks and Recreation**
Phone: **509.363.5452**
Email: **nhamad@spokanecity.org**



- 1 POST. 6"x6" CEDAR. 8' HEIGHT TO TOP POST ABOVE ADJACENT FINISH GRADE. MIN.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B. LENGTH PER PLAN. TYP.
- 3 JOIST. 4"x6" CEDAR. LENGTH PER PLAN.
- 4 RAFTER. 2"x2" CEDAR. LENGTH PER PLAN.
- 5 EX. CHAIN LINK FENCING (BEYOND).
- 6 EASTERN FENCE LINE.
- 7 PARKING AREA.
- 8 EX. FINISH GRADE
- 9 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC5 1/4"-6, PAINT, OR APPROVED EQUAL. SEE DETAIL.

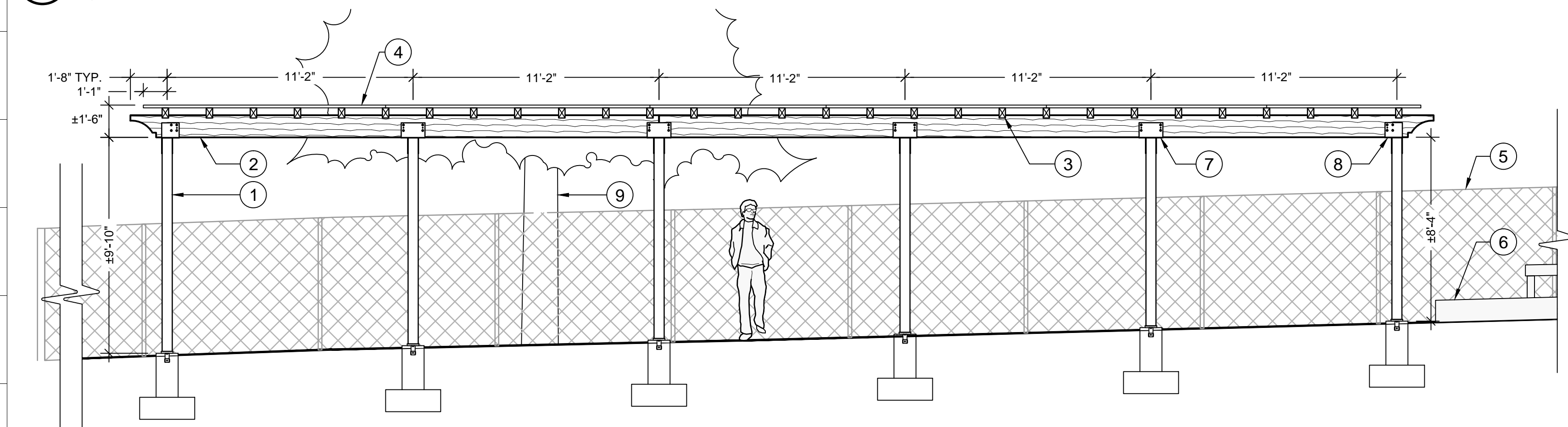


- 1 BEAM.
- 2 POST.

1 TRELLIS ELEVATION LOOKING NORTH

1/4" = 1'-0"

P-MAJ-MAN-03

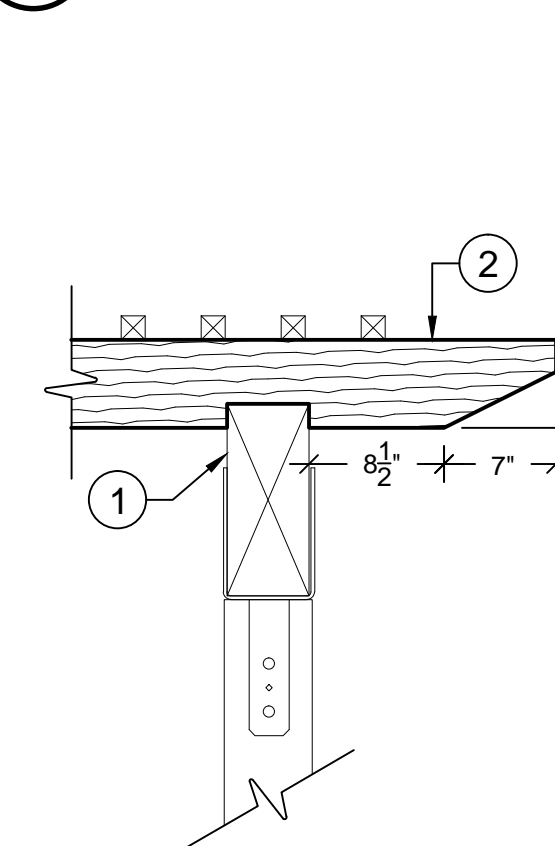


- 1 POST. 6"x6" CEDAR. 8' HEIGHT TO TOP POST ABOVE ADJACENT FINISH GRADE, MIN.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B. LENGTH PER PLAN. TYP.
- 3 JOIST. 4"x6" CEDAR. LENGTH PER PLAN.
- 4 RAFTER. 2"x2" CEDAR. LENGTH PER PLAN.
- 5 EX. CHAIN LINK FENCING (BEYOND).
- 6 EX. RAISED GARDEN BEDS TO REMAIN. PROTECT IN PLACE.
- 7 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC51/4"-6", PAINT, OR APPROVED EQUAL. SEE DETAIL.
- 8 COLUMN CAP TYPE 2. SIMPSON STRONG-TIE ECC5 1/4"-6", PAINT, OR APPROVED EQUAL. SEE DETAIL.
- 9 TREE TO REMAIN (BEYOND), PROTECT IN PLACE.

2 DECORATIVE BEAM END

NTS

P-MAJ-MAN-08

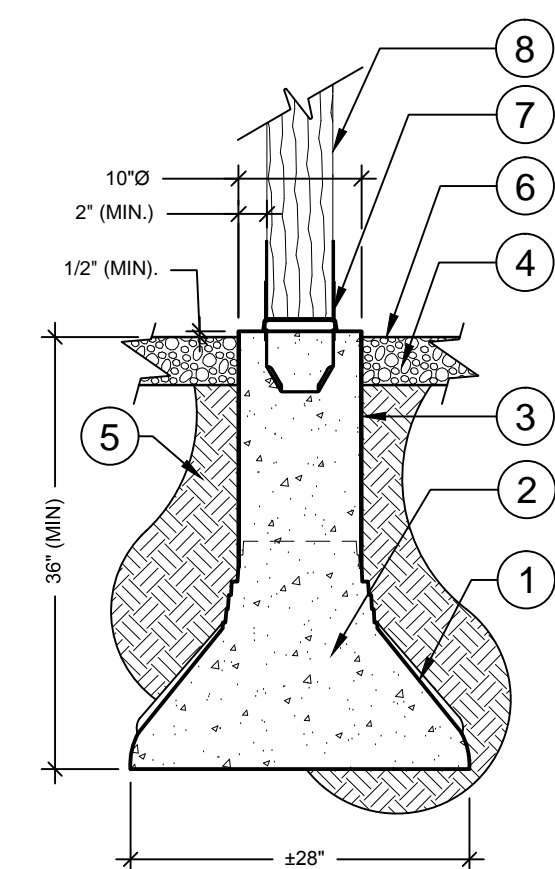


- 1 BEAM.
- 2 JOIST.

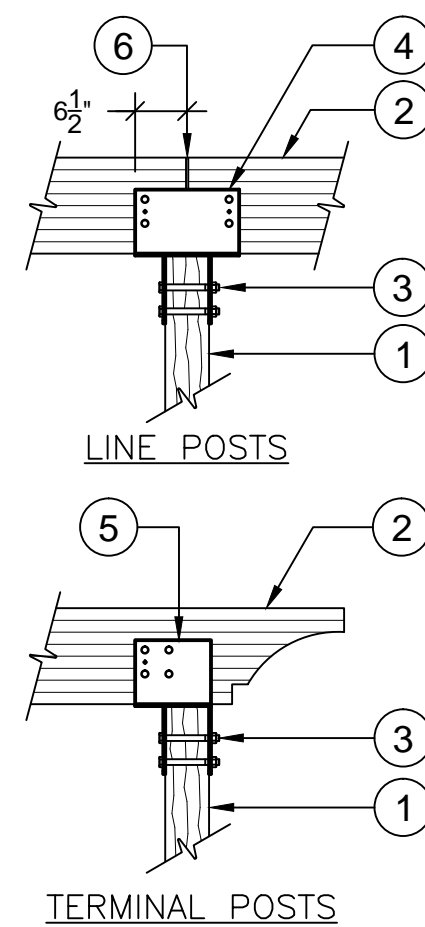
3 TRELLIS ELEVATION LOOKING WEST

1/4" = 1'-0"

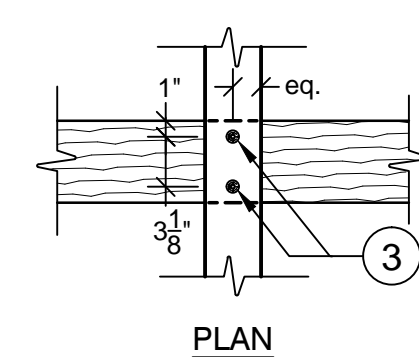
P-MAJ-MAN-04



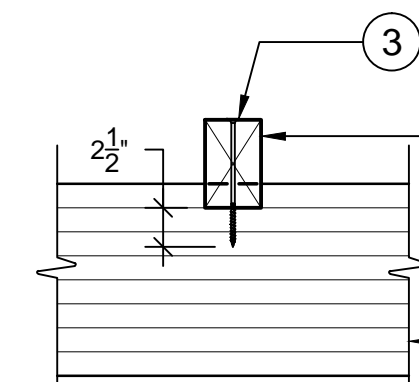
- 1 PRE-MANUFACTURED CONCRETE SPREAD FOOTING FORM. MODEL 'BF28' MANUFACTURED BY BIGFOOT SYSTEMS, INC. OR APPROVED EQUAL.
- 2 CONCRETE, 3000 PSI (MIN).
- 3 CONCRETE TUBE FORM. ATTACH TO FOOTING FORM PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- 4 3/4" CLEAN CRUSHED GRANITE STONE.
- 5 COMPACTED SUBGRADE. COMPACT TO 95% REL. DENSITY.
- 6 FINISH GRADE.
- 7 STANDOFF POST BASE. SIMPSON STRONG-TIE PBS66 OR APPROVED EQUAL. ATTACH TO POST PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- 8 POST. 6"x6" CEDAR. TYP.



- 1 POST. 6"x6" CEDAR.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B.
- 3 3/4"Ø ZINC PLATED THRU-BOLT & NUT. LENGTH AS REQUIRED. TYP. OF 2.
- 4 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC5 1/4"-6, PAINT, OR APPROVED EQUAL. ATTACH TO BEAM W/ (4) 3/4"Ø ZINC PLATED THRU-BOLTS & NUTS. LENGTH AS REQUIRED.
- 5 COLUMN CAP TYPE 2. SIMPSON STRONG-TIE ECC5 1/4"-6, PAINT, OR APPROVED EQUAL. ATTACH TO BEAM W/ (4) 3/4"Ø ZINC PLATED THRU-BOLTS & NUTS. LENGTH AS REQUIRED.
- 6 BEAM BUTT JOINT (WHERE OCCURS).



PLAN



SECTION

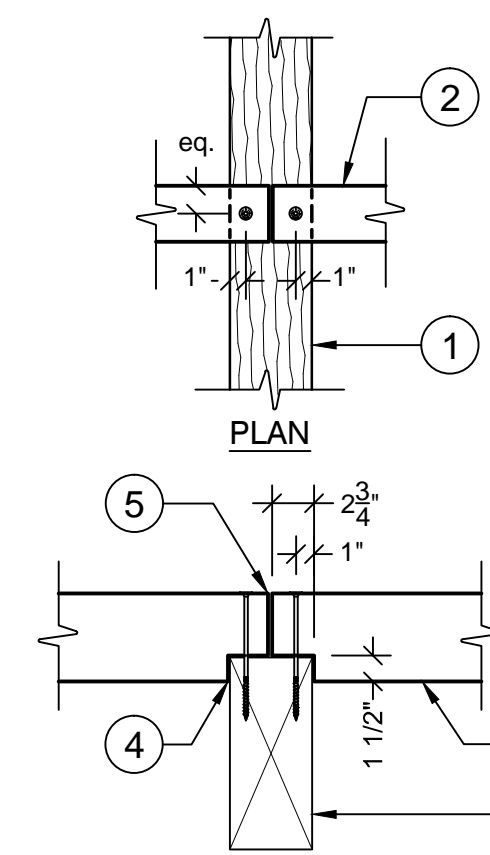
- 1 BEAM.
- 2 JOIST.
- 3 TIMBER SCREW. 8" LENGTH, .220Ø SHANK. SIMPSON STRONG-TIE SDWS22800DB OR APPROVED EQUAL. 2 SCREWS PER CONNECTION. (TYP).
- 4 NOTCH ALL JOISTS ATOP BEAMS.

ELEVATION

4 DECORATIVE JOIST END

NTS

P-MAJ-MAN-09



- 1 BEAM.
- 2 JOIST.
- 3 TIMBER SCREW. 8" LENGTH, .220Ø SHANK. SIMPSON STRONG-TIE SDWS22800DB OR APPROVED EQUAL. 1 SCREW PER JOIST END. (TYP)
- 4 NOTCH ALL JOISTS ATOP BEAMS.
- 5 1/4" VOID BETWEEN JOIST ENDS.

PLAN

SECTION

5 TRELLIS POST & FOOTING

NTS

P-MAJ-MAN-02

6 POST TO BEAM CONNECTION

NTS

P-MAJ-MAN-05

7 JOIST TO BEAM CONNECTION

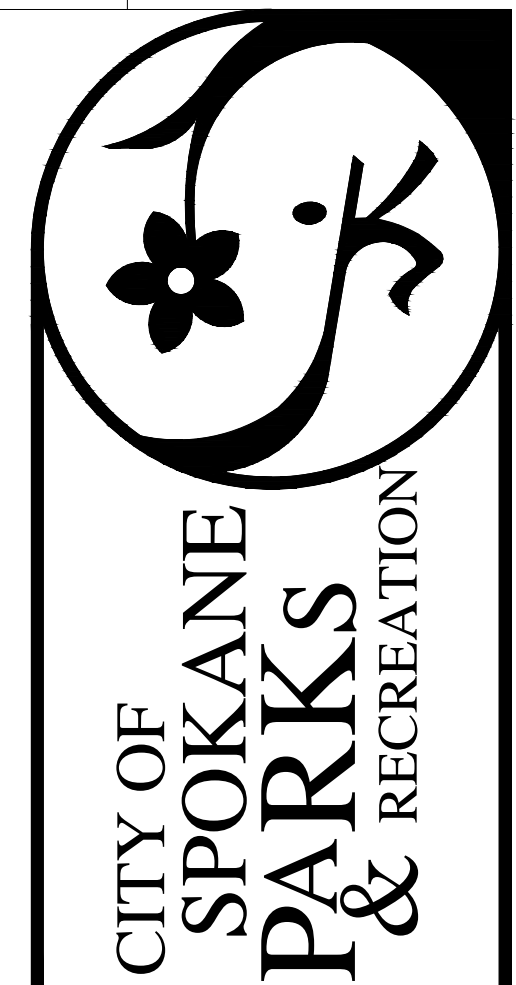
NTS

P-MAJ-MAN-06

8 JOIST BUTT JOINT & ATTACHMENT

NTS

P-MAJ-MAN-07



MANITO PARK NURSERY
SPOKANE PARKS - 1702 S. GRAND BLVD.
TRELLIS DETAILS

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

DATE: -
DRAWN BY: MH
CHECKED BY: NAH
PROJECT NO: -

REVISION	
1	3
2	4

SHEET 11 OF 12
L4.1
DETAILS



2017.10.16

MANITO PARK OVERHEAD STRUCTURE							
CONTRACTOR	BASE BID	TAX (8.8%)	TOTAL BASE BID	ADD 2	TAX (8.8%)	TOTAL ADD 2	TOTAL BID
R&R WOODWORKING	\$ 66,113.06	\$ 5,817.95	\$ 71,931.01	\$ 2,140.00	\$ 556.43	\$ 2,328.32	\$ 74,259.33
ERRG	\$ 65,100.00	\$ 5,728.80	\$ 70,828.80	\$ 6,000.00	\$ 897.60	\$ 6,528.00	\$ 77,356.80
WESTERN STATES CONSTRUCTION	\$ 90,000.00	\$ 7,920.00	\$ 97,920.00	\$ 8,000.00	\$ 1,232.00	\$ 8,704.00	\$ 106,624.00
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

>\$25,000 & ≤\$45,000 – Single Craft/Trade
>\$40,000 & ≤\$90,000 – Multiple Craft/Trade

QUOTE

TO: CITY OF SPOKANE, WASHINGTON
PROJECT NAME: **MANITO PARK OVERHEAD STRUCTURE**

The undersigned firm has examined the site, read and understands the specifications for the above project and proposes to do the described work at the following price:

Item	Description	Amount
1	BASE BID:	\$ 62,113.06
2	WA STATE SALES TAX 8.8%	\$ 5,817.95
3	TOTAL BASE BID AMOUNT	\$ 71,931.01
2	ALTERNATE #1 – INCREASE TRELLIS SIZE	\$ 6,323.07
3	ALTERNATE #2 – DEMO EX. STRUCTURE	\$ 2,140.00
4	ALTERNATE #3 – SUB FRAMING MATERIAL	\$ - 1,663.08

The firm acknowledges receipt of addendum number 1 and agrees that its requirements have been included in this quote.

The firm agrees that its quote will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

CONTRACTOR RESPONSIBILITY.

Washington State Contractor's Registration No. RRW000RL0942CC

U.B.I. Number 602 564 459

Washington Employment Security Department Number 000-329077-00-4

Washington Excise Tax Registration Number 602-564-459

City of Spokane Business License Number T11047308 BOS

COMPLETION TIME. All work under the contract shall be started after the date of notice to proceed. Work once started shall be completed by **DECEMBER 31, 2017**.

LIQUIDATED DAMAGES. If the work is not completed within the stated completion time, the Contractor agrees to pay to the City liquidated damages in the amount of **\$100.00** for each and every day the work remains uncompleted.

For contracts up to \$150,000.00 including tax, the Contractor may opt for ten percent (10%) retainage in lieu of bond. YES X NO

FIRM NAME: R&R Woodworking, Inc

SIGNATURE: Ken Bui

TITLE: Secretary / Treasurer PHONE: 509-981-9728

ADDRESS: Po Box 326 Medical Lake, WA 99022



2017.11.01

30% DESIGN CONTRACT | DON KARDONG BRIDGE REHABILITATION & REPAIR**INTENT**

Contract with 'KPFF consulting engineers' to create a 30% set of plans, specifications & cost estimate (PS&E) for the Don Kardong Bridge. The project seeks to produce an initial design concept & estimate for the pedestrian bridge per the recommendations in the 'Riverfront Park Bridges Inspection & Analysis'.

Project funding shall be provided by the Friends of the Centennial Trail up to \$75,000.00

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
30% Plans, Specs & Estimates (PS&E)	1.0	\$ 63,449.00	\$ 63,449.00
Bridge Rendering	1.0	\$ 5,000.00	\$ 5,000.00
Management Reserve	1.0	\$ 6,000.00	\$ 6,000.00
Total Contract (not to exceed):			\$ 74,449.00



Photo 1 –Kardong Bridge Deck (Looking West)



Photo 2 – Kardong Bridge Elevation (Looking Northeast)

Exhibit A-1 Scope of Work

CITY OF SPOKANE PARKS AND RECREATION 30% PSE for the DON KARDONG BRIDGE REHABILITATION and REPAIRS

PROJECT DESCRIPTION

The City of Spokane Parks and Recreation Department (PARKS) has reviewed the City of Spokane report titled RIVERFRONT PARK BRIDGES INSPECTION & ANALYSIS dated November 14, 2014, and has determined to move forward with the recommend repairs to the following bridge:

- Don Kardong Bridge

The Don Kardong Bridge is a former rail bridge converted to carry the Centennial Trail over the Spokane River (pedestrian/bicycle use only). It carries no vehicular loads. It is located to the northwest of the intersection of Hamilton Street and Spokane Falls Blvd.

The bridge is five spans for a total length of approximately 380 feet. It is comprised of two riveted steel girders with an original deck of railroad ties over which a wood floor system has been installed. The walking surface is a combination of wood decking and textured steel plates. Wooden platforms have been constructed on the north side of the piers to provide river views and seating. Truss structures visible above the deck are non-structural decorative elements.

This scope of work is for the 30% level plans, specifications and engineers estimates (PSE). The 30% PSE includes the following items:

- Plans
 - cover sheet
 - plan layout and elevation sheet (defining work items and work limits)
 - detail sheets (as necessary for clarity of concept)
- Rendering of bridge in its final state
- Engineer's construction cost estimate

PROJECT TEAM

The project team tasked with completing this scope of work is as follows:

Owner (Project Administration)	City of Spokane
Prime Consultant	KPFF
Structural Engineering	KPFF

It is assumed that surveying, civil, electrical and geotechnical engineering services will not be necessary for this initial effort.

SCOPE OF WORK

The following is a scope of work for this project.

TASK NO. 1.0 – CONTRACT MANAGEMENT AND COORDINATION

KPFF shall provide consulting management services to ensure the successful completion of the project in compliance with this Agreement's stated goals, budget and schedule.

KPFF shall communicate proactively and responsively with PARKS to ensure open communications and that the needs of PARKS are met throughout the project development.

TASK NO. 2.0 – MEETINGS

KPFF assumes a total of three meetings in Spokane as follows:

1. Kick off meeting (incl. the KPFF Project Manager and Project Design Engineer)
2. Project coordination meeting (incl. the KPFF Project Manager)
3. Project presentation to Parks Board (incl. the KPFF Project Manager)

TASK NO. 3.0 – ANALYSIS, DESIGN AND DEVELOPMENT OF PSE CONTRACT DOCUMENTS

KPFF shall perform the following work items for the 30% PSE submittal:

1. Review all relevant existing documents related to the Don Kardong Bridge.
2. Develop concepts aligned with the recommendations stated in the RIVERFRONT PARK BRIDGES INSPECTION & ANALYSIS report dated November 14, 2014.
3. Coordinate all concepts with PARKS prior to proceeding with plans and cost estimates.
4. Develop the 30% level plans including the following:
 - a cover sheet
 - plan layout and elevation sheet (defining work items and work limits)
 - detail sheets (as necessary for clarity of concept)
5. Develop a color rendering of the final bridge.
6. Develop a 30% level construction cost estimate.
7. Coordinate development of the 30% PSE with PARKS to ensure the final product meets the project goals and is clearly aligned with the project vision for this stage of the design.
8. Submit items 2, 3, 4, and 5 on 11x17 inch bond paper (5 copies) and PDF.

TASK NO. 4.0 – SCHEDULE

KPFF shall deliver for PARKS review the draft 30% PSE and rendering four months following the notice to proceed. KPFF shall make final revisions and submit the final 30% PSE two weeks following the return of the reviewed plan set.

BUDGET

KPFF will perform the above scope of work for a not-to-exceed cost plus fixed fee of \$74,450 that includes \$68,450 for the stated scope of work and a \$6,000 Management Reserve to be used at the discretion of PARKS. See attachment(s) for budget backup.

EXHIBIT E-1**DON KARDONG BRIDGE REHABILITATION & REPAIR****CONSULTANT FEE DETERMINATION**

CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT

30% LEVEL DESIGN

October 26, 2017

Classification	Total Hours	X	Raw Rate	=	Cost
Principal (Dave McMullen)	14.00	X	\$62.50	=	\$875
Project Manager (Tom Whiteman)	76.00	X	\$69.23	=	\$5,261
Technical Review (Tom Whiteman)	0.00	X	\$69.23	=	\$0
Senior Engineer (Structural & Civil)	100.00	X	\$42.40	=	\$4,240
Design Engineer (Structural & Civil)	172.00	X	\$35.16	=	\$6,048
CAD Tech (Structural & Civil)	168.00	X	\$39.00	=	\$6,552
Project Administrator (A. Fernando)	28.00	X	\$26.48	=	\$741
		X		=	
Total hours	558.00				

DSC Subtotal \$23,717**Overhead (OH) Cost**OH Rate x DSC = 137.52% X \$23,717.44 = \$32,616**Fixed Fee (FF)**FF Rate x DSC = 30.00% X \$23,717.44 = \$7,115**Total KPFF Labor Cost** \$63,449**Reimbursables**

Rendering		\$5,000.00
<i>Subtotal</i>		<u>\$5,000.00</u>

Subconsultant Costs (See Exhibit G)\$0.00**Management Reserve**\$6,000.00**GRAND TOTAL:** \$74,448.90

CONSULTANT FEE DETERMINATION													COST		
DON KARDONG BRIDGE REHABILITATION & REPAIR			NTP TO 30% PS&E				Principal (Dave McMullen)	Project Manager (Tom Whiteman)	Technical Review (Tom Whiteman)	Senior Engineer (Structural & Civil)	Design Engineer (Structural & Civil)	CAD Tech (Structural & Civil)	Project Administrator (A. Fernando)	MULTIPLIER:	
TASK	SCOPE OF WORK		0-30%	30-75%	75-100%	Final	\$62.50	\$69.23	\$69.23	\$42.40	\$35.16	\$39.00	\$26.48	2.6752	
1	CONTRACT MANAGEMENT AND COORDINATION														
	Invoicing & Project Summaries							4		4			20	\$2,611	
	Labor Subtotal 1:						0	4	0	4	0	0	20	\$2,611	
														\$0	
2	MEETINGS														
	Meeting w/ PARKS (Assume 3 max.)						16	24		8				\$5,352	
	Site Visit							8		8				\$2,389	
	Labor Subtotal 2:							32	0	16	0	0	0	\$7,741	
3	ANALYSIS, DESIGN, AND DEVELOPMENT OF PS&E - CONTRACT DOCUMENTS														
	Review Existing Plans, Inspection Results, Recommendations		✓					4.0		8.0	8.0			\$2,401	
	Develop Concepts & 30% Design		✓				4.0	8.0		40.0	80.0	24.0	8.0	\$17,283	
	Sheet 1 - Cover		✓	✓		✓					4.0	24.0		\$2,880	
	Sheet 2 - General Notes				✓	✓									
	Sheet 3 - Layout, Elevation, Work Items and Limits		✓	✓		✓	2.0	8.0		4.0	16.0	24.0		\$6,279	
	Sheet 4 and 5 - Construction Staging & Removal Details				✓	✓									
	Sheet 6, 7, 8 - Deck Replacement Details			✓	✓	✓									
	Sheet 9, 10 - Rail Replacment Details			✓	✓	✓									
	Sheet 11, 12 - Pier & Abutment Concrete Repairs		✓	✓	✓	✓		4.0		4.0	16.0	24.0		\$5,203	
	Sheet 13, 14 - Platform Removal or Repair		✓	✓	✓	✓				4.0	16.0	24.0		\$4,463	
	Sheet 15, 16 - Steel Cleaning and Painting Details			✓	✓	✓									
	Sheet 17 - Replace Benches			✓	✓	✓									
	Sheet 18, 19 - Replace Lighting & Electrical			✓	✓	✓									
	Sheet 20 - Replacement of RR Ties and Miscellaneous			✓	✓	✓									
	Develop Rendering of Final Bridge		✓					4.0		4.0	8.0	40.0		\$6,120	
	Special Provisions (exp. Jts, repair concrete, bridge cleaning, heat straightening)			✓	✓	✓									
	Quantities and Engineers Cost Estimate		✓	✓	✓	✓	4.0	8.0		8.0	24.0			\$5,315	
	30% plans and estimate QC review		✓				4.0	4.0		8.0		8.0		\$3,152	
	75% PS&E Submittal (includes QC review)			✓											
	100% PS&E Submittal (includes QC review)				✓										
	Final Signed PS&E Submittal					✓									
	Labor Subtotal 3:						14.0	40	0	80.0	172	168.0	8	\$53,096	
															\$0
TOTAL LABOR							14	76	0	100	172	168	28	\$ 63,449	
TOTAL REIMBURSABLE														\$ 5,000.00	
MANAGEMENT RESERVE														\$ 6,000	
GRAND TOTAL - COST PLUS FIXED FEE							\$2,341	\$14,076	\$0	\$11,343	\$16,178	\$17,528	\$1,984	\$ 74,449	

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 1**

NAME OF CONTRACTOR: Howeler & Yoon Architecture, LLP

PROJECT TITLE: Lead Artist for Riverfront Park

CITY CLERK CONTRACT NUMBER: OPR 2016-1038

=====

DESCRIPTION OF CHANGE:

AMOUNT: 0.00

Extend contract to July 30, 2018, to further develop schedule & budget. no additional monies allocated with this change order.

=====

TOTAL AMOUNT: \$ 0.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$50,000.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$0
CURRENT CONTRACT AMOUNT	\$50,000.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
REVISED CONTRACT SUM	\$ 50,000.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	4/30/2018
CURRENT COMPLETION DATE	4/30/2018
REVISED COMPLETION DATE	7/30/2018

Contractor: _____

Date: _____

City Approval: _____

Date: _____

City Clerk Attest: _____

Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 7**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Looff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT</u>
Item 1: CP 12 – South Gateway changes after permit review	\$ 10,912.00
Item 2: CP 17 – Deduct irrigation controller	\$ (1,717.00)
Item 3: CP 20 – Delete (80) engraved fish	\$ (1,665.00)
Item 4: CCD 09 – Reinstall carrousel center tree support	\$ 5,641.00

TOTAL AMOUNT: \$13,171

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 1,237,253.00
CURRENT CONTRACT AMOUNT	\$ 8,301,853.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 13,171.00
REVISED CONTRACT SUM	\$ 8,315,024.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
REVISED COMPLETION DATE (Weather Permitting)	TBD

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

Looff Carrousel Change Order Log
Walker Construction

C/O Number			Date	Topic/Reason for C/O
Original Contract	\$ 7,064,600.00		1/27/2017	10% of contract = \$ 706,460.00
#1	\$ 269,551.00		5/12/2017	Salvage Carrousel, asbestos, rock removal
#2	\$ 2,545.00		7/13/2017	Footings, Elec., H-VAC
#3	\$ 600,000.00		6/8/2017	Bid Alternate Rotary Fountain
				Exceeded 10% of original contract amount
#4	\$ 93,910.00		8/31/2017	SBE ADA Path, Vaults, center post. Note: a portion of this was approved on 3/9/17
	\$ 76,090.00			Approved in March
	\$ 17,820.00		10/20/2017	
#5	\$ 23,416.00		10/20/2017	Elec, Light, embedment changes
#6	Reallocation			Rotary Fountain
#7	\$ 13,171.00			Pending PB Review
#8	\$ 14,266.00			Pending PB Review
CCD 19	\$ 30,000.00	estimated		Pending PB Review
	\$ 8,205,369.00			New Contract total

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 8**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT</u>
Item 1: CP 16 - Add disconnect to Chiller Unit	\$ 2,455.00
Item 2: CP 21 - Add power and Data for future signage	\$ 2,654.00
Item 3: CP 23 - Demo/re-install new conduit and boxes for lights at planters	\$ 6,250.00
Item 4: CCD 8 - Install 3" HDPE water line in lieu pf 2.5"	\$ 774.00
Item 5: CCD 15 - Waterproof roof edge at Carrousel Building	\$ 2,133.00

TOTAL AMOUNT: \$ 14,266

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 1,250,424.00
CURRENT CONTRACT AMOUNT	\$ 8,315,024.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 14,266.00
REVISED CONTRACT SUM	\$ 8,329,290.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
REVISED COMPLETION DATE	TBD

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 7**

NAME OF CONTRACTOR: T. LaRiviere Equipment and Excavation, Inc

PROJECT TITLE: Howard Street South Channel Bridge Replacement

CITY CLERK CONTRACT NUMBER: 2016119

DESCRIPTION OF CHANGE:	AMOUNT
Item 1: T&M Issues – Irrigation Sleeve, Dewatering, Curb Joints plus others.	\$ 5,359.25
Item 2: CCD# 1-2 Pier Cap & Wing Walls for Pier 4	\$ 34,437.38
Item 3: T&M Thrust Block – Charge to Utilities for Water Line	\$ 6,416.09

TOTAL AMOUNT: \$ 46,212.72

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 4,737,101.50
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 290,372.48
CURRENT CONTRACT AMOUNT	\$ 5,027,473.98
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 46,212.72
REVISED CONTRACT SUM	\$ 5,073,686.70

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	252 Work Days
CURRENT COMPLETION DATE	283 Work Days
REVISED COMPLETION DATE	283 Work Days

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

ITEM 1

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID

PROJECT: Howard street bridge

JOB#:

PCO #:

CPR #:

DATE: Thursday, October 26, 2017

SUBJECT: various T&M items

Scope of Change Request:

large vault dewatering 7-12-17 and 8-28, Sprinkler sleeve across road 8-17-17, Chipping pipe sleeves at abutments 8-17-17, Curb joints 8-22, 8-24. Grind top of plinths 9-7,

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$4,369.37
Total Charges for Material	\$989.88
Total Charges for Subcontractor	
Subtotal:	\$5,359.25
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$5,359.25

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/26/17
 SUBJECT: various T&M items

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	11.00	MH	85.00	935.00					935.00
foreman	4.50	HRS	56.32	253.44					253.44
operator	0.50	hrs	53.73	26.87					26.87
laborer	34.00	hrs	47.92	1,629.28					1,629.28
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	0.50	hrs			59.23	29.62			29.62
welding machine, generator	5.50	hrs			25.00	137.50			137.50
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops		tot			1,904.40				
foreman truck	1.00	week			200.00	200.00			200.00
survey crew		hrs					200.00		
cat 305		hrs			47.92				
rental pump	3.00	day			60.00	180.00			180.00
subcontractor labor hours	6.00	hrs	47.92	287.52					
plate compactor		days							
		week							
Direct Expense Subtotal	/	/	/	3,387.11	/	547.12	/	/	3,934.22
Small Tools and Consumables		hrs				270.97			270.97
Direct Expense + Overheads Subtotal	/	/	/	3,387.11	/	818.08	/	/	4,205.19
Mark-up				982.26		171.80			1,154.06

Sales Tax: \$ -
 Total: \$ 5,359.25

PROJECT: Howard street bridge
JOB#:
PCO #:
CPR #:
DATE: Monday, October 23, 2017
SUBJECT: various T&M items

Scope of Change Request:

large vault dewatering 7-12-17 and 8-28, Sprinkler sleeve across road 8-17-17, Chipping pipe sleeves at abutments 8-17-17, Curb joints 8-22, 8-24. Grind top of plinths 9-7,

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$4,369.37
Total Charges for Material	\$1,912.51
Total Charges for Subcontractor	
Subtotal:	\$6,281.87
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$6,281.87

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID.

PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/23/17
 SUBJECT: various T&M items

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	11.00 ✓	MH	85.00	935.00					935.00
foreman	4.50	HRS	56.32	253.44					253.44
operator	0.50	hrs	53.73	26.87					26.87
laborer	34.00	hrs	47.92	1,629.28					1,629.28
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	0.50 ✓	hrs			59.23	29.62			29.62
welding machine, generator	5.50 ✓	hrs			25.00	137.50			137.50
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops	1.00	tot			1,904.40				
foreman truck	2.00	week			175.00	350.00			350.00
survey crew		hrs					200.00		
cat 305		hrs			47.92				
rental pump	3.00 ✓	day			60.00	180.00			180.00
subcontractor labor hours	6.00 ✓	hrs	47.92	287.52					
plate compactor	3.50	days			175.00	612.50			612.50
		week							
Direct Expense Subtotal				3,387.11		1,309.62			4,696.72
Small Tools and Consumables		hrs				270.97			270.97
Direct Expense + Overheads Subtotal				3,387.11		1,580.58			4,967.69
Mark-up				982.26		331.92			1,314.18

Sales Tax: \$ -
 Total: \$ 6,281.87

7-12-17

Dewatering Big Vault

Labor: Bryce = 4 hr.

Power City 3 guys @ 2 hr. ea = 6 hr.

Equipment: 2" submersible pump rented from Western States Cat

Started dewatering @ 6⁰⁰ a.m. with our trash pump (2"). Was unable to keep pump operating in the hole. Went and rented submersible and it did the trick.

Signed: T. LaRiviere

Bryce

CH2M

Kelley Tyler

7-13-17

Dewatering Big Vault

Labor: Bryce = 2 hr.

Equipment: 2" submersible pump rented from Western States Cat

Signed: T. LaRiviere

Bryce

CH2M

Kelley Tyler

8-15-17

TQM

Install sprinkler Sleeve (across access road)

Equipment:

14" cutoff saw - 1 hr. cut asphalt

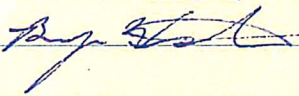
10K Forklift - .5 hr. backfill trench and cleanup

Labor:

Bryce - 3.5 hr.

Signed:

T. LaRiviere



CH2M

Clark R. Long

8-17-17

Shipping abutment dia^{phragm} in order to attach 6" conduit @ pier 4 stub outs

Equipment:

Honda Generator - 2 hr.

Hammerdrill (2 SDS Max) - 2 hr.

Labor:

James - 2 hr.

Humberto - 2 hr.

Signed:

T. LaRiviere



CH2M

Clark R. Long

TQM

rb joints 8-22-17

labor:

on = 1.5 hr.

ak = 1.5 hr.

signature:

J. LaRiviere

3/2/17

Equipment:

Generator = 1.5 hr.

Peanut Grinders = 2

CH2M

Clark R. Corly

rb joints 8-24-17

labor:

on = 1.5 hr.

ak = 1.5 hr.

signature:

J. LaRiviere

3/2/17

Equipment:


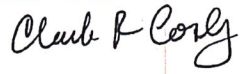
Generator = 1.5 hr.

Peanut Grinders = 2


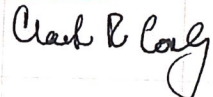
CH2M

Clark R. Corly

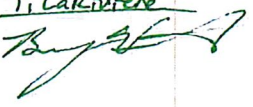


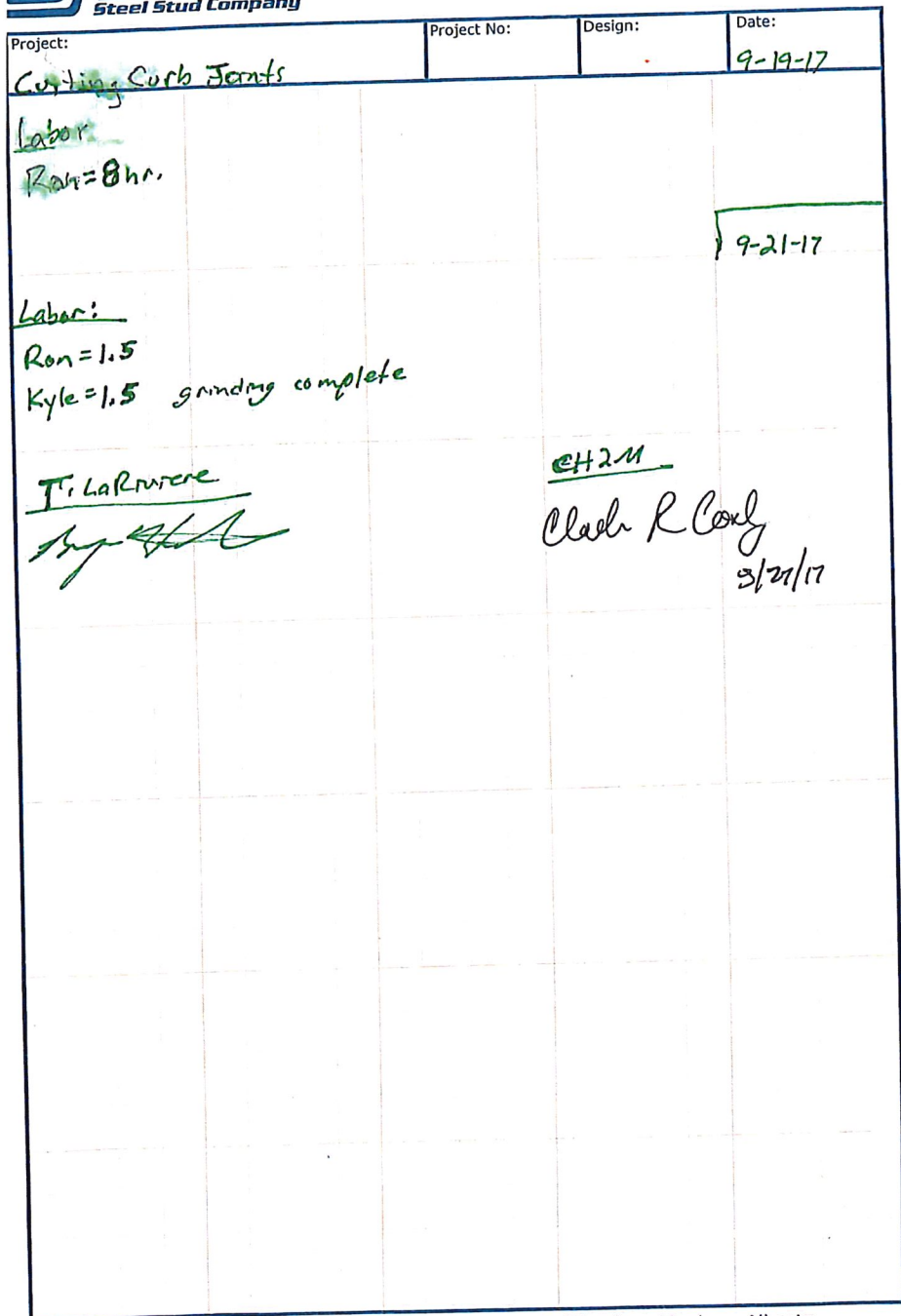
Project:	Project No:	Design:	Date:
Dewatering Vault @ North End			8-28-17
<u>Labor:</u> Dryce = 1.5hr			
enable Power City to install conduits			
<u>Equipment:</u> 2" submersible pump (rental)			
<u>Signature:</u> Ti La Riviere 			
CH2M Clark & Corly 			



Project:	Project No:	Design:	Date:
T4 M Grand Top of Month			9-7-17
<u>Labor:</u>			
Kyle = 2 hr.		Remove broomed finish	
Oak = 2 hr.		per BE review	
<u>Equipment:</u>			
Generator - 2 hr			
2-4" grinders			
<u>T. LaRiviere</u>		<u>CH2M</u>	
			



Project:	Project No:	Design:	Date:
Curb joint cut-in T&M			9-12-17
<u>Labor:</u> Ron = 9 hr. ✓ Dak = 4.5 hr. ✓ Kyle = 1 hr. on 9-13-17 <u>T. LaRiviere</u>  <u>CH2M</u> Clubb R Conly 9/13/17			



Washington • Idaho • Montana • Oregon • California • Alaska • Alberta

Hill Check Sheet - T. LA RIVIERE LABOR HOURS

Various T&M

	7/12	7/13	8/15	8/17	8/22	8/24	8/28	9/7	9/12		9/19	Total	
DeWatering													
Carpenters												0	0
Laborers				4	3	3		4	14.5	8	3	39.5	39.5
Operators			0.5									0.5	0.5
Superintendent	4	2	3.5				1.5					11	11
Mini Ex Cat 305												0	
Forklift/Lift			0.5									0.5	
Cutoff Saw			1									1	
Generator				2	1.5	1.5		2				7	
Hammerdrill				2									
Grinder					2	2		2					
2" Subm Pump	1	1					1						
Power City	6											6	
<i>Total</i>													

51

ITEM 2

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID

PROJECT: Howard street bridge

JOB#:

PCO #:

CPR #:

DATE: Thursday, October 26, 2017

SUBJECT: pier 4 cap and walls

Scope of Change Request:

grade out quarry spalls. Form footin/cap. Pour cap. Grout pad. Strip and clean forms.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$24,547.74
Total Charges for Material	\$9,889.64
Total Charges for Subcontractor	
Subtotal:	\$34,437.38
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$34,437.38

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/26/17
 SUBJECT: pier 4 cap and walls

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	7.00	HRS	85.00	595.00					595.00
Superintendent	35.50	MH	85.00	3,017.50					3,017.50
foreman		HRS	56.32						
operator	9.25	hrs	53.73	497.00					497.00
laborer	75.00	hrs	47.92	3,594.00					3,594.00
CAT 320 C track hoe	6.25	hrs			101.42	633.88			633.88
Grove GMK 5120 B	1.00	each			257.42	257.42			257.42
CAT TL1055 forklift	9.50	hrs			59.23	562.69			562.69
welding machine	25.00	hrs			25.00	625.00			625.00
carpenter	193.00	hrs	54.71	10,559.03					10,559.03
concrete	44.50	yds				4,272.00			4,272.00
chamfer, tape,screws,grout,pvc,tubing,coilrod	1.00	tot			317.36	317.36			317.36
foreman truck	1.00	week			175.00	175.00			175.00
survey crew		hrs					200.00		
misscoded hours ironworker/labor	16.00	hrs	47.92	766.72					766.72
grout pump	2.50	hrs			40.00	100.00			100.00
grout mix	25.00	each			17.75	468.75			468.75
		week							
Direct Expense Subtotal	/	/	/	19,029.25	/	7,412.09	/	/	26,441.34
Small Tools and Consumables						761.17			761.17
Direct Expense + Overheads Subtotal	/	/	/	19,029.25	/	8,173.26	/	/	27,202.51
Mark-up				5,518.48		1,716.38			7,234.87

Sales Tax: \$ -
 Total: \$ 34,437.38

Pier 4

5/8/17

✓

Equip

- 320C Tractorhoe = 4 hr. ✓ (Bryce Oper) ^{cc}
- 10k Forklift = 3 hr. ✓
- Lincoln Welder (Generator) = 2 hr. ✓
- Laser = 2 hr.

Survey

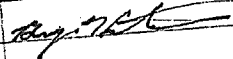
- Storchang = 6 hr. (7⁰⁰ am till 1⁰⁰ p.m.) ✓

Labour

- Dak/Labourer = 5 hr. Carpenter = 3 hr. ✓ setting forms ^{cc}
- Ron/Carpenter = 8 hr. ✓ setting batter boards, forms ^{cc}
- Bryce = 2 hr. (Foreman/super) ^{cc}
- Levi = 1 hr. labor ✓
- James = 1 hr. Carpenter ✓

Signed

J. LaRiviere



CH2M

Creek R. Corp 5/9/17

Pier 4

5/9/17



Equip. : 320C Trackhoe = 1 hr. ✓
: 10K Forklift = 3 hr. ✓
: Laser = 1 hr. ✓
: Lincoln Welder (Generator) & Welder = 5^{hr.} gen. / 1^{hr.} welding ✓

Labor : Ron = 8 carpenter (setting forms, grade, building forms) ✓
: Oak = 6.5 carpenter (setting forms, building forms) ✓
: Bryce = 5 hr. (super, grade) ✓
: James = 8 carpenter (set forms, build forms, pour bed) ✓
: Rick = 6.5 carpenter (set forms, build forms, pour bed) ✓
: Levi = 4 carpenter 2 labor (set forms, build forms, pour bed) ✓

Materials : Chamfer = 134 LF (pour blackout) ✓

Signed : T. La Riviere

CH2M
Chris R. Corley 5/17/17

6-14-04-

Pier 4

5-10-17

Equipment

- : Hand grout pump = 2.5 hr. ✓
- : GMC 2500 HD = 1 hr. (gathering material) ✓
- : Water pump (garden hose) = .5 hr. ✓

Material

- : $\frac{1}{2}$ " PUC = 400' for caserod sleeve ✓
- : $\frac{1}{2}$ " caserod = 5 sticks @ 12' ea. ✓
- : 3" screws for grout pad blackout ✓
- : Duct tape = 1 roll for sleeve ends ✓
- : 3" corrugated tube = 18'8" ✓
- : SpecChem MP Grout for CSL tubes = 10 bags ✓

Labor

- : Bryce = 3 hr. (gathering material, rebar layout, foreman/supervisor) ✓
- : Ron = 3 hr. (.5 layout rebar, grout CSL tubes) ✓
- : Dak = 2.5 hr. (grout CSL Tubes) ✓
- : Rick = 2.5 hr. (grout CSL Tubes) ✓

Clem

Clark R Cooley 5/12/17

Pier 4

5/10/17 Drilled Shafts

Labor : Upon review of my time tracking on the shafts we discovered that I tracked the time of cutting the rebar, crimping the ends and installing the CSL tubes was miscoded. I tracked it just under labor hrs. and not rebar hrs. I figured on average it took 2 guys 2 hours to do the bar and tubes. That creates a total of 16 hr. ~~rec~~



Materials : CSL Tubes - $26' \times 3 = 78 LF \times 4 = 312 LF$ ~~rec~~

Signed : J. LaRiviere

CH2M

By [Signature]

Clint R. Cory 5/12/17

Pier 4

5-18-17

✓

Equipment : Lincoln Welder (Generator) = 6 hr. ✓

: 320C Trackhoe & operator = 1 hr. (leveling out dirt so concrete trucks can reach pour) ✓

labor : Ron = 7^{hrs.} carpenter ✓

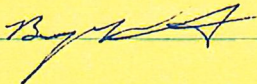
: Dak = 7^{hrs.} carpenter ✓

: Rick = 5.5^{hrs.} carpenter ✓

: Bryce = 2 hr. (Fireman/super) ✓

Material : Chamfer = 160 LF ✓

Signed : T. La Riviere



CH2M

Clark R. Corry 5/17/17

Pier 4

5/12/17

Equipment : Lincoln welder (generator) = 4 hr. ✓

Labor : Ron = 8 hr. Carpenter ✓

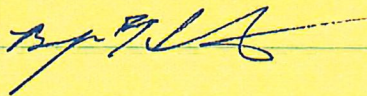
: Dak = 8 hr. Carpenter ✓

: Rick = 8 hr. Carpenter ✓

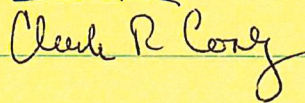
: Bryce = 1 hr. (foreman/super) ✓

Signed

: T. Lakinene



CH2-11



5/17/17

Pier 4

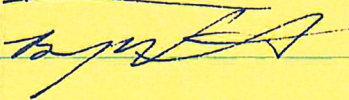
5/15/17

Equipment: Lincoln Welder (Generator) 6 hr. ✓

Survey: Storhaug onsite 7⁰⁰am till 12⁰⁰pm, shooting in beam seats. ✓

Labor:
: Ron = 8 hr. (forming/grout sleeves) ✓
: Pak = 8 hr. (forming/grout sleeves) ✓
: Rick = 8 hr. (forming/grout sleeves) ✓
: Bryce = 2 hr. (Foreman/Supervisor) ✓

Signed: T. LaRiviere



CH2M

Clark R. Cozy 5/17/17

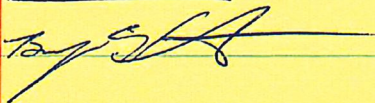
Pier 4

5/16/17

Equipment: Lincoln Welder = 1 hr. (welding spiral) ✓
: Forklift = .25 hr. (moving welder) ✓

Labor: Bryce = 1.5 hr. (assisting tri-state, ordering concrete, grout, etc.) ✓
: Tri State welding spiral lap (etc)

Signed: T. LaRiviere



CH2M

Clark R. Cozy 5/17/17



Pier 4

5/17/17

Equipment : Lincoln Welder = 5 hr. ✓

: 320C Trackhoe = 1.25 hr. ✓

: Forklift = 1.25 hr. ✓

Labor : Ron = 8.5 hr. = 2 hr. carpenter 6.5 labor (finished forming, sleeves, clearance/seal, pour & cover) ✓

: Dak = 8.5 hr. = 2 hr. carpenter 6.5 labor (" " " ") ✓

: Rick = 8.5 hr. = 2 hr. carpenter 6.5 labor (" " " ") ✓

: Bryce = 5 hr. (foreman/supervisor, finisher) ✓

: Nate = 4 hr. ^{labor} (clearance/seal, pour & cover) ✓

: Levi = 1 hr. ^{labor} (pour-cover for Nate while he was rigging crane to NE WW) ✓

Material : Mix 3211.45 = 44.5 CY ✓

Signed

T. LaRiviere

CH2M

Clayton R. Cook

5/18/17

Pier 4

5-18-17

Equipment: 120T Crane = 1 hr. (removing crane mats and #piles used to kick forms) ✓

: Forklift = .5 hr. (removing material/hardware) ✓

Labor: Ron = 2.5 hr. labor ✓

: Oak = 2.5 hr. labor ✓

: Rick = 3 hr. labor ✓

: Bryce = 2 ~~hrs~~ ^{hr.} ✓

: Nate = 1.5 hr. labor ✓

Signed: T. LaRiviere

Sy. 2K

GH24

Clerk P. Costly 5/19/17

5-18-17

Pier 4 grout pad form

Labor: Ron = 8 carpenter ✓

: DaK = 8 carpenter ✓

5-19-17

Pour Pier 4 grout pad

Labor: Bryce = 3 pour (super/finisher) ✓

: Nate = 3 pour (labor) ✓

: Levi = 4 pour & continue water cure (labor) ✓

Material: 23 bags of rapid set mortar mix ✓

→ Signed: T. LaRiviere

By [Signature]

CH211

Deed R. Cory

Pier 4

5-22-17

Equipment: Forklift 10K = 2 hr. ✓

Labar : Ron = 2 hr. labor ✓

Dak = 2 hr. labor ✓

Rick = 2 hr. labor ✓



Signed : T. L. Lavierie

CHdM

Club R Corp

5/22/17

6-8-17

Planter Wall

Labor : Ron = 4 hr. rebar ✓

Rick = 4 hr. rebar ✓

✓ Corp.

6-8-17

Pier 4 Facia & Wingwalls

Labor : Ron = 4 hr. carpenter ✓

Rick = 4 hr. carpenter ✓

Comments : Received answer from Vu on what to do with the #8 bars and cable that are protruding into the wingwall. Clark and I discussed that the pier diaphragm needs to continue on over to the fascia walls in order for the pavement seat to have something to set on. We both agreed and will go that route.

Signed : T. LaRiviere

CH2M

Clark R. Cary

6-9-17

Pier 4 Facia & Wingwalls

Labor : Ron = 8 carpenter ✓

Rick = 8 carpenter ✓

Bryce = 4 ~~super(2) carpenter(2)~~ ✓ Super ✓

Levi = 2 labor ✓

Jontzen = 2 labor ✓

Signed : T. LaRiviere

by [Signature]

CH2M

Clark R. Cary

Pier 4 T&M/Form Faces & Wing walls 6-12-17.

Labar : Bryce = 8 (2) super (6) carpenter ✓

: Levi = 8 carpenter ✓

: Jantzen = 8 carpenter ✓

Equipment: Laser = 2 hrs. ✓

Signed : T. Lacroix

Bryce

CHAM

Chen & Co.

Lund
501-260
5462 7600

Prer 4 T&M

6-13-17

*Form Facia/Wingwalls

Labor : Levi = 4.5 carpenter ✓

: Bryce = 4.5 (1.5) super (3.5) carpenter ✓

: Jantzen = 4.5 carpenter ✓

* Pour Facia/Wingalls including finish & waterure

Labor : Ron = 1.5 pour/finish ✓

: Rick = 1.5 pour/finish ✓

: Levi = 1 vibrate, waterure ✓

: Jantzen = 1 vibrate, waterure ✓

Material : 2 CY Mix # 321145 ✓

Equipment : 10K Forklift = .5 hr w/operator (Bryce) ✓

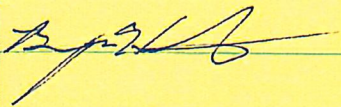
* Form Prer 4 abut diaphragm/installed foam

Labor : Bryce = 3.5 super ✓

: Jantzen = 1.5 labor ✓

: Levi = 1.5 labor ✓

Signed : T. Labriviere



CH2M
Clark & Corry



SECO CONSTRUCTION SUPPLY



Page: 1

- PACKING LIST -

Shipment No: 615377	Date: 05-10-17
Order No: 588493	Date: 05-10-17
	Net Due: 06-09-17

Customer:


Ship To:

Contractors Northwest, Inc. - Coeur D'Alene
P O BOX 6300
Coeur D'Alene, ID 83816-1938

Contractors Northwest, Inc. - Coeur D'Alene
P O BOX 6300
Coeur D'Alene, ID 83816-1938

Attn: Accounting
Fax: (208) 667-6388

Ref: howard st bridge

Purchase Order		Ship Via	FOB	Freight	Terms	
HOWARD STREET		Will Call	JLAI	Collect	Net 30 Days	
Bridge			DESCRIPTION	Quantity	Unit Price	Amount
45600 Coil Nut 1/2" ←			Each	862	0.30	258.60
This is all we have Not per 4 T&M						
46122 Coil Rod 1/2"x12' Per LF			Linear Foo	60	0.94	56.40
5 sticks						
→ Needed to complete pier 4 (T&M)						
Manufacturer Freight Surcharge						2.36
 Bryce Heftman				Total:		\$317.36

JOHN LATTA ASSOCIATES, INC.

REMIT TO: • 539 SE DIVISION PL., SUITE 2
• 515 SO. 5TH AVE.
• 5610 E. BROADWAY
• 6452 SOUTH 144TH ST.
• 218 E. 50TH ST.

• PORTLAND, OREGON 97202
• YAKIMA, WASHINGTON 98902
• SPOKANE, WASHINGTON 99212
• TUKWILA, WASHINGTON 98168
• BOISE, IDAHO 83714

• (503) 238-1253
• (509) 248-7900
• (509) 535-7756
• (206) 624-4574
• (208) 323-4978

• 1-800-444-8877
• 1-800-325-1684
• 1-800-333-8877
• 1-800-444-8877

• Fax (503) 231-0162
• Fax (509) 453-2094
• Fax (509) 535-2459
• Fax (206) 624-8509
• Fax (208) 323-0807

Arrow Construction Supply, Inc.

P.O. Box 11133
Spokane, WA 99211-1133

Sales Order

Charge Customers - Do Not Pay From This Order

Customer No.: LARIVIERE

Order No.: 309366

Bill To: **T. Lariviere Equipment & Exc. Inc**

P.O. Box 100
Athol, ID 83801

Ship To: **T. Lariviere Equipment & Exc. Inc**

Howard St
River Front Park
Spokane, WA 99204

Date	Ship Via	F.O.B.	Sales Tax #	Terms
05/16/17	Our Truck	Destination	602-764-461	Net 30
Purchase Order Number	Required Date	Sales Person	Our Order Number	
Howard St. <i>Bridge</i>	05/16/17	Marlon	309366	
Quantity			Unit Price	Amount
Required	Shipped	B.O.		
25				
RAPID SET MORTAR				
			Rapid Set Mortar Mix	
			55 Lb. Bag	
			50/pallet	
			17.750	443.75
1				
FRT SPOK				
			Freight Charge	
			25.000	25.00
			Ordered by Bryce	
			Order subtotal	468.75
			Order total	468.75

Thank You

Special Order Items are returnable pending the manufacturers authorization. Customer is responsible for any re-stock fee and all freight associated with the purchase and return. Claims for shortages must be made immediately.

Items not returnable after 90 days/No return without authorization/20% minimum restock charge/1.5% monthly late charge

Proper disposal of hazardous materials purchased is customer's responsibility. If any of the above listed items were purchased originally for resale but are subsequently used for taxable purposes, the taxes due thereon will be reported and paid by the undersigned. If collection procedures are necessary, buyer agrees to pay all reasonable attorney & collection fees. Buyer fully understands credit terms and agrees to proper payment in consideration of extended credit.

Date: _____ Received By: *Bryce*
Payment Rec'd: Cash _____ Check# _____ Cr Card _____

5/16/2017 8:13:58 AM



P O Box 3366
Spokane, WA 99220-3366

Customer No: 35202
Invoice No: 2424284
Inv Date: 05/17/17
Page: Page 1 of 1
Customer PO: 0
Customer Job: BRICE

T Lariviere Equip & Excavation
PO Box 100
Athol ID 83801

Central Pre-Mix Concrete Co.
P O Box 3366
Spokane, WA 99220-3366
509-534-6221

Delivered To: RIVERFRONT PK OFF SPO FALLS BLVD/HOWARD
BRIDGE
Ordered By: BRYCE

Date	Material	QTY	UM	Unit Price	Haul QTY	Matl Total	Haul Total	Tax	Total
Plant: 05136 Spok-Sullivan Concrete									
05/17/17	WSDOT CL 4000 3/4" EXTERIOR	44.50	CY	94.00	6	4,183.00	0.00	0.00	4,183.00
05/17/17	FUEL SURCHARGE	6.00	EA	0.00	6	0.00	0.00	0.00	0.00
05/17/17	ENVIRONMENTAL SURCHARGE	44.50	EA	2.00	6	89.00	0.00	0.00	89.00
05/17/17	SHORT LOAD CHARGE - CONCRETE	0.00	EA	0.00	1	0.00	0.00	0.00	0.00
Total Invoice:		95.00				4,272.00	0.00	0.00	4,272.00

Ticket number(s) shipped from plant 05136 - Spok-Sullivan Concrete
*121372 *121373 *121376 *121378 *121383 *121390

Central Pre-Mix will be open on Saturday's until 12:00 PM for an additional charge of \$6.00 per cubic yard. All quoted projects will be held as per agreed.

All payments are due and payable by the due date shown on the invoice. We will assess up to the state's legal maximum rate for finance charges on delinquent accounts.

Invoice Amount: 4,272.00

Amount Paid: _____

Customer Name: T Lariviere Equip & Excavation
Customer No: 35202
Invoice #: 2424284
Date: 05/17/17
Customer Job: BRICE
Customer PO: 0
Due Date: 06/10/17

Remit Payment To: Central Pre-Mix Concrete Co.
PO Box 742421
Los Angeles, CA 90074

Please provide your email address below if you would like to start receiving your Invoices via email

Hill Check Sheet - T. LA RIVIERE LABOR HOURS

	5/8	5/9	5/10	5/10	5/11	5/12	5/15	5/16	5/17	5/18	5/19	5/22	6/8	6/9	6/12	6/13	Total
Pier 4 CCD#1-2																	
Carpenters	12.0	33.0			19.5	24.0	24.0		6.0	16.0			8.0	16.0	22.0	12.5	193.0
Operator		4.0			1.0			0.3	0.5	1.5		2.0					9.3
Laborers	3.0	2.0	8.0						24.5	9.5	7.0	6.0		4.0		8.0	72.0
Superintendent	6.0	5.0	3.0		2.0	1.0	2.0	1.5	5.0	2.0	3.0			4.0	2.0	5.0	41.5
320 Trackhoe	4.0	1.0			1.0				0.3								
Forklift	3.0	3.0						0.3	0.3	0.5		2.0				0.5	
Crane										1.0							
Laser	2.0	1.0													2.0		
Welder	2.0	1.0			6.0	4.0	6.0	1.0	5.0								
Generator		5.0															
Chamfer		134.0			160.0												
Hand grout pump			2.5														
Truck			1.0														
Water pump			0.5														
Misc Materials			1.0														
Concrete									44.5								
Grout											23.0						
Surveying Hours	6.0						5.0										
Missed CSL Tubes -Labor Hours				16.0													16.0
<i>Total</i>																	331.8

6.3

9.5

25.0

ITEM 3

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID

PROJECT: Howard street bridge
JOB#:
PCO #:
CPR #:
DATE: Thursday, October 26, 2017
SUBJECT: various T&M items

Scope of Change Request:

. Thrust block work,

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$2,119.00
Total Charges for Material	\$4,297.09
Total Charges for Subcontractor	
Subtotal:	\$6,416.09
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$6,416.09

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____

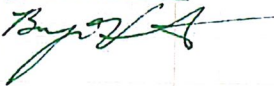
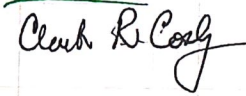


PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/26/17
 SUBJECT: various T&M items

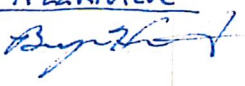
ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	1.00	HRS	85.00	85.00					85.00
Superintendent	4.50	MH	85.00	382.50					382.50
foreman	3.50	HRS	56.32	197.12					197.12
operator	7.50	hrs	53.73	402.98					402.98
laborer	12.00	hrs	47.92	575.04					575.04
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	3.50	hrs			59.23	207.31			207.31
welding machine, generator		hrs			25.00				
carpenter		hrs	54.71						
concrete	9.00	yds			96.00	864.00			
18" thrust anchor hoops	1.00	tot			1,904.40	1,904.40			
foreman truck	1.00	week			175.00	175.00			175.00
survey crew		hrs					200.00		
cat 305	4.00	hrs			24.80	99.20			99.20
rental pump		day			60.00				
subcontractor labor hours		hrs	47.92						
plate compactor	2.00	hours			85.00	170.00			170.00
		week							
Direct Expense Subtotal	/	/	/	1,642.64	/	3,419.91	/	/	5,062.54
Small Tools and Consumables		hrs				131.41			131.41
Direct Expense + Overheads Subtotal	/	/	/	1,642.64	/	3,551.32	/	/	5,193.95
Mark-up				476.36		745.78			1,222.14

Sales Tax: \$ -
 Total: \$ 6,416.09



Project:	Project No:	Design:	Date:
Thrust Block T&M Excavation			8-29-17
<u>Equipment:</u> Mini Ex-Cat 305 w/operator - 3 hr.			
<u>Labor:</u> 1 guy = 3 hr.			
<u>Signature:</u> T. LaRiviere 		<u>CH2M</u> Clark R. Coakley 	



Project:	Project No:	Design:	Date:
Thrust Block Rebar & Restraints			9-7-17
<u>Equipment:</u> Mini Ex 305.5 - 1 hr. w/ operator			
<u>Labor:</u> Boyc = 1 hr. Kyle = 1 hr. Dak = 3 hr. Nate = 3 hr. James = 3 hr.			
And to remove rebar, increase hole size, place rebar and restraints back in.			
<u>Signatures:</u> Ti LaRiviere  CH2M Caleb R. Gentry			



Project:	Project No:	Design:	Date:
Thrust block pour			9-8-17
<u>Labor:</u> Kyle = 1 hr. Bryce = 1 hr.			
<u>Material:</u> 9CY-321145 concrete			
Clear B-Cost			



Project:	Project No:	Design:	Date:
Thrust Block Backfill Td.M		16'x8'x	9-12-17

Equipment:

Forklift = 2 hr. ✓ (w/ bucket attachment)
Plate Compactor = 2 hr. ✓

Labor:

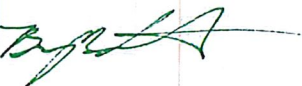
James = 2 hr. ✓
Bryce = 1 hr. ✓

Materials:

Crushed Base = will total out tomorrow 9-13

Clark R. Long 9/15/17



Project:	Project No:	Design:	Date:
Thrust Block Backfill			9-13-17
<u>Equipment:</u> 10k Forklift = 1.5 hr. ✓ (w/ bucket attachment) Plate Compactor = 1.5 hr. ✓			
<u>Labor:</u> Doyce = 1.5 hr. ✓ Kyle = 1.5 hr. ✓			
<u>Material</u> 5/8" crushed base = 12.66 CY ✓			
<u>T. La Riviere</u>		<u>CH2M</u>	
		Clark R. Leary 9/19/17	



H.D. FOWLER COMPANY

PO Box 84368 * Seattle, WA * 98124-5668
425-746-8400

Invoice
Number

14654742

SPWH
135963

Spokane Branch

6625 E. Sharp Street
Spokane, WA 99212
(509) 568-8400 Fax (509) 568-8405

To:				Ship to: HD Fowler Company - Spokane			
T LARIVIERE EQUIPMENT & EXCAVATION INC PO BOX 100 ATHOL ID 83801				Spokane		WA 99212	
				Order# O5704674	Inv Date: 10/05/17	Order Writer: JOHN SMITH	
Terms: NET 10TH PROX		Due: 11/10/17		PO/JOB: HOOP RESTRAINTS			
FOB: H. D. FOWLER		Ship Via: WILL CALL		HOWARD ST. SOUTH CHANNEL BRI			
Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
1	2	0	EA	18" THRUST ANCHOR HOOP ASSY DRAWING #DU-2A	952.200	1904.40	
						Sub total	1,904.40
						Freight	0.00
						Tax	0.00
						Grand Total	1,904.40
DEL BY JMS				Serving the Pacific Northwest since 1911			



P O Box 3366
Spokane, WA 99220-3366

Customer No: 35202
Invoice No: 2491505
Inv Date: 09/08/17
Page: Page 1 of 1
Customer PO: RIVERFRONT PK OFF SP
Customer Job: 1040

T Lariviere Equip & Excavation
PO Box 100
Athol ID 83801

Central Pre-Mix Concrete Co.
P O Box 3366
Spokane, WA 99220-3366
509-534-6221

Delivered To: RIVERFRONT PK OFF SPO FALLS BLVD/HOWARD BRIDGE

Ordered By: BRYCE

Date	Code - Material Description	QTY	UM	Unit Price	Haul QTY	Matl Total	Haul Total	Tax	Total
Plant: 05136 Spok-Sullivan Concrete									
09/08/17	321145 - WSDOT CL 4000 3/4" EXTERIOR	9.00	CY	94.00	0.00	846.00	0.00	0.00	846.00
09/08/17	467755 - FUEL SURCHARGE	1.00	EA	0.00	0.00	0.00	0.00	0.00	0.00
09/08/17	487000 - ENVIRONMENTAL SURCHARGE	9.00	EA	2.00	0.00	18.00	0.00	0.00	18.00
Total Invoice:		19.00				864.00	0.00	0.00	864.00

Ticket number(s) shipped from plant 05136 - Spok-Sullivan Concrete
*127874

Central Pre-Mix is now open for aggregate at our Key Rock Facility located at 9404 S. Cheney Spokane Rd, Spokane, Wa 99224

Finance Charges will be applied to any late invoices at a rate of 1.5% per month per credit agreement or the State's Lawful Amount

Invoice Amount: 864.00

Amount Paid: _____

Customer Name: T Lariviere Equip & Excavation
Customer No: 35202
Invoice #: 2491505
Date: 09/08/17
Customer Job: 1040
Customer PO: RIVERFRONT PK OFF SP
Due Date: 10/10/17

If you have any questions about your invoice please call 509-534-6221

Remit Payment To: Central Pre-Mix Concrete Co.
PO Box 742421
Los Angeles, CA 90074

Please provide your email address below if you would like to start receiving your invoices via email

Hill Check Sheet - T. LA RIVIERE LABOR HOURS

Thrust Block on South Side

	8/29	9/7	9/8	9/12	9/13	Total	
DeWatering							
Carpenters			1		1.5	2.5	2.5
Laborers	3	10		2		15	15
Operators	3	1		2		6	6
Superintendent		1	1	1	1.5	4.5	4.5
Mini Ex Cat 305	3	1				4	
Forklift/Lift				2	1.5	3.5	
Plate Compactor				2	1.5	3.5	
Concrete			9			9	
Crushed Base				12.7		12.7	
<i>Total</i>							28

HSBS Change Order Log

C/O Number	\$	Date	Topic/Reason for C/O
Original Contract	\$ 4,737,101.50		10% of Original Contract = \$473,710.15
#1	\$ 2,300.00	2/6/2017	Theme stream, Salvage rail
#2	\$ 22,272.48	4/27/2017	Deck thickness, differing site cond.
#3	\$ 26,230.00	6/2/2017	Partial Pier 4, Pond liner
#4	\$ 126,038.88	6/21/2017	Pier 4, Irrigation, etc.
#5	\$ 22,577.99	8/8/2017	Final rock fill, survey, Irrigation
#6	\$ 90,953.13	20-Oct	Review w/ET, RFP, & PB in October
#7	\$ 46,212.72	Pending	Pending PB Approval
	\$ 5,073,686.70		New contract amount

Major Public Spaces Change Order Log
Berger Partnership

[Return to Page 4](#)

C/O Number	Dollars as represented by Danielle	Date	Topic/Reason for C/O
Original Contract	\$ 450,249.48	8/13/2015	10% of contract = \$ 45,024.95
#1	\$ -		Re-Allocation
#2	\$ 96,760.60		Re-Allocation
#3	\$ 326,985.60		
#4	\$ 564,500.00	5/25/2016	
#5	\$ -		Re-Allocation
#6	\$ 33,442.00	7/21/2016	
#7	\$ 21,385.00	9/23/2016	
#8	\$ 82,122.00	10/13/2016	
#9	\$ 435,100.00	12/9/2017	
#10	\$ 80,000.00	1/21/2017	West Havermale Is., 30%
#11	\$ 83,580.00	2/15/2017	***Non bond \$75,000.00 bond \$8,580.00***
#12	\$ -		Re-Allocation
#13	\$ 52,000.00	5/12/2017	Wayfinding
#14	\$ -	7/14/2017	Re-Allocation
#15	\$ 20,000.00		Pending Park Board Approval
	\$ 2,246,124.68		New Contract Total

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 13**

NAME OF CONTRACTOR: CNI

PROJECT TITLE: Recreational Rink/Skyride

CITY CLERK CONTRACT NUMBER: OPR 2017-0051

=====

DESCRIPTION OF CHANGE:

AMOUNT

Item 1: PCO 18 & 43 Structural Fill	\$ 130,348.18
Item 2: PCO 42 Elec meter & bollards	\$ 3,093.34
Item 3: PCO 44 & 45 Lighting at Rotund	\$ 4,079.45
Item 4: PCO 47 Rock ex at street lite	\$ 4,001.10
Item 5: PCO 48 & 41A Zamboni rm wall	\$ 14,809.28

=====

TOTAL AMOUNT: \$ 156,331.35

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$6,793,400.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$720,627.85
CURRENT CONTRACT AMOUNT	\$7,514,027.85
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$156,331.35
REVISED CONTRACT SUM	\$ 7,670,359.20

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	11/3 Work Days
CURRENT COMPLETION DATE	11/3 Work Days
REVISED COMPLETION DATE	11/10 Work Days

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

	Ice Rink		
	Change Order 13		
	10/26/2017		
Item Number	Description	Amount	
PCO 18	Import Structural Fill through May 12,	\$75,607.24	
PCO 42	Relocate Elec Meter, add bollards	\$3,093.34	
	Required by Avista		
PCO 43	Import Structural Fill May 13th, to August 10th	\$54,740.94	
	The structural fill was necessary to replace the unsuitable soil found on site and rejected for use under structures by GeoEngineers. The native material was further determined to be highly moisture sensitive and impacted by the rain experienced during spring. The unsuitable material was exported to the stock pile.		
PCO 44	Revise exterior lighting at the rotunda soffit	\$433.96	
PCO 45	Conduits added to connect power to future seawall lights	\$3,645.49	
PCO 47	Rock excavation for street light foundation on Spokane Falls Blvd.	\$4,001.10	
PCO 48	Excavation & curbing added to the planter at Locust Ln. intersection	\$2,784.36	
PCO 41A	Add furring, drywall and paneling to Zamboni Rm, required by energy Code	\$12,024.92	
		\$156,331.35	

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 18

DATE: Thursday, May 18, 2017

SUBJECT: Import Structural Fill

Scope of Change Request:

Cost to import structural fills to the site due to unsuitable soils. This work is not complete and includes materials delivered to the site up to May 12th, 2017

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$74,417.20
Subtotal:	\$74,514.95
Bonding and Insurance	\$1,092.29
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$75,607.24

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: Matt Nason Date Submitted: 5/18/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 18
PR #:
DATE: 05/18/17
SUBJECT: Import Structural Fill

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Import Structural Fill Up To May 12th - T. Lariviere	2602	TON					26.00	67,652.00	67,652.00
Direct Expense Subtotal				85.00				67,652.00	67,737.00
Bond						549.66			549.66
Liability Insurance						308.61			308.61
Builders Risk Insurance						91.55			91.55
Direct Expense + Overheads Subtotal				85.00		949.82		67,652.00	68,686.82
Mark-up				12.75		142.47		6,765.20	6,920.42

Sales Tax: Not Included
Total: \$ 75,607.24

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 42

DATE: Friday, September 22, 2017

SUBJECT: Avista Meter Relocation

Scope of Change Request:

Avista required contractor to relocate the meter from the building to a mounting rack at the transformer pad.

Avista required contractor to install bollards at the transformer and added junction enclosure.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$437.00
Total Charges for Material	\$115.00
Total Charges for Subcontractor	\$2,497.00
Subtotal:	\$3,049.00
Bonding and Insurance	\$44.34
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,093.34

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 9/29/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 42
PR #:
DATE: 09/22/17
SUBJECT: Avista Meter Relocation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Relocate meter and add mounting rack - Colvico	1	LS					1,410.00	1,410.00	1,410.00
Furnish Plastic Bollards - Colvico	1	LS					510.00	510.00	510.00
Dig (4) bollards - T. Lariviere	1	LS					350.00	350.00	350.00
Install (4) Bollards - CNI	4.0	HRS	55.00	220.00					220.00
Concrete Fill-CNI	1	CY			100.00	100.00			100.00
Direct Expense Subtotal				380.00		100.00		2,270.00	2,750.00
Bond						22.32			22.32
Liability Insurance						12.53			12.53
Builders Risk Insurance						3.72			3.72
Direct Expense + Overheads Subtotal				380.00		138.56		2,270.00	2,788.56
Mark-up				57.00		20.78		227.00	304.78

Sales Tax: Not Included
Total: \$ 3,093.34



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: September 29, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Avista Meter Relocation

Lump Sum Price – Base Bid: \$1,410.00

The following is a summary of our Scope of Work

Included:

-supply materials and labor to locate Avista meter with mounting rack at transformer pad

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Avista Meter Relocate					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Meter Base	1	\$ 325.00	\$ 325.00	4	4
2 GRC	20	\$ 7.40	\$ 148.00	0.18	3.6
1" GRC	20	\$ 3.40	\$ 68.00	0.05	1
Strut	10	\$ 1.80	\$ 18.00	0.2	2
MATERIAL subTOTALS			\$ 559.00		
LABOR TOTAL HOURS					10.6
LABOR \$ PER HOUR					\$ 60.00
LABOR TOTAL			\$ 636.00		
Rental Cost			\$ -		
TAX					
SUB TOTALS			\$ 1,195.00		
Overhead- 18%			\$ 215.10		
SUB TOTALS			\$ 1,410.10		
JOB TOTAL			\$ 1,410.10		
BID BOND 2%			\$ -		
SUB TOTALS			\$ 1,410.10		



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875

Fax: (509) 534-3551

Date: September 29, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Supply Avista Ceme-Tubes

Lump Sum Price – Base Bid: \$510.00

The following is a summary of our Scope of Work

Included:

-supply only 4 complete Avista Ceme-tubes

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Cemetubes					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Yellow Ceme tubes	4	\$ 68.00	\$ 272.00	0.25	1
Black Ceme tubes	4	\$ 25.00	\$ 100.00		0
MATERIAL subTOTALS			\$ 372.00		
LABOR TOTAL HOURS					1
LABOR \$ PER HOUR					\$ 60.00
LABOR TOTAL			\$ 60.00		
Rental Cost			\$ -		
TAX					
SUB TOTALS			\$ 432.00		
Overhead- 18%			\$ 77.76		
SUB TOTALS			\$ 509.76		
JOB TOTAL			\$ 509.76		
BID BOND 2%			\$ -		
SUB TOTALS			\$ 509.76		
BID BOND 2%			\$ -		
			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 43

DATE: Friday, September 29, 2017

SUBJECT: Import Structural Fill

Scope of Change Request:

Pricing to import structural fill due to unsuitable soils on site from May 13th through August 10th.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$53,852.37
Subtotal:	\$53,950.12
Bonding and Insurance	\$790.82
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$54,740.94

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 9/29/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 43
PR #:
DATE: 09/29/17
SUBJECT: Import Structural Fill

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Import Structural Fill - T. Lariviere	1882.95	Ton					26.00	48,956.70	48,956.70
Direct Expense Subtotal				85.00				48,956.70	49,041.70
Bond						397.95			397.95
Liability Insurance						223.44			223.44
Builders Risk Insurance						66.28			66.28
Direct Expense + Overheads Subtotal				85.00		687.67		48,956.70	49,729.37
Mark-up				12.75		103.15		4,895.67	5,011.57

Sales Tax: Not Included
Total: \$ 54,740.94

5/15/2017	SRP	176239	SELECT FIL	17.18	381	12:23 PM
5/16/2017	SRP	176420	SELECT DIR	11.22	66	2:51 PM
5/15/2017	SRP	176243	SELECT FIL	17.9	484	12:37 PM
5/15/2017	SRP	176243	SELECT FIL	17.9	484	12:37 PM
5/15/2017	SRP	176269	SELECT FIL	20.42	484	1:42 PM
5/15/2017	SRP	176269	SELECT FIL	20.42	484	1:42 PM
5/15/2017	SRP	176270	SELECT FIL	16.48	381	1:43 PM
5/15/2017	SRP	176287	SELECT FIL	20.93	484	2:54 PM
5/15/2017	SRP	176287	SELECT FIL	20.93	484	2:54 PM
5/15/2017	SRP	176288	SELECT FIL	16.47	381	2:55 PM
5/16/2017	SRP	176344	SELECT FIL	12.71	66	10:02 AM
5/16/2017	SRP	176361	SELECT FIL	11.12	66	11:01 AM
5/16/2017	SRP	176372	SELECT FIL	13.02	88	11:45 AM
5/16/2017	SRP	176375	SELECT FIL	11.84	66	12:00 PM
5/16/2017	SRP	176390	SELECT FIL	10.89	88	12:58 AM
5/16/2017	SRP	176391	SELECT FIL	10.98	66	1:03 PM
5/16/2017	SRP	176404	SELECT FIL	11.53	88	1:56 PM
5/16/2017	SRP	176406	SELECT FIL	8.99	66	1:58 PM
5/16/2017	SRP	176419	SELECT FIL	10.99	88	2:49 PM
5/17/2017	SRP	176465	SELECT FIL	9.54	66	8:25 AM
5/17/2017	SRP	176481	SELECT FIL	10.3	66	9:16 AM
5/17/2017	SRP	176491	SELECT FIL	12.87	66	10:05 AM
5/17/2017	SRP	176506	SELECT FIL	15.01	66	11:12 AM
5/19/2017	SRP	176730	SELECT FIL	11.22	66	9:31 AM
5/24/2017	SRP	176222	SELECT FIL	13.2	66	6:49 AM
5/24/2017	SRP	177119	SELECT FIL	12.11	3	8:08 AM
5/24/2017	SRP	177132	SELECT FIL	10.49	66	8:59 AM
5/24/2017	SRP	177200	SELECT FIL	11.69	66	12:39 PM
5/26/2017	SRP	177450	SELECT FIL	11.96	88	8:06 AM
5/26/2017	SRP	177470	SELECT FIL	12.13	88	9:09 AM
5/26/2017	SRP	177491	SELECT FIL	13.11	88	10:07 AM
5/26/2017	SRP	177510	SELECT FIL	12.41	88	11:05 AM
5/26/2017	SRP	177526	SELECT FIL	10.77	88	12:09 PM
5/26/2017	SRP	177544	SELECT FIL	11.21	88	1:14 PM
5/26/2017	SRP	177561	SELECT FIL	11.86	88	2:10 PM
5/26/2017	SRP	177574	SELECT FIL	12.11	88	3:18 PM
5/30/2017	SRP	176511	SELECT FIL	12.18	88	6:34 AM
5/30/2017	SRP	177617	SELECT FIL	12.61	88	8:44 AM
5/30/2017	SRP	177631	SELECT FIL	11.85	88	9:37 AM
5/30/2017	SRP	177650	SELECT FIL	11.26	88	10:30 AM
5/30/2017	SRP	177673	SELECT FIL	13.07	88	11:31 AM
5/30/2017	SRP	177686	SELECT FIL	11.44	88	12:28 AM
5/30/2017	SRP	177696	SELECT FIL	12.38	88	1:23 PM
5/30/2017	SRP	177708	SELECT FIL	10.87	66	2:19 PM
5/30/2017	SRP	177710	SELECT FIL	9.2	88	2:23 PM

5/30/2017	SRP	177716	SELECT FIL	12.77	88	3:30 PM
5/31/2017	SRP	176651	SELECT FIL	12.8	88	6:39 AM
5/31/2017	SRP	176651	SELECT FIL	12.8	88	6:39 AM
5/31/2017	SRP	176655	SELECT FIL	12.46	66	6:51 AM
5/31/2017	SRP	177770	SELECT FIL	12.57	3	11:12 AM
5/31/2017	SRP	177779	SELECT FIL	12.8	3	12:10 PM
5/31/2017	SRP	177790	SELECT FIL	14.1	3	1:13 PM
5/31/2017	SRP	177804	SELECT FIL	11.9	3	2:12 PM
6/1/2017	SRP	176780	SELECT FIL	12.86	66	7:03 AM
6/1/2017	SRP	176860	SELECT FIL	9.15	3	3:19 PM
6/1/2017	SRP	177867	SELECT FIL	11.2	66	8:48 AM
6/2/2017	SRP	177999	SELECT FIL	11.34	66	11:13 AM
6/2/2017	SRP	178011	SELECT FIL	11.39	66	12:15 PM
6/2/2017	SRP	178023	SELECT FIL	11.37	66	1:47 PM
6/5/2017	SRP	178059	SELECT FIL	12.12	66	8:26 AM
6/5/2017	SRP	178061	SELECT FIL	9.16	88	8:28 AM
6/5/2017	SRP	178068	SELECT FIL	11.25	66	9:18 AM
6/5/2017	SRP	178069	SELECT FIL	12.09	88	9:19 AM
6/5/2017	SRP	178077	SELECT FIL	11.97	88	10:12 AM
6/5/2017	SRP	178078	SELECT FIL	12.15	66	10:13 AM
6/5/2017	SRP	178096	SELECT FIL	11.55	66	11:03 AM
6/5/2017	SRP	178097	SELECT FIL	11.72	88	11:04 AM
6/5/2017	SRP	178106	SELECT FIL	10.93	66	12:01 PM
6/5/2017	SRP	178119	SELECT FIL	12.48	88	12:59 PM
6/5/2017	SRP	178120	SELECT FIL	11.8	66	1:00 PM
6/5/2017	SRP	178137	SELECT FIL	12.02	88	1:54 PM
6/5/2017	SRP	178138	SELECT FIL	11.81	66	1:54 PM
6/5/2017	SRP	178151	SELECT FIL	11.61	88	2:46 PM
6/5/2017	SRP	178153	SELECT FIL	12.14	66	2:48 PM
6/6/2017	SRP	178186	SELECT FIL	11.5	88	8:31 AM
6/6/2017	SRP	178188	SELECT FIL	10.96	66	8:35 AM
6/6/2017	SRP	178202	SELECT FIL	12.72	88	9:37 AM
6/6/2017	SRP	178225	SELECT FIL	12.33	88	10:37 AM
6/6/2017	SRP	178229	SELECT FIL	10.07	66	10:53 AM
6/6/2017	SRP	178244	SELECT FIL	12.26	88	11:34 AM
6/6/2017	SRP	178249	SELECT FIL	10.01	66	11:51 AM
6/6/2017	SRP	178259	SELECT FIL	11.98	88	12:32 PM
6/6/2017	SRP	178274	SELECT FIL	12.92	88	1:29 PM
6/6/2017	SRP	178277	SELECT FIL	11.24	66	1:37 PM
6/6/2017	SRP	178291	SELECT FIL	9.95	88	2:42 PM
6/9/2017	SRP	177446	SELECT FIL	11.85	66	6:54 AM
6/12/2017	SRP	178760	SELECT FIL	13.13	3	9:02 AM
6/12/2017	SRP	178780	SELECT FIL	13.2	3	10:24 AM
6/12/2017	SRP	178793	SELECT FIL	12.8	3	11:38 AM
6/12/2017	SRP	178803	SELECT FIL	14.89	3	12:38 PM
6/12/2017	SRP	178820	SELECT FIL	12.91	3	1:52 PM
6/13/2017	SRP	177698	SELECT FIL	13.75	88	11:43 AM

6/13/2017	SRP	177705	SELECT FIL	12.43	66	12:36 PM
6/13/2017	SRP	178924	SELECT FIL	11.49	88	1:00 PM
6/13/2017	SRP	178925	SELECT FIL	13.26	3	1:11 PM
6/16/2017	SRP	179351	SELECT FIL	15.42	237	1:34 PM
6/16/2017	SRP	179352	SELECT FIL	17.89	349	1:35 PM
6/16/2017	SRP	179356	SELECT FIL	18.16	351	1:51 PM
6/19/2017	SRP	179451	SELECT FIL	16.04	375	2:23 PM
6/19/2017	SRP	179454	SELECT FIL	12.43	srp374	2:35 PM
6/19/2017	SRP	179470	SELECT FIL	18.22	375	3:27 PM
6/19/2017	SRP	179471	SELECT FIL	17.82	srp374	3:43 PM
6/19/2017	SRP	179473	SELECT FIL	23.75	341	4:02 PM
6/19/2017	SRP	179477	SELECT FIL	15	237	4:12 PM
6/19/2017	SRP	179478	SELECT FIL	17.88	375	4:19 PM
6/20/2017	SRP	179530	SELECT FIL	24.76	spr341	10:06 AM
6/20/2017	SRP	179541	SELECT FIL	15.46	spr384	11:12 AM
6/20/2017	SRP	179555	SELECT FIL	15.68	spr384	12:09 AM
6/20/2017	SRP	179567	SELECT FIL	15.8	spr384	1:07 PM
6/28/2017	SRP	180485	SELECT FIL	16.59	602	2:06 PM
7/5/2017	SRP	181072	SELECT FIL	21.39	484	2:35 PM
7/10/2017	SRP	181546	SELECT FIL	11.42	3	1:24 PM
7/10/2017	SRP	181547	SELECT FIL	11.07	66	1:27 PM
7/14/2017	SRP	182245	SELECT FIL	12.76	88	12:43 PM
7/14/2017	SRP	182262	SELECT FIL	12.55	88	1:57 PM
7/17/2017	SRP	182319	SELECT FIL	11.44	88	7:14 AM
7/17/2017	SRP	182336	SELECT FIL	11.89	88	8:08 AM
7/17/2017	SRP	182350	SELECT FIL	11.4	66	8:48 AM
7/17/2017	SRP	182353	SELECT FIL	12.77	88	9:06 AM
7/17/2017	SRP	182378	SELECT FIL	9.98	66	10:14 AM
7/17/2017	SRP	182389	SELECT FIL	12.48	88	10:28 AM
7/17/2017	SRP	182422	SELECT FIL	11.77	88	11:48 AM
7/17/2017	SRP	182445	SELECT FIL	12.63	88	12:54 PM
7/17/2017	SRP	182495	SELECT FIL	12.7	66	3:01 AM
7/18/2017	SRP	180039	SELECT FIL	11.86	88	6:47 AM
7/18/2017	SRP	182526	SELECT FIL	10.39	66	7:16 AM
7/18/2017	SRP	182535	SELECT FIL	10.35	88	7:18 AM
7/18/2017	SRP	182543	SELECT FIL	10.75	66	8:40 AM
7/18/2017	SRP	182548	SELECT FIL	12.29	88	9:17 AM
7/26/2017	SRP	183216	SELECT FIL	17.49	AMC13	7:26 AM
7/26/2017	SRP	183220	SELECT FIL	12.76	3	9:35 AM
7/26/2017	SRP	183237	SELECT FIL	11.83	3	10:57 AM
7/26/2017	SRP	183240	SELECT FIL	17.84	AMC13	11:04 AM
7/27/2017	SRP	183351	SELECT FIL	13.46	3	10:54 AM
7/27/2017	SRP	183353	SELECT FIL	17.59	AMC13	11:06 AM
7/27/2017	SRP	183368	SELECT FIL	13.08	3	12:08 PM
7/27/2017	SRP	183369	SELECT FIL	17.54	AMC13	12:08 PM
7/27/2017	SRP	183383	SELECT FIL	13.74	3	1:13 PM
7/27/2017	SRP	183385	SELECT FIL	17.87	AMC13	1:17 AM

8/4/2017	SRP	184275	SELECT FIL	11.62	66	8:18 AM		
8/4/2017	SRP	184356	SELECT FIL	11.46	66	12:41 PM		
8/10/2017	SRP	182797	SELECT FIL	12.55	88	7:18 AM		
8/10/2017	SRP	185126	SELECT FIL	12.6	88	9:01 AM	1882.95	1882.95

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 44

DATE: Friday, September 29, 2017
SUBJECT: Type 11 Fixtures

Scope of Change Request:

Furnish revised Type 11 light fixtures around the Rotunda.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$330.00
Subtotal:	\$427.75
Bonding and Insurance	\$6.21
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$433.96

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/2/17
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
 JOB#: 836
 PCO #: 44
 PR #:
 DATE: 09/29/17
 SUBJECT: Type 11 Fixtures

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Revised Type 11 Light Fixtures - Colvico	1.00	LS					300.00	300.00	300.00
Direct Expense Subtotal				85.00			300.00		385.00
Bond						3.12			3.12
Liability Insurance						1.75			1.75
Builders Risk Insurance						0.52			0.52
Direct Expense + Overheads Subtotal				85.00		5.40	300.00		390.40
Mark-up				12.75		0.81		30.00	43.56

Sales Tax: Not Included
 Total: \$ 433.96



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: October 2, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Type 11 Shipping Return

Lump Sum Price – Base Bid: \$300.00

The following is a summary of our Scope of Work

Included:

-shipping costs to return Type 11 fixture

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 45

DATE: Friday, September 29, 2017
SUBJECT: Sea Wall Lighting Conduit

Scope of Change Request:

ASI directs contractor to add (2) 1" conduits from power pedestal cabinet to the seawall raised bed for future lighting

All electrical installations are critical path activities to the project schedule. This additional work will require a 1 day extension to the contract time.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$287.50
Total Charges for Material	
Total Charges for Subcontractor	\$3,305.50
Subtotal:	\$3,593.00
Bonding and Insurance	\$52.49
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,645.49

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: *Matt Nason* Date Submitted: 10/18/17
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 45
PR #:
DATE: 09/29/17
SUBJECT: Sea Wall Lighting Conduit

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Furnish and install conduit - Colvico	1.00	LS					1,855.00	1,855.00	1,855.00
Excavate & Backfill - T. Lariviere	115	LF					10.00	1,150.00	1,150.00
Core drill and cap conduits	3	HRS	55.00	165.00					165.00
Direct Expense Subtotal				250.00			3,005.00		3,255.00
Bond						26.41			26.41
Liability Insurance						14.83			14.83
Builders Risk Insurance						4.40			4.40
Direct Expense + Overheads Subtotal				250.00		45.64	3,005.00		3,300.64
Mark-up				37.50		6.85		300.50	344.85

Sales Tax: Not Included
Total: \$ 3,645.49



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: October 9, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
ASI – Seawall Lighting Conduit

Lump Sum Price – Base Bid: \$1,855.00

The following is a summary of our Scope of Work

Included:

-labor and materials to install 2 – 1" conduits to seawall bed

Excluded:

- sales tax
- concrete marker
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Seawall Conduits					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
1" pvc	120	\$ 0.50	\$ 60.00	0.05	6
1" pvc	120	\$ 0.50	\$ 60.00	0.05	6
pull strings	240	\$ 0.05	\$ 12.00	0.01	2.4
1 grc 90	2	\$ 7.50	\$ 15.00	0.5	1
1" FA	2	\$ 2.50	\$ 5.00	0.2	0.4
undermine gear	2	\$ -	\$ -	4	8
MATERIAL subTOTALS			\$ 152.00		
LABOR TOTAL HOURS					23.8
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,356.60		
Small tools 3% of direct Labor			\$ -		
Rental Cost			\$ -		
TAX					
SUB TOTALS			\$ 1,508.60		
Overhead- 16%			\$ 241.38		
			\$ 1,749.98		
Profit - 2%			\$ 105.00		
SUB TOTALS			\$ 1,854.97		
JOB TOTAL			\$ 1,854.97		
BID BOND 2%					



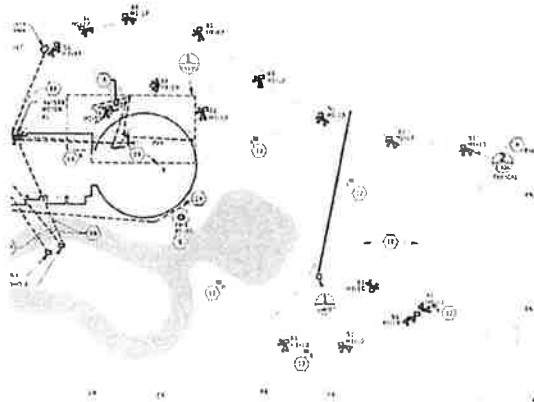
Architect's Supplemental Instruction (ASI)

Owner:	City of Spokane Parks and Recreation Department	Project:	Spokane Riverfront Park Recreation Ice Rink and SkyRide Facility, Stantec Work # 2046055600
Address:	808 W. Spokane Falls Blvd., #5 Spokane, Washington 99201	Contractor:	Contractors Northwest, Inc. (CNI) 3731 N. Ramsey Rd. Coeur d'Alene, ID 83816
ASI :	Seawall lighting conduit	Date:	October 4, 2017

Written Description of Architect's Additional Instructions:

Provide and install the following as described by Trindera Electrical Engineering:

- Provide (2) 1" conduits from power pedestal cabinet, (identified by detail callout 1/E-401) on sheet ES100, to seawall raised bed at approximate location shown below. Conduits shall be capped and provided with pull string. Provide 8"x8"x2" concrete marker above capped end of conduits and dimension location of conduits on record drawings.



STANTEC ARCHITECTURE INC.

Leif Hanson, AIA NCARB
Architect
Phone: (509) 340-1713
Fax: (509) 328-0423
leif.hanson@stantec.com

Design with community in mind

\\us1320-101\shared_projects\2046055600\construction\asi\asi-sea-wall\asi-sea-wall-conduit.docx

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 47
DATE: Friday, September 29, 2017
SUBJECT: Street Light Base
Scope of Change Request:

Rock was encountered just below existing grade at street light pole #4 location. Contractor did exploratory excavation in attempt to avoid rock and was not successful. Contractor was then directed to remove existing light pole base in hopes rock had been removed by previous installation. Upon removal rock excavation was still required to install the new base.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,845.60
Subtotal:	\$3,943.35
Bonding and Insurance	\$57.75
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$4,001.10

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/23/17
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 47
PR #:
DATE: 09/29/17
SUBJECT: Street Light Base

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Rock Ex & Exploratory Digging - Colvico	1.00	ls					3,496.00	3,496.00	3,496.00
Direct Expense Subtotal				85.00				3,496.00	3,581.00
Bond						29.06			29.06
Liability Insurance						16.32			16.32
Builders Risk Insurance						4.84			4.84
Direct Expense + Overheads Subtotal				85.00		50.21		3,496.00	3,631.21
Mark-up				12.75		7.53		349.60	369.88

Sales Tax: Not Included
Total: \$ 4,001.10



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: October 19, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Rock Removal – Spokane Falls Blvd.

Lump Sum Price : \$3,496.00

The following is a summary of our Scope of Work

Included:

-pricing is for an operator and equipment to remove rock so precast foundation could be placed for new lighting.

Excluded:

-add 2% for bond rate if required
On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

JOB NAME:					
Rock Foundation					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
9/28/2017 Aaron	5	\$ -	\$ -	1	5
Case 85	5	\$ 15.65	\$ 78.25	0	0
Breaker	5	\$ 12.00	\$ 60.00	0	0
9/29/2017 Aaron	2	\$ -	\$ -	1	2
Case 85	2	\$ 15.65	\$ 31.30	0	0
Breaker	2	\$ 12.00	\$ 24.00	0	0
10/2/2017 Aaron	9	\$ -	\$ -	1	9
Case 85	9	\$ 15.65	\$ 140.85	0	0
Breaker	9	\$ 12.00	\$ 108.00	0	0
10/5/2017 Aaron	3	\$ -	\$ -	1	3
Case 85	3	\$ 15.65	\$ 46.95	0	0
Breaker	3	\$ 12.00	\$ 36.00	0	0
10/06/2017 Aaron	8	\$ -	\$ -	1	8
Case 85	8	\$ 15.65	\$ 125.20	0	0
Breaker	8	\$ 12.00	\$ 96.00	0	0
10/09/2017 Aaron	8	\$ -	\$ -	1	8
Case 85	8	\$ 15.65	\$ 125.20	0	0
Breaker	8	\$ 12.00	\$ 96.00	0	0
MATERIAL subTOTALS			\$ 967.75		
LABOR TOTAL HOURS					35
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,995.00		
Rental Cost			\$ -		
TAX					
SUB TOTALS			\$ 2,962.75		
Overhead- 18%			\$ 533.30		
SUB TOTALS			\$ 3,496.05		
JOB TOTAL			\$ 3,496.05		
BID BOND 2%			\$ -		
SUB TOTALS			\$ 3,496.05		

COLVICO DAILY FOREMAN'S REPORT

DATE: 07.28.2017 S M T W Th F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 5

INSPECTORS NAME: _____ WEATHER: Clear TEMP: 79

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 5 TRADE: Operator

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
<u>Case #85</u>	<u>Aaron</u> <u>5 Hours</u>
<u>Breaker</u>	<u>5 Hours</u>

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Foundation Removal

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 09-29-2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 2

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 2 TRADE: Operator

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
Case #85 2
Breaker 2

VISITORS: YES / NO _____ NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO _____ DELAYS: YES / NO _____ CONFLICTS: YES / NO _____ TESTS PERFORMED: YES / NO _____

NOTES: _____

TESTING

Areas under construction _____

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO _____

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO _____

FORCE ACCOUNT PERFORMED: YES/NO _____

ACCIDENT OR INJURY: YES / NO _____

SAFETY OFFICER NOTIFIED: YES / NO _____

NAME(S) OF INJURED EMPLOYEE: _____

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10-03-2017, S M OW T F S FOREMAN: Mark Easton JOB #: _____ HOURS: 9

INSPECTORS NAME: _____ WEATHER: Clear TEMP: 70°

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 9 TRADE: Operator

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS:
<u>Case 485</u>	<u>Aaron</u>
<u>Breaker</u>	<u>9</u> Hours
	<u>9</u> Hours

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Foundation Removal

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 10-03-2017 S M T W TF S FOREMAN: Mark Easten JOB #: 9577 HOURS: 3

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron Griffith HOURS WORKED: 3 TRADE: Operator

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

Pack 855 3
Breaker 3

VISITORS: YES / NO _____ NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO _____ DELAYS: YES / NO _____ CONFLICTS: YES / NO _____ TESTS PERFORMED: YES / NO

NOTES: _____

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 10.06.2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 8

INSPECTORS NAME: _____ WEATHER: Clear TEMP: 65

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 8 TRADE: Operator

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
Case #85 8 Aaron 8 Hours
Brake 8

VISITORS: YES / NO _____ NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO _____ DELAYS: YES / NO _____ CONFLICTS: YES / NO _____ TESTS PERFORMED: YES / NO _____

NOTES: Foundation Removal

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO _____

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO _____

FORCE ACCOUNT PERFORMED: YES/NO _____

ACCIDENT OR INJURY: YES / NO _____

SAFETY OFFICER NOTIFIED: YES / NO _____

NAME(S) OF INJURED EMPLOYEE: _____

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10-09-2017 SM T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 8

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron Griffiths HOURS WORKED: 8 TRADE: Operator

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
Case 85 8
Breaker 8

VISITORS: YES / NO _____ NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO _____ DELAYS: YES / NO _____ CONFLICTS: YES / NO _____ TESTS PERFORMED: YES / NO _____

NOTES: _____

TESTING

Areas under construction _____

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO _____

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO _____

FORCE ACCOUNT PERFORMED: YES/NO _____

ACCIDENT OR INJURY: YES / NO _____

SAFETY OFFICER NOTIFIED: YES / NO _____

NAME(S) OF INJURED EMPLOYEE: _____

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 48

DATE: Friday, September 29, 2017

SUBJECT: Added Curbing

Scope of Change Request:

Contractor was requested to provide additional curbing around planter surrounded by asphalt pavement. Curbing was not detailed on the original or revised lanscape plans at this location.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$184.00
Total Charges for Material	
Total Charges for Subcontractor	\$2,560.25
Subtotal:	\$2,744.25
Bonding and Insurance	\$40.11
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$2,784.36

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/23/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

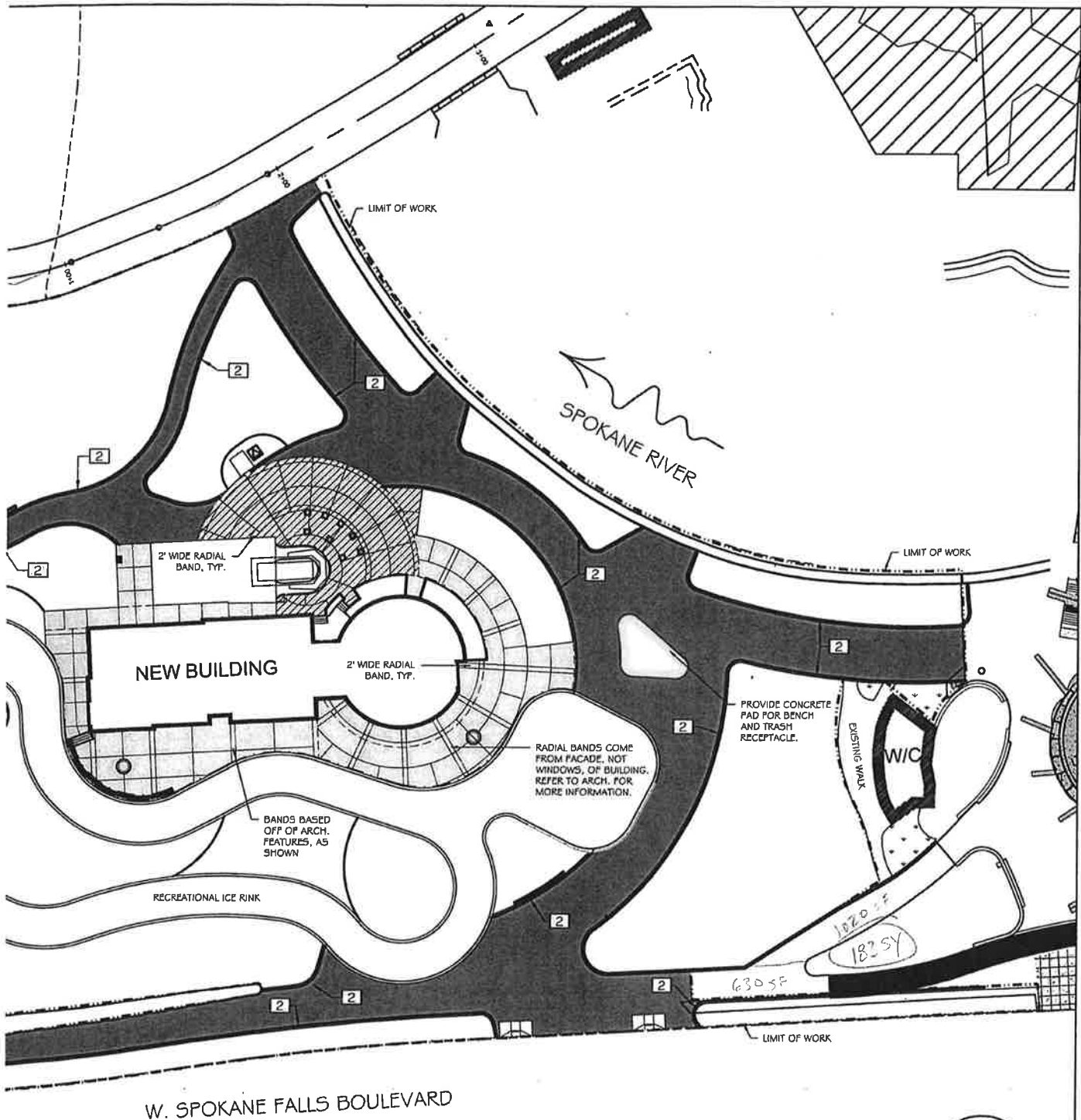
Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 48
PR #:
DATE: 09/29/17
SUBJECT: Added Curbing

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Form, Place & Finish Concrete Curb - CNI	95.00	LF					24.50	2,327.50	2,327.50
Direct Expense Subtotal				160.00				2,327.50	2,487.50
Bond						20.19			20.19
Liability Insurance						11.33			11.33
Builders Risk Insurance						3.36			3.36
Direct Expense + Overheads Subtotal				160.00		34.88		2,327.50	2,522.38
Mark-up				24.00		5.23		232.75	261.98

Sales Tax: Not Included
Total: \$ 2,784.36



DESIGN STANDARDS
BC 2013



CITY OF SPOKANE, WASHINGTON
DEPARTMENT OF PARKS AND RECREATION
808 WEST SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3343
(509) 625-6200

PROJECT TITLE: **RIVERFRONT PARK**
Riverfront Recreational Ice Rink & Skyride Facility
SHEET TITLE: **CONCRETE SCORING PATTERN**

1596

DATE: 2016.10.24

DIGITALLY SIGNED:

TYPE OF IMPROVEMENT: **PARK**

CITY PURCHASING NUMBER

DRAWING NUMBER

L-201

FILE NAME:

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 41A

DATE: Friday, September 22, 2017

SUBJECT: Zamboni Interior Walls

Scope of Change Request:

Contractor requested to install Z furring, 2" rigid insulation and moisture resistant gyp on the interior south and west walls of the Zamboni Room.

Includes option to delete painting and add FRP to interior walls. FRP to stop below structural beams and be painted above. Standard white pebbled FRP with standard plastic trim.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$11,753.50
Subtotal:	\$11,851.25
Bonding and Insurance	\$173.67
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$12,024.92

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 9/29/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
 JOB#: 836
 PCO #: 41A
 PR #:
 DATE: 09/22/17
 SUBJECT: Zamboni Interior Walls

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Frame, Insulate and Gyp Interior Walls - Allwall Contracting	1	LS					7,381.00	7,381.00	7,381.00
Furnish and install FRP	1	LS					3,668.00	3,668.00	3,668.00
Delete Painting	560	SF					-0.65	-364.00	-364.00
Direct Expense Subtotal				85.00				10,685.00	10,770.00
Bond						87.39			87.39
Liability Insurance						49.07			49.07
Builders Risk Insurance						14.56			14.56
Direct Expense + Overheads Subtotal				85.00		151.02		10,685.00	10,921.02
Mark-up				12.75		22.65		1,068.50	1,103.90

Sales Tax: Not Included
 Total: \$ 12,024.92



All Wall Contracting, Inc.
723 South Lochsa Street
Post Falls ID 83854
208.773.4650

License: ALLWACI021CZ

Change Proposal

Proposal #:1

Date: 09/12/2017

To: Contractors Northwest, Inc.
PO Box 100
Athol ID 83801

Project: 17085
Riverfront Park Ice Rink
Riverfront Park
Spokane WA 99201

Proposed By: 1079 Jared Greaser

Customer Proposal:

Description of Work	Amount
Carpentry Labor \$65.00 Per hr 50 hrs. to frame, hang and insulate exterior walls at Zamboni storage.	3,250.00
Taping Labor \$56.00 Per hr 18 hrs to tape exterior walls at Zamboni Storage	1,008.00
Materials	2,973.00
40pc 18' 2" Z furring	
15pc L Angle	
30 pc 4x8 rigid insulation	
1 roll Vapor Barrier	
20pc 4x12 5/8" GWB	
4 box taping mud	
10pc Corner bead	
1930 lift	150.00
1930 Scissor lift	

Notes

Matt

Here are our cost for the furring the exterior walls at the Zamboni Storage room.

If you have any questions please let me know.

Thanks

Jared Greaser

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Proposed Change

7,381.00

Contractor:

Date:

Subcontractor:

Date:



All Wall Contracting, Inc.
723 South Lochsa Street
Post Falls ID 83854
208.773.4650

License: ALLWACI021CZ

Change Proposal

Proposal #:5

Date: 09/28/2017

To: Contractors Northwest, Inc.
PO Box 100
Athol ID 83801

Project: 17085
Riverfront Park Ice Rink
Riverfront Park
Spokane WA 99201

Proposed By: 1079 Jared Greaser

Customer Proposal:

Description of Work	Amount
Labor	1,705.00
Materials	1,963.00

This is standard white pebbled FRP with standard plastic trims.

Thanks
Jared

Notes

Matt

Cost to install FRP at the two exterior Zamboni walls to the underside of the joists.

Thanks
Jared

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Proposed Change

3,668.00

Contractor: _____
Subcontractor: _____

Date: _____
Date: _____

Matt Nason

From: Hanson, Leif <leif.hanson@stantec.com>
Sent: Tuesday, August 29, 2017 2:39 PM
To: Matt Nason; Rick Welker
Cc: Harvey Morrison; Brown, Jo-Lynn; Al Leech
Subject: FW: 2046055600 Spo Ice: Envelope UA Analysis in support of insulation mods
Attachments: zamboni.pdf

Matt,

Can you give us a price on installing 2" of polyiso insulation, vapor retarder, and moisture resistant gyp on the interior face of the indicated walls (see attachment), with an option for adding FRP as a finish? From floor level to structure. Delete painting on these walls.

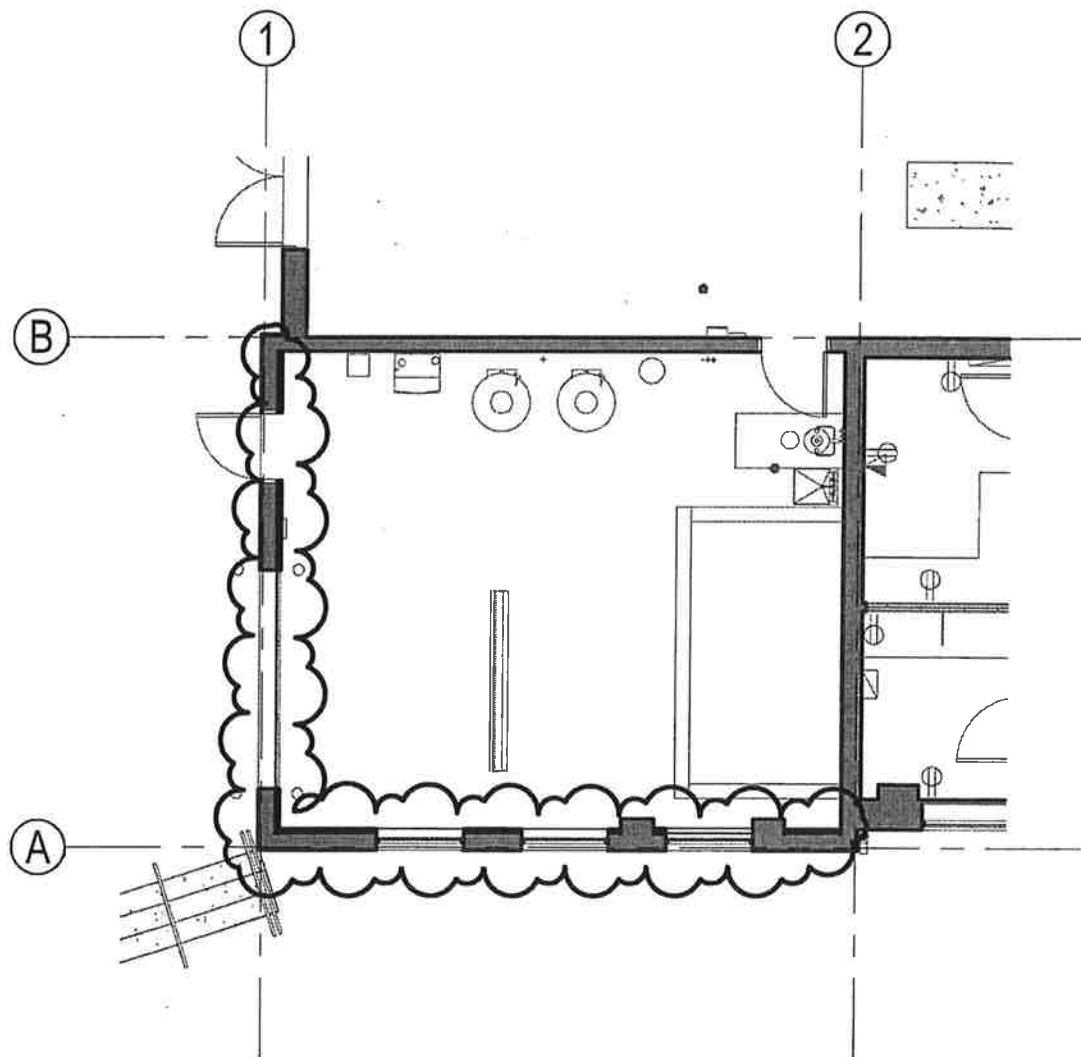
Let me know if you need more from me.

Thanks,
Leif

Leif Hanson, AIA NCARB
Senior Architect
Phone: (509) 340-1713

From: Al Leech [<mailto:al@energycontrolinc.com>]
Sent: Tuesday, August 29, 2017 1:47 PM
To: Hanson, Leif <leif.hanson@stantec.com>
Cc: Rick Welker <rickw@contractorsnorthwest.com>; Harvey Morrison <h Morrisoncm@gmail.com>; Matt Nason <matt@contractorsnorthwest.com>; Brown, Jo-Lynn <JLBrown@spokanecity.org>; Witt, Riley <riley.witt@stantec.com>; Wilkinson, Randall <Randy.Wilkinson@stantec.com>
Subject: RE: 2046055600 Spo Ice: Envelope UA Analysis in support of insulation mods

Leif,
This works.
Based on the calcs Randy send and our phone conversation a little bit ago there will be no exterior walls without at least a little bit of continuous rigid insulation. Some existing CMU walls have ¾".
The CMU walls that have nothing currently will have 2" rigid added to the inside face.
If that's correct, we're good!
Thanks!



1 FLOOR PLAN WSEC CMP
 RR-WSEC 1/8" = 1'-0"



Riverfront Recreational Ice Rink & Skyride Facility

REFERENCE SHEET TITLE
WSEC INSULATION

REFERENCE SHEET #
PR-WSEC

PROJECT #:
 2046055600

SCALE:
 1/8" = 1'-0"

SKETCH #:

ISSUE: DATE:

Rec Rink Change Order Log
CNI

C/O Number	\$	Date	Topic/Reason for C/O
Original Contract	\$ 6,793,400.00		10% of contract = \$ 679,340.00
#1	\$ 114,485.00	2/9/2017	Street lite & Conduit
#2	\$ 48,000.00	3/9/2017	Manage Soil Stockpile
#3	\$ 51,476.61	4/13/2017	Dispose N Bank soil
#4	\$ 38,200.00	6/12/2017	Queuing Canopy
#5	\$ 20,812.62		Manage Soil Stockpile
#6	\$ 30,825.64	7/21/2017	15 small PCO's
#7	\$ 31,525.86	8/24/2017	H-VAC Controls
#8	\$ 29,392.37	8/24/2017	Wiscap, Security
#9	\$ 89,750.00	8/24/2017	Kitchen Equip
#10	\$ 16,187.38	8/24/2017	portion pf PCO 17
#11	\$ 66,620.78	8/24/2017	Remaining PCO 17, PCO 3A, PCO 28
#12	\$ 183,351.00	10/20/2017	
#13	\$156,331.35	Pending	Review Nov PB
	\$ 7,670,358.61		New contract amount



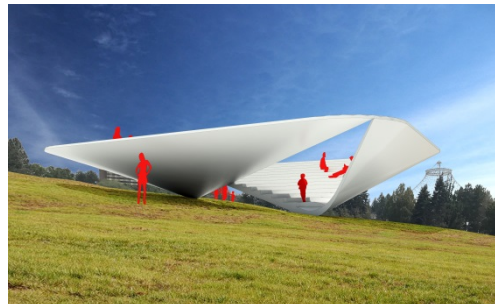
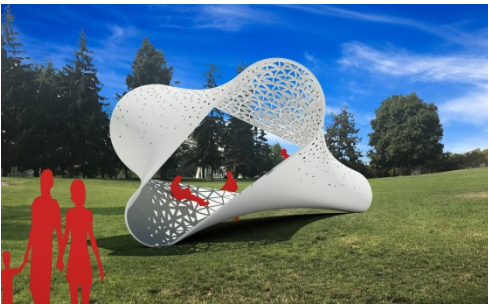
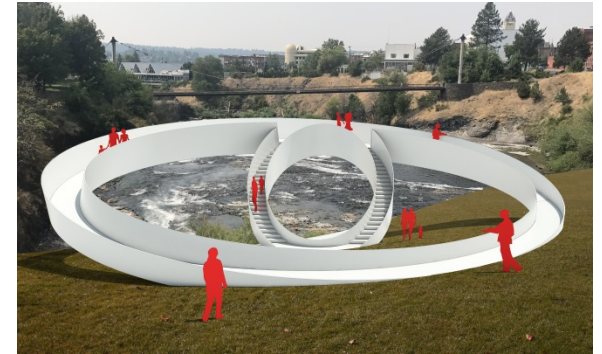
November Update to the Board

Garrett Jones, Parks Planning & Development Manager

Berry Ellison, Program Manager

Jo-Lynn Brown, Program Coordinator

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October 26, held open house with Meejin Yoon to present art concepts and a preliminary art plan.

Joint Art Committee met after open house, requesting 3 month contract extension for Ms. Yoon for cost estimates and location planning. Then, JAC will recommend to RFP Committee/Park Board two pieces for consideration. Only one piece will be selected. The art budget is \$500,000.

Recreational Ice Ribbon and SkyRide



Grand Opening Celebration

Friday, December 8

5pm Ceremony

5 – 10pm Celebration

Fire pits, ice lounge, live DJ, photo booth, food trucks, face painting, arts & crafts (hosted by Tomato Street).

Lights and sound being installed, ice making planned next week.



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Recreational Rink & Sky Ride Construction Status-November 2017

Contractor: **Contractors Northwest Inc.**
Project Manager: Matt Nason
Superintendent: Rick Welker

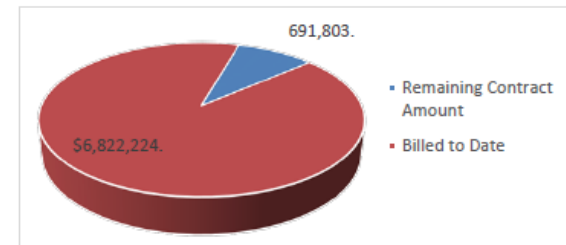
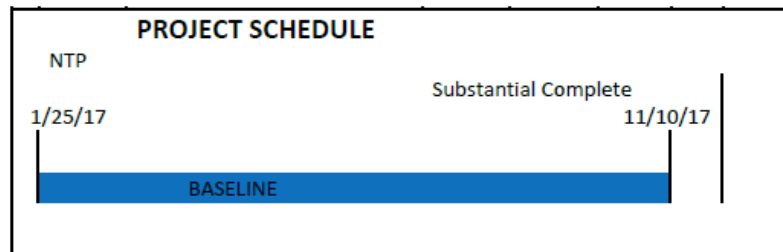
Engineer/Arch: Stantec

Owner PM: Berry Ellison - Parks
Owner CM: Harvey Morrison



SCHEDULE/CONCERNS:

- Ice Ribbon lights and sound system are being installed.
- The last of the landscaping work is to be complete by 11/16.
- Ice making is planned for the week of Nov. 13, weather permitting.
- Certificate of Occupancy is planned to be issued by Nov 22.



Contract Amount Includes C/O 1-12	Current Expenditures	Remaining Contract Amount	Percent Complete by Budget*	Schedule Percent Complete	Contract End Date**
\$7,514,027.85	\$6,822,224.01	\$691,803.84	92%	96%	11/10/17



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Howard Street Bridge South

The first phase of the Promenades



Get Down and Get Even features being installed. Pavers being placed and covered with plywood.

Public opening Spring 2018 with Carrousel and Rotary Fountain.



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Howard Street South Channel Bridge Construction Status November 2017

Contractor: **T. LaRiviere Equipment**
Project Manager: Thomas Haroldsen
Superintendent: Bryce Heitman

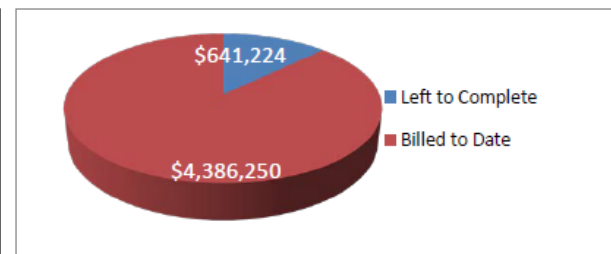
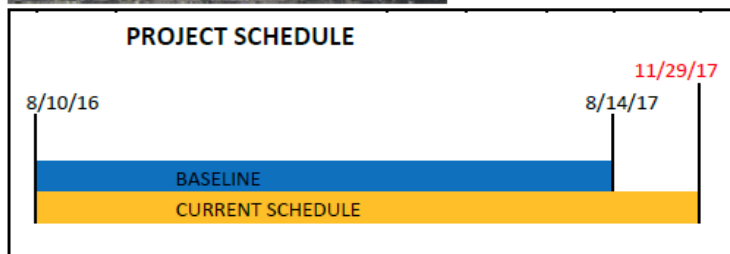
Engineer: CH2M
Inspector Clark Cosby

Owner PM: Berry Ellison - Parks
Owner CM: Lorraine Mead - Hill Intl



SCHEDULE/UPDATE:

- Contractor Schedule ~11/29/17 completion.
- Amenities being installed.
- South end turned over to Walker.
- Walker installed Sidewalk and Pavers on the Bridge – covered with plywood.



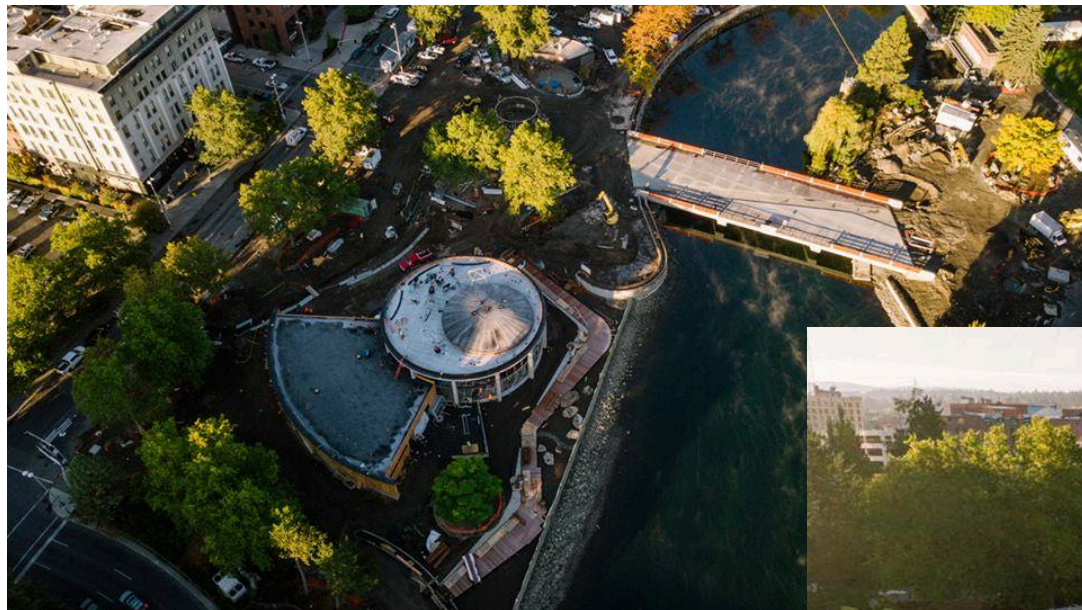
Base Bid Amount	Change Order #1 -6	Current Expenditures (Thru September 2017)	Remaining Contract Amount	Percent Complete by Budget	Schedule Percent Complete	Contract End Date*
\$4,737,101.50	\$290,372.48	\$4,386,250.33	\$641,223.65	87.2%	95%	10/17/17

*With Time Extension CO#4



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Looff Carousel



Glass being installed. Wedge
roof welding taking place.
Completion: Spring 2018
Photos: Walker Construction





Looff Carrousel Construction Status November 2017

Contractor: **Walker Construction**
Project Manager: Justin Paine
Superintendent: Mark Anderson

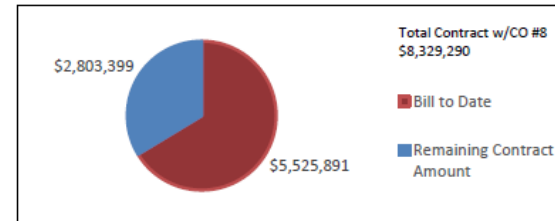
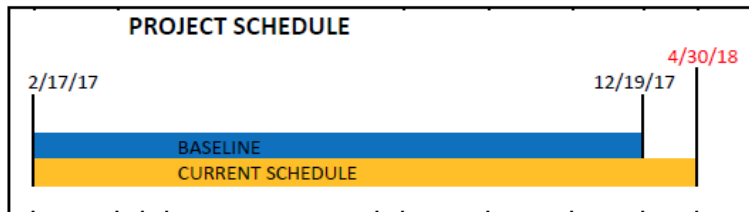
Architect: **NAC**

Owner PM: Berry Ellison - Parks
Owner CM: Patrick McCord - Hill International



SCHEDULE/CONCERNS:

- Carrousel building dome insulation delayed; glass being installed.
- Wedge building roof edge steel being welded. Drywall finish is delayed.
- Bridge pavers have been completed; Site pavers delayed till Spring 2018.
- Site walls and aggregate curbs have been installed.
- Fountain piping and vaults being installed.



Base Bid Amount	Change Orders Total w/#8	Current Expenditures (Thru OCT 2017)	Remaining Contract Amount	Percent Complete by Budget	Schedule Percent Complete	Contract End Date
\$7,064,600	\$1,264,690	\$5,525,891	\$2,803,399	66.0%	58.0 %	4/30/18



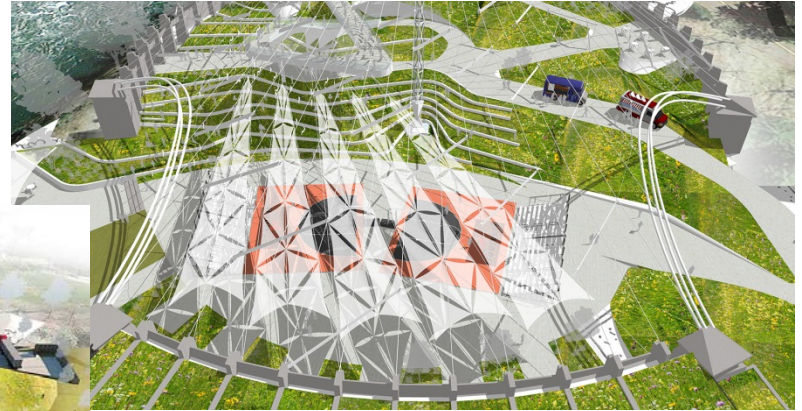
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Promenades



90% design on the Promenades.
Images of central promenade on
Havermale Island.

Pavilion



October 3, held Pavilion concepts open house.

Garco/NAC/Berger team in design validation phase.

Special Park Board meeting Nov. 17.

Added North & Central Promenade to scope for efficiencies in time and cost.

Early demolition of the Pavilion could begin this month.



Pavilion Project Design Status November 2017

Design Builder: Garco Construction
Project Director: Clancy Welsh
Project Manager: Rich Wagoner

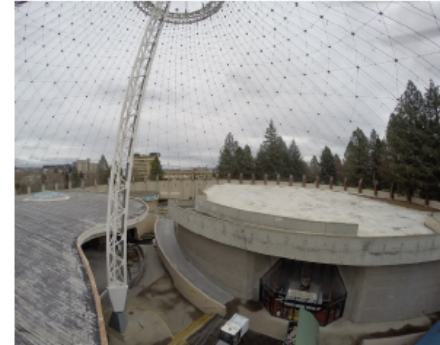
Architect: NAC
Landscape Architect: Berger Partnership
Civil: CH2M

Program Manager: Berry Ellison - Parks
Project Manager: Matt Walker- Hill Intl.

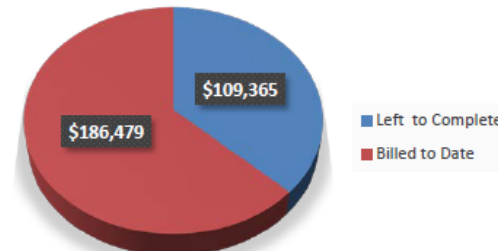
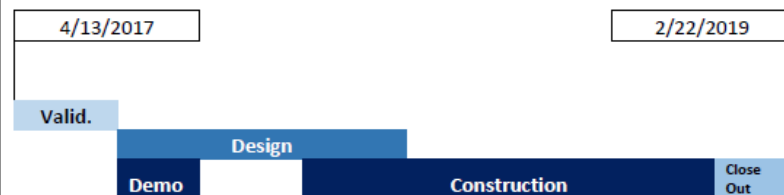


VALIDATION/PROJECT SCHEDULE

- ET/Ad Hoc Meeting: 11/2/17
- RFP Meeting: 11/06/17
- Final Validation Submittal: 11/9/17
- GMP Amendment approval: 11/17/17



DRAFT OVERALL PROJECT SCHEDULE

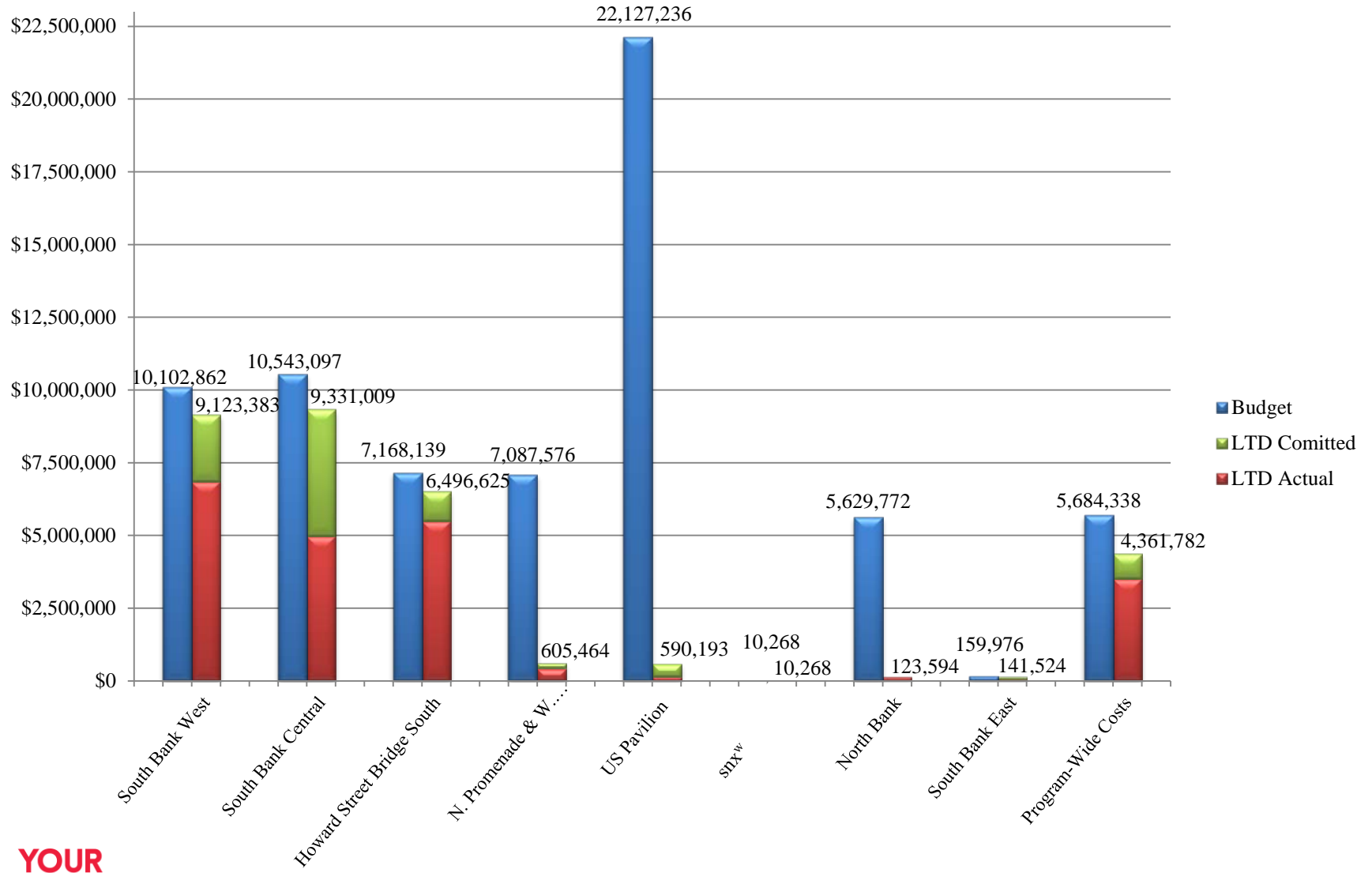


Validation Amount (Incl. WSST)	Change Order	Current Expenditures	Remaining Contract Amount	Percent Complete by Budget	Schedule Percent Complete	Contract End Date
\$272,000	\$23,843.52	\$186,478.92	\$109,364.60	63%	86%	11/9/17



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Comparison of Approved Bond Budget to Actual & Committed Expenditures October 2017





Budget
Riverfront Park Redevelopment
Approved by Park Board October 12, 2017

Project	Budget
Ice Ribbon and SkyRide Facility	\$ 10,102,862
Looff Carousel	\$ 10,543,097
Howard Street Bridge South (part of the Promenade)	\$ 7,168,139
North Promenade	\$ 2,546,613
West Havermale Island	\$ 4,540,963
U.S. Pavilion	\$22,127,236
snx ^W mene? (formerly known as Canada Island)*	\$ 10,268
Regional Playground / North Bank	\$ 5,629,772
Red Wagon Meadow / South Bank East*	\$ 159,976
Program Level Owner Costs	\$ 5,684,338
Non-Bond Funds	\$ 2,720,872
Total	\$71,234,136
	<i>Includes total bond amount of \$64.3m plus anticipated interest earned, grants, Utility reimbursements, and other reimbursables.</i>

*Not one of the five promised bond projects.



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riverfront
SPOKANE



Play

Learn

Grow

Explore

Celebrate

Dream Big



- Grand Opening
- Different recreational skating experience
- Hours and weather permitting
- Hourly admissions
- Pricing and Unlimited pass

AMENDMENT to ADMIN 1400-14-01, Section 4.5

EFFECTIVE DATE: November 7, 2017

4.5 PURCHASING CREDIT CARDS

Most departments have a purchasing credit card that can be used to acquire small, low-cost items for which a purchase order is either impractical or not available. Only specific employees in each department are authorized to use the cards. Use of purchasing credit cards shall be in accordance with City Policy ADMIN 5600-16-01 or any subsequent and more current policy.

Attend Bluff Talks on November 16!!!
Volunteers Needed to Help Make it a Great Event

Save the Date!

Friends of the Bluff presents the first-ever BLUFF Talks.

Nov 16, 7-9 pm.

