

Spokane Park Board

February 9, 2017– 1:30 p.m. City Hall, City Council Briefing Center 808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright President
- X Susan Traver Vice President
- X Leroy Eadie
- X Ross Kelley
- X Lauren Pendergraft
- X Nick Sumner
- X Ted McGregor Greta Gilman (absent/excused)X Richard Chase
- Steve Salvatori (absent/excused)
- X Mike Fagan Council Liaison

Jason Conley Mark Buening Garrett Jones Jon Moog Ryan Griffith Fianna Dickson Adriano Eva Al Vorderbrueggen Jeff Bailey Berry Ellison Carl Strong Megan Qureshi Pamela Clarke

Parks Staff:

Guests:

Finn Baker Kelly Baker Dave Steele Dr. Trina Clayeux Hal McGlathery Jerry Unruh

MINUTES

1. <u>Roll Call</u>: Pamela Clarke See above

2. <u>Minutes</u>:

A. Jan. 20, 2017, regular Park Board meeting minutes

Motion No. 1: Mike Fagan moved to approve the Jan. 20, 2017, regular Park Board meeting minutes.

Ross Kelley seconded. Motion carried with unanimous consent.

- Additions or Deletions to the Agenda:
 A. None
- 4. Special Discussion/Action Items:

A. <u>Nomination and Election of Officers</u> – *Lauren Pendergraft* presented the 2017 Park Board slate of officers. The recommendation included the following: Chris Wright as president, Susan Traver as vice president; and Leroy Eadie as secretary.

Motion No. 1: Lauren Pendergraft moved to approve the 2017 Park Board slate of officers, as presented.

Ross Kelley seconded.

Motion carried with unanimous consent.

5. Special Guests:

A. <u>SYSCA Update</u> – *Jerry Unruh*, Hillyard Senior Center executive director, presented an overview of activities, fundraising accomplishments and participation hours at Spokane's 10 youth, senior and community centers.

B. <u>Next Generation Zone</u> *Dr. Trina Clayeux,* Next Gen Zone executive director, provided an overview of Next Generation, a partnership with schools, career training and the community to provide resources for young adults in their career goals. Next Gen partnered with Parks in 2016 and this year's plan calls for 10 students providing 3,000 hours of internship work in the Parks summer programs.

6. <u>Claims</u>: Claims for the month of January 2016 – Susan Traver

Motion No. 2: Susan Traver moved to approve claims for the month of January 2017 in the amount of \$1,890,736.61.

Mike Fagan seconded. Motion carried with unanimous consent.

7. Financial Report & Budget Update: – Mark Buening

A. <u>Park Fund and Golf Fund financials</u> – No January financial report was given. The 2016 Parks and Recreation financials will close the end of February which means the board will see the final 2016 financial report at the March 9 Park Board.

B. <u>Riverfront Park bond financial update</u> – Mark Buening presented the January bond update which reflects approximately 30 percent of the bond fund has been spent or committed, to date.

8. <u>Committee Reports – Action Items:</u>

Urban Forestry Tree Committee: Feb. 2. 2017, Susan Traver

- A. Action Items: None
- B. The next regularly scheduled meeting is 4:15 p.m. Feb. 28, 2017, at the Woodland Center, Finch Arboretum.

Golf Committee: Feb. 7, 2017, Nick Sumner

A. Action Items: None

B. The next scheduled meeting is 8:05 a.m. March 7, 2017, in the City Conference Room 2B.

Land Committee: Feb. 1, 2017, Ross Kelley

- A. Action Items: None
- B. The next scheduled meeting is 3 p.m. March 1, 2017, in the City Hall Conference Room 5A.

Recreation Committee: Feb. 2, 2017, Lauren Pendergraft

- A. Action Items: None
- B. <u>Recreation monthly report –</u> *Carl Strong* presented the January Recreation Department report.
- C. The next scheduled meeting is 3 p.m. March 2, 2017. Location: To be determined.

Riverfront Park Committee: Feb. 6, 2017, Ted McGregor

A. <u>Recreational Rink construction alternate #4 queuing canopy/Contractors Northwest Inc.</u> (\$38,200, plus tax) – *Berry Ellison* presented a proposed construction alternate with CNI for a queuing canopy at the Recreational Rink and SkyRide facility, in the amount of \$38,200, plus tax. The steel canopy would be located in the front of the SkyRide, and is designed to provide shade and protection for park visitors who are waiting in line. Funding to pay for the canopy will come from the Furniture, Fixture & Equipment budget. There were concerns raised regarding the aesthetics of the canopy design. A question was raised whether the canopy may be extended to eliminate the gap between the canopy and the SkyRide building.

Motion No. 3: Ted McGregor moved to accept the Recreational Rink construction alternate #4 with Contractors Northwest Inc. for the queuing canopy, not to exceed \$38,200, plus tax, with some minor adjustments to the aesthetics of the structure.

Rick Chase seconded.

The motion passed with unanimous consent.

B. Recreational Rink construction alternate #6 lighting along Spokane Falls Boulevard and Post Street/Contractors Northwest Inc. (\$120,900, plus tax) - Berry Ellison presented an overview of the proposed construction alternate #6 with CNI, in the amount of \$120,900, for street/sidewalk lighting along Spokane Falls Boulevard and Post Street. The Streets Department developed the design which matches the downtown street lighting standard. The Streets Department has agreed to contribute \$43,000 to the project and the remaining \$88,418 will come from the bond Program Level Environmental Contingency. This construction alternate includes light fixtures, conduits and fiber network connection to City Hall. Board members expressed concerns regarding the manner in which "alternative bids" are presented and whether the alternate bids are truly optional items. Garrett Jones explained the reasoning behind holding Alternative bids #4 and #6 for 60 days was due to variable factors, including: 1) negotiations with the Streets Department had not been finalized: and 2) other funding sources were potentially available, but not confirmed. Ms. Traver voiced apprehension on pulling funds from contingencies. For future reference, Lauren Pendergraft expressed that alt adds need to be optional alternatives; and everything else should be incorporated in the base bid or specify why it is called out as an alt add when there is the full intention of incorporating the alternative. Park Board members agreed this could alleviate confusion in the future.

Motion No. 4: Ted McGregor moved to accept the Recreational Rink construction alternate #6 with Contractors Northwest Inc. for street lighting along Spokane Falls Boulevard and Post Street, not to exceed \$120,900, plus tax, with \$43,000 coming from the Streets Department.

Ross Kelley seconded.

The motion passed with unanimous consent.

C. <u>Carnation Building asbestos removal contract and EBO/Specialty Environmental Group,</u> <u>LLC (\$74,263.84 – non-bond)</u> – *Jason Conley* and *Dave Steele* of Asset Management provided an overview of the Carnation Building asbestos removal contract with Specialty Environmental Group, LLC, in the amount of \$74,263.84. The city bought the building in 1999 as part of a park bond property acquisition along the north bank of Riverfront Park. Currently, the building is being utilized for cold storage. Mr. Conley explained this clean-up work is required for any future plans, whether the building is demolished, remodeled or sold. When asked about containing the building during the removal process, Mr. Steele explained the contractor will probably tent the building and put the structure in a negative air pressure condition. Mr. Conley reported the funds to pay for the asbestos removal will come from cumulative reserves which were set aside at the time the property was purchased. These funds were designated for soil contamination mitigation.

Motion No. 5: Ted McGregor moved to accept the contract with Specialty Environmental

Group in the amount of \$74,263.84 for the removal of asbestos from the Carnation Building. Mr. McGregor amended the motion to include the project will be handled as an Emergency Budget Ordinance.

Nick Sumner seconded. Motion carried with unanimous consent.

D. <u>SkyRide Over the Falls sole source resolution and EBO/Doppelmayr Graventa Group</u> (\$200,000) – *Jon Moog* reviewed the sole source resolution which declares Doppelmayr Graventa Group a sole source provider for the purchase of replacement parts and service to the Riverfront Park SkyRide Over the Falls for up to \$200,000 without public bidding. The SkyRide was manufactured by CWA, which is now a subsidiary of Doppelmayr Graventa Group. An extensive 10-year service overhaul is required on the SkyRide. All parts and service must be compliant with ASTM Standards to be within manufacturer's specifications. All maintenance work must be completed by August 2017 to pass the required inspections and to allow for the re-opening by November 2017. The SkyRide Maintenance/Cumulative Reserve Fund has a balance of \$277,771. Of the total project cost, \$62,000 is specified as bond-related work. The Park Board requested the following edit to the proposed resolution: 1) Change the language on the last page from "without further Council action" to "without further Park Board action."

Motion No. 6: Ted McGregor moved to recommend the Park Board approve the sole source resolution declaring Doppelmayr Graventa Group as the sole source provider for purchasing replacement parts and service for the Riverfront Park SkyRide Over the Falls, not to exceed \$200,000 as an Emergency Budget Ordinance, with noted language change to the resolution.

Ross Kelley seconded.

Motion carried with unanimous consent.

E. <u>RFP Bond update</u> – *Garrett Jones* presented a bond update which included: 1) The infrastructure for the new Howard Street Bridge South is underway with bridge completion set for Fall 2017; 2) Fencing went up around the Recreational Ice Rink Feb. 1 and the restrooms have been demolished. The Rec Rink/SkyRide project is on track and set to be completed Fall 2017; 3) Walker Construction was awarded the Looff Carrousel facility construction project. Construction is scheduled from early 2017 through early 2018; 4) A recommendation for the Pavilion design team is expected to come before the Park Board in late March with the notice to proceed in April; and 5) More than 300 responses have been submitted on the Renaming Canada Island survey. A resolution renaming the island will be crafted in a collaborative effort with the Spokane Tribal Council. This resolution will be brought before the Park Board for approval March 9. The next redevelopment project community open house is schedule for the end of April.

F. The next scheduled meeting is 8:05 a.m. March 6, 2017, in the City Council Briefing Center.

Finance Committee: Feb. 2, 2017, Susan Traver

A. <u>Turf and chemical value blanket (\$195,000)</u> – *Susan Traver* provided an overview of the proposed division-wide, ground chemical and turf value blanket not to exceed \$195,000. Ms. Traver explained the money has been allocated and budgeted, and this action provides the ability to spend the money through a value blanket process.

Motion No. 7: Susan Traver moved to approve the turf and chemical value blanket, as presented, not to exceed \$195,000.

Mike Fagan seconded

Motion carried with unanimous consent.

B. Administrative Policy for \$400,000 annual payment from Utilities – Susan Traver provided an overview of a proposed administrative policy which outlines allocations for the annual \$400,000 payment, plus annual 2.9% increase, from the Utilities Division for 20 years which was adopted in a Memorandum of Understanding between Parks and Utilities in 2015. Ms. Traver explained this is compensation for Park land that is utilized for CSO tanks and stormwater management. The proposed policy stipulates a certain amount will be budgeted to the Urban Forestry program, and the remaining amount will be allocated to the Park Fund and Golf Fund. None of the funds may be budgeted for staffing or for operating expenses. Ms. Traver shared concerns the recommended policy from the Finance Committee does not contain specificity on allocations which should be noted in the administrative policy. Ms. Traver urged Park Board members to consider a policy which specifies \$100,000 to Urban Forestry each year, which is the amount allocated for 2016 and 2017. She explained the reasoning for the specific amount to Urban Forestry is to memorialize the intent of the MOU. Chris Wright suggested a percentage be allocated to Urban Forestry, as opposed to a specific dollar amount. This guideline could accommodate the 2.9% annual increase over the 20-year span. Lauren Pendergraft believed the language should be "no less than \$100,000 to Urban Forestry" and pointed out Spokane's Urban Forestry budgeted allocation is on the lower end of the spectrum in comparison to municipalities of similar size. Ross Kelley supports some of the funds be set aside for the urban forestry program, but reminded the board the intent of the MOU was not to use trees or other methods to assist in treating stormwater; it was intended as compensation for the use of Park property which was taken out of commission. Mr. Ross felt if the funds come in as a budgetary item each year, appropriate funds could be allocated to programs as the Park Board sees fit. Other board members felt the funding allocation should be linked to the benefits of urban forestry to stormwater mitigation. The Park Board requested an edit to Section 3.1 to read "budgeted," rather than "budget." Mr. Wright added that the board will need to determine the policy by the time Parks enters into the budgeting process of the year.

Motion No. 8: Susan Traver moved to approve the Park and Recreation administrative policy, as presented.

Ross Kelley seconded Motion failed with a 3-to-5 vote.

Motion No. 9: Susan Traver moved to approve the policy, as presented, with the following amendment: 1) Section 3.1 to read: "No less than 25% of the funds shall be budgeted each year for the Urban Forestry Program; and 2) Section 3.2 to read: shall be budgeted to the Park Fund and/or Golf Fund annual Capital Outlay line items."

Lauren Pendergraft seconded Motion failed with a 4-to-4 vote.

C. The next regularly scheduled meeting is 3 p.m. March 7, 2017 in City Hall Conference Room 2B.

Bylaws Committee: No report given.

9. Reports:

A. **Park Board President**: *Chris Wright* notified the board he will be emailing requests for the members for their committee preferences for 2017. The Park Board will vote on the committee assignments at the March 9 board meeting. He also reported the Mayor has nominated Sally Vantress-Lodato to fill the Park Board vacancy. The nomination will come before the City Council Feb. 27.

B. Liaison Reports:

1. <u>Conservation Futures Liaison</u> – No report was given.

2. <u>Parks Foundation Liaison</u> – Susan Traver presented the following information on behalf of foundation Executive Director Heather Beebe-Stevens: 1) The foundation's Grant Allocations Committee is currently reviewing all grant applications. Final decisions will be made and communicated to all applicants in late March; 2) Planning for the 2017 Make A Splash program is underway and the foundation looks forward to meeting with aquatic directors from across the county in March; 3) The foundation is a fiscal sponsor for the Rochester Heights Master Plan and is actively assisting in raising funds for park projects; and 4) The foundation board is looking forward to a meeting with members of the Park Board in the near future.

3. <u>Council Liaison</u> – *Mike Fagan* reported on the amount of stormwater diverted from the Spokane River.

Director's Report: *Leroy Eadie* invited Park Board members to the Washington Recreation and Park Association annual conference in Spokane May 2-5.

10. **Public Comments**: *Finn Baker*, Sacajawea Middle School eight-grader, provided a presentation highlighting the benefits of a skate park/wheels park on the South Hill or in the Spokane downtown area. Following the presentation, Chris Wright assigned the project concept to the Recreation Committee for further review.

11. Correspondence:

- A. Letters/emails: SAFER Affordable Family Entertainment emails Renaming of Canada Island letter
- B. Newsletters:

Corbin Senior Activity Center Hillyard Senior Center Sinto Senior Activity Center Southside Senior and Community Center

12. Executive Session: None

13. Adjournment: 4:24 p.m.

14. Meeting Dates:

A. Next Committee meeting dates:

Urban Forestry Committee: 4:15 p.m. Feb. 28, 2017, Woodland Center, Finch Arboretum

Golf Committee: 8:05 a.m. March 7, 2017, City Hall Conference Room 2B Land Committee: 3 p.m. March 1, 2017, City Hall Conference Room 5A Recreation Committee: 3 p.m. March 2, 2017, Manito Meeting Room, Manito Park Riverfront Park Committee: 8:05 a.m. March 6, 2017, City Council Briefing Center Finance Committee: 3 p.m. March 1, 2017, City Hall Conference Room 2B

- B. Park Board meeting date: 1:30 p.m. March 9, 2017, City Council Chambers
- C. Park Board Study Session: 3:30 p.m. March 9, 2017, City Hall Conference Room 5A

Minutes approved by:

Leroy Eadie, Director of Parks and Recreation



Park Board Members:

- X Chris Wright President
- X Susan Traver Vice President
- X Leroy Eadie
- X Ross Kelley
- X Lauren Pendergraft (Left: 10:42) Nick Sumner (absent/excused)
- X Ted McGregor
- X Greta Gilman Richard Chase (absent/excused)
- X Mike Fagan Council Liaison

Spokane Park Board

Jan. 20, 2017 – 8:30 a.m. City Council Chambers, City Hall lower level 808 W. Spokane Falls Blvd, Spokane, Washington

> Parks Staff: Jason Conley Fianna Dickson Mark Buening Garrett Jones Carl Strong Angel Spell Jon Moog Ryan Griffith Berry Ellison Sandra Burwell Megan Qureshi Pamela Clarke

Guests:

Carol Evans Lori Kinnear Diana Dupius Loreen McFaul Steve Salvatori John Jonckers Dan Maguire Mike Prager Hal McGlathery

MINUTES

1. <u>Roll Call</u>: Pamela Clarke See above

2. Minutes:

A. Dec. 8, 2016, regular Park Board meeting minutes and study session notes

Motion No. 1: Susan Traver moved to approve the Dec. 8, 2016, Regular Park Board meeting minutes and joint study session notes.

Ross Kelley seconded. Motion carried with unanimous consent (7-0).

3. Additions or Deletions to the Agenda:

A. None

4. Special Guests:

A. <u>New City Council liaison introduction</u> – *Chris Wright* welcomed new Park Board Member *Mike Fagan* who was recently appointed by City Council as the council liaison on the Park Board.

B. <u>Canada Island renaming</u> – *Carol Evans,* Spokane Tribal Council, presented two Salish names for the renaming of Canada Island. Ms. Evans explained the significance of handing down a name. Spokane tribal members and non-tribal representatives collaborated, and offered a first and second choice on the renaming of the island: 1) snx^w mene?, meaning salmon people; and 2) nk^wńntews, meaning a land that causes a fork in the river. Chris Wright thanked Ms. Evans for presenting the names on behalf of the tribal council. The proposed names will be brought before the Riverfront Park Committee next month. The committee's recommendation will be brought before the Park Board for the final approval.

C. <u>Don Kardong Bridge</u> – City Councilmember *Lori Kinnear*, Riverside State Park Area Manager *Diana Dupius* and Friends of the Centennial Trail executive director *Loreen McFaul* presented an overview of the estimated \$1.2 million bridge renovation project which includes replacing decking above timber ties, removing viewing platform at Pier 4, securing the bridge railing, and repairing concrete and bearing seats on the 90-year-old bridge. Additional identified needs include new paint and tribute plaque. Ms. McFaul presented the following offer on behalf of the Friends of the Centennial Trail: 1) the Friends advocacy organization offers up to \$75,000 to the Park Board for the 30% conceptual design with a commitment that the Park Board maintains the Don Kardong Bridge as a high priority in the Riverfront Park redevelopment project. Leroy Eadie explained staff will work closely with the organization in providing redevelopment plans as they relate to the Centennial Trail within Riverfront Park. This information will aid in creating the new, more detailed Centennial Trail map. Chris Wright suggested the following steps: 1) staff will craft an MOU; 2) the proposed MOU will be presented to the Land Committee; and 3) the committee may then present the MOU recommendation to the Park Board for approval.

5. **<u>Claims</u>**: Claims for the month of December 2016 – Susan Traver

Motion No. 2: Susan Traver moved to approve claims for the month of December 2016 in the amount of \$1,687,623.19.

Ross Kelley seconded. Motion carried with unanimous consent (7-0).

6. <u>Financial Report & Budget Update</u>: Mark Buening provided the December Financial Report & Budget Update. Park Fund revenue is tracking at 93% of the projected budget. Parks and Recreation expenditures are tracking at 93% of the projected budget. The Golf Fund revenue is tracking at 95% of the projected budget. The Golf Fund expenditures are tracking at 92% of the projected budget. Both Park and Golf funds are experiencing an upward 5-year trend. Mr. Buening reported the 2016 financial books will not be finalized for another few months and a year-end report will be brought to the Park Board at that time.

7. Special Discussion/Action Items:

A. Looff Carrousel facility construction bids and recommended alternatives/Walker Construction (\$7,064,600) – Berry Ellison presented the Looff Carrousel bids and an explanation on the add alternatives. Walker Construction Inc. was the low bidder with a \$7.06 million bid on the combined base bid and add alternatives for: effects lighting inside the rotunda; street lighting; South Gateway and Rotary Fountain site work; and Looff Carrousel site paving. This project will develop in conjunction with the bond-funded Looff Carrousel facility project. Walker agreed to include a 90-day hold price of \$600,000 for the fountain project to allow Parks time to explore funding options for the Rotary Fountain repair/improvements.

Motion No. 3: Ted McGregor moved to accept the low bid from Walker Construction for the Looff Carrousel facility construction which includes for the base bid, plus alternates #1, #2, #4 and #5, not to exceed \$7,064,600.

Mike Fagan seconded. Motion carried with unanimous consent (7-0).

8. Committee Reports – Action Items:

Urban Forestry Tree Committee: Jan. 3, 2017, Lauren Pendergraft

A. Action Item: None

B. <u>2016 SpoCanopy project report</u> – *Angel Spell* presented the SpoCanopy annual report which capsulized the goals and accomplishments relating to the MOU between Parks and Utilities. The purpose of the agreement is to maximize stormwater retention utilizing urban forestry plantings. This year's 13 completed projects included: planting 45 trees, pruning 196, removing 17, and 17 additional treatments. The presentation also highlighted upcoming SpoCanopy projects.

C. The next regularly scheduled meeting is 4:15 p.m. Feb. 2. 2017, at the Woodland Center, Finch Arboretum.

Golf Committee: (The Jan. 10 was canceled.) Nick Sumner

A. No action items

B. The next scheduled meeting is 8:05 a.m. Feb. 7, 2017, in the City Conference Room 2B.

Land Committee: Jan. 4, 2017, Ross Kelley

A. <u>Shadle Park stage and lighting project/Bacon Concrete (\$83,100, excluding sales tax)</u> – *Garrett Jones* presented a proposed contract with Bacon Concrete, Inc., to construct a new concrete amphitheater stage and associated amenities at Shadle Park. Bids were solicited through the small works roster for construction of the amphitheater stage and Bacon was the low bidder with a bid amount of \$83,100 (excluding sales tax). The project is expected to be completed by June 1, 2017.

Motion No. 4: Ross Kelley move to award the Shadle Park amphitheater contract to Bacon Concrete, Inc., in the amount of \$83,100, excluding sales tax.

Ted McGregor seconded.

Motion carried with unanimous consent (7-0).

B. The next scheduled meeting is 3 p.m. Feb. 1, 2017, in the City Hall Conference Room 5A.

Recreation Committee: (The Jan. 5 meeting was canceled.) - Lauren Pendergraft

- A. Action Item: None
- B. The next scheduled meeting is 3 p.m. Feb. 2, 2017, in the Manito Meeting Room, Manito Park.

Riverfront Park Committee: Jan. 9, 2017, Ted McGregor

A. <u>Value blanket order/Sysco (\$100,000)</u> – *Ted McGregor* provided a brief overview of a proposed value blanket order with Sysco Food Service of Spokane, not to exceed \$100,000 for 2017. The existing value blanket with Sysco ends Jan. 31, 2017. The new food service provider bid process for items purchased on an "as needed" basis was completed September 2016. Sysco was the low bidder of the two responsive bids received. Staff will request renewal on the value blanket on an annual basis based on anticipated sales.

Motion No. 5: Ted McGregor moved to increase funding on the existing Sysco Food Services of Spokane value blanket order for food and beverage products, not to exceed \$100,000 for fiscal year 2017.

Ross Kelley seconded. Motion carried with unanimous consent.

B. Rotary Fountain addendum/Berger Partnership (\$75,000 - non-bond) - Berry Ellison

presented a proposed addendum with Berger Partnership to review and redesign all systems for the fountain, including concept drawings and construction drawings, not to exceed \$75,000. Construction support is not included in the addendum. These funds will not come from bond funds, but the project will be coordinated with the bond-funded Looff Carrousel facility construction project.

Motion No. 6: Ted McGregor moved to approve the Rotary Fountain mechanical, plumbing and electrical addendum with Berger Partnership, not to exceed \$75,000 of non-bond funds.

Susan Traver seconded. Motion carried with unanimous consent (7-0).

C. <u>West Havermale Island 30% design addendum/Berger Partnership (\$80,000)</u> – *Ted McGregor* and *Berry Ellison* provided an overview of the West Havermale Island 30% design addendum with Berger Partnership which includes restoration of the conservation area, establishing cost estimates, developing geometric alignments for hardscape, softscape, preliminary grading, lighting, major infrastructure, architectural, and design features that require additional coordination for engineering needs. Plans will be prepared to a level of detail as required to generate 30% cost estimates and identify elements defined in the design guidelines. The proposed 30% design addendum is not to exceed \$80,000.

Motion No. 7: Ted McGregor moved to approve the West Havermale Island 30% design contract addendum with Berger Partnership, not to exceed \$80,000.

Ross Kelley seconded.

Motion carried with unanimous consent (7-0).

D. Pavilion project management and construction management; Looff Carrousel facility construction management amendment/Hill International (\$163,500) – Ted McGregor and Berry Ellison presented a proposed contract amendment, which increases the total contract amount with Hill International to \$963,500 for the following additional services: 1) construction management for the Looff Carrousel project; and 2) project/construction management services for the progressive design-build Pavilion project. There was discussion regarding what amount should be requested for approval. Mr. Ellison explained the Park Board accepted a budget of up to \$800,000 over the course of four years (\$200,000/year). The Park Board has approved \$550,000 contract with Hill and today's request is to approve \$413,500 for construction/project management for the Looff Carrousel and the Pavilion. Leroy Eadie explained \$163,500 is above the original base contract of \$800,000. Chris Wright recommended the motion should follow what is noted on the Park Board agenda.

Motion No. 8: Ted McGregor moved to amend the contract with Hill International to reach to a cap of \$963,500 which is \$163,500 above the previous amount for Pavilion project management and construction management, and Looff Carrousel construction management.

Mike Fagan seconded.

Motion carried with unanimous consent (6-0).

E. <u>RFP redevelopment January update</u> – *Garrett Jones* presented the following monthly updates: 1) Howard Street Bridge South - deconstruction continues while infrastructure is underway for the future bridge; 2) Recreational Rink Ice Ribbon/SkyRide facility – Contractors Northwest Inc. was awarded the contract and construction is slated to begin early 2017; 3) Looff Carrousel - Walker Construction was the low bidder. Construction is set to begin Feb. 1;

4) Pavilion – Design team selection is expected late March with notice to proceed in April; and
5) Lead Artist – Meejin Yoon visited Riverfront Park Jan. 6 and met with stakeholders including the mayor, Park Board, staff, Spokane Arts, Spokane Tribe and Berger Partnership.

F. The next scheduled meeting is 8:05 a.m. Feb. 6, 2017, in the City Council Briefing Center. **Finance Committee:** Jan. 10, 2017, *Susan Traver*

A. <u>Language amendment to 2016 Desautel Hege contract</u> – *Fianna Dickson* presented an overview of the proposed language amendment to the 2016 Desautel Hege contract. Bond auditors recommended changes to clarify the agreement title and scope of work.

Motion No. 9: Susan Traver moved to approve the language amendment to the 2016 Desautel Hege contract as presented.

Ted McGregor seconded.

Motion carried with unanimous consent (6-0).

B. Extension of the 2016 Desautel Hege amended contract (\$185,000) – Fianna Dickson presented an overview of the proposed extension terms in the 2016 Desautel Hege contract. The contract may be extended for four additional one-year contract terms subject to mutual agreement, with the total term of the contract not to exceed five years. The total requested contract amount is \$185,000 with the following budget allocations: \$150,000 from the Parks and Recreation marketing; \$30,000 from Golf marketing; and \$5,000 from Riverfront Park bond outreach.

Motion No. 10: Susan Traver moved to approve the extension of the Desautel Hege 2016 amended contract for 2017, in the amount of \$185,000, as presented.

Ted McGregor seconded. Motion carried with unanimous consent (6-0).

C. <u>2017 senior and community center contracts (10 contracts total: \$647,773)</u> – *Susan Traver* presented the proposed 2017 senior and community center contracts in the amount of \$647,773 for the 10 centers. The contract amounts have not changed for the past four years. Leroy Eadie addressed questions regarding why the centers' budgets have been static over the past few years and what will take place in the 2018 budget planning process. Mr. Eadie noted the following as future budgets are determined: 1) Parks will establish an equity process; 2) review the option of a cost of doing business adjustment; and 3) assess the impacts of the Affordable Care Act and the minimum wage increases.

Motion No. 11: Susan Traver moved to approve the 2017 senior and community center contracts, as presented, in the amount of \$647,773 for the 10 centers.

Ted McGregor seconded. Motion carried with unanimous consent (6-0).

D. The next regularly scheduled meeting is 3 p.m. Feb. 2, 2017, in City Hall Conference Room 2B.

Bylaws Committee: No report

9. Reports:

A. Park Board President – Chris Wright announced the following: 1) A thank you to Park

Board members and staff for their dedication and hard work during the past year; 2) On Jan. 23, city council will be presented with the Park Board's recommendation of Steve Salvatori to fill a vacant position; 3) A Park Board interview committee presented two names for the mayor's consideration to fill the other Park Board vacancy; 4) Susan Traver, Ross Kelley and Lauren Pendergraft have been selected as the Nomination Committee. This committee is tasked with presenting the slate of 2017 Park Board officers which will be brought to the full board for approval Feb. 9.

B. Liaison Reports:

- 1. Conservation Futures Liaison No report
- 2. Parks Foundation Liaison No report
- Council Liaison *Mike Fagan* presented four dates suggested dates for the 2017 Joint City Council/Park Board study sessions. Proposed dates are: Feb. 16, May 4, Aug. 24 and Nov. 30. *Chris Wright* explained the board will review the dates and look forward to coordinating this year's study session schedule.

C. **Director's Report** – *Leroy Eadie* noted the following: 1) Thank you to Carl Strong and Ryan Griffith for stepping in as acting recreation director and acting assistance recreation director, respectively; 2) Interviews for the Recreation Director position are expected to begin early- to mid-February; 3) Appreciation extended to Parks Accountant Nicole Edwards for her hard work and dedication. Ms. Edwards has resigned in pursuit of other career opportunities; and 4) Fianna Dickson is working on the annual report and will share it with the Park Board in the next couple of months.

10. Correspondence:

- A. Emails: Affordable Family Entertainment
- B. Newsletters:

Corbin Senior Activity Center Hillyard Senior Center Sinto Senior Activity Center Southside Senior and Community Center

11. Public Comments: None

12. Executive Session: None

13. <u>Adjournment</u>: 11:15 a.m.

14. Meeting Dates:

A. Next committee meeting dates:

Urban Forestry Committee: 4:15 p.m. Jan. 29, 2017, Woodland Center, Finch Arboretum

Golf Committee: 8:05 a.m. Feb. 7, 2017, City Hall Conference Room 2B Land Committee: 3 p.m. Feb. 1, 2017, City Hall Conference Room 5A Recreation Committee: 3 p.m. Feb. 2, 2017, Manito Meeting Room, Manito Park Riverfront Park Committee: 8:05 a.m. Feb. 6, 2017, City Council Briefing Center Finance Committee: 3 p.m. Feb. 7, 2017, City Hall Conference Room 2B

- B. Park Board meeting date: 1:30 p.m. Feb. 9, 2017, City Council Chambers
- C. Park Board Study Session: 3:30 p.m. Feb. 9, 2017, City Hall Conference Room 5A

Minutes approved by: An Confus for Leron Erdie Leroy Eadie, Director of Parks and Recreation

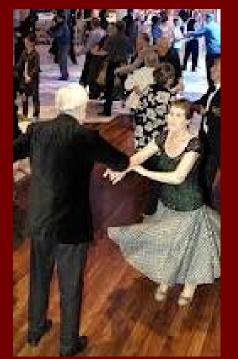
SYSCA

Spokane Youth & Senior Centers Association

2016 Highlights : SYSCA Centers

Association members:

- Corbin Senior Activity Center
- East Central Community Center
- Hillyard Senior Center
- Mid-City Concerns Senior Center
- Northeast Youth Center
- SouthWest Spokane Community Center
- Project Joy
- Sinto Senior Activity Center
- Southside Senior & Community Center
- West Central Community Center







Centers (Partners) continue to deliver GREAT "Bang for the Buck"

Over <u>½ million participant hours</u> (637,516) of senior & youth programming spread among the 10 centers/programs

- Centers <u>fundraised Hundreds of Thousands of Dollars</u> (\$310,036) to leverage with Park Funds to provide hundreds of programs and services for two at risk populations.
- Based on the WA State Minimum Wage <u>Center volunteers</u> <u>provided nearly \$ 3/4 million dollars (\$740,210) of</u> <u>value in donated time and services</u>



2016 SYSCA Year End Totals

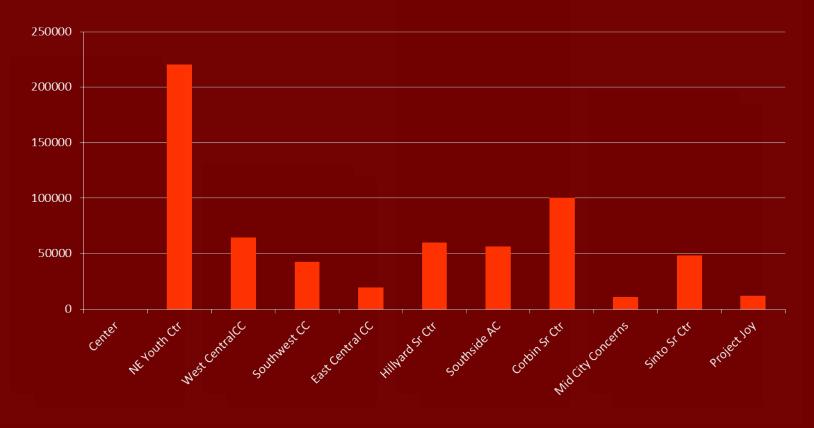
Attendance / Fundraising / Volunteers

		Attendances	s By Quarter		Attendance	Fundraising	Volunteer Hrs
<u>Center</u>	<u>1st Qtr</u>	2nd Qtr	<u>3rd Qtr</u>	<u>4th Qtr</u>	<u>Totals</u>	<u>Totals</u>	<u>Totals</u>
NE Youth Ctr	46994	50868	86030	36536	220,428	\$ 12,398	3,407
West CentralCC	17172	14864	18160	14823	65,019	\$ 43,281	2,120
Southwest CC	4920	9917	21147	7015	42,999	0.00	8619
East Central CC	3607	4213	5068	7055	19,943	\$ 11,323	7,670
Hillyard Sr Ctr	13522	15771	18296	12587	60,176	\$ 48,229	10,034
Southside AC	16534	13956	12274	13821	56,585	\$ 46,068	5,893
Corbin Sr Ctr	24531	23113	26293	26634	100,571	\$ 68,150	5,661
Mid City Concerns	2055	2326	3273	3619	11,273	\$ 17,445	4,117
Sinto Sr Ctr	12837	11305	13076	11286	48,504	\$ 63,142	12,775
Project Joy	2770	<u>3066</u>	<u>3420</u>	<u>2762</u>	12,018	\$ 0.00	13,725
			<u></u>				
Grand Totals	144,942	149,399	207,037	136,138	637,516	\$ 310,036	74,021
	·	·	·	·			



2016 SYSCA Total Attendance 637,516 Hours

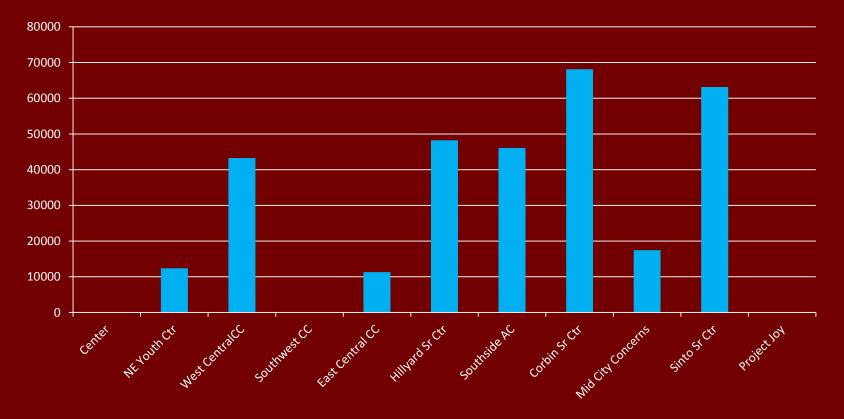






2016 SYSCA Fundraising Totals \$310,036 Dollars

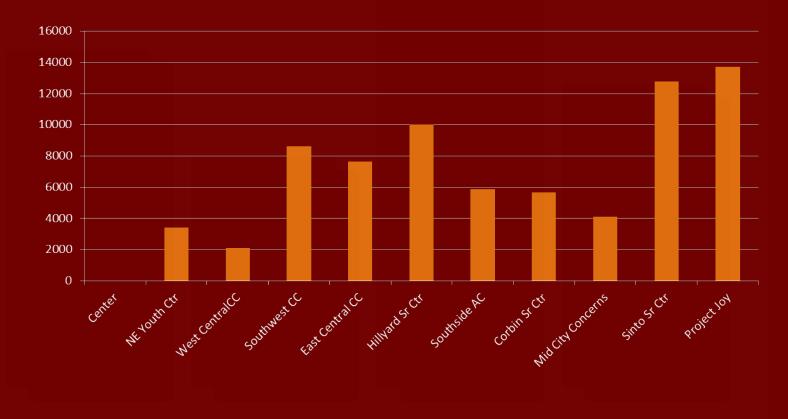
Fundraising





2016 SYSCA Total Volunteer Hours 74,021 Hours of Service

Volunteer Hrs





Here's Some 2016 Highlights !!





Northeast Youth Center



NEYC preschoolers *learn about safety* with the fire department. We had an opportunity to visit and learn about a local Fire Station. Firemen educated the kids about their jobs, what they do for the community and how to keep the entire community safe!

 NEYC preschooler enjoys a day of indoor nerf softball!



Southwest Spokane Community Center





Our partnerships with the ECEAP program at SWCC and The Ridge residents in our neighborhood provide great family program opportunites:

* In December we had a day of <u>free</u> <u>haircuts offered to kids of our programs</u> by hairstylists from Bombshell Salon.

* We also have a "Date Night" childcare event scheduled where ECEAP teachers , SWCC staff & volunteers from The Ridge neighborhood together provide an evening of activities and dinner for the kids of our programs so that parents may have a night out to themselves.





West Central Community Center



- In the past months there has been a lot of fun activities at West Central Community Center. The photo to the right is of a few of our kids playing during our rec program at WCCC. The photo to the left features our kids on recent a field trip to "Paint Pottery"
- West Central also recently hosted the <u>"Building Dreams"</u> kick off breakfast featuring presentations by the Northeast Youth Center and West Central Community Center



East Central Community Center



Spokane Basketball Clinics on Saturdays:

We have many participants in our <u>Saturday Basketball</u> <u>Program</u>. The program is geared towards youth that cannot afford AAU and still want to develop their skills. The program runs for 8 weeks at a time and is low cost to the participants.

East Central Community Ctr. Afterschool Program

We are busy with our *Afterschool Program*. Many of our participants receive free or reduced lunch. The program starts after school when they get out at 3pm and runs until 6:30. Each day the youth work on developing athletic skills through a variety of sports. We give specific instruction on Basketball, Tennis, Soccer, Football, Baseball, and Golf! Plus homework!



Corbin Senior Activity Center

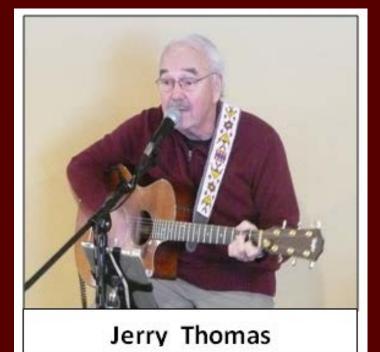




Corbin has entered the new year with new enthusiasm and hopefully, a new elevator soon! The members of Corbin have been very flexible and continue to show up for regularly scheduled rec activities from dance to pinochle during this construction project. Corbin's Moving and Grooving Health Fair is coming up on April 22nd and the elevator will be completed by then. We would like to thank the City of Spokane and Parks and Rec Board for their support in helping Corbin achieve this long awaited project. We are also happy to note that this is Corbin's 50thyear in operation serving the seniors of Spokane and we will be celebrating this golden anniversary with the community throughout the year.



Project Joy 'keeps on singing'



Featured Entertainer.....

Jerry Thomas, one of Project Joy's newest performers, entertained 3 times for Project Joy recently. Jerry is a vocalist who accompanies himself with both 6 string and 12 string guitars. His program features both traditional and popular favorite songs



Hillyard Senior Activity Center



2016 Recreation Highlights

- 10 week <u>Wii Bowling League</u> with 18 senior bowlers vying for top honors in a "Doubles" format League & Tourney.
- Outdoor Recreation adventure programs that included Canoeing, Kayaking, and Snowshoeing.
- 18th year of the Senior Summer <u>Croquet League</u> featuring 36 players.
- Summer <u>Pool Party & Aqua Exercise</u> Class at the Hillyard Pool.
- Multiple <u>Themed Special Events</u>: 50's , Halloween, Western, Octoberfest!



Sinto Senior Activity Center



Sinto's <u>6th annual chili cook-off</u>: offered great competition, great entertainment, and lots of comradery"

<u>Game Day</u> at Sinto is not about winning or losing; it's about staying connected to an active and fulfilling lifestyle." SYSCA

Spokane Youth & Senior Centers Association

Mid-City Concerns Senior Program



- In October , Mid-City Senior Center had a <u>Halloween Party</u> where they had a costume contest and played multiple games where prizes were awarded!
- In November, Mid City Senior Center had a <u>Mandala Art Coloring Contest</u>.
- In December, Mid City partnered with SCRAPS for a <u>Pet Therapy Program</u>. The seniors got to sit back and relax and enjoy watching a baseball game.



Southside Senior & Community Center



Southside's Ballroom is transformed into a beautiful wedding venue thanks to a creative wedding party and the SSAC staff". SSAC utilizes this outstanding venue for many of its special events and recreation classes on a daily basis!



Father and son bundled up to view 200+ eagles on Southside's \$49er Club Eagle Cruise and Lunch after the holidays".





We <u>appreciate</u> our partnership with Parks and Recreation.

Your funding is a great investment in serving these two " <u>at risk</u>" populations through a partnership with 10 SYSCA center organizations.





City Park Summer Internship Partnership



Presented by: Trina Clayeux, Ph.D. City Parks Department Board Meeting February 9, 2017

PREPARING TOMORROW'S WORKFORCE



Next Generation Zone

Spokane County's only one-stop career center for young adults ages 16 - 24.

We combine education, career skills training, community and employment resources in one place to provide wrap-around support to inspire young adults in their career goals.

Career Skinking Community Resources Skills Career Freedom Future LIGHERITON YouthBuild outh Reengagemen NEX GENERATION

Employment

PREPARING TOMORROW'S WORKFORCE WWW.NEXTGENZONE.ORG

ZONE



Next Gen Zone in action...



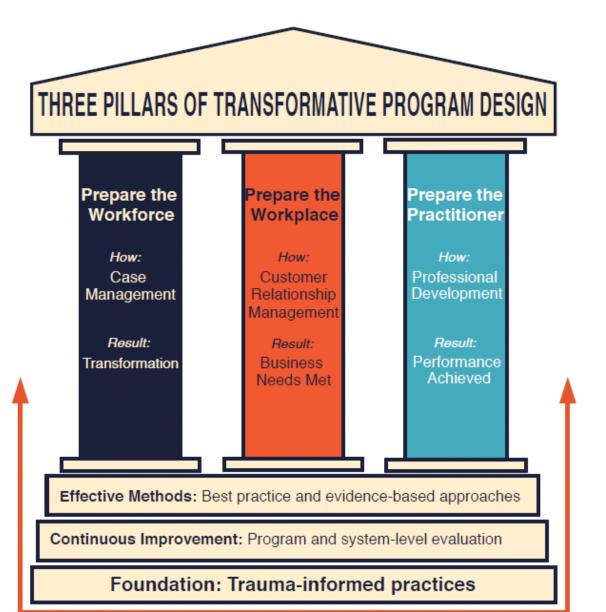




Spokane Area Workforce Development Council Leading a dynamic, demand-driven workforce

How We Prepare...





Results



- More than tripled annual GED graduates
- > 400 → 3,800 visits annually
- Increased funding and engagement from private funders
- Reduced staff turnover
- > Average wage of youth is 20% over the minimum wage
 - Increased youth engagement, ownership, and energy
 - 85% employed/postsecondary



WWW.NEXTGENZONE.ORG

PREPARING TOMORROW'S WORKFORCE — –



The Pilot



- Partnered with parks department supervisors to provide paid WEXs
- Selected work-ready young adults with little to no job experience
- Prepared for and interviewed for positions
- Focused on Corbin Arts Center, sports camps, golf course
- Average of 300 hours paid internship per youth = \$2,800 spending \$
 - Career specialist conducted check ins and additional supports

PREPARING TOMORROW'S WORKFORCE — — — — — — — — — — — WWW.NEXTGENZONE.ORG



The Benefits



City Parks

- Capacity building
- No monetary investment
- Hire subsequent summers
- Staff mentor development
 - Refine city-youth relationships

Youth

- Skill building
- Adult mentorship
- Positive work history
- Alignment of career goals
- Letter of recommendation

PREPARING TOMORROW'S WORKFORCE — — — — — — —



WWW.NEXTGENZONE.ORG

Investment – Savings -Outcomes



- ▶ 1,800 hours
- \$17,046 wages
- 67% employed
- OJT YMCA Child Watch; SFCC Early Childhood Education program;
 2nd WEX Corbin Arts with more responsibility; 1 test left; 1 relocated
- Affective outcomes



WWW.NEXTGENZONE.ORG

Summer 2017



- Minimum wage increase Jan. 2017 impact on parks
- Plan for 10 @ 3,000 hours= approx. \$33,000+ investment
- > 21st century career skills academy completion
- Job develop for smoother transition into work post-internship
- Occupational certs (e.g., First Aid; food handlers; customer service)
 - College and career navigation for Fall '17
 - Mentorship assistance for parks staff



WWW.NEXTGENZONE.ORG

PREPARING TOMORROW'S WORKFORCE



Thank You!



A huge thank you to Jason and his team for their genuine partnership and commitment to preparing a pipeline of young talent in Spokane.



PREPARING TOMORROW'S WORKFORCE — — — — — — — — — — — WWW.NEXTGENZONE.ORG



Spokane Area Workforce Development Council Leading a dynamic, demand-driven workforce

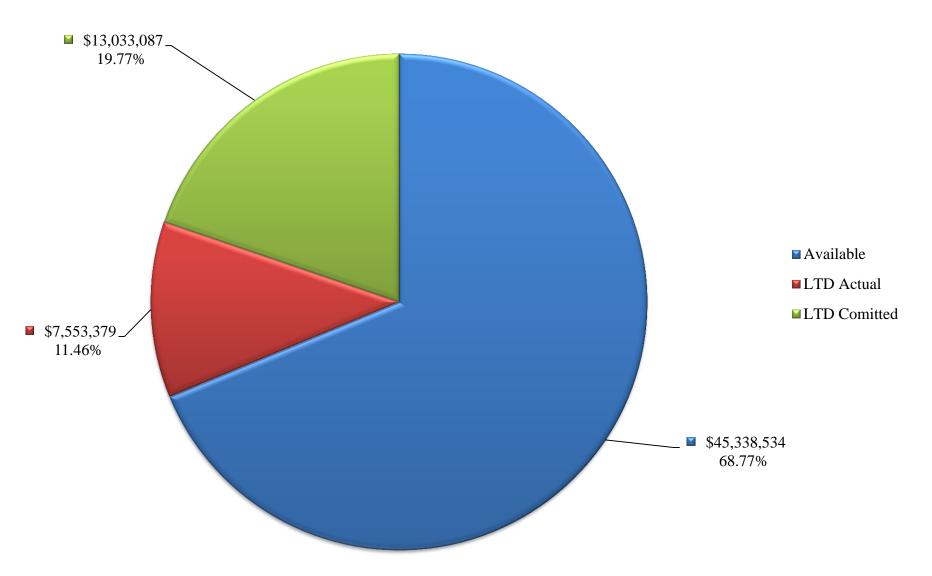
CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT JAN 2017 EXPENDITURE CLAIMS FOR PARK BOARD APPROVAL - FEB. 9, 2017

PARKS & RECREATION:

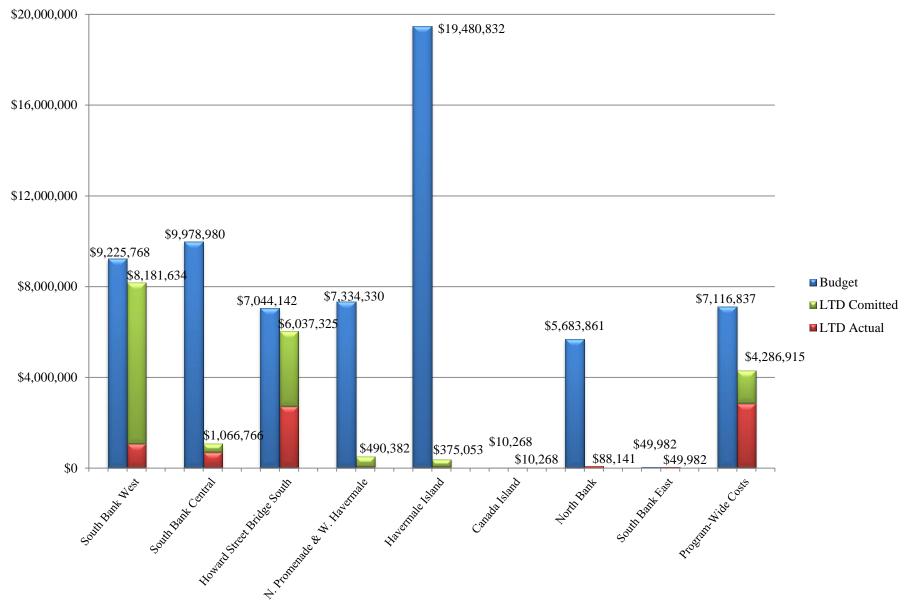
SALARIES & WAGES	\$	335,524.45				
MAINTENANCE & OPERATIONS	\$	412,975.98				
CAPITAL OUTLAY	\$	482.63				
PARK CUMULATIVE RESERVE FUND	\$	-				
CAPITAL IMPROVEMENTS - 2008 - PARK	\$	-				
RFP BOND 2015 IMPROVEMENTS:						
CAPITAL OUTLAY	\$	1,061,438.00				
<u>GOLF:</u>						
SALARIES & WAGES	\$	43,287.41				
MAINTENANCE & OPERATIONS	\$	37,028.14				
CAPITAL OUTLAY	\$	-				
TOTAL EXPENDITURES:	\$	1,890,736.61				

Bond Budget Utilization Through January 2017

(December Budget)



Comparison of December Approved Bond Budget to Actual & Committed Expenditures January 2017



Return to Park Board agenda

CITY OF SPOKANF CRECREATION

OUTDOOR PROGRAM-WINTER RECAP

 Winter Outdoor Recreation
 > 18 youth participated in the Winter Adventure Camp snowshoe & xc ski program

> 12 youth & 5 officers from the YPI PALS program enjoyed a wonderful day snowshoeing at Mt Spokane

Dec/Jan had 56 registrations for adult xc skiing lessons & 118 registrations for adult snowshoeing tours

Youth Winter Adventure Camp



N

Snowshoeing Mt Spokane



Cross Country Ski Trail Grooming > 3K of accessible trail groomed at Merkel

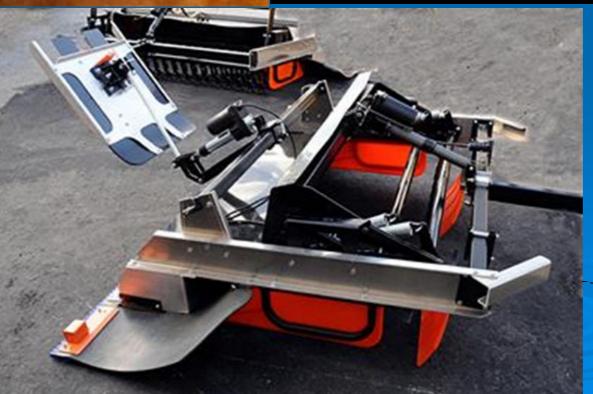
Partnership with the VA for visually impaired and adaptive skiing at Merkel when snow allows

New grooming equipment purchased for future urban xc skiing opportunities SPOKANE

New XC Ski Grooming Equipment!









CITY OF SPOKANF CRECREATION

ATHLETICS PROGRAM-2016 RECAP

Where we are today...

- 2009 Flag Football Turkey Bowl and Volleyball 4on4
- 2010 Ultimate Frisbee League and Tournament
- 2011 Extreme Sports Camp and Adult Soccer League
- 2012 Curling Clinics and League
- 2013 Softball League and Flag Football Mayhem
- 2014 Four Softball Tournaments
- 2015 Outdoor Volleyball League and Drop in Soccer
- 2016 NFL Youth Flag Football League
- 2017 Adult Soccer League

2016 Athletics Participation

6,566 Adults 3,463 Youth

(8,124 in 2015)

FLAG FOOTBALL LEAGUE Number of teams : 88 Number of players : 1,408

Locations : Dwight Merkel Sports Complex

Highlight : No 1-Year Suspensions!

NEW in 2017!

ADULT SOCCER

Number of teams : 36 Number of players : 792

Locations : Dwight Merkel Sports Complex

Highlight : SPRD is taking over the Adult Soccer League!

PLAY : 99,094 hours

YOUTH PROGRAMS
SKYHAWKS
SOCCERTOTS
SOUNDERS F.C.
NFL FLAG FOOTBALL
USTA TENNIS
BADMINTON CAMP
ULTIMATE SPORTS CAMP

Number of participants : 3,463

FINANCIAL REVIEW

\$340,000 \$335,000 \$330,000 \$325,000 \$320,000 \$315,000 \$310,000 \$305,000 \$300,000

EXPECTED ACTUALS

Expenses Expected: \$314,196

Revenues Expenses

Revenue Expected: \$328,300 Actuals: \$338,130

Actuals : \$316,000 Profit: \$23,933



Spokane Public Schools



SPOKANE COUNTY Parks, Recreation and Golf









OUNDERS

PACIFIC NORTHWEST



SPOKANE VALLEY SOCCER



THE LEADER IN YOUTH SPORTS SINCE 1979.

CITY OF SPOKANF CRECREATION

INSPIRING A COMMUNITY TO PLAY

			1	
Budget- \$6,591,061.00			CNI	
Add		Recommendation	\$ 6,722,000.00	
Program level Env. & Rock				
contingency	\$ 133,839.00			
FFE(Furniture, fixture & Equip)	\$ 58,500.00			
Skyride Maintenance fund	\$ 10,000.00			
Add Alt options				
1. Kitchen Equipment	All Kitchen equipment provided and installed		\$ 58,500.00	
2. Skyride tower Deadman	Two (2) tower Deadman bracing		\$ 10,000.00	
3. Canopy over the pond	3600 Sq. Ft tension fabric		\$ 688,500.00	
4. Queuing Canopy	Furnish & construct steel structure	Conditional-TBD	\$ 38,200.00	
5. Site benches & waste Rec.	Provide & install benches & Trash Receptacles		\$ 2,900.00	
6. Street lighting	Street lighting on Post & Spokane Falls Blvd.	Conditional-TBD	\$ 120,900.00	
Debris Removal			\$150/Ton	
Trench			\$ 1,000.00	
Other funding sources for:	Deadman Bracing			
	Street Lights			
	Subtotal: W/ Alt 1, 2, & 5		\$ 6,793,400.00	
	Тах		\$ 591,025.80	
	Total with tax		\$ 7,384,425.80	
Amendment if approved	Subtotal for Alt 4 & 6		\$ 159,100.00	
	Streets Dept. funding	To Be Refunded	-43,000.00	
	Budget impact, after refund		\$ 116,100.00	

BID TABULATION

BID NUMBER: 4313-16 BID TITLE: CARNATION BUILDING ASBESTOS REMOVAL DUE DATE: 12/12/2016



CITY OF SPOKANE - PURCHASING 808 W. Spokane Falls Blvd. Spokane, Washington 99201-3316 (509) 625-6400 FAX (509) 625-6413

	Engineering/	Specialty	Summit
	Engineering/	Specialty	
BIDS RECEIVED FROM:	Remediation	Environmental	Environmental, Inc.
	Resources Group, Inc.	Group	Post Falls, ID
	Spokane, WA	Spokane, WA	
QUANTITY AND DESCRIPTION			
CARNATION BUILDING ASBESTOS			
REMOVAL - SCOPE OF WORK			
Total Base Bid	\$94,750.00	\$68,320.00	\$98,445.00
Sales Tax (8.7%)	\$8,243.25.00	\$5,943.84	*\$8,564.72
TOTAL BID	\$102,993.25	\$74,263.84	\$107,009.72
			*Sales tax reflects
			change to original
			bid for destination
			based (8.7%) sales
			tax
BID BOND	YES	YES	YES
ADDENDUM	2 – YES	2 –YES	2 – YES
CONTRACTOR LICENSE	CC ENGINRR943CB	SPECIEG851QB	SUMMIE010B6

The Request for bid was e-mailed to 40 Firms/Planholders, with 3 bid responses received.

PLEASE NOTE THAT THIS BID TABULATION IS NOT AN INDICATION OF AWARD RECOMMENDATION. CRITERIA, IN ADDITION TO PRICE, ARE EVALUATED TO DETERMINE RESPONSIVE BID MEETING SPECIFICATIONS. AWARD OF BID IS MADE BY CITY COUNCIL.

City Clerk's No._RES 2017-____

RESOLUTION

A SOLE SOURCE RESOLUTION declaring Doppelmayr/Graventa Group a sole source provider and authorizing the purchase of replacement parts and service to the Riverfront Park SkyRide Over the Falls, which was manufactured by CWA, and is now a subsidiary of Doppelmayr/Graventa Group for up to \$200,000.00 without public bidding.

WHEREAS, Riverfront Park's (RFP's) SkyRide Over the Falls is manufactured by Doppelmayr/Graventa Group and was placed into service in 2007; and,

WHEREAS, Riverfront Park's SkyRide Over the Falls was designed primarily for use as a ski lift, and in this particular application the enclosed gondola is used as a year round, Spokane Falls sightseeing attraction for guests in Riverfront Park; and,

WHEREAS, The SkyRide Over the Falls generates over \$600,000 in revenue for RFP and hosts 100,000+ riders a year; and,

WHEREAS, Spokane citizen voters approved a \$64 Million bond to renovate RFP, which includes a new control room for the SkyRide Over the Falls and, as such, will require technical support and parts to reconnect SkyRide Over the Falls to its control system constituting a major alteration; and,

WHEREAS, The SkyRide Over the Falls is required to have periodic maintenance completed in accordance with Doppelmayr/Graventa Group OEM maintenance and operations manual, which includes completion of a ten (10) year maintenance service and overhaul of the various SkyRide components; and,

WHEREAS, all major alterations and maintenance are inspected and verified through the State of Washington Department of Labor and Industries (L&I) to be compliant with ASTM Standards for Amusement Rides and Devices to be within manufacturer's specifications; and,

WHEREAS, all parts for the SkyRide Over the Falls must be original (OEM) parts from Doppelmayr/Graventa Group, as specified in Doppelmayr/Graventa Group's OEM service and maintenance manual; and,

WHEREAS, Doppelmayr/Graventa Group will not certify third party parts as an as-equal equivalent to original manufacturer parts.

-- Now Therefore, BE IT RESOLVED by the Parks and Recreation Division for the City of Spokane that it hereby declares Doppelmayr/Graventa Group a sole source vendor of parts and service for RFP's SkyRide Over the Falls; and AND BE IT FURTHER RESOLVED that the City of Spokane Park Board hereby authorizes the purchase of replacement parts and modification services without further Council action from Doppelmayr/Graventa Group for up to \$200,000.00 without public bidding.

ADOPTED BY THE PARKS BOARD ON _____

Approved as to form:

Park Board President – Chris Wright

Assistant City Attorney

City Clerk

17-437a

Return to Park Board agenda



February update to the Board

Garrett Jones, Parks Planning & Development Manager Berry Ellison, Program Manager Jo-Lynn Brown, Program Coordinator

Howard Street Bridge South



Creating infrastructure for future bridge during deconstruction Timeline: Fall 2017



SCHEDULE/CONCERNS:

- Continuing the demolition of the north half of the bridge into February.
- Drilled the first shaft in the River and poured it on 2/6/17, ten days behind schedule.
- TL hasn't started adding extra crew due to weather.
- Winter weather impacting schedule has added 4.5 work days to the schedule to date.
- New Contract Completion will be 9/22/17 with weather days and Deck Claim.







Contract	Current	Remaining	Percent	Schedule	Contract
Amount	Expenditures (Thru	Contract	Complete	Percent	End
	January 2017)	Amount	by	Complete	Date**
			Budget*		
\$4,737,101.50	\$2,357,271.25	\$2,477,802.00	49.8%	38.2%	9/15/17

* Higher due to paying for all of the PC Girders

**With Time Extension CO#1 & Weather Days



Recreational Ice Ribbon & SkyRide Ticketing Facility



THE SPOKESMAN-REVIEW

BUSINESS

Works begins on Riverfront Park ice ribbon, SkyRide building

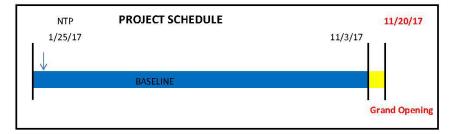


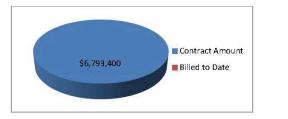
Fence went up February 1. Restroom demolished. Construction timeline: Early 2017 – Fall 2017

SCHEDULE/CONCERNS:

- CNI mobilized on site on Tuesday, Jan 24, 2017, they completed fencing and erosion control, and demolished the Restroom.
- Parks staff has completed "Moth balling" the Gondola which will be closed until the new facility is opened.
- The contractor has removed snow from the site and will attempt to start the building foundations by mid-February.







Contract	Current	Remaining	Percent	Schedule	Contract
Amount	Expenditures	Contract	Complete	Percent	End
		Amount	by Budget	Complete	Date
\$6,793,400.00	None to date	\$6,793,400.00	0	5.0%	11/3/17



Looff Carrousel





Walker Construction awarded low bid at January 20 Park Board. Final preparation to clear building for demolition. Notice to Proceed: February 14 Construction timeline: Early 2017 – Early 2018



Pavilion



RFQ responses received, RFP will post this month.

Seek board approval (with Design Steering Committee input) for selection of design team late March.

Anticipate Notice to Proceed in April.



Renaming Canada Island



Redevelopment - Past Present Future Citizen Oversight - Our Team - News Contact

Park Board Seeking Input On New Name For Canada Island

The Park Board is looking for input from citizens on the two new names for Canada Island proposed by the Spokane Tribe.

In 1974 as part of Expo, the island was renamed from Cannon Island to Canada Island, to recognize Canada' participation in and contributions to Expo.

On August 27, 2016, Canada Island was rededicated to recognize the connection between the Spokane Tribe of Indians and the island. Renaming the Island marks the beginning of a partnership to highlight the sacred connection between this Island and the Spokane Tribe, and to ensure that all popely who visit the Island in the days and years to come will know and appreciate its strong native history. During the rededication, the Consul General of Canada, James K. Hill, shared his thoughts on renaming the Island on behalf of the Canadua Coverriment.

"Small acts like renaming Canada Island to honor the original inhabitants of the Spokane area are symbolically important to the ongoing process in both Canada and the U.S. to heal and to build new relationships based on the recognition of trial rights, respect, trust, cooperation, and partnership. I applaud your decision and the spirit of respect and honour it represents," Consul Ceneral HII said.

Please tell us which of the proposed names you like best by taking our survey:

1. Which name do you like best?	
snx* mene (Sin-hoo-men-huh) "Salmon People"	
nk=nintew/s (n-coc-en-tehws) "A Land That Causes A Fork in Th	e River"
2. Comments:	
powered by 🏠 SUIT	veyMonkey

Create your own user feedback survey



Past





Spokesman, KXLY and KREM have promoted community survey. About 300 responses, copies are in Board packets.



Community Presentations / Open House



- Making the rounds to service clubs, community groups, professional organizations and senior centers.
- Are you a member of a group that might welcome Parks and Recreation to present an RFP update?
 <u>SpokaneParks@SpokaneCity.</u> org or 625.6200.
- Next open house is planned for late April.



Working Budget

Project	Budget
Ice Ribbon and SkyRide Facility	\$ 9,225,768
Looff Carrousel	\$ 9,978,980
Howard Street Bridge South	\$ 7,044,142
North Promenade	\$ 2,602,537
West Havermale Island	\$ 4,731,793
U.S. Pavilion	\$19,480,832
Canada Island*	\$ 10,268
Regional Playground / North Bank	\$ 5,683,861
Red Wagon Meadow / South Bank East*	\$ 49,982
Program Level Owner Costs	\$ 7,116,837
Total	\$65,925,000



*Not one of the 5 promised bond projects



Questions & Comments



	PLANET TURF 6422 E 2nd Ave Spokane WA 99212 <u>kelly@planet-turf.com</u>	SITEONE LANDSCAPE SUPPLY 720 1st Avenue NE Issaquah WA 98027 <u>bids@siteone.com</u>	CROP PRODUCTION SVCS 28563 SR 231 North Reardan WA 99029 tom.gritzmacher@cpsagu.com	HORIZON DIST 4004 E Francis Ave Spokane WA 99217 nick.newman@horizononline.com	SIMPLOT PARTNERS 11600 NE Marx St Portland OR 97220 robert.b.lee @simplot.com	HELENA CHEMICAL CO 4802 N Florida St Spokane WA 99217 conciennec@helenachemical.com	WILBUR ELLIS SOLE SOURCE ITEMS tmagney@wilburellis.com
nit	(509) 919-1145	(800) 321-5325 x 2550	(509) 796-2655	(509) 467-6601	(888) 383-7476	(509) 536-2634	(magney/e-wildurelins.com
lb bg lb bg	\$26.81			\$25.74	\$28.34 \$25.35		
00 lb bg lb bg lb bg			\$50.44	\$1,047.00	\$478.50 \$18.34	\$44.42	
lb bg lb bg	\$15.00		\$18.64	\$18.41	\$14.48	\$17.27	
00 lb bg lb bg	\$280.00 \$45.00		\$351.45 \$36.74	\$376.47 \$38.71	\$289.60 \$35.48	\$35.05	
lb bg 00 lb bg	\$57.00 \$1,175.00			\$49.65	\$48.53 \$970.58	\$45.06 \$856.83	
00 lb bg # bg # bg	\$43.00		\$30.49		\$895.00 \$44.75	\$33.10	
H bg Ib bg Ib bg	\$43.00 \$10.31 \$13.00		\$16.51 \$19.01	\$16.17 \$20.00	\$10.62 \$14.12	\$33.10 \$9.43 \$17.38	
lb bg lb bg	\$15.82		¢15:01	\$23.98	\$14.70	\$31.13	
lb bg lb bg	\$46.00			\$38.76	\$113.28		
lb bg lb bg					\$20.45 \$33.47		
lb bg					\$33.50 \$33.47		
i# Ib bg	\$24.00			\$22.45	\$29.37		\$32.
) lb bg 5 gal) lb bg	\$24.00			\$22.45 	\$78.50 \$24.16		
5 gal gal				\$42.00	¢24.10	\$42.83	
) lb bg) lb bg					\$33.08		\$54.
lb bg b bg					\$20.00		\$43.
lb bg lb bg			\$70.18	\$14.00			
5 gal 5 gal	\$123.75						
gal	\$266.25	¢205.00			\$190.00		
lb bg lb bg lb bg	\$266.25	\$295.00 \$295.00			\$300.00 \$300.00		\$78.
lb bg lb bg		\$89.75 \$89.75			\$72.00	\$70.00	\$78.
lb bg lb bg	\$72.50	\$65.75 \$66.75	\$68.89	\$65.00	\$72.00 \$74.50 \$74.50	\$61.00	
lb bg	\$100.00	\$64.75			\$76.75	\$55.00	
1 lb Dack	\$288.00		\$235.15		\$220.80 \$980.82	\$220.80 \$980.82	
<mark>jal</mark> 5 gal			\$95.83		\$1,309.10	\$1,309.10 \$87.80	
s gal gal			4000.00	4275.00	\$112.92	\$89.80 \$115.38	
5 gal <mark>5 gal</mark> b			\$308.00	\$275.00	\$1,078.50	\$290.00 \$1,078.50 \$7.85	
o gal b					\$419.92 \$319.22	\$7.85 \$419.92 \$319.22	
1.5 oz 5 gal					\$415.86	\$415.86	
5 gal 5 gal					\$342.37 \$388.95	\$342.38 \$388.95	
5 gal 5 gal 5 gal	\$126.13 \$206.25		\$134.33	\$133.55	\$126.12	\$126.13 \$206.25	
5 lb	\$192.50		\$205.01 \$150.89			\$192.50 \$133.21	
llb 5 gal					\$1,141.18 \$304.62	\$1,141.18 \$304.62	
quart gallon	\$415.00		4707.70		\$340.79 \$518.61	\$405.00 \$518.61	
lb 5 gal	\$800.00		\$737.78 \$445.26		\$692.75 \$409.73	\$692.75 \$402.80	
5 gal 5 gal	\$95.30 \$134.40		\$96.78	\$107.50 \$123.50			
gal gal	\$93.75 \$390.00			\$69.30	\$57.30	\$94.00 \$490.00	
5 gal)17 Turf	\$171.85 \$460.00			\$160.26 \$462.00		\$136.95	
lb				\$282.61		\$217.00	
) lb bg 5 lb bg						A 47 70	\$97 \$117.
5 gal			\$55.38		\$55.71	\$47.70	\$247.
5 gal 5 gal 1 gal					\$205.00 \$2,100.00		,2247. ,
gal 5 gal					\$380.00	\$45.00	
5 gal 5 gal				\$208.37		\$92.50	
oz # bg	\$47.00				\$248.00		
gal					\$373.95		
5 gal gal 5 gal			\$30.35		\$1,682.03	\$28.70 \$1,687.29	
5 gal 5 gal Jart	\$200.00		\$76.98 \$59.30 \$195.96	\$75.00		\$69.88 \$54.82 \$184.00	
5 gal 5 gal	.,⊋200.00		\$195.96	\$246.00		\$184.00	
5 gal 5 gal	\$37.00		\$30.35	\$34.64		\$27.50 \$105.00	
5 gal Ib bg			\$86.80	\$74.69		\$141.25 \$70.50	
5 gal 5 gal			\$174.64	\$182.53 \$99.06		\$164.57 \$85.55	
5 gallon	\$137.50		\$87.33				
5 gal	\$130.00		\$88.40			\$85.90	
gal 0 mil ral	\$54.00 \$172.00		\$59.98	\$61.15		\$114.60	
al 5 gal 5 gal	\$172.00 \$97.50 \$50.00		\$81.74		\$72.58	\$114.60	
s gal 5 gal LLET	\$1,200.00				\$91.87	\$74.21	
# 32 gal	\$1,200.00 \$32.00 \$140.00						
GALLON	\$46.00				\$248.00		
D cbft 3 cbft							\$7. \$31.
i gal i gal	\$255.00				\$58.75		
lb bg	\$10.00			\$7.09 \$13.75	\$13.75 \$12.50	\$7.80 	
lb bg gallon	\$80.00				1	A 10.00	

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN 1400 LGL
TITLE: Parks and Recreation Use of Annual Utility F EFFECTIVE DATE: February ??, 2017	unds Transfer
REVISION EFFECTIVE DATE: N/A	

1.0 GENERAL: In 2015 the Parks and Recreation and Waste Water Management Department approved an Interdepartmental Agreement for the use of Park property to discharge stormwater and/or install, operate and maintain CSO control facilities and terms of compensation (OPR 2015-0364). The compensation transferred from the Waste Water Management Department to Parks and Recreation is Four Hundred Thousand Dollars (\$400,000) per year plus an annual 2.9% increase for (20) years for the use of identified Parks Property (identified as Waste Water Management Funds throughout this policy). This sum includes funding, but does not mandate a certain dollar amount, for the Urban Forestry Tree Program and continued maintenance of above ground park property.

- 1.1 TABLE OF CONTENTS
 - 1.0 GENERAL
 - 2.0 DEPARTMENTS/DIVISIONS AFFECTED
 - 3.0 POLICY
 - 4.0 PROCEDURE

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to the Spokane Parks and Recreation Department.

3.0 POLICY: The purpose of this policy is to describe how the Waste Water Management Funds are to be budgeted by the Park Board on an annual basis.

3.1 A certain amount of the funds shall be budget each year for the Urban Forestry Tree Program. That amount is not set, although in 2016 and 2017 \$100,000 was budgeted.

3.2 The remaining balance (if any) of the Waste Water Management Funds after a certain dollar amount is budgeted to the Urban Forestry Tree-Program shall be budgeted to the <u>Park Fund and Golf Fund Spokane Parks and</u> Recreation annual Capital Outlay line items. This allocation shall be used to for continued maintenance of above ground park property consistent with the Interdepartmental Agreement.

3.3 At no time shall the Park Board budget the Waste Water Management Funds for staffing or other annual operating expenses that are inconsistent with the Interdepartmental Agreement. 3.4 The Waste Water Management Funds may be used for debt service associated with capital investments in Spokane Parks and Recreation assets that are consistent with the Interdepartmental Agreement as long as the term of the financing is equal to or less than the term of said Agreement.

4.0 PROCEDURE

4.1 The Parks and Recreation Director shall include in its annual budget proposal to the Park Board how the Waste Water Management Department's transfer of funds is to be allocated in the following year consistent with this policy.

4.2 The Park Board shall adopt an annual budget that is consistent with this policy.

4.3 The Urban Forester shall report annually to the Park Board on how the funds were used the previous year.

4.4 The Park Planning Manager shall report annually to the Park Board on how the <u>non-urban forestry</u> funds were used the previous year.

4.5 This policy shall expire <u>January December 3</u>1, 2035, <u>and/</u>or when the funds are no longer being transferred.

APPROVED BY:

City Attorney

Director

President, Spokane Park Board

City Administrator

Date

Date

Date

Date