



Spokane Park Board Special Meeting

February 26, 2016 – 1:30 p.m.

Finch Arboretum Woodland Center – Ponderosa Room
3404 W Woodland Blvd, Spokane, Washington 99224

Park Board Members:

X Wright, Chris– President
X Traver, Susan – Vice President
X Eadie, Leroy
X Kelley, Ross
X Van Voorhis, Ken
X Dunau, Andy
Selinger, Sam (Absent/excused)
Potratz, Preston (Absent/excused)
X Pendergraft, Lauren
X Sumner, Nick
X McGregor, Ted
Mumm, Candace – Council Liaison
(Absent/excused)

Parks Staff:

Berry Ellison
Jeff Bailey
Garrett Jones
Al Vorderbrueggen

Guest(s):

Richard Rush
(in lieu of Candace Mumm)

SUMMARY

- The board approved the Hill International contract to provide Project Management Support Service for 2016, not to exceed \$200,000.
- The board approved the First Call to Artist Resolution, not to exceed \$500,000.
- The board agreed to move the Tree Mitigation Resolution to the Urban Forestry Tree Committee for recommendation to the Park Board.
- The board agreed to support moving forward with design and permitting for a full menu food service at the Rec Rink & Skyride Facility.

MINUTES

Roll Call: *Leroy Eadie*

1. **Action items:**

A. **Project Management Support Service Contract** – *Berry Ellison* presented the scope of work and budget for Project Management Support Service contract for the Riverfront Park Redevelopment Project, not to exceed \$200,000. The proposed Hill International contract includes support to the current City staff resources. These tasks involve cost support, scheduling support, document support, communication support, quality management support, and consultant and construction management support relating to the project. This contract will be renegotiated on a yearly basis. Two friendly amendments were approved to clarify wording designating "tasks" and "section," and a change Section G, Item 5, to read, "Review change orders, as needed, to determine the appropriateness of Contractor requested cost."

Motion #1: Andy Dunau moved to accept the Hill International contract for 2016, not to exceed \$200,000.

Ross Kelley seconded.

Motion carried with unanimous consent.

B. **Art Committee – First Call to Artist** – *Chris Wright* presented the First Call to Artist which involves Spokane Arts, in partnership with Parks and the Park Board, to secure a lead artist to identify art opportunities within the RFP Master Plan and to develop site-integrated artwork for the park. The selected artist will work with Parks and their consultants from early stages of design through the phased construction of the park. Mr. Wright explained the scope of work to include: Phase I – Develop an art plan and concept design in the amount of \$30,000; Phase II – Develop conceptual proposals, final designs and necessary engineering in the amount of \$20,000; and Phase 3 – Upon approval of final artwork designs and construction document by Parks, the Park Board will contract with the artist(s) for fabrication and installation of artwork in the amount of \$450,000. Application deadline is April 11, 2016. This \$500,000 First Call expenditure is a portion of the \$650,000 total art fund budget.

Motion #2: Andy Dunau moved to approve the First Call for Artist, as drafted and revised, not to exceed \$500,000.

Lauren Pendergraft seconded.

Motion carried with unanimous consent.

C. **Tree Mitigation Resolution** – *Berry Ellison* explained Riverfront Park is within the Shoreline Jurisdiction which has a code requirement stipulating mitigation to replace trees removed from the Shoreline Jurisdiction. While the code calls for two 2-inch caliper trees to replace every 6-inch, or greater, caliper tree, the proposed tree mitigation for the redevelopment project calls for two 2-inch trees for every 4-inch, or greater, tree removed. If there are trees not replaced on site, a mitigation fund, calculated at \$500 per tree, will be held in trust by Urban Forestry for future tree planting on City of Spokane public property within two years of completion of the project. Mr. Ellison estimated more than 100 trees to be removed in 2016, as part of the redevelopment project. The board agreed to move the resolution to Urban Forestry Tree

Committee for recommendation to the Park Board.

2. **Discussion Items:**

A. Riverfront Park Redevelopment Bi-annual Budget – *Andy Dunau* presented the 2015-2017 estimated RFP Redevelopment Project budget. Mr. Dunau reviewed the conceptual budget costs which is divided into the following: South Bank West (Recreational Rink/Gondola Meadow), South Bank Central (Looff Carrousel), Havermale Island West, Havermale Island Central, Havermale Island East, Canada Island/Howard Street Mid- and North Channel Bridge, and the North Bank.

B. Recreational Rink 25% Schematic Design – *Berry Ellison* presented the 25% schematic designs from Stantec. A brief question and answer period ensued regarding specifics on the design.

C. Recreational Rink & Skyride Facility Food and Beverage – *Jeff Bailey* providing revenue and cost projection report comparing a full menu (hot food service) with a “no hot” concessions operation at the Skyride/Rec Rink Facility. Revenue projections were based on the 2015 Pavilion Café’s operation and applied to the new facility. Last year, the café served 25,522, with a net revenue of \$61,630. Mr. Bailey reported two revenue/cost scenarios. Scenario #1 presumed attendance remains constant with 2015, plus the additional year-round Skyride attendance (32% total facility attendance). This scenario yields a projected \$81,493 in net revenue with a full service menu and \$51,367 with no hot food service. Scenario #2 utilized Stantec Rec Rink projections with Skyride attendance remaining the same as 2015 (17% attendance increase.) This scenario is projected to yield \$71,366 with full menu and \$45,499 with no hot food service. The board agreed to support moving forward with design and permitting for a full menu food service at the Rec Rink & Skyride Facility. This action is intended to preserve the option for the Park Board to later determine the ultimate program decision.

D. Berger Partnership Phase II Scope of Work Update– No discussion

3. **Adjournment:** The meeting was adjourned at 4:50 p.m.

Agenda is subject to change

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