



Spokane Park Board
September 10, 2015 – 1:30 p.m.
City Hall, City Council Briefing Center
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Susan Traver – Vice President
- X Eadie, Leroy
- X Kelley, Ross
- X Van Voorhis, Ken
- X Dunau, Andy
- X Selinger, Sam
- X Potratz, Preston
- AE Pendergraft, Lauren
- X Sumner, Nick
- X McGregor, Ted
- AE Councilman Allen, Mike

Parks Staff:

- Jason Conley
- Tony Madunich
- Garrett Jones
- Al Vorderbrueggen
- Angel Spell
- Jeff Bailey
- Sam Song
- Sari Luciano
- Regan Farmer

Guest(s):

MINUTES

1. **Roll Call:** See above.
2. **Motion No. 1:** Susan Traver motioned to approve the August 13, 2015 Regular Park Board Meeting Minutes.
Ken Van Voorhis seconded.
Motion carried unanimously.
3. **Additions or Deletions to the Agenda:**
 - A. Chris Wright requested an Action Item be added regarding a Resolution of the Spokane Riverfront Park Conservancy.

Motion No. 2: Sam Selinger motioned to approve the agenda to include the additional Action Item.
Ken Van Voorhis seconded.
Motion carried unanimously.
4. **Monthly Highlights:**
 - A. None.
5. **Special Guests:**
 - A. None
6. **Motion No. 3:** Susan Traver motioned to approve claims for the month of August 2015 in the amount of \$2,240,419.00
Ross Kelley seconded.
Motion carried unanimously.

7. **Financial Report & Budget Update:** – *Sari Luciano* provided the August Financial Report & Budget Update. Parks and Recreation Fund revenue is tracking at 93% of the projected budget. Parks and Recreation expenditures are tracking at 93% of the projected budget. The Golf Fund revenue is tracking at 103% of the projected budget. The Golf Fund expenditures are tracking at 103% of the projected budget.

8. **Special Discussion/Action Items:**

A. None

8. **Committee Reports – Action Items:**

Golf Committee: September 8, 2015, *Ross Kelley*

A. No Action Item

B. There was discussion on green fees for next year with a possibility of a small increase due to the rise of costs associated with maintenance and the Affordable Care Act.

C. There was discussion on the completion of the Downriver Golf Course storm water project.

D. The On-line Tee time is working well and meeting expectations.

E. There was a Marketing/Advertising Update. There will be more money in the 2016 budget for this.

F. The conditions of all the Golf Courses are in great condition.

G. The August Financials were reviewed.

H. The next meeting will be on Tuesday, October 6, 2015 at 8:05 a.m. at City Hall Briefing Center.

Land Committee: June 3, 2015, *Ken Van Voorhis*

A. Action Item: Ken Van Voorhis motioned to approve the purchase of playground structure from Allplay Systems for \$57,409.91.

Motion No. 4:

Ross Kelley seconded.

Motion carried unanimously.

B. Coeur d'Alene Park Master Plan was reviewed with a presentation given by the Scarfo.

C. There was discussion on cell phone towers. Committee consensus was for Parks Staff to provide language preserving Park Board autonomy and flexibility.

D. There was an update on the Centennial Trail Mission Avenue Crossing.

E. Staff researched the Cowley Park Deed and found no restrictions.

F. The Park Operations Financial Report was given.

G. There was a Capital Projects Update.

H. There was an update on CSO tanks.

I. There was update on Park irrigation upgrades.

J. The next scheduled meeting is September 30, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Recreation Committee: June 4, 2015, *Sam Selinger*

A. No Action Item

B. Sam Selinger congratulated Carl Strong for being named as the Assistant Director of Recreation.

C. A presentation and discussion took place about the Southeast Sports Complex.

D. There was an update on the Spokane River Access. Discussions took place regarding facility and equipment needs, expansion of water activities and purchase of equipment.

E. An Aquatics update was given.

- F. The Recreation Financials were reviewed.
- G. The next scheduled meeting is October 1, 2015 at 3:00 p.m. at the Mid-City Concerns Senior Center, 1222 W. 2nd.

Riverfront Park Committee: June 8, 2015, *Andy Dunau*

- A. Action Item: Andy Dunau motioned to have Park Board support encouraging the formation of a Spokane Riverfront Park Conservancy.

Mr. Dunau thanked Ted McGregor and Samuel Selinger for their involvement. Discussion took place explaining the need for the resolution as a first step.

Motion No 5:

Nick Sumner seconded
Motion carried unanimously.

- B. Updates were given of the Riverfront Park Redevelopment.
- C. The Berger Contract was signed.
- D. Berry Ellison was introduced as the new Program Manager for the Riverfront Park Redevelopment project; replacing Juliet Sinisterra as her last day is October 8th.
- E. There were updates given by Mr. Song who discussed the layout, history and progress of the Festival.
- F. The Operation Reports and August Financial were reviewed.
- G. Sam Song gave a brief introduction to the upcoming Chinese Lantern Festival. This event starts on September 26th until November 1st with the possibility of extending for an additional 2 weeks. On the 25th, there will be a VIP preview with a ribbon cutting ceremony taking place 6:30 p.m.
- H. The next scheduled meeting is October 5, 2015 at 8:05 a.m. in the City Hall Council Briefing Center.

Finance Committee: June 9, 2015, *Susan Traver*

- A. No Action Item
- B. Further discussions took place on the 2016 Budget proposed budget for Parks and Recreation. Approval will come through Finance to the Board next month.
- C. Committee members reviewed and edited a proposed policy and procedure document addressing the additional \$400K Utilities money and how it is to be spent.
- D. The August Financial Report was reviewed.
- E. There was an update on the Information Technology Project Plan.
- F. There was discussion on the 8% General Fund Contribution to Parks – Revenue v. Expenditure.
- G. There was a brief discussion on the 8% General Fund Contribution to Parks.
- H. The next regularly scheduled meeting is October 6, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Urban Forestry Tree Committee: June 2, 2015, *Ken Van Voorhis*

- A. Action Item: Ken Van Voorhis motioned approval for purchase of a Versalift aerial lift in the amount of \$84,123.07 as well as the Freightliner M2-106 truck chassis for the aerial lift in the amount of \$80,591.99.

Motion No 6:

Susan Traver seconded
Motion(s) passed unanimously

- B. There was a discussion on a draft document outline for the Urban Forestry Management Plan Framework. This document will be used for future management.
- C. 2016 Budget was discussed.
- D. Staff Report updates was given for July and August.
- E. The Citizen Advisory Committee Report was presented.
- F. There was a Research and Data Report.
- G. August Financial report was discussed.
- H. The next regularly scheduled meeting is September 29, 2015 at 4:15 p.m. at Finch Arboretum, Woodland Center.

By-Laws Committee: *Ross Kelley* reported they did not hold a meeting.

10. **Reports:**

Park Board President: *Chris Wright*

1. Chris Wright gave an update on the 8% General Fund Allocation.

Liaison Reports:

1. Conservation Futures Liaison – *Ken Van Voorhis* reported that there will be a meeting this coming Monday from 12:00 p.m. to 1:30 p.m.
2. Parks Foundation Liaison – *Susan Traver* reported that she did not attend a meeting and will reach out to Heather with the Parks Foundation Board.
3. Council Liaison – No report given.
4. Parks Department Revenue & Sponsorship Subcommittee – *No report given.*

Director's Report: *Leroy Eadie*

1. Leroy Eadie introduced Regan Farmer who is working with Outdoor Recreation and is helping us out until our Clerk III position is filled.
2. Also Jeff Bailey and Sam Song were acknowledged for all their hard work during this summer's challenges.
3. Leroy Eadie acknowledged that Juliet Sinisterra will be leaving Parks and Recreation on October 8, 2015.
4. Mr. Eadie continued by thanking Sari Luciano for all the hard work and effort she's put forth to put the 2016 budget together.

11. **Correspondence:**

A. Letters: None.

B. Newsletters:

Southside Senior and Community Center

12. **Public Comments:** None.

13. **Executive Session:** None.

14. **Adjournment:** 2:35 p.m.

A. Next Committee meeting dates:

Golf Committee: October 6, 2015 at 8:05 a.m. at City Hall Briefing Center.

Land Committee: September 30, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Recreation Committee: October 1, 2015 at 3:00 p.m. at the Mid-City Concerns Senior Center, 1222 W. 2nd.

Riverfront Park Committee: October 5, 2015 at 8:05 a.m. in the City Hall Council Briefing Center.

Finance Committee: October 6, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Urban Forestry Committee: September 29, 2015 at 4:15 p.m. at Finch Arboretum, Woodland Center.

- B. Next Park Board meeting date: October 8, 2015, 1:30 p.m., City Council Chambers
- C. Next Joint City Council/Park Board Study Session: October 8, 2015, 3:30 p.m., City Council Briefing Center