



Spokane Park Board
July 9, 2015 – 1:30 p.m.
City Hall, City Council Briefing Center
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Susan Traver – Vice President
- X Eadie, Leroy
- X Kelley, Ross
- X Van Voorhis, Ken
- X Dunau, Andy
- X Selinger, Sam
- X Potratz, Preston
- X Pendergraft, Lauren
- X Sumner, Nick
- X McGregor, Ted
- X Councilman Allen, Mike

Parks Staff:

- Jason Conley
- Tony Madunich
- Garrett Jones
- Al Vorderbrueggen
- Angel Spell
- Sam Song
- Sari Luciano

Guest(s):

MINUTES

1. **Roll Call:** Leroy Eadie
See above.
2. **Motion No. 1:** Ross Kelly motioned to approve the June 11, 2015 Regular Park Board Meeting Minutes and Study Session Notes.
Ken Van Voorhis seconded.
Motion carried unanimously.
3. **Additions or Deletions to the Agenda:**
A. None.
4. **Monthly Highlights:**
A. None.
5. **Special Guests:**
A. None.
6. **Motion No. 2:** Susan Traver motioned to approve claims for the month of June 2015 in the amount of \$1,538,266.38.
Sam Selinger seconded.
Motion carried unanimously.
7. **Financial Report & Budget Update:** – *Sari Luciano* provided the June Financial Report & Budget Update. Parks and Recreation Fund revenue is tracking at 96% of the projected

budget with expenditures tracking 88%. The Golf Fund revenue is tracking at 106% of the projected budget with expenditures tracking at 99%.

8. **Special Discussion/Action Items:**

A. None.

9. **Committee Reports – Action Items:**

Golf Committee: July 7, 2015, *Preston Potratz*

- A. There was an update on the Indian Canyon Visioning Exercise.
- B. There was a discussion on the effects the hot weather had on revenue.
- C. There was an update on the new sign out at the Creek at Qualchan Golf Course.
- D. There was an update on Point of Sale Software.
- E. There was a Marketing/Advertising Update.
- F. The next meeting will be on Tuesday, August 11, 2015 at 8:05 a.m. at City Hall Briefing Center.

Land Committee: July 1, 2015, *Ken Van Voorhis*

- A. There a discussion on a citizen's concerns regarding chemicals being used.
- B. There was an update on Heath Park.
- C. There was an update on current budget.
- D. There was a Capital Projects Update.
- E. The next scheduled meeting is August 5, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Recreation Committee: July 2, 2015, *Sam Selinger*

- A. There was a discussion regarding a slide show presented by Katie Green which highlighted a number of summer activities.
- B. There was an updated report on the Recreation Programs.
- C. There was a discussion on the various improvements in Recreation.
- D. There was discussion on the annual expenditure and proposed 2016 budget.
- E. The Recreation Financials were discussed.
- F. The next scheduled meeting is August 6, 2015 at 3:00 p.m. in City Hall Conference Room 2B, Second Floor.

Riverfront Park Committee: July 6, 2015, *Andy Dunau*

- A. An update was given on the PRC.
- B. There was discussion on priorities identified in the Board Priorities on Bond Budget.
- C. An update of the Riverfront Park Bond was given.
- D. There was a discussion on the Bosh Lot project highlighting the possibility of having a parking lot in conjunction of a CSO (combined sewer overflow tank).
- E. There was discussion on the 2016 Budget Considerations.
- F. An Update was given on the Carnation Building.
- G. The Operation Reports and June Financial were reviewed.
- H. There was a discussion on the repair of Park Fountain.
- I. The next scheduled meeting is August 10, 2015 at 8:05 a.m. in the City Council Briefing Center.

Finance Committee: July 7, 2015, *Susan Traver*

A. Approve the written policy for the use of the Revenue Stabilization Fund.

Motion No. 3: Susan Traver moved to approve the Revenue Stabilization Fund as amended. Ken Van Voorhis seconded.

Motion carried unanimously.

B. Approve the written policy for the use of the excess Park Fund Balance for strategic investments policy.

Motion No. 4: Susan Traver moved to approve the Use of Excess Park Fund Balance for strategic investments policy.

Nick Sumner seconded.

Motion carried unanimously.

C. There was an update on the Riverfront Park Master Plan finance.

D. June Financial Report was reviewed.

E. There was an update on the Information Technology Project Plan.

F. There was discussion on Park Board members having city email and possibly lap tops that member would use solely for city business.

G. There was an update on the potential Strategic Investments.

H. There was discussion on the 8% General Fund Contribution to Parks – Revenue v. Expenditure.

I. There was discussion on the Affordable Care Act (ACA) and possible impacts.

J. There was discussion on 2016 budget relating to Committee Chairs.

K. The next regularly scheduled meeting August 11, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Urban Forestry Tree Committee: June 30, 2015, *Lauren Pendergraft*

A. Information was shared on the field trip taken with the Citizen Advisory Committee up to High Drive.

B. There was a discussion on Phase II at High Drive.

C. The next regularly scheduled meeting is scheduled for August 4, 2015 at 4:15 p.m. at Woodland Center, Finch Arboretum

By-Laws Committee: *Ross Kelley* reported there was one minor issue; however, a meeting is schedule in July. Discussion took place regarding the process of parts of the charter, by-laws or whatever impacts us that we need to think about.

10. **Reports:**

Park Board President: *Chris Wright*

1. Chris Wright reported that the 8% General Fund Allocation folks will start meeting.

Liaison Reports:

1. Conservation Futures Liaison – *Susan Traver reported* that for 2016, they have a new request for proposals for conservation futures in all of Spokane County and covered process procedures.

2. Parks Foundation Liaison – *No report given.*

3. Council Liaison – *No report given.*

4. Parks Department Revenue & Sponsorship Subcommittee – *Request to temporarily suspend this report.*

Director's Report: *Leroy Eadie*

1. Leroy Eadie announced that Garrett Jones is our new Park Operations Assistant and gave background information of his qualities.
2. Leroy Eadie shared the possibility of doing water conservation projects and identified some projects that we may be able to partner on that would be mutually beneficial.
3. Leroy Eadie commented on the successful tour of Indian Canyon Golf Course with May Condon.
4. Leroy Eadie share information on the upcoming 28th Annual Rosauers Open tournament being held between the 17th and 21st of this month.
5. Leroy Eadie discussed changing a Clerk III position from .80 to 1.0 FTE position.

11. **Correspondence:**

A. Letters: None.

B. Newsletters:

Project Joy
Senior and Community Centers

12. **Public Comments:** None.

13. **Executive Session:** None.

13. **Adjournment:** 3:08 p.m.

A. Next Committee meeting dates:

Golf Committee: August 11, 2015, 8:05 a.m., City Council Briefing Center

Land Committee: August 5, 2015, 3:00 p.m., City Hall Conference Room 3B

Recreation Committee: August 6, 2015, 3:00 p.m., City Hall Briefing Center Conference Room

Riverfront Park Committee: August 10, 2015, 8:05 a.m., City Council Briefing Center

Finance Committee: August 11, 2015, 3:00 p.m., City Hall Conference Room 3B

Urban Forestry Committee: August 4, 2015, 4:15 p.m., Woodland Center, Finch Arboretum

B. Next Park Board meeting date: August 13, 2015, 1:30 p.m., City Council Chambers

C. Next Joint City Council/Park Board Study Session: August 13, 2015, 3:30 p.m., Conference Room 5A