



Spokane Park Board
June 11, 2015 – 1:30 p.m.
City Hall, City Council Briefing Center
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Susan Traver – Vice President
- X Eadie, Leroy
- X Kelley, Ross
- X Van Voorhis, Ken
- X Dunau, Andy
- X Selinger, Sam
- X Potratz, Preston
- X Pendergraft, Lauren
- X Sumner, Nick
- X McGregor, Ted
- AE Councilman Allen, Mike

Parks Staff:

- Jason Conley
- Tony Madunich
- Garrett Jones
- Al Vorderbrueggen
- Angel Spell
- Jeff Bailey
- Sam Song
- Sari Luciano
- Monique Cotton
- Katie Freeman

Guest(s):

- Jerry Unruh
- Kate Green
- Gary Turner

MINUTES

1. **Roll Call:** *Leesa Van Zandt*
See above.

2. **Motion No. 1:** Susan Traver motioned to approve the May 14, 2015 Regular Park Board Meeting Minutes and Study Session Notes.
Ken Van Voorhis seconded.
Motion carried unanimously.

3. **Additions or Deletions to the Agenda:**
A. Riverfront Park Committee will report first under Section 9.

4. **Monthly Highlights:**
A. None.

5. **Special Guests:**
A. SYSCA Update – *Jerry Unruh, Executive Director, Hillyard Senior Center and Kate Green, Executive Director, Northeast Youth Center* updated the Board on the Senior and Youth Center attendance numbers. Jerry Unruh introduced Gary Turner, the new Executive Director of Southside Senior and Community Center.

6. **Motion No. 2:** Susan Traver motioned to approve claims for the month of April 2015 in the amount of \$1,538,266.38.
Ross Kelley seconded.
Motion carried unanimously.

7. **Financial Report & Budget Update:** – *Sari Luciano* provided the May Financial Report & Budget Update. Parks and Recreation Fund revenue is tracking at 101% of the projected budget. Parks and Recreation expenditures are tracking at 90% of the projected budget. The Golf Fund revenue is tracking at 115% of the projected budget. The Golf Fund expenditures are tracking at 99% of the projected budget.

8. **Special Discussion/Action Items:**

A. Approval of the Committee Chair Assignments.

Motion No. 3: Sam Selinger moved to approve the Committee Chair Assignments as follows: Riverfront Park, Andy Dunau; Golf, Preston Potratz; Land, Ken Van Voorhis; Recreation, Sam Selinger; Finance, Susan Traver; and Urban Forestry, Lauren Pendergraft. Nick Sumner will be on the following Committees: Golf, Recreation and Finance. Ted McGregor will be on the following Committees: Riverfront Park, Land and Recreation. Ken Van Voorhis will be an alternate for Urban Forestry.

Ken Van Voorhis seconded.

Motion carried unanimously.

9. **Committee Reports – Action Items:**

Golf Committee: June 9, 2015, *Preston Potratz*

A. Approve purchase of a rough mower for Esmeralda Golf Course in the amount of \$66,290.43.

Motion No. 4: Preston Potratz moved to approve the purchase of a rough mower for Esmeralda Golf Course in the amount of \$66,290.43.

Ross Kelley seconded.

Motion carried unanimously.

B. There was discussion on the 2016 Budget Guidelines.

C. There was an update on the 2015 Golf Expenses.

D. There was an update on Point of Sale Software.

E. There was an update on the Indian Canyon Visioning Exercise.

F. There was an update on the POS Software.

G. There was a Marketing/Advertising Update.

H. There was a Golf Report by Carissa Ware.

I. The May Financials were reviewed.

J. There was an update on the Course Conditions.

K. There was an update on the new sign out at the Creek at Qualchan Golf Course.

L. The next meeting will be on Tuesday, July 7, 2015 at 8:05 a.m. at City Hall Briefing Center.

Land Committee: June 3, 2015, *Ken Van Voorhis*

A. None.

B. There was an update on the Cannon Hill Pond / Stormwater Testing.

C. There was an update on the Ben Burr Trail.

D. There was discussion on the Bosch Lot Property Use Restrictions.

E. There was discussion on Citizen Input Opportunities.

F. The Budget Guidelines for 2016 were discussed.

G. The Park Operations Financial Report was given.

H. There was a Capital Projects Update.

I. The next scheduled meeting is July 1, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Recreation Committee: June 4, 2015, *Sam Selinger*

- A. There was discussion on a Revenue Stabilization Fund Transfer to Recreation due to Winter Program Cancellations in the amount of \$5,166.
- B. There was a discussion on the 2016 Budget Guidelines for Recreation.
- C. There was an update on the Wheel Park.
- D. There was an updated report on the Recreation Programs.
- E. The Recreation Financial were reviewed.
- F. The next scheduled meeting is July 2, 2015 at 3:00 p.m. in the NEYC Board Room at the Northeast Youth Center, 3004 E. Queen Avenue.

Riverfront Park Committee: June 8, 2015, *Andy Dunau*

- A. None.
- B. Monique Cotton gave an update on the "Thank You Spokane" event. She thanked Katie Freeman for all her efforts in coordinating the event and having it run smoothly. Chris Wright thanked the Mayor and Councilman Allen on their efforts.
- C. There was an update on the Traffic/Pedestrian/Parking Study.
- D. There was discussion on the Riverfront Steering Committee Public Spaces Design Team Recommendation.
- E. There was a debriefing on the Washington State Project Review Committee presentation.
- F. There was discussion on the Conservation area and the naming rights process.
- G. There was discussion on the 2016 Budget Considerations.
- H. There was discussion on the Division Street Bridge River Access Project.
- I. The Operation Reports and May Financial were reviewed.
- J. There was an update on the Riverfront Park Bond.
- K. There was an update on the Sister Cities Garden.
- L. There was an update on the Carnation building.
- M. There will be a Special Park Board meeting on June 22, 2015 in addition to the next regularly scheduled Riverfront Park Committee meeting on July 6, 2015, both at 8:05 a.m., City Council Briefing Center, Lower Level.

Finance Committee: June 9, 2015, *Susan Traver*

- A. Approve the 2016 Budget Calendar.

Motion No. 5: Susan Traver moved to approve the 2016 Budget Calendar.

Ken Van Voorhis seconded.

Motion carried unanimously.

- B. Approve the 2016 Budget Guidelines.

Motion No. 6: Susan Traver moved to approve the 2016 Budget Guidelines.

Ross Kelley seconded.

Motion carried unanimously.

- C. The May Financial Report was reviewed.
- D. There was an update on the Information Technology Project Plan.
- E. There was an update on the potential Strategic Investments.
- F. There was discussion on the 8% General Fund Contribution to Parks – Revenue v. Expenditure.
- G. There was discussion on the draft 2016 Budget Guidelines.
- H. There was discussion on the 2015 Budget Reset.
- I. There was discussion on the Affordable Care Act (ACA) and a Budget Reset.
- J. The next regularly scheduled meeting July 7, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Urban Forestry Tree Committee: June 2, 2015, *Ken Van Voorhis*

- A. None.
- B. There was an update on the Urban Forestry Fleet Replacement.
- C. There was a Heritage Tree Program update.
- D. There was a Staff Report given.
- E. The Citizen Advisory Committee Report was presented.
- F. There was a Research and Data Report.
- G. The Urban Forestry Financial Report was given.
- H. Next meeting is cancelled due to a field trip for June 30, 2015 at 3:00 p.m. at High Drive and 37th Avenue.

By-Laws Committee: *Ross Kelley* reported they did not hold a meeting, however, he will schedule a meeting in July.

10. **Reports:**

Park Board President: *Chris Wright*

- 1. Chris Wright reported that the 8% General Fund Allocation folks will start meeting.

Liaison Reports:

- 1. Conservation Futures Liaison – *Ken Van Voorhis* reported that the Trautman property is open to the Public. There will be a meeting on June 24, 2015.
- 2. Parks Foundation Liaison – *Sam Selinger* reported that there is a Parks Foundation Board meeting tomorrow, June 12, 2015.
- 3. Council Liaison – *No report given.*
- 4. Parks Department Revenue & Sponsorship Subcommittee – *No report given.*

Director's Report: *Leroy Eadie*

- 1. Leroy Eadie personally thanked Katie Freeman for her efforts in coordinating the "Thank You Spokane" event.
- 2. Leroy Eadie thanked Jason Conley for being the lead staff on the Under the Freeway Skate Park meeting on May 27, 2015.
- 3. Leroy Eadie thanked the Riverfront Park Steering Committee and Juliet Sinisterra for coordinating the Team Possible meetings.

11. **Correspondence:**

A. Letters: None.

B. Newsletters:

Southside Senior and Community Center
Hillyard Senior Center

12. **Public Comments:** None.

13. **Executive Session:** None.

14. **Adjournment:** 2:41 p.m.

A. Next Committee meeting dates:

Golf Committee: July 7, 2015, 8:00 a.m., City Council Briefing Center

Land Committee: July 1, 2015, 3:00 p.m., City Hall Conference Room 3B

Recreation Committee: July 2, 2015, 3:00 p.m., in the NEYC Board Room at the Northeast Youth Center, 3004 E. Queen Avenue.

Riverfront Park Committee: There will be a Special Park Board meeting on June 22, 2015 in addition to the next regularly scheduled Riverfront Park Committee meeting on July 6, 2015, both at 8:05 a.m., City Council Briefing Center, Lower Level

Finance Committee: July 7, 2015, 3:00 p.m., City Hall Conference Room 3B

Urban Forestry Committee: Next meeting is cancelled due to a field trip for June 30, 2015 at 3:00 p.m. at High Drive and 37th Avenue

B. Next Park Board meeting date: July 9, 2015, 1:30 p.m., City Council Chambers

C. Next Joint City Council/Park Board Study Session: July 9, 2015, 3:30 p.m., City Council Briefing Center