



Spokane Park Board
May 14, 2015 – 1:30 p.m.
City Hall, City Council Briefing Center
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Susan Traver – Vice President
- X Eadie, Leroy
- X Kelley, Ross
- X Van Voorhis, Ken (1:35 p.m.)
- X Dunau, Andy
- X Selinger, Sam
- X Potratz, Preston
- X Pendergraft, Lauren
- X Sumner, Nick
- X McGregor, Ted
- AE Councilman Allen, Mike

Parks Staff:

- Jason Conley
- Tony Madunich
- Garrett Jones
- Al Vorderbrueggen
- Angel Spell
- Jeff Bailey
- Carl Strong
- Sam Song
- Sari Luciano
- Monique Cotton

Guest(s):

- Byron Potter

MINUTES

1. **Roll Call:** *Leesa Van Zandt*
See above.

2. **Motion No. 1:** Ross Kelley motioned to approve the April 9, 2015 Regular Park Board Meeting Minutes and Study Session Notes.
Andy Dunau seconded.
Motion carried.

3. **Additions or Deletions to the Agenda:**
A. None.

4. **Monthly Highlights:**
A. None.

5. **Special Guests:**
A. There were brief introductions by the two new Park Board Members, Nick Sumner and Ted McGregor.

6. **Motion No. 2:** Susan Traver motioned to approve claims for the month of April 2015 in the amount of \$1,208,618.50.
Ross Kelley seconded.
Motion carried.

7. **Financial Report & Budget Update:** – *Sari Luciano* provided the April Financial Report & Budget Update. Parks and Recreation Fund revenue is tracking at 98% of the projected

budget. Parks and Recreation expenditures are tracking at 90% of the projected budget. The Golf Fund revenue is tracking at 123% of the projected budget. The Golf Fund expenditures are tracking at 98% of the projected budget.

8. **Special Discussion/Action Items:**

A. Approval of the Adaptive Ballfield RCO Grant Matching Certification Form.

There was a motion to approve the Adaptive Ballfield RCO Grant Matching Certification Form.

Motion No. 3: Sam Selinger moved to approve the Director of Park and Recreation to sign the Adaptive Ballfield RCO Grant Matching Certification Form.

Ken Van Voorhis seconded.

Motion carried.

9. **Committee Reports – Action Items:**

Golf Committee: May 12, 2015, *Ken Van Voorhis for Preston Potratz*

A. None.

B. There was discussion on the Downriver #10 Tee Project.

C. There was discussion on the Golf Professional Contracts.

D. The April Financials were reviewed.

E. There was an update on Point of Sale Software.

F. There was an update on the Indian Canyon Rehabilitation.

G. There was discussion on the Indian Canyon Visioning Charrette.

H. There was a Revenue Enhancements/Advertising Update.

I. There was an update on the Course Conditions.

J. The next meeting will be on Tuesday, June 9, 2015 at 8:05 a.m. at City Hall Briefing Center.

Land Committee: May 6, 2015, *Ken Van Voorhis*

A. There was a motion to approve the purchase of a wide area mower from RMT Equipment for State contract price of \$86,565.09 plus tax.

Motion No. 4: Ken Van Voorhis moved to approve the purchase of a wide area mower from RMT Equipment for State contract price of \$86,565.09 plus tax.

Ross Kelley seconded.

Motion carried.

B. There was a motion to establish a new Value Blanket Order with Western Equipment Distributors, Inc. for purchase of Toro park and golf course equipment and repair and maintenance parts in the amount of \$70,000.00 plus tax.

Motion No. 5: Ken Van Voorhis moved to establish a new Value Blanket Order with Western Equipment Distributors, Inc. for purchase of Toro park and golf course equipment and repair and maintenance parts in the amount of \$70,000.00 plus tax.

San Selinger seconded.

Motion carried

C. There was discussion regarding the Community Garden at Polly Judd Park.

D. There was discussion on the Neighborhood Council Input.

E. The Budget Guidelines for 2016 were discussed.

F. The Park Operations Financial Report was given.

G. There was a Capital Projects Update.

H. The next scheduled meeting is June 3, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Recreation Committee: May 7, 2015, *Sam Selinger*

- A. None.
- B. There was a Marketing update.
- C. There was an update on the Skate Park.
- D. There was an updated report on the Recreation Programs.
- E. The Recreation Financial were reviewed.
- F. The next scheduled meeting is June 4, 2015 at 3:00 p.m. in City Hall Briefing Center Conference Room.

Riverfront Park Committee: May 11, 2015, *Andy Dunau*

- A. None.
- B. Monique Cotton, Parks Marketing and Communications, was introduced.
- C. There was discussion on the Riverfront Park Kiosk.
- D. There was a Marketing Update.
- E. There was discussion on the Conservation area and the naming rights process.
- F. There was discussion on the June 6th, "Thank You Spokane" Event.
- G. There was an update on the April Operations Report and April Financials.
- H. There was a Riverfront Park Bond Update.
- I. There was an update on the Sister Cities Garden.
- J. There was an update on the Carnation building.
- K. The next regularly scheduled Riverfront Park Committee meeting will be June 8, 2015 at 8:00 a.m., City Council Briefing Center, Lower Level.

Finance Committee: May 12, 2015, *Susan Traver*

- A. None.
- B. There was discussion on the Riverfront Park Master Plan Finance.
- C. The March Financial Report was reviewed.
- D. There was an update on the Information Technology Project Plan.
- E. There was an update on the 2015 Strategic Investments.
- F. There was discussion on the 8% General Fund Contribution to Parks – Revenue v. Expenditure.
- G. There was discussion on the 2016 Budget Guidelines.
- H. There was discussion on the 2016 Budget Process.
- I. There was discussion on the Affordable Care Act (ACA).
- J. The next regularly scheduled meeting June 9, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

Urban Forestry Tree Committee: May 5, 2015, *Ken Van Voorhis*

- A. None.
- B. There was an update on the Urban Forestry Fleet Replacement.
- C. There was a Heritage Tree Program update.
- D. There was a Staff Report given.
- E. The Citizen Advisory Committee Report was presented.
- F. There was a Research and Data Report.
- G. The Urban Forestry Financial Report was given.
- H. Next meeting is scheduled for June 2, 2015 at 4:15 p.m. in the Woodland Center at Finch Arboretum.

By-Laws Committee: *Ross Kelley* reported they did not hold a meeting, however, he will

schedule a meeting in the near future.

10. **Reports:**

Park Board President: *Chris Wright*

1. Chris Wright reported that the Riverfront Park Finance Committee will meet and include Mike Allen and Ben Stuckart.
2. Chris Wright reported that he attended a fun event last week called Building Dreams that was put on by our Senior and Youth Centers. He won a large log cabin dog house at the auction.

Liaison Reports:

1. Conservation Futures Liaison – *No report given.* There will be a June meeting.
2. Parks Foundation Liaison – *No report given.*
3. Council Liaison – *No report given.*
4. Parks Department Revenue & Sponsorship Subcommittee – *No report given.*

Director's Report: *Leroy Eadie*

1. Leroy Eadie reported that the City Council passed the Agreement between Parks and Recreation Department and the Utilities Division two weeks ago, which will go into effect on January 1, 2016.
2. The Park Board and the Director of Parks and Recreation thanked James Santorsola on the record for his service on the Park Board.

11. **Correspondence:**

A. Letters: None.

B. Newsletters:

Southside Senior and Community Center
Sinto Senior Activity Center
Hillyard Senior Center

12. **Public Comments:** *Byron Potter* gave public comment regarding his concerns for the need to restore, repair or remove the Totem Pole and Waterfall Feature in Riverfront Park's Canada Island from Expo '74.

13. **Executive Session:** None.

14. **Adjournment:** 2:55 p.m.

A. Next Committee meeting dates:

Golf Committee: June 9, 2015, 8:05 a.m., City Hall Briefing Center

Land Committee: June 3, 2015, 3:00 p.m., City Hall Conference Room 3B

Recreation Committee: June 4, 2015, 3:00 p.m., City Hall Conference Room 2B

Riverfront Park Committee: June 8, 2015, 8:05 a.m., City Council Briefing Center

Finance Committee: June 9, 2015, 3:00 p.m., City Hall Conference Room 3B

Urban Forestry Committee: June 2, 2015, 4:15 p.m., Woodland Center

B. Next Park Board meeting date: June 11, 2015, 1:30 p.m., City Council Chambers

C. Next Park Board Study Session: June 11, 2015, 3:30 p.m., City Hall Briefing Center