



**Spokane Park Board**  
April 9, 2015 – 1:30 p.m.  
City Hall, City Council Briefing Center  
808 W. Spokane Falls Blvd, Spokane, Washington

**Park Board Members:**

- X Chris Wright – President
- X Susan Traver – Vice President
- X Eadie, Leroy
- X Santorsola, Jim
- X Kelley, Ross
- X Van Voorhis, Ken
- X Dunau, Andy
- Selinger, Sam (absent excused)
- X Potratz, Preston
- X Pendergraft, Lauren
- X Councilman Allen, Mike

**Parks Staff:**

- Jason Conley
- Tony Madunich
- Garrett Jones
- Al Vorderbrueggen
- Angel Spell
- Jeff Bailey
- Carl Strong
- Steve Nittolo
- Juliet Sinisterra

**Guest(s):**

- Eberhard Schmidt
- Heather Beebe-Stevens
- Jerry Unruh
- Kate Green
- David Beaudine
- Rick Romero

**MINUTES**

1. **Roll Call:** *Leesa Van Zandt*  
See above.
2. **Motion No. 1:** Susan Traver motioned to approve the March 12, 2015 Regular Park Board Meeting Minutes, the March 12, 2015 Regular Study Session Notes, and the March 25, 2015 Special Park Board Meeting Minutes.  
Kevin Van Voorhis seconded.  
Motion carried.
3. **Additions or Deletions to the Agenda:**  
A. None.
4. **Monthly Highlights:**  
A. None.
5. **Special Guests:**
  - A. Friends of Manito – *Eberhard Schmidt, President*, gave an update on the recent events of the Friends of Manito.
  - B. Parks Foundation - *Heather Beebe-Stevens, Executive Director* provided an update on the Parks Foundation grant awards.
  - C. SYSCA Update – *Jerry Unruh, Executive Director, Hillyard Senior Center and Kate Green, Executive Director, Northeast Youth Center* provided updates on the Senior and Youth Community Centers.
6. **Motion No. 2:** Susan Traver motioned to approve claims for the month of March 2015 in the

amount of \$461,279.89.

Jim Santorsola seconded.

Motion carried.

7. **Financial Report & Budget Update:** – *Leroy Eadie* provided the March Financial Report & Budget Update. Parks and Recreation Fund revenue is tracking at 103% of the projected budget. Parks and Recreation expenditures are tracking at 101% of the projected budget. The Golf Fund revenue is tracking at 156% of the projected budget. The Golf Fund expenditures are tracking at 94% of the projected budget.

8. **Special Discussion/Action Items:**

- A. Amendment on Agreement (OPR 2011-0991) between the City of Spokane Utilities Division and the Parks and Recreation Department- *Leroy Eadie* gave background information on the 2011 Agreement and the proposed Letter of Intent from the Utilities Division. There was discussion on whether to amend the original agreement or to draft a new intergraded agreement that would include: cleaning up the original agreement; incorporating clauses addressing Park Board design review and environmental decommissioning measures; including language on the Urban Forestry Program; incorporating a CPI of 2.9% over a term of 20 years, with a start date of January 1, 2016; and language including additional properties.

**Motion No. 3:** Ken Van Voorhis moved to accept an intergraded agreement, incorporating language from the Letter of Intent and the March 25, 2015 Resolution.

Ross Kelley seconded.

Andy Dunau made a friendly amendment to direct the President of the Board and the Director of Utilities to meet within seven to ten days to provide a final agreement to the Board for approval.

Mike Allen spoke against the motion, preferring to amend the original agreement.

Susan Traver asked for a friendly amendment to allow the Park Board President and the Director of Utilities to decide on the type of document, either an amended agreement or an intergraded agreement.

Motion failed, 4 against, 5 in favor, no quorum met.

**Motion No.4:** Susan Traver moved to accept a document that will: correct the typos in the original agreement; amend language regarding the Urban Forestry department; direct the President of the Board and the Director of Utilities to incorporate changes from the March 25, 2015 Resolution for a final agreement to present to the Board for approval; incorporating Park Board design review and environmental decommissioning measures; and include language allowing for additional properties.

Mike Allen seconded.

Motion passed, 7 in favor, 2 against.

9. **Committee Reports – Action Items:**

**Golf Committee:** March 18, 2015, April's meeting cancelled, *Preston Potratz*

A. None.

B. Bob Mielke was presented his 30 year pin for service to the City of Spokane.

C. There was discussion on the 3-Hole project by the First Tee Inland Northwest at the Creek at Qualchan.

D. There was an update on Point of Sale Software.

- E. There was an update on the Friends of Indian Canyon.
- F. There was a Revenue Enhancements/Advertising Update.
- G. There was an update on the Course Conditions.
- H. Note: The next meeting will be on Tuesday, May 12, 2015 at 8:00 a.m. at City Hall Briefing Center.

**Land Committee:** April 1, 2015, *Ross Kelley for Ken Van Voorhis*

A. Request approval to enter into contract with low bidder for construction of Manito Rose Garden Gazebo in the amount of \$54,500.00 plus tax.

**Motion No. 5:** Ross Kelley moved to approve entering into a contract with the low bidder, Bacon Concrete, for construction of Manito Rose Garden Gazebo in the amount of \$54,500.00 plus tax.

Jim Santorsola seconded.

Motion carried.

B. Staff provided a slide presentation reviewing the Downriver Gold Course stormwater project.

C. A prioritized/categorized Six Year Capital Plan Projects list was provided, reviewed and discussed.

D. The next scheduled meeting is May 6, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

**Recreation Committee:** April 2, 2015, *Preston Potratz for Sam Selinger*

A. There was a motion to approve the Franklin Complex Alcohol Policy to allow for the concessions vendor to sale alcohol during adult games in a designated, fenced area, a term of one year.

**Motion No. 6:** Preston Potratz moved to approve the Franklin Complex Alcohol Policy to allow for the concessions vendor to sale alcohol during adult games in a designated, fenced area, a term of one year.

Mike Allen seconded.

Motion carried.

B. There was an update on the Adaptive Ballpark Funding.

C. There was an update on the 2015 Capital Projects.

D. Staff provided a slide presentation reviewing the Downriver Gold Course stormwater project.

E. There was an updated report on the Recreation Programs.

F. The next scheduled meeting is May 7, 2015 at 3:00 p.m. in City Hall Briefing Center Conference Room.

**Riverfront Park Committee:** April 6, 2015, *Andy Dunau*

A. There was a motion to approve the South Channel Bridge type, size and location contract with CH2M Hill in the amount of \$759,566.00.

**Motion No. 7:** Andy Dunau moved to approve the South Channel Bridge type, size and location contract with CH2M Hill in the amount of \$759,566.00.

Susan Traver seconded.

Motion carried, 8 to 1.

B. There was a motion to approve a contract with Heery International for GCCM Advisory in the amount of \$160,000.00.

**Motion No. 8:** Andy Dunau moved to approve a contract with Heery International for GCCM Advisory in the amount of \$160,000.00.

Preston Potratz seconded.

Motion passed unanimously.

C. There was a motion to approve a contract with Digital Kitchen for light and sound concept in the amount of \$72,180.00.

**Motion No. 9:** Andy Dunau moved to approve a contract with Digital Kitchen for light and sound concept in the amount of \$72,180.00.

Lauren Pendergraft seconded.

Motion carried.

D. There was a motion to approve a contract with Concession Supply in the amount of \$48,000.00.

Susan Traver seconded.

Motion carried.

E. Dave Randolph was presented his 30 year service pin with the City of Spokane.

F. The April 23 Riverfront Park Master Plan Advisory Group meeting was discussed.

G. Katie Freeman, Bond Administrative Coordinator, was introduced as Juliet Sinisterra's assistant.

H. There was discussion on the Conservation area and the naming rights process.

I. There was discussion regarding the GCCM RFP and the applicant interviews.

J. There was a discussion on the Steering Committee formation.

K. There was an update on the Sister Cities and the Fundraiser and Celebration on April 26<sup>th</sup>.

L. There was an update on the Riverfront Park Master Plan.

M. There was an update on the Carnation building.

N. The next regularly scheduled Riverfront Park Committee meeting will be May 11, 2015 at 8:00 a.m., City Council Briefing Center, Lower Level.

**Finance Committee:** April 7, 2015, *Susan Traver*

A. There was a motion to approve the \$137,000 Capital Expenditure for Golf Fund, \$46,000 which will be a one-time transfer from the Park Fund and \$91,000 will be a loan from the Park Fund to the Golf Fund.

**Motion No. 10:** Preston Potratz moved to approve the \$137,000 Capital Expenditure for Golf Fund, \$46,000 which will be a one-time transfer from the Park Fund and \$91,000 will be a loan from the Park Fund to the Golf Fund.

Ross Kelley seconded.

Motion carried, 8 to 1.

B. The Club Profit software should be up and running in approximately 3 weeks.

C. There was discussion on the 2015 Riverfront Park Bond Budget.

D. Sari Luciano has accepted the Parks Finance/Budget Director and will start on April 27<sup>th</sup>.

E. The First Quarter Financial Report was reviewed.

F. There was an update on the 2015 Capital Projects.

G. There was an update on the 2015 Strategic Investments.

H. The next regularly scheduled meeting May 12, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

**Urban Forestry Tree Committee:** March 3, 2015, *Ken Van Voorhis*

A. None.

B. Updates were given on six grants currently in-progress or recently completed.

C. There was a Staff Report given.

D. The Citizen Advisory Committee report was presented. There was discussion on support of a Resolution for Ponderosa pine replacement trees on all City owned public property.

E. The Urban Forestry Financial Report was not given.

F. Next meeting is scheduled for May 5, 2015 at 4:15 p.m. in the Woodland Center at Finch

Arboretum.

**By-Laws Committee:** *Ross Kelley* reported they did not meet.

10. **Reports:**

**Park Board President:** *Chris Wright*

1. Chris Wright reported that the Park Board and the Mayor's Office continue to work on the process of public input on the renovation of Riverfront Park.
2. Chris Wright has requested that the Mayor's Office and the City Council to create a committee to review the City Charter language regarding the 8% allocation of the General Fund to the Park Board Fund.
3. Chris Wright reported that he is working on the formation of the Steering Committees for Riverfront Park.

**Liaison Reports:**

1. Conservation Futures Liaison – *No report given.*
2. Parks Foundation Liaison – *No report given.*
3. Council Liaison – *No report given.*
4. Parks Department Revenue & Sponsorship Subcommittee – *No report given.*

**Director's Report:** *Leroy Eadie*

1. Leroy Eadie reported that the Parks and Recreation Finance/Budget Director has been confirmed by City Council. Sari Lunicano will begin on April 27, 2015.

11. **Correspondence:**

A. Letters: None.

B. Newsletters:

Sinto Senior Activity Center  
Southside Senior and Community Center  
Hillyard Senior Center

12. **Public Comments:** None.

13. **Executive Session:** None.

14. **Adjournment:** 3:55 p.m.

A. Next Committee meeting dates:

Golf Committee: May 12, 2015, 8:00 a.m., City Hall Briefing Center

Land Committee: May 6, 2015, 3:00 p.m., City Hall Conference Room 3B

Recreation Committee: May 7, 2015, 3:00 p.m., To Be Determined

Riverfront Park Committee: May 11, 2015, 8:05 a.m., City Council Briefing Center

Finance Committee: May 12, 2015, 3:00 p.m., City Hall Conference Room 3B

Urban Forestry Committee: May 5, 2015, 4:15 p.m., Woodland Center

B. Next Park Board meeting date: May 14, 2015, 1:30 p.m., City Council Chambers

C. Next Joint City Council and Park Board Study Session: May 14, 2015, 3:30 p.m., City Hall Briefing Center