



**Spokane Park Board**  
December 11, 2014 – 1:30 p.m.  
City Hall, City Council Chambers  
808 W. Spokane Falls Blvd, Spokane, Washington

**Park Board Members:**

- X Cameron, Randy – President
- X Chris Wright – Vice President
- X Eadie, Leroy
- X Santorsola, Jim
- X Kelley, Ross
- X Traver, Susan
- X Van Voorhis, Ken
- X Dunau, Andy
- X Selinger, Sam
- X Potratz, Preston
- X Pendergraft, Lauren
- X Councilman Allen, Mike

**Parks Staff:**

- Jason Conley
- Nancy Goodspeed
- Tony Madunich
- Sam Song
- Angel Spell
- Garrett Jones
- Jeff Bailey
- Al Vorderbrueggen

**Guest(s):**

- Dave Lennstrom
- Jerry Unruh

**MINUTES**

1. **Roll Call:** *Leesa Van Zandt*  
See above.
  
2. **Motion No. 1:** Ken Van Voorhis motioned to approve the November 13, 2014, 2014 Regular Park Board Meeting Minutes and Study Session Notes.  
Susan Traver seconded.  
Motion carried.
  
3. **Additions or Deletions to the Agenda:**  
Randy Cameron requested to delete Item # 8, Approval of Resolution regarding development of Spokane Sportsplex, and move Item # 10, Park Board President’s Report, to the end of the meeting.  
**Motion No. 2:** Susan Traver motioned to approve the two requested changes to the agenda by Randy Cameron.  
Jim Santorsola seconded.  
Motion carried.
  
4. **Monthly Highlights:**
  - A. The holidays are upon us and Parks & Recreation has lighting displays, gift ideas and great outdoor activities for all ages!
  - B. Starting with Riverfront Park... we’re helping create a brand new holiday tradition with the Spokane Winter Glow Spectacular!
  - C. Every day at 5 p.m., now through December 31st you’ll find special lighting displays and Riverfront Park activities for all ages. So, come and join us for the first annual Winter Glow

Spectacular!

- D. You've been asking about it, and now it's here! The 2014 Holiday Lights display at the Gaiser Conservatory in Manito Park opens tomorrow. This FREE annual holiday display runs December 12 – 21. Conservatory hours are 8 a.m. to 7:30 p.m. *Best viewing is after 4 p.m.*
- E. In addition to HOLIDAY LIGHTS, the public is invited to FREE Open Houses this weekend. The Friends of Manito will host Open Houses December 13 and 14, in the meeting room (east of the Gaiser Conservatory). Refreshments will be served from 4:30 to 7:30 p.m. The Open Houses are FREE and open to the public.
- F. The Friends of Manito 2015 Calendar featuring spectacular images of Manito Park is now available and makes a great holiday gift. Calendars are just \$15, and will be on sale at the Manito Conservatory during the Holiday Lights show.
- G. The all new Winter Activity Guide has arrived and in it you'll find lots of activities both inside and out of doors for all ages.
- H. Here's an example of one outing we're featuring this season: It's the Youth Winter Adventure camp with transportation for ages 9-12. It includes 2-days over winter break. Participants learn cross country skiing and snowshoeing. For a full listing of this season's camps and activities see the website.
- I. Therapeutic Recreation is recruiting volunteers for the Ski and Snowboard Program. Volunteers help participants with disabilities ski and snowboard, and enjoy camaraderie on the mountain. Applicants should love people, have a passion for skiing or snowboarding, and be available on Saturdays. And here's a great incentive - Volunteers ski free on days they teach. Incentives include free lift tickets to use on personal time. For more information contact Alice Busch, at 625-6245.
- J. Turning now to Riverfront Park, The Ice Palace is open daily and features winter fun for everyone! See the website for details on skate lessons, discounts, birthday parties and much more. We also have a brand new curling league getting underway in January. So sign up now!
- K. Here's a good deal for all ages. It's the Riverfront Park Winter Combo that includes: The Carrousel, SkyRide, Mini Golf, Ice Palace Admission with Skate rental -- all for just \$14. (That's a \$24 value!). The Winter Combo is available now through New Year's Day and valid through March 1<sup>st</sup>. It also makes a great seasonal gift.
- L. And here's our top buy: The Riverfront Park 2015 season pass. It includes: Mini Golf, Tour Train, Carrousel Amusement Rides and Hollywood Hits, all for the best price of the season at just \$45!
- M. Calling all golfers! We've got some great holiday promotional price packages! Also this season, Esmeralda and the Creek at Qualchan will be open select holiday hours at their pro shops through the month of December. Call for availability. And again this year we are staffing a sales booth in River Park Square Mall from December 10th – 24th for holiday sales during Mall hours. With all these options we think you'll find that it's easy to give the gift of golf!
- N. If you're looking for a gift or remembrance for a person who absolutely, positively has "everything," here's a new idea. Give the gift of a Tree! Have a tree planted in a City of Spokane Park in honor of a person, family, group or business. For \$350 Spokane Urban Forestry's Team Lorax will Plant a Tree in a City Park. It's a gift that will keep on giving!

5. **Special Guests:**

A. Friends of Manito, 2014 In Review, *Dave Lennstrom*

Dave Lennstrom updated the Park Board on the events of the Friends of Manito for 2014.

Dave Lennstrom presented a Powerpoint that overviewed the 2014 events, projects, awards, membership, volunteering, members of the Board, and upcoming events.

B. SYSCA Update, *Jerry Unruh and Kate Green*

Jerry Unruh and Kate Green updated the Park Board on the volunteer hours and the highlights the ten youth and senior community centers.

6. **Motion No. 3:** Andy Dunau motioned to approve claims for the month of November 2014 in the amount of \$1,087,230.99.

Ross Kelley seconded.

Motion carried.

7. **Financial Report & Budget Update:** – *Leroy Eadie*

Leroy Eadie presented the November Financials. The Park Fund Revenue to date is at 95%; the Park Fund Expenditures to date is at 97%; and the Golf Revenue is at 88% and the expenditures are at 101%.

8. **Special Discussion/Action Items:**

Removed from the agenda: Approval of a Resolution regarding development of Spokane Sportsplex.

9. **Committee Reports – Action Items:**

**Golf Committee:** November 12, 2014, *Ross Kelley*

- A. There was an update on Point of Sale Software.
- B. There was discussion on the On Line Tee Time Booking Policy.
- C. The September and October Financials were reviewed.
- D. There was discussion on the Pre-Season Pass Sales.
- E. There was discussion on the Friends of Indian Canyon group.
- F. There was discussion on the Winter Closing Schedules.
- G. There was a Revenue Enhancement/Advertising Update.
- H. The courses are currently closed.
- I. Next meeting will be on December 17, 2014, at 8 a.m. in City Hall Conference Room 5A.

**Land Committee:** December 3, 2014, *Ken Van Voorhis*

- A. Forest Spokane Initiative – Neighborhood Services Staff gave a presentation reviewing background, goals, strategies, and project timeline and status.
- B. Cannon Hill Pond auto fill project – Staff reviewed background, status, recently identified issues, options, and funding.
- C. Park Irrigation Upgrades – Evaluating and balancing tree values and needs with irrigation upgrade needs and goals were discussed at length.
- D. Use of Park Property for Stormwater Mitigation – Staff gave a verbal status update regarding the agreement between Parks and Utilities, and evolving storm water needs. Direction to legal counsel is needed.
- E. Riverfront Park Property Restrictions – Staff reviewed restrictions and strategic permitting techniques regarding Park property in the downtown area.
- F. Park Operations Financial Report - Staff expects to end the year slightly under overall budget.
- G. Capital Projects Update - Changes regarding CDBG projects were explained. Staff provided and reviewed a written projects list. Kudos to staff were expressed for capital project progress.
- H. The next scheduled meeting is December 29, 2014, at 3:00 p.m. in City Hall Conference

Room 5A.

**Recreation Committee:** December 4, 2014, *Susan Traver*

- A. There was a discussion on the Recreation Joint Marketing Plan with Riverfront Park.
- B. There was a discussion on the UTF Wheel Park.
- C. There was a discussion on the South East Complex Master Plan.
- D. There was a presentation on the Corbin Art Center.
- E. The Recreation financials were reviewed and discussed.
- F. Due to the holidays, the next Special Meeting of the Recreation Committee is scheduled for Monday, January 5th, 2015 at 3:00 p.m. in City Hall 5th Floor Conference Room 5A.

**Riverfront Park Committee:** December 8, 2014, *Chris Wright*

- A. Discussion regarding adopting Theatre Reprogramming/RFP Pricing Structure for 2015.  
**Motion No. 4:** Sam Selinger moved to adopt the Theatre Reprogramming/RFP Pricing Structure for 2015.  
Preston Potratz seconded.  
Motion passed unanimously.
- B. Discussion on the Quinn Group Contract Renewal.  
**Motion No. 5:** Sam Selinger moved to renew the Quinn Group contract.  
Mike Allen recused himself due to a financial conflict.  
Preston Potratz seconded.  
Motion carried.
- C. Jim Murphy, Eric Sawyer and Jeff Colliton presented a presentation and business plan for a Sportsplex facility.
- D. Mr. Bailey went over the operations report with the Committee.
- E. Sam Song discussed plans for the Chinese Lantern Festival.
- F. Discussion took place regarding joint marketing.
- G. Juliet Sinisterra gave an update on the Riverfront Park Master Plan.
- H. Sam Song went over the November financials stating it was a great November both in revenue and expenses.
- I. Margo Buckles updated the Committee members on the Sister Cities Garden.
- J. Jeff Bailey gave an update on security and made recommendations.
- K. The next regularly scheduled Riverfront Park Committee meeting will be January 5, 2015 at 8:05 a.m., City Hall Conference Room 5A, Fifth Floor.

**Finance Committee:** December 9, 2014, *Andy Dunau*

- A. There was discussion to approve initiating the steps to fill the existing vacant finance/budget manager position.  
**Motion No. 6:** Andy Dunau moved to approve initiating the steps to fill the existing vacant finance/budget manager position.  
Ken Van Voorhis seconded.  
Motion carried.
- B. It was reported that Riverfront Park Master is on schedule.
- C. November financial report was given.
- D. The 2014 year-end financial reports were given.
- E. The next regularly scheduled meeting January 6, 2015, at 3:00 p.m. in City Hall Conference Room 3B.

**Urban Forestry Tree Committee:** December 2, 2014, 2014, *Ken Van Voorhis*

- A. The committee lacked a quorum. No meeting was conducted.

- B. Next meeting is scheduled for December 30, 2014 at 4:15 p.m. in the Woodland Center at Finch Arboretum.

**By-Laws Committee:** *Ross Kelley* reported they did not meet.

10. **Reports:**

**Park Board President:** *Randy Cameron* (Item moved to the end of the meeting)

1. Randy Cameron welcomed new Park Board member, Lauren Pendergraft.
2. Randy Cameron overviewed a few of the historic moments he has witnessed since his appointment by Mayor Verner in October of 2008, including: the passing of the 2007 Park Bond, the building of the Dwight Merkel Sports Complex, the building of the pools and the splash pads, the demolition of the former YMCA building and the purchase of the land that was restored to its natural state, the building of a great Management Team, and Riverfront Park's Master Planning process.
3. Randy Cameron thanked Mayor Condon, Council President Stuckart, Ted McGregor, the Riverfront Park Advisory Committee, and the community for voting for the Riverfront Park Bond.
4. Randy Cameron thanked Mayor Condon, the Park Board, Mike Allen and City Council, Rick Romero, Jan Quintrall, Theresa Sanders, Nancy Isserlis, Heather Beebe-Stevens and the Parks Foundation, the Directors and staff at the youth and senior centers, Leroy Eadie, Nancy Goodspeed, Sam Song, the Parks and Recreation staff, Mark Gardner, Fred Marchant, Steve Connor, Roy Cheney, the Professionals and Golf Maintenance Staff.
5. Randy Cameron thanked Gary Baker and Baker Construction for allowing him the opportunity and time to serve on the Park Board.
6. Mike Allen, Chris Wright, Andy Dunau, Ross Kelley, Ken Voorhis, Sam Selinger and Leroy Eadie expressed their gratitude to Randy Cameron for his leadership.

**Liaison Reports:**

1. Conservation Futures Liaison – *No report given.* Ken Van Voorhis mentioned that there was a vacant position on the Spokane Conservations Future Program
2. Parks Foundation Liaison – There was an administrative meeting held in November. Three long time members have retired from the Board. The next meeting is in January.
3. Council Liaison – The Council passed the budget in November.
4. Parks Department Revenue & Sponsorship Subcommittee – *No report given.*

**Director's Report:** *Leroy Eadie*

1. Leroy Eadie presented the Board with Holiday Poinsettias from Manito Greenhouse and thanked the Board for their service in 2014.
2. Leroy Eadie thanked Penny Brown, Andy Dunau, Randy Cameron and his Management Team for all their work.
3. Leroy Eadie thanked Al Vorderbruggen and Sam Song for hitting their goals.
4. Leroy Eadie expressed that his focus will be to turn the Golf Division around.

11. **Correspondence:**

A. Letters: None.

Newsletters:

Project Joy  
Corbin Senior Activity Center  
Southside Senior and Community Center  
Hillyard Senior Center

B.

12. **Public Comments:** None.

13. **Executive Session:** N/A.

14. **Adjournment:** 3:08 p.m.

A. Next Committee meeting dates:

Golf Committee: December 17, 2014, 8 a.m. in City Hall Conference Room 5A.

Land Committee: December 29, 2014, 3:00 p.m., City Hall Conference Room 5A

Recreation Committee: January 5, 2015, 3:00 p.m., City Hall Conference Room 3B

Riverfront Park Committee: January 5, 2015, 8:05 a.m., City Hall Tribal Conference Room 1

Finance Committee: January 6, 2015, 3:00 p.m., City Hall Conference Room 5A

Urban Forestry Committee: December 30, 2014, 4:15 p.m., Woodland Center

B. Next Park Board meeting date: January 8, 2015, 1:30 p.m., City Council Chambers

C. Next Park Board Study Session: January 8, 2015, 3:30 p.m., City Hall, Lower Level, Briefing Center