SPOKANE PARK BOARD
May 8, 2014 Regular Monthly Meeting
1:30 P.M., City Council Chambers

Minutes

1. **Roll Call:** *Leesa Van Zandt*

Park Board Members Present: Randy Cameron, President, Vice President; Leroy Eadie; Jim Santorsola; Andy Dunau (1:41) Sam Selinger; Susan Traver; Ken Van Voorhis; Kristine Meyer; and Councilman Mike Allen

Park Board Members Absent Excused: Chris Wright and Preston Potratz

Staff Present: Nancy Goodspeed, Carl Strong, Garrett Jones, Tony Madunich, Rebecca Madany, Al Vorderbrueggen, and Angel Spell

2. **Motion No. 1:** Susan Traver motioned to approve the April 10, 2014 Regular Park Board Meeting Minutes.
Sam Seconded seconded.
Motion carried.

3. **Motion No. 2:** Susan Traver motioned to approve the April 10, 2014 Regular Park Board Study Session Notes.
Sam Seconded seconded.
Motion carried.

4. **Additions or Deletions to the Agenda:** None.

5. **Monthly Highlights:**
   A. Summer is right around the corner and there’s no time to waste in planning for the season.
   B. Day passes to Riverfront Park are just $17 and are available now.
   C. Recreation’s Summer Camps begin June 16.
   D. And swimming opens for the season that same day!
   E. With just 5 more weeks until the pools open for the summer, staff have been busy preparing facilities, hiring and training Aquatics staff and working to ensure everything is ready for opening day, June 16th.
   F. Pre-season activities at Witter pool begin May 12 and include: Lap swimming from 11:30 am - 1 pm, Monday-Friday Swim team rentals, Training for lifeguards and Outdoor Recreation staff.
   G. Sign up for season passes and swim classes now! The sooner you purchase, the better the discount.
   H. Choose from a variety of programs designed for all ages including group and private lessons and exercise classes. We also offer American Red Cross Lifeguard training and Water Safety Instructor training.
   I. Register for Classes. It’s quick and easy to register online! To purchase season passes and lessons go to the Parks and Recreation website and look for the big green button. Click there and you’re on your way!
   J. Having a Party? Rent a pool! Your private rental includes two hours exclusive use of one of six aquatics centers throughout the city. Pool rentals are perfect for corporate parties,
family reunions, neighborhood get-togethers and much more. Call for pricing. Fees include staffing of lifeguards and management.

K. What's new in aquatics this year? We are happy to announce the addition of more swim lessons and additional senior center open swim times. We’ve also teamed up with kids sports camps including the Skyhawks & Soccertots.

L. Just for teens we have added special 7 – 9 pm evening sessions featuring water sports including basketball and volleyball. Activities are open to all teens from 13-18. Just $2 admittance. Food and beverages available on-site for purchase. Check the website for details.

M. For information on all Aquatics programs including hours of operation and lessons, call the Aquatics Hotline at 625-6960.

6. **Special Guests:**
   None.

7. **Motion No. 3:** Andy Dunau motioned to approve claims for the month of March 2014 in the amount of $1,005,621.33.
   Kevin Van Voorhis seconded.
   Motion carried.

8. **Financial Report & Budget Update:** – *Rebecca Madany*
   Rebecca Madany presented the April Financials. The Park Fund Revenue to date is at 102%; the Park Fund Expenditures to date is at 104%; and the Golf Revenue is at 77%.

9. **Special Discussion/Action Items:**
   None.

10. **Foundation Report:** – *Heather Beebe-Stevens, Executive Director*
    Heather Beebe-Stevens updated the Board on the Expo ’74 Gala. There were approximately 560 attendees at the Gala, approximately 300 to 400 attended the noon to 4 p.m. exhibit. The Expo ’74 website will be updated to showcase what the City is doing for the anniversary and to allow for all to post stories. The Board thanked Heather Beebe-Stevens, Susan Traver, Sam Song and Juliet Sinisterra for their hard work on the event. The grant funds went out this week. The Make-A-Splash press release will be at Witter pool on May 15th.

11. **Committee Reports – Action Items:**
    **Golf Committee:** April 16, 2014, *Ross Kelley*
    A. Leroy Eadie provided background information on the proposed changes to the “Golf Division Policy & Operations Manual.”
    B. **Motion No. 4:** Ross Kelley motioned to approve the proposed changes to the “Golf Division Policy & Operations Manual.”
       There was discussion on having the Professionals report on the larger tournament outcomes.
       Mike Allen seconded.
       Motion carried.
    C. There was an update on POS software.
    D. There was an update on the Communications for the Creek at Qualchan.
    E. There was a presentation of Fred Marchant’s 25 service pin with the City of Spokane.
    F. There was a Revenue Enhancement/Advertising Update.
G. There was an update on course conditions.
H. Next meeting will be on May 14, 2014 at 7 am at Indian Canyon Golf Course.

**Land Committee: April 30, 2014, Ken Van Voorhis**
A. Ken Van Voorhis provided background information on a resolution supporting adoption of the Centennial Trail Interagency Cooperative Agreement.

**Motion No. 5:** Ken Van Voorhis moved to approve the resolution supporting adoption of the Centennial Trail Interagency Cooperative Agreement.
Ross Kelly seconded.
Motion carried.

B. Engineering Services and Capital Programs Staff provided a PowerPoint presentation regarding CSO tank, and other projects, potentially impacting Parks property.

C. The Nelson Service Center construction project, currently underway, requires artwork. The project manager has been informed Park Board approval would be necessary to locate artwork on Parks property.

D. The current status of the Thornton Murphy Park and Stanek’s properties was reviewed. Staff will develop ‘best use’ recommendations.

E. Staff gave a PowerPoint presentation regarding Park Maintenance Costs. Various questions, concerns, and continued report development and use were discussed.

F. A written Capital Projects list was provided and reviewed by Staff.

G. The next scheduled meeting is June 4, 2014, at 3:00 p.m. in City Hall Tribal Conference Room 1, Fifth Floor of Spokane City Hall.

**Recreation Committee: May 1, 2014, Susan Traver**
A. There was extensive discussion on the Aquatics age requirements.

B. There was discussion on purposed additions to 2015 budget considerations for the Recreation Division.

C. Susan Traver provided background information on NEYC one-time transfer for purchase of one or more vans.

**Motion No. 6:** Susan Traver moved to approve a NEYC one-time transfer for purchase of one or more vans.
Andy Dunau seconded.
Motion carried.

D. There was discussion on Update UTF/Downtown Skate Park/Wheel Park.

E. There was an extended discussion on SYSCA 2015 budget input request.

F. A report was given on the first quarter revenue for Park & Recreation.

G. The Committee viewed a new commercial for Aquatics.

H. There was an update on the Field allocations.

I. The next Recreation Committee meeting will be on Thursday, June 5, 2014 at 3:30 p.m., City Hall Conference Room 5A.

**Riverfront Park Committee: May 5, 2014, Chris Wright**
A. There was a Powerpoint Presentation of the April 2014 Riverfront Park Operations Report.

B. There was discussion on the Winter Glow Spectacular Meeting.

C. There was an update on the Field House.

D. There was a report on the Riverfront Park Master Plan Update.

E. The April Financials were reviewed.

F. The next regularly scheduled Riverfront Park Committee meeting will be June 9, 2014 at 8:05 a.m., City Hall Conference Room 5A, Fifth Floor.
Finance Committee: May 6, 2014, Andy Dunau
A. Andy Dunau provided background information on transfer of the remaining funds in the Urban Forestry Fund (Fund 1390) of approximately $79,000 to the Park Cumulative Reserve Fund (Fund 1950) for fleet replacement.

Motion No. 7: Andy Dunau moved to approve a transfer of the remaining funds in the Urban Forestry Fund (Fund 1390) of approximately $79,000 to the Park Cumulative Reserve Fund (Fund 1950) for fleet replacement.
Susan Traver seconded.
Motion carried.
B. Andy Dunau provided background information on an Emergency Budget Ordinance of appropriation changes to 2014 budget.

Motion No. 8:
Sam Selinger seconded.
Motion carried.
C. There was an Information Technology Project Plan Update.
D. There was a Riverfront Park Master Plan Finance update.
E. There was discussion on the 2015 Budget Calendar and Guidelines.
F. There was a discussion on the Financial Projections.
G. There was discussion on the proposed Parks and Utilities Agreement.
H. The next regularly scheduled meeting June 10, 2014, at 3:00 p.m. in City Hall Conference Room 5A.

Urban Forestry Tree Committee: April 29, 2014, Ken Van Voorhis
A. Ken Van Voorhis presented a framed Proclamation of the City naming the Ponderosa Tree the City Tree.
B. The motion to approve the transfer of the remaining funds in the Urban Forestry Fund (Fund 1390) of approximately $79,000 to the Park Cumulative Reserve Fund (Fund 1950) for fleet replacement was tabled due to lack of quorum.
C. There was an update on grant projects.
D. There was discussion on the 2015 Urban Forestry budget planning strategies.
E. There was an update by the Citizen Advisory Committee.
F. The Urban Forestry Staff Report was reviewed.
G. Next meeting is scheduled for June 3, 2014 at 4:15 p.m. in the Woodland Center at Finch Arboretum.

By-Laws Committee: Did not meet.

12. Reports:
Park Board President: Randy Cameron
1. Randy Cameron reported that there was an April 28th press release. Mayor Condon announced the details of the November bond. The item will next go to City Council.
2. The Expo ’74 Gala was a great launch for the activities that will happen this summer in Riverfront Park. There will be an alumni reunion on June 22nd.
3. There will be a Park Board Retreat tomorrow at Finch Arboretum regarding the goals of the Riverfront Park Master Plan.
4. There was a letter distributed to the Park Board from Eric Sawyer for review.
5. The Park Board is working with the Utilities Department on an agreement for COS to help clean up the river.
**Liaison Reports:**
1. Conservation Futures Liaison – **Ken Van Voorhis**
   The Committee met and welcomed the new Committee members.
2. Parks Foundation Liaison – **Susan Traver, No report**
3. Council Liaison – **Councilman Mike Allen, No report**
Parks Department Revenue & Sponsorship Subcommittee – **Councilman Mike Allen, No report**

**Director's Report:** **Leroy Eadie**
1. Leroy Eadie reported that the American Planning Association, Inland Empire Section, awarded the Riverfront Master Plan as Plan of the Year last night.
2. The Sinto Senior Center on Wednesday, May 14, 2014, at noon will be dedicating the lower level Education Center to Scott Niemeier.
3. Leroy Eadie reported that Al Vorderbrueggen will be confirmed by the City Council as the Recreation Director.
4. Leroy Eadie reported that the new POS system for Golf allows the Park Board privileges this year without using a card.
5. Leroy Eadie thanked everyone for the work done on Huntington Park and the City Plaza. Park and Recreation staff will maintain the Plaza and Huntington Park. The space will be available for rental through Riverfront Park.
6. Leroy Eadie thanked Rebecca Madany for her years of service.

13. **Correspondence:**
   A. Letters: All letters were distributed via email prior to today’s meeting
      Eric Sawyer to Randy Cameron, Fieldhouse/Spokane County Park Levy
   B. Newsletters:
      Southside Senior & Community Center
      Corbin Senior Activity Center

14. **Public Comments:**
None.

15. **Adjournment:** 2:51 p.m.
C. Next Committee meeting dates:
   Golf Committee: May 14, 2014, 7:00 a.m., Indian Canyon Golf Course
   Land Committee: June 4, 2014, 3:00 p.m., City Hall Conference Room 5A
   Recreation Committee: June 5, 2014, 3:30 p.m. City Hall Conference Room 5A
   Riverfront Park Committee: June 9, 2014, 8:05 a.m., City Hall Tribal Conference Room 1
   Finance Committee: June 10, 2014, 3:00 p.m., City Hall Conference Room 5A
   Urban Forestry Committee: June 3, 2014, 4:15 p.m., Woodlan Center
A. Next Park Board meeting date: June 12, 2014, 1:30 p.m., City Council Chambers
B. Next Park Board Study Session: June 12, 2014, 3:30 p.m., City Hall Conference Room 5A