

SPOKANE PARK BOARD

September 12, 2013 Regular Monthly Meeting

1:30 P.M., City Council Chambers

Minutes

1. **Roll Call:** *Leesa Van Zandt*

Park Board members present: Randy Cameron, President; Sam Selinger, Vice President; Leroy Eadie, Secretary; Jim Santorsola, Ross Kelley; Susan Traver; Ken Van Voorhis; Andy Dunau; Preston Potratz, Kristine Meyer; Councilman Mike Allen

Staff present: Angel Spell; Nancy Goodspeed; Jerry Unruh; Rebecca Madany; Sam Song; Carl Strong; Garrett Jones; Tony Madunich; Al Vorderbrueggen, Leesa Van Zandt

2. **Motion No. 1:** Susan Traver motioned to approve the August 8, 2013 Regular Park Board Meeting Minutes and Study Session.

Ross Kelley seconded.

Motion carried.

3. **Additions or Deletions to the Agenda:** Item Number 10 on the Agenda, "Special Discussion/Action Item" was moved up on the Agenda to follow Item Number 7 on the Agenda, "Financial Report & Budget Update."

4. **Monthly Highlights:** *Randy Cameron, President*

A. This month we are focusing on facility rentals. You may not know it but Parks and Recreation has a variety of facilities available to rent. Plan your birthday party, corporate, employee, team, college event or celebration, ...wedding, outdoor church service, picnic, youth activity, fun run, car show, family reunion, fundraiser, sports field activity and more! We've got some of the most unique venues in Spokane.

B. For wedding ceremonies, we recommend Rose Hill, Duncan Garden and Ferris Perennial Garden, all in Manito Park. And also consider Riverfront Park for a variety of options, including the Carrousel!

C. Reception venues also abound with Woodland Center at the Finch Arboretum, a variety of picnic shelters in various parks city-wide, and of course, Manito Park offers a variety of choices.

D. Specifically in Riverfront Park popular wedding ceremony and Reception venues include: The Riverview Patio, Havermale Point, Forestry & Northbank Shelters, and park meadows including the Lilac Bowl, Clocktower, Central Meadow, the Rotary Fountain and SkyRide.

E. If you're looking for a unique corporate or party venue, Riverfront Park Attractions and Facilities are available for rent including the Carrousel, Tour Train & Pavilion amusement rides.

F. Need it catered? Riverfront Park catering and outside caterers are available.

G. Looking for a special birthday celebration for a special person? Riverfront Personalized Party Packages include a reserved party area for an hour, ice cream cake from Ben and Jerry's, plus our hospitality person to help! In season you can also hold a specialized skating party at The Ice Palace. See the website for details.

H. The Corbin Art Center also offers great location for meetings, receptions and special events. To customize your activity both single room and multi-room rentals are available.

I. And finally today, the Woodland Center at Finch Arboretum offers two large meeting rooms, a kitchen and dozens of forested exterior locations. This time of year is ideal at the Center with

hundreds of trees beginning to turn their red and gold.

J. For Venue Details & Available Dates Call: 509.625.6746. Or go online for more information.

5. **Special Guests:**

Bonnie McDade, SYSCA, gave a brief presentation on an Open House entitled "The Young and the Restless" being put on by all of the Senior and Youth Centers on October 9th from 2-8pm at all of the Centers. There will be a passport handed out with a map of all of the centers and each center will stamp the passport. There will be a grand prize given at the end of the tours.

Garth Davis, Spokane County Conservation Program, thanked the Park Board and the Urban Forestry Committee for all it's done for the Community. The Park Board thanked Garth Davis for all he has done as well.

6. **Motion No. 2:** Andy Dunau motioned to approve claims for the month of August 2013 in the amount of \$1,638,780.07.

Sam Selinger seconded.

Motion carried.

7. **Financial Report & Budget Update:** Rebecca Madany presented the August Financials. The Park Fund revenue to date is at 91%; the Park Fund Expenditures to date is at 94%. The Golf Fund revenue to date is 109%; the Golf Fund Expenditures to date is at 117%.

8. **Riverfront Park Master Plan Update:** Juliet Sinisterra updated the Park Board on the Riverfront Park Master Plan. Jena Ponti gave a PowerPoint Presentation entitled "Children's Earth Art Playground."

9. **Foundation Report:** Susan Traver presented on behalf of Heather Beebe-Stevens. The Make A Splash Program for 2013 raised \$45,000 in donations. There were 1,400 City of Spokane passes purchased and 561 swimsuits distributed. On September 19th there will be a small press event to thank the General Store for the initial contribution to the Make A Splash 2014 Program. The Jim Quigley Fund has raised \$7,425 for park benches in his honor. Additional donations came in and those fund have been donated to the Make A Splash Program. The Parks Foundation Grant Application Process is now online. The Foundation would like to recognize Carl Strong for being the first applicant to use the new online form.

10. **Special Discussion/Action Items:**

A. Resolution(s) regarding the design and construction of shoreline restoration, Centennial Trail, and river access facility by the Public Facilities District.

Motion No. 3: Chris Wright moved to approve the Resolution regarding the design and construction of shoreline restoration, Centennial Trail, and river access facility by the Public Facilities District.

Sam Selinger seconded.

There was discussion on making minor amendments to the proposed Resolution by Park Board members Susan Traver, Mike Allen, Andy Dunau, and Kevin Twohig (Spokane Public Facilities District).

Motion No. 4: Susan Traver moved to approve the Resolution regarding the design and construction of shoreline restoration, Centennial Trail, and river access facility by the Public

Facilities District with the minor amendments.

Chris Wright seconded.

Motion carried.

11. **Committee Reports – Action Items:**

Golf Committee: July 24, 2013, *Ross Kelley*

- A. There was an update on the Point Of Sale Software.
- B. There was discussion on the Qualchan's First Tee Practice Course.
- C. There was discussion on the 2014 Budget.
- D. There was discussion on the New Equipment/ Grinder for Sharpening the Mower Reels.
- E. There was a Financial Update.
- F. The discussion on the Golf Research Project was deferred.
- G. There was discussion on the upcoming events for August.
- H. There was a Revenue Enhancement/Advertising Update.
- I. There was an update on the course conditions.
- J. The next regularly scheduled Golf Committee meeting will be September 18th at 7 a.m. at The Creek at Qualchan Golf Course, 301 E. Meadowlane, Spokane, Washington.

Land Committee: September 4, 2013 – *Ken Van Voorhis*

Motion No. 5: Ken Van Voorhis recommended approval of the proposed Resolution for Revisions to Park Code.

Susan Traver seconded.

Motion carried.

Motion No. 6: Ken Van Voorhis recommended approval of entering into contact with Inland Asphalt for paving Franklin parking lot.

Susan Traver seconded.

Motion carried.

- A. The Committee approved forwarding the 2014 Park Operations Budget, as presented, to the Finance Committee.
- B. The Committee tabled recommending approval for Land Acquisition Criteria until the October Land Committee meeting.
- C. Conservation Futures Nomination for Tuscan Ridge – A representative of the Friends of the Bluff reviewed the site location, characteristics, current and proposed use, surrounding area, and their goals.
- D. Possible Conservation Futures Nomination near lower High Drive Conservation Area – Property characteristics, location, acquisition benefits, and the neighboring area were reviewed. Park Land Classification and Level of Service Criteria – Staff explained the necessity for Criteria, and provided and reviewed a draft of the Classification System Definitions.
- E. Potential Surplus Properties - Staff provided a slide presentation, and will continue efforts, consult with Legal Staff, and report back to the Committee.
- F. Kendall Yards/Centennial Trail/Veterans Court – There has been significant progress with these projects.
- G. Glover Field is currently the preferred location for a CSO Tank. The environmental checklist and SEPA process are being pursued.
- H. Capital Projects - An updated special project list was provided. The Kehoe Park restroom

project has been delayed. Staff is working with the Neighborhood to choose a different restroom project location.

- I. Operations Division Financial Report - Report was not provided, nor discussion made.
- J. The next Land Committee meeting will be on October 2, 2013, at 3:00 p.m. in City Hall Conference Room 5A, Fifth Floor, Spokane City Hall.

Recreation Committee: September 5, 2013 – *Susan Traver*

Motion No. 7: Susan Traver motioned to recommend approval of the Pool Chemical Value Blanket Increases to the Park Board.

Jim Santorsola seconded.

Motion carried.

- A. There was no update on the Health and obesity Initiatives.
- B. There was a brief update on the Athletic Facility Allocations.
- C. There was a 2013 Financial Report Update.
- D. The next Recreation Committee meeting will be on Thursday, October 3, 2013 at 3:30 p.m., City Hall Conference Room 2B.

Riverfront Park Committee: September 9, 2013 – *Chris Wright*

- A. Public Facilities District (PFD) project report - Project team members provided and reviewed the project overview. The Committee Chairperson will work with the Parks Director, and other interested parties, to draft a resolution for action at the September Park Board meeting. Staff will request a legal opinion regarding Urban Forestry's Citizen Advisory Committee review of tree issues.
- B. Board and Staff connection - Staff Member, Jeff Bailey, was introduced. He reviewed his duties and background, and answered Committee Members' questions.
- C. August, 2013, Riverfront Park Operations – A printed report was provided, but not reviewed.
- D. Carousel roof repair and building discussion - Three proposals were received. The project is included in the Capital Plan. Action is unnecessary at this time.
- E. The Committee approved forwarding the 2014 Budget, as presented, to Finance Committee.
- F. Major Event Profit and Loss Statement – An updated report, incorporating format changes requested at the last Committee meeting were reviewed. A few additional changes were requested. Committee Members agreed the report format is acceptable. Staff will provide profit and loss statements for all major events at the November Committee meeting.
- G. Riverfront Park (RFP) Master Plan Advisory Committee update – Staff reviewed: the recent focus has been Havermale Island; the Northbank is the next major issue; meeting length will increase; they will begin using a facilitator; Staff will make stronger recommendations; citizen participation and outreach; the website launch and social media; and a grant fund opportunity.
- H. Bosch Lot Update – Staff reviewed: site history; Mayoral request for Parks to reconsider concepts; using a small, Parks originated committee to do so; and aesthetic improvement options.
- I. Financial Reports - Written reports were provided, but not reviewed.
- J. The next Riverfront Park Committee meeting will be on Monday, September 9, 2013, at 8:05 a.m. in City Hall, Fifth Floor, Tribal Conference Room 1.

Finance Committee: September 10, 2013, *Andy Dunau*

- A. In order to allow opportunity for public comment, the Committee recommended Park Board accept the 2014 Parks and Recreation Budget from the Finance Committee for formal adoption at the October Park Board meeting.
- B. The Committee recommended Park Board approve, as presented, the Amended Resolution in support of creating four departments in Parks and Recreation in 2014.
- C. Financial Reports - Written reports were provided with limited review during the 2014 Budget discussion. The Committee Chairperson will review these reports in depth.
- D. General Fund Transfers to Parks – A written report was provided, but not reviewed.
- E. 2013 Capital Plan – Written reports were provided. The Veteran’s Park and Centennial Trail projects were reviewed. Committee consensus was reallocating \$30,000 and \$150,000 regarding these projects is appropriate.
- F. Pending Project List for use of Fund Balance – A written list was provided, but not reviewed.
- G. The next Finance Committee meeting will be on October 8, 2013, at 3:00 p.m. at in City Hall Conference Room 5A.

Urban Forestry Tree Committee: September 3, 2013 –*Ken Van Voorhis*

- A. There was a motion to recommend the Fiscal Year 2014 Urban Forestry Budget to the Park Board for approval. Motion carried.
- B. There was discussion on the Street Tree Permitting Program – an opportunity analysis.
- C. There was an update on the Low Impact Development ordinance.
- D. There was an update on the Indian Canyon tree topping.
- E. There was an update on the Citizen Advisory Committee.
- F. The Urban Forestry Staff Report was reviewed.
- G. Next meeting is scheduled for Tuesday, **November 5, 2013** at 4:15 p.m. in the Woodland Center at Finch Arboretum.

By-Laws Committee: Did not meet.

14. **Reports:**

Park Board President: *Randy Cameron*

1. Randy Cameron invited everyone to the Friends of Moore Turner Heritage Gardens Luncheon tomorrow at 11:30 am at the Corbin Arts Center.
2. Randy Cameron reminded the Board about the Study Session following this meeting, a Field House Discussion (including the Spokane Sports Commission r) will be added to the agenda along with the Riverfront Park Master Plan Update.
3. Randy Cameron thanked the two new Board Members, Kristine Meyer and Preston Potratz for their hard work, along with Chris Wright for his work on the Resolution with the Public Facilities District.

Liaison Reports:

1. Conservation Futures Liaison – *Ken VanVoorhis, No report*
2. Parks Foundation Liaison – *Susan Traver, No report*
3. Council Liaison – *Councilman Mike Allen, No report*
4. Parks Department Revenue & Sponsorship Subcommittee – *Councilman Mike Allen*

Director's Report: *Leroy Eadie*

Leroy Eadie reported that staff met with the Spokane Sports Commission yesterday to discuss a Field House. This item will be added to today’s Study Session agenda. The Joint City Council and Park Board Study Session meeting has been moved to December. Sam Song and Leroy Eadie will hold a Riverfront Park Master Plan Update Presentation to the

Downtown Spokane Partnership on December 18th. Leroy Eadie and various City representatives met with the Peaceful Valley Neighborhood Council to discuss the future CSO tank in Glover Field.

15. **Correspondence:**

- A. Newsletters: Project Joy Senior Cultural Service Association of Spokane, Washington
- B. Letters: All letters were distributed to the full Board via email prior to today's meeting.

To the full Board Regarding Corbin Senior Center Funding:

Suzanne Henricks
Marilyn Howard
Earnest Wright
Joan Hamilton

16. **Public Comments:**

17. **Adjournment:** 3:53 p.m.

- A. Next Committee meeting dates:
 - Golf Committee: October 16, 2013, 7:00 a.m., Downriver Golf Course
 - Riverfront Park Committee: November 11, 2013, 8:05 a.m., 8:05 a.m., City Hall Tribal Conference Room 1
 - Land Committee: November 6, 3:30 p.m., City Hall Conference Room 5A
 - Recreation Committee: November 7, 2013, 3:30 p.m. City Hall Conference Room 2B
 - Finance Committee: November 12, 2013, 3:00 p.m., City Hall Conference Room 5A
 - Urban Forestry Committee: November 5, 2013, 4:15 p.m., Woodland Center
- B. Next Park Board meeting date: November 14, 2013, 1:30 p.m., City Hall Conference Room 5A
- C. Next Park Board Study Session: November 14, 3:00 p.m., City Hall Conference Room 5A